NCAA Drug-Test Appeal Documentation Reporting Form

Submit this form and **all** required documentation outlined below to the NCAA-designated drug-testing agency, Drug Free Sport International, in the event the student-athlete requests an appeal of a positive NCAA drug test. A written explanation is required for any missing information or documentation.

School Name:

School Representative Submitting Form:
Name:
Title:
Email:
Phone:

Student-Athlete Name:

Required Documentation:
Before submitting, confirm that all required items below are attached to this reporting form:

- ☐ Grounds for the appeal (see Drug-Testing Appeals Process here).
  - ☐ Procedural challenge.
  - ☐ Knowledge challenge.
- ☐ Student-athlete's written statement.
- ☐ Collegiate enrollment timeline.
- ☐ Written summary describing the school's drug-education policy and practices (e.g., PowerPoint presentations, handbooks, nutritional/dietary supplement education).
- ☐ Dates of drug education and proof the student-athlete appealing received education for all years the student-athlete has attended your school.
- ☐ List of all nutritional/dietary supplement(s) the student-athlete has taken within the past 365 days (this is only required if the student-athlete tested positive for a banned substance), including:
  - ☐ Confirmation if student-athlete submitted medications and nutritional/dietary supplement(s) for review by appropriate staff.
  - ☐ Complete name of supplement(s).
  - ☐ Frequency of use.
  - ☐ Length of use.
  - ☐ Dosage.
  - ☐ Where supplement was purchased.
- ☐ List of all nutritional/dietary supplement(s) provided by the school (this is only required if the student-athlete tested positive for a banned substance). If the school does not provide supplements to student-athletes, please state so in writing.
- ☐ Proof of the prescription for the banned substance that covers the date of the NCAA drug test (this is only required if the appeal is related to a medical exception).

NOTE: The school and/or student-athlete may submit any additional information they believe would be relevant for the Drug Test Appeal Subcommittee's consideration (e.g., prescription for banned substance use, copy of pre-participation physical, supplement disclosure form).