



Division 3 Ethnic Minorities and Women's Internship Grant (2020-22)

Grant information - Page 1

Question 1

Question What is your current NCAA division?

Answer

Question 2

Question Institution/Conference Office

Answer

Question 3

Question Primary contact full name

Answer

Question 4

Question Primary contact email

Answer

Question 5

Question Primary contact phone number

Answer

Question 6

Question What previous years has your school/conference office applied for the grant?

Answer

Question 7

Question List the year(s) the school/conference office was previously awarded the grant.

Answer

Question 1

Question Proposed job title.

Answer

Question 2

Question Provide a detailed job description, including percentage of time commitment for each major area of job responsibility and a thorough explanation of job responsibilities.

Answer

Question 3

Question Identify the type of candidates to be considered in the search to fill this position.

- ☐ Internal
- ☐ External

Question 4

Question Upload your athletics department/conference office's current organizational chart.

Answer No file chosen

Question 5

Question Upload your athletic department/conference office's proposed organizational chart if awarded the grant.

Answer No file chosen

Question 6

Question Provide the name, title and short biography (500 words) for the position's supervisor(s). If more than one is listed, identify the primary supervisor. Note: Supervisor(s) must be different than the mentor(s).

Answer

Question 7

Question Outline the ways the supervisor(s) plans to interact with the employee and how the supervisor(s) will ensure a productive work experience.

Answer

Question 8

Question Provide the name, title and short biography (500 words) for the position's mentor(s). If more than one is listed, identify the primary mentor. NOTE: Mentor(s) must be different than the supervisor and are not required to be in the athletic department/conference office.

Answer

Question 9

Question Outline the ways the mentor(s) plans to interact with the employee and how the mentor(s) will aid the employee in his or her professional development.

Answer
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Question 1

Question Explain how your school/conference is committed to diversity and inclusion.
Answer

Question 2

Question Explain how your athletics department is committed to diversity and inclusion. (schools only)
Answer

Question 3

Question Explain how your hiring strategy will guarantee a diverse candidate pool.
Answer

Question 4

Question List any professional development opportunities you anticipate the position will attend and why you think it will be of value to the employee.
Answer

Question 5

Question How will this position be exposed to other campus, conference or community groups?
Answer

Question 6

Question How will the employee's performance be evaluated?
Answer

Question 7

Question How will the success of the position be evaluated?
Answer

Question 1

Question Division III Ethnic Minority and Women's Internship Grant Grid

Division III Ethnic Minority and Women's Internship Grant Grid		Year 1	Year 2
Institution or Conference Office In-Kind Contribution Options			
Housing Stipend			
Insurance (e.g. medical, life, dental, vision, etc.)			
Meal Plan			
Technology Allocation (e.g. monthly cell phone service, wireless card, software license, etc.)			
Tuition and Fees			
Other, please specify:			
Subtotal			
NCAA Contribution			
Salary and Wages		\$23660.00	\$23660.00
Professional Development Stipend		\$3000.00	\$3000.00
Subtotal			
Total Package			

Question 2

Question Describe any benefits that are not identified in the above charts.

Answer

Question 1

Question Upload the below signature page for the Division III Ethnic Minorities and Women's Internship Grant.

[Signature page](#)

Answer No file chosen

Question 2

Acknowledgement:

I understand that my profile information is associated with and is considered part of my application. I acknowledge that all information included in my profile and application is accurate and up-to-date. Information provided in your profile, including contact information, demographic data, may be used as part of the application process, when relevant. In addition to dietary and special accommodation needs for attendance at NCAA events.

☐ I have read and verify that the above statements are true

Question 3

Acknowledgement:

I affirm that the institution/conference will use and accept funding if chosen in the 2020-21 grant cycle.

☐ I have read and verify that the above statements are true
