

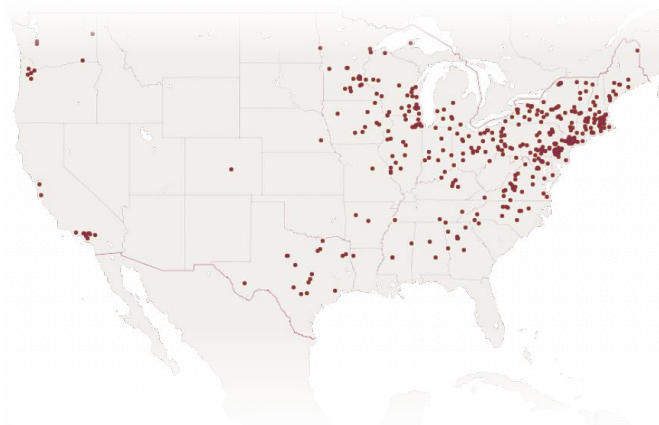
## NCAA DIVISION III POSITIONING STATEMENT

Follow your passions and discover your potential. The college experience is a time of learning and growth. For Division III student-athletes, this happens most importantly in the classroom through earning an academic degree. The Division III experience provides for participation in a competitive athletic environment. Student-athletes push themselves to excellence and build on their academic success with new challenges and life skills, and are encouraged to pursue the full spectrum of opportunities available during their time in college.

## NCAA DIVISION III MEMBERSHIP REQUIREMENTS

- Institutions with 1,000 or more students must sponsor a minimum of six sports for all male/mixed teams and six sports for all female teams. This must include at least three team sports per gender.
- Institutions with enrollment of less than 1,000 students must sponsor a minimum of five sports per gender, including at least three team sports.
- Active member institutions must be represented by a voting delegate at the NCAA Convention business session each year and by at least one institutional staff member at the NCAA Regional Rules Seminar every three years.
- The NCAA Division III Membership Committee is responsible for performing audits of membership requirements.

*Distribution of NCAA Division III Institutions*



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# ***Division III Best Practices Guide for Presidents and Chancellors***



**DIVISION III**  
DISCOVER | DEVELOP | DEDICATE

## DIVISION III FACTS AND FIGURES

- Institutions:
  - 430**-plus active members
  - 40**-plus multisport conferences
  - 20%** public institutions; **80%** private institutions
- Median institution enrollment: **1,658**
- Average number of sports sponsored per institution: **19**
- Approximately **37%** of NCAA student-athletes compete at Division III institutions.
- On average, student-athletes comprise **26%** of the student body at Division III institutions.

## NCAA DIVISION III LEGISLATIVE CYCLE

Proposals to amend the NCAA Division III bylaws require presidential sponsorship. This is done in one of three ways: (1) Through the governance structure (Presidents Council and/or Management Council); (2) sponsorship by 20 or more member institutions; or (3) sponsorship by two or more multi-sport conferences.

### SCHEDULE

**July 15**

Membership sponsored proposals due

**Aug. 15**

Initial Publication of Proposed Legislation (IPOPL) - Membership Sponsored Proposals

**Aug. 15 - Sept. 15**

Sponsor Modification Period

**Sept. 23**

Second Publication of Proposed Legislation (SPOPL) - Membership and Presidents Council Sponsored Proposals

**Sept. 23 - Nov. 1**

Amendment-to-Amendment Period

**Nov. 15**

Official Notice

**January**

NCAA Convention

## ANNUAL REPORTING RESPONSIBILITIES

FORM	WHO IS RESPONSIBLE	DUE DATE
Sports Sponsorship and Demographic Report	Director of Athletics	July
Student-Athlete Statement	Compliance Administrator	Before SA's first outside competition
Drug-Testing Consent	Compliance Administrator	Before SA's first outside competition
Student-Athlete Affirmation of Eligibility	Compliance Administrator	Before SA's first outside competition
SA Health Insurance Portability and Accountability Act (HIPAA) Authorization	Compliance Administrator	Before SA's first outside competition
Financial Aid Reporting Program	Financial Aid Contact	September
NCAA Membership Financial Reporting System	Initial contact to President/Chancellor with copy to Athletics Director	Jan. 15
Campus Sexual Violence Annual Attestation	President/Chancellor, Athletics Director, Campus Title IX coordinator	Oct. 15
NCAA Graduation Rates	Director of Athletics and Designated Institutional Personnel	June 1

## SUGGESTED TALKING POINTS FOR THE PRESIDENT/CHANCELLOR AND ATHLETICS DIRECTOR

### BUDGET ISSUES

- Request a copy and overview of the most recent budget.
- Are student-athletes responsible for any fundraising (e.g., team trips)? If so, how much?
- Does athletics work with the development office on fundraising? Do we have an athletics booster club?
- Have we received any NCAA grants?

### PERSONNEL

- How effective is our faculty athletics representative (FAR)? What is their role?
- How effective is our senior woman administrator (SWA)? What is their role?
- How effective is our athletic training? Are there health or safety concerns?
- Who on campus serves on NCAA or conference committees?

### CONFERENCE INFORMATION

- How does our conference function?
- Who in the conference serves on NCAA committees and the Division III Presidents Advisory Group?
- Do we take advantage of conference grant funding?

### STUDENT-ATHLETE WELL-BEING

- Request/review samples of department and student-athlete handbooks.
- Is the Student-Athlete Advisory Committee (SAAC) active and effective? Does SAAC review legislation?
- What is the relationship between athletics and residence life, meal plans and dining hall hours?
- Are there personnel issues within athletics that I should be aware of?

### ADDITIONAL

- What is our institution doing to meet NCAA and conference compliance obligations?
- Have we reported any violations?
- What is the relationship between athletics and the admissions office? What are the policies of the admissions office related to athletics?
- What is the relationship between athletics and the financial aid office?
- What percentage of students are student-athletes? Male to female ratio?