

NCAA Men's June Scholastic Certification Requirements - Complete

The requirements and procedures in this document are specific to the NCAA's certification process for June scholastic events administered by the Enforcement Certification and Approvals Group (ECAG). The criteria were based on and align with the philosophies, fundamentals and processes used in the National Federation of High Schools (NFHS) scholastic program for hosting June scholastic events; so, the two requirements documents will be extremely similar. There are, however, slight differences.

These requirements and procedures were approved by the NCAA Division I Men's Basketball Oversight Committee to ensure alignment with recommendations from the Commission on College Basketball. Requirements were designed to help advance and maintain an education-based focus at NCAA-certified scholastic basketball events and meant to underscore the importance of maintaining an education-based focus on event formats and host sites. Penalties for noncompliance with any of the criteria outlined in this document are at the discretion of the NCAA and pursuant to the applicable NCAA guidelines and/or operating procedures.

Information about June scholastic events and the list of approved events is posted on www.ncaa.org/scholastic-events.

Organizations Eligible to Apply.

ECAG will only accept applications to host an NCAA-certified event from associations, organizations or entities that fall within one of the following categories:

- a. A National High School Basketball Coaches Association (NHSBCA) member;
- b. A state high school basketball coaches' association. If there is no such association specifically for basketball coaches, a state high school coaches' association provided that the nonsport specific coaches' association has been¹:
 - (1) established and active for at least one year prior to the time of application;
or
 - (2) recognized by or members of their respective state high school athletics/activities association.
- c. A high school athletics association (e.g., state athletics association, metro area athletics association, regional athletics association or parochial athletics association) that:
 - (1) Is NOT a NFHS member;
 - (2) Has been established and active for at least one year prior to the time of application;

¹ECAG may, in its discretion, approve an association that does not meet these requirements on a case-by-case basis;

- (3) Is organized for the primary purpose of governing education-based athletics;
- (4) Is licensed by and/or registered under appropriate state regulations or laws; and
- (5) Performs duties and functions consistent with other high school athletics governing bodies.

NCAA Requirements and NonNCAA Members. Because host organizations are not NCAA members subject to its bylaws, all such individuals and/or entities participating in the certification process are required to acknowledge and agree that they are voluntarily assuming the responsibility to: (a) comply with NCAA legislation and ECAG policies and procedures; (b) fully disclose information required by ECAG and operate in a financially transparent manner; and (c) allow the NCAA and/or ECAG staff unfettered access to the physical event location and to all relevant information and/or financial records associated with operation of the event. Individuals submitting applications are assumed to know and understand all requirements and have plans/procedures to successfully comply. In other words, in determining whether an operator violated NCAA legislation or policies/procedures, and in assessing any associated penalty, ECAG will not consider the operator's purported lack of knowledge as a mitigating factor. Neither the provisions contained in these IOPs nor relevant NCAA legislation were adopted with the intent or purpose to confer a benefit on any third party.

Required Procedures.

In order to request NCAA-certification of a June scholastic event and remain eligible for certification the following year, the following must occur:

1. **Application Submission.**

- A. **Host Organization Submits Application.** An event application² must be submitted to the ECAG prior to March 1 each year (no later than the last day of February). Applications will be processed in the order received.

The applicant must type information directly in the fields provided on the application form and utilize the "submit" button on the form to email it to ECAG. If problems occur with the submit button, the applicant can save the form as a PDF and email the editable form via the [ECAG Contact Form](https://web3.ncaa.org/bbcs/contactForm) (email via <https://web3.ncaa.org/bbcs/contactForm>). Failure to submit the required

² ECAG reserves the discretion to charge registration and/or fees for other ECAG services, considering the administrative burden on ECAG staff, the number of applications and volume of submissions received, and the adequacy of existing resources to carry out its mission.

information by the appropriate deadline will result in the denial of the application. ECAG's decision to approve or deny an application is final and not subject to further review.

The application will ask the operator/host organization to provide information relating to the NCAA legislated requirements for June scholastic events including, but not limited to providing the following information:

- a. Event information including event name, format, schedule, facilities, invited states, fees, sponsor information; fees, awards, gifts, and staff;
- b. Insurance information including carrier, policy number and copy of the policy as proof of insurance that is compliant with the NCAA requirements;
- c. Host organization information including name, address, website, phone number, organization authority and their contact information, first date of the organization's existence, state tax ID number, and;
- d. Applicant must agree to attestations of compliance with NCAA requirements.

B. Required Supplements to Application Form. The following documents must accompany the application³:

- a. A copy of the anticipated event schedule (specific teams/schools do not need to be included, "Team A vs. Team B" is enough).
- b. An estimated budget of revenues and expenses,
- c. Support for any fee waiver request,
- d. Copy of the required insurance policy,
- e. Articles of Incorporation for the host organization;
- f. If the host organization is a high school association, an organization chart or description of structure identifying all its membership schools must also be submitted.

³ ECAG reserves the discretion to charge registration and/or fees for other ECAG services, considering the administrative burden on ECAG staff, the number of applications and volume of submissions received, and the adequacy of existing resources to carry out its mission.

2. **NCAA Review of Application.** ECAG will review the submission to determine whether the submission is enough to process the application.
 - A. **If "Yes"**
 - a. **ECAG Renders a Decision.** ECAG will process the application and render an "approved" decision.
 - b. **Decision Communicated.** The approval will be communicated via email and posted to the Approved June Scholastic Events List on www.ncaa.org/scholastic-events. The specific deadline date for the required post-event review form (PERF) will be identified in the application approval decision email.
 - B. **If "No"**
 - a. **ECAG Requests Additional Information.** In its review and consideration, ECAG may request the host to provide additional information, documents or materials, or may conduct whatever additional investigation it deems appropriate, including requiring a conference with the applicant by telephone or in person. A request for additional information is sent to the applicant identifying all insufficiencies, clarifications or omitted documents that the application must submit for the application to be processed. Deadline for response is ten calendar days from the date of the email request.
 - b. **Host Organization Responds to App Request.** The applicant for the host organization submits the information requested.
 - 1) **After the Deadline - Adverse Actions Apply.** The failure to respond to a request for additional information by the designated deadline may result in a denial of current or future certification or other penalties per the ECAG adverse actions guidelines.
 - 2) **Before Deadline - NCAA Review.** ECAG will review the submission to determine the appropriate decision.
 - c. **Decision Communicated.** ECAG staff has final authority to approve or deny an application to certify an event and its decisions are not subject to further review. The final decision will be communicated via email and if approved, the event is posted to the Approved June Scholastic Events List on www.ncaa.org/scholastic-events. The specific deadline date for the required PERF will be identified in the application approval decision email.

3. **Compliant Event Operation.** The expectation of certification is that the event must then be operated in compliance with the NCAA requirements.
4. **Submission of Changes/Cancellations.** Applications are reviewed based on the information submitted in the application. Any changes (names, location, dates, fees, times of games, etc.) or cancellations made by the host organization post-approval must be reported to ECAG no later than 48 hours prior to the scheduled start of the event. Failure to report changes by the deadline may render the applicant ineligible for approval the following year.
5. **Post-Event Review Form (PERF) Submission.** If event certification was granted and Division I coaches were given the opportunity to attend and observe PSAs, the activity operator must complete and submit a PERF after the final day of the event and no later than 60 days of the last certified event date. PERFs will be processed in the order received.

The PERF is required even if zero Division I coaches attended. Failure to submit the required information by the appropriate deadline will result in the denial of the PERF rendering the event ineligible for certification during the same season the following year. ECAG's decision to approve or deny a PERF is final and not subject to further review.

- A. **Host Organization Submits PERF.** The PERF must be submitted no later than 60 days of the last certified event date. The specific deadline will be identified in the application approval decision email.

The operator/host organization must type information directly in the fields provided on the PERF form and utilize the "submit" button on the form to email it to ECAG. If problems occur with the submit button, the applicant can save the form as a PDF and email the editable form via the [ECAG Contact Form](https://web3.ncaa.org/bbcs/contactForm) (email via <https://web3.ncaa.org/bbcs/contactForm>). Failure to submit the required information by the appropriate deadline will result in the denial of the application. ECAG's decision to approve or deny an application is final and not subject to further review.

Host organizations will be asked to provide information relating to the NCAA legislated requirements for June scholastic events and the operation of the event.

- B. **Required Supplements to PERF.** Host organizations are required to collect and to submit the following information:
 - a. Name and high school of each participating PSA.
 - b. Name, high school and email address of each participating coach.
 - c. Name and institution of each NCAA collegiate coach in attendance.

- d. A copy of the event schedule/event results (identifying which teams played at which times).
 - e. A copy of the event/coaches' packets created for NCAA coaches in attendance.
 - f. Must identify each staff member including, but not limited to, the administrative staff, clock and stat personnel, scorekeepers, officials/referees, ticket takers, concessions, the required medical personnel/trainer, etc. Identify each staff member by name and role they fulfilled at the event. Further, for each primary staff member, identify the association with which each person is associated, and their role in that association.
6. **NCAA Review of PERF.** ECAG will review the submission to determine whether the submission is enough to process the PERF.
- A. **If "Yes"**
 - a. **ECAG Renders a Decision.** ECAG will process the PERF and render an "approved" decision. A PERF approval is an indication that the event is eligible for NCAA certification the following year.
 - b. **Decision Communicated.** The approval will be communicated via email.
 - B. **If "No"**
 - a. **ECAG Requests Additional Information.** In its review and consideration, ECAG may request the host to provide additional information, documents or materials, or may conduct whatever additional investigation it deems appropriate, including requiring a conference with the applicant by telephone or in person. If additional information is required to process an application to completion, ECAG will request additional information via email. A request for additional information is sent to the applicant identifying all insufficiencies, clarifications or omitted documents that the application must submit for the PERF to be processed. Deadline for response is twenty calendar days from the date of the email request.
 - b. **Host Organization Responds to PERF Request.** The applicant for the host organization submits the information requested.
 - 1) **After the Deadline - Adverse Actions Apply.** Applicant must provide the requested information no later than 20 calendar days

after the NCAA has sent the email request. The failure to respond to a request for additional information by the designated deadline will likely result in the denial of the PERF rendering the event ineligible for certification during the same season the following year. Failure to submit the requested information by the appropriate deadline may result in a denial of current or future certification or other penalties per the ECAG adverse actions guidelines.

- 2) **Before Deadline - NCAA Review.** ECAG will review the submission to determine the appropriate decision.
 - c. **Decision Communicated.** ECAG staff has final authority to approve or deny a PERF and its decisions are not subject to further review. The final decision will be communicated via email. A PERF approval is required for the event to remain eligible for NCAA certification the following year.
7. **Submission of PERF Changes.** PERFs are reviewed based on the information submitted and information submitted is expected to be accurate. If the host organization submits the PERF and discovers errors that need to be corrected prior to processing, the host organization must submit that request to ECAG in writing utilizing the [ECAG Contact Form](https://web3.ncaa.org/bbcs/contactForm) (<https://web3.ncaa.org/bbcs/contactForm>).
8. **Application/PERF Status Designations.** There are varying stages of the application/ PERF review process as outlined below. As identified below, certain stages will be communicated to the applicant via email. Decisions are final. ECAG staff has final authority to approve or deny an application to certify an event and its decisions are not subject to further review.
 - A. **Submitted.** Operator has successfully submitted the application/PERF to ECAG for processing via email. If submitted by the appropriate deadline, the application PERF will eventually be processed.
 - B. **Info Requested.** If ECAG requires additional information to process the application/PERF to completion, the operator will receive an email notification outlining the information required and the deadline for submission.
 - C. **Operator Responded.** Once an operator has responded to the ECAG request for additional information and the deadline has passed, ECAG will review the information submitted and determine if a decision can be rendered.

- D. **Approved.** The application/PERF has been approved. For applications, specific dates of certification will be identified in the approval email. All certified events will be posted on the www.ncaa.org/basketballcertification.
- (1) **Conditionally Approved.** ECAG may, at its sole discretion, grant conditional approval to an event. For example, if the event is historically compliant, but a violation occurs that is administrative in nature, the event may be conditionally approved. In these instances, the event will essentially operate as an approved event, but the host/operator may be required to submit a plan for ensuring similar violations do not occur in the future or other documentation of compliance. If an event is conditionally approved more than one time, the event may be scrutinized further or even be denied certification of future events.
- E. **Denied.** The application/PERF has been denied. The reason for the denial will be communicated in the denial email.
- F. **Application Cancelled (Before Approval).** The activity was cancelled by the event operator prior to the application having been processed to completion.
- G. **Application Cancelled (After Approval).** The event was cancelled by the event operator after the application was processed and posted as approved. To avoid penalties, cancellations must be reported to ECAG in writing no later than 48 hours prior to the scheduled start of the event. To avoid confusion, rather than deleting these events from the list of NCAA-certified events, these cancellations will be posted online.
- H. **Application – Withdrawn.** The application was processed and posted as approved, but ECAG has withdrawn the certification based on supplemental information received. To avoid confusion, rather than deleting these events from the list of NCAA-certified events, these withdrawals will be posted online.
9. **Deadlines.** All deadlines expire at 11:59 p.m. (Eastern time) on the identified date. Failure to meet deadlines may result in denial of current or future certification.
- a. **Application.** Prior to March 1 each year (no later than 11:59 p.m. Eastern on the last day of February).
- b. **PERF.** No later than 60 days of the last certified event date.
- c. **Request for Additional Information.**
- (1) **Applications –** Ten days from the date of the request.

- (2) **PERF** – Twenty days from the date of the request.
- d. **Submission of Changes/Cancellations.** No later than 48 hours prior to the scheduled start of the event.
- e. **Deadline Verification.** It is the applicant's responsibility to verify and produce proof of a timely submission. For documents sent via email it is advisable to mark them for a read and delivery receipt and keep that verification as proof of successfully submitting the information. Information submitted in writing should be sent to the NCAA staff via some type of traceable delivery (i.e., FedEx, UPS, certified mail, etc.).

Event Requirements.

1. **Event Format.** The National High School Basketball Coaches Association (NHSBCA) represents the collective expertise of coaches from across the country and it has identified five event formats it deems appropriate for June scholastic events. These formats are posted online as the "[Blueprint of NHSBCA Event Models](#)". The NCAA strongly recommends that associations/organizations interested in hosting a June scholastic event select one or a combination of these five models as the format for its June scholastic event(s). For more information about the NHSBCA go to www.NHSBCA.org.
2. **Participation Requirements.**
 - A. **Staff Requirements.**
 - a. **Primary Event Staff Requirements.** All primary event staff must be members/staff of the host association, school personnel of the host association, and/or approved state coaches association members who are currently active and in good standing. Individuals associated with host-school facilities or participating schools (e.g., athletes; students; alumni; parents of athletes, students, or alumni; community members or family members of host association members/staff) are not acceptable as primary staff.
 - 1) **Primary Event Staff Defined.** Primary event staff includes anyone involved in conducting/administering the event such as site director, gym supervisors, organizers, coordinators, coaches, etc. Primary event staff does not include officials, medical personnel, security, concessions, clocks/score table workers, parking attendants or janitorial services.

- b. **Required Medical Personnel.** Qualified medical personnel must be present at EACH facility utilized by the event.
- c. **Accredited Officials.** Game officials should be members of an accredited officials' association, such as NFHS, International Association of Approved Basketball Officials, Inc. or equivalent.
- d. **Felony Conviction Restrictions for Event/Team Staff.**
The host organization is responsible for ensuring that neither the event nor any participating team shall have on its staff any individual who has been found guilty or pleaded guilty in a court of law to a felony.
- e. **Participating Coaches.** All coaches must be:
 - 1) Employed (paid or unpaid) by the participating high schools, or
 - 2) A member in good standing with one of the following:
 - a) NHSBCA,
 - b) State high school basketball coaches' association (or state coaches' association if a basketball specific organization does not exist), or
 - c) host athletics association.
 - 3) Must complete all school and state certification requirements, including background checks, prior to coaching in the event. For individuals/coaches not subject to school or state certification requirements, including background checks, such individuals/coaches must hold an active USAB Gold License.
 - **USA Basketball (USAB) Gold License.** The USAB Gold License requires completion of educational modules and includes a criminal background check.

B. Participating Athlete Requirements.

- a. **High School Teams or Individuals.** Host organizations are responsible for ensuring that high schools and prospective student-athletes are eligible to participate in NCAA-certified June scholastic events. All participating prospective student-athletes must be currently enrolled in a high school that meets the eligibility requirements below, regardless of whether his high

school is participating. High schools may participate in NCAA-certified scholastic events if the school:

- 1) Is not a member of an NFHS state high school association;
- 2) Is governed by a high school athletics association that has existed for at least one full academic year and is organized for the primary purpose of governing education-based athletics, is licensed by and/or registered under appropriate state regulations or laws, and performs duties and functions consistent with other high school athletics governing bodies;
- 3) Has been in continuous operation for at least one full academic year, with enrolled students who have completed at least two semesters of classes, and
- 4) Has gone through the NCAA High School Certification Review process and have either been cleared, are in review or undergoing extended evaluation by the NCAA Eligibility Center. Instructions for Checking EC Evaluation Status are posted on www.ncaa.org/scholastic-events.
- 5) It is suggested that all participants (individuals, teams, etc.) be finalized by June 1 so that the event can promote who will be participating so that NCAA coaches can make the best decisions about which events they need to attend.

3. Fees/Finances at NCAA June Scholastic Events. Fees charged by host organizations to event participants and certain attendees shall be subject to the following provisions:

A. **Participant Entry Fees.** Entry fees must be similar for all participants. Team event entry fees shall not exceed \$250 per team/school. Individual event entry fees shall not exceed \$50 per participant.

- a. **Excess entry fees.** Entry fees in excess of \$250 per team/school and \$50 for individual participants must be justified by documented expenses and may be considered if submitted with the organization's certification application for advance approval. pursuant to the applicable NCAA guidelines and/or operating procedures. These documented expenses may include, but are not limited to, security fees, insurance costs, facility fees, staffing expenses, etc. Any such excess fee charged by an organization without advance approval must be disclosed with other PERF information and may affect the organization's future eligibility to participate in NCAA-certified June scholastic basketball events.

- b. **Reduced entry fees.** Host organizations are prohibited from granting free entry or reduced entry to select participants based on athletics ability or reputation. A host organization may offer participants a reduced entry fee provided the following conditions are met:
- If offered, reduced entry fees must be made available to all qualifying participants and must be based on some objective criteria that is unrelated to a participant's athletics ability or reputation.
 - Any reduced entry fee program must be publicized in advance. Host organizations will need to identify during the application process how participants will be notified/informed that such a program exists (on registration form, event flyers, website, etc.).
- B. **Nonparticipants.** Event admission charges for nonparticipants shall not exceed \$10 per day.
- a. **Excess admission charges.** Admission charges in excess of \$10 per person must be justified by documented expenses and may be considered if submitted with the organization's certification application for advance approval. These documented expenses may include, but are not limited to, security fees, insurance costs, facility fees, staffing expenses, etc. Any such excess fee charged by an organization without advance approval must be disclosed with other PERF information and may affect the organization's future eligibility to participate in NCAA-certified June scholastic basketball events.
- b. **Event/Coaches' Packets.** Host organizations that choose to sell coaches' packets are expected to follow NCAA guidelines identified in this section.
- 1) **Coaches' Packet Price.** The cost to an institution to purchase a packet shall not exceed \$150 for the event unless the institution's coaching staff desires to have more than one packet. If the staff from the same institution share a packet, the cost should not exceed \$150 for the packet and each additional coach would need to pay the event admission fee (not to exceed \$10).
 - 2) **Information Required.** Packets must contain substantive information relevant to the observation and evaluation of participating PSAs, including but not limited to:
 - a) Event schedule.

- b) Location of all sites where NCAA coaches can observe PSAs.
- c) Participant information (either individually or on team roster) that includes:
- Name of prospect.
 - Prospect's direct contact information.
 - Jersey number.
 - Graduation year (e.g., 2019, 2020, etc.).
 - Scholastic institution.
 - Name and contact information for scholastic coach.
- c. **Price Disclosed in Advance of Event.** The price of event packets must be disclosed on the event application and must be publicized in advance. This price will be posted on the list of approved events available on <http://www.ncaa.org/governance/june-scholastic-boys-basketball-events>
- d. **Same/Similar Fees for All NCAA Coaches.** While the cost of a coaches' packet may not exceed \$150, it is permissible for a host organization to charge different amounts for the produced coaches packets, but the price must be made available to all qualifying participants, must be based on some objective criteria and must be publicized in advance. All packet options are required to be disclosed on the event application and will be posted on the list of approved events available on <http://www.ncaa.org/governance/june-scholastic-boys-basketball-events>. Host organizations cannot make changes at the event site nor can the operator make price adjustments based on his/her relationship with an NCAA coach.
4. **Sponsorships.** Use of sponsors is permitted for actual and necessary expenses to operate the event (e.g., facility rental fee, food and beverage for participants and event staff, printing of credentials, etc.) and that it is my responsibility to ensure that any sponsorship accepted is not from an entity that would jeopardize the high school or NCAA eligibility of any event participant. Sponsors cannot organize, implement, or operate NCAA-certified June Scholastic Events; cannot influence selection of participants (players, teams or coaches) nor shall they determine event format.

5. Restrictions on Involvement. [1-5-7]

- A. **Financial Support.** Neither the event nor any participating team may receive financial support from any individual or agency involved in marketing any individual's athletics reputation or ability or any representatives of an NCAA member institution's athletics interests who is assisting or has assisted in the recruiting process.
- B. **Agents.** Neither the event nor any participating team shall be associated with any individual or agency involved in the marketing of any individual's athletics reputation or ability (including an employee of an agent or anyone associated with an agent in his or her capacity of marketing any individual's athletics reputation or ability).
- C. **Sports Wagering.** Neither the event nor any participating team may receive financial support or be associated in any way with a venue or other entity that is associated in any way with wagering on intercollegiate athletics.
- D. **Bribery, Point Shaving or Game Fixing Involvement.** Neither the event nor any participating team shall have on its staff or as a participant any individual who has been found guilty or pleaded guilty in a court of law for having been involved in sports bribery, point shaving or game fixing.

6. Location Requirements Specific to June Scholastic Events. The following requirements apply to all NCAA-certified June scholastic events:

- A. **Sports Wagering Establishments.** NCAA June scholastic events shall not be conducted in a venue that is associated in any way with a venue or other entity that is associated in any way with wagering on intercollegiate athletics.
- B. **Division I Campus Facilities.** NCAA June scholastic events are not permitted on a division I institution campus or at an off-campus facility regularly used by the institution for practice and/or competition by any of the institution's sport programs.
- C. **Nonscholastic Facilities.** NCAA June scholastic events may only be conducted at a location that is physically situated on or at an educational institution. Examples of permitted sites include elementary, middle or high schools, two-year institutions or any four-year college or university that is not a Division I NCAA member institution. A host association may, however, appeal to ECAG for an exception to the rule so that the event can utilize a nonscholastic facility.
- D. **Unfettered Access.** Representatives of the NCAA must be provided with unfettered access to any event, including physical access and opportunity to inspect

all financial and other documentation associated with the event **without prior notice** to the operator.

- E. **Multiple sites.** June scholastic events may be conducted at multiple event locations if each secondary location is compliant with all location requirements applicable to NCAA-certified events (both scholastic and nonscholastic).
7. **Financial Disclosure.** All benefits provided to participants and/or contractual arrangement with their families (travel, meals, accommodations, gear, etc.) must comply with certification requirements. Operators are required to maintain records of all awards given and benefits provided to participants or their families and must be disclosed to the NCAA when requested, along with the source of their provision.
8. **Insurance.** Host organizations are required to show proof of insurance.
- A. **Accident Medical Insurance.** Host organizations must show proof of accident medical insurance for all participants and which provides coverage for athletically related activities regardless of negligence/fault. A liability policy alone WILL NOT meet the NCAA requirements.
- a. **Amount and Scope of Accident Medical Insurance.** No specific minimum or maximum is required for accident medical insurance, but coverage should be acquired before applying and must be effective during all the dates when athletically related activities will occur for the event/league.
- B. **Liability Insurance.** Event operators are also required to maintain in effect Commercial General Liability (CGL) insurance.
- a. **Amount and Scope of Liability Insurance Coverage.** CGL insurance is required during all the dates when athletically related activities will occur for the event/league, with minimum limits of \$1,000,000 per occurrence and \$2,000,000 in the aggregate, written on an occurrence basis providing coverage for bodily injury and property damage, and personal and advertising injury. The CGL coverage shall not exclude liability arising from sexual abuse and molestation, athletics participation, spectators or food-borne illness.
- b. **Additional Insured Requirement.** The NCAA and its officers, directors, agents, employees and volunteers must be named as additional insureds ("NCAA Additional insureds") in the CGL policy on a primary and noncontributory basis.

- C. **Validation.** If the insurance documentation is a simple Word/txt document OR is some other format that can be easily edited, it is impossible to determine whether the coverage outlined on the document is what was provided by the insurance company or has been changed. Operators will be required to submit the original documentation provided by the insurance company and may be required to provide additional information validating authenticity.
- a. **Insurance Applications, Quotes, Invoices and Waivers.** An application, quote, invoice or description of coverage available is not enough. The operator will need to submit a certificate of insurance showing evidence that coverage has been purchased and in effect at all times during the conduct of the event or league.
 - b. **Falsified Insurance.** If insurance documentation is submitted that is not effective, has been altered in any way or does not comply with the NCAA requirements, the insurance information submitted will be considered fraudulent by the NCAA and the operator will be subject to outlined Adverse Actions.
- D. **Single Insurance Account Number for Multiple Policies.** If the accident medical policy has the same account number as the liability policy (which is not usually the case), the operator must submit the full policy description information related to the accident medical policy. Even if the Accord form mentions medical payments for participants, it is possible that the accident medical insurance will only apply if the event is liable for the accident. In that regard, it is necessary for ECAG to review the detailed policy description to determine whether the event has the required insurance.
- E. **Expired Insurance.** If the insurance submitted with the application has expired when the application is processed, ECAG will request additional information requiring that the policy be updated. The operator will have 10 days from the date of that request to acquire and submit the new policy. Failure to submit accident medical insurance or liability insurance effective during the event/league dates by appropriate deadlines will result in a denial of the application, as all deadlines are strictly enforced.
- F. **Additional Coverage Requirements.**
- a. **Carrier Ratings.** Insurance coverage must be issued by admitted insurance carriers with an A.M. Best rating of A-VII or better.
 - b. **Site Specific Insurance.** If the policy is site specific, the operator will be required to submit documentation that identifies all sites being utilized.

- c. **Quantity Specific Insurance.** If the policy identifies a specific number of teams/individuals, the operator will be required to affirm his/her understanding that the policy must be updated prior to the start of the event if the designated number of participants is exceeded.
 - d. **Self-Insured.** If the event is self-insured, the host organization must submit documentation that the event self-insurance policy includes accident medical coverage for all participants, which will cover athletically related activities more than liability and regardless of negligence/fault.
 - e. **Membership Organization Insurance.** If the ACCIDENT medical insurance is issued by a membership organization (AAU, USSSA, etc.) instead of a traditional insurance carrier, the host organization will be required to confirm that all participating teams/individuals will be registered members of that organization. Additionally, this type of insurance may only apply if the event is sanctioned by that organization; in which case the host organization will need to provide documentation of such sanctioning. Be aware that these membership organizations often have "team" insurance policies as well that only apply to a club team and cannot be utilized for an event; so, the host organization needs to be sure to acquire/submit the correct documentation.
9. **Separation of NCAA Coaches.** [3-3-2-1] The purpose of Division I coach attendance at an event is for evaluation only. Division I coaches are NOT permitted to have contact with PSAs, family members of PSAs, or Individual's Associated with a Prospect (IAWPs).
- A. **IAWP Definition Clarification.** As applicable to ECAG, the definition of IAWP generally includes parents, legal guardians, handlers, personal trainers, recruiting/scouting service employees or operators and coaches. For purposes of NCAA certification, IAWP also includes:
 - a. A nonscholastic coach is considered an IAWP regardless of whether their team is participating in the event.
 - b. A two-year college coach is an IAWP regardless of whether their team is participating in the event.
 - c. Individuals associated with a recruiting/scouting service are an IAWP.
 - d. Media members that trigger IAWP status (e.g., media members employed by, or working in partnership with, a scouting service or recruiting service) would be subject to the limitations noted above and would not be allowed to sit in the designated seating section for NCAA coaches.

- B. **Required Precautions.** NCAA-certified June scholastic events should be conducted in a manner that allows NCAA coaches to attend the event and evaluate PSAs with minimum opportunity for contact violations, allowing the coach to focus on evaluations. Event operators are responsible for having staff/volunteers to monitor and remove nonNCAA coaches from designated NCAA-coach areas. The following precautions are required:
- a. **Identification of NCAA Coaches.** Operators are expected to have a system in place to distinguish NCAA Division I coaches from other attendees (e.g., arm bands, lanyards, etc.)
 - b. **Signage.** Operators must clearly identify all separate NCAA coaches' areas.
 - c. **Separate Seating.** Operators/host organizations must provide NCAA coaches with a designated seating section that is free of those individuals with whom NCAA coaches are prohibited to have contact per NCAA bylaws.
 - 1) **Monitoring NCAA Coaches.** Operators are expected to remove unauthorized participants or attendees from designated NCAA coach areas. However, if an NCAA coach elects to engage with an IAWP or attempt an impermissible contact, the event operator is not responsible for the coach's behavior. ECAG encourages operators to remind NCAA coaches of their responsibilities and of the enhanced penalties for contact violations at certified events but are not expected to enforce NCAA recruiting requirements on individuals subject to NCAA bylaws.
 - 2) **Media.** The prohibition on seating for certain individuals with NCAA coaches does not apply to bona fide news media. However, media members that trigger IAWP status (e.g., media members employed by, or working in partnership with, a scouting service or recruiting service) would be subject to the limitations noted above and should not be allowed to sit in the designated seating section for NCAA coaches.
 - d. **Hospitality Rooms.** If a hospitality room is being provided for college coaches, the room must be designated for college coaches only. Operators are expected to remove unauthorized participants or attendees from designated NCAA coach areas keeping it free of those individuals with whom NCAA coaches are not permitted to have contact under NCAA bylaws. If the operator desires to provide a hospitality room for participating team coaches, athletes or any other group it must be separate from the college coaches hospitality room.

- C. **Encouraged Precautions.** Operators/host organizations should implement reasonable precautions to separate NCAA coaches from participants and spectators. When possible, operators are encouraged to provide NCAA coaches with separate entrances, check-in locations, bracket postings, bathrooms, parking lots, concessions, etc.

10. **Permissible Scheduling of Activities.**

A. **Dates for 2020.**

Friday, June 19 at 12:00 p.m. – Sunday, June 21 at 6:00 p.m.
Friday, June 26 at 12:00 p.m. – Sunday, June 28 at 6:00 p.m.

- B. **Athletically Related Activities Limitations.** In compliance with the USAB/NBA Youth Guidelines, a PSA may participate in no more than two games on any one day and no more than 14 hours of athletically related activities in one week. In addition, the requirements outlined in the USAB/NBA Youth Guidelines should be considered by host organizations as best practices.

Athletically related activities may NOT begin prior to 8 a.m. and the last athletically related activity may not begin later than 10 p.m.

- C. **Division I Coach Attendance Restrictions.** NCAA Division I men's basketball coaches may not begin evaluating athletes at an event until 12:00 p.m. on the Friday opening the evaluation period or past 6 p.m. on Sunday, the final day of the evaluation period. The event may begin or end outside of the noon to 6 p.m. requirements, but Division I coaches are only permitted to attend within that time frame. Additionally, athletically related activities may NOT begin prior to 8 a.m. and the last athletically related activity may not begin later than 10 p.m.

- 11. **Awards.** A participant may receive an award, provided it does not include cash or equivalent thereof and must be provided according to the limitations defined by the host state association or, for multi-state events, the most restrictive participating state association. Such participation awards must be purchased by the host association.

12. **Recommendations:**

- A. Use NFHS/high school or NCAA playing rules.
- B. Use USAB/NBA Youth Guidelines for grades nine through 12, including those limiting the number of games in a weekend. usab.com/youth/development/youth-guidelines-rules-andstandards.aspx

- C. Include an educational component for participants and high school coaches as part of the event.
 - D. Net revenues should be designated to host future events or invested in direct student-related programs (e.g., student leadership conferences, sportsmanship summits, college information educational materials, etc.).
13. **NCAA Brand and Trademark Limitations.** Host organizations and participating teams are not permitted to utilize the NCAA brand in association with the operation of the event or team including, but not limited to, the name of the event or team, use of NCAA trademarked terms (i.e., March Madness, Final Four, Big Dance, etc.) or use of the blue disk or other NCAA logos. Use of the NCAA brand, logos and trademarks in association with an event or team may result in denial of current or future certification, participation or approval.
14. **False Representation of NCAA Approval or Certification.** No event or affiliated entities or individuals may claim NCAA certification/approval when advertising (website, brochures, application, etc.) until the application is approved, approval notifications have been sent via email and the event is included on the list posted on www.ncaa.org. False claims of certification/approval may result in denial of current or future certification/approval. Past NCAA certification or approval does not mean that certification will be granted the following year and host organizations are prohibited from referencing prior certification or approvals as assurance that an event will or is likely to be certified in the current application period. Representation of certification/approval of an event prior to it being granted (or possibly even requested) is inaccurate and is false and misleading to the NCAA membership, participating PSAs, their coaches and their families.