

2020 NCAA Men's June Scholastic Event Application

This application is to request NCAA-certification for a June scholastic event. Information about the NCAA's processes, procedures and requirements for June scholastic events can be found at www.ncaa.org/scholastic-events. The list of NCAA-certified events for June will be posted on the same page.

Applications must be submitted prior to March 1 each year (no later than 11:59 p.m. Eastern on the last day of February). All deadlines are strictly enforced. To apply:

1. Type directly into the fields on the application below.
2. Save the file on your computer (File and Save As).
3. Utilize the [ECAG Contact Form](#) to submit the application and the required supplements of press the "Submit" button in the upper right-hand corner of this form, but then you will still need to send the supplements separately.

Questions can be addressed by contacting ECAG at 317-917-6322 or with the [ECAG Contact Form](#)

Event Name:

Dates for 2020: Friday to Sunday, June 19-21 and June 26-28

Time Restrictions. Athletically related activities may not begin until 12:00 p.m. on Friday opening the evaluation period and may not start prior to 8 a.m. on Saturday and Sunday. The last athletically related activity may not begin later than 10 p.m. on Friday and Saturday and the event must conclude in entirety no later than 6:00 p.m. on Sunday, the final day of the evaluation period.

Start Date:

Start Time:

End Date:

End Time:

Event Operator's Name:

Operator's Email:

Operator's Phone Number:

Organization Name (Host):

Organization Address:

City:

State:

Zip:

Organization Website:

Organization Phone:

First Date of Organization Existence:

State Tax ID Number:

Contact Name:

Title:

Email:

How many people are on staff with the host association?

How many people serve on the Board of Directors for the host association?

How many people are members of the host association?

| | |
|--|---|
| Host Organization is which of these association types? | |
| | National High School Basketball Coaches Association (NHSBCA) member. |
| | State High School Basketball Coaches' Association member. |
| | State High School Coaches' Association member. Allowable provided that the non-sport specific coaches' association has been: |
| | established and active for at least one year prior to the time of application; or |
| | recognized by or members of their respective state high school athletics/activities association. |
| | High School Athletics Association (e.g., metro-area, regional, parochial, etc.) |
| | Is <u>NOT</u> a National Federation of State High School Associations (NFHS) member; |
| | Has been established and active for at least one year prior to the time of application; |
| | Is organized for the primary purpose of governing education-based athletics; |
| | Is licensed by and/or registered under appropriate state regulations or laws; and |
| | Performs duties and functions consistent with other high school athletics governing bodies. |

Staff Info

Primary Event Staff Requirements. Primary event staff includes anyone involved in conducting/administering the event such as site director, gym supervisors, organizers, coordinators, coaches, etc. All primary event staff must be members/staff of the host association, school personnel of the host association, and/or approved state coaches association members who are currently active and in good standing. Individuals associated with host-school facilities or participating schools (e.g., athletes; students; alumni; parents of athletes, students, or alumni; community members or family members of host association members/staff) are not acceptable as primary staff.

How will you ensure that all primary staff are members/staff of the host association?

Required Medical Personnel. Do you understand that qualified medical personnel must be present at EACH facility utilized by the event?

Accredited Officials. Do you understand that game officials should be members of an accredited officials' association, such as National Federation of State High School Associations (NFHS), International Association of Approved Basketball Officials, Inc. or equivalent?

Event Format

Which of the five event formats deemed appropriate for June scholastic events by the NHSBCA outlined in the "[Blueprint of NHSBCA Event Models](#)" be utilized for this event?

| | |
|--------------------------|---|
| <input type="checkbox"/> | Individual Showcase – Aimed at individuals; instruction, drills for skills and grouped for games. |
| <input type="checkbox"/> | Team Camp – Aimed at scholastic teams; could be for instruction, drills for skills and games. |
| <input type="checkbox"/> | Jamboree – Aimed at "select teams" to learn, drills for skills and games. |
| <input type="checkbox"/> | Metro – Individuals/teams in metro area; instruction, drills for skills, open gyms/showcase games |
| <input type="checkbox"/> | Multistate - Individuals and/or teams from several states in a showcase and/or jamboree, format |
| <input type="checkbox"/> | Hybrid – A hybrid of these models. If this box is selected, select all others that will be combined. |

Facilities

NCAA June scholastic events may only be conducted at a location that is physically situated on or at an educational institution. Examples of permitted sites include elementary, middle or high schools, two-year institutions or any four-year college or university that is not a Division I NCAA member institution. A host association may, however, appeal to ECAG for an exception to the rule so that the event can utilize a non-scholastic facility.

Primary Location:

| | | | |
|----------|-------|--------|------|
| Address: | City: | State: | Zip: |
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Additional Location:

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Additional Location:

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Additional Location:

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Participating Athletes

Validation of School Requirements. Host organizations are responsible for ensuring that all participating prospective student-athletes must be currently enrolled in a high school that meets the eligibility requirements.

How will you determine that each school is not a member of an NFHS state high school association?

How will you determine/ensure that each participating school is governed by a high school athletics association that is:

- 1) organized for the primary purpose of governing education-based athletics?
- 2) has been in continuous operation for at least one full academic year, with enrolled students who have completed at least two semesters of classes?
- 3) performs duties and functions consistent with other high school athletics governing bodies;
- 4) has gone through the NCAA High School Certification Review process and have either been cleared, are in review or undergoing extended evaluation by the NCAA Eligibility Center. Instructions for Checking EC Evaluation Status are posted on www.ncaa.org/scholastic-events.

NOTE: It is suggested that all participants (individuals, teams, etc.) be finalized by June 1 so that the event can promote who will be participating so that NCAA coaches can make the best decisions about which events they need to attend.

Participating Coaches

How will you ensure that all coaches are employed (paid or unpaid) by the participating high schools?

If not employed by the school, how will you ensure that the coach is a member in good standing with one of the following: NHSBCA, state high school basketball coaches' association (or state coaches' association if a basketball specific organization does not exist), or host athletics association.

How will you determine that all coaches have completed all school and state certification requirements, including background checks, prior to coaching in the event? And how will you do so early enough to allow for any coach who is not subject to school or state certification requirements to obtain a USAB Gold License?

Schedule Requirements

Athletically Related Activities Limitations. In compliance with the USAB/NBA Youth Guidelines, a PSA may participate in no more than two games on any one day and no more than 14 hours of athletically related activities in one week. In addition, the requirements outlined in the USAB/NBA Youth Guidelines should be considered by host organizations as best practices.

How will you develop your schedule?

How will you ensure that athletes play in no more than TWO games per day?

How will you stay compliant with schedule requirements and accommodate team travel?

Fees

Entry Fees. Entry fees must be similar for all participants. Team event entry fees shall not exceed \$250 per team/school. Individual event entry fees shall not exceed \$50 per participant.

Team Entry Fee:

Individual Entry Fee:

Excess Entry Fees. Entry fees in excess of \$250 per team/school and \$50 for individual participants must be justified by documented expenses and may be considered if submitted with the organization's certification application for advance approval pursuant to the applicable NCAA guidelines and/or operating procedures. (e.g., facility contracts, projected staff salaries, security fees, insurance costs, etc.) and must be documented in the post-event review form (PERF). Any such excess fee charged by an organization without advance approval must be disclosed with other PERF information and may affect the organization's future eligibility to participate in NCAA-certified June scholastic basketball events.

Why do you need to charge more than the allowable amount?

What documentation is included with this application as support?

Free/Reduced Entry. Host organizations are prohibited from granting free entry or reduced entry to select participants based on athletics ability or reputation. A host organization may offer participants a reduced entry fee provided that the reduced entry fees are made available to all qualifying participants, are based on some objective criteria that is unrelated to a participant's athletics ability or reputation and are publicized in advance. Host organizations will need to identify during the application process how participants will be notified/informed that such a program exists (on registration form, event flyers, website, etc.).

Will any teams be granted free entry?

Explain the circumstances under which a team/athlete is granted free entry?

Are you providing any kind of reduced entry fees?

What criteria is being used to determine if the team/athlete is eligible for the reduced entry?

How will the reduced entries be publicized?

Admission Fees. Event admission fees for nonparticipants shall not exceed \$10 per day.

Nonparticipant Entry Fees:

Excess Admission Fees. Admission fees in excess of \$10 per day must be justified by documented expenses and may be considered if submitted with the organization's certification application for advance approval, pursuant to the applicable NCAA guidelines and/or operating procedures. These documented expenses may include, but are not limited to, facility contracts, projected staff salaries, security fees, insurance costs, etc. and must be documented in the PERF. Any such excess fee charged by an organization without advance approval must be disclosed with other PERF information and may affect the organization's future eligibility to participate in NCAA-certified June scholastic basketball events.

Why do you need to charge more than the allowable amount?

What documentation is included with this application as support?

College Coaches Packets. If the host organization chooses to sell a coaches' packet, the cost to an institution to purchase the packet shall not exceed \$150 for the event unless the institution's coaching staff desires to have more than one packet. If the staff from the same institution share a packet, the cost should not exceed \$150 for the packet and each additional coach would need to pay the event admission fee (not to exceed \$10)

College Coaches' Packet Fee Structure (if there is a breakdown by division, identify all fee options):

Is the coaches' packet a required purchase? Will NCAA coaches have to buy a packet to enter the gym and evaluate prospects?

If the answer to the previous question is "No", identify any other fee that an NCAA coach must pay to enter to the event. (e.g., \$10 per day general admission or 1st coach must buy packet, 2nd coach from the same school pays \$25; etc.)

Other Fees/Sources of Income. Disclose any other fees that may be charged to a participant or nonparticipant attendee along with any other sources of revenue for the event.

Sponsors

Use of sponsors is permitted for actual and necessary expenses to operate the event (e.g., facility rental fee, food and beverage for participants and event staff, printing of credentials, etc.) and that it is my responsibility to ensure that any sponsorship accepted is not from an entity that would jeopardize the high school or NCAA eligibility of any event participant. Sponsors cannot organize, implement, or operate NCAA-certified June Scholastic Events; cannot influence selection of participants (players, teams or coaches) nor shall they determine event format.

Will this event have sponsors?

If yes, identify each below:

Name of Sponsor

What they are providing:

Name of Sponsor

What they are providing:

Name of Sponsor

What they are providing:

Name of Sponsor

What they are providing:

Name of Sponsor

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Awards

Will awards be given?

What are awards being given for (e.g., champions, top three places, MVP, etc.)?

What type of awards are being presented (e.g., trophy, plaque, t-shirt, etc.)?

How are the awards being paid for? Who is paying for the awards?

Who will the award be given to? The team, the athletes, or both?

All benefits provided to participants and/or contractual arrangement with their families (travel, meals, accommodations, gear, etc.) must comply with certification requirements. Operators are required to maintain records of all awards given and benefits provided to participants or their families and must be disclosed to the NCAA when requested, along with the source of their provision. Are any other gifts or benefit being provided to participants?

Separation of NCAA Coaches

Division I coaches in attendance are NOT permitted to have contact with PSAs, family members of PSAs, or Individual's Associated with a Prospect (IAWPs). Event operators are required to provide NCAA coaches with opportunities to avoid contact violations and are responsible for having staff/volunteers to monitor and remove non-NCAA coaches from designated NCAA-coach areas. What precautions are you going to put in place to meet this requirement?

Invited States

| | | | | | | |
|----|----|----|----|----|----|----|
| AK | DE | KS | MN | NH | OR | UT |
| AL | FL | KY | MO | NJ | PA | VA |
| AR | GA | LA | MS | NM | RI | VT |
| AZ | HI | MA | MT | NV | SC | WA |
| CA | IA | MD | NC | NY | SD | WI |
| CO | ID | ME | ND | OH | TN | WV |
| CT | IL | MI | NE | OK | TX | WY |
| DC | IN | | | | | |

Additional Support and Involvement

Financial Support. Will the event receive financial support from any individual or agency involved in marketing any individual's athletics reputation or ability (including an employee of an agent or anyone associated with an agent in his or her capacity of marketing any individual's athletics reputation or ability) or any representatives of an NCAA member institution's athletics interests who is assisting or has assisted in the recruiting process (e.g., institutional staff, booster, etc.)? If yes, identify and explain the details of the support.

Agents. Does the event or any participating team have an association with any individual or agency involved in the marketing of any individual's athletics reputation or ability (including an employee of an agent or anyone associated with an agent in his or her capacity of marketing any individual's athletics reputation or ability)? If yes, identify and explain the association.

Sports Wagering. Does the event or any participating team receive financial support or have an association with a venue or other entity that is associated in any way with wagering on intercollegiate athletics.?

Bribery, Point Shaving or Game Fixing Involvement. Does the event or any participating team have on its staff or as a participant any individual who has been found guilty or pleaded guilty in a court of law for having been involved in sports bribery, point shaving or game fixing?

Insurance

Accident Medical Insurance. Host organizations must show proof of accident medical insurance for all participants and which provides coverage for athletically related activities regardless of negligence/fault. A liability policy alone WILL NOT meet the NCAA requirements.

Commercial General Liability Insurance (CGL). CGL insurance is required during all the dates when athletically related activities will occur for the event/league, with minimum limits of \$1,000,000 per occurrence and \$2,000,000 in the aggregate, written on an occurrence basis providing coverage for bodily injury and property damage, and personal and advertising injury. The CGL coverage shall not exclude liability arising from sexual abuse and molestation, athletics participation, spectators or food-borne illness.

NCAA Additional Insured Requirement. The NCAA and its officers, directors, agents, employees and volunteers must be named as additional insureds ("NCAA Additional insureds") in the CGL policy on a primary and noncontributory basis.

Attestations

As the applicant for the host organization, I acknowledge/agree to the following:

I attest that I am the person who has ultimate responsibility for implementing the decisions of the organization's governing body, or for supervising the management, administration or operation of this event and duly authorized to complete this registration, accept ultimate responsibility for noncompliance and make the attestations required by the NCAA.

I agree that if any information supplied on this application changes (facilities, schedule adjustments, cancellation, etc.), I will notify the ECAG in writing immediately and acknowledge understanding that the failure to provide such notice at least 48 hours in advance of the start of the event may result in the denial of future certification.

I understand that the NCAA will strictly enforce all deadlines.

I understand that no third-party entity or those traditionally involved with the operation of nonscholastic events are permitted to serve as event staff or be involved with the operation of the event. Only members of the host coaching association or high school athletics association are permitted to be involved in conducting the event.

I agree to provide a financial accounting report upon request, pursuant to the applicable NCAA guidelines and/or operating procedures.

I agree to ensure that ALL participating coaches shall be employed (paid or unpaid) by the participating high schools or is an active member not subject to any form of sanction/suspension/penalty and is eligible to take full advantage of benefits of the NHSBCA state high school basketball coaches association, or a state coaches association, or host athletics association. These individuals must complete all school and state certification requirements, including background checks, prior to coaching in the event. For individuals/coaches not subject to school or state certification requirements, including background checks, such individuals/coaches must hold an active USA Basketball (USAB) Gold License.

I understand it is recommended to include an educational component for participants and high school coaches as a part of the event.

I understand it is recommended to use NFHS/high school or NCAA playing rules.

I understand that as the event operator I must complete and submit the information requested in the post-event review form (PERF) within 60 days after the event has concluded.

I acknowledge that I have read the applicable NCAA legislation and certification guidelines and I agree to operate my event in accordance with the applicable requirements. I understand that failure to adhere to the NCAA legislation and guidelines may result in the withdrawal of present, and/or denial of future, certification.

I acknowledge that as an operator of an NCAA-certified June scholastic event, I agree to cooperate with the NCAA in connection with its investigation and analysis of possible NCAA rules violations, even if the violations are unrelated to basketball certification. I acknowledge that I have read the provisions of Adverse Actions Guidelines and am aware of applicable penalties for failure to cooperate and the provision of false and misleading information to the NCAA.

I agree to be legally bound by the terms and conditions established by the NCAA and made available to me, via NCAA.org or otherwise, and that such terms and conditions shall have an immediate effect upon my eligibility to operate NCAA-certified events.

I attest to the best of my knowledge that all the information/disclosures submitted are accurate and acknowledge that ECAG may withdraw certification or prescribe other potential future penalties assigned to the event operator or affiliated parties if any information, financial interests or transactions are not disclosed or inaccurate.

I confirm that I have reviewed all attestations and agree to compliance with ECAG Basketball Certification requirements.

Signature of Agreement

By entering my name and the date below, I am electronically signing this application and agreeing to all the attestation statements in the previous section. This signature is the legal equivalent of my manual/handwritten signature and by signing, I give my consent to the terms and conditions of this application and of the ECAG policies and procedures.

Signature:

Date:

TO SUBMIT

1. Save the file on your computer (File and Save As).
2. Utilize the [ECAG Contact Form](#) to submit the application and the required supplements of press the "Submit" button in the upper right-hand corner of this form, but then you will still need to send the supplements separately.

DO NOT SCAN the document and send it to ECAG because it cannot be imported into the processing database and will require the form to be redone. Scanned forms will not be processed.

Required Supplements to Application Form

The following documents must accompany the application¹:

A copy of the anticipated event schedule (specific teams/schools do not need to be included, "Team A vs. Team B" is enough).

An estimated budget of revenues and expenses,

Copy of the required insurance policy,

Articles of Incorporation for the host organization;

If you desire to charge excess entry or admissions fees, you must submit documentation to support your justification for the need to charge these fees greater than the allowable amount (e.g., facility contracts, projected staff salaries, security fees, insurance costs, etc.).

If the host organization is a high school association, an organization chart or description of structure identifying all its membership schools must also be submitted.

Prepare for your Post-Event Review Form (PERF)

Reminder: Upon conclusion of the event, the host organization must submit a PERF. The PERF must be submitted no later than 60 days from the last certified event date. All deadlines are strictly enforced. The PERF form and forms for the required supplements identified below can be accessed on www.ncaa.org/scholastic-events.

- A copy of the PERF form.
- List of Participating Athletes (name and high school)
- List of Participating High School Coaches (name, high school, and email address)
- List of NCAA Coaches in Attendance (name and institution)
- Staff List (name of all event staff).

Failure to submit the PERF will render the event ineligible for certification the following year.

¹ ECAG reserves the discretion to charge registration and/or fees for other ECAG services, considering the administrative burden on ECAG staff, the number of applications and volume of submissions received, and the adequacy of existing resources to carry out its mission.