

## NCAA- Certified Men's June Scholastic Post-Event Review Form (PERF)

If event certification was granted and Division I coaches were given the opportunity to attend and observe prospective student-athletes (PSAs), the host organization must submit a PERF and required supporting documents no later than 60 days from the last certified event date. All deadlines are strictly enforced. The PERF is required even if zero Division I coaches attended.

Type directly into the fields on the form. If there is a drop-down box, you must actually click the entry in the box for it to save. When done, click the "Submit" button in the upper right-hand corner of the form. All required supplemental documents can be submitted with the [ECAG Contact Form](#). If needed, once initially reviewed by the NCAA Enforcement Certification and Approvals Group (ECAG), the applicant will receive an email requesting additional information.

Information about the NCAA's processes, procedures and requirements for June scholastic events can be found at <http://www.ncaa.org/enforcement/june-scholastic-boys-basketball-events>. Questions can be addressed by contacting ECAG at 317-917-6322 or with the [ECAG Contact Form](#)

Event Information	
Event Name:	
Host Organization Name:	
Event Director (Member of Host Association)	
Event Operator:	
Event Operator is a member of:	
National high school basketball coaches association;	State high school basketball coaches association;
State high school coaches association; or	State high school athletics association.
Host Site(s) for Event	
Primary Location:	
Secondary Locations:	
Did each facility have separate access and seating for college coaches?	
If not, explain:	

## Entry and Admission Fees

Team Entry Fee:

Individual Entry Fee:

If fees exceeded \$200 per team/school or \$50 per individual participant, explain the need for the excess:

(Include invoices, receipts of other documentation to support the increase in the allowable fees when you email the PERF).

Admission Fee:

If admission fees exceed \$10 per day, explain the need to charge more than the allowable amount:

(Include invoices, receipts of other documentation to support the increase in the allowable fees when you email the PERF).

College Coaches' Packet Fee Structure (identify all fee options):

## Event Staff and School Affiliations

Were all event staff active members or employees of the host coaching association or high school athletics association and in good standing (are not currently subject to any form of sanction/suspension/penalty and are eligible to take full advantage of benefits)?

Have any of the event staff ever been found guilty or pleaded guilty to a felony in a court of law?

Did each facility have qualified medical personnel present during the entirety of the event?

If not, explain:

Event Coaches and School Affiliations		
Were all participating coaches employed (paid or unpaid) by the participating high schools or an active member of the NHSBCA, state high school basketball coaches' association, state coaches' association, or host athletics association and in good standing (are not currently subject to any form of sanction/suspension/penalty and are eligible to take full advantage of benefits)?		
Have any of the participating team coaches ever been found guilty/pleaded guilty to a felony in a court of law?		
Did all of the participating coaches complete all school and state certification requirements?		
Were any of the participating coaches not required by their school/state to complete a background check?		
If so, identify each and their USAB Gold License number:		
(If needed, include a list on another document when you email the PERF.)		
Participating Athletes and School Affiliations		
Number of Participants:	Teams	Individuals
Number of Participating Schools		
Were all participating athletes currently enrolled in a high school that is governed by a high school athletics association that:		
1) has existed for at least one full academic year?  2) is organized for the primary purpose of governing education-based athletics?  3) is licensed by and/or registered under appropriate state regulations or laws, and performs duties and functions consistent with other high school athletics governing bodies?		
Were all participating athletes currently enrolled in a high school that		
1) has been in continuous operation for at least one full academic year, with enrolled students who have completed at least two semesters of classes?  2) are not members of the National Federation of High Schools (NFHS)?  3) has gone through the NCAA High School Certification Review process and have either been cleared, are in review or undergoing extended evaluation by the EC?		
Awards		
No Awards		
Identify all awards given and their recipients:		

Sponsors	
No Sponsors	
Name of Sponsor	Amount or Contribution:
Name of Sponsor	Amount or Contribution:
Name of Sponsor	Amount or Contribution:
Name of Sponsor	Amount or Contribution:
Signature of Agreement	
By entering your name and the date below, you are signing this application electronically and agreeing to all the Attestation statements in the previous section. Your electronic signature is the legal equivalent of your manual/handwritten signature and by signing, you give your consent to the terms and conditions of this application and of the ECAG policies and procedures.	
Signature:	Date:

## Required Documentation Checklist

Host organizations must submit the following pieces of documentation along with the PERF form:

**Participating Athlete List.** Name and high school of each participant.

**Participating Coach List.** Name, high school and email address of each participating coach.

**College Coaches in Attendance List.** Name and institution of each NCAA collegiate coach in attendance.

**Event Schedule.** A copy of the event schedule/event results (identifying which teams played at which times).



**Event/Coaches' Packet.** A copy of the event/coaches' packets created for NCAA coaches in attendance.

**Event Staff.** Name of each staff member including, but not limited to, the administrative staff, clock and stat personnel, scorekeepers, officials/referees, ticket takers, concessions, the required medical personnel/trainer, etc. and the name of their institution, organization or association.

**Finances.** Submit an income and expense sheet detailing the event's finances.

**Documentation for Increased Fees (If Applicable).** If any of the fees charged (participation, general admission, coaches' packet, etc.) exceeded the permissible amount, submit invoices, receipts of other documentation to support the increase.

# PERF

			Notes
		<b>Timely Cancellation.</b> 48 hours before event	
		<b>Deadlines.</b> PERF within 60 days of the last certified event date.	
		<b>Event Director:</b> Is a member of the state association.	
		Event operator is:	
		Member of State Association	
		State Basketball Association	
		State Coaches Association	
		<b>Primary Facility.</b> Is an Ed-based (school) facility.	
		<b>Secondary Facilities.</b> Are Ed-based (school) facilities.	
		<b>Separation of College Coaches.</b> All facilities had separate access and seating for college coaches.	
		<b>Participant Fees.</b> Similar for all participants.	
		< \$200 per team/school	\$50 for individual participants
		Justified excess fee rate (security fees, insurance costs, facility fees, staffing expenses, etc.)	
		<b>Nonparticipant Fees.</b> < \$10 per day.	
		Justified excess fee rate (security fees, insurance costs, facility fees, staffing expenses, etc.)	
		<b>Packet Price</b> < \$150 for the event.	
		<b>Primary Event Staff.</b>	
		Staff =active members/good standing w/host association	
		No felony convictions	
		All facilities had qualified medical personnel	
		<b>Participating Coaches.</b> All coaches are...	
		part of the participating high schools	
		good standing w/ host of coach association	
		completed all school and state certification requirements	
		No felony convictions	
		<b>USAB Gold License.</b> If not subject to school/state cert.	
		<b># of Teams</b>	<b># of Individuals</b>