



# NCAA Division II Coaches Off-Campus Recruiting Guide

Please note this document should not be used as a substitute for the NCAA Manual.  
Coaches are encouraged to contact the athletics compliance office for additional information.

<b>Freshman/ Sophomore</b>	<b>After June 15, Immediately Preceding Junior Year</b>	<b>Two-Year College Prospective Student-Athletes</b>
<p><b>RECRUITING MATERIALS:</b></p> <p>Questionnaires, camp brochures, NCAA materials and nonathletics recruiting publications only.</p>	<p><b>OFFICIAL VISITS:</b></p> <p>After June 15, immediately preceding prospective student-athlete’s junior year in high school. <b>There are no limits on the following recruiting functions for prospective student-athletes entering their junior year:</b></p> <ol style="list-style-type: none"> <li>1. Athletically related recruiting materials.</li> <li>2. Electronic media and transmissions (e.g., email, text messaging, instant messages, etc.).</li> <li>3. Telephone calls.</li> <li>4. In-person, off-campus recruiting contacts.</li> </ol>	<p><b>OFFICIAL VISITS:</b></p> <p>At any time during an appropriate recruiting period. If prospective student-athlete has previously visited the institution, a second visit may not occur until Sept. 1 following prospective student-athlete’s completion of high school. <b>There are no limits on the number or frequency of the following recruiting functions for two-year college transfers:</b></p> <ol style="list-style-type: none"> <li>1. Athletically related recruiting materials.</li> <li>2. Electronic media and transmissions (e.g., email, text messaging, instant messages, etc.).</li> <li>3. Telephone calls.</li> <li>4. In-person, off-campus recruiting contacts.</li> </ol>

<b>Four-Year College Prospective Student-Athletes</b>	<b>Evaluations and Contacts</b>	<b>After National Letter of Intent Signing or Other Written Commitment</b>
<p><b>OFFICIAL VISITS:</b></p> <p>At any time during an appropriate recruiting period. If prospective student-athlete has previously visited the institution, a second visit may not occur until Sept. 1 following prospective student-athlete's completion of high school. <b>If the prospective student-athlete's institution is an NCAA Division II institution, a visit may occur only after a student-athlete completes the transfer educational module, provides written notification of transfer to their current institution and the student-athlete's information is entered into the NCAA Transfer Portal. Before making contact, directly or indirectly, with a student-athlete of an NCAA Division I or Division III institution, an athletics staff member or other representative of the institution's interest shall comply with the rule of the applicable division for making contact with a student-athlete. Before making contact, directly or indirectly, with a student-athlete at an NAIA institution, the Division II institution's director of athletics (or an individual designated by the director of athletics) must send notification of recruitment to the NAIA institution.</b></p> <ol style="list-style-type: none"> <li>1. Electronic media and transmissions (e.g., email, text messaging, instant messages, etc.).</li> <li>2. Telephone calls.</li> <li>3. In-person, off-campus recruiting contacts</li> </ol>	<ol style="list-style-type: none"> <li>1. No restriction on the number of evaluations.</li> <li>2. Off-campus contacts with prospective student-athletes are subject to recruiting calendar restrictions.</li> <li>3. Contacts are restricted at the prospective student-athlete's practice/competition site until the competition has concluded for the day and the prospective student-athlete has been released by the appropriate authority.</li> <li>4. An institutional staff member is permitted to have on-campus contact prior to competition with a prospective student-athlete and/or their relatives or legal guardians, provided the prospective student-athlete is not scheduled to compete on that day on the institution's campus.</li> </ol>	<ol style="list-style-type: none"> <li>1. May have contact outside of permissible contact periods.</li> <li>2. Contact restrictions with the prospective student-athlete and/or the prospective student-athlete's parents or legal guardians at the prospective student-athlete's practice/competition site are no longer applicable.</li> </ol>

## DEFINITIONS:

### CONTACT.

A contact is any face-to-face encounter between a prospective student-athlete or the prospective student-athlete's relatives or legal guardian(s) and an institutional staff member or athletics representative during which any dialogue occurs in excess of an exchange of a greeting. Any such face-to-face encounter that is prearranged (e.g., positions themselves in a location where contact is possible) or that takes place on the grounds of the prospective student-athlete's educational institution or at the site of organized competition or practice involving the prospective student-athlete or the prospective student-athlete's high school, preparatory school, two-year college or all-star team shall be considered a contact, regardless of whether any conversation occurs. However, an institutional staff member or athletics representative who is approached by a prospective student-athlete or the prospective student-athlete's relatives or legal guardian(s) at any location shall not use a contact, provided the encounter was not prearranged and the staff member or athletics representative does not engage in any dialogue in excess of a greeting and takes appropriate steps to immediately terminate the encounter.

### EVALUATION.

Evaluation is any off-campus activity designed to assess the academic qualifications or athletics ability of a prospective student-athlete, including any visit to a prospective student-athlete's educational institution (during which no contact occurs) or the observation of a prospective student-athlete participating in any practice or competition at any site.

### PROSPECTIVE STUDENT-ATHLETE.

A prospective student-athlete is a student who has started classes for the ninth grade. In addition, a student who has not started classes for the ninth grade becomes a prospective student-athlete if the institution provides such an individual (or the individual's relatives or friends) any financial assistance or other benefits that the institution does not provide to prospective students generally. An individual remains a prospective student-athlete until one of the following occurs (whichever occurs earlier):

1. The individual officially registers and enrolls in a minimum full-time program of studies and attends classes in any term of a four-year collegiate institution's regular academic year (excluding summer); or
2. The individual participates in a regular-squad practice or competition at a four-year collegiate institution.

### CONTACTS, EVALUATIONS AND TELEPHONE CALLS.

Telephone Calls to Prospective Student-Athletes. Telephone calls may include multiple institutional staff members and/or prospective student-athletes [or their relatives or legal guardian(s)] at a time.

### ELECTRONIC TRANSMISSIONS.

Electronically transmitted correspondence may be sent between multiple institutional staff members and/or multiple prospective student-athletes [or their relatives or legal guardian(s)] at a time.

### OFF-CAMPUS RECRUITERS.

An institutional staff member is not permitted to recruit off campus until he or she has been certified on an annual basis as to knowledge of applicable recruiting rules per Bylaw 11.6.1.1. However, institutional staff members (e.g., faculty members) may contact prospective student-athletes for recruiting purposes

on campus or within the locale of the institution's main campus during the prospective student-athlete's official visit.

### PRACTICE OR COMPETITION SITE.

Recruiting contact may not be made with a prospective student-athlete at any site prior to any athletics competition in which the prospective student-athlete is a participant on a day of competition, even if the prospective student-athlete is on an official or unofficial visit. Contact includes the passing of notes or orally relaying information to a prospective student-athlete by a third party on behalf of an institutional staff member. Contact may occur after the prospective student-athlete's competition concludes for the day and the prospective student-athlete has been released by the appropriate authority. Recruiting contact may be made with the prospective student-athlete and/or the prospective student-athlete's parents or legal guardians at a prospective student-athlete's athletics competition as follows:

1. An institutional staff member is permitted to have on-campus contact prior to competition with a prospective student-athlete and/or their relatives or legal guardians, provided the prospective student-athlete is not scheduled to compete on that day on the institution's campus.
2. With a prospective student-athlete and/or the prospective student-athlete's parents or legal guardians at any site on a day of competition, provided a prospective student-athlete has signed a National Letter of Intent or written offer of admission and/or athletically related financial aid with the coach's institution.

