For Test Takers:

Using NCAA MyApps
NCAA Single-Source Sign-On System
Quick Start Guide for Users

How Does a User Access Single-Source Sign-On?
Users of the Single-Source Sign-On system must have an individual account (user ID and password) created by the member’s SSO administrator. Once a user account is established by the member institution’s or conference’s SSO administrator, the user may access programs made available to them via the “My Apps” link located on the top right of the homepage of ncaa.org. After logging in, the user will see the applications for which access privileges have been assigned. No additional login is needed to access the assigned applications.

How to Log In
1. Go to ncaa.org.
2. Click the “My Apps” link found in upper right hand corner of the page. (see fig. 1)
3. Enter Email and Password (Note: The email must be the email used to set up the account). (see fig. 2)
4. Click the “Sign in” button. (see fig. 2)
How to Change a Password

1. Click the “My Profile” link in the “Welcome” tab. (see fig. 3)

2. Enter the new password in the data fields Password and Password confirmation. (see fig. 4)

3. Click the “Submit” button. (see fig. 4)
How to Find a Forgotten Password

1. If a password is forgotten, click the “Forgot Password?” link. (see fig. 5)

   ![fig. 5](image1.png)

2. A screen will appear in which to enter the user’s email address. (see fig. 6)

   ![fig. 6](image2.png)

3. Type the email address used to create the account in the Email field and click the “Reset Password” button.

4. An email from nobody@ncaa.org will be sent to the email address entered with a new password. **Note:** Users should check their junk email folder if they do not receive an email in their main inbox.

Help and Support

For additional help and support, contact your institution’s SSO administrator or email webhelpdesk@ncaa.org.