



NCAA Academic and Membership Affairs (AMA) Division II Team
[Updated: May 29, 2024]

Angela Red, Director	Chelsea Hooks, Associate Director [Academics/Championships/Legislation]	Jordan Lysiak, Associate Director [Legislative Relief/Membership]	Jeremy Christoffels, Assistant Director [Academics/Membership]
<ul style="list-style-type: none">Oversee the work and projects of the AMA Division II team (e.g., academics, membership, interpretations, waivers).Manage the Division II legislative process and Division II publications (e.g., Manual, Official Notice).Provide legislative and interpretive support to the Division II Executive Board and Management Council.Oversee AMA Division II education initiatives.Serve as a liaison between AMA and the Division II governance staff.Oversee AMA outreach efforts to the Division II Conference Commissioners Association and Athletics Directors Association.Serve as the primary liaison to the Division II Athletics Directors Association Regulatory Advisory Group.Serve as a liaison between AMA	<ul style="list-style-type: none">Serve as a liaison between AMA and the Division II governance staff providing legislative and interpretive support to the Division II Executive Board and Management Council.Manage the Division II legislative process and Division II publications (e.g., Manual, Official Notice).Serve as a primary drafter of Division II legislation.Serve as the primary liaison to the Division II Legislation Committee.Oversee the work of the liaisons to the NCAA Division II Academic Requirements Committee to provide support for related issues and initiatives.Serve as a secondary liaison to the NCAA Division II Championships Committee and provide legislative support to the national governing sport committees.	<ul style="list-style-type: none">Serve as a liaison between AMA and the Division II governance staff providing support to the Division II Executive Board and Management Council.Serve as the primary liaison to the NCAA Division II Legislative Relief Committee and work with liaisons to provide support for related issues and initiatives.Serve as the primary liaison to the NCAA Division II Membership Committee and work with the liaisons to the Division II Membership Committee to provide support for membership issues and initiatives.Manage membership work and projects including education, administration of the Institutional Performance Program and Compliance Blueprint Program.Serve as an AMA Division II team lead.Handle Division II interpretations, academic (PTD and two-year transfer) waivers and legislative	<ul style="list-style-type: none">Serve as the primary liaison to the Division II Academic Requirements Committee.Serve as the primary liaison to the Division II Academic Requirements Committee Subcommittee on Progress-Toward-Degree Waivers.Serve as a secondary liaison to the Division II Membership Committee.Handle Division II interpretations, academic (PTD and two-year transfer) waivers and legislative relief waivers.Manage day-to-day oversight of Division II membership education and outreach initiatives, including Regional Rules Seminar programming for Division II.Serve as a liaison to the Division II National Association for Athletic Compliance Committee.Serve as an AMA Division II team lead.

<p>and the communications, enforcement and office of legal affairs staffs regarding Division II issues.</p> <ul style="list-style-type: none">• Serve as a liaison to the National Association of Basketball Coaches for Division II coaches and to the Coaches Connection group for men’s basketball.• Over six years of service with the national office.	<ul style="list-style-type: none">• Oversee administration of Division II University annual required coaches curriculum.• Serve as an AMA Division II team lead.• Handle Division II interpretations, academic (PTD and two-year transfer) waivers and legislative relief waivers.• Serve as a liaison between the AMA Division II team and the student-athlete reinstatement staff.• Serve as a liaison between the AMA staff and the enforcement staff regarding Division II issues.• Administer the Division II Conference Contact Program and serve as a conference contact.• Serve as a liaison to Coaches Connection groups for softball and national collegiate championship sports.• Participate as an active member of the AMA management team and supervise assigned personnel.• Over eight years of service with the national office.	<p>relief waivers.</p> <ul style="list-style-type: none">• Serve as a liaison between the AMA staff and the NCAA Eligibility Center amateurism certification staff regarding Division II issues.• Serve as a liaison to the Division II Conference Commissioners Association Compliance Administrators.• Serve as a conference contact.• Serve as a liaison to the Women’s Basketball Coaches Association for Division II coaches and to the Coaches Connection groups for men’s and women’s golf, women’s basketball and women’s rowing.• Participate as an active member of the AMA management team and supervise assigned personnel.• Serve as a member of the NCAA Postgraduate Internship Program AMA hiring team.• Over five years of service with the national office.	<ul style="list-style-type: none">• Serve as a conference contact.• Serve as the Division II contact for Compliance Assistant (CA).• Serve as a liaison to the American Football Coaches Association and as a liaison to the Coaches Connection groups for baseball, football and wrestling.• Supervises assigned personnel.• Over one year of service at the national office.
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Rachel Denton, Assistant Director [Legislation/Legislative Relief]	Katelyn Skarr, Assistant Director [Academics/Membership]	Megan Villanueva, Assistant Director [Legislation/SAAC]	Jess Rigler, Assistant Director
<ul style="list-style-type: none">• Serve as the secondary liaison to the Division II Legislative Relief Committee.• Serve as a secondary liaison to the Division II Legislation Committee.• Serve as the primary liaison to the Division II Legislation Committee Legislative Review Subcommittee.• Drafter of Division II legislation and manager of the Division II manual production process.• Serve as a liaison between AMA and the Division II governance staff providing legislative and interpretative support to the Division II Executive Board and Management Council.• Oversee the administration of the Division II University annual required coaches curriculum.• Oversee development and maintenance of Division II compliance forms.• Handle Division II interpretations, academic (PTD and two-year	<ul style="list-style-type: none">• Serve as a secondary liaison to the Division II Membership Committee.• Serve as the secondary liaison to the Division II Academic Requirements Committee.• Serve as a secondary liaison to the Division II Academic Requirements Committee Subcommittee on Progress-Toward-Degree Waivers.• Handle Division II interpretations, academic (PTD and two-year transfer) waivers and legislative relief waivers.• Serve as a conference contact.• Serve as a liaison to the U.S. Track & Field and Cross Country Coaches Association for Division II coaches and Coaches Connection groups for men and women’s cross country, men’s and women’s track and field and women’s volleyball.• Less than one year of service at the national office.	<ul style="list-style-type: none">• Serve as the secondary liaison to the Division II Legislation Committee.• Serve as the primary liaison to the Division II Legislation Committee Interpretations Subcommittee.• Serve as a secondary liaison to the Division II Student-Athlete Advisory Committee providing legislative and interpretive support.• Drafter of Division II legislation and manager of the Division II manual production process.• Oversee development and maintenance of the Division II recruiting calendars.• Handle Division II interpretations, academic (PTD and two-year transfer) waivers and legislative relief waivers.• Serve as a conference contact.• Serve as a liaison to the Coaches Connection groups for men’s and women’s lacrosse, swimming and diving and tennis.	<ul style="list-style-type: none">• Handle academic (PTD and two-year transfer) waivers.• Handle Bylaw 17 (playing and practice seasons) interpretations.• Over 20 years of service with the national office.

<div>transfer) waivers and legislative relief waivers.</div> <div><ul style="list-style-type: none">• Serve as an AMA Division II team lead.• Serve as the consult for Division I and III interpretations.• Serve as a conference contact.• Serves as a liaison to the Division II Coaches Connection groups for men’s and women’s soccer and field hockey.• Over two years of service at the national office.</div>		<div><ul style="list-style-type: none">• Approximately one year of service at the national office.</div>	
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Molly Hansen, Division II AMA Intern	Dana Conner, Administrative Assistant	LaKisha Cooper, Administrative Assistant	Talette Jones, Administrative Assistant
<ul style="list-style-type: none">2024-25 academic year NCAA Postgraduate Intern.Handle Division II interpretations, academic (PTD and two-year transfer) waivers and legislative relief waivers.Provide support to assigned Division II committees.	<ul style="list-style-type: none">Support the NCAA Division II Student-Athlete Reinstatement Committee and Membership Committee.Support the Board of Governors, Student-Athlete Engagement Committee and Division I Football Oversight Committee.Support AMA Division II administrators: Jeremy Christoffels and Jordan Lysiak.Over five years of service with the national office.	<ul style="list-style-type: none">Serve as the lead assistant for Division II Convention publications (e.g., Official Notice).Serve as the lead assistant for Division II manual production.Member of the legislation team.Support the Division II Academic Requirements Committee and Legislation Committee.Support AMA Division II administrators: Molly Hansen, Chelsea Hooks, Angela Red, Katelyn Skarr and Megan Villanueva.Over one year of service with the national office.	<ul style="list-style-type: none">Support the Division II Legislative Relief Committee.Support AMA Division II administrators: Rachel Denton and Jordan Lysiak.Over one year of service with the national office.