



NCAA Question-and-Answer Document
Compliance Assistant 2.0 Migration
Updated: May 1, 2023

This document contains questions and answers designed to assist the NCAA membership in preparing for the migration of Compliance Assistant to Compliance Assistant 2.0 and to assist schools as they begin working in CA 2.0. Additional questions will be addressed, and updates are anticipated as we move through the migration process. If you have any questions not addressed below, please contact customer support at complianceassistant@ncaa.org.

MIGRATION.

Question No. 1: What data will be migrated from CA to CA 2.0?

Answer: All data from the 2015-16 academic year to the present will be migrated from CA to CA 2.0. Migrated data includes sport-sponsorship information, COA/GIA values, fund codes, and all student-athlete data between the aforementioned years. After migration, schools will no longer be able to edit data in the original Compliance Assistant but may have access to all academic years for purposes of CSV/XML exports.

Question No. 2: Which schools need to migrate to CA 2.0?

Answer: All Division I, II and III schools who want their existing CA data from the 2015-16 academic year to the current academic year available in CA 2.0 must migrate their data to CA 2.0. Please submit a Migration Request Form to request the migration of your school's CA data.

Question No. 3: Will any division or subdivision receive priority for migration?

Answer: No. Migrations will be scheduled based on the order in which Migration Request Forms are received. Please specify four weeks for which your school would prefer to migrate your data from CA to CA 2.0. Staff will do their best to schedule each migration during one of the school's preferred weeks.

Question No. 4: What profile information is required to successfully migrate a prospective student-athlete from CA to CA 2.0?

Answer: For a prospective student-athlete to be successfully migrated from CA to CA 2.0, the institution must populate at least one of the following three fields: 1) High school graduation date; 2) Two-year college graduation date; or 3) PSA class (e.g., freshman, sophomore, junior, etc.) A PSA without data in at least one of those fields will not be migrated into CA 2.0.

Question No. 5: Should my school complete spring competition eligibility certifications before migrating data to CA 2.0?

Answer: Yes, eligibility for competition occurring during the 2023 spring term must be certified before migrating data to CA 2.0.

Question No. 6: Will sports be migrated to CA 2.0?

Answer: Yes. All NCAA sports and most non-NCAA sports will be migrated. If you have a sport you need to manage in CA 2.0 that neither CA 2.0 nor the NCAA Eligibility Center recognizes, you can report this to complianceassistant@ncaa.org after you migrate.

Question No. 7: Will the users with access to CA be automatically provided access to CA 2.0?

Answer: No. A school's Single-Source Sign-On (SSO) administrator must assign CA 2.0 access to anyone who will use the new application.

Question No. 8: Does student-athlete participation (years of aid, seasons of competition) information for 2022-23 need to be up to date in CA before my school's data is migrated to CA 2.0?

Answer: No. Student-athlete participation information can be updated before or after migration.

MISSING YEARS REPORT.

Question No. 9: Where can the missing years standard report be found?

Answer: The missing years standard report is located on the Standard Reports page of CA. The report is located under the Student-Athlete General section.

Question No. 10: If a student-athlete appears on the missing years report due to credit hours earned prior to enrollment at my institution (e.g., AP credit, transfer hours, summer prior to initial full time), will this data be lost?

Answer: Academic data recorded on the CA Degree Progress tab in an academic year not associated with the individual's participation in that sport and prior to the individual's enrollment at the certifying institution will trigger a missing year. Such data will not be migrated into CA 2.0 but is not lost – it remains in CA. Institutions are advised to manually enter this data after migration into CA 2.0 in the appropriate field (e.g., Pre-Enrollment section on the Progress-Toward-Degree tab or Transfer tab). The student-athlete's data associated with all other academic years will be migrated. Institutions are advised to manually enter this data after migration into CA 2.0 in the appropriate field (e.g., Pre-Enrollment section on the Progress-Toward-Degree tab or Transfer tab).

IMPORT/EXPORT.

Question No. 11: Will current "bridges" between school systems and CA work for CA 2.0?

Answer: No. Although CA 2.0 will allow data imports by XML and CSV, the definitions in CA 2.0 are different. Therefore, users will need to rebuild their XML or CSV files using the new definitions. The NCAA national office is exploring options for machine-to-machine communications and may be able to add that capability in a future update.

Question No. 12: After my school's data is migrated, what options will be available for that data to be exported?

Answer: The CSV export is Microsoft Excel compatible. You can export your data at any time.

Question No. 13: Will CA 2.0 connect with my school's third-party compliance software?

Answer: XML is the interface used by CA 2.0. Schools are advised to build an XML in the third-party system and import it manually into CA 2.0.

FINANCIAL AID.

Question No. 14: Will CA 2.0 be able to track student-athletes who are no longer on the team who must remain counters in future years?

Answer: The initial release of CA 2.0 will not be able to monitor athletic aid received by an undergraduate four-year transfer who is no longer enrolled at your school and must remain a counter through the period of award. That functionality is being explored and may be added in a future release. At release, CA 2.0 will have the same options available for tracking individuals who are no longer participating with the program and continue to receive athletics aid (e.g., head coach departure, medical exemption) as CA has.

NEW USERS.

Question No. 15: My school has not used CA but is interested in using CA 2.0. What do I need to do to get my school registered to use CA 2.0?

Answer: Email Greg Dana at gdana@ncaa.org.

Question No. 16: My school does not currently use CA but has used it in the past. Should I complete a Migration Request Form for my school?

Answer: If your school has any data in CA from the 2015-16 academic year to the present that it wants available in CA 2.0, please complete a Migration Request Form to schedule the migration of your school's CA data to CA 2.0.

If your school's most recent CA data is from before the 2015-16 academic year, your school is considered a new user. CA data from prior to 2015-16 is not being migrated to CA 2.0, and you do not need to submit a Migration Request Form.

OTHER.

Question No. 17: My school sponsors sports in multiple divisions. Will CA 2.0 allow each sport to be associated with a particular division (e.g., some Division I sports and some Division II sports)?

Answer: Yes. Users will be able to assign the appropriate division to each of the school's sponsored sports via CA 2.0's sport sponsorship member setup.

INTEGRATION WITH OTHER NCAA APPLICATIONS.

NCAA COMPLIANCE FORMS.

Question No. 18: Will schools be able to roll over students from the Compliance Forms application to CA 2.0?

Answer: No. However, CA 2.0 will display the Compliance Forms status for each student-athlete who has been assigned forms in the Compliance Forms application.

NCAA ELIGIBILITY CENTER.

Question No. 19: What information will be pulled from the NCAA Eligibility Center to CA 2.0 when importing a new student to a roster?

Answer: The email address the student-athlete used to register with the NCAA Eligibility Center will populate in the student's profile under the Current Contact tab along with other demographic information such as address and date of birth.

Question No. 20: What information about a student-athlete's initial eligibility will be displayed in CA 2.0?

Answer: CA 2.0's Initial-Eligibility tab will display information similar to what CA displays. However, due to the improved integration between CA 2.0 and the NCAA Eligibility Center

applications, users will be able to move from CA 2.0 to the NCAA Eligibility Center and view information from the student-athlete's record that is not displayed in CA 2.0.

Question No. 21: Some students try out for a team before registering with the NCAA Eligibility Center and participate under the 45-day grace period. Will these students need profile accounts to be added to CA 2.0?

Answer: Yes.

Question No. 22: If our school does not require practice players to register with the NCAA Eligibility Center, but wants to continue to track them, how can we add them to CA 2.0?

Answer: Importing a student from the NCAA Eligibility Center is the only way to create a student record in CA 2.0. Therefore, if your school does not require practice players to be certified by the NCAA Eligibility Center, each practice player will need to have a profile account.

Question No. 23: Who should use profile accounts?

Answer: Profile account functionality was built for student-athletes who do not need an academic or amateurism certification from the NCAA Eligibility Center (student-athletes who participate in non-NCAA sports and Division III domestic student-athletes).

Question No. 24: How does CA 2.0 handle an imported profile account that later becomes a certification account?

Answer: CA 2.0 pulls demographic information from profile and certification accounts and links all accounts with that NCAA ID number in all NCAA applications. Therefore, if the individual has a certification account, CA 2.0 will display their NCAA Eligibility Center status.

Question No. 25: If a prospective student-athlete is activated to an Institutional Request List (IRL), will that prospective student-athlete automatically be imported into CA 2.0?

Answer: No. Users will select which SAs on the IRL to import into CA. Users may import student-athletes from the school's IRL on the My Students screen by selecting the Import Student button.

NCAA TRANSFER PORTAL.

Question No. 26: Will CA 2.0 display information from the NCAA Transfer Portal?

Answer: Yes. CA 2.0 will display basic information (e.g., Transfer Portal entry date, number of seasons used, previous institution) from the Transfer Portal. Additionally, CA 2.0 will link users directly to a prospective student-athlete's NCAA Transfer Portal record.

PREPARING FOR CA 2.0: ENTERING ACADEMIC INFORMATION.

Question No. 27: Will our school's degree programs in CA migrate to CA 2.0?

Answer: No. Users must manually enter degree programs in CA 2.0. This can be done before migrating to CA 2.0. The degree program data collected in CA 2.0 allows the user to input and display a more accurate representation of the degrees offered at the school.

Question No. 28: Can we upload the degree program information and/or the degrees that each student has declared to CA or to CA 2.0?

Answer: No. Degree programs must be entered with the "+ Add Degree Program" functionality. That feature is available now in CA 2.0 to provide users additional time to input this information and assign degrees to student-athletes before performing 2023 fall certifications.

Question No. 29: How do I enter degree program information prior to migrating into CA 2.0?

Answer: When logging in to CA 2.0 prior to your school's scheduled migration, users will be directed to a degree programs setup screen where schools may enter their school's degree programs. To view this screen, users must have administrator access in CA 2.0. If you do not see this setup page and believe you should have access, please contact your school's SSO administrator.

Question No. 30: Should users enter all degree programs before migrating to CA 2.0?

Answer: At a minimum, users should add every degree program in which a current student-athlete is declared. Prior to migration, the system is only collecting undergraduate majors. After migration, users will be able to add graduate programs and minors.

Question No. 31: What value should be recorded in the degree hours field when entering degree programs?

Answer: The degree hours field is intended to store the total number of credits needed to graduate with that degree. In Division I, the degree hours field will be used as the denominator for percentage-of-degree calculations for student-athletes in that degree program.

Question No. 32: What date should be recorded in the degree date field when a degree program is assigned to a student-athlete?

Answer: To provide users with accurate information for certifying eligibility and determining degree applicable credits, record the date the degree was declared in the degree date field.

Question No. 33: Which schools are required to assign degree programs?

Answer: All schools that use CA to record academic information and assist with eligibility certification should enter their school's degree programs.

Question No. 34: Will CA 2.0 indicate which CIP code should be attached to each degree program?

Answer: No. Users must manually enter the CIP code associated with each degree program at their school.

NCAA ELIGIBILITY CENTER/PROFILE ACCOUNTS.

Question No. 35: Who should use profile accounts?

Answer: Profile account functionality was built for student-athletes who do not need an academic or amateurism certification from the NCAA Eligibility Center (student-athletes who participate in non-NCAA sports and Division III domestic student-athletes).

Question No. 36: How does CA 2.0 handle an imported profile account that later becomes a certification account?

Answer: CA 2.0 pulls demographic information from profile and certification accounts and links all accounts with that NCAA ID number in all NCAA applications. Therefore, if the individual has a certification account, CA 2.0 will display their NCAA Eligibility Center status.

Question No. 37: If a prospective student-athlete is activated to an IRL, will that prospective student-athlete automatically be imported into CA 2.0?

Answer: No. Users will select which student-athletes on the IRL to import into CA. Users will manage their student-athlete imports from the My Students screen by clicking the Import Student button.