



How To Access the Attestation Course – Video and Form via Division I University, Division II University and Division III University

Beginning Aug. 1, 2019, the attestation course and form submission will occur through the NCAA Learning Portal. A video explaining the legislative requirement, followed by the attestation form, will be a part of the course.

What is the NCAA Learning Portal? The Learning Portal is a one-stop, web-based system that allows learning and knowledge-sharing activities to be accessed anytime, anywhere by computer or mobile devices. In this case, the attestation course will be housed and distributed through the NCAA Learning Portal, also known as Division I University, Division II University and Division III University.

How To Access the Attestation Course — Video and Form:

Step	Action
1	Go to ncaa.org
2	Click on “MyApps” and log in using your institutional email and MyApps password and click on the “NCAA Learning Portal.” This step will open your divisional learning portal (e.g., Division I University, Division II University or Division III University).
3	From your divisional learning portal, click on “My Courses.”
4	From “My Courses” click “Launch” next to the title “President and Chancellor’s Attestation of Compliance” or “Athletics Director’s Attestation of Compliance.”
5	Once the video is complete, click “Launch” next to the attestation signature. Here you will read the attestation statement, then check a box that you agree. Once the box is checked and you close the form, the process is complete.

A demonstration of how the Single-Source Sign-On administrator assigns courses for this process will occur during five scheduled webinars. SSO administrators also will receive instructions for adding participants to the Learning Portal to complete the courses.

Webinar Dates (all times are listed as Eastern time):

- 1 p.m. July 23.
- 10 a.m. Aug. 14.
- 2 p.m. Aug. 29.
- 10 a.m. Sept. 10.
- 11 a.m. Sept. 26.

Note: The July 23 webinar will be recorded and available on the NCAA website for access at any time. An email communication with instructions to register for a webinar will come in early July.