



**REPORT OF THE
NCAA HIGH SCHOOL REVIEW COMMITTEE
APRIL 9, 2019, VIDEOCONFERENCE**

ACTION ITEMS.

1. Legislative items.

- None.

2. Nonlegislative items.

- The high school review committee discussed proposed revisions to its policies and procedures regarding review outcomes and options for high schools that miss the deadline to submit a decision inquiry form. The committee will review written changes to the policies and procedures and conduct an electronic vote later in April 2019.

INFORMATIONAL ITEMS.

1. Welcome and opening remarks. High school review committee chair Brad Rathgeber convened the meeting at 1 p.m. and welcomed the committee members and NCAA staff members in attendance. He gave a special welcome to Bill Morrison and Jessica Swiney, new members of the committee who were attending their first high school review committee meeting.

2. Staff update. NCAA Eligibility Center associate directors Christa Palmer, Amy Routt and Sarah Overpeck provided an informational presentation noting new high school review staff members, recently completed work and upcoming projects.

3. High School Review Committee policies and procedures review.

a. Clarifications and minor revisions. NCAA Eligibility Center director Nick Sproull presented the following minor revisions to the high school review committee's policies and procedures for consideration:

- (1) **Consequences of failing to provide requested information.** This is to make clear staff may render a Not Cleared decision if a high school fails to provide requested information.
- (2) **Sharing information with appropriate third parties.** Currently, staff may share information with appropriate educational oversight entities (e.g. regional accrediting agencies, state departments of education, etc.) if a school provides false or misleading information. A revision permits staff to share any information gathered or submitted during the review process with the appropriate authority.

- (3) **Modifying Account Suspended to Suspended.** This aligns language among all account statuses.
- (4) **Modifying response deadline for schools on *Extended Evaluation*.** During the discussion, the committee reviewed all response deadlines within the policies and procedures.
- (5) **Clarifying conditions for a *Suspended* account and how to re-engage.** Currently, a high school designated with a *Suspended* account may resume its review by giving written notice to the high school review staff. To ease the process, a high school may now simply contact the NCAA Eligibility Center to resume its review.
- (6) **Clarifying conditions for a *None* account status.** The discussion revealed the need for an additional account status of *Not Applicable*.
- (7) **Clarifying programs that are *Pending Individual Review*.** The modified language clarifies that courses from these programs are *Approved Pending Individual Review*.
- (8) **Aligning language regarding *Denied* and *Not Approved*.** This aligns language among account, program and course outcomes.

It was VOTED

“To approve the clarifications and minor revisions to its policies and procedures.”
(Unanimous vote)

b. New concepts and policies. NCAA Eligibility Center director Nick Sproull presented the following proposed new policies for the committee’s consideration:

- (1) **Adding a new account status of *Withdrawn*.** This new account status permits a high school to voluntarily opt out of the review process.
- (2) **Adding new program status outcomes.** Additional program statuses will align with current account statuses to provide greater transparency internally and externally.
- (3) **Missed Decision Inquiry Form (DIF) deadline issue.** If a high school misses the deadline to submit a DIF, the only resolution currently available in the policies and procedures is a Re-evaluation process, which requires the high school to demonstrate: 1) it has made changes addressing the basis of staff’s rationale for rendering a decision other than *Approved*, and 2) those changes have been implemented for at least one academic year. In some cases, changes may not have been needed, as the high school simply missed the DIF deadline wherein additional information may have led to an

approval. A new policy will be developed allowing high schools that have missed the DIF deadline to submit information for reconsideration. As part of the development of the new policy, the Re-evaluation policy will be revisited.

4. **Closing remarks.** Nick Sproull notified the committee of an electronic vote on the new concepts and policies within two weeks, as well as a videoconference to discuss high school program and course review case studies April 25, 2019.
5. **Adjournment.** The videoconference was adjourned at approximately 4 p.m.

Committee Chair: Brad Rathgeber, One Schoolhouse
Staff Liaisons: Nick Sproull, Eligibility Center
Sarah Overpeck, Eligibility Center

High School Review Committee April 9, 2019, Videoconference
Attendees:
Michael Allison, Hopewell High School
Ann Gabriel, Ohio University
Kendra Greene, Florida A&M University
Kedra Ishop, University of Michigan
Bill Morrison, Highland Park High School
Brad Rathgeber, One Schoolhouse
Jessica Swiney, King University
Absentees:
Mary Anne Butler, Stonington Public School
Alyssa Morales Kelly, Hofstra University
Guests in Attendance:
None.
NCAA Staff Liaison (or Staff Support if subcommittee) in Attendance:
Nick Sproull and Sarah Overpeck
Other NCAA Staff Members in Attendance:
Christa Palmer and Amy Routt