



## A G E N D A

### National Collegiate Athletic Association Division III Student-Athlete Advisory Committee

Jesse Owens Room  
NCAA National Office

November 11-12, 2018

#### **Sunday, November 11**

- |                     |    |   |   |
|---------------------|----|---|---|
| 8 to 8:30 a.m.      | 1. | Welcome, announcements and icebreaker. (Parker Hammel)  |   |
| 8:30 to 9 a.m.      | 2. | Administrative items. (Hammel)  |   |
|                     | a. | Roster. [Supplement No. 1]  |   |
|                     | b. | September 30, 2018 videoconference meeting report. [Supplement No. 2]   |   |
|                     | c. | Review and approve updated policies and procedures. [Supplement No. 3]  | ★ |
|                     | d. | Expectations of a SAAC member. [Supplement No. 4]   |   |
|                     | e. | Associates meeting overview. [Supplement No. 5]   |   |
|                     | f. | Roberts Rules of Order (Informational). [Supplement No. 6]  |   |
|                     | g. | Election of officers, BOG SEAC representative and Division III Championship Committee member. (Brynna Barnhart) [Supplement No. 7 will be distributed at the meeting] | ★ |
| 9 to 10:30 a.m.     | 3. | Division III Updates. (Jay Jones and Louise McCleary)   |   |
|                     | a. | Discuss current landscape of eSports.   |   |
|                     | b. | Discuss new NCAA transfer portal and Division I notification of transfer process. [Supplement Nos. 8a and 8b]   |   |
| 10:30 to 10:45 a.m. |    | BREAK.  |   |
| 10:45 to 11 a.m.    | 4. | NCAA Division III Management Council October 2018 report. [Supplement No. 9] (Madison Burns)  |   |
| 11 a.m. to noon     | 5. | 2019 NCAA Convention. (Hammel)  |   |
|                     | a. | Tentative Convention meeting schedule. [Supplement No. 10]  |   |
|                     | b. | Special Olympics clinic update. [Supplement No. 11] (Barnhart)  |   |
|                     | c. | Discuss agenda and plans for joint PC/MC/SAAC breakfast at Convention. [Supplement No. 12] (Jones)  |   |

- d. Conference and partner conference meetings.
    - (1). Best practicing for communicating with partner conferences and institutions.
    - (2). Scheduling.
  - e. Update on Convention attendance numbers. [Supplement No. 13] (Jones)
    - (1). Non-SAAC Division III student attendees.
    - (2). Immersion Program attendees.
    - (3). Associate SAAC member attendees.
  - f. Discuss plans for student luncheon and social mixer. [Supplement No. 14]
  - g. Convention waiver and responsibility statement. [Supplement No. 15] (Jones)
- Noon to 12:45 p.m. LUNCH.
- 12:45 to 1:45 p.m. 6. Division III SAAC working group breakouts. [Supplement No. 16]
- 1:45 to 2:15 p.m. 7. Update of attendance at FARA Convention. (Cain and Kiana Verdugo)
8. NCAA committee reports.
- a. Association-wide committees.
    - (1). Committee on Competitive Safeguards and Medical Aspects of Sports. [Supplement No. 17] (Samantha Kastner)
    - (2). Committee on Sportsmanship and Ethical Conduct. [No Report] (Gillette)
    - (3). Committee on Women's Athletics. [No Report] (Kastner)
    - (4). Minority Opportunities and Interests Committee. [No Report] (Mikayla Greenwood)
    - (5). Olympic Sports Liaison Committee. [No Report] (Cook)



b. NCAA Division III committees.

- (1). Championships Committee. [Supplement Nos. 18a, 18b, 18c, 18d, 18e and 18f] (Jones)
- (2). Convention Planning Subcommittee. [Supplement No. 19] (Jones)
- (3). Interpretations and Legislation Committee. [Supplement No. 20] ★  
(Hammel)
- (4). Student-Athlete Reinstatement. [No Report] (Cain)

c. NCAA Division III Working Groups:

- (1). FAR Working Group. [No Report] (Jones)
- (2). LGBTQ Working Group. [Supplement No. 21] (Mika Costello)

BREAK.

2:15 to 3 p.m. 9. Special Olympics partnership. [Supplement Nos. 22 and 23] (Barnhart)

- Special Olympics 50<sup>th</sup> Anniversary.

3 to 6:30 p.m. 10. Legislation. (Corey Berg) ★

- a. Review of legislative process. [Supplement No. 24]
- b. Review of legislation. [Supplement Nos. 25a and 25b]
- c. Review of pros/cons. [Supplement No. 26]
  - (1). National SAAC pros/cons;
  - (2). Institutional and conference SAAC pros/cons; and
  - (3). Non-SAAC pros/cons.
- d. Prepare and present position papers. [Supplement No. 27]

**Monday, November 12**

- |                   |     |  |
|-------------------|-----|--|
| 8 to 8:15 a.m.    | 11. | Board of Governors Student-Athlete Engagement Committee Report. [Supplement No. 28] (Annabelle Feist and Hammel) |
| 8:15 to 9:15 a.m. | 12. | Division III SAAC working group report outs.   |
| 9:15 to 10 a.m.   | 13. | Practice and refinement of legislative position papers.  |
| 10 to 11 a.m.     | 14. | Attain team meets with D3 SAAC – November 12, 10 to 11 a.m.  |
|                   | 15. | Future meetings. (Hammel)  |
|                   | a.  | January 22-26, 2019; NCAA Convention, Orlando.   |
|                   | b.  | April 13-14, 2019; Indianapolis.   |
|                   | c.  | July 20-21, 2019; Indianapolis.  |
|                   | d.  | November 10-11, 2019; Indianapolis.  |
| 11 a.m. to Noon   | 16. | Other Business.  |
|                   | 17. | Adjournment.   |



Denotes possible action items. For those primary members who are not in attendance, please be sure to speak with the associate member in attendance regarding how you might wish to vote.



## 2018-19 NCAA Division III Student-Athlete Advisory Committee Roster

SUPPLEMENT NO. 1

Teleconference Information:  
Dial-in number: 866-434-5269  
Passcode: 5128535

Name/Institution/Conference	Current Contact Information	Emergency Contact Information	Sport(s) ----- Academic Major	Birthday	Grad Date ----- Term Limit	Committee Assignment
<b>Ryan Booth</b> Norwich University Great Northeast Athletic Conference* (GNAC) Commonwealth Coast Conference (CCC)	57 Warren Avenue Northfield, VT 05663 Phone: 802-498-3407 Email: <a href="mailto:ryanbooth@mpsvt.org">ryanbooth@mpsvt.org</a>	<b>Sue Booth</b> 57 Warren Avenue Northfield, VT 05663 Phone: 802-498-4492	Basketball ----- Phys Ed	7/29	May 2018 ----- January 2019	
<b>Madison Burns</b> Randolph-Macon College Old Dominion Athletic Conference* (ODAC) Middle Atlantic Conference	103 E. Patrick Street Ashland, VA 23005 Phone: 804-837-2283 Email: <a href="mailto:madisonburns@go.rmc.edu">madisonburns@go.rmc.edu</a>	<b>Jeff Burns</b> 6104 Ashmont Lane Glen Allen, VA 23059 Phone: 804-834-1864	Soccer ----- Business	5/9	May 2019 ----- January 2020	Management Council
<b>Sean Cain</b> Adrian College Michigan Intercollegiate Athletic Association* (MIAA) Ohio Athletic Conference	17589 Rolling Woods Circle Northville, MI 48168 Phone: 248-924-4164 Email: <a href="mailto:sm09cain@gmail.com">sm09cain@gmail.com</a>	<b>Melinda Cain</b> 17589 Rolling Woods Circle Northville, MI 48168 Phone: 248-921-8369	Soccer ----- Communications Sports Management	9/26	May 2018 ----- January 2019	Management Council Committee on Student-Athlete Reinstatement Convention Planning Subcommittee FAR Working Group Strategic Planning and Finance Committee
<b>Fran Capaldi</b> Bethany College (West Virginia) Presidents' Athletic Conference* (PAC) Capital Athletic Conference (CAC)	431 Westwood Dr. Steubenville, OH 43953 Phone: 740-381-0971 Email: <a href="mailto:fcapaldi@bethanywv.edu">fcapaldi@bethanywv.edu</a>	<b>Dawn Capaldi</b> 431 Westwood Drive Steubenville, OH 43953 Phone: 740-381-1133	Tennis and Softball ----- Elementary Education (Special Education Minor)	11/12	May 2019 ----- January 2020	
<b>Zach Cook</b> College at Brockport, State University of New York State University of New York Athletic Conference* (SUNYAC) New Jersey Athletic Conference (NJAC)	33 Lincoln Street Apt. A Brockport, NY 14420 Phone: 607-321-3501 Email: <a href="mailto:zcook1@brockport.edu">zcook1@brockport.edu</a>	<b>David Cook</b> 413 Underwood Road Vestal, NY 13850 Phone: 607-748-0087 607-222-6446	Lacrosse ----- Physical Education	10/30	May 2018 ----- January 2019	Olympic Sports Liaison Committee
<b>Mika Costello</b> Willamette University Northwest Conference* (NWC) Southern California Intercollegiate Athletic Conference (SCIAC)	900 State St. C150 Salem, OR 97301 Phone: 805-931-4306 Email: <a href="mailto:macostello@willamette.edu">macostello@willamette.edu</a>	<b>Monica Costello</b> 220 Via Vicente Nipomo, CA 93444 Phone: 805-929-8103	Swimming and Diving ----- Politics	6/30	May 2020 ----- January 2021	LGBTQ Working Group

Name/Institution/Conference	Current Contact Information	Emergency Contact Information	Sport(s) ----- Academic Major	Birthday	Grad Date ----- Term Limit	Committee Assignment
<b>Annabelle Feist</b> Williams College New England Small College Athletic Conference* (NESCAC) New England Women's and Men's Athletic Conference (NEWMAC)	2170 Paresky Williamstown, MA 01267 Phone: 518-368-1606 Email: <a href="mailto:asf5@williams.edu">asf5@williams.edu</a>	<b>Thomas Feist</b> 65 Charles Rd. Williston, VT 05459 Phone: 518-698-6800	Rowing ----- Biology and Neuroscience	6/20	June 2020 ----- January 2021	BOG Student-Athlete Engagement Committee
<b>Anthony Francois</b> John Jay College of Criminal Justice City University of New York Athletic Conference* (CUNYAC) Skyline Conference	854 10 <sup>th</sup> Avenue New York, NY 10019 Phone: 929-421-6515 Email: <a href="mailto:john.francois@jjay.cuny.edu">john.francois@jjay.cuny.edu</a>	<b>Digna Brice-Louis</b> 4011 Pine Brook Road, Alexandria, VA, 22310 Phone: 703-350-2968	Men's Volleyball ----- Pre-Med	3/11	June 2021 ----- January 2021	
<b>Cameron Gardner-Nicholson</b> Penn State University, Altoona Allegheny Mountain Collegiate Conference* (AMCC) Atlantic East Conference (AEC)	3000 Ivyside Park Altoona, PA 16601 Phone: 267-312-5745 Email: <a href="mailto:cjg5680@psu.edu">cjg5680@psu.edu</a>	<b>Jasmine Hampton-Nicholson</b> 1135 East Barringer Street Philadelphia, PA 19119 Phone: 267/255-8486	Men's Basketball ----- Biology	11/26	May 2020 ----- January 2021	
<b>Matthew Gillette</b> Texas Lutheran University Southern Collegiate Athletic Conference* American Southwest Conference (ASC)	112 Country Gardens Seguin, TX 78155 Phone: 713-502-6800 Email: <a href="mailto:mrgillette@tlu.edu">mrgillette@tlu.edu</a>	<b>Lisbeth Gillette</b> 17207 Atherington Place Spring, TX 77379 Phone: 713-503-5999	Basketball ----- Social Studies Education	3/28	May 2018 ----- January 2019	Sportsmanship and Ethical Conduct Committee
<b>Emily Goodwin</b> Massachusetts Maritime Academy Massachusetts State Collegiate Athletic Conference* (MASCAC) Little East Conference (LEC)	633 Monpossett St. Halifax, MA 02338 Phone: 781-803-0362 Email: <a href="mailto:emily.goodwin@maritime.edu">emily.goodwin@maritime.edu</a>	<b>Marjorie Goodwin</b> 633 Monpossett St. Halifax, MA 02338 Phone: 781-803-0365	Softball ----- Marine Safety and Environmental Protection	5/23	June 2019 ----- January 2020	
<b>Mikayla Greenwood</b> Illinois College Midwest Conference* American Rivers Conference	1518 N. Otter Creek Road Streator, IL 61364 Phone: 815-674-6294 Email: <a href="mailto:greenwood.mikayla@ic.edu">greenwood.mikayla@ic.edu</a>	<b>Mary Greenwood</b> 1518 N Otter Creek Road Streator, IL 61364 Phone: 815-257-3188	Softball & Volleyball ----- Biology with Exercise Science	11/30	May 2018 ----- January 2019	Minority Opportunities and Issues Committee
<b>Parker Hammel, chair</b> Wartburg College American Rivers Conference* Association of DIII Independents	3405 Stoneview Cr SW Cedar Rapids, IA 52404 Phone: 563-580-6205 Email: <a href="mailto:parker.hammel@outlook.com">parker.hammel@outlook.com</a>	<b>Kris Hammel</b> 2763 Bankston Drive Dubuque, IA 52003 Phone: 563-581-0572	Football ----- Accounting Business Admin	5/12	May 2018 ----- January 2019	Interpretations and Legislation Committee  BOG Student-Athlete Engagement Committee

Name/Institution/Conference	Current Contact Information	Emergency Contact Information	Sport(s) ----- Academic Major	Birthday	Grad Date ----- Term Limit	Committee Assignment
<b>Julia Higgins</b> The College of Wooster North Coast Athletic Conference* (NCAC) Heartland Collegiate Athletic Conference (HCAC)	2159 Murray Hill Road Cleveland, OH 44106 Phone: 440-591-0256 Email: <a href="mailto:jhiggins19@wooster.edu">jhiggins19@wooster.edu</a>	<b>Jill Higgins</b> 7547 Farnum Ave. Middleburg Heights, OH 44130 Phone: 440-234-3372	Cross Country, Track and Field ----- Biochemistry and Molecular Biology	4/21	May 2019 ----- January 2020	
<b>Samantha Kastner</b> Notre Dame of Maryland University Colonial States Athletic Conference* (CSAC) Empire 8	4701 North Charles St. Baltimore, MD 21210 Phone: 443-714-1814 Email: <a href="mailto:skastner1@live.ndm.edu">skastner1@live.ndm.edu</a>	<b>Teri Kastner</b> 9902 Frederick Rd. Ellicott City, MD 21042 Phone: 443-864-0767	Field Hockey & Softball ----- Early Childhood Education / Elementary Education	1/20	May 2019 ----- January 2020	Competitive Safeguards and Medical Aspects of Sports Committee  Committee on Women's Athletics
<b>NJ Kim, vice chair</b> Emory University University Athletic Association* (UAA) Liberty League	201 Dowman Dr. Atlanta, GA 30322 Phone: 214-603-3577 Email: <a href="mailto:Nj.kim@emory.edu">Nj.kim@emory.edu</a>	<b>John Kim</b> 3609 Trillium Dr. Plano, TX 75093 Phone: 214-883-4843	Baseball ----- Biology; English and Creative Writing	4/25	May 2019 ----- January 2021	
<b>Catherine "Cat" Lanigan</b> Juniata College Landmark Conference* Centennial Conference	630 Knoll Road Boonton, NJ 07005 Phone: 973-216-3595 Email: <a href="mailto:lanigcx16@juniata.edu">lanigcx16@juniata.edu</a>	<b>Peter Lanigan</b> 630 Knoll Road Boonton, NJ 07005 Phone: 973-886-0467	Field Hockey & Women's Lacrosse ----- Strategic Communication	11/18	May 2020 ----- January 2021	
<b>Nicole Monick</b> Johnson State College North Atlantic Conference* (NAC) North Eastern Athletic Conference (NEAC)	PO Box 508 Johnson, VT 05656 Phone: 802-733-5827 Email: <a href="mailto:Nicole.monick@jsc.edu">Nicole.monick@jsc.edu</a>	<b>Gregory Monick</b> 126 Astrachan Drive Bennington, VT 05201 Phone: 802-442-0259	Tennis ----- Business Management	11/25	May 2018 ----- January 2019	
<b>Kelsey Morrison</b> University of Valley Forge American Collegiate Athletic Association* (ACAA) New England Collegiate Conference (NECC)	1401 Charlestown Road Phoenixville, PA 19460 Phone: 240-979-7321 Email: <a href="mailto:Kemorrison@valleyforge.edu">Kemorrison@valleyforge.edu</a>	<b>Patti Gaughan</b> 11645 Brehm Road Cumberland, MD 21502 Phone: 301-722-1797	Soccer ----- Social Work	7/9	May 2018 ----- January 2019	Diversity and Inclusion Working Group
<b>CJ Pakeltis, Communications Director</b> MacMurray College St. Louis Intercollegiate Athletic Conference* (SLIAC) Northern Athletics Collegiate Conference	447 E College Avenue Jacksonville, IL 62650 Phone: 815-954-3048 Email: <a href="mailto:cpakeltis@gmail.com">cpakeltis@gmail.com</a>	<b>Chris Pakeltis</b> 2270 Cattleman Drive New Lenox, IL 60451 Phone: 815-954-9540	Baseball ----- Business Administration	10/8	May 2018 ----- January 2020	Nominating Committee

Name/Institution/Conference	Current Contact Information	Emergency Contact Information	Sport(s) ----- Academic Major	Birthday	Grad Date ----- Term Limit	Committee Assignment
<b>Colby Pepper</b> Covenant College USA South Athletic Conference* Southern Athletic Association (SAA)	14049 Scenic Highway Mailbox # 300 Lookout Mountain, GA 30750 Phone: 717-599-8848 Email: <a href="mailto:Colby.pepper@covenant.edu">Colby.pepper@covenant.edu</a>	<b>Rob Pepper</b> 25 Bourbon Red Drive Mechanicsburg, PA 17050 Phone:	Soccer ----- Sport Administration	6/6	----- January 2021	
<b>Jake Santellano</b> University of Wisconsin, Whitewater Wisconsin Intercollegiate Athletic Conference* (WIAC) College Conference of Illinois & Wisconsin (CCIW)	248 N. Prince Whitewater, WI 53190 Phone: 847-650-8248 Email: <a href="mailto:santellaJR04@uww.edu">santellaJR04@uww.edu</a>	<b>Betsy Santellano</b> 3450 Tamarind Dr. Northbrook, IL 60062 Phone: 847-208-3385	Men's Soccer ----- Integrated Science Business	9/4	December 2019 ----- January 2021	
<b>Kiana Verdugo</b> Hamline University Minnesota Intercollegiate Athletic Conference* (MIAC) Upper Midwest Athletic Conference (UMAC)	1086 Como Place Apt. 1 St. Paul, MN 55103 Phone: 520-404-0225 Email: <a href="mailto:kverdugo01@hamline.edu">kverdugo01@hamline.edu</a>	<b>Jason Verdugo</b> 1536 Hewitt Ave Saint Paul, MN 55104 Phone: 651-271-2638	Track and Field ----- Secondary Education and English	4/30	May 2018 ----- January 2019	

\* indicates SAAC member's primary conference. Second conference listed is SAAC member's partner conference.

Division III Management Council Liaisons		
<b>Gerard Bryant</b> Faculty Athletics Representative John Jay College of Criminal Justice	Phone: 646-557-4552 Cell: 917-207-3225 Email: <a href="mailto:gwbryant@jjay.cuny.edu">gwbryant@jjay.cuny.edu</a> Assistant: Christina Mujica Email: <a href="mailto:cmujica@jjay.cuny.edu">cmujica@jjay.cuny.edu</a>	Term Expires January 2022
<b>Denise Udelhofen</b> Director of Athletics Loras College	Phone: 563-588-7742 Cell: 563-543-0724 Email: <a href="mailto:denise.udelhofen@loras.edu">denise.udelhofen@loras.edu</a> Assistant: Jocelyn Theisen Email: <a href="mailto:Jocelyn.theisen@loras.edu">Jocelyn.theisen@loras.edu</a>	Term Expires January 2021



NCAA Staff Liaisons	
<b>Jay Jones, primary</b> Associate Director of Division III NCAA	Phone: 317-917-6004 Cell: 317-874-7153 Email: <a href="mailto:jkjones@ncaa.org">jkjones@ncaa.org</a> Assistant: Debbie Brown Phone: 317-917-6617 Email: <a href="mailto:dbrown@ncaa.org">dbrown@ncaa.org</a>
<b>Brynna Barnhart</b> Director, Enforcement, Major Enforcement NCAA	Phone: 317-917-3252 Cell: 317-379-5318 <a href="mailto:bbarnhart@ncaa.org">bbarnhart@ncaa.org</a>
<b>Corey Berg</b> Assistant Director of Academic and Membership Affairs NCAA	Phone: 317-917-6551 Cell: 317-908-3342 <a href="mailto:cberg@ncaa.org">cberg@ncaa.org</a>

### 2018 SAAC Working Groups:

#### Best Practices / Communications (Staff Lead = Jay and Corey)

Ryan Booth  
Zach Cook  
Parker Hammel  
Kelsey Morrison  
CJ Pakeltis – SAAC lead  
Kiana Verdugo

#### Mental Health (Staff Lead = Lorne)

Madison Burns – SAAC lead  
Sean Cain  
Fran Capaldi  
Emily Goodwin  
Mikayla Greenwood  
Sammy Kastner  
NJ Kim

#### Special Olympics (Staff Lead = Brynna)

Mika Costello  
Annabelle Feist  
Cameron Gardner - Nicholson  
Matt Gillette – SAAC lead  
Julia Higgins  
Nicole Monick

#### Social Activities Coordination

Fran Capaldi  
Mika Costello  
Julia Higgins



**REPORT OF THE  
NCAA DIVISION III STUDENT-ATHLETE ADVISORY COMMITTEE  
SEPTEMBER 30, 2018, VIDEOCONFERENCE**

**ACTION ITEMS.**

- None.

**INFORMATIONAL ITEMS.**

1. **Welcome and announcements.** The chair, Parker Hammel, commenced the videoconference at 9 p.m. Eastern time.
2. **Welcome three new members and 24 new Associate Members.** The committee welcomed the following new members, who were joining the committee for the first time, to the call:
  - a. Anthony Francois, men's volleyball at John Jay College of Criminal Justice;
  - b. Catherine Lanigan, field hockey and women's lacrosse at Juniata College; and
  - c. Jake Santellano, men's soccer at University of Wisconsin, Whitewater.
3. **Conference and Partner Conference Visits.** The committee reviewed the policies and procedures for conference and partner conference visits. Primary committee members were reminded that the NCAA pays the expenses related to attending the partner conference meeting. Committee members also discussed attendance at conference and partner conference meetings for the fall and encouraged attendance at both conference and partner conference meetings.
4. **Review of Proposed Legislation.** The committee reviewed and discussed all membership and governance-sponsored proposed legislation for the 2019 NCAA Convention. The committee discussed all seven pieces of proposed legislation that will be voted on during the Convention.

The committee will discuss the proposed legislation in more detail during its November in-person meeting, and take an official vote, but members were encouraged to stay current with the proposals. The committee was reminded to obtain feedback from conferences and partner conferences on the proposed legislation before the November in-person meeting. The committee will use an electronic survey to cast two votes – one for their conference and one for their partner conference – for each piece of legislation to reflect the voice of every conference.
6. **Future meetings dates.**
  - a. November 11-12, 2018; Indianapolis, primary committee members only.

- b. January 22-26, 2019; NCAA Convention, Orlando. Primary committee members will arrive Monday night, January 21, and depart Saturday afternoon, January 26. Associate committee members will arrive Tuesday night, January 22, and depart Saturday afternoon, January 26.
- c. April 13-14, 2019; Indianapolis, primary committee members only.

**7. Adjournment.** The videoconference was adjourned at 10:25 p.m.

*Committee Chair:* Parker Hammel, Wartburg College; American Rivers Conference.  
*Staff Liaisons:* Jay Jones, Division III Governance, primary staff liaison  
Brynna Barnhart, Enforcement  
Corey Berg, Academic and Membership Affairs

<b>Division III Student-Athlete Advisory Committee September 30, 2018, Videoconference</b>	
<b>Primary Members:</b>	
Ryan Booth, Norwich University, Great Northeast Athletic Conference.	
Madison Burns, Randolph-Macon College, Old Dominion Athletic Conference.	
Sean Cain, Adrian College, Michigan Intercollegiate Athletic Association.	
Fran Capaldi, Bethany College (West Virginia), Presidents' Athletic Conference.	
Zach Cook, College at Brockport, State University of New York, State University of New York Athletic Conference.	
Mika Costello, Willamette University, Northwest Conference.	
Annabelle Feist, Williams College, New England Small College Athletic Conference.	
Anthony Francois, John Jay College of Criminal Justice, City University of New York Athletic Conference.	
Cameron Gardner-Nicholson, Penn State University, Altoona, Allegheny Mountain Collegiate Conference.	
Matthew Gillette, Texas Lutheran University, Southern Collegiate Athletic Conference.	
Emily Goodwin, Massachusetts Maritime Academy, Massachusetts State Collegiate Athletic Conference.	
Mikayla Greenwood, Illinois College, Midwest Conference.	
Parker Hammel, Wartburg College, American Rivers Conference.	
Julia Higgins, The College of Wooster, North Coast Athletic Conference.	
Samantha Kastner, Notre Dame of Maryland University, Colonial States Athletic Conference.	
NJ Kim, Emory University, University Athletic Association.	
Catherine Lanigan, Juniata College, Landmark Conference.	
Kelsey Morrison, University of Valley Forge, American Collegiate Athletic Association.	
Colby Pepper, Covenant College, USA South Athletic Conference.	
Jake Santellano, University of Wisconsin, Whitewater, Wisconsin Intercollegiate Athletic Conference.	
Kiana Verdugo, Hamline University, Minnesota Intercollegiate Athletic Conference.	

<b>Associate Members:</b>
Ireland Clare Kennedy, Mount Holyoke College, New England Women's and Men's Athletic Conference.
Hannah Durst, Baldwin-Wallace University, Ohio Athletic Conference.
Charlotte Ellis, Crown College (Minnesota), Upper Midwest Athletic Conference.
Brady Jay Keller, Nebraska Wesleyan University, American Rivers Conference.
Grainne Kelly, Illinois Wesleyan University, College Conference of Illinois and Wisconsin.
JT Klopchic, Stevenson University, Middle Atlantic Conference.
Alyssa Leventer, St. Mary's College (Maryland), Capital Athletic Conference.
Michael Litz, Penn State University, Abington, North Eastern Athletic Conference.
Tyler Lozano, California Lutheran University, Southern California Intercollegiate Athletic Conference.
Annie MacMillan, Vassar College, Liberty League.
Mikala McCartney, Alfred University, Empire 8.
Michael McMahon, Becker College, New England Collegiate Conference.
McKenzie Maneggia, Eastern Connecticut State University, Little East Conference.
Christine Mayorga, Montclair State University, New Jersey Athletic Conference.
Arcel Ngoy, Western New England University, Commonwealth Coast Conference.
Megan Radosta, Berry College, Southern Athletic Association.
Sydney Rainey, Concordia University (Chicago), Northern Athletics Collegiate Conference.
Mason Rapp, Defiance College, Heartland Collegiate Athletic Conference.
Tyler Schubert, Franklin & Marshall College, Centennial Conference.
Isaiah Swann, University of Texas at Dallas, American Southwest Conference.
Mary Treuting, Marymount University, Atlantic East Conference.
<b>Not in Attendance:</b>
Gerard Bryant, John Jay College of Criminal Justice, City University of New York Athletic Conference.
Nicole Monick, Northern Vermont University-Johnson, North Atlantic Conference.
CJ Pakeltis, MacMurry College, St. Louis Intercollegiate Athletic Conference.
Denise Udelhofen, Loras College; American Rivers Conference.
<b>Guests in Attendance:</b>
None.
<b>NCAA Staff Liaisons in Attendance:</b>
Brynna Barnhart, Enforcement.
Jay Jones, Division III Governance.
Corey Berg, Academic and Membership Affairs
<b>Other NCAA Staff Members in Attendance:</b>
None



Division III  
Student-Athlete Advisory Committee  
Policies and Procedures  
Manual

Updated November 2018

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### **Mission Statement**

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The mission of the Division III Student-Athlete Advisory Committee (SAAC) is to enhance the total student-athlete experience by promoting opportunity, protecting student-athlete well-being and fostering a positive student-athlete image, while maintaining the tenants of the Division III philosophy.

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### **Composition and Terms of Office**

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#### **Composition**

Pursuant to NCAA Division III Bylaw 21.9.5.10.1, SAAC shall consist of one student-athlete from each pair of conferences represented in the Division III SAAC conference partnership program and at least one student-athlete who collectively represents Division III independent institution. Additionally, 50 percent of the positions shall be allocated for men and 50 percent allocated for women with at least 25 percent of all positions allocated for ethnic minorities. No more than one student-athlete from a conference may serve on the committee at any time. Two Management Council members shall serve as ex-officio members of the committee.

#### **Terms of Office**

Pursuant to NCAA Division III Bylaw 21.9.5.10.2, committee members shall not serve more than three years on the committee and up to one year after completion of their intercollegiate athletics eligibility. A committee member may not be reappointed for another term. The committee member's service shall commence on the first day following the conclusion of the NCAA Convention.

All committee members are subject to performance reviews by their conference(s), institutions, NCAA staff liaisons and other groups or individuals dependent on the committee member's performance. Committee members may be removed from service should performance fall below the committee member expectations, as outlined below.

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### **Nomination Process and Filling Vacancies**

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#### **Diversity of Nominees**

When selecting a nominee, each conference is strongly encouraged to propose a diverse slate of nominees that includes at least one male, one female, and one ethnic minority. The Division III Nominating Committee may reject a slate of candidates or open nominations to the partner conference if the slate is incomplete and/or the slate does not permit the SAAC to fulfill its obligation to composition diversity.

### **SAAC Nomination Process**

The national office staff primary liaison and/or NCAA committee coordinator will notify each conference office when there is a vacancy for its SAAC representative. The conference should submit a slate of at least three nominations, taking into account diversity considerations outlined above. Upon receipt of a complete slate, the Division III Nominating Committee, with input from the SAAC nominations subcommittee, will select individuals to fill vacancies, making every effort to maintain the 50/50 gender representation and 25 percent ethnic minority representation. These selections must be ratified by the Division III Management Council.

### **Vacancies**

When a student-athlete leaves the committee after fulfilling their full term, the committee member shall be replaced by a student-athlete from the partner conference, who may serve up to three years on the committee and/or up to one year after completion of their intercollegiate athletics eligibility.

If a committee member leaves the committee after completing less than one year of service, the same conference will have the opportunity to nominate a new committee member, who may serve up to three years on the committee and/or up to one year after completion of their intercollegiate athletics eligibility. If a committee member leaves the committee after completing more than half their term, the partner conference will have the opportunity to nominate a new committee member, who may serve up to three years on the committee and up to one year after completion of their intercollegiate athletics eligibility.

## **SAAC Associate Members Selection and Terms of Office**

Pursuant to NCAA Division III Bylaw 21.9.5.10.1.1, each conference and group of independent institutions without a committee member shall designate a student-athlete to serve as a SAAC Associate Member. The conference can determine the term of office for its appointed associate member. However, the term should be at least one year and not more than three years, including up to one year after completion of intercollegiate athletics eligibility.

When appointing its associate member, the conference is strongly encouraged to consider committee representation requirements regarding gender, race and sport season. Additionally, because the associate member will serve as a substitute when the committee member is unable to attend meetings, it is strongly recommended that the associate member be a student-athlete who participates in a sport played in a different playing season than the committee member.

## **SAAC Executive Board Composition, Terms of Office and Duties**

The SAAC executive board consists of the chair, vice-chair, two Management Council representatives and communications director. They shall be elected by SAAC for a one-year renewable term with a maximum of two years in the position. The terms are effective the day



following the conclusion of the NCAA Convention and continue through the last day of Convention the following year.

Should any member of the executive board vacate the position prior to the expiration of their term, the committee will hold an election at its next regularly scheduled meeting the procedures outlined below.

### **Chair and Vice Chair**

To be elected to chair or vice-chair, the committee member must have served at least one year on the committee. An individual's term end date should be strongly considered in the selection process to ensure the chair and vice-chair positions are not vacated in the same year. Additional considerations of gender, race and sport season are preferred to ensure diversity within the SAAC's executive board.

The duties of the chair include, but are not limited to the following:

1. Preside at SAAC meetings.
2. Serve as the primary contact between national office staff liaisons and the committee.
3. Assist with meeting preparation.
4. Serve as the committee spokesperson to the media and other entities.
5. Represent the committee at NCAA and external group meetings and programs, as requested.
6. Participate in NCAA programming, as requested.

The duties of the vice-chair include, but are not limited to, the following:

1. Assume chair responsibilities, including leading committee meetings, when the chair is unavailable.
2. Serve as the secondary contact between national office staff liaisons and the committee.
3. Assist with meeting preparation.
4. Represent the committee at NCAA and external group meetings and programs, as requested.
5. Participate in NCAA programming, as requested.

### **Division III Management Council Representatives**

Pursuant to NCAA Division III Bylaw 21.9.5.10.3, the committee shall elect one male and one female to serve on the Division III Management Council. To be elected to Management Council, the committee member must have served at least one year on the committee. Additionally, the committee member shall not be from the same member institution as another current member of the Management Council. A committee member shall not serve more than two years on Management Council; however, pursuant to NCAA Division III Bylaw 21.9.5.10.2.1, the term of a student-athlete serving on the Management Council may be extended through the adjournment of the annual NCAA Convention. An individual's term end date should strongly be considered in the selection process to ensure both Management Council positions are not vacated in the same

**Commented [JJK1]:** we should discuss this language. We have not 're-elected' our leaders the past few years. Should we have been doing that?

**Commented [BB2R1]:** I think the renewable term means that they can continue unless there is an objection.

**Commented [BB3]:** Do we need to put in a clause about an immediate election via email in case we'd ever need to use it? I think either DI or DII has something to that effect.

**Commented [JJK4R3]:** We probably should – it's a good suggestion.

year. Additional considerations of race and sport season are preferred to ensure diversity within the SAAC's executive board.

The duties of the Management Council representatives include, but are not limited to, the following:

1. Attend all Division III Management Council meetings.
2. Serve on the Strategic Planning and Finance Committee (one representative).
3. Provide SAAC with regular reports on Management Council meetings and other relevant issues.
4. Assist with meeting preparation.
5. Represent Management Council and/or SAAC at NCAA and external group meetings and programs, as requested.
6. Participate in NCAA programming, as requested.

### **Communications Director**

To be elected to communications director, the committee member must have served at least one year on the committee. Additional considerations of gender, race and sport season are preferred to ensure diversity within the SAAC's executive board.

The duties of the communications director include, but are not limited to, the following:

1. Oversee the implementation and execution of SAAC communications, including meeting summaries.
2. Assist in the management of the Division III SAAC Twitter account.
3. Serve as the chair of the communications best practices subcommittee.
4. Assist with meeting preparation.
5. Represent the committee at NCAA and external group meetings and programs, as requested.
6. Participate in NCAA programming, as requested.

**Commented [BB5]:** We probably don't want to include this unless we think this should be a standing committee. But to that point, it might not be a bad idea to keep this in light of the SAMs.

## **Representation on Division III and Association-Wide Committees**

SAAC shall elect committee members to serve as representatives within the NCAA Division III and association-wide governance structure, including on the following committees:

### **Division III**

1. Interpretations and Legislation Committee
2. Championships Committee
3. Student-Athlete Reinstatement Committee
4. Convention Planning Subcommittee
5. Nominating Committee

### **Association Wide**

1. Board of Governors Student-Athlete Engagement Committee (2 active committee members and 1 former committee member)
2. Committee on Competitive Safeguards and Medical Aspects of Sport
3. Committee on Sportsmanship and Ethical Conduct
4. Committee on Women's Athletics
5. Minority Opportunities and Interests Committee
6. Olympic Sports Liaison Committee

In the event the committee receives a request for a committee member to serve on an ad hoc committee or Division III working group, the committee may hold an election at the next regularly scheduled meeting. If the selection is time-sensitive, the national office staff liaisons may select a committee member to serve on the ad hoc committee or Division III working group.

### **SAAC Subcommittees**

To carry out the functions of the SAAC, it is necessary for committee members to serve on subcommittees. The subcommittees will be evaluated each year to ensure they align with the goals and needs of the committee. They will regularly conduct business via conference call and at in-person meetings. Subcommittee chairs will be appointed on a voluntary basis with the approval of the executive board and national office staff liaisons. Each subcommittee will be assigned an national office staff liaison to assist with its work.

### **Election Process**

Subject to any diversity and/or gender requirements, SAAC executive board members, Division III and association-wide committee representatives and ad hoc committee/Division III working group representatives shall be elected as follows:

1. Eligible committee members may self-nominate or be nominated by a committee member. Nominations should occur verbally during an in-person meeting. If a committee member is not present at the meeting where an election will take place, the committee member may submit a self-nomination or nomination of another committee member to a member of the executive board or national office staff liaisons in advance of the meeting.
2. The nominee accepts or declines the nomination.
3. After nominations conclude, the nominees who have accepted are identified. If desired, the nominees may be given an opportunity to speak about their interest and qualifications.
4. Committee members vote by anonymous written ballot. All members of the executive board are eligible to vote except the chair.

5. In order to be elected, the nominee must receive a majority vote (i.e., more than half) of all committee members present and voting. In the event there are multiple nominees and no one nominee receives the majority of votes in the first round, the nominee with the least number of votes will be removed from the ballot and the committee members will vote again on the remaining candidates. This process will continue until one candidate receives the majority of the votes. In the case of a tie, the chair will cast the deciding vote.
6. The winning committee member is announced. Voting results remain confidential.

Elections of management council representatives must be ratified by Management Council and will be ratified through the Management Council's regular review and approval of the SAAC's meeting report.

### **Committee Member Duties and Responsibilities**

Committee members have the following duties and responsibilities:

1. Communicate Division III and association-wide initiatives to their conference, partner conference, and campus SAACs.
2. Review and obtain feedback on proposed legislation from their conference, partner conference and campus SAACs.
3. Maintain a relationship and regular communication with the committee member's conference representatives, including the conference commissioner and conference SAAC. At minimum, the committee member should provide its conference representatives with the meeting recap, meeting minutes and other relevant information related to committee activities after each meeting.
4. Manage the conference partnership program, including maintaining a relationship and regular communication with the associate member and partner conference commissioner. This includes establishing a communications plan that best serves the needs of the partner conference and its institutions. At a minimum, the plan must include the best method for providing a detailed summary of each meeting, including the meeting recap, meeting minutes and other relevant information. The communication plan must be provided to the national office staff liaisons and partner conference commissioner.
5. Attend conference and (if requested) partner conference SAAC meetings to discuss legislation.
6. Promote and educate on the Division III/Special Olympics partnership at the campus and conference levels.
7. Serve on Division III and associate-wide committees to further the student-athlete voice.

8. Serve on at least one Division III SAAC subcommittees to assist with SAAC goals and initiatives.
9. Review and provide feedback on issues referred by other Division III or Association-wide committees.
10. Identify student-athlete issues and forward them to the appropriate governance committee.
11. Identify strategies to enhance involvement and understanding of Division III among student-athletes (e.g., host educational sessions at leadership conferences, NCAA Convention or conference SAAC meetings).
12. Attend and participate in the NCAA Convention, including panels, educational sessions, and meetings.

### **Committee Member Code of Conduct and Expectations**

Participating on Division III National SAAC is a privilege, not a right. Committee members' actions reflect on the name and reputation of the NCAA, their conferences, and institutions. Each committee member is responsible for his or her words and actions at all times. Misconduct of any kind will result in immediate disciplinary action, which may include removal from the committee. Appropriate disciplinary actions will be determined by the executive board in conjunction with the national office staff liaisons.

Additionally, committee members are expected to adhere to the following while on official Association business:

1. Attend and participate in all SAAC meetings (in-person and teleconference) and related functions (e.g., Special Olympics activities, NCAA Convention functions).
  - Missing more than two consecutive meetings without prior approval may result in removal from the committee by Management Council, on recommendation from the chair.
  - National office staff liaisons may approve absences for special circumstances, including (1) family emergencies, (2) postgraduate summer internship and/or employment commitments; (3) athletics competition occurring during the time of the meeting; or (4) academic reasons.
2. Notify the national office staff liaisons and associate member at least 30 days in advance if unable to attend a meeting.

- The committee member is responsible for ensuring that the associate member is fully prepared to attend the meeting, including having all necessary information to vote on any identified action items.
  - In the event that both the committee member and associate member are unable to attend the meeting in which conference and partner conference legislative votes are counted, it is the committee member's responsibility to submit the conference and partner conference votes electronically to the national office staff liaison assigned to legislation.
3. Attend and participate in all Division III or association-wide committee in-person and teleconference meetings.
    - The committee member should be prepared to provide a report on the Division III or associate-wide committee to SAAC at its regularly scheduled meeting.
    - If the committee member cannot attend the Division III or association-wide committee meeting, they must inform the national office staff liaison, who will work to find a substitute from the current SAAC roster. After the substitute is identified, the committee member must assist in the substitute's meeting preparations. The substitute must be a committee member as associate members are not permitted to attend Division III or association-wide committee members as a substitute.
  4. Be prepared for meetings by reviewing all meeting materials in advance, including the agenda and supplements. If the committee member has difficulty accessing the material, they should notify the national office staff liaison as soon as possible in advance of the meeting.
  5. Know and regularly communicate with your institution's director of athletics, senior woman administrator, sports information director, faculty athletics representative and president, if necessary.
  6. Know and regularly communicate with your conference commissioner and conference SAAC.
  7. Know and regularly communicate with the partner conference's associate member and conference commissioner, including developing a communication plan as described above.
  8. Support and promote the Special Olympics partnership at the campus, conference and national levels. This can be accomplished by actively participating in Special Olympics activities as well as educating and encouraging campuses and conferences to participate in and report Special Olympics activities.
  9. Be punctual, passionate and high energy. Show respect for others in all interactions.

10. Satisfactorily perform all committee duties and avoid any behavior that causes damage or harm to any person or property while attending NCAA events.

All of the above expectations also apply to SAAC Associate Members when they participate in committee meetings and other NCAA events.

### **SAAC Associate Members Responsibilities and Duties**

SAAC Associate Members have the following responsibilities and duties:

1. Serve as a conduit for student-athlete feedback and information to and from the partner conferences.
2. Regularly communicate with their conference commissioner and partner conference committee member. This includes working with the committee member to establish a communication plan that best serves the needs of the institutions within the partner conference, as described above.
3. Attend and/or participate in the following meetings: (1) a portion of the July SAAC committee meeting; (2) the January SAAC committee meeting held in conjunction with the NCAA Convention; and (3) the fall legislative conference call.
4. Serve as a substitute in instances when the committee member from the conference pair is unable to attend a SAAC in-person meeting. The associate member should review all relevant pre-meeting materials, including any potential action items, prior to attending the meeting. The associate member should discuss the meeting materials with the committee member to ensure the associate member is fully prepared to participate in discussions and vote on any identified items.
5. Provide feedback and input to committee members on issues affecting student-athletes.

### **SAAC Meeting Procedures**

As is the case with all NCAA committees, SAAC is bound by various Association meeting policies. The following will apply to all SAAC meetings:

- The committee will meet in-person four times per year (April, July, November and January). The January meeting will be held in conjunction with the annual NCAA Convention.
- The committee will have at least one meeting via teleconference, typically in the fall to cover legislative proposals.

- The meeting agenda and supplements will be sent to committee members approximately one week prior to the meeting. Committee members must have access to either a paper or electronic copy of all meeting materials at the meeting.
- Robert's Rules of Order will apply for purposes of parliamentary procedures.
- Meetings are considered closed and not open to the membership or public at-large. The executive subcommittee has the authority to approve requests for special guests, presenters or observers to attend SAAC meetings.
- All members are expected to use Short's Travel for their transportation arrangements, as described below.

## **Conference and Partner Conference Meeting Attendance and Reimbursement**

### **Conference Meetings**

Committee members are required to attend their conference SAAC meetings. Should they be unable to attend, the committee member is responsible for communicating with the conference commissioner to determine whether a substitute is necessary (e.g., another current SAAC member close to the location of the meeting) or if the committee member should otherwise participate remotely (e.g., teleconference, Skype).

Primary conferences are responsible for the committee member's attendance expenses, such as meals and lodging. The conferences may permissibly use the NCAA Strategic Initiatives Conference grant to cover these costs. Should the conference refuse to cover the committee member's expenses, the committee member should notify the national office staff primary liaison immediately.

### **Partner Conference Meetings**

The committee member should communicate with their associate member and partner conference commissioner to determine whether it is necessary for the committee member to attend the partner conference SAAC meeting in-person or by an alternative method (e.g., teleconference, Skype). If the committee member does attend the partner conference SAAC meeting in-person, the committee member may seek reimbursement for expenses in the same manner that they are provided to SAAC committee meetings.

Should a committee member require flights to attend the partner conference meeting, the committee member should notify the national office staff primary liaison in writing. Once approved, the committee member can contact Short's Travel Management pursuant to the policies below to schedule flight.



## **Committee Travel Policies**

The Association's policies regarding meeting expenses are set forth in NCAA Division III Bylaw 31.7.2 and include, but are not limited to, the following:

1. All travel arrangements must be made with Short's Travel management (866-655-9215) at least 30 days in advance to ensure the lowest possible fare.
2. SAAC members must contact the national office staff primary liaison before making any changes to their travel. Airlines charge approximately \$100 to change any portion of a flight itinerary. They also charge for any difference in fare. The NCAA staff may use discretion when approving or denying flight changes and associated fees.
3. The NCAA will only pay the cost of the lowest available class of inventory for committee members.
4. The NCAA will be billed for all legs of the trip that are Association business. The committee member must provide another form of payment for the other legs. (Ex: A member of the Management Council has an NCAA meeting in Dallas and must travel directly from there to go to a conference meeting in San Diego. The NCAA will pay the quote of the committee member's flight from campus to Dallas and return. The committee member is then responsible for the balance of the ticket to get them to their conference meeting.)
5. Mileage reimbursement and parking at the meeting site may not exceed the cost of a nonrefundable airline ticket for committee members. The NCAA will not reimburse for rental cars.
6. If the round-trip mileage between the committee member's campus and airport is over 50 round-trip miles, mileage will be paid at the applicable NCAA mileage rate.
7. Lodging and taxes will be paid directly by the NCAA. Committee members only need to pay for incidental charges (if any) to their room. Committee members will be paired with a roommate during their stay and must be respectful of personal items, time and space. Additional guests in rooms are strictly prohibited.
8. A per diem of \$75 may be claimed for each day or part thereof away from home, except that no more than one day's travel each way may be claimed, unless there are extenuating circumstances that arise.
9. NCAA committee members shall not qualify for reimbursement of expenses if they fail to remain in actual attendance at the committee meeting for its entire duration as announced in advance. However, committee members with valid reasons for late arrival or early departure may be granted permission by the chair and receive full reimbursement.

10. Certain items on the Statement of Expense are considered taxable. This includes honorariums, per diems and allowances. If your annual taxable income from the NCAA exceeds \$600, a 1099-MISC will be issued to you. This amount should be included on your annual income tax return. It is the responsibility of the recipient to keep track of actual expenses incurred to reduce the tax liability. It is recommended that you keep the actual receipts.
11. The NCAA provides several liability and accident-medical insurance coverages for NCAA committee members. When travel is an element, coverage applies when committee members are traveling directly to and from their home communities and the site of their committee responsibilities. When a travel itinerary includes interim stops for business not associated with committee duties, NCAA travel coverage applies only during the legs of the trip immediately to or from the committee activity site.

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## **NCAA General Policies**

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### **General Statement**

As an NCAA committee member, your actions reflect on the good name and reputation of the NCAA when you are on official NCAA business. Committee discussions and decisions should reflect the interests of the Association, the division or the sport, and ultimately enhance the student-athlete experience. Therefore, the following policies have been developed to clarify the NCAA's expectations while on Association business.

### **Policy of Representation**

When traveling to and from SAAC meetings, committee members must conduct themselves in a professional manner. The same standard exists while members attend SAAC meetings and while members are involved in NCAA-related functions as a part of the national committee. During free time, members must behave in a manner consistent with the high ethical, moral and legal principles for which the NCAA is known. As an NCAA committee member, representatives are not only representing the Association, but also their educational institution.

### **Alcohol Policy**

At some NCAA functions, alcohol may be available. Alcohol use for individuals under the age of 21 is illegal in all 50 states. All individuals can face serious legal consequences for underage drinking or for providing alcohol to minors. Should committee members violate this law, they may be subject to removal from the committee.

### **Conflict of Interest Statement**

The NCAA is a voluntary Association comprised of colleges, universities, conferences and other organizations, and governed through a membership-led committee structure. Within the governance structure, committee members must carefully balance their responsibilities to their respective institutions and/or conferences with the obligation to advance the interests of the Association, the division, or the sport, and ultimately enhance the student-athlete experience. While the fiduciary obligations of committee members to their own institution, their conference, and to the Association ordinarily are not in conflict, it is recognized that as a representative membership organization, committee members' fiduciary obligations are first to their institution, second to their conference, and third to the Association. NCAA committee service involves important ethical and moral obligations. Committee integrity is critical to the decision-making process and includes trust, confidentiality and honesty in all issues and aspects of service and representation. NCAA committee members shall disclose any conflict or potential conflict between their respective personal, professional, institutional, conference, or business interests and the interests of the Association that may affect or otherwise threaten such integrity, in any and all actions taken by them on behalf of the Association, for committee evaluation under this Statement.

In addition to any fiduciary obligation to their institution and conference, committee members also have a fiduciary duty to the Association not to use knowledge or information obtained solely due to service on that committee to the disadvantage of the Association during the term of committee service. Further, a Committee member shall not participate in the committee's discussion or vote on any action that might bring direct or indirect personal financial benefit to the member or any organization (other than the member's institution or conference) in which the member is financially interested. A committee member should also not participate in a discussion or vote for which the member's institution or conference is to be accorded a special benefit beyond benefits shared with other institutions or conferences or is to receive a penalty or disqualification. A violation of either of the above rules by a member of the committee shall not invalidate the action taken by the committee if, following disclosure of the conflict of interest, the committee authorizes, ratifies or approves the action by a vote sufficient for the purpose, without counting the vote of the committee member with the conflict of interest, and the appropriate oversight body approves the action.

A committee member is responsible for advising the chair of any actual or potential conflicts of interest or obligations which he/she may have hereunder and should recuse him/herself from participating in proceedings, as may be warranted by this policy. Abuse of one's position as a member of a committee may result in dismissal from that position. Where such abuse appears evident, a committee member will be notified by the committee chair and will have the opportunity to present a rebuttal or details of the situation.

#### **Association Speaking Agent Policy**

The president of the Association and the chair of the Executive Committee are the only individuals authorized to speak on behalf of the Association except as outlined below.

1. An individual representing a member institution or conference who speaks or opines on an Association issue only has the authority to express the view of that individual or the

member institution or conference unless the individual has been designated by the Executive Committee of the Association as a speaking agent of the Association on that issue.

2. Committee chairs are hereby designated as speaking agents of their committees regarding issues within their committees' jurisdiction on which there is consensus, except that positions of advocacy on behalf of the committee or the Association to be communicated in writing or orally to persons or entities external to the Association must have prior approval by the NCAA Executive Committee or the president of the Association. The president of the Association is hereby granted authority to designate additional speaking agents of the Association (*April 2001 Executive Committee minutes.*).

## Expectations of a Division III SAAC Member

*As a member of the NCAA Division III Student-Athlete Advisory Committee (SAAC), your actions reflect on the name and reputation of the NCAA when you are on official NCAA business. Therefore, the following are expectations of Division III SAAC members while on official Association business.*

1. As an NCAA committee member, you are expected to **attend all SAAC meetings (in-person and teleconference)**. For special circumstances and absences, you must contact the staff liaisons for approval. Special circumstances include the following:
  - a. Family emergencies;
  - b. Postgraduate and/or summer internship or employment commitments;
  - c. Athletic competition occurring during the scheduled meeting; or
  - d. Academic reasons.
2. **Missing more than two consecutive meetings** (in-person and teleconference), without prior approval, may result in removal from the committee by the Division III SAAC and NCAA Division III Management Council, on recommendation of the SAAC chair.
3. It is your responsibility to **notify your paired SAAC Associate Member if you are unable to attend a meeting** and ensure that your paired SAAC Associate Member is fully prepared in advance for the meeting, including having all necessary information to vote on any identified action items.
4. In the event that neither you nor your paired SAAC Associate Member are able to attend a SAAC meeting in which conference and partner conference legislative votes are being received (e.g., the fall meeting), it is your responsibility to **submit your conference and partner conference votes electronically to the SAAC liaison who handles legislation**.
5. **Punctuality, active participation and respect for others** are expected from every committee member for all meetings (in-person and teleconference).
6. Many SAAC members will also serve on a **Division III governance committee or Association-wide committee**, and you are expected to attend and participate in all meetings (in-person and teleconference). If you cannot participate, you must find a replacement from the current SAAC roster, and must notify the staff liaison of your respective committee in advance of the meeting (in-person and teleconference). You must be prepared to provide a report on behalf of the committee at each SAAC meeting.
7. You are expected to **be prepared for all meetings (in-person or teleconference)** by reading all meeting materials in advance.

8. You must **bring the following items to all meetings (in-person and teleconference)**: the meeting agenda and supplements (located on the committee zone), your passion and a high level of engagement.
9. It is your responsibility to know and **communicate regularly** with your institution's director of athletics, senior woman administrator, faculty athletics representative and president, if necessary.
10. It is your responsibility to know and **communicate regularly** with your conference commissioner, conference SAAC members, partner conference commissioner and partner conference SAAC members.
11. It is your responsibility to meet with your paired SAAC Associate Member and **establish a communication plan** that best serves the needs of the institutions within your conference pair. This communication plan should be provided to the NCAA staff liaisons, and each of the paired conference's commissioner. At a minimum, the communication plan must include the best method for providing a detailed summary of each in-person meeting to the paired SAAC Associate Member, conference and the partner conference institutions. The summary will include the meeting summary document, meeting minutes, and information on important SAAC activities
12. As a Division III national SAAC member, you are expected to **support the Special Olympics partnership** on the campus, conference and national levels by actively participating in Special Olympic activities. You also are expected to **promote the Special Olympics partnership** through education about the partnership as well as by encouraging campuses and conferences to participate in and report Special Olympics activities.
13. **Being a SAAC committee member is a privilege**, not a right. You are expected to satisfactorily perform your committee duties and not engage in any inappropriate behavior causing damage or harm to any person or property while attending a SAAC- related event.

## **Division III Student-Athlete Advisory Committee (SAAC) Associate Members**

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### **Rationale for Establishment of Division III SAAC Associate Members**

The representation of half of Division III conferences through SAAC Associate Members will retain the efficiency and effectiveness of the current SAAC committee structure while addressing the relevant communication and representation needs of those conferences without a member on the Student-Athlete Advisory Committee.

### **Applicable Legislation**

**NCAA Bylaw 21.9.5.10.1.1 Partner Conference Student-Athlete Advisory Committee Liaison.** Each conference and group of independents without a member on the Student-Athlete Advisory Committee, shall have a student-athlete designated as a Partner Conference Student-Athlete Advisory Committee Liaison. Compositional requirements, roles and responsibilities and term limits for this liaison role shall be set forth in the Student-Athlete Advisory Committee policies and procedures. *(Adopted: 1/20/18 effective 8/1/18)*

### **Objectives and Duties of the Division III SAAC Associate Members**

The primary objectives and duties of the Division III SAAC Associate Members are:

- To enhance student-athlete leadership in the governance of intercollegiate athletics at the national, conference/independent and institutional levels. Special emphasis will be placed on key legislative proposals and policies and strategic direction.
- To serve as a conduit for student-athlete feedback and information from the nonrepresented conferences. Each pairing of SAAC member and associate member will establish a communication plan that best serves the needs of the institutions within their conferences.
- To advise and provide input to the members of the Division III SAAC.
- To serve as a substitute attendee in cases when the SAAC member from the conference pair is unable to attend a SAAC meeting. In these instances, the SAAC Associate Member should review, with the SAAC member, all relevant pre-meeting materials, including any potential action items, prior to the meeting to ensure the SAAC Associate Member is fully prepared to participate in discussions and vote on any identified action items.

### **Appointment**

Each conference without a member on the Student-Athlete Advisory Committee will be asked to independently identify a student-athlete to serve as a SAAC Associate Member.

When selecting a SAAC Associate Member, the conference should consider committee requirements and guidelines around gender, ethnicity, sport, institutional nominating history and other diversity elements. Additionally, because the SAAC Associate Member will serve as a substitute when the SAAC member is unable to attend a SAAC meeting, it is strongly recommended that the partner conference select a SAAC Associate Member who participates in a sport that is played in a different playing season than the SAAC member.

### **Term of Office**

The SAAC Associate Member term should be no less than one year and no more than three years. Associate Members may serve up to one year after completion of their intercollegiate athletics eligibility.

Each conference can determine the term of office for its appointed SAAC Associate Member within these parameters.

### **Frequency of Meetings and Conference Calls**

- SAAC Associate Members will attend a portion of the annual SAAC meetings held each July. Typically, this will require the SAAC Associate Member to arrive on the Friday night of the meeting and depart late Sunday afternoon.
- SAAC Associate Members will attend a portion of the annual SAAC meetings held in conjunction with the NCAA Convention each January. Typically, this will require the SAAC Associate Member to arrive on Tuesday night of Convention week and depart Saturday afternoon.
- SAAC Associate Members will participate in the annual SAAC legislation teleconference, held each fall.
- Communication also will occur via email, telephone and any other available methods as necessary.
- As noted above, SAAC Associate Members will serve as substitute attendees in cases when the SAAC member from the conference pair is unable to attend a SAAC meeting.



# Robert's Rules of Order

NCAA committees use "Robert's Rules of Order" when making decisions. Here's a cheat sheet if you're not already familiar with that format.

## THERE ARE 5 GENERAL TYPES OF MOTIONS

### 1 MAIN MOTIONS

These introduce subjects for consideration. They cannot be made when another motion is before the assembly. They yield to privileged, subsidiary and incidental motions. For example: "I move that we purchase ..."

### 2 SUBSIDIARY MOTIONS

These change or affect how the main motion is handled. (They are voted on before the main motion.) For example: "I move to amend the motion by striking out ..."

### 3 PRIVILEGED MOTIONS

These concern special or important matters not related to pending business. In

general, they are considered before other types of motions. For example: "I move we adjourn."

### 4 INCIDENTAL MOTIONS

These are questions of procedure that arise out of other motions. They must be considered before the other motion. For example: "I move to suspend the rules for the purpose of ..."

### 5 MOTIONS THAT BRING A QUESTION AGAIN BEFORE THE ASSEMBLY

These enable certain items to be reconsidered. In general, they are brought up when no business is pending. For example: "I move to reconsider ..."

## HOW DO I PRESENT MY MOTION?

Here's what happens when you want a motion considered:

### 1 YOU OBTAIN THE FLOOR.

- Wait until the previous speaker is finished.
- Address the chair.  
Say, "Mr. (or Madam) Chairperson" or "Mr. (or Madam) President."
- Give your name. The chair will recognize you by repeating it.

### 2 YOU MAKE YOUR MOTION.

- Speak clearly and concisely.
- State your motion affirmatively.  
Say, "I move that we do ..." instead of "I move that we do not ..."
- Stay on the subject and avoid personal attacks.

### 3 YOU WAIT FOR A SECOND.

- Another member will say, "I second the motion."
- Or, the chair will call for a second.
- If there is no second, your motion will not be considered.

Motions made at the direction of a board or committee (of more than one person) do not require a second.

### 4 THE CHAIR STATES YOUR MOTION.

- The chair must say, "It is moved and seconded that we ..."
- After this happens, debate or voting can occur.
- Your motion is now "assembly property," and you can't change it without consent of the members.

### 5 YOU EXPAND ON YOUR MOTION.

- As the person who made the motion, you are allowed to speak first.
- Direct all comments to the chair.
- Keep to the time limit for speaking.
- You may speak again after all other speakers are finished.
- You may speak a third time by a motion to suspend the rules with a two-thirds vote.

### 6 THE CHAIR PUTS THE QUESTION.

- The chair asks, "Are you ready for the question?"
- If there is no more debate, or if a motion to stop debate is adopted, a vote is taken.
- The chair announces the results.

## SOME QUESTIONS RELATING TO MOTIONS

Is it in order? Your motion must relate to the business at hand and be presented at the appropriate time. It must not be obstructive, frivolous or against the bylaws.

May I interrupt the speaker? Some motions are so important that the speaker may be interrupted to make them. The original speaker regains the floor after the interruption has been attended to.

Do I need a second? Usually, yes. A second indicates that another member would like to consider your motion. It prevents spending time on a question that interests only one person.

Is it debatable? Parliamentary procedure guards the right to free and full debate on most motions. However, some subsidiary, privileged and incidental motions are not debatable.

Can it be amended? Some motions can be changed by striking out or inserting wording, or both. Amendments must relate to the subject as presented in the main motion.

What vote is needed? Most require only a majority vote (more than half the members present and voting). But, motions concerning the rights of the assembly or its members need a two-thirds vote to be adopted.

Can it be reconsidered? Some motions can be debated again and revoted to give members a chance to change their minds. The motion to reconsider must come from the winning side.

SUPPLEMENT NO. 7

ELECTION OF OFFICERS,

BOG SEAC  
REPRESENTATIVE AND DIII  
CHAMPIONSHIP  
COMMITTEE MEMBER

WILL BE DISTRIBUTED AT  
THE MEETING

# HOW TO USE THE TRANSFER PORTAL

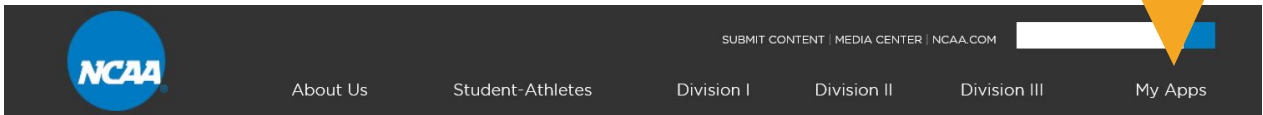
SUPPLEMENT NO. 8a



## NCAA Division III Coach Access

### GET STARTED!

Go to [ncaa.org](http://ncaa.org) and click on My Apps



EMAIL AND PASSWORD NEEDED TO LOG IN TO MY APPS

BE SURE YOUR ATHLETICS ADMINISTRATION HAS GIVEN YOU ACCESS TO SIGN-IN TO THE TRANSFER PORTAL



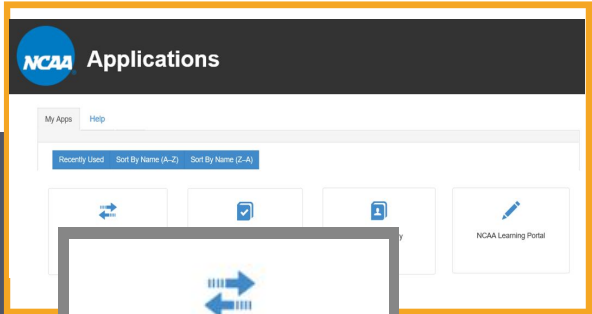
Log in to My Apps

Email

Password

☐ Is this a public or shared computer? ⓘ

[Sign in](#) [Forgot Password?](#)



01

### SEARCH STUDENT-ATHLETE



Review list of student-athletes



Type SPORT in search field

Student-athlete can be contacted after the listed initiated date.



Visible notation if student-athlete does not want to be contacted.



Transfer Tracer does not need to be completed to contact a student-athlete.

Review Transfer Tracer with your compliance office.



#### What does the Transfer Portal mean for Division III?



Division I and II transferring student-athletes are listed in the Transfer Portal.

Division III institutions can view and contact these student-athletes with no additional permission necessary.

Division III will not use the transfer portal to enter student-athletes.

Will the student-athlete be eligible upon transfer?



02

# TRANSFER LIST

STUDENTS ENTERED IN THE TRANSFER PORTAL ARE  
VISIBLE TO OTHER INSTITUTIONS

TWL ↑↓	NCAA ID ↑↓	Student Name	Initiated Date ↑↓	Division ↑↓	Institution	Sport ↑↓	Conference ↑↓	
☆	1507234718	SKIP PASS	10/22/2018	II	Victory College	Men's Basketball	Big 50 Conference	Transfer Tracer
★	1601102587	TEE SHOT	11/28/2018	I	Triumph University	Women's Golf	Great Nation Conference	Transfer Tracer
☆	1502139400	CLAY COURT	11/28/2018	I	Achieve State	Men's Tennis	Conference Collegiate	Withdrawn
☆	1402135587	⚠ WIDE OUT	12/13/2018	I	Champion Institute	Football	Conference Collegiate	Transfer Tracer
☆	1711659371	TRIPLE TUCK	01/05/2019	II	Leader College	Women's Gymnastics	Big 50 Conference	Matriculated

NO CONTACT  
REQUEST



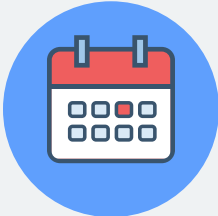
- STUDENT DOES NOT  
WANT TO BE  
CONTACTED

TRANSFER  
TRACER



- NOTIFICATION OF TRANSFER  
(DIVISION I)  
- PERMISSION TO CONTACT  
(DIVISION II)

INITIATED  
DATE



- DATE STUDENT WAS  
ENTERED IN THE  
TRANSFER PORTAL

TRANSFER  
WATCH LIST (TWL)

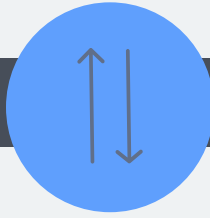


- SELECT STUDENT FOR  
YOUR TRANSFER  
WATCH LIST



SEARCH AND SORT

ALL COLUMNS CAN BE SEARCHED AND SORTED  
★ SEARCH BY SPORT



NOTED AS WITHDRAWN IF  
REQUESTED BY STUDENT

Withdrawn

Matriculated

NOTED AS MATRICULATED -  
ATTENDED FIRST DAY OF CLASS

**REPORT OF THE  
NCAA DIVISION III MANAGEMENT COUNCIL**

The Division III Management Council conducted its October 15-16 meeting in Indianapolis. Listed below are specific recommendations for review and consideration by the Presidents Council.

**ACTION ITEMS**

The following Management Council recommendations require action by the Presidents Council:

**1. Convention Proposal Grouping and Voting Method for 2019.**

- a. Recommendation. Designate that votes for all proposals at the 2019 Convention be taken using the roll-call method, regardless of the proposal's grouping (Presidents Council or general) and approve the voting order and groupings as set forth in Supplement No. 13a.
- b. Effective Date. Immediate.
- c. Rationale. The Management Council endorsed the Interpretations and Legislation Committee's recommendation, noting that electronic voting units and technology permit the recording of all votes in an expeditious manner. Conducting roll-call votes for all proposals (Presidents Council and general grouping) provides transparency for the membership. The Management Council also endorsed the voting order and grouping as recommended by the committee.
- d. Budget Impact. None.
- e. Student-Athlete Impact. None.

**2. Joint Men's and Women's Basketball Championships.**

- a. Recommendation. Support one Division III Men's Basketball Championship and one Division III Women's Basketball Championship in conjunction with the Division I Men's Final Four and the Division I Women's Final Four, respectively, during the remaining period of the current NCAA broadcast agreement (through 2024).
- b. Effective Date. Immediate, with specific years for the joint championships to be determined pending future sites selected for the Division I Men's and Women's Final Fours.
- c. Rationale. The Division I, II and III Men's and Women's Basketball Committees recommended two joint championships for each gender over the next 10 years. The Division III committees highlighted that participation provides a heightened platform to promote the Division III identity for the entire basketball season (approximately six months). The media attention related to the Division I Final Fours is extensive, and it presents a unique opportunity to positively impact Division III branding efforts. The

Division III coaches' associations support this proposal. The Division III Championships Committee believes it is prudent, given the financial implications, to conduct one joint championship for each gender during the remaining years of the current broadcast agreement before re-evaluating additional commitments.

- d. Budget Impact. Approximately \$250,000 per gender for each joint championship. The Division III Championships Committee and Management Council also recommend asking the Division III Strategic Planning and Finance Committee to consider committing dollars from the Division III identity initiatives budget to assist with expenses, given the overall marketing and exposure benefits from the joint championships for the division.
- e. Student-Athlete Impact. The most recent joint championships in 2013 for men and 2016 for women garnered significant positive feedback regarding the student-athlete experience, increased attendance for the championship games versus when the championships are conducted as singular events, and significant additional publicity for the division.

**3. 2019 NCAA Convention Proposal – Football Preseason – Amendment to Amendment.**

- a. Recommendation. Sponsor an amendment-to-amendment to the 2019 Convention proposal that establishes the football preseason start date at 23 days before the institution's first contest. Specifically, the Council recommends that if an institution's first contest is on Thursday, the preseason start date would be 23 days from the following Friday. (Attachment)
- b. Effective Date. August 1, 2019.
- c. Rationale. Currently, the first permissible contest date is the Thursday preceding the weekend that is 11 weeks before the first round of the NCAA Division III football championships. The current rule establishing the first permissible practice date involves a counting formula that counts back from the institution's first contest date unless that contest occurs on the Thursday of opening weekend. If the first contest date is that Thursday, then the counting formula would start counting back from Friday. The proposal that changed the first allowable contest date from Friday to Thursday did not intend to expand the preseason. Therefore, the counting formula continued to use Friday as the date in which to count back from if the institution chose to have its first contest on the Thursday of the opening weekend. The 2019 proposal amending the start date would allow institutions to count back from the actual contest date even if that date is the Thursday of opening weekend. The Management Council concluded that allowing institutions to count back from Thursday would be too much of an expansion of the preseason and thus institutions should count the 23 days back from Friday if the institution's first contest is the Thursday of the opening weekend.

- d. Budget Impact. One less potential day of providing preseason expenses if the institution conducts its first contest on the Thursday of opening weekend.
- e. Student-Athlete Impact. None.

**4. 2019 NCAA Convention Proposal – Field Hockey and Soccer Preseason Acclimatization Period.**

- a. Recommendation. Oppose the membership-sponsored proposal to establish a three-day acclimatization in soccer and field hockey.
- b. Effective Date. Immediate.
- c. Rationale. The Council based its recommendation of opposition on the following: 1.) The proposal does not have existing data to support it; 2.) It doesn't take into consideration all fall sports; 3.) It could disadvantage financially challenged institutions; and 4.) It could negatively impact student-athlete summer work and internship opportunities. The Council noted the proposal was opposed by CSMAS, as well as the Division III Field Hockey Committee.
- d. Budget Impact. None.
- e. Student-Athlete Impact. Helps preserve student-athlete summer work and internship opportunities.

**NO ACTION REQUIRED**

The following Management Council actions do not require formal action by the Presidents Council and are being reported for informational purposes only.

- 1. 2019 Convention.** The Convention Planning Subcommittee reported the following programming for presidents and chancellors:
  - a. Presidents and Chancellors Engagement Program. This session is open to all chancellors and presidents in Divisions I, II and III. The session will take place Thursday, January 24, from 8 to 9:30 a.m. All presidents and chancellors within the first 12 months of their presidency will receive a \$200 honorarium.
  - b. Division III Presidents and Chancellors Forum and Luncheon. This session is open to all Division III presidents and chancellors and will take place Thursday, January 24, from 11:30 a.m. to 1 p.m.

- c. Association-wide Education Session. The NCAA's Office of Legal Affairs, in conjunction with President Emmert's office, will conduct a session on Thursday, January 24, from 2:30-4 p.m.
- d. Association-wide Business Session. On Thursday, January 24, from 5:45-6:45 p.m., the membership will participate in an Association-wide vote on the proposal to add five public, independent members to the Board of Governors.

The subcommittee also noted that the Division III Issues Forum on Friday, January 25, will include roundtable discussions on the 2018 Division III Membership Survey results. In addition to the roundtable discussions, there will be a Q&A session on the key 2019 legislative proposals.

- 2. **2019 Proposal.** In its review of the pre-enrollment educational expenses proposal that permits individuals to accept educational expenses prior to collegiate enrollment, the Council learned that institutions were already contacting NCAA staff with questions and waiver requests regarding current student-athletes who may have received pre-enrollment educational expenses. Based on this information, the Council approved a blanket waiver for all current student-athletes who may have received educational expenses for secondary education that are not allowed under the current legislation but would be permitted under the proposal. If the proposal is not adopted at the 2019 Convention, then those student-athletes that received impermissible secondary educational expenses would have to be declared ineligible and apply for reinstatement.
- 3. **Division III University.** Similar to Division II, the Council endorsed a recommendation to create a "Division III University", an on-line learning management system for Division III head coaches and other administrators. The Division III rollout would be limited in scope with its initial existing educational modules released in January 2019. While there is no cost to develop the modules, there is a cost for Division III head coaches and administrators to access the modules. The cost is approximately two to three dollars per license. With close to 8,000 head coaches and 1,000 administrators (e.g., athletics directors, senior woman administrators and commissioners), staff estimates the initial cost to be \$25-30,000. The Management Council recommends the Strategic Planning and Finance Committee approve the funding by either paying for this expense from the Injury Surveillance Program budget of \$104,000 (which appears to be excessive) in 2018-19 or from the division's surplus above and beyond the mandated reserve.
- 4. **Sport Science Institute (SSI) Updates.** The SSI staff shared an update on the guidelines to prevent catastrophic injury and death in college student-athletes. SSI will send the guidelines to medical organizations for review and final endorsement. At its January meeting, the Council will review the interassociation guidelines and receive an update regarding any legislative



impacts. SSI anticipates the guidelines to be officially endorsed and adopted at the Board of Governors' spring meeting. SSI also anticipates hosting a Wagering Summit in the coming months.

5. **Interpretation and Legislation Committee (ILC).** The Management Council sponsored noncontroversial legislation to revise the definition of a captain's practice. This legislative amendment clarifies that student-athletes can participate in an activity limited to members of that team provided there is no coach involvement and the activity is voluntary. The Council also approved two official interpretations: 1.) Student-athletes may participate in a recreation league specific to their sport that is sponsored by their institution provided the institution conducts the league wholly outside of the athletics department and the league does not benefit the athletics department; and 2.) Clarify that the notification of transfer within the NCAA Transfer Portal equates to a permission to contact; thereby allowing Division III coaches to contact student-athletes that are in the NCAA Transfer Portal.

Staff noted that the NCAA Transfer Portal officially opened on October 15. Divisions I and II institutions will use the NCAA Transfer Portal to initiate student-athlete entries. Although Division III will not use the Transfer Portal to enter transferring student-athletes, institutions will have access to the portal to view Division I and II student-athlete information. The Transfer Portal shows the student-athlete's notification of transfer (Division I) and permission to contact (Division II) in addition to the student-athlete's transfer tracer.

6. **Committee Appointments.**

- a. The Management Council approved the following committee term extension.
- Nominating Committee – Andrea Belis, senior woman administrator, Becker College.
- b. Management Council approved the following governance committee appointments.
- (1) Division III Student-Athlete Advisory Committee (11 vacancies):
- American Rivers Conference – Braly Keller, Nebraska Wesleyan University.
  - American Southwest Conference – Isiah Swann, University of Texas at Dallas.
  - City University of New York Athletic Conference (immediate vacancy) – Anthony Francois, John Jay College of Criminal Justice.
  - Commonwealth Coast Conference – Arcel Kabongo Ngoy, Western New England University.
  - Landmark Conference (immediate vacancy) – Catherine Lanigan, Juniata College.

- New England Collegiate Conference – Michael McMahon, Becker College.
- New Jersey Athletic Conference – Christine Mayorga, Montclair State University.
- North Eastern Athletic Conference – Michael Litz, Penn State University, Abington.
- Ohio Athletic Conference – Hannah Durst, Baldwin Wallace University.
- Upper Midwest Athletic Conference – Charlotte Ellis, Crown College (Minnesota).
- Wisconsin Intercollegiate Athletic Conference (immediate vacancy) – Jake Santellano, University of Wisconsin-Whitewater.

(2) Division III Management Council (five vacancies):

- Stephen Briggs, president, Berry College, Southern Athletic Association.
- Charles Brown, faculty athletics representative, Pennsylvania State University Erie, the Behrend College, Allegheny Mountain Collegiate Conference.
- Steve Cantrell, director of athletics, Delaware Valley University, Middle Atlantic Conferences.
- Sarah Feyerherm, vice president for student affairs/athletics direct report, Washington College (Maryland), Centennial Conference.
- Michelle Morgan, director of athletics, John Carroll University, Ohio Athletic Conference.

(3) Division III Championships Committee (two vacancies):

- Penny Siqueiros, director of athletics, Wesleyan College (Georgia), USA South Athletic Conference (immediate vacancy).
- Brian Jamros, director of athletics, The College of St. Scholastica, Upper Midwest Conference.

(4) Division III Financial Aid Committee (two vacancies):

- Marybeth Lamb, director of athletics, Bridgewater State University, Massachusetts State Collegiate Conference.
- James Schmidt, chancellor, University of Wisconsin-Eau Claire, Wisconsin Intercollegiate Athletic Conference.

(5) Division III Membership Committee (two vacancies):

- Charles Jacobs, faculty athletics representative, St. Norbert College, Midwest Conference.
- Megan Valentine, director of athletics, Hilbert College, Allegheny Mountain Collegiate Conference.

(6) Division III Nominating Committee (two vacancies):

- Robert Davis Jr., chief of staff/athletics direct report, University of Scranton, Landmark Conference.
- Josh Merchant, president, Buena Vista University, American Rivers Conference.

The Council approved a new policy that if a vacancy on a sports committee has been posted at least one time (in addition to the original posting of annual committee vacancies) and no eligible nominations have been received, the conference that has not had representation for the longest period will be required to submit an individual to be appointed to the committee.

7. **LGBTQ Working Group.** The LGBTQ Working Group distributed the LGBTQ non-discrimination policy guide, as well as an LGBTQ identity kit, to every institution and conference office. The working group is currently developing the parameters for a facilitator training for head coaches slated for June 2019.
8. **Gender Neutral Language.** The Council directed staff to discuss ways to make Division III committee reports, policies, resources, applications and committee nominating processes gender neutral as well as Association-wide resources (e.g., NCAA Convention registration). Staff noted it has scheduled a preliminary meeting with the office of inclusion to discuss next steps.
9. **Faculty Athletics Representative (FAR) Working Group.** The Council reviewed and endorsed the FAR best practices resource. The Division III Faculty Athletics Representative Association executive committee will provide feedback in November and staff anticipates the resource will be printed and delivered to the membership in December. All 2019 Convention delegates will receive a hardcopy in January.
10. **International Ice Hockey Pilot.** Staff provided an update on the international ice hockey pilot. During 2018-19 academic year, at the request of the membership, staff created a pilot for all Division III schools that sponsor men's and/or women's ice hockey. The pilot parameters include the NCAA Eligibility Center reviewing the participation history of all international first year ice hockey players. As of early October, 72 percent of the division had participated in the pilot by either submitting a roster to the EC or declaring that it had no first-year

international players. Staff also noted that participation numbers have exceeded preliminary estimates, likely creating a budget overage. At the conclusion of the ice hockey season, staff will conduct a survey to assess the pilot.

11. **Strategic Planning Session.** The Council met with representatives from Attain, a strategic planning agency, to provide feedback related to the NCAA's current strategic planning process.



2019 NCAA CONVENTION  
DIVISION III SAAC SCHEDULE  
ORLANDO, FLORIDA  
JAN. 22-26, 2019

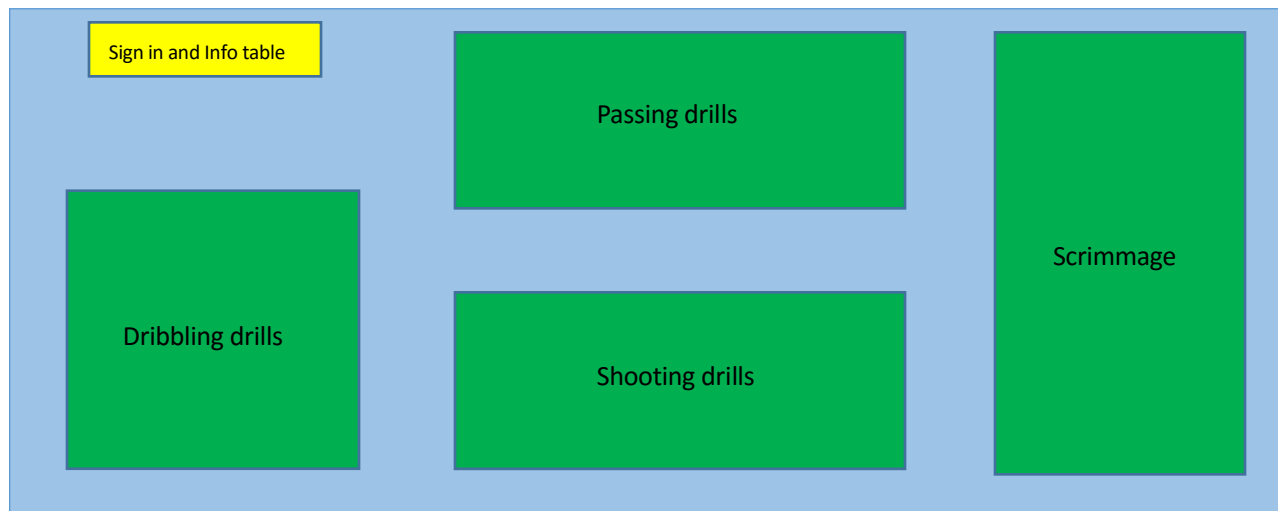
SUPPLEMENT NO. 10

DIVISION III OFFICE  
TBD

TIME	DIVISION III	ASSOCIATION-WIDE	ROOM LOCATION
Tuesday, January 22			
7:30 to 8:30 a.m.	SAAC Breakfast		
8:30 a.m. to 10 p.m.	SAAC Meeting		
Noon to 1 p.m.	SAAC Lunch		
6 to 7 p.m.	SAAC Dinner		
Wednesday, January 23			
7:30 to 8:30 a.m.	SAAC Breakfast		
8:30 a.m. to 5 p.m.	SAAC Meeting		
Noon to 1 p.m.	SAAC Lunch		
6 to 9 p.m.		Honors Celebration	
Thursday, January 24			
7:30 to 9 a.m.	PC/MC/SAAC Breakfast		
11:30 a.m. to 1 p.m.	SAAC Luncheon with Division III student-athletes		
1 to 3 p.m.	Special Olympics Unified Sports Activity		
4:30 to 6:45 p.m. [Doors open at 4:15 p.m.]		NCAA Plenary Session: State of College Sports	
6:45 to 8 p.m.		Delegates Reception	
8 to 9:30 p.m.	Division III Student Social Mixer with National SAAC		

TIME	DIVISION III	ASSOCIATION-WIDE	ROOM LOCATION
Friday, January 25			
7 to 8 a.m.	Delegates Breakfast		
8 to 11 a.m.	Division III Issues Forum		
11:30 a.m. to 1 p.m.		Association Luncheon	
1 to 2 p.m.	SAAC Meeting [TENTATIVE]		
1 to 5:30 p.m.	Conference Meetings (SAAC can attend beginning at 2 p.m.)		
5:30 to 7 p.m.	SAAC Dinner		
6 to 7 p.m. (Check this)		FARA Reception (Check this)	
Saturday, January 26			
6:45 to 7:45 a.m.	SAAC Meeting (bring delegates breakfast items into meeting for those wishing to eat)		
8 to 11 a.m.	Division III Business Session		
11 a.m.	SAAC lunch (boxed lunches following Business Session)		

# D. III and Special Olympics Unified Sports Experience- Jan 24<sup>th</sup> 2018



## DETAILS:

### Participants:

Bocce: 16 SO athletes. 16 student-athletes. 8 teams with 4 players each consisting of 2 SO athletes and 2 student-athletes.

Soccer: 16 SO Athletes. At least 16 student-athletes

### Equipment:

2 bocce courts each with 4 bocce balls and 1 pallina

Dribbling Drills: At least 8 soccer balls with cones

Passing Drills: At least 4 soccer balls with cones

Shooting Drills: At least 4 soccer balls with cones and two nets

Scrimmage: 1 soccer ball with two nets and at least 8 pinnies

Tape or cones to outline each drill

## SCHEDULE OF EVENTS:

**11:00am: Loading Dock Open. Truck/Supplies arrive**

**11:00am-12:00pm: Event Set-up**

**12:15 pm: SO Athlete Arrival, check-in, get T-shirts and nametags**

Special Olympics athletes begin to arrive and check-in. Athletes should be informed of the rotation of the soccer drills and scrimmage along with the bocce tournament.

**1:00 pm: Student Athletes arrival & check-in**

While SO athletes getting ready, Scott and Ryland are meeting with student-athletes – going over Unified Sports plan and briefed on soccer layout and bocce rules. As Student-Athletes sign in, they will be assigned to a certain drill/scrimmage or the bocce tournament.

**1:10 pm: Brief Opening Ceremonies**

Welcome from NCAA D. III SAAC, NCAA Staff, SOI staff, and introduction to the Unified Sports Experience format. Athlete Oath will be shared. Student athletes continue to arrive and check-in.

**1:20 pm: Description of rules and sending teams to designated fields**

Staff from SO Florida will explain the framework of each drill, scrimmage, and bocce tournament. They will then send off SO athletes and student-athletes to designated locations

**1:30 pm: Start of Unified Sports Experience**

**Soccer:**

Each rotation will last 15 minutes with a 5 minute grace period in between to allow for athletes and student-athletes to change stations.

**Bocce:**

**If we have 2 bocce courts:**

1:30-1:40 First 4 teams play 10 minutes. Other four teams can cheer or play soccer.

1:40-1:50 Next 4 teams play 10 minutes. Other four teams can cheer or play soccer.

Start of tournament

1:50-2:05 First Round 8 teams (first 4 teams)

2:05-2:20 First Round 8 teams (first 4 teams)

2:20-2:35 Second Round 4 teams

2:35-2:50 Third Round 2 teams (championship)

**2:50 pm: Closing Ceremonies**

Special Olympics appreciation followed by NCAA D3 final remarks.

**3:00 pm: Pictures & Snacks**

**3:15 pm: Depart**

**3:15-4:00 pm: Clean up**





National Collegiate Athletic Association

Joint Meeting of the Division III Presidents Council,

Management Council and Student-Athlete Advisory Committee

White River Ballroom C-D  
JW Marriott

January 18, 2018  
7:30 to 9 a.m.

- 7:45 a.m.      1.      Opening remarks. [Jeff Docking, Brit Katz and Kayla Porter]
  
- 8 a.m.          2.      SAAC report on key issues and introduction of new officers for 2018.  
                         [Porter]
  
- 8:10 a.m.      3.      2018 legislative proposals. [Michael Rubayo]
  - a.      Committee position.
  - b.      Questions and answers.
  
- 8:20 a.m.      4.      Round table discussions. [All attendees, led by Alaina Woo]
  - a.      Involving student-athletes in healthy discussions regarding social activism on campus.
  - b.      Helping Division III student-athletes strengthen relationships with faculty.
  
- 9 a.m.          5.      Adjournment. [Porter]

2018 Convention as of 10/13/17		2019 Convention as of 10/15/18	
<b>Total Registered Attendees*</b>	<b>2786</b>	<b>Total Registered Attendees*</b>	<b>2843</b>
NCAA staff	<b>177</b>	NCAA staff	<b>0</b>
Vendors, speakers/presenters, honors, misc.	<b>79</b>	Vendors, speakers/presenters, honors, misc.	<b>215</b>
Non-Members	<b>20</b>	Non-Members	<b>27</b>
SAAC	<b>0</b>	SAAC	<b>22</b>
Media	<b>0</b>	Media	<b>0</b>
Affiliated Members	<b>12</b>	Affiliated Members	<b>13</b>
<b>Total Registered Delegates**</b>	<b>2498</b>	<b>Total Registered Delegates**</b>	<b>2566</b>
<b>Delegates by Division**</b>		<b>Delegates by Division**</b>	
<b>Division I</b>	<b>591</b>	<b>Division I</b>	<b>616</b>
President/Chancellor	<b>52</b>	President/Chancellor	<b>30</b>
Director of Athletics	<b>136</b>	Director of Athletics	<b>141</b>
Faculty Athletics Representative	<b>79</b>	Faculty Athletics Representative	<b>81</b>
Commissioner	<b>24</b>	Commissioner	<b>28</b>
Other	<b>300</b>	Other	<b>336</b>
<b>Division II</b>	<b>811</b>	<b>Division II</b>	<b>817</b>
President/Chancellor	<b>96</b>	President/Chancellor	<b>77</b>
Director of Athletics	<b>234</b>	Director of Athletics	<b>240</b>
Faculty Athletics Representative	<b>134</b>	Faculty Athletics Representative	<b>137</b>
Commissioner	<b>23</b>	Commissioner	<b>23</b>
Other	<b>324</b>	Other	<b>340</b>
<b>Division III</b>	<b>1099</b>	<b>Division III</b>	<b>1133</b>
President/Chancellor	<b>92</b>	President/Chancellor	<b>57</b>
Director of Athletics	<b>381</b>	Director of Athletics	<b>389</b>
Faculty Athletics Representative	<b>54</b>	Faculty Athletics Representative	<b>56</b>
Commissioner	<b>43</b>	Commissioner	<b>43</b>
<i>Athletic Direct Reports</i>	<b>68</b>	<i>Athletic Direct Reports</i>	<b>78</b>
<i>Student</i>	<b>102</b>	<i>Student</i>	<b>114</b>
<i>Senior Woman Administrators</i>	<b>69</b>	<i>Senior Woman Administrators</i>	<b>64</b>
Other	<b>290</b>	Other	<b>332</b>

\* - Total Registered Attendees includes staff, vendors, speakers/presenters, commercial entities, media, Honors guests, invited guests, students and delegates.

\*\* - Delegates by Division includes delegates, students and all committee members.

A G E N D A

Division III Student Luncheon with  
NCAA Division III Student-Athlete Advisory Committee

TBD  
Orlando, Florida

January 24, 2019  
11:30 a.m. to 1 p.m.

1. Welcome and introductions of Division III National SAAC members.
2. “Role of the National SAAC.”
3. Discussion and prep for Friday morning Division III Issues Forum.
  - a. Seating plans and SAAC-mentor connections.
  - b. Overview of discussion topics.
4. Reminder about social activity scheduled for Thursday night.
5. Details regarding Special Olympics activity.

## THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

**CONSENT AND RELEASE FORM**

I, the undersigned, hereby voluntarily agree to participate, as honoree, presenter or otherwise, in one or more events (collectively, the "Event") sponsored by the National Collegiate Athletic Association ("NCAA") at or in connection with the 2019 NCAA Convention, to the filming and/or recording thereof and broadcasting and/or distribution of the same, and to the use of any materials (e.g., photos, presentations, etc.) provided by me in relation thereto, all as further set forth herein.

In connection with, and in consideration of my participation in, the Event, I hereby give the NCAA and those acting on its behalf, authority, consent and permission to:

- (i) record and/or reproduce my appearance, image, silhouette, voice and/or any other aspect of my physical likeness, as well as any materials provided by me, if any, in whole or in part, on film, video tape, audio tape, photograph and/or any other medium or platform, and use my name and/or any other biographical or personally-identifying information, for, or in connection with, any such recording and the Event, and
- (ii) copyright any such recording, and any materials related thereto, in the name of the NCAA and otherwise use, reuse, copy, edit, revise, produce, publish, display, exhibit, broadcast, televise, digitize, distribute, sell, license and promote any such recording, and any materials related thereto (including any materials provided by me or those acting on my behalf), in whole or in part, anywhere in the world, in any medium or platform now known or hereafter discovered, for any purpose which the NCAA and those acting on its behalf, may deem appropriate.

With the intention of binding myself, and my heirs, assigns, and legal representatives, I hereby WAIVE AND RELEASE any and all rights and claims which I may have, now or in the future, against the NCAA and its officers, employees, members, agents and representatives, for any and all damages or injuries of whatever kind suffered by me in connection with my participation in the Event, any recording thereof, any use of any such recording or other materials, and the other matters set forth herein, except for those arising out of the willful misconduct, gross negligence or intentional torts of the above parties. Without limiting the foregoing, I also hereby WAIVE AND RELEASE any right that I may have, now or in the future, to inspect and/or approve any recording of the Event, and/or any materials related thereto.

I hereby represent and warrant that any materials provided by me in connection herewith, if any, will not infringe upon the rights of any other party. I also hereby represent and warrant that I am eighteen years of age or older and have every right to contract in my own name in the above regard. I understand that I will not be compensated directly in any way or paid for the use of my likeness or profile. I state further that I have read the above consent and release, prior to its execution, that I understand and am fully familiar with the contents thereof, and that the same shall be governed by, and construed in accordance with, the laws of the State of Indiana.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Working group reports

Working Group \_\_\_\_\_

Priority 1 =

Timing =

Impact on Membership / Deliverable =

Plans between now and November =

What do you need from NCAA staff to accomplish goal =

Priority 2 =

Timing =

Impact on Membership / Deliverable =

Plans between now and November =

What do you need from NCAA staff to accomplish goal =

Parking Lot / Future Possibility Items:

**REPORT OF THE  
NCAA COMMITTEE ON COMPETITIVE SAFEGUARDS  
AND MEDICAL ASPECTS OF SPORTS  
JUNE 13-14, 2018, MEETING**

**ACTION ITEMS.**

**1. Legislative items.**

- None.

**2. Nonlegislative Items.**

- **Withdraw Noncontroversial Legislation – NCAA Bylaw 18.4.1.4.1 – Championships and Postseason Football – Eligibility for Championships Penalty – Banned Drug Classes Other Than Illicit Drugs.**

(1) Recommendation. Withdraw the committee's recommendation for noncontroversial legislation to clarify that a student-athlete who tests positive for use of a substance in a banned drug class other than illicit drugs shall:

- a. Be charged with the loss of one season of competition in all sports, in addition to the use of a season, pursuant to Bylaw 12.8.3.1;
- b. Be ineligible for the entirety of one season (i.e., the maximum number of regular-season contests or dates of competition per Bylaw 17), which must be served while the student-athlete is otherwise eligible for competition; and
- c. Be ineligible for at least one calendar year (i.e., 365 days) after the collection of the student-athletes positive drug-test specimen and until he or she tests negative.

(2) Effective date. Immediate.

(3) Rationale. At its December 2017 meeting, the committee recommended noncontroversial legislation to ensure the drug testing penalty for banned drug classes other than illicit drugs is applied consistently and equitably to all student-athletes, regardless of transfer or enrollment status. Since that recommendation, additional scenarios were identified that require further clarification. To avoid confusion, the committee requested that the NCAA Division I Council and Divisions II and III Management Councils withdraw the previous recommendation until a more

- (4) comprehensive legislative solution can be finalized. The committee will continue to discuss the issue at its September teleconference, when it expects to have a new legislative recommendation.
- (5) Estimated budget impact. None.
- (6) Student-athlete impact. Ensures consistent and equitable application of the drug-testing penalty for all student-athletes, regardless of transfer or enrollment status.

### **INFORMATIONAL ITEMS.**

1. **Report of the March 26, 2018, CSMAS teleconference.** The committee approved the report of its March 26, 2018, teleconference.
2. **NCAA chief medical officer update.** The committee received an update and overview of the current initiatives of the NCAA Sport Science Institute, including discussion on the broader landscape for health and safety since the committee's December 2017 meeting. The topics of concussion, specific legal issues and uniform standards of care were highlighted.
3. **CARE Consortium Study update.** The committee received an update of the CARE Consortium Study, which currently has 40,000 student-athletes and cadets enrolled. To date, nearly 4,000 concussions have been studied and 10 peer-reviewed scientific manuscripts have been published based on these results. The first phase of the study has ended. The second phase, which will last two years, will focus on intermediate and cumulative effects of concussion, and will work to integrate research protocols from both the ongoing CARE study as well as an active study (i.e., SALTOS) from the Department of Defense.
4. **Concussion protocol review process.** The committee was briefed on the 2018 Division I concussion protocol review process, which at the time of the meeting, was still underway. In 2018, 262 non-Autonomy protocols were submitted, which is a slight decrease from the 275 submitted in 2017. The committee also received an update on the status of the Divisions II and III concussion protocol template initiative. Both divisions have approved noncontroversial legislation that requires an institution to have a concussion management plan that adheres to the process prescribed by the NCAA Board of Governors. In addition, the new legislation requires annual review of the concussion management plan by the institution's athletics health care administrator. At the time of this meeting, the template was in final production phase, and membership communication was being readied.

- 5. Independent medical care – update from the IMC working group.** The committee reviewed a report from the Independent Medical Care working group. The working group confirmed that the independent medical care legislation does apply to situations where visiting teams travel without primary athletics health care providers. However, the committee noted that gaps exist around its understanding of the implementation of health care provisions to visiting teams. Due to these gaps, and to the potential medicolegal issues related to these situations, the committee agreed that additional guidance should be provided to the membership. To that end, the working group, in collaboration with appropriate NCAA staff, will continue the development of a white paper to address relevant issues surrounding host and visitor care provisions, independent medical care, risk management and other pertinent concerns. A draft of that document is anticipated for the committee’s September conference call.
- 6. Educational program support.** The committee received an overview of the CHOICES, APPLE and Step UP! Bystander Intervention programs. The committee supported continued financial and staff support for all the programs. The committee also supported the NCAA staff to pursue funding options for future cycles of CHOICES and to explore the transfer of administrative responsibility for Step UP! to the University of Virginia Gordie Center.
- 7. NATA-NCAA Summit.** In January 2017, the NCAA and NATA hosted a summit on the organization and administration of athletics health care services in the college/university environment. During this event, three breakout groups were established to draft specific sections of a best practices document. The best practices document will be forthcoming later this year.
- 8. Catastrophic Injury.**

  - a. The first annual reports arising from the NCAA catastrophic reporting mandate, which was legislated in August 2014 and implemented in August 2017, was submitted to the SSI in May by the National Center for Catastrophic Sport Injury Research at the University of North Carolina at Chapel Hill. The NCAA contracts with the NCCSIR to manage the reporting system and to provide regular reports. Between September 2017 and April 2018, 78 member institutions reported at least one catastrophic injury, resulting in 110 individual reports representing catastrophic events occurring between the 2013-14 and 2017-18 academic years.
  - b. The committee referred the document, *Interassociation Recommendations: Preventing Catastrophic Injury and Death in College Student-Athletes*, to the CSMAS standing review committee for review and consideration of input from other membership bodies. This is



the last of four interassociation documents arising from the 2016 Safety in College Football Summit. The document addresses the prevention of catastrophic injury and death in college athletes. It is currently undergoing a comprehensive membership review under the procedures established by the Uniform Standards of Care policy.

- 9. Update on the sexual violence prevention attestation process.** The committee received a governance update about the sexual violence prevention attestation process, which began on March 1, 2018, and ended June 8, 2018. Across all three divisions, 98.9 percent of schools submitted complete attestation forms via Program Hub. A complete list of schools will be shared with the NCAA Board of Governors during its August 2018 meeting.
- 10. Biannual injury epidemiology report.** Dr. Erin Wasserman, director of the NCAA Injury Surveillance Program at the Datalys Center, updated the committee on the current work of the Datalys Center, and provided a review of injury and illness trends as provided by the NCAA Injury Surveillance Program.
- 11. National Federation of State High School Associations April 2018 Sports Medicine Advisory Committee report.** The committee received a report on health and safety initiatives at the National Federation of State High School Associations by Bob Colgate, director of sports and sports medicine at the NFHS.
- 12. Government relations update.** The committee received a written report from the NCAA office of government relations.
- 13. Review of deliverables from the Mental Health Task Force 2.0.** The committee received an overview of the Mental Health Best Practices Implementation Tools, including the Mental Health Workshop Planning Kit and the Mental Health Interdisciplinary Planner, which are tools designed to help athletics department staff, conference offices and campus stakeholders understand and support student-athlete mental wellness. These tools were released to the membership on June 6 and can be found on the SSI website at [ncaa.org/mentalhealth](http://ncaa.org/mentalhealth).
- 14. Research grant update.** The committee received an update on two SSI-supported research projects. The Cardiac Autopsy Study began in early fall 2016 and aims to help understand genetic and structural causes underlying sudden cardiac death. The research team has one year of funding remaining. The University of Connecticut Soccer Periodization Study explores the relationship between injury and the Division I soccer practice and competition schedule. The second and final season of the study, will take place during the fall 2018 competitive season. Full results will be available in spring 2019.

- 15. SSI mobile application demonstration.** The committee received a demonstration of the SSI mobile publishing platform, which includes both a mobile and website application. Once complete, this platform will serve as the primary vehicle for distribution of health and safety resources to both the membership and to the general public. The platform is currently under development and is scheduled to be released in late fall 2018. A revised and restructured NCAA Sports Medicine Handbook will be the first document delivered through this platform.
- 16. Legal and litigation update.** The committee received a privileged and confidential update regarding several matters of ongoing litigation from the NCAA office of legal affairs.
- 17. Substance Use Survey final report.** The committee received the results of the 2017 NCAA Student-Athlete Substance Use Study, completed in the spring of 2017.
- 18. Drug Education and Testing/THC report.** The committee received a report from Michelle Dorsey, senior director of NCAA drug-testing at Drug Free Sport, on the portion of the research project that involved analyzing year-round samples for THC, with no reporting or sanction. The data also was correlated with membership survey responses about institutional drug testing and education. Further review of these data will be conducted by staff to assess implications for deterring marijuana use.
- 19. NCAA Institutional Performance Program.** The committee received, for the first time, a demonstration of the health and safety section of the IPP website from research staff members. There are 78 data points available for viewing for Division I schools who complete the IPP survey. The tool will help NCAA institutions compare themselves with peer institutions on issues related to athletics health care delivery and administration.
- 20. Biannual Drug Free Sport report.** Mark Bockelman and Michelle Dorsey from Drug Free Sport gave an update on drug-testing results from NCAA year-round and championships drug testing. Specifically, they noted the significant increase in positive tests for selective androgen receptor modulators, or SARMs, which fall under the anabolic agents class, and selective estrogen receptor modulators, or SERMs, which fall under the anti-estrogen class of drugs.
- 21. NCAA governance update.** The committee received a governance update from the three divisional representatives. The committee expressed concern regarding the Division I Council's recent adoption of legislation that would permit student-athletes in the sport of football to participate in up to four games in a season without using a season of competition, as the proposal provided health and safety rationale, but was not forwarded to CSMAS for input. The committee asked that any proposal, governance or membership sponsored, that has health and safety ties or language within the rationale, should be routed to CSMAS for review and comment before it is presented for a vote. The committee also reviewed and did not support

a potential legislative concept from the Division II Management Council that would remove the prohibition on the use of tobacco products by student-athletes during practice and competition. The committee supported a more thorough examination of contemporary issues involving tobacco use amongst college student-athletes.

**22. Drug testing appeals.** The committee supported the following recommendations from the Drug Testing Appeals Working Group:

- a. The Sport Science Institute should develop a process for appeals of drug-testing penalties that involve unresolved interpretive questions (e.g. application of penalty, impact of transfer, etc.) that includes appropriate staff review; this process would include subject matter experts (e.g., NCAA academic and membership affairs staff) to address the factors presented in the appeal.
- b. When appropriate, AMA staff should be invited to sit in on drug-testing appeal hearings to develop familiarity with the process and considerations of the appeal committee, and provide guidance to CSMAS on interpretive questions that may arise during the hearing, and
- c. CSMAS staff liaisons should engage with AMA staff, when pertinent, in review of any waiver request of the drug-testing penalty that identifies grounds other than mitigation relating to a student-athlete's responsibility for use of the banned drug.

Additionally, the committee received an overview of the Tulane University preparatory service for student-athletes requesting a drug test appeal, which currently is in the development phase.

**23. Operationalizing drug testing policy for WADA alignment.** At its December 2017 meeting, the committee recommended legislation to amend all legislated references to NCAA banned-drug classes to align with the World Anti-Doping Agency list of prohibited classes, with the exception of the glucocorticoid class. To identify and address potential issues with these pending changes, the committee agreed to create a working group to operationalize impacted drug testing policy.

In addition, the committee agreed to maintain NCAA policy on a number of substances within the banned drug classes. Specifically, the committee agreed to continue to include caffeine as a banned substance and agreed to continue to exclude insulin and Synthroid as banned substances. Finally, the committee agreed to maintain the current threshold for an NCAA positive test for THC at 15 ng/mL.

**24. Drug-testing penalty.** The committee was provided an overview of the current legislated drug-testing penalty for banned classes other than illicit drugs. Currently, the penalty includes the loss of one season of competition in all sports in addition to the use of a season and withholding from competition for the next 365 days from the date of the positive drug test. The committee identified that the timing of the drug-test (e.g., before or during the season) may lead to inconsistent penalty outcomes. The committee instructed SSI and AMA staff to draft legislative language to be reviewed during the CSMAS fall teleconference.

**25. Testing at College Football Playoff.** The committee reviewed the current timeline used for testing at the College Football Playoff, as well as common issues that arise during this current schedule. The committee supported moving the testing of each semi-final team prior to travel to the semi-final sites and allowing Drug Free Sport to determine the appropriate schedule for testing to meet the principles of deterrence and clean competition.

The committee also directed NCAA and Drug Free Sport staff to look at more information around testing options needed for the College Football Playoff, as well as the possible options to determine testing of the B-sample, not later than the CSMAS December 2018 meeting.

**26. Medical exceptions.** The committee supported amending its policy to include anti-estrogens in the pre-approval requirement, for both men and women. The committee reaffirmed its position to continue to prohibit medical exceptions for medical marijuana. In support of this decision, the committee considered medical and research literature and determined there is no current medical indication for treatment with marijuana in current standards of care in this subpopulation, and will monitor the issue for any change in treatment standards. The committee also reaffirmed its position that when a positive test involving prescribed dronabinol occurs, it could be considered on appeal and not through the NCAA Medical Exception policy.

**27. IRMS testing policy.** The committee supported changing the Isotope Ratio Mass Spectrometry testing threshold ratio from 6:1 to 10:1, as confirmation at a higher ratio will maintain a testing focus on those using endogenous hormones for doping purposes, compared to those who have naturally elevated testosterone levels.

**28. Initiatives update.** NCAA staff provided updates on several initiatives to the committee.

- a. All three divisions are in various states of action involving efforts to increase membership participation in the NCAA Injury Surveillance Program. Division II has started to implement a comprehensive communication plan, including targeted emails, a web presence, talking points and FAQs. Between January and June 2018, Division II membership participation has tripled, from eight percent to almost 24 percent. Division I

will begin a similar approach in the summer of 2018 and Division III currently is exploring similar options.

- b. The NCAA SSI will host the NCAA Summit on Pain Management in the Collegiate Athlete, July 10-11, at the NCAA national office. The summit will use a Delphi approach to produce consensus statements that will be used in the development of interassociation recommendations on pain management.
- c. The Delphi voting process, a form of consensus voting that narrows down selections from each round of voting, from the Interassociation Task Force on Sleep and Wellness will be completed in August 2018 and an article incorporating the Delphi process and consensus statements will be submitted in August to the British Journal of Sports Medicine. Educational resources will be developed starting in the fall.

**29. Interassociation events needing committee review and endorsement.** The committee recommended the creation of a new NCAA Interassociation Concussion Advisory Group to be composed of representatives from the NCAA membership, as well as leading medical and scientific organizations, and that its work be overseen by CSMAS and the NCAA Chief Medical Officer.

**30. Future meeting dates.**

- a. December 9-11, 2018, Indianapolis.
- b. June 11-13, 2019, Indianapolis.
- c. December 8-10, 2019, Indianapolis.
- d. June 9-11, 2020, location TBD.

*Committee Chair:* Douglas Ramos, Creighton University, Big East Conference  
*Staff Liaisons:* John Parsons, Sport Science Institute  
Anne Rohlman, Academic and membership affairs  
Mary Wilfert, Sport Science Institute

NCAA Committee on Competitive Safeguard and Medical Aspects of Sports June 13-14, 2018, Meeting	
<b>Attendees:</b>	
Stevie Baker-Watson, DePauw University.	
Randy Bird, University of Virginia.	
Grace Calhoun, University of Pennsylvania.	
John Chandler, Coe College.	
Bob Colgate, National Federation of State High School Associations.	
Jeff Dugas, Troy University.	
Joshua Ellow, Swarthmore College.	
Gabe Feldman, Tulane University.	
R.T. Floyd, University of West Alabama.	
Aja Grant, Winston-Salem State University.	
Joseph Hannant, University of North Carolina, Pembroke.	
Samantha Kastner, Notre Dame of Maryland University.	
Jessica Mohler, U.S. Naval Academy.	
Steve Murray, Pennsylvania State Athletic Conference.	
Douglas Ramos, Creighton University.	
Amy Schafer, Thiel College.	
Enna Selmanovic, University of Cincinnati.	
Mark Stovak, University of Nevada, Reno.	
Jeff Williams, East Central University.	
Maureen White, U.S. Merchant Marine Academy.	
<b>Absentees:</b>	
Kimberly Patterson Walpert, University of Georgia.	
<b>Guests in Attendance:</b>	
Mark Bockelman, Drug Free Sport.	
Christy Collins, Datalys Center.	
Michelle Dorsey, Drug Free Sport.	
Erin Wasserman, Datalys Center.	

<b>NCAA Staff Liaisons in Attendance:</b>
John Parsons, Anne Rohlman and Mary Wilfert.
<b>Other NCAA Staff Members in Attendance:</b>
Scott Bearby, Dawn Buth, Jackie Campbell, Markie Cook, Jenn Fraser, Brian Hainline, Brian Hendrickson, Nicole Hollomon, Maritza Jones, Cassie Langdon, Todd Petr, Adam Skaggs, Jared Tidemann and Karen Wolf.



**REPORT OF THE  
NCAA DIVISION III CHAMPIONSHIPS COMMITTEE  
AUGUST 6, 2018, EMAIL CORRESPONDENCE**

**ACTION ITEMS.**

- None.

**INFORMATIONAL ITEMS.**

- **Sport and sport rules committee appointments.** The committee approved the following sport and sport rules committee appointments:
  - Division III Football Committee. North region – Michael Schulist, sports information director/assistant director of athletics, Carroll University (Wisconsin), College Conference of Illinois & Wisconsin. East region – Edward Hottle, head football coach, Stevenson University, Middle Atlantic Conferences.
  - Division III Men's Golf Committee. Butch Edge, men's and women's golf coach, University of Texas at Dallas, American Southwest Conference.
  - Division III Women's Ice Hockey Committee. East region – Deborah Steward, director of athletics, William Smith College, Liberty League. West region – Jackie MacMillan, head women's ice hockey coach, The College of St. Scholastica, Upper Midwest Athletic Conference.
  - Division III Men's Lacrosse Committee. Gene Peluso, head men's lacrosse coach, Stevens Institute of Technology, Empire 8 Conference.
  - Men's and Women's Track and Field Rules Committee. Kate Goupee, head men's and women's cross country and track and field coach, Husson University, North Atlantic Conference.

*Committee Chair:*      *Jennifer Chuks, Williams College; New England Small College Athletic Conference.*

*Staff Liaison:*        *Liz Turner Suscha, Championships and Alliances*



<b>Division III Championships Committee August 6, 2018, Email Correspondence</b>	
<b>Attendees:</b>	
Brad Bankston, Old Dominion Athletic Conference.	
Jennifer Chuks, Williams College.	
Tim Fitzpatrick, United States Coast Guard Academy.	
Susan Fumagalli Mahoney, Gettysburg College.	
Shantey Hill, St. Joseph's College (Long Island).	
Julie Johnson, Ripon College.	
Bill Stiles, Alvernia University.	
Michael Vienna, Emory University.	
<b>Absentees:</b>	
Kiana Verdugo, Hamline University.	
<b>Guests in Attendance:</b>	
None.	
<b>NCAA Staff Support in Attendance:</b>	
None.	
<b>Other NCAA Staff Members in Attendance:</b>	
None.	



**REPORT OF THE  
NCAA DIVISION III CHAMPIONSHIPS COMMITTEE  
AUGUST 22, 2018, TELECONFERENCE**

**ACTION ITEMS.**

- None.

**INFORMATIONAL ITEMS.**

- 1. Chair replacement.** The Division III Championships Committee noted that Jennifer Chuks, the assistant director of athletics at Williams College and chair of the committee, recently resigned her position to take a new job at Dartmouth College. As such, Bill Stiles agreed to fulfill the role of chair for this teleconference as well as for the committee's September in-person meeting, after which the committee will elect a permanent replacement.
- 2. Management Council/Presidents Council update.** Shantey Hill provided an update on items addressed during the July/August Division III Management and Presidents Council meetings, including (1) an effort to increase participation from Division III institutions in the Injury Surveillance Program; (2) funding for the LGBTQ working group to distribute a toolkit to member institutions that includes a nondiscrimination policy guide; (3) recommendations from the FAR working group to increase FAR participation at Division III institutions; (4) approval of the alcohol policy the Championships Committee recommended at joint championships that include Division I, provided they meet current required parameters and are held in the same facility; (5) review of 2019 Convention legislation; and (6) the Association-wide policy regarding sexual violence prevention.
- 3. Swimming and diving sites.**
  - a. 2019 diving regional sites. The committee approved the following sites to serve as hosts for the 2019 Division III Men's and Women's Swimming and Diving Championships Regionals:

<u>Region</u>	<u>Host</u>	<u>Location/Facility</u>
Northeast/South	Rochester Institute of Technology	Rochester, New York; Judson Pool
Northeast/North	Massachusetts Institute of Technology	Cambridge, Massachusetts; Zesiger Center Pool
Central	Wabash College	Crawfordsville, Indiana; Class of 1950 Natatorium
Midwest	Grinnell College	Grinnell, Iowa; Russel K. Osgood Pool

- b. 2021 and 2022 championships sites. The Championships Committee considered a recommendation from the swimming and diving committee that Pacific Lutheran University and the Seattle Sports Commission host the 2021 and 2022 Division III Men's

and Women's Swimming and Diving Championships in the Weyerhaeuser King Country Aquatic Center. The sport committee acknowledged how this selection would affect membership travel but asserted that it was the best choice from a student-athlete experience perspective among the four sites that submitted bids. In addition, projected travel cost estimates are similar to those experienced when the championships were held in Shenandoah, Texas in 2017. After weighing several factors, the Championships Committee approved the recommendation for 2021 and asked the sport committee to reconsider a recommendation for a location in 2022.

- 4. September meeting agendas.** The committee reviewed draft agendas for its September in-person meeting as well as the meeting with sport committee chairs that will be held at that time. Staff asked that committee members submit any suggested changes by August 30.

*Committee Chair:* Bill Stiles, Alvernia University.

*Staff Liaison:* Liz Turner Suscha, Championships and Alliances

Division III Championships Committee August 22, 2018, Teleconference	
<b>Attendees:</b>	
Brad Bankston, Old Dominion Athletic Conference.	
Tim Fitzpatrick, United States Coast Guard Academy.	
Susan Fumagalli Mahoney, Gettysburg College.	
Shantey Hill, St. Joseph's College (Long Island).	
Julie Johnson, Ripon College.	
Bill Stiles, Alvernia University.	
Kiana Verdugo, Hamline University.	
Michael Vienna, Emory University.	
<b>Absentees:</b>	
None.	
<b>Guests in Attendance:</b>	
Gary Brown, NCAA Contractor.	
<b>NCAA Staff Support in Attendance:</b>	
Laura Peterson-Mlynski, Championships and Alliances.	
Liz Turner Suscha, Championships and Alliances.	
<b>Other NCAA Staff Members in Attendance:</b>	
Kevin Alcox, Championships and Alliances.	
Jessica Jones, Championships and Alliances.	



**REPORT OF THE  
NCAA DIVISION III CHAMPIONSHIPS COMMITTEE  
SEPTEMBER 9-10, 2018, MEETING WITH SPORT COMMITTEE CHAIRS**

**ACTION ITEMS.**

- **None.**

**INFORMATIONAL ITEMS.**

1. **Welcome, introductions and review of schedule and agenda.** The chair of the Division III Championships Committee facilitated introductions among committee members, chairs and representatives of Division III sport committees and NCAA staff. The chair also reviewed the meeting schedule and highlighted key discussion items.
2. **Championships orientation and Division III governance update.** The Championships Committee chair outlined key areas of responsibility for the Championships Committee and noted the Division III Championships Committee Policies and Operating Procedures Manual (available online) as a valuable resource for sport committee members. NCAA staff described the Championships Committee's role within the Division III governance structure, particularly with regard to overseeing sport committees and submitting quarterly reports to the Division III Management Council. Staff also outlined the Division III budgeting process, noted key championships-related action from the Management and Presidents Councils' summer meetings, updated initiatives from the Sport Science Institute, explained relevant recommendations from the Commission on College Basketball (including one to add five independent members to the NCAA Board of Governors, which will require an Association-wide vote at the 2019 NCAA Convention), and summarized recent action from various Division III working groups.
3. **NCAA Division III Student-Athlete Advisory Committee.** The group received an update from the Division III Student-Athlete Advisory Committee's July meeting.
4. **Updates from sport committee chairs/representatives.** Sport committee chairs and representatives noted key issues in their sport, discussed action items submitted for Championships Committee consideration and reviewed emerging topics that may be relevant to other committees. The chair noted that the sport committee representatives would be asked to participate in a budget priorities exercise later in the meeting to help inform Championships Committee deliberations for the coming biennial cycle (see Informational Item 6-c).
5. **2019 legislative proposals.** NCAA staff provided an overview of the six legislative proposals that the membership will consider during the 2019 Convention.
6. **Championships issues and discussion.** Championships Committee members and NCAA staff led a series of discussions on the following topics:

- a. Social media, web streaming enhancements and NCAA.com updates. Staff noted a number of updates and enhancements made since the last time the Championships Committee met with sport committee representatives in 2016, including improved graphics and information/statistics delivery, additional cameras in several sports, upgrades in selection shows, and providing Snapchat geofilters at championship sites. Staff also noted a guide created to provide institutions with social media parameters to follow in their own streaming efforts, in addition to new promotional identity videos to incorporate into webcasts.
  - b. 2018 Division III Membership Survey. A member of the NCAA research staff presented highlights from the survey related to championships, particularly those that are likely to coincide with or be affected by the budgeting priorities exercise in Informational Item 6-c.
  - c. Championships budget recap and future planning. NCAA staff reviewed a budget-to-actuals report by sport (committee expense, game expense, team per diem, and team travel) for 2017-18. Staff also updated the group on the championships budgeting process and reviewed related concepts and issues. Following those presentations, the sport committee representatives participated in an exercise to prioritize the top three areas in their sport for future budget consideration. Among recurring themes were increasing access to the bench area for team sports, expanding brackets in team sports per access ratios, adding a day of rest between rounds at the finals site for team sports, and increasing per diem beyond the scheduled bump increase to \$100 in 2020-21 for all sports. Staff led a follow-up discussion on squad/bench size, strength-of-schedule team sheets for rankings/selections, and results vs. ranked opponents as a selection criterion to inform sport committee representatives not only about the issues involved with each topic but also to explain previous Championships Committee discussion and garner sport committee feedback for future deliberations.
  - d. NCAA LiveStats. Staff updated the group on a new partnership with Genius Sports to provide statistical collection software in all team sports over the next several years.
  - e. Sport region alignment project. Championships Committee members updated the group on a project the Division III Commissioners Association has undertaken to evaluate potential regional alignment alternatives, particularly in light of increased sponsorship in several sports. The commissioners are discussing three models: (1) the current model that relies on the sport committees to address regional alignment within their committee discussions and handle any adjustments annually; (2) a model that divides the membership into 10 consistent regions so that conferences participate in the same regions no matter the sport; and (3) creating a scale for regional numbers based on divisional sport sponsorship. The commissioners are leaning toward the third model but want to explore additional information before making a formal recommendation.
7. **General championships information.** Staff reviewed items related to championships policy and administration. Staff also updated the group about active institutions and conferences, and provisional/exploratory and reclassifying institutions.

*Committee Chair:* Bill Stiles, Alvernia University.  
*Staff Liaisons:* Liz Turner Suscha, Championships and Alliances

<b>Division III Championships Committee</b> <b>September 9-10, 2018, Meeting with Sport Committee Chairs</b>	
<b>Attendees:</b>	
Brad Bankston, Old Dominion Athletic Conference.	
Shantey Hill, St. Joseph's College.	
Julie Johnson, Ripon College.	
Bill Stiles, Alvernia University.	
Mike Vienna, Emory University.	
Kiana Verdugo, Hamline University.	
<b>Absentees:</b>	
Tim Fitzpatrick, U.S. Coast Guard Academy.	
Susan Fumagalli Mahoney, Gettysburg College.	
<b>Guests in Attendance:</b>	
Sam Atkinson, Gallaudet University (representing the men's basketball committee).	
Jerry Bergsma, Calvin College (representing the women's golf committee).	
Brandon Biamco, Case Western Reserve University (representing the men's soccer committee).	
Lauren Brownrigg, Pacific University (Oregon) (representing the women's rowing committee).	
Jim Catanzaro, Lake Forest College (representing the football committee).	
Jennifer Dubow, Southern California Intercollegiate Athletic Conference (representing the women's tennis committee).	
Susan Hoffman, State University of New York at Brockport (representing the women's lacrosse committee).	
Kris Huffman, DePauw University (representing the women's basketball committee).	
David Fritz, Grove City College (representing the men's and women's swimming and diving committee).	
John Garrett, Hunter College (representing the men's volleyball committee).	
Crystal Lanning, University of Wisconsin-River Falls (representing the women's ice hockey committee).	
Paul Murphy, Gwynedd Mercy University (representing the baseball committee).	
Jenn Noon, Fairleigh Dickinson University-Florham (representing the field hockey committee).	
Marty Perry, Virginia Wesleyan University (representing the men's tennis committee).	
Jared Phillips, Gustavus Adolphus College (representing the men's ice hockey committee).	
Bob Simms, St. John Fisher College (representing the men's golf committee).	
Derek Stanley, University of Wisconsin-La Crosse (representing the men's and women's cross country and track and field committee).	
Marie Stroman, Middle Atlantic Conferences (representing the women's volleyball committee).	
Kim Tatro, Lawrence University (representing the softball committee).	
Brianne Weaver, Bowdoin College (representing the women's soccer committee).	
Eric Van Kley, Central College (Iowa) (representing the wrestling committee).	
Sean Woods, Colorado College (representing the men's lacrosse committee).	

<b>NCAA Staff Support in Attendance:</b>
Jessica Jones, Championships and Alliances.
Laura Peterson-Mlynski, Championships and Alliances.
Liz Turner Suscha, Championships and Alliances.
<b>Other NCAA Staff Members in Attendance:</b>
Kevin Alcox, Championships and Alliances.
Morgan DeSpain, Championships and Alliances.
Dan Dutcher, Governance.
Jan Gentry, Championships and Alliances.
Will Hopkins, Championships and Alliances.
Alaina Keller, Championships and Alliances.
John Kuzio, Championships and Alliances.
Louise McCleary, Governance.
Alex Mortillaro, Championships and Alliances.
Jeff Myers, Academic and Membership Affairs.
Jeff O'Barr, Administrative Services.
Nancy O'Hara, Championships Services.
Melissa Piening, Administrative Services.
Anjellica Rospond, Championships and Alliances.
Marie Scovron, Championships and Alliances.
Adam Skaggs, Governance.
Mickie Spears, Administrative Services.
Oliver Wells, Championships and Alliances.
Caryl West, Administrative Services.
Kelly Whitaker, Championships and Alliances.
Jeff Williams, Championships and Alliances.
JP Williams, Championships and Alliances.
Dave Worlock, Championships and Alliances.



**REPORT OF THE  
NCAA DIVISION III CHAMPIONSHIPS COMMITTEE  
SEPTEMBER 10-11, 2018, MEETING**

**ACTION ITEMS.**

**1. Legislative item.**

• **Secondary criteria – Non-Division III Strength-of-Schedule.**

- a. Recommendation. Amend NCAA Bylaw 31.3.4.2.2 (Secondary Criteria – Ranking and Selection) as follows:

**31.3.4.2.2 Secondary Criteria -- Ranking and Selection.**

- (a) Non-Division III won-lost percentage; (*Revised: 7/24/12 effective 8/1/13*)
- (b) Results versus common non-Division III opponents; (*Revised: 7/24/12 effective 8/1/13, 10/18/16 effective 8/1/17*)
- ~~(c) Non-Division III strength of schedule; and (*Revised: 7/24/12 effective 8/1/13, 10/18/16 effective 8/1/17*)~~
- (~~c~~) Division III nonconference strength of schedule. (*Adopted: 10/18/16 effective 8/1/17*)
- b. Effective date. January 2019.
- c. Rationale. Non-Division III strength-of-schedule was added to secondary criteria in 2013 at the point when secondary criteria changed from “out-of-region” Division III opponents to “non-Division III.” However, the metric has not been included in the data to this point and, if it were, is not considered a relevant metric due to the small sample size of non-Division III opponents. As such, the Championships Committee supports eliminating the language from the legislated criteria.
- d. Estimated budget impact. None.
- e. Student-athlete impact. None.

**2. Nonlegislative items.**

**a. Joint men’s and women’s basketball championships.**

- (1) Recommendation. The Division III Championships Committee supports the Division III Men’s Basketball Championship and the Division III Women’s Basketball Championship being held in conjunction with the Division I Men’s Final



Four and the Division I Women's Final Four, respectively, once each during the remaining period of the current NCAA broadcast agreement (through 2024).

- (2) Effective date. Immediate, though years for the joint championships will be determined pending future sites selected for the Division I Men's and Women's Final Fours.
- (3) Rationale. The recommendation is in response to support from the Division III Men's and Women's Basketball Committees to conduct joint championships twice for each gender over the next 10 years. However, the Division III Championships Committee believes it is prudent, given the financial implications, to conduct one joint championship for each gender during the remaining years of the current broadcast agreement before re-evaluating additional commitments.
- (4) Estimated budget impact. Approximately \$250,000 per gender for each joint championship. (The Division III Championships Committee recommends asking the Division III Strategic Planning and Finance Committee to consider committing dollars from the Division III identity initiatives fund to assist with expenses given the marketing and exposure benefits from the joint championships to the division overall.)
- (5) Student-athlete impact. The most recent joint championships in 2013 for men and 2016 for women garnered significant positive feedback regarding the student-athlete experience and increased attendance for the championship games versus when the championships are conducted as singular events.

### **INFORMATIONAL ITEMS.**

1. **Opening remarks and review of schedule and agenda.** The committee chair facilitated introductions, reviewed the meeting schedule and highlighted key discussion items.
2. **New Committee Chair.** Bill Stiles, director of athletics at Alvernia University, is the new chair of the Division III Championships Committee, replacing Jennifer Chuks. Mr. Stiles has past sport committee experience and has been a valuable member of the Championships Committee, serving as interim chair during the August teleconference and the September in-person meeting after Ms. Chuks left Williams College for a position at Dartmouth College in July.
3. **Recent reports.** The committee approved reports from its June meeting, June 25 and August 8 email correspondence, and August 22 teleconference as presented.

4. **Championships issues and updates.** Joni Comstock, NCAA senior vice president of championships, updated the group on relevant issues that affect NCAA championships operations.
5. **Legislative action – secondary criteria – non-Division III strength-of-schedule.** The Championships Committee voted to eliminate the non-Division III strength of schedule from the secondary criteria. (See Action Item No. 1)
6. **Recap of the meeting with sport committee chairs.** Championships Committee members summarized key takeaways from the meeting with sport committee chairs and representatives, including recurring themes that emerged from the budgeting priorities exercise in which sport committee members ranked items that carry a budget impact. Championship Committee members reiterated the value of the in-person communication with sport committee members and supported continuing these sessions biannually in the future.
7. **Bench size survey.** Noting feedback from the sport committee representatives regarding increased bench size as a priority in several sports, Championships Committee members asked staff to survey directors of athletics at Division III institutions regarding interest in expanding the bench size to accommodate the average roster size in given team sports provided the institution covers expenses for the additional bench personnel to attend the championship finals. The committee noted that the travel party and squad size limits would remain the same, but that there is interest in accommodating sport committee requests to provide more student-athlete access to the championship experience.
8. **Conference requirements for automatic qualification eligibility.** The committee voted to form a working group composed of Championships Committee members and conference commissioners to take a deeper look at the concept of establishing requirements for a conference to be eligible to earn an automatic qualification to NCAA championships. The 2018 Division III membership survey indicated membership support on this concept. The committee would also like for sport committees to provide feedback to aid in the discussion.
9. **Sport regional realignment project.** The committee received an update on the commissioners group project proposing new regional alignments in most sports. This project has focused on a more consistent approach to balancing sport regions considering like sports and sport sponsorship as the main factors. Some of the challenges a project of this magnitude face include regions where sponsorship is limited (e.g., the West region typically spanning from Texas to Washington state) and sports such as cross country and wrestling where regional alignment has a potential to impact qualifying to the national championships as it is based on regional finish.

The next steps in this project will be for the commissioners' group to seek feedback from NCAA staff committee liaisons on the work done thus far to see if the changes hit the mark to help alleviate some of the current challenges' committees face when evaluating teams. The committee also noted that should this move forward it could require changes to some sport committee's composition thus requiring budget support and a potential change in legislation.

## **10. Sport committee recommendations.**

### **a. Baseball.**

- Automatic qualification. The committee approved that the following 40 conferences receive automatic qualification for the 2019 Division III Baseball Championship: American Rivers Conference; Allegheny Mountain Collegiate Conference; American Southwest Conference; Capital Athletic Conference; Centennial Conference; College Conference of Illinois and Wisconsin; Colonial States Athletic Conference; Commonwealth Coast Conference; Empire 8; Great Northeast Athletic Conference; Heartland Collegiate Athletic Conference; Landmark Conference; Liberty League; Little East Conference; Massachusetts State Collegiate Athletic Conference; Michigan Intercollegiate Athletic Association; Middle Atlantic Conference Commonwealth; Middle Atlantic Conference Freedom; Midwest Conference; Minnesota Intercollegiate Athletic Conference; New England Collegiate Conference; New England Small College Athletic Conference; New England Women's and Men's Athletic Conference; New Jersey Athletic Conference; North Atlantic Conference; North Coast Athletic Conference; North Eastern Athletic Conference; Northern Athletics Collegiate Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; President's Athletic Conference; Skyline Conference; St. Louis Intercollegiate Athletic Conference; Southern California Intercollegiate Athletic Conference; Southern Athletic Association; Southern Collegiate Athletic Conference; State University of New York Athletic Conference; USA South Athletic Conference; and Upper Midwest Athletic Conference.

### **b. Men's basketball.**

- Committee chair. The committee approved that Sam Atkinson, associate athletics director at Gallaudet University, serve as the Division III Men's Basketball Committee chair.

### **c. Women's basketball.** The committee revisited a request from the women's basketball committee to adopt a team sheet depicting strength-of-schedule as opposed to the

current team sheet showing data according to the Rating Percentage Index. The championships committee considered the feedback received from other sport committee chairs and agreed that it would be important to review an example of such a team sheet and incorporate it on a pilot basis before taking any final action.

d. Men's and women's basketball.

- Joint championships. The Championships Committee supported a concept from the Division III Men's and Women's Basketball Committees to recommend that the Division III Men's Basketball Championship and the Division III Women's Basketball Championship be conducted in conjunction with the Division I Men's Final Four and the Division I Women's Final Four, respectively, in the near future. (See Action Item No. 2-a).

e. Field hockey.

- (1) Automatic qualification. The committee approved that the following 17 conferences receive automatic qualification for the 2018 Division III Field Hockey Championship: Capital Athletic Conference (year one grace period); Centennial Conference; Colonial States Athletic Conference; Commonwealth Coast Conference; Empire 8; Great Northeast Athletic Conference; Landmark Conference; Liberty League; Little East Conference; Middle Atlantic Conference Commonwealth; Middle Atlantic Conference Freedom; New England Small College Athletic Conference; New England Women's and Men's Athletics Conference; New Jersey Athletic Conference; North Coast Athletic Conference; Old Dominion Athletic Conference; and State University of New York Athletic Conference.
- (2) Committee chair. The committee approved that Jennifer Noon, director of athletics at Fairleigh Dickinson University, Florham, serve as chair of the Division III Field Hockey Committee.

f. Football. The committee reviewed several items from the annual report.

g. Men's golf.

- (1) Automatic qualification. The committee approved that the following 32 conferences receive automatic qualification for the 2019 Division III Men's Golf Championships: American Rivers Conference; Allegheny Mountain Collegiate Conference; American Southwest Conference; Capital Athletic Conference; Centennial Conference; College Conference of Illinois and Wisconsin; Colonial States Athletic Conference; Commonwealth Coast Conference; Empire 8; Great

Northeast Athletic Conference; Heartland Collegiate Athletic Conference; Landmark Conference; Liberty League; Michigan Intercollegiate Athletic Association; Middle Atlantic Conference Commonwealth; Middle Atlantic Conference Freedom; Minnesota Intercollegiate Athletic Conference; New England Small College Athletic Conference; North Atlantic Conference; North Coast Athletic Conference; North Eastern Athletic Conference; Northern Athletics Collegiate Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Conference; St. Louis Intercollegiate Athletic Conference; Southern Athletic Association; Southern California Intercollegiate Athletic Conference; Upper Midwest Athletic Conference; and USA South Athletic Conference.

- (2) Committee chair. The committee approved that Bob Simms, head men's and women's golf coach at St. John Fisher College, serve as chair of the Division III Men's Golf Committee.
- (3) Access ratio. The committee tabled a request to move from a 1:7.0 access ratio to 1:6.5 and agreed to consider it again along with other recommendations with budget impact during the committee's February 2019 meeting.

h. Women's golf.

- (1) Automatic qualification. The committee approved that the following 21 conferences receive automatic qualification to the 2019 Division III Women's Golf Championships: American Rivers Conference; American Southwest Conference; Centennial Conference; College Conference of Illinois and Wisconsin; Heartland Collegiate Athletic Conference; Landmark Conference; Liberty League; Michigan Intercollegiate Athletic Association; Middle Atlantic Conference; Minnesota Intercollegiate Athletic Conference; New England Small College Athletic Conference; North Coast Athletic Conference; Northern Athletics Collegiate Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Southern Athletic Association; Southern California Intercollegiate Athletic Conference; Upper Midwest Athletic Conference; and Wisconsin Intercollegiate Athletic Conference.

Note: Confirmation of AQs and pool numbers will be determined based on sport sponsorship information available at the time of championship selections.

- (2) Committee chair. The committee noted that Jerry Bergsma, head women's golf coach at Calvin College, will continue to serve as chair of the Division III Women's Golf Committee.

- (3) Access ratio. The committee tabled a request to move from a 1:7.0 access ratio to 1:6.5 and agreed to consider it again along with other recommendations with budget impact during the committee's February 2019 meeting.
  - (4) Regional alignment. The committee tabled a request to realign the regions to more evenly distribute the schools across the regions. With the ongoing work of the commissioners (see Informational Item No. 8), the committee preferred to review the alignment plan during an upcoming teleconference scheduled to follow the commissioners in-person meeting.
- i. Men's ice hockey.
    - Automatic qualification. The committee approved that the following eight conferences receive automatic qualification for the 2019 Division III Men's Ice Hockey Championship: Commonwealth Coast Conference; Massachusetts State Collegiate Athletic Conference; Minnesota Intercollegiate Athletic Conference; New England Hockey Conference; New England Small College Athletic Conference; Northern Collegiate Hockey Association; State University of New York Athletic Conference; and the United Collegiate Hockey Conference.
  - j. Women's ice hockey.
    - (1) Automatic qualification. The committee approved that the following six conferences receive automatic qualification for the 2019 Division III Women's Ice Hockey Championship: Colonial Hockey Conference; Minnesota Intercollegiate Athletic Conference; New England Hockey Conference; New England Small College Athletic Conference; Northeast Women's Hockey League; and Women's Northern Collegiate Hockey Association.
    - (2) Committee chair. The committee approved that Crystal Lanning, director of athletics at the University of Wisconsin-River Falls, serve as chair of the Division III Women's Ice Hockey Committee.
    - (3) Championship date formula. The committee approved that the women's ice hockey championship format be revised to include two first-round games played Wednesday before the quarterfinals. Quarterfinals will be played Saturday before the finals. The finals will be contested Friday and Saturday on the third weekend in March. This formula change accommodates the women's ice hockey bracket increase from nine to 10 teams for the 2019 championship.
  - k. Men's and women's ice hockey.
    - Selection – pilot program with PairWise system. The committee approved that the men's and women's ice hockey committees use the PairWise selection system

to rank and select teams during a two-year pilot program. PairWise calculates rankings based on a comparison matrix that applies an equal weight to the selection criteria to compare each team to all other teams. The system is currently used by the Division I Men's Ice Hockey Committee and the NCAA Women's Ice Hockey Committee, which has provided the basis for exploration and study over the course of the last two years. Most recently, the Division III committees reviewed survey results gathered through the American Hockey Coaches Association indicating the overwhelming support of Division III men's and women's coaches to use the PairWise process. The committees will evaluate the results after the first year and may adjust the formula for the second year as needed.

l. Men's lacrosse.

- (1) Automatic qualification. The committee approved that the following 27 conferences receive automatic qualification to the 2019 NCAA Division III Men's Lacrosse Championship: Capital Athletic Conference; Centennial Conference; College Conference of Illinois and Wisconsin; Colonial States Athletic Conference; Commonwealth Coast Conference; Empire 8; Great Northeast Athletic Conference; Heartland Collegiate Men's Lacrosse Conference; Landmark Conference; Liberty League; Little East Conference; Michigan Intercollegiate Athletic Association; Middle Atlantic Conference Commonwealth; Middle Atlantic Conference Freedom; Midwest Lacrosse Conference; New England Small College Athletic Conference; New England Women's and Men's Athletic Conference; North Atlantic Conference; North Coast Athletic Conference; North Eastern Athletic Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Conference; Southern Athletic Association and State University of New York Athletic Conference; and USA South Athletic Conference.
- (2) Regional alignment. The committee endorsed the recommendation to realign schools into five regions as presented by the men's lacrosse committee. However, before finalizing the changes, the committee encouraged the men's lacrosse committee to review an alternate proposal for six regions that is currently under review by the women's lacrosse committee. The committee requested that the men's lacrosse committee submit its final recommendation to be reviewed at an upcoming teleconference or in-person meeting.

m. Women's lacrosse.

- (1) Automatic qualification. The committee approved that the following 31 conferences receive automatic qualification to the 2019 NCAA Division III

Women's Lacrosse Championship: Capital Athletic Conference; Centennial Conference; College Conference of Illinois and Wisconsin; Colonial States Athletic Conference; Commonwealth Coast Conference; Empire 8; Great Northeast Athletic Conference; Landmark Conference; Liberty League; Little East Conference; Massachusetts State Collegiate Athletic Conference; Michigan Intercollegiate Athletic Association; Middle Atlantic Conference Commonwealth; Middle Atlantic Conference Freedom; Midwest Women's Lacrosse Conference; New England Collegiate Conference; New England Small College Athletic Conference; New England Women's and Men's Athletic Conference; New Jersey Athletic Conference; North Atlantic Conference; North Coast Athletic Conference; North Eastern Athletic Conference; Northwest Conference; Ohio Athletic Conference; Ohio River Women's Lacrosse Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Conference; Southern Athletic Association; State University of New York Athletic Conference; and USA South Athletic Conference.

- (2) Selection criteria at time of selection – record versus ranked opponents. The committee took no action on the request that the record versus ranked opponents only include the record of opponents that are ranked at the time of selection noting the history of this particular selection criterion and its recent change to include teams ranked as established by the final ranking and the ranking preceding the final ranking [Bylaw 31.3.4.2.1 (d)], which went into effect August 1, 2017.
- (3) Day off between semifinals and finals. The committee tabled a request to add a day of rest between the semifinal and final rounds at the championship site and agreed to consider it again along with other recommendations with budget impact during the committee's February 2019 meeting.
- (4) Committee chair. The committee approved that Susan Hoffman, associate director of athletics/senior woman administrator at College at Brockport, State University of New York, serve as chair of the Division III Women's Lacrosse Committee.

n. Softball.

- (1) Automatic qualification. The committee approved that the following 42 conferences receive automatic qualification for the 2018 Division III Softball Championship: Allegheny Mountain Collegiate Conference; American Southwest Conference; Capital Athletic Conference; Centennial Conference; City University of New York Athletic Conference; College Conference of Illinois and Wisconsin; Colonial States Athletic Conference; Commonwealth Coast Conference; Empire 8; Great Northeast Athletic Conference; Heartland Collegiate Athletic



Conference; Iowa Intercollegiate Athletic Conference; Landmark Conference; Liberty League; Little East Conference; Massachusetts State Collegiate Athletic Conference; Michigan Intercollegiate Athletic Association; Middle Atlantic Conference Commonwealth; Middle Atlantic Conference Freedom; Midwest Conference; Minnesota Intercollegiate Athletic Conference; New England Collegiate Conference; New England Small College Athletic Conference; New England Women's and Men's Athletic Conference; New Jersey Athletic Conference; North Atlantic Conference; North Coast Athletic Conference; North Eastern Athletic Conference; Northern Athletics Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Conference; Southern California Intercollegiate Athletic Conference; Southern Athletic Association; Southern Collegiate Athletic Conference; St. Louis Intercollegiate Athletic Conference; State University of New York Athletic Conference; Upper Midwest Athletic Conference; USA South Athletic Conference; and Wisconsin Intercollegiate Athletic Conference.

- (2) Committee chair. The committee approved that Kim Tatro, associate director of athletics and head softball coach at Lawrence University, serve as Division III Softball Committee chair.
  - (3) Regional alignment. The committee approved that the Great Northeast Athletic Conference be realigned from the Northeast region to the New England region and the Allegheny Mountain Collegiate Conference be realigned from the East region to the Central region effective for the 2018-19 championship. The committee believes that making this change before further regional realignment discussion will help the softball committee effectively manage the rankings and selections processes.
  - (4) Bench size – number of student-athletes in uniform. The championships committee took no action on the request that any student-athlete included within the current bench size be permitted to dress in uniform. This request is different from other requests in that it does not increase the current number of individuals in the bench area. The championships committee preferred to evaluate this request as it conducts its review of bench size across all sports. (See Informational Item No. 6.)
- o. Men's and women's tennis.
- (1) Men's tennis automatic qualification. The committee approved that the following 36 conferences receive automatic qualification for the 2019 Division III Men's Tennis Championships: Allegheny Mountain Collegiate Conference; American Southwest Conference; American Rivers Conference; Capital Athletic

Conference; Centennial Conference; City University of New York Athletic Conference; College Conference of Illinois & Wisconsin; Colonial States Athletic Conference; Empire 8; Great Northeast Athletic Conference; Heartland Collegiate Athletic Conference; Landmark Conference; Liberty League; Little East Conference; Michigan Intercollegiate Athletic Association; Middle Atlantic Conference Commonwealth; Middle Atlantic Conference Freedom; Midwest Conference; Minnesota Intercollegiate Athletic Conference; New England Men's and Women's Athletic Conference; New England Small College Athletic Conference; North Atlantic Conference; North Coast Athletic Conference; Northern Athletics Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Conference; Southern Athletic Association; Southern California Inter. Athletic Conference; Southern Collegiate Athletic Conference; The Commonwealth Coast Conference; Upper Midwest Conference; University Athletic Association; and USA South Athletic Conference.

- (2) Women's tennis automatic qualification. The committee approved that the following 40 conferences receive automatic qualification for the 2019 Division III Women's Tennis Championships: Allegheny Mountain Collegiate Conference; American Southwest Conference; American Rivers Conference; Capital Athletic Conference; Centennial Conference; City University of New York Athletic Conference; College Conference of Illinois and Wisconsin; Colonial States Athletic Conference; Empire 8; Great Northeast Athletic Conference; Great South Athletic Conference; Heartland Collegiate Athletic Conference; Landmark Conference; Liberty League; Little East Conference; Michigan Intercollegiate Athletic Association; Middle Atlantic Conference Commonwealth; Middle Atlantic Conference Freedom; Midwest Conference; Minnesota Intercollegiate Athletic Conference; New England Small College Athletic Conference; New England Women's and Men's Athletics Conference; New Jersey Athletic Conference; North Coast Athletic Conference; North Eastern Athletic Conference; Northern Athletics Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Conference; Southern Athletic Association; Southern California Inter. Athletic Conference; Southern Collegiate Athletic Conference;); State University of New York Athletic Conference; The Commonwealth Coast Conference; University Athletic Association; Upper Midwest Conference; USA South Athletic Conference; and Wisconsin Intercollegiate Athletic Conference.
- (3) Access ratio. The committee tabled a request to move from a 1:7.5 access ratio to 1:7.0 and agreed to consider it again along with other recommendations with budget impact during the committee's February 2019 meeting.

- (4) Committee chairs. The committee approved that Jennifer Dubow, commissioner of the Southern California Intercollegiate Athletic Conference, and Marty Perry, director of men's and women's tennis at Virginia Wesleyan University, be named chair of the women's committee and men's committee, respectively.
  - (5) Format change. The committee approved a change to the match format to eliminate the warm-up between opponents, establish a five-minute intermission between doubles and singles, and establish a tiebreaker at 7-7 in doubles.
- p. Men's and women's track and field and cross country.
- (1) United States Track & Field and Cross-Country Coaches Association All-America awards. The committee took no action on the request to allow the 40 USTFCCCA All-America awards to be presented in conjunction with the NCAA top 15 place finishers at the championships award ceremony. The committee understands that cross country is a unique from others in that the All-America awards are not determined until after the championship has concluded since the awards are based on the student-athlete's place finish. The committee also believes that the bylaws clearly state that this practice is not permitted, and that coaches' associations will need to find a way to present their awards that satisfy the bylaw.
  - (2) Cross-country selection criteria. The Championships Committee referred the request to modify the cross-country selection criteria to include "results against common non-Division III opponents and regular-season success" back to the cross country and track and field committee to explore with DirectAthletics what information can be made available. The Championships Committee would also like for the cross country and track and field committee to further define "regular-season performance" as it seems that all contests, not just those during the qualifying window are regular-season performances. The championships committee would be open to reviewing a new proposal that addresses some of these concerns.
  - (3) Regional champion trophies for cross country. The committee tabled a request to provide regional champion trophies and agreed to consider it again along with other recommendations with budget impact during the committee's February 2019 meeting.
  - (4) Cross country regional alignment waiver – Alfred State College. The committee approved Alfred State College to compete in the Mideast region for the 2018 Division III men's and women's regional cross-country competition to align with the Allegheny Mountain Collegiate Conference. Alfred State is currently a member of the American Collegiate Athletic Association but will become a

member in the AMCC effective for the 2019-20 academic year. In its first year sponsoring the sport, Alfred State as been approved to compete with its future conference members effective with the 2018-19 championships.

q. Wrestling.

- (1) Committee chair. The committee approved that Eric Van Kley, director of athletics and head wrestling coach at Central College (Iowa), serve as Division III Wrestling Committee chair.
- (2) Field size. The committee noted the informational item concerning the potential to expand the number of wrestlers at the championship. The committee agreed to consider an expansion later if growth in sponsorship results in an access ratio for selected participants to fall outside of the 1:16 to 1:24 range for access in individual sports.
- (3) 2019 regional site selection. The committee approved the following 2019 regional site selections:
  - Northeast region – Johnson and Wales University (Rhode Island); Wildcat Center in Providence, Rhode Island.
  - Southeast – Lycoming College; Keiper Recreation Center in Williamsport, Pennsylvania.
  - Mideast – College at Brockport, State University of New York and the Monroe County Sports Commission; SERC Brockport in Brockport, New York.
  - Central regional – Wabash College; Knowling Fieldhouse in Crawfordsville, Indiana.
  - Upper Midwest regional – University of Wisconsin-Eau Claire; McPhee Physical Education center in Eau Claire, Wisconsin.
  - Lower Midwest regional – Loras College; Five Flags Center in Dubuque, Iowa.

r. Men's volleyball.

- (1) Automatic qualification. The committee approved that the following 10 conferences receive automatic qualification for the 2019 Division III Men's Volleyball Championship: City University of New York Athletic Conference; Continental Volleyball Conference; Great Northeast Athletic Conference; Middle Atlantic Conferences; Midwest Collegiate Volleyball League; New England Collegiate Conference; North Eastern Athletics Conference (year 1 grace period);

Northern Athletics Collegiate Conference; Skyline Conference (year two grace period); and United Volleyball Conference.

- (2) Committee chair. The committee approved that John Garrett, associate athletics director at Hunter College, serve as Division III Men's Volleyball Committee chair.

## **11. Playing rules and officiating updates.**

- a. General update. The Championships Committee reviewed reports from recent Playing Rules Oversight Panel teleconferences and meetings as information only.
- b. Arbiter and background checks. Staff updated the committee on the background check program conducted through Arbiter Sports.
- c. Soccer rules discussion. Staff updated the committee on a rule in men's and women's soccer requiring a postgame forfeit to be imposed if a student-athlete or coach participates in a match when he or she should have been serving a suspension for a red card or accumulation of yellow cards. Soccer is unique in that it is the only NCAA sport for which a postgame forfeit is provided within the playing rules. While instances of playing a student-athlete who should be serving a suspension are rare, they do occur (whether intentionally or due to administrative oversight). The matter is complicated by another rule stipulating that all statistics remain the same if a game is forfeited after it has concluded.

The NCAA Men's and Women's Soccer Rules Committee during its March 2018 meeting considered eliminating the statistical provision (i.e., altering the score to reflect a 1-0 loss for the team in violation and not counting the statistics from that game) because it wants the penalty to apply to the regular season in addition to affecting postseason selection. However, the rules committee tabled the matter until its March 2019 meeting to seek feedback from the soccer community and other governance groups regarding whether any changes being considered would have unintended consequences.

The Division III Men's and Women's Soccer Committees supported enforcing the forfeit rule (as did the sport committees in Divisions I and II) as well as altering the score and statistics accordingly. Feedback from the soccer coach's association was similar. After lengthy discussion, however, the Division III Championships Committee decided to not support enforcing the existing forfeit rule, and to not support a forfeit being reflected in the score reporting system (i.e., that the score would be changed, and the statistics not counted). Championships Committee members acknowledged the seriousness of the matter (and its uniqueness to soccer) and advised the soccer rules committee to consider a different approach regarding

how a penalty in these instances should affect the regular season (e.g., fines, additional suspensions, etc.), and they advised the men's and women's soccer committees to explore using the existing nullification process as a tool to address these situations as they relate to postseason selection.

- 12. 2017-18 broadcast figures.** The committee reviewed broadcast figures for the 2017-18 championship seasons.
- 13. In-region competition requirement waiver requests.** The committee took the following action regarding waiver requests for the 2018-19 academic year:
  - a. Concordia University Wisconsin field hockey. The committee took no action to waive the 70 percent in-region requirement for Concordia Wisconsin's field hockey for the 2018-19 academic year noting that a previously undetermined opponent was subsequently scheduled against an in-region opponent allowing Concordia Wisconsin to meet the 70 percent in-region scheduling threshold.
  - b. Emory University women's tennis. The committee approved Emory's request for an in-region waiver in women's tennis, noting Emory's scheduling difficulty due to the lack of proximity to in-region opponents.
- 14. Future meeting dates.** The committee noted the following dates for in-person meetings through September 2019:
  - February 5-6, 2019.
  - June 17-18, 2019.
  - September 9-10, 2019 meeting (committee only, will not include sport committee chairs).

- 14. Adjournment.** Before adjournment, the committee thanked Julie Johnson and Shantey Hill for their service to the Division III Championships Committee.

*Committee Chair:* Bill Stiles, Alvernia University.

*Staff Liaison:* Liz Turner Suscha, Championships and Alliances

<b>Division III Championships Committee September 10-11, 2018, Meeting</b>	
<b>Attendees:</b>	
Brad Bankston, Old Dominion Athletic Conference.	
Tim Fitzpatrick, U.S. Coast Guard Academy (via teleconference).	
Susan Fumagalli Mahoney, Gettysburg College (via teleconference).	
Shantey Hill, St. Joseph's College.	
Julie Johnson, Ripon College.	
Bill Stiles, Alvernia University.	
Mike Vienna, Emory University.	
<b>Guests in Attendance:</b>	
Gary Brown, NCAA Contractor.	
<b>NCAA Staff Support in Attendance:</b>	
Jessica Jones, Championships and Alliances.	
Laura Peterson-Mlynski, Championships and Alliances.	
Liz Turner Suscha, Championships and Alliances.	
<b>Other NCAA Staff Members in Attendance:</b>	
Dan Calandro, Championships and Alliances.	
Joni Comstock, Championships and Alliances.	
Dan Dutcher, Governance.	
Ashlee Follis, Championships and Alliances.	
Jan Gentry, Championships and Alliances.	
Matt Holmes, Championships and Alliances.	
John Kuzio, Championships and Alliances.	
Louise McCleary, Governance.	
Jeff Myers, Academic and Membership Affairs.	
Nancy O'Hara, Championships and Alliances.	
Adam Skaggs, Governance.	
JP Williams, Championships and Alliances.	
Dave Worlock, Championships and Alliances.	



**REPORT OF THE  
NCAA DIVISION III CHAMPIONSHIPS COMMITTEE  
SEPTEMBER 21, 2018, EMAIL CORRESPONDENCE**

**ACTION ITEMS.**

- None.

**INFORMATIONAL ITEMS.**

- **Sport and sport rules committee appointments.** The committee approved the following sport and sport rules committee appointments:
  - Division III Women's Golf Committee – Midwest region: Mary Sweeney, women's golf coach, St. Catherine University, Minnesota Intercollegiate Athletic Conference.
  - Division III Women's Soccer Committee – East region: Michael Mooney, director of athletics, State University of New York at Geneseo, State University of New York Athletic Conference.
  - Division III Men's Tennis Committee – Central region: Mark Riley, head men's tennis coach, Kalamazoo College, Michigan Intercollegiate Athletic Association.

*Committee Chair:* Bill Stiles, Alvernia University

*Staff Liaison:* Liz Turner Suscha, Championships and Alliances

Division III Championships Committee September 14, 2018, Email Correspondence	
<b>Attendees:</b>	
Brad Bankston, Old Dominion Athletic Conference.	
Tim Fitzpatrick, United States Coast Guard Academy.	
Susan Fumagalli Mahoney, Gettysburg College.	
Shantey Hill, St. Joseph's College (Long Island).	
Julie Johnson, Ripon College.	
Bill Stiles, Alvernia University.	
Michael Vienna, Emory University.	
<b>Absentees:</b>	
Kiana Verdugo, Hamline University.	
<b>Guests in Attendance:</b>	
None.	
<b>NCAA Staff Support in Attendance:</b>	
None.	
<b>Other NCAA Staff Members in Attendance:</b>	
None.	





**REPORT OF THE  
NCAA DIVISION III CHAMPIONSHIPS COMMITTEE  
SEPTEMBER 21, 2018, EMAIL CORRESPONDENCE**

**ACTION ITEMS.**

- None.

**INFORMATIONAL ITEMS.**

1. **Sport and sport rules committee appointment.** The committee approved the following sport and sport rules committee appointments:
  - Division III Women's Soccer Committee – Mid-Atlantic region: Sean Sullivan, director of athletics, Catholic University, Landmark Conference.
2. **In-Region competition waiver requirements – Hendrix College field hockey.** The committee approved Hendrix's request for an in-region waiver in field hockey, noting their scheduling difficulty due to the lack of proximity to in-region opponents.

*Committee Chair:* Bill Stiles, Alvernia University

*Staff Liaison:* Liz Turner Suscha, Championships and Alliances

Division III Championships Committee September 21, 2018, Email Correspondence	
<b>Attendees:</b>	
Brad Bankston, Old Dominion Athletic Conference.	
Tim Fitzpatrick, United States Coast Guard Academy.	
Susan Fumagalli Mahoney, Gettysburg College.	
Shantey Hill, St. Joseph's College (Long Island).	
Julie Johnson, Ripon College.	
Bill Stiles, Alvernia University.	
Kiana Verdugo, Hamline University.	
Michael Vienna, Emory University.	
<b>Absentees:</b>	
None.	
<b>Guests in Attendance:</b>	
None.	
<b>NCAA Staff Support in Attendance:</b>	
None.	
<b>Other NCAA Staff Members in Attendance:</b>	
None.	



**REPORT OF THE  
DIVISION III CONVENTION PLANNING SUBCOMMITTEE  
SEPTEMBER 4, 2018, TELECONFERENCE**

**ACTION ITEMS.**

- **None.**

**INFORMATIONAL ITEMS.**

1. **Welcome.** The chair, Heather Benning, commenced the teleconference at 2 p.m. Eastern time, and welcomed the subcommittee.
2. **Minutes of the June 12, 2018, teleconference.** The subcommittee reviewed and approved the minutes.
3. **Educational Session topics.** The subcommittee reviewed the final descriptions of the Division III educational sessions for the 2019 Convention and provided areas of emphasis and education:
  - a. Sexual Violence Prevention: Promoting a Safe Culture on Division III Campuses. This session will provide a panel discussion of the NCAA Board of Governors sexual violence prevention policy, specifically focusing on its impact and implementation on Division III campuses. The panel will share resources and best practices.
  - b. Fundraising: A Roadmap to Success. This session will explore the essentials of fundraising, stakeholder engagement, and fundraising models to assist athletics departments in fulfilling institutional/department goals. Content areas will include strategic facility fundraising; athletics annual operational fundraising; electronic fundraising; and collaboration best practices between athletics and campus development offices.
  - c. The Athletic Program in Transition: Adding and Dropping Sports and Other Changes. (NADIII AA) Athletic programs are becoming more entwined with the institution's strategic planning processes. For many tuition-driven institutions, it can mean being a part of campus growth plans by attracting a specific cohort of prospective students. For some, it may mean assuming a significant role in retrenchment efforts or the redirection of campus resources to meet changing priorities or financial challenges. Add the evolution of Division III programs toward more full-time head and assistant coaches, with administrative or teaching duties, the landscape is changing and impacting institutional and departmental visions. This panel will address strategic approaches to these decision-making and planning challenges, drawing upon the experiences of experts in the field and administrators who have met challenges – such as adding or dropping sports, growing or contracting staff, redirecting the mission of their program – head-on within their own institutions.

Overall, the subcommittee noted that the presenters need to fully engage the audience and provide a question and answer period.

4. **Association-wide Educational Sessions.** The subcommittee reviewed the descriptions of the Association-wide educational sessions.
5. **The Association-Wide Business Session.** There will be an Association-wide vote immediately following the Plenary Session at 5:45 p.m. Delegates will receive a voting unit upon arrival.
6. **Division III Governance Related Sessions.**
  - a. Athletics Direct Report Institute. This session is closed (by nomination only). The selection committee chose approximately 40 athletics direct reports. The Institute will take place Wed., Jan. 23, from 2 to 5 p.m. and Thurs., Jan. 24, from 8 a.m. to 5 p.m.
  - b. Division III Student Immersion Program. Nominations will close at 5 p.m. Eastern time September 30 and staff anticipates 90 to 100 applications. A subgroup of the Diversity and Inclusion Working Group will select 40 participants in early October. This program will begin Wed., Jan. 23, from 3 to 5:30 p.m. and have events each day, with a debrief session Saturday, Jan. 26, from 11 a.m. to noon.
  - c. Chancellors/Presidents Programming.
    - (1) Presidents and Chancellors Engagement Programming. This session is open to all chancellors and presidents in Divisions I, II and III. The session will take place Thurs., Jan. 24, from 8:30 to 10 a.m. All presidents and chancellors within their first 12 months of their presidency will receive a \$200 honorarium.
    - (2) Presidents and Chancellors Forum and Luncheon. This session is open to all Division III chancellors and presidents and will take place Thurs., Jan. 24, from 11:30 a.m. to 1 p.m.
    - (3) Educational Programming. Similar to last year, the NCAA will host an educational session Thurs., Jan. 24, from 2:30 to 4 p.m. specifically for presidents and chancellors.
  - d. Student-Athlete Advisory Committee (SAAC) Programming.
    - (1) Special Olympics Unified Sports Activity. This activity is scheduled for Thurs., Jan. 24, from 1 to 3 p.m. It is open to all Convention attendees. Special Olympics Florida is working with the Division III National SAAC to determine the sport activity.
    - (2) Programming for Students. SAAC has identified several sessions that will be most beneficial to Division III student attendees [Attachment]. Staff noted the NCAA Convention registration fee for students is \$50.

e. Issues Forum. Friday, Jan. 25.

- The subcommittee confirmed the Issues Forum format will include a brief presentation with 10- to 15-minute roundtable discussions followed by Q&A. The subcommittee reviewed and confirmed the discussion topics and provided feedback on the content.
  - (a) 2018 Division III Membership Survey Results. The subcommittee discussed addressing the following topics from the membership survey results:
    - (1) Reconciliation of an affirmation that the Division III budget allocation stay at 75/25 but a strong desire to increase “enhancements” of the championship experience within a finite revenue source.
    - (2) Student-athlete health and safety as a nonchampionships priority. What specifically does the membership seek in this area?
      - i. Risk management for institutions and conferences.
      - ii. SSI strength and conditioning education.
    - (3) Permissive/restrictive legislative approach.
      - i. What philosophical tenets inform whether Division III is more or less permissive with legislation?
      - ii. While a majority of the membership believes Division III is legislatively “at the right spot,” survey results also show that there is majority support to be more permissive. In what areas does the membership feel this way?
      - iii. Consideration of athletics leadership in awarding of financial aid.
    - (4) Leveraging athletics enrollment and impact on budgeting. Also look at the impact on personnel and facilities.

The subcommittee will complete a survey on these proposed topics and have the final list of three preferred topics for review by the Division III Management Council at its October meeting. The subcommittee will discuss and finalize during its November 5 teleconference.

During its November teleconference, the subcommittee will divide into three subgroups to assist Research in the development of each roundtable session.

- (b) Convention Legislative Proposals Q&A/Open Forum. The subcommittee determined it preferred a format that provided pros and cons followed by an open Q&A. On the Nov. 5 teleconference the subcommittee will earmark proposals that should be discussed in greater detail.
  - (c) Debrief on the Association-Wide Vote. The subcommittee discussed and suggested reserving time to discuss the Association-wide vote outcome.
- f. Business Session: Saturday, Jan. 26. The subcommittee discussed and endorsed the following format:
  - 8 to 8:15 a.m. Welcome.
  - 8:15 to 8:30 a.m. Division III Identity Video.
  - 8:30 to 11 a.m. Voting on 2019 Legislative Proposals.
  - (1) Division III Identity Video.
  - (2) Voting – 2019 Legislative Proposals – there are six proposals, five sponsored by the governance structure and one from the membership. While there are only a few proposals, staff anticipates a healthy discussion and debate. Staff advised the subcommittee members to book their return flight no earlier than 2 p.m.
- 7. **2019 NCAA Division III Convention schedule.** The subcommittee reviewed the draft schedule noting the Division III specific programming that will take place during Convention.
- 8. **2019 Convention-Planning Timeline.** The subcommittee reviewed the timeline and noted the Nov. and Dec. teleconference dates.
- 9. **Teleconferences.** The next teleconferences are scheduled for:
  - a. 3 p.m. Eastern time Mon., Nov. 5.
  - b. 1 p.m. Eastern time Tues., Dec. 11.
- 10. **Other business:** The subcommittee noted the opening of the NCAA Convention registration is Wed., Sept. 12. Early bird registration ends October 9 at which time the registration fees increase from \$275 to \$400. Transportation will be available between the hotels and additional meeting space has been reserved at the Gaylord Palms. All menu sessions will be held at the Marriott World Center.

**11. Adjournment.** The teleconference was adjourned at 2:50 p.m. Eastern time.

*Committee Chair:* Heather Benning, Midwest Conference  
*Staff Liaisons:* Louise McCleary, Division III Governance  
 Debbie Brown, Division III Governance

<b>NCAA Division III Convention Planning Subcommittee September 4, 2018, Teleconference</b>	
<b>Attendees:</b>	
Heather Benning, Midwest Conference	
Sean Cain, Adrian College, Michigan Intercollegiate Athletic Association	
Tiffany Franks, Averett University, USA South Athletic Conference	
Brian Granata, Arcadia University, Middle Atlantic Conference	
Joe Hakes, Illinois Institute of Technology, Northern Collegiate Athletic Association	
Shantey Hill, St. Joseph's College (Long Island), Skyline Conference	
Greg Johnson, North Central University, Upper Midwest Athletic Conference	
Scott Kilgallon, Webster University, St. Louis Intercollegiate Athletic Conference	
Lori Mazza, Western Connecticut State University, Little East Conference	
Lisa Melendy, Williams College, New England Small College Athletic Conference	
Joe Onderko, Presidents' Athletic Conference	
Lori Runksmeier, Eastern Connecticut State University, Little East Conference	
Kandis Schram, Maryville College (Tennessee), USA South Athletic Conference	
Kent Trachte, Lycoming College, Middle Atlantic Conference	
Kellen Wells-Mangold, University of Wisconsin-River Falls,	
<b>Absentees</b>	
Julie Kline, Earlham College, Heartland Collegiate Athletic Conference	
<b>Guests in Attendance</b>	
Jessi Faulk, Mike King, Stacey Preston, Crystal Reimer and Emily Tisdale.	
<b>NCAA Staff Support in Attendance</b>	
Debbie Brown and Louise McCleary.	

**2019 NCAA Convention**  
**Division III Student Schedule**

<b><u>SESSION</u></b>	<b><u>TIME</u></b>
<b><u>WEDNESDAY, JANUARY 23</u></b>	
Honors Celebration (Requires ticket)	6 to 9 p.m.
<b><u>THURSDAY, JANUARY 24</u></b>	
SAAC sponsored luncheon with Division III student attendees	11:30 a.m. to 1 p.m.
Special Olympics Unified Sports Experience, sponsored by Division III	1:15 to 3 p.m.
NCAA Plenary Session: State of College Sports	4:30 to 6 p.m. (doors open at 4:15 PM)
Delegates Reception	6 to 7:30 p.m.
Division III student social mixer hosted by Division III National SAAC	7:30 to 9:30 p.m.
<b><u>FRIDAY, JANUARY 25</u></b>	
Division III Issues Forum	8 to 11:15 a.m.
Association Luncheon (Requires ticket)	11:30 a.m. to 1 p.m.
<b><u>SATURDAY, JANUARY 26</u></b>	
Division III Business Session (students sit with their school's conference)	8 to 11 a.m.



**REPORT OF THE  
NCAA DIVISION III INTERPRETATIONS AND LEGISLATION COMMITTEE  
SEPTEMBER 20-21, 2018, MEETING**

**ACTION ITEMS.**

**1. Legislative items.**

**a. Noncontroversial Legislation – Playing and Practice Seasons – Definitions and Applications – Athletically Related Activities -- NCAA Bylaw 17.02.1.1.**

- (1) Recommendation. Sponsor noncontroversial legislation to revise the definition of a captain's practice in NCAA Bylaw 17.02.1.1-(g) by eliminating the provision that a captain's practice is "confined primarily to members of that team."
- (2) Effective date. Immediate.
- (3) Rationale. The membership has regularly indicated that the legislation regulating when and how student-athletes engage in sport-specific activities outside the season with their teammates is confusing, difficult to monitor and not practical. It is understood that student-athletes are going to engage in sport-specific activities with their teammates outside the season. Consequently, the membership, including the NCAA Division III National Student-Athlete Advisory Committee, advocated for greater latitude to allow these interactions to occur, but, to maintain prohibitions on athletics staff involvement and making the activities mandatory. Under the current legislation, the element that is most concerning is that the activity must be open and cannot be limited to members of a team. The NCAA Division III Interpretations and Legislation Committee indicated the focus should not be on who engages in the activity, but is the activity required for participation. This legislative amendment would clarify that student-athletes could participate in an activity limited to members of that team provided there is no coach involvement and the activity is voluntary.
- (4) Estimated budget impact. None.
- (5) Student-athlete impact. None.

**2. Nonlegislative items.**

**a. Convention Proposal Grouping for 2019.**

- (1) Recommendation. That Management Council recommend NCAA Division III Presidents Council designate that votes for all proposals at the 2019 NCAA Convention be taken using the roll-call method, regardless of



grouping (presidential or general) and approve the voting order as set forth in the attached document. (Attachment)

2. Effective date. Immediate.
3. Rationale. While Presidents Council is responsible for establishing the order of proposal voting as well as the method for conducting those votes, the committee conducts an initial review and makes a recommendation on both issues. Since the electronic voting units and technology permit the recording of all votes in an expeditious manner, the committee agreed that votes for all proposals (presidential and general grouping) should be taken using the roll-call method as it provides transparency for the membership. Further, the committee submits a proposed voting order as set forth in the Attachment.
4. Estimated budget impact. None.
5. Student-athlete impact. None.

**b. Approve Official Interpretation – Four-Year College Prospective Student-Athletes – Notice to Transfer in NCAA Transfer Portal (III).**

- (1) Recommendation. Approve the official interpretation to clarify that the notification of transfer within the NCAA Transfer Portal equates to a permission to contact; thereby allowing Division III coaches to contact student-athletes that are in the NCAA Transfer Portal.

Notice to Transfer in NCAA Portal (III). The committee determined that Division III athletics staff may contact student-athletes that appear in the NCAA Transfer Portal as the notification of transfer constitutes a written permission to contact for purposes of Division III.

[References: NCAA Division III Bylaw 13.1.1.2]

- (2) Rationale. Division III athletics staff and coaches have access to search the NCAA Transfer Portal database that allows student-athletes to provide a notification of transfer to their current institution. Once notified, the student-athlete is placed in the database that is searchable by NCAA coaches. This interpretation would not change Division III permission-to-contact requirements, but rather, permit the student-athlete's notification of

transfer in the NCAA Transfer Portal to satisfy the written permission requirement in the Division III legislation.

- (3) Estimated budget impact. None.
- (4) Student-athlete impact. Student-athletes in the transfer portal are subject to the same contact requirements regardless of the division of the coach wanting to contact the four-year prospective student-athlete.

**c. Amend Official Interpretation – Offers and Inducements – Providing a Digital Photograph to a Prospective Student-Athlete (III).**

- (1) Recommendation. Approve the amendment of the official interpretation [Reference: 2/23/18, Item No. 2a] to remove "unaltered" from the description of the type of digital photograph an institution may provide a student-athlete after a campus visit.

Providing a Digital Photograph to a Prospective Student-Athlete (III). The committee confirmed that it is permissible for an institution to provide a prospective student-athlete with ~~an unaltered~~ digital photograph taken during a campus visit. Digital photographs provided in this manner would not constitute an impermissible offer or inducement.

[References: NCAA Division III Bylaws 13.2.1 (general regulation), 13.6 (official visit), 13.7 (unofficial visit), 13.10.6 (photograph of prospective student-athlete), and a staff interpretation (12/12/2017, Item No. a, which has been archived)]

- (2) Rationale. The amendment of this official interpretation provides consistency with Bylaw 13.4.1 (recruiting materials), which permits a coach to send photographs/graphics to prospective student-athletes and to personalize materials produced by the coaching staff or institution, provided those materials are on official athletics publications (e.g., institutional letterhead, institutional email, institutional postcard) published or produced by the institution.
- (3) Estimated budget impact. None.
- (4) Student-athlete impact. None.

**INFORMATIONAL ITEMS.**

1. **Welcome and announcements.** The chair, Chuck Brown, noted this was his last in-person meeting and welcomed new members to the NCAA Division III academic and membership affairs team including Shannon Blevins (intern), Kaitlyn Purcell (assistant director) and Bill Regan (associate director).
2. **Committee roster.** The committee reviewed its roster and agreed to submit any corrections to staff.
3. **Review July report.** The committee reviewed and approved the report from its July 19, 2018, teleconference.
4. **Review NCAA Division III Strategic Positioning Platform.** The committee reviewed the NCAA Division III Strategic Positioning Platform.
5. **Update on governance issues.** The Division III governance staff provided the committee an update on the primary topics within the Division III governance structure for the 2018-19 academic year. The topics included:
  - NCAA Board of Governors: Commission on College Basketball Association-Wide Vote and Division III Sexual Violence Prevention Policy;
  - Sports wagering;
  - Alcohol sales at joint championships;
  - Joint basketball championship;
  - Injury surveillance program;
  - Transfer portal;
  - International ice hockey pilot;
  - Faculty athletics representatives working group;
  - LGBTQ working group;
  - Gameday the DIII way working group;

- Diversity and inclusion working group; and
  - DIII identity video.
6. **Review NCAA Divisions I, II and III staff interpretations.** The committee reviewed staff interpretations issued in Divisions I and III between February 1 and August 31, 2018, and took the following action: (There were no staff interpretations issued for Division II during this period.)
- Directed staff review Division I staff interpretation [Reference: 8/31/2018, Item No. a] permitting an institution to provide meals, lodging and/or entertainment during an official visit to a sibling of a prospective student-athlete who is also prospect-aged and/or being recruited by the institution without the visit constituting an official visit for the sibling. The committee instructed staff to review this issue from a legislative and interpretive perspective for consideration at a future meeting.
7. **Review Division III official interpretations.** The committee reviewed official interpretations issued in Division III between February 1 and August 31, 2018, and took the following action:
- Directed staff to amend Division III official interpretation [Reference: 8/13/2018, Item No. a] to distinguish intramurals from an institutionally sponsored recreation league for future review by this committee.
8. **Review Divisions I and II official interpretations.** The committee reviewed official interpretations issued in Divisions I and II between February 1 and August 31, 2018, and did not identify any official interpretations for further review.
9. **Review Divisions I and II legislative actions.** The committee reviewed legislative actions in Divisions I and II between February 1 and August 31, 2018, and specifically discussed the following:
- **Division I Proposals Nos. 2017-27 and 2017-109:** Directed staff to review these proposals incorporating more inclusive legislative language for discussion at a future meeting.
10. **Review Division III editorial revisions.** The committee reviewed editorial revisions issued in Division III between February 1 and August 31, 2018.
11. **Review Division III educational columns.** The committee did not review any educational columns, as none were issued between February 1 and August 31, 2018.

**12. Review of 2019 NCAA Convention Division III legislation.** The committee reviewed the Division III proposals under consideration for the Convention and offered suggestions for the question and answer document. The committee did not recommend any amendments to the proposals.

**13. Division III interpretative issues.**

- a. Update on Division I health and safety survey.** The committee reviewed information about the Division I health and safety survey to determine if the committee should recommend a similar required survey for Division III. The committee did not make a recommendation but requested an update at its February 2019 meeting regarding the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports' review of the survey data and Division II's 2019 proposal to require a similar survey.
- b. NCAA Sports Science Institute recommendation.** A member of the Sports Science Institute staff reviewed the draft Interassociation Recommendations: Preventing Catastrophic Injury and Death in College Student-Athletes with the committee. Staff provided an update on the timeline of potential approval and legislative implications of the recommendations.
- c. Letters of recommendation for student-athletes from institutional athletics staff.** The committee reviewed whether institutional athletics staff providing a letter of recommendation on behalf of a student-athlete constituted an extra benefit. Further, the committee reviewed whether that recommendation could be for a benefit that constituted financial aid as athletics staff members may not be involved in influencing the financial aid decision, nor may athletics be considered in the awarding process. The committee agreed that an institutional staff member may provide a letter of recommendation for a student-athlete but requested further discussion at a future meeting regarding the financial aid implications.
- d. Institutional staff member "re-tweeting" a student-athlete's out-of-season social media post.** The committee reviewed whether an institutional athletics staff member or coach may "re-tweet" a student-athlete's post of activities the staff member or coach could permissibly observe under Bylaw 17.02.1.1.1.3-(b). The committee agreed that it would be permissible for the coach to use the team's twitter page to "re-tweet" a student-athletes post from an activity the coach is permitted to observe out-of-season, provided the coach did not direct or supervise the activity and the opportunity to observe the activity was open to all.
- e. Update regarding day off when contest is postponed or cancelled.** The committee reviewed the comments from Division III conference commissioners

regarding Division I legislation allowing a day when a contest is cancelled or postponed to satisfy the mandatory day off in Bylaw 17.1.4.1 even if the student-athletes engaged in athletically related activities prior to the contest being cancelled. Based on the comments the committee took no further action.

- f. **Student-athlete employment in athletics department.** The committee reviewed the staff responses to questions involving student-athlete employment in the athletics department. The committee instructed the staff to continue to address these on a case-by-case basis consistent with previous staff responses and took no further action.
  - g. **Appeal of staff interpretation: student housing as compensation for student host service to only prospective student-athletes.** The committee reviewed whether a student-athlete may receive a reduced housing rate in exchange for serving as a campus student host to prospective student-athletes only. Considering the extra benefit and financial aid legislation (Bylaws 16.02.3 and 15.4.1), the committee agreed that institutions are not permitted to provide reduced housing rates for student-athletes who serve as student hosts unless (1) all student hosts on the campus are provided a reduction in housing fees; and (2) all student hosts in the program provide hosting duties for any prospective student on campus (i.e., student-athlete hosts may not host exclusively prospective student-athletes).
- 14. **Policies and Procedures.** The committee reviewed its policies and procedures and did not recommend any changes.
  - 15. **Requests/Self-Reports Online update.** The committee reviewed Division III interpretive requests that have been submitted to staff using RSRO, including response time, bylaw cites and urgency status. The committee requested that the previous year's comparison data be submitted when the committee reviews this data at its February 2019 meeting.
  - 16. **Review of Division II coaches' education initiative.** The committee reviewed the Division II educational program, Division II University, that provides educational modules for coaches and discussed the cost of the initiative with NCAA Division III governance staff. The committee advised staff to continue to provide updates on the program in future meetings, as appropriate.
  - 17. **Future meetings.** The committee reviewed its future meeting schedule. The committee confirmed February 11-12, 2019, and September 17-18, 2019, for its future in-person meetings and decided to keep the teleconference meeting time at noon Eastern Time.

**18. Other business.**

- a.** The committee reviewed whether it is permissible for an institution's certified strength and conditioning coach to conduct voluntary, out-of-season strength and conditioning workouts for hockey student-athletes (or those desiring to be hockey student-athletes) on ice using skates and other protective equipment. The committee instructed staff to provide a permissive response, provided it is for strength and conditioning and does not include skill instruction. Protective equipment may be worn as necessary but sport-specific equipment such as a stick and a puck would not be permitted.
- b.** The committee thanked Chuck Brown for his service as committee chair.
- c.** A committee member recommended a review of NCAA bylaws to remove gender-specific language in the legislation. Staff indicated that there has been a similar request from another Division III committee and will communicate the request to the other group as well as the NCAA Office of Inclusion.
- d.** The committee recommended that the SAAC review the concept of complete deregulation of social media in the recruiting legislation.

**19. Adjournment.** The committee adjourned at 11:40 a.m. Eastern time September 21, 2018.

*Committee Chair: Chuck Brown, Pennsylvania State University Erie, the Behrend College*

*Staff Liaisons: Jeff Myers, Academic and Membership Affairs*

*Kaitlyn Purcell, Academic and Membership Affairs*

*Bill Regan, Academic and Membership Affairs*

NCAA Division III Interpretations and Legislation Committee September 20-21, 2018, Meeting	
<b>Attendees:</b>	
Amy Backus, Case Western Reserve University.	
Chuck Brown, Pennsylvania State University Erie, the Behrend College.	
Jim Cranmer, St. Mary's College of Maryland.	
Jason Fein, Bates College.	
Alexandra Littlefox, Mills College.	
Gregg Kaye, Commonwealth Coast Conference.	
Angela Morenz, Blackburn College.	
Parker Hammel, Wartburg College.	
<b>Absentee:</b>	
None.	
<b>NCAA Staff Liaisons in Attendance:</b>	
Jeff Myers, Kaitlyn Purcell and Bill Regan.	
<b>Other NCAA Staff Member in Attendance:</b>	
Shannon Blevins, Dawn Buth, Amanda Conklin, Dan Dutcher, Eric Hartung and Louise McCleary.	



## **Proposed Voting Grouping and Order**

### **Board of Governors Grouping.**

1. ORGANIZATION -- BOARD OF GOVERNORS -- INDEPENDENT MEMBERS.

### **Presidents Grouping.**

1. PLAYING AND PRACTICE SEASONS -- FOOTBALL -- ESTABLISHING PRESEASON START DATE 23 DAYS BEFORE THE INSTITUTION'S FIRST ACTUAL CONTEST.
2. PLAYING AND PRACTICE SEASONS -- FIELD HOCKEY AND SOCCER PRESEASON -- ESTABLISHING A THREE-DAY ACCLIMATIZATION PERIOD.
3. MEMBERSHIP -- CONDITIONS AND OBLIGATIONS OF MEMBERSHIP -- STUDENT-ATHLETE GRADUATION RATE REPORTING.

### **General Grouping.**

4. AMATEURISM -- PRE-ENROLLMENT EDUCATIONAL EXPENSES.
5. ELIGIBILITY -- FINAL TERM BEFORE EXPERIENTIAL LEARNING REQUIREMENT.
6. RECRUITING -- ELECTRONIC TRANSMISSIONS AND PUBLICITY -- COMMENTS BEFORE ACCEPTANCE -- SOCIAL MEDIA.



**REPORT OF THE  
NCAA DIVISION III LGBTQ WORKING GROUP  
AUGUST 21, 2018, TELECONFERENCE**

**ACTION ITEMS.**

- None.

**INFORMATIONAL ITEMS.**

1. **Welcome and roster.** The chair, Neil Virtue, welcomed the group, and staff conducted a roll call. Virtue informed the working group that Crystal Lanning, director of athletics at the University of Wisconsin – River Falls, and Kathleen Murray, president of Whitman College recently replaced former members Malcolm Huggins and Margaret Drugovich, respectively. Virtue welcomed Lanning and Murray to their first teleconference.
2. **Report of June 8, 2018, teleconference report.** The working group reviewed and approved the teleconference report.
3. **Mission statement.** The working group reviewed its mission statement. The mission statement is a living document and henceforth may be modified at any time.
4. **Budget requests.** Staff provided an update on the working group's two budgets requests noting that the Division III Management and Presidents Councils approved both requests: (1) \$100,000 annually for new LGBTQ initiatives, including programming and a recognition event; and (2) A \$100,000 one-time allocation for the LGBTQ identity kit. Staff noted that the actual cost to provide and distribute the LGBTQ identity kits is between \$65,000 and \$70,000.
5. **Nondiscrimination policy guide.** Staff reviewed the final version of the Division III LGBTQ Nondiscrimination Policy Guide. As part of the review, staff thanked members of the policy guide subgroup for their additional service in developing the resource. The guide was reviewed by the Division III Presidents Council, Management Council and Student-Athlete Advisory Committee, as well as national office staff to ensure accuracy of content and context. The guide will be published online the week of August 20, and one hard copy of the guide will be mailed to every Division III institution and conference before the end of August. The guide also will be distributed at the 2019 NCAA Convention.
6. **LGBTQ identity kit.** Staff provided an update on the LGBTQ identity kit, including a review of an informational letter to be included in the kit and the Division III ONETEAM logo. One promotion kit containing a banner, 12 posters and 50 stickers adorning the ONETEAM logo will be mailed to every Division III institution and conference. The kit will be mailed approximately one week after the policy guide.
7. **Communication plan.** Staff reviewed a comprehensive communication plan for the 2018-19 academic year based on the working group's identified communication priorities. The plan includes communication on Division III-specific platforms (e.g., Monthly Update),

association-wide platforms (e.g., NCAA Champion magazine article) and national office platforms (e.g., NCAA Daily) to ensure a broad and overlapping communication effort. Staff noted the communication plan is nimble and will likely be adjusted throughout the academic year to maximize messaging and timing.

- 8. Other working group initiatives.** The working group turned its attention to its fourth priority initiative: Division III LGBTQ programming. The delegates at the 2018 NCAA Convention indicated that facilitator training (e.g., train-the-trainer) for coaches would most assist their LGBTQ inclusion efforts. The working group noted that head coaches would be an optimal audience for the programming because of their central positioning with and influence on student-athletes, peer coaches and athletics administrators.

The working group suggested the training for head coaches should have three learning objectives:

- To understand the involvement of the NCAA (and its member institutions and conferences) in LGBTQ issues on the national, regional and local levels;
- To learn common LGBTQ terms and definitions; and
- To develop best practices for creating safe spaces in athletics departments and on teams.

The working group recommended that the training be facilitated once per budget cycle, but twice an academic year to have the greatest impact. Proposed dates may include June 2019 for the 2018-19 cycle and December 2019 in the 2019-20 budget cycle. The June training will be available for half of the Division III conferences, 22 in total, to two head coaches of fall or winter sports per conference (44 total). The December training will be available for the remaining conferences for two head coaches of winter or spring sports per conference (44 total).

This proposal would allow all conferences to send two head coaches to receive the training within an 18-month period. The working group noted an expectation that all participating head coaches will be expected to present information at their next conference coaches meeting as part of the train-the-trainer concept.

As the working group continues to consider elements of the programming the following questions remain to be answered during its October and November teleconferences:

- Should the working group use existing training program formats, such as the Safe Zone Project, LGBT SportSafe, Game Day the DIII Way, the Division III FAR Fellows Institute or the Division III Athletics Direct Report Institute as models for this program?

- How long should the program be (e.g., half-day; full day; multi-day)?
- How does the working group ensure a diverse representation of participants?
- Should working group members assist and participate in conference-level presentations/trainings?
- Should there be a standardized application process for head coaches to participate in the training?

**9. Future teleconferences.** Staff will send a Doodle request to determine availability for the next two teleconferences (e.g., mid-to-late October and mid-November).

*Staff Liaisons: Jean Merrill, Office of Inclusion  
Louise McCleary, Division III Governance*

<b>NCAA Division III LGBTQ Working Group June 08, 2018, Teleconference</b>	
<b>Attendees:</b>	
Mikayla Costello, Willamette University.	
R. Brit Katz, Millsaps College.	
Kyrstin Krist, Methodist University.	
Crystal Lanning, University of Wisconsin – River Falls.	
Kathleen Murray, Whitman College.	
Julie Shaw, Women’s Sports Foundation.	
Michael Vienna, Emory University.	
Neil Virtue, Mills College.	
<b>Absentees:</b>	
Christopher Kimball, California Lutheran University.	
Donna Ledwin, Allegheny Mountain Collegiate Conference.	
Emet Marwell, Mount Holyoke College.	
<b>NCAA Staff in Attendance:</b>	
Louise McCleary, Jean Merrill.	

Time Period	Institutions	Conference Offices	DIII Student- Athletes	Special Olympic Athletes	Total Hours Dedicated	Dollar Amount Raised
<b>Sept. 1, 2018 – Oct. 4 2018</b>	8		175	276	389	\$8,500
<b>Sept. 1, 2017 – June 20, 2018</b>	86	11	16,236	11,233	35,787.5	\$64,750
<b>Sept. 1, 2016 – Aug. 31, 2017</b>	83	11	11,590	10,649	27,276.5	\$32,042
<b>Sept. 1, 2015 – Aug. 31 2016</b>	81	13	7,527	10,149	26,394	\$40,827
<b>Aug. 1, 2014 – Aug. 31, 2015</b>	58	6	4,619	9,193	22,178	\$36,850
<b>June 6, 2013 – June 30 2014</b>	54	12	14,925	48,709	19,214	\$50,520
<b>Sept. 1, 2012 – May 7, 2013</b>	44	8	5,100	7,901	34,831	\$30,351
<b>Sept. 1, 2011 – Aug. 30, 2012</b>	92	7	7,562	9,881	239,000	\$54,884
<b>TOTAL TO DATE</b>	<b>506</b>	<b>68</b>	<b>67,724</b>	<b>107,991</b>	<b>405,070</b>	<b>318,724</b>



## 2018-19 Division III Special Olympics Reporting Final Sheet

Information Received between September 1 – August 31, 2019



The Division III partnership with Special Olympics is in its eighth year and engagement between Division III student-athletes and Special Olympics athletes continues to grow. The purpose of the partnership remains to improve the lives of Special Olympics athletes through involvement with Division III student-athletes, while fostering a

mutual learning experience and to serve as an opportunity to demonstrate the learning attributes of Division III student-athletes.

To celebrate the success of these activities, and track the number of hours, student-athletes, and Special Olympics athletes impacted by the partnership, Division III institutions and conferences are strongly encouraged to report their engagement using the online reporting form.

Below is a summary of Division III institutions (arranged by conference) who have reported any type of engagement or activity. At this time, the report does not include specific hours, number of activities, or the number of student-athletes and Special Olympics athletes involved. If you have conducted an activity during this academic year and your institution is not included in the progress sheet, please [CLICK HERE](#) to report your event to the NCAA national office.





## **2018-19 Division III Special Olympics Reporting Final Sheet**

Information Received between September 1 – August 31, 2019

### **Allegheny Mountain Collegiate Conference**

No events reported during 2018-19.

### **American Collegiate Athletic Association**

No events reported during 2018-19.

### **American Rivers Conference**

No events reported during 2018-19.

### **American Southwest Conference**

No events reported during 2018-19.

### **Atlantic East Conference**

No events reported during 2018-19.

### **City University of New York Athletic Conference**

No events reported during 2018-19.

### **College Conference of Illinois & Wisconsin**

Wheaton College (Illinois) 229266

### **Colonial States Athletic Conference**

No events reported during 2018-19.

### **Commonwealth Coast Conference**



## **2018-19 Division III Special Olympics Reporting Final Sheet**

Information Received between September 1 – August 31, 2019

No events reported during 2018-19.

### **Empire 8 Conference**

Houghton College 230596

### **Great Northeast Athletic Conference**

No events reported during 2018-19.

### **Great South Athletic Conference**

No events reported during 2018-19.

### **Heartland Collegiate Athletic Conference**

No events reported during 2018-19.

### **Independents**

University of Valley Forge 230811

### **Landmark Conference**

No events reported during 2018-19.

### **Liberty League**

No events reported during 2018-19.

### **Little East Conference**

No events reported during 2018-19.





**2018-19 Division III Special Olympics Reporting Final Sheet**  
Information Received between September 1 – August 31, 2019

**Massachusetts State Collegiate Athletic Conference**

No events reported during 2018-19.

**Michigan Intercollegiate Athletic Association**

No events reported during 2018-19.

**Middle Atlantic Conferences**

No events reported during 2018-19.

**Midwest Conference**

No events reported during 2018-19.

**Minnesota Intercollegiate Athletic Conference**

St. Catherine University 230496

**New England Collegiate Conference**

No events reported during 2018-19.

**New England Small College Athletic Conference**

No events reported during 2018-19.

**New England Women's and Men's Athletic Conference**

No events reported during 2018-19.

**New Jersey Athletic Conference**

No events reported during 2018-19.



**2018-19 Division III Special Olympics Reporting Final Sheet**  
Information Received between September 1 – August 31, 2019

**North Atlantic Conference**

No events reported during 2018-19.

**North Coast Athletic Conference**

No events reported during 2018-19.

**North Eastern Athletic Conference**

Morrisville State College 229736

**Northern Athletics Collegiate Conference**

No events reported during 2018-19.

**Northwest Conference**

No events reported during 2018-19.

**Ohio Athletic Conference**

No events reported during 2018-19.

**Old Dominion Athletic Conference**

No events reported during 2018-19.

**Presidents Athletic Conference**

No events reported during 2018-19.

**Skyline Conference**

No events reported during 2018-19.



**2018-19 Division III Special Olympics Reporting Final Sheet**  
Information Received between September 1 – August 31, 2019

**Southern Athletic Association**

No events reported during 2018-19.

**Southern California Intercollegiate Athletic Conference**

No events reported during 2018-19.

**Southern Collegiate Athletic Conference**

No events reported during 2018-19.

**St. Louis Intercollegiate Athletic Conference**

No events reported during 2018-19.

**State University of New York Athletic Conference**

No events reported during 2018-19.

**University Athletic Association**

No events reported during 2018-19.

**Upper Midwest Athletic Conference**

No events reported during 2018-19.

**USA South Athletic Conference**

No events reported during 2018-19.

**Wisconsin Intercollegiate Athletic Association**

University of Wisconsin-River Falls 230936



## **SAAC Legislative Process**

- April
  - Learn about the legislative process.
- July
  - Discuss proposals and take a straw poll vote.
- September
  - Compile comments on proposals and votes from SAACs/conferences.
- November
  - Prepare position papers.
- January
  - Speak on floor and present position papers.



## Legislative Process

- How Can Legislation Be Sponsored in NCAA Division III?
  - Governance structure; or
  - Directly from the membership (e.g., colleges and/or conferences).



## Legislative Process

- Governance Sponsored Proposals.
  - Association-wide or Division III committee recommendation to NCAA Division III Management Council.
  - Management Council review and can either sponsor directly or recommend the NCAA Division III Presidents Council sponsor.

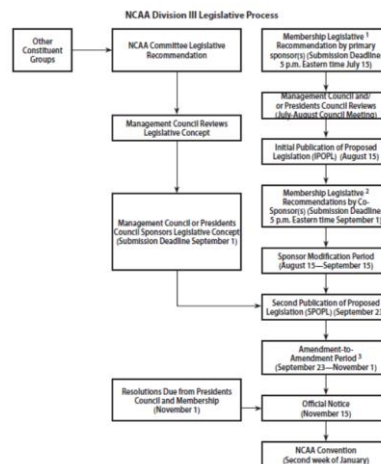


## Legislative Process

- Membership Sponsored Proposals.
  - Twenty or more active members; or
  - Two member conferences.
- Chief executive officers must sign off on any formal membership submission.

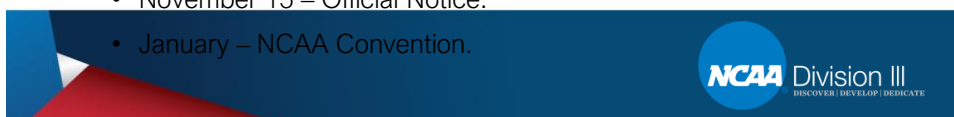


## Legislative Process – Supplement 1



## Legislative Process Timeline

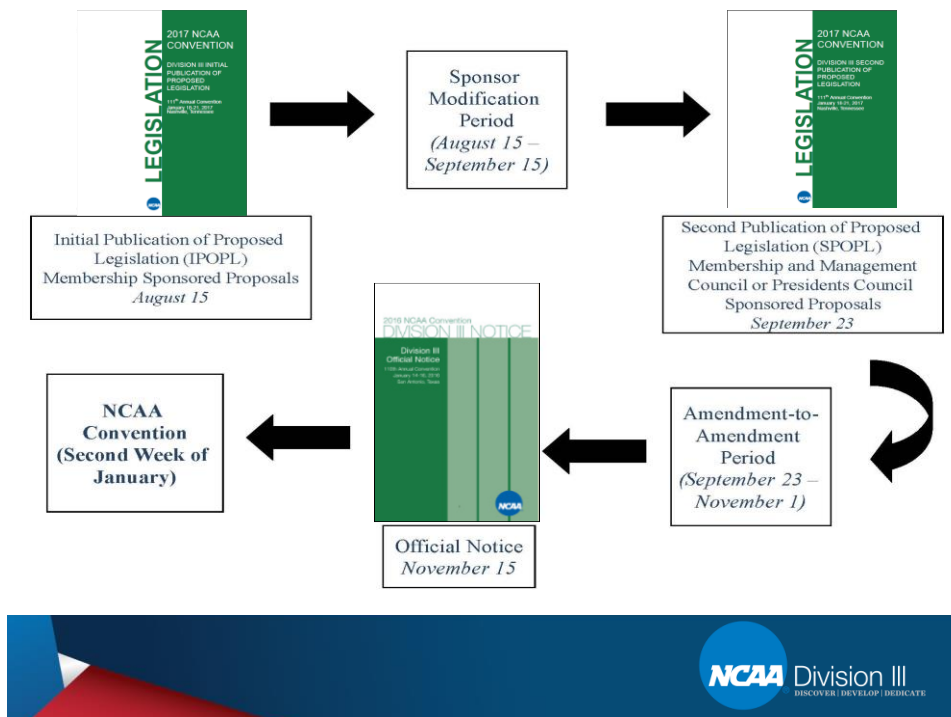
- Membership Sponsored Proposals.
  - July 15 – Membership legislative recommendation by primary sponsor due.
  - July – August – Management Council and President's Council Review.
  - August 15 – Initial Publication of Proposed Legislation (IPOPL).
  - September 1 – Co-sponsorship submission deadline.
  - August 15-September 15 – sponsor medication period.
  - September 23 – Second Publication of Proposed Legislation (SPOPL).
  - September 23 – November 1 – Amendment-to-Amendment period.
  - November 15 – Official Notice.
  - January – NCAA Convention.



## Legislative Process Timeline

- Governance Sponsored Proposals.
  - Other constituent groups – NCAA committee legislative recommendation.
  - Management Council reviews legislative concept.
  - September 1 - Management Council or President's Council sponsors legislative concept.
  - September 23-November 1 – Amendment-to-Amendment period.
  - November 1 – Resolutions due from presidents council and membership.
  - November 15 – Official Notice.
  - January – NCAA Convention.





## Legislative Process

- Other Legislative Processes:
- Modification of Wording.
  - Management Council may modify legislation consistent with the intent of the membership in adopting the legislation.
  - Effective immediately, but subject to ratification by membership at NCAA Convention.





## Legislative Process

- Noncontroversial Legislation.
  - Management Council or Presidents Council may adopt noncontroversial legislation clearly necessary to promote the normal and orderly administration of the division's legislation.
  - Effective immediately, but subject to ratification by membership at Convention.



## Legislative Process

- Incorporations of Interpretations.
  - Management Council has the authority to approve.
  - All incorporations approved are presented at Convention to confirm incorporation into the constitution or bylaws.
- Editorial Revisions.
  - Purely editorial in nature or to correct typographical errors.
  - Typically done by NCAA national office staff.



**Questions?**



## 2019 Proposals - Summary Chart

SUPPLEMENT NO. 25a

SPOPL Number	Title	Source	Effective Date	Intent
1	ORGANIZATION -- BOARD OF GOVERNORS -- INDEPENDENT MEMBERS	NCAA Board of Governors (Commission on College Basketball Association-Wide Issues Topical Working Group)	08/01/2019	To amend legislation related to the NCAA Board of Governors, as follows: (1) Increase the number of members from 20 to 25 by adding five independent voting members; (2) Define an independent member; (3) Specify that an independent member shall be appointed to a three-year term that is renewable for an additional three-year term, and that an independent member who has served two terms shall not serve further; (4) Specify that the Board of Governors shall issue a call for nominations when a vacancy for an independent member occurs; and (5) Specify that the Board of Governors shall serve as the final authority for the selection of and additional duties assigned to independent members.
2	MEMBERSHIP -- CONDITIONS AND OBLIGATIONS OF MEMBERSHIP -- STUDENT-ATHLETE GRADUATION RATE REPORTING	NCAA Division III Presidents Council [Management Council (Diversity and Inclusion Working Group)]	August 1, 2019 [First report is due June 1, 2020]	To include as a condition and obligation of Division III active membership, that an institution submit on an annual basis student-athlete graduation rate reporting data for the academic success rate (ASR) in a form prescribed by the Management Council; further to establish that annual championships eligibility is contingent upon submission of the ASR.
3	AMATEURISM - PRE-ENROLLMENT EDUCATIONAL EXPENSES	NCAA Division III Management Council (Interpretations and Legislation Committee).	08/01/2019	To permit individuals to accept educational expenses (e.g. tuition, fees, room, board and books) prior to collegiate enrollment from any individual or entity other than an agent, professional sports team/organization or representative of an institution's athletics interests, provided such expenses are disbursed directly through the recipient's educational institution (e.g., preparatory school, high school).
4	RECRUITING -- ELECTRONIC TRANSMISSIONS AND PUBLICITY -- COMMENTS BEFORE ACCEPTANCE -- SOCIAL MEDIA	NCAA Division III Management Council (Interpretations and Legislation Committee).	Immediate	To establish an exception to the restrictions on electronic transmissions and publicity before commitment legislation to permit athletics department staff members to (1) connect with (e.g., "friend," "follow," etc.) prospective student-athletes on social media platforms, and (2) take actions (e.g., "like," "favorite," republish, etc.) on social media platforms that indicate approval of content generated by users of the platforms other than institutional staff members or representatives of an institution's athletics interests.

SPOPL Number	Title	Source	Effective Date	Intent
5	ELIGIBILITY -- FINAL TERM BEFORE EXPERIENTIAL LEARNING REQUIREMENT	NCAA Division III Management Council (Interpretations and Legislation Committee).	08/01/2019	To extend the existing final term exception to the full-time enrollment requirement to include student-athletes that are carrying (for credit) all courses necessary to complete degree requirements but have an outstanding experiential learning requirement.
6	PLAYING AND PRACTICE SEASONS -- FIELD HOCKEY AND SOCCER PRESEASON -- ESTABLISHING A THREE-DAY ACCLIMATIZATION PERIOD	City University of New York Athletic Conference and New Jersey Athletic Conference	08/01/2019	To amend preseason practice in the sports of field hockey and soccer as follows: (1) to add three additional days to the preseason practice period; (2) to require an acclimatization period during the first three days of the preseason practice period, during which a team would be limited to one single practice session no longer than three hours in duration, followed by a one-hour walk through, with a minimum of three hours of rest required in between the two activities; and (3) to mandate that on every preseason practice day following the three-day acclimatization period, a team would be limited to conducting no more than two on-field practices per day and a maximum of six hours of athletically related activity total during the two practices combined, with a minimum of three hours of rest required in between practice sessions.
7	PLAYING AND PRACTICE SEASONS -- FOOTBALL -- ESTABLISHING PRESEASON START DATE 23 DAYS BEFORE THE INSTITUTION'S FIRST PERMISSIBLE CONTEST	NCAA Division III Presidents Council [Management Council (Playing and Practice Seasons Subcommittee)].	08/01/2019	To amend the football preseason legislation as follows: (1) Establish the first permissible practice date as 23 days before the institution's first regular season contest; and (2) Prohibit physical athletically related activity one day each week of the preseason following the five-day acclimatization period.

## 2019 NCAA Division III Convention Proposals

Convention Year: 2019

SPOPL Number: 1

Title: ORGANIZATION -- BOARD OF GOVERNORS -- INDEPENDENT MEMBERS

Effective Date: August 1, 2019

Intent: To amend legislation related to the NCAA Board of Governors, as follows: (1) Increase the number of members from 20 to 25 by adding five independent voting members; (2) Define an independent member; (3) Specify that an independent member shall be appointed to a three-year term that is renewable for an additional three-year term, and that an independent member who has served two terms shall not serve further; (4) Specify that the Board of Governors shall issue a call for nominations when a vacancy for an independent member occurs; and (5) Specify that the Board of Governors shall serve as the final authority for the selection of and additional duties assigned to independent members.

**A. Constitution:** Amend 4.02, as follows:

[Dominant provision, all divisions, common vote]

4.02 Definitions and Applications.

[4.02.1 through 4.02.3 unchanged.]

4.02.4 Independent Member of the Board of Governors. An independent member of the Board of Governors shall be an individual who is not salaried by an NCAA member institution, conference or affiliated member, and shall be verified as independent by the Board of Governors.

[4.02.4 through 4.02.5 renumbered as 4.02.5 through 4.02.6, unchanged.]

**B. Constitution:** Amend 4.1, as follows:

[Dominant provision, all divisions, common vote]

4.1 Board of Governors.

4.1.1 Composition. The Board of Governors shall consist of 20 members. The NCAA president and the chairs of the Division I Council and the Division II and Division III Management Councils shall be ex officio nonvoting members, except that the NCAA president is permitted to vote in the case of a tie among the voting members of the Board of Governors present and voting. The other 16 voting members of the Board of Governors shall include:

[4.1.1-(a) through 4.1.1-(c) unchanged.]

- (d) Two Division II presidents or chancellors from the Division II Presidents Council; and
- (e) Two Division III presidents or chancellors from the Division III Presidents Council.; and
- (f) Five independent members (see Constitution 4.02.4).

4.1.2 Duties and Responsibilities. The Board of Governors shall:

[4.1.2-(a) through 4.1.2-(k) unchanged.]

(l) Review and coordinate the catastrophic-injury and professional career insurance (disability injury/illness) programs; and

(m) Compile the names of those individuals associated with intercollegiate athletics who died during the year immediately preceding the annual Convention.;

(n) Issue a call for nominations when a vacancy for an independent member occurs on the Board of Governors; and

(o) Serve as the final authority for the selection of and additional duties assigned to independent members of the Board of Governors.

#### 4.1.3 Election/Term of Office.

4.1.3.1 Election. Division I members of the Board of Governors shall be appointed by the Division I Board of Directors. Divisions II and III members of the Board of Governors shall be appointed by the Divisions II and III Presidents Councils, respectively.

4.1.3.2 TermsTerm of Office. The terms of service of members of the Board of Governors shall coincide with their service on the applicable divisional presidential governing body, unless otherwise specified by that governing body.

(a) President or Chancellor Members. The terms of office of president or chancellor members of the Board of Governors shall coincide with their service on the applicable divisional presidential governing body, unless otherwise specified by that governing body.

(b) Independent Members. An independent member of the Board of Governors shall be appointed to a three-year term that is renewable for an additional three-year term. An independent member who has served two terms shall not serve further on the Board of Governors.

4.1.3.3 Committee Chair. The Board of Governors shall elect one of its members to serve for a two-year period as chair.

Rationale: The Commission on College Basketball recommended that the NCAA restructure its highest governance body, the Board of Governors, to include at least five independent members

with the experience, stature and objectivity to assist the NCAA in re-establishing itself as an effective, respected leader and regulator of college sports. One independent member will also serve on the Board of Governors Executive Committee. The current Board of Governors includes 16 institutional presidents or chancellors representing each division as voting members, the chairs of the Division I Council and the Division II and III Management Councils as ex-officio nonvoting members, and the NCAA president (who may vote in case of a tie). Like public companies, major nonprofit associations typically include outside board members to provide objectivity, relevant experience, perspective and wisdom. Board members with those qualities will provide valuable insight to the NCAA as it works towards the restoration of public confidence in college basketball and college sports in general. The Board of Governors will issue a formal call for nominations to fill vacancies; appoint the Board of Governors Executive Committee as the nominating committee; and serve as the final authority for the selection of and additional duties assigned to independent members.

Convention Year: 2019

SPOPL Number: 2

Title: MEMBERSHIP -- CONDITIONS AND OBLIGATIONS OF MEMBERSHIP --  
STUDENT-ATHLETE GRADUATION RATE REPORTING

Effective Date: August 1, 2019 [First report is due June 1, 2020]

Intent: To include as a condition and obligation of Division III active membership, that an institution submit on an annual basis student-athlete graduation rate reporting data for the academic success rate (ASR) in a form prescribed by the Management Council; further to establish that annual championships eligibility is contingent upon submission of the ASR.

**A. Constitution:** Amend 3.2.4, as follows:

[Division III, roll call]

3.2.4 Conditions and Obligations of Membership.

[3.2.4.1 through 3.2.4.20 unchanged.]

3.2.4.21 Academic Success Rate. Active members shall annually submit student-athlete graduation rate data, by the applicable deadline, for the Academic Success Rate (ASR) in a form prescribed by the Management Council.

3.2.4.21.1 Failure to Submit Data. An active member institution that fails to submit student-athlete graduation rate data for the ASR by the applicable deadline shall not be eligible to enter a team or individual competitors in an NCAA championship (See Bylaw 31.2.1.9) and may be subject to additional membership penalties.

**B. Administrative:** Amend 31.2.1, as follows:

[Division III, roll call]

31.2.1 Institutional Eligibility. To be eligible to enter a team or an individual in NCAA championship competition, an institution shall recognize the sport involved as a varsity intercollegiate sport (see Bylaw 17.02.13) and shall:

[31.2.1-(a) through 31.2.1-(h) unchanged.]

[31.2.1.1 through 31.2.1.8 unchanged.]

31.2.1.9 Academic Success Rate. An institution shall not be eligible to enter a team or individual competitors in an NCAA championship unless it has submitted, by the applicable deadline,



student-athlete graduation rate data for the Academic Success Rate (ASR), in a form prescribed by the Management Council.

[31.2.1.9 renumbered as 31.2.1.10, unchanged.]

Rationale: Currently, institutions are required to annually submit student-body enrollment and graduation information to the NCAA. Voluntary reporting of Division III student-athlete graduation rates during the last eight years has annually reflected lower rates for male African-American student-athletes, and in particular football players, than their student-athlete peers, as well as rates lower than the student-body. This proposal allows for the private identification and communication of student-athlete graduation rates at each member school. A mandatory collection also provides the data to develop Division III evidence-based best practices to improve the retention and graduation of all student-athletes, including male African-Americans and football student-athletes. Institution-specific rates will not be publicized; rather, institutions will be able to view their student-athlete graduation rates privately in the NCAA Institutional Performance Program (IPP) for assessment and bench-marking. In addition, a mandated division-wide graduation-rate submission program also allows for the better promotion of Division III's overall positive academic success story.

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Convention Year: 2019

SPOPL Number: 3

Title: AMATEURISM - PRE-ENROLLMENT EDUCATIONAL EXPENSES

Effective Date: August 1, 2019

Intent: To permit individuals to accept educational expenses (e.g. tuition, fees, room, board and books) prior to collegiate enrollment from any individual or entity other than an agent, professional sports team/organization or representative of an institution's athletics interests, provided such expenses are disbursed directly through the recipient's educational institution (e.g., preparatory school, high school).

**A. Bylaws:** Amend 12.1.3.1, as follows:

[Division III, roll call]

12.1.3.1 Permissible Activities -- Before Initial, Full-Time Collegiate Enrollment. Before initial, full-time collegiate enrollment, an individual may engage in the following without jeopardizing his or her amateur status:

[12.1.3.1-(a) through 12.1.3.1-(q) unchanged.]

(r) Educational Expenses. May accept educational expenses (e.g. tuition, fees, room, board and books) from any individual or entity other than an agent, professional sports team/organization or a representative of an institution's athletics interests, provided such expenses are disbursed directly through the recipient's educational institution (e.g., high school, preparatory school).

**B. Bylaws:** Amend 12.1.7, as follows:

[Division III, roll call]

12.1.7 Prohibited Forms of Pay. "Pay" as used in the sections above includes, but is not limited to, the following:

[12.1.7.1 through 12.1.7.2 unchanged.]

12.1.7.3 Educational Expenses. Except as provided for in Bylaws 12.1.3.1-(r) and 12.1.6-(a), educational expenses not permitted by the governing legislation of this Association (see Bylaw 15 regarding permissible financial aid to enrolled student-athletes) that includes those provided to an individual by an outside sports team or organization that are based in any degree on the recipient's athletics ability (except as specified in Bylaw 15.2.3.5), even if the funds are given to the institution to administer to the recipient.

[12.1.7.4 unchanged.]

Rationale: Current legislation precludes prospective student-athletes from receiving educational expenses for secondary education when athletics participation is considered. This standard is more restrictive than the standard that is imposed on current student-athletes who are permitted to receive such assistance in recognition of high school athletics leadership, ability, participation or performance from an established and continuing program. It seems inconsistent that prospective student-athletes should be held to a higher standard than current student-athletes as it relates to the receipt of educational expenses to attend a secondary institution. This proposal would allow for consistency in application between prospective student-athletes and current student-athletes.

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Convention Year: 2019

SPOPL Number: 4

Title: RECRUITING -- ELECTRONIC TRANSMISSIONS AND PUBLICITY -- COMMENTS BEFORE ACCEPTANCE -- SOCIAL MEDIA

Effective Date: Immediate

Intent: To establish an exception to the restrictions on electronic transmissions and publicity before commitment legislation to permit athletics department staff members to (1) connect with (e.g., "friend," "follow," etc.) prospective student-athletes on social media platforms, and (2) take actions (e.g., "like," "favorite," republish, etc.) on social media platforms that indicate approval of content generated by users of the platforms other than institutional staff members or representatives of an institution's athletics interests.

**A. Bylaws:** Amend 13.02.11, as follows:

[Division III, roll call]

13.02.11 Electronic Transmissions. Any electronically transmitted correspondence (e.g., electronic mail, Instant Messenger, private communication through social networking site **social media platforms**, text messages or facsimiles) may be sent to a prospective student-athlete (or his or her parents or legal guardians) provided the communication is private between only the sender and recipient (e.g., no use of public chat rooms, message boards, public communication through a social networking site social media platforms). An enrolled student-athlete may send private electronic correspondence (e.g., electronic mail, Instant Messenger, private communication through social networking site social media platforms, text messages or facsimiles) to a prospective student-athlete for recruitment purposes. [D]

[13.02.11.1 through 13.02.11.4 unchanged.]

13.02.11.5 Exception—Actions on Social Media Platforms. An athletics department staff member may connect with (e.g., "friend," "follow," etc.) a prospective student-athlete on social media platforms. Further, an athletics department staff member may take actions (e.g., "like," "favorite," republish, etc.) on social media platforms that indicate approval of social media content generated by users of the platforms other than institutional staff members or representatives of an institution's athletics interests.

**B. Bylaws:** Amend 13.10, as follows:

[Division III, roll call]

13.10.2 Comments Before Acceptance. An institution may comment publicly only to the extent of confirming its recruitment of the prospective student-athlete. [D]

[13.10.2.1 unchanged.]

13.10.2.2 Exception—Actions on Social Media Platforms. An athletics department staff member may connect with (e.g., "friend," "follow," etc.) a prospective student-athlete on social media platforms. Further, an athletics department staff member may take actions (e.g., "like," "favorite," republish, etc.) on social media platforms that indicate approval of social media content generated by users of the platforms other than institutional staff members or representatives of an institution's athletics interests.

Rationale: This proposal provides continuity among the three divisions regarding public social media communication, thereby minimizing confusion for prospective student-athletes and ensuring equitable access for Division III coaches. First, the proposal allows prospective student-athletes to receive electronic notifications automatically generated by the social media platform (e.g., the platform notifies a prospective student-athlete that he or she has received a friend request); coaches may not include any additional language in either the request or the reply. Next, the proposal permits coaches to respond to content produced by prospective student-athletes. By limiting coaches' initial social media correspondence to a response, this proposal allows prospective student-athletes to control a level of privacy and the extent to which they would like to engage in the recruiting process on social media platforms. Under current legislation, it is difficult to monitor all coaches and their social media activities (e.g., "likes," "favorites," republishing, etc.). This proposal creates an exception to publicity related to recruiting on social media platforms and attempts to maintain pace with the frequent creation and/or enhancement of social media applications. The immediate effective date will provide relief from the current application of the legislation without detrimentally impacting prospective student-athlete well-being.

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Convention Year: 2019

SPOPL Number: 5

Title: ELIGIBILITY -- FINAL TERM BEFORE EXPERIENTIAL LEARNING REQUIREMENT

Effective Date: August 1, 2019

Intent: To extend the existing final term exception to the full-time enrollment requirement to include student-athletes that are carrying (for credit) all courses necessary to complete degree requirements but have an outstanding experiential learning requirement.

**Bylaws:** Amend 14.1.8, as follows:

[Division III, roll call]

14.1.8 Full-Time Enrollment.

[14.1.8.1 unchanged.]

14.1.8.1.6 Exceptions.

14.1.8.1.6.1 Final Semester/Quarter -- Practice or Competition. A student-athlete may practice or compete while enrolled in less than a minimum full-time program of studies, provided the student is enrolled in the final semester or quarter of the baccalaureate or graduate program and the institution certifies that the student is carrying (for credit) the courses necessary to complete degree requirements. For a student-athlete who competes while eligible pursuant to this exception, the student-athlete shall forfeit eligibility in all sports, unless the student completes all degree requirements during that semester or quarter and is eligible to receive the baccalaureate or graduate diploma on the institution's next degree-granting date.

14.1.8.1.6.1.1 Final Term Before Experiential Learning Requirement. A student-athlete may practice or compete while enrolled in less than a minimum full-time program of studies in the final semester or quarter of the student's baccalaureate degree program before participating in an experiential learning requirement (e.g., student teaching, internship, clinical, capstone project) in the following term, provided the student-athlete is carrying (for credit) all courses necessary to complete degree requirements as determined by the faculty of the institution, other than the experiential learning requirement. For a student-athlete who competes while eligible pursuant to this exception, the student-athlete shall forfeit eligibility in all sports, unless the student completes all other degree requirements during that semester or quarter and participates in the experiential learning requirement no later than the next regular academic term. A student-athlete who uses this exception is not permitted to use the final semester/quarter exception the following semester or quarter.

[14.1.8.1.6.2 through 14.1.8.1.6.7 unchanged.]

[14.1.8.1.7 unchanged.]

Rationale: This proposal provides flexibility for student-athletes who are unable to satisfy an experiential learning requirement in the same term in which they complete the other credits necessary for graduation. The proposal would save student-athletes from incurring the additional expense of taking courses unnecessary for their degree solely for the purpose of playing their final season.

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Convention Year: 2019

SPOPL Number: 6

Title: PLAYING AND PRACTICE SEASONS -- FIELD HOCKEY AND SOCCER  
PRESEASON -- ESTABLISHING A THREE-DAY ACCLIMATIZATION PERIOD

Effective Date: August 1, 2019

Intent: To amend preseason practice in the sports of field hockey and soccer as follows: (1) to add three additional days to the preseason practice period; (2) to require an acclimatization period during the first three days of the preseason practice period, during which a team would be limited to one single practice session no longer than three hours in duration, followed by a one-hour walk through, with a minimum of three hours of rest required in between the two activities; and (3) to mandate that on every preseason practice day following the three-day acclimatization period, a team would be limited to conducting no more than two on-field practices per day and a maximum of six hours of athletically related activity total during the two practices combined, with a minimum of three hours of rest required in between practice sessions.

**A. Bylaws:** Amend 17.02.12, as follows:

[Division III, roll call]

17.02.12 Fall Preseason Practice Formula -- Sports Other Than Football., Field Hockey, Soccer and Water Polo. In cross country, field hockey, golf, rowing, rugby, soccer, tennis and women's volleyball, the first permissible date for preseason practice shall be determined by the application of 16 units in the preseason practice formula, as specified in this section.

17.02.12.1 Unit -- Defined. A "unit" is a numerical value assigned to a particular calendar day within the application of the preseason practice formula that is used to determine the first permissible practice date for fall sports other than football. The number of units assigned to a particular day does not determine or limit the number of practices that may be conducted on that day.

17.02.12.2 Determining the First Permissible Practice Date for Fall Sports Other Than Football -- Application of the 16 Units. To determine the first permissible practice date, an institution shall count back a total of 16 units on a calendar starting with the day before the first scheduled intercollegiate competition (see Bylaw 17.02.12.2.1), as follows:

(a) Never assign any units to Sundays on the calendar; it is permissible to practice on Sundays;

(b) Never assign any units to calendar days during the preseason when all institutional dormitories are closed, the institution's team must leave campus, and practice is not conducted;



(c) The first six units: assign one unit to each of the six calendar days (not including Sunday) before the first scheduled intercollegiate competition (see Bylaw 17.02.12.2.1);

(d) The remaining 10 units:

(1) Assign one unit to each calendar day (not including Sundays) that occurs on or after the opening day of classes for the fall term (see Bylaw 17.02.12.2.2), and

(2) Assign two units to each calendar day before the opening day of classes for the fall term (not including Sundays) until the sum of units on the calendar reaches 16;

(e) The date on which the total count of units on the calendar reaches 16 is the first permissible date for preseason practice (see Bylaw 17.02.12.2.3).

[17.02.12.2.1 through 17.02.12.2.5 unchanged.]

17.02.12.2.6 Field Hockey and Soccer. In the sports of field hockey and soccer, the first permissible date for preseason practice shall be determined by the application of 19 units in the preseason practice formula as follows:

(a) The first 16 units shall be applied in the same manner as set forth in Bylaw 17.02.12.2 (a)-(e); and

(b) The remaining three units shall be applied one unit per day for three days.

**B. Bylaws:** Amend 17.1.1.3, as follows:

[Division III, roll call]

17.1.1.3 Length of Playing Season.

17.1.1.3.1 Sports with a Fall NCAA Championship. The length of an institution's playing season shall be limited to a maximum of 18 weeks.

17.1.1.3.1.1 Segment Limitations. Except for the sport of football (see Bylaw 17.10) and unless otherwise noted in the applicable sport section, the playing season shall be conducted according to the following:

(a) Traditional Segment.

(1) First Permissible Practice. A member institution shall not commence practice before the date that permits a maximum of 16 units in the preseason practice formula (see Bylaw 17.02.12) before the first scheduled intercollegiate competition. This provision is not applicable to men's water polo [see Bylaw 17.26.2-(a)], field hockey [see Bylaw 17.9.2] and soccer [see Bylaw 17.19.2].

[17.1.1.3.1.1-(a)-(2) through 17.1.1.3.1.1-(a)-(3) unchanged.]

[17.1.1.3.1.1-(b) unchanged.]

[17.1.1.3.2 through 17.1.1.3.4 unchanged.]

**C. Bylaws:** Amend 17.9, as follows:

[Division III, roll call]

17.9 Field Hockey. Regulations for computing the field hockey playing season are set forth in Bylaw 17.1, General Playing-Season Regulations. (See Figure 17-1)

17.9.1 Length of Playing Season. (See Bylaw 17.1.1.3.1 for fall NCAA championship sports.)

17.9.2 Preseason Practice. (See Bylaw 17.1.1.3.1.1) A member institution shall not commence practice sessions in field hockey before the date that permits a maximum of 19 permissible units in the preseason practice formula (see Bylaw 17.02.12.2.6) before the first scheduled intercollegiate competition.

17.9.2.1 Three-Day Acclimatization Period. Preseason practice shall begin with a three-day acclimatization period for both first-time participants (e.g., freshmen and transfers) and continuing student-athletes. All student-athletes, including those who arrive to preseason practice after the first day of practice, are required to undergo a three-day acclimatization period. The three-day acclimatization period shall be conducted as follows:

17.9.2.1.1 Institutions may not conduct conditioning, speed, strength or agility tests before the start of the three-day acclimatization period.

17.9.2.1.2 During the three-day acclimatization period, an institution may only conduct one on-field practice session per day not to exceed three hours followed by a one-hour walk-through session. Student-athletes must be provided with at least three hours of continuous recovery time between the sessions. During the recovery time, student-athletes may not attend any meetings or engage in other athletically related activities (e.g., weight lifting); however, time spent receiving medical treatment and eating meals may be included as part of the recovery time.

17.9.2.1.3 Institutions are permitted to conduct weight training activities during the three-day acclimatization period without counting those activities toward the maximum hour limitations for on-field practices; however, weight training activities may not be conducted during the required three hours of continuous recovery time between sessions.

17.9.2.2 Preseason Activities After the Three-Day Acclimatization Period. For each preseason practice day following the three-day acclimatization period, an institution may only conduct two on-field practices not to exceed six hours total combined. Student-athletes must be provided with at least three hours of continuous recovery time between the sessions. During the recovery time, student-athletes may not attend any meetings or engage in other athletically related

activities (e.g., weight lifting); however, time spent receiving medical treatment and eating meals may be included as part of the recovery time.

[17.9.3 through 17.9.6 unchanged.]

**D. Bylaws:** Amend 17.19, as follows:

[Division III, roll call]

17.19 Soccer. Regulations for computing the soccer playing season are set forth in Bylaw 17.1, General Playing-Season Regulations. (See Figure 17-1)

17.19.1 Length of Playing Season. (See Bylaw 17.1.1.3.1 for fall NCAA championship sports.)

17.19.2 Preseason Practice. (See Bylaw 17.1.1.3.1.1) A member institution shall not commence practice sessions in soccer before the date that permits a maximum of 19 permissible units in the preseason practice formula (see Bylaw 17.02.12.2.6) before the first scheduled intercollegiate competition.

17.19.2.1 Three-Day Acclimatization Period. Preseason practice shall begin with a three-day acclimatization period for both first-time participants (e.g., freshmen and transfers) and continuing student-athletes. All student-athletes, including those who arrive to preseason practice after the first day of practice, are required to undergo a three-day acclimatization period. The three-day acclimatization period shall be conducted as follows:

17.19.2.1.1 Institutions may not conduct conditioning, speed, strength or agility tests before the start of the three-day acclimatization period.

17.19.2.1.2 During the three-day acclimatization period, an institution may only conduct one on-field practice session per day not to exceed three hours followed by a one-hour walk-through session. Student-athletes must be provided with at least three hours of continuous recovery time between the sessions. During the recovery time, student-athletes may not attend any meetings or engage in other athletically related activities (e.g., weight lifting); however, time spent receiving medical treatment and eating meals may be included as part of the recovery time.

17.19.2.1.3 Institutions are permitted to conduct weight training activities during the three-day acclimatization period without counting those activities toward the maximum hour limitations for on-field practices; however, weight training activities may not be conducted during the required three hours of continuous recovery time between sessions.

17.19.2.2 Preseason Activities After the Three-Day Acclimatization Period. For each preseason practice day following the three-day acclimatization period, an institution may only conduct two on-field practices not to exceed six hours total combined. Student-athletes must be provided with at least three hours of continuous recovery time between the sessions. During the recovery time, student-athletes may not attend any meetings or engage in other athletically related

activities (e.g., weight lifting); however, time spent receiving medical treatment and eating meals may be included as part of the recovery time.

[17.19.3 through 17.19.6 unchanged.]

Rationale: Under current NCAA legislation, the preseason practice time that is allotted in the sports of field hockey and soccer is insufficient in regard to the time needed to properly prepare student-athletes for intercollegiate competition. Due to the time constraints that coaches are faced with in the preseason practice period, programs are forced to engage in strenuous practice activities, including multiple training sessions often in extreme conditions. The additional three practice opportunities will provide programs extra time to prepare for competition, resulting in a reduced workload during each practice day in the preseason. In addition, the implementation of an acclimatization period for health and safety reasons will allow student-athletes who are returning from summer break to adjust to a return to strenuous play in potentially extreme temperatures.

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Convention Year: 2019

SPOPL Number: 7

Title: PLAYING AND PRACTICE SEASONS -- FOOTBALL -- ESTABLISHING  
PRESEASON START DATE 23 DAYS BEFORE THE INSTITUTION'S FIRST  
PERMISSIBLE CONTEST

Effective Date: August 1, 2019

Intent: To amend the football preseason legislation as follows: (1) Establish the first permissible practice date as 23 days before the institution's first regular season contest; and (2) Prohibit physical athletically related activity one day each week of the preseason following the five-day acclimatization period.

**Bylaws:** Amend 17.10.2, as follows:

[Division III, roll call]

#### 17.10.2 Preseason Practice.

17.10.2.1 First Practice Date. A member institution shall not commence official preseason football practice sessions for the varsity, junior varsity or freshman team earlier than 23 days before its first scheduled contest the date that will permit a maximum of 25 practice opportunities (see Bylaw 17.10.2.1.1) before its first scheduled intercollegiate game or before the Friday after the institution's first contest (game) if the first contest is scheduled for a Thursday.

17.10.2.1.1 Practice Opportunities -- Football. In football only, to establish the starting date for preseason practice, the institution shall count one practice opportunity for each day beginning with the opening day of classes and one practice opportunity for each day classes are not in session in the week of the first scheduled intercollegiate contest (see Bylaw 17.10.3). Next, the institution shall count practice opportunities on an alternating basis in a two-one-two-one format (i.e., the first of the remaining days is counted as two, the next day is counted as one, the next as two, etc.) up to and including the 20th opportunity. Finally, the institution shall count one practice opportunity for each of the five days before the day of the 20th opportunity. The institution shall not count any days during the preseason when all institutional dormitories are closed, the institution's team must leave campus and practice is not conducted.

17.10.2.1.1.1 Sunday. Sundays before the institution's opening day of classes are included in the counting. Sundays after the institution's opening day of classes are excluded from the counting.

17.10.2.1.1.2 Week. The "week" of the first scheduled intercollegiate contest is defined as the six days, including or excluding Sunday pursuant to Bylaw 17.10.2.1.1.1, before the first contest (or

before Friday if the first contest is on a Thursday, see Bylaw 17.10.3) even if one or more of the days fall into different traditional calendar weeks.

17.10.2.1.1.3 Opening Day of Classes. The "opening day of classes" is defined as the first day of classes as listed in the institution's official catalog. Required freshman orientation is not considered to be the opening day of classes for the academic year.

17.10.2.2 Five-Day Acclimatization Period. Preseason practice shall begin with a five-day acclimatization period for both first-time participants (e.g., freshmen and transfers) and continuing student-athletes. All student-athletes, including those who arrive to preseason practice after the first day of practice, are required to undergo a five-day acclimatization period. The five-day acclimatization period shall be conducted as follows:

[17.10.2.2-(a) through 17.10.2.2-(e) unchanged.]

17.10.2.3 Preseason Activities After Five-Day Acclimatization Period. The remaining preseason practice period shall be conducted as follows:

[17.10.2.3-(a) unchanged.]

(b) Student-athletes shall not engage in more than one on-field practice and one walk-through session, which shall be limited to a combined total of four hours per day with the practice session not to exceed three hours; and

(c) All physical athletically related activity (e.g., on-field activity, weight lifting and conditioning) is prohibited during one calendar day per each defined week after the week including the acclimatization period (minimum of two days off prior to first contest) if classes are not in session during any portion of the defined week (See Bylaw 17.1.4.1 for day-off requirements when classes are in session).

[17.10.2.3.1 unchanged.]

Rationale: The Interassociation Consensus: Year-Round Football Practice Contact for College Student-Athletes Recommendations include the discontinuation of traditional two-a-day contact practices. Pursuant to those recommendations, the Division III Management Council adopted noncontroversial legislation in April 2017 to eliminate multiple on-field traditional contact practices on the same day. The noncontroversial legislation, however, did not change the calculation method for determining the first permissible preseason practice date, which assumes the permissibility of two-a-day practices. Consequently, the current calculation method could produce inequitable start dates and lost practice opportunities. This proposal seeks to rectify those potential inequities by providing consistent practice opportunities for all football sponsoring institutions. Institutions could start 23 days before their first contest, resulting in up to 21 practice days, while still providing student-athletes with two days off from physical athletically related activity during the preseason (During the off days, film review, team meetings, leadership and entertainment activities are permissible). This proposal maintains the

health and safety provisions outlined in the Interassociation Recommendations and provides more equitable practice opportunities.

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This document details the pros and cons the national Student-Athlete Advisory Committee has considered to date. Please note this is not an exhaustive list. This document is intended to help guide institution and conference discussions and considerations.

JULY 15-16, 2017, MEETING and 2017 October Survey

**ELIGIBILITY – ACADEMIC MISCONDUCT AND IMPERMISSIBLE ACADEMIC ASSISTANCE**

**Support (17) – Oppose (0) – Abstain (4)**

PROS	CONS
Simpler, does not change much – just improves the system and makes it clearer.	
Will allow misconduct violations to be more accurate in the future.	

**ETHICAL CONDUCT – SPORTS WAGERING ACTIVITIES – SANCTIONS – ELIMINATION OF LEGISLATED SANCTIONS**

**Support (17) – Oppose (0) – Abstain (4)**

PROS	CONS
Allows for less serious (unintentional) cases of sports wagering to be heard and appealed.	

**AMATEURISM -- PROMOTIONAL ACTIVITIES – INSTITUTIONAL, CHARITBLE, EDUCATIONAL OR NONPROFIT PROMOTIONS – EDUCATIONAL REQUIREMENT**

**Support (16) – Oppose (0) – Abstain (5)**

PROS	CONS
Will help student-athletes bring attention to charitable and educational causes.	
Reduces administrative burden.	



### **ELIGIBILITY -- GRADUATE AND POSTBACCALAUREATE ELIGIBILITY -- STUDENTS GRADUATING FROM DIVISION III INSTITUTION**

**Support (18) – Oppose (2) – Abstain (1)**

<b>PROS</b>	<b>CONS</b>
<p>Limits the ability for DI and DII athletes to transfer to DIII to continue education/career.</p> <p>Allows more opportunity for student-athletes.</p> <p>Provides student-athletes a chance to achieve new athletic and academic goals.</p> <p>Allows student-athletes more opportunity to continue playing their sport past the undergraduate level while not limiting them to the institution they can participate at.</p>	<p>Schools without graduate programs are disadvantaged.</p> <p>The effect of graduate students coming in and taking time away from current SAs.</p>

### **PLAYING AND PRACTICE SEASONS – ANNUAL CONTEST EXEMPTIONS – ALUMNI CONTESTS**

**Support (18) – Oppose (0) – Abstain (3)**

<b>PROS</b>	<b>CONS</b>
<p>This exemption could be used at any point in the season.</p> <p>Allows coaches more discretion with using their scrimmages but still having the opportunity for the alumni game (whether competitive or more for fun).</p> <p>Alumni contests are good for fan following and financial support.</p> <p>Gives alumni more opportunities to be involved and continue relationships with alumni.</p> <p>Alumni game would be less serious since it is not a countable contest.</p>	<p>Just dealt with exemptions last year.</p> <p>Next year institutions will ask for this alumni exemption to be lumped into a general exemption. When will it end?</p> <p>There is a difference between contest sports and date-of-competition sports.</p> <p>Could be a potential injury risk for student-athletes.</p>

**PLAYING AND PRACTICE SEASONS – BASKETBALL – FIRST PERMISSIBLE  
CONTEST – NOVEMBER 8**

**Support (18) – Oppose (2) – Abstain (1)**

PROS	CONS
<p>Potentially could mean that student-athletes could have the week after Christmas back if coaches could schedule a game one week earlier and do not have to use that week to get in another game.</p> <p>Student-athletes are ready to play by the time the season rolls around so this proposal will help reduce preseason time, which may feel too long.</p> <p>Gives basketball programs more flexibility in scheduling.</p>	<p>Could impact gym availability.</p>

**PLAYING AND PRACTICE SEASONS – FOOTBALL – ESTABLISHING  
PRESEASON START DATE 25 DAYS FROM FIRST PERMISSIBLE SATURDAY  
CONTEST**

**Support (14) – Oppose (7) – Abstain (0)**

PROS	CONS
<p>Provides player safety.</p>	

**PLAYING AND PRACTICE SEASONS – ICE HOCKEY – FIRST PERMISSIBLE ON-  
ICE PRACTICE DATE – SECOND MONDAY IN OCTOBER**

**Support (10) – Oppose (10) – Abstain (1)**

PROS	CONS
<p>Provides student-athletes with more on ice practice time before the first contest.</p> <p>Provides player safety.</p>	<p>Trainer availability especially with off-campus facilities.</p> <p>Just had legislation to move the off-ice practice date earlier and had the conversation that allowing that would be a slippery slope.</p>

**ELIGIBILITY OF MEMBERSHIP – STUDENT-ATHLETE ADVISORY COMMITTEE  
– CHANGE IN COMPOSITION**

**Support (5) – Oppose (8) – Abstain (8)**

PROS	CONS
<p>It can give conferences an equal voice.</p> <p>Provides more opportunity for student-athletes to get involved and to experience the NCAA legislative system.</p> <p>Provides each conference with appropriate representation at the national level.</p>	<p>It would be difficult to run a meeting with upwards of 40 people.</p> <p>The issue is that people aren't involved; adding more SAACers isn't the way to get people involved.</p> <p>Meetings would not be productive.</p>

PROPOSAL NO. << >>

<<SAAC MEMBER'S NAME>>

<<SAAC MEMBER'S INSTITUTION>>

<<SPORT>> STUDENT-ATHLETE

THE STUDENT-ATHLETE ADVISORY COMMITTEE URGES YOU TO  
SUPPORT PROPOSAL NO. .

**OR**

AS A MEMBER OF THE STUDENT-ATHLETE ADVISORY COMMITTEE I  
SPEAK AGAINST PROPOSAL NO. .

<<INSERT PROPOSAL ARGUMENT>>

FOR THESE REASONS WE URGE YOU TO SUPPORT PROPOSAL NO. .

**OR**

FOR THESE REASONS, WE URGE YOU TO VOTE IN OPPOSITION TO  
PROPOSAL NO. .

THANK YOU.



**REPORT OF THE  
NATIONAL COLLEGIATE ATHLETIC ASSOCIATION  
BOARD OF GOVERNORS STUDENT-ATHLETE ENGAGEMENT COMMITTEE  
JULY 12, 2018, MEETING**

**ACTION ITEMS.**

- None.

**INFORMATIONAL ITEMS.**

- 1. Welcome and announcements.** Taylor Ricci, NCAA Board of Governors Student-Athlete Engagement Committee chair, welcomed the committee to Indianapolis. Since it was the first in-person meeting of the committee, each member introduced themselves.
- 2. Report of March 1, 2018, teleconference.** The committee approved the report of its March 1, 2018, teleconference.
- 3. Review of draft policies and procedures.** The committee reviewed a draft of committee policies and procedures prepared by staff and approved them as final.
- 4. Sexual violence prevention and awareness recognition program.** The committee continued its discussion on creating a recognition program for student-athletes that are leading the way in raising awareness and fostering an environment where sexual violence is not acceptable. The committee noted that the goal of the program is for student-athletes to inspire others to be active in this space. The committee identified a framework for the recognition program, including submission requirements, format for submissions, criteria with which to evaluate submissions and promotion of the program. Staff and the committee agreed to work to finalize the framework of the program with the goal of the first recognition occurring in spring 2019.
- 5. Mental health.** Recently retired NCAA Associate Director of Prevention and Health Promotion Mary Wilfert shared with the committee recently released mental health resources created to assist institutions and conferences in implementing mental health workshops. Wilfert noted that much of the NCAA work related to supporting student-athlete mental health has been focused on promoting mental wellness, destigmatizing mental illness and supporting student-athletes seeking help. Using the recently released NCAA Sport Science Institute Mental Health Workshop Planning Kit and the Mental Health Interdisciplinary Team Planner, Wilfert explained how these resources can be used by conferences to implement mental health workshops for its members, as well as how an athletics department can use the resources as a guide to support student-athlete mental health in collaboration with campus partners. The committee noted the importance of mental health and issued the following statement:

*Student-athlete mental health should be a top priority on all NCAA member campuses, and the NCAA Board of Governors Student-Athlete Engagement Committee believes schools must commit more support and resources to this crucial part of overall student-athlete health and well-being, no matter the school's budget level. As a first step, campuses should*

*implement NCAA best practices regarding mental health. Also, the committee urges schools to create and support intervention and treatment resources as well as other types of programming to help student-athletes. The committee recommends the NCAA Board of Governors make additional resources available to schools to support this vital health initiative. The health and wellness of the whole student-athlete is a critical part of the higher education experience.*

**6. Goals for 2018-19.** The committee identified the following goals for 2018-19:

- a. Establishing and implementing a sexual assault prevention and awareness recognition program.
- b. Diversity and inclusion in hiring and recruiting in athletics departments.
- c. Promotion of mental health awareness, including education and research related to the correlation between serious/season-ending injuries and mental health.

**7. Other business.** The committee chair noted that this would be the last meeting for President Samuel Stanley as his term on the NCAA Board of Governors expires at the conclusion of the August 7, 2018, Board of Governors meeting. Ricci thanked President Stanley for his service and support of student-athletes as he reported out to the Board of Governors.

**8. Adjournment.** The meeting adjourned at approximately 5:14 p.m.

*Committee Chair: Taylor Ricci, Oregon State University, former member of Division I Student-Athlete Advisory Committee*

*Staff Liaisons: Mark Bedics, Championships and Alliances  
Jacqueline Campbell, Law, Policy and Governance  
Todd Shumaker, Enforcement*

<b>NCAA Board of Governors Student-Athlete Engagement Committee July 12, 2018, Meeting</b>	
<b>Attendees:</b>	
Amanda Carroll, Florida Gulf Coast University, Division I SAAC.	
Nicholas Clark, Coastal Carolina University, Division I SAAC.	
Annabelle Feist, Williams College, Division III SAAC.	
Parker Hammel, Wartburg College, Division III SAAC.	
Bailey Koch, Augustana University (South Dakota), Division II SAAC.	
Jessica Koch, California State University, San Bernardino, Division II SAAC.	
Lindsay Reeves, University of North Georgia, NCAA Division II Management Council.	
Taylor Ricci, Oregon State University, Division I SAAC.	
Michael Rubayo, Swarthmore College, Division III SAAC.	
Joshua Shapiro, Colorado Mesa University, Division II SAAC.	
Samuel Stanley, Stony Brook University, NCAA Board of Governors.	
<b>Absentees:</b>	
None.	
<b>Guests</b>	
Mary Wilfert, recently retired NCAA staff member.	
<b>NCAA Staff Liaisons in Attendance:</b>	
Mark Bedics, Jacqueline Campbell and Todd Shumaker.	