

## **Division III Student-Athlete Advisory Committee (SAAC) Associate Members**

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### **Rationale for Establishment of Division III SAAC Associate Members**

The representation of half of Division III conferences through SAAC Associate Members will retain the efficiency and effectiveness of the current SAAC committee structure while addressing the relevant communication and representation needs of those conferences without a member on the Student-Athlete Advisory Committee.

### **Applicable Legislation**

**NCAA Bylaw 21.9.5.10.1.1 Partner Conference Student-Athlete Advisory Committee Liaison.** Each conference and group of independents without a member on the Student-Athlete Advisory Committee, shall have a student-athlete designated as a Partner Conference Student-Athlete Advisory Committee Liaison. Compositional requirements, roles and responsibilities and term limits for this liaison role shall be set forth in the Student-Athlete Advisory Committee policies and procedures. *(Adopted: 1/20/18 effective 8/1/18)*

### **Objectives and Duties of the Division III SAAC Associate Members**

The primary objectives and duties of the Division III SAAC Associate Members are:

- To enhance student-athlete leadership in the governance of intercollegiate athletics at the national, conference/independent and institutional levels. Special emphasis will be placed on key legislative proposals and policies and strategic direction.
- To serve as a conduit for student-athlete feedback and information from the nonrepresented conferences. Each pairing of SAAC member and associate member will establish a communication plan that best serves the needs of the institutions within their conferences.
- To advise and provide input to the members of the Division III SAAC.
- To serve as a substitute attendee in cases when the SAAC member from the conference pair is unable to attend a SAAC meeting. In these instances, the SAAC Associate Member should review, with the SAAC member, all relevant pre-meeting materials, including any potential action items, prior to the meeting to ensure the SAAC Associate Member is fully prepared to participate in discussions and vote on any identified action items.

### **Appointment**

Each conference without a member on the Student-Athlete Advisory Committee will be asked to independently identify a student-athlete to serve as a SAAC Associate Member.

When selecting a SAAC Associate Member, the conference should consider committee requirements and guidelines around gender, ethnicity, sport, institutional nominating history and other diversity elements. Additionally, because the SAAC Associate Member will serve as a substitute when the SAAC member is unable to attend a SAAC meeting, it is strongly recommended that the partner conference select a SAAC Associate Member who participates in a sport that is played in a different playing season than the SAAC member.

### **Term of Office**

The SAAC Associate Member term should be no less than one year and no more than three years. Associate Members may serve up to one year after completion of their intercollegiate athletics eligibility.

Each conference can determine the term of office for its appointed SAAC Associate Member within these parameters.

### **Frequency of Meetings and Conference Calls**

- SAAC Associate Members will attend a portion of the annual SAAC meetings held each July. Typically, this will require the SAAC Associate Member to arrive on the Friday night of the meeting and depart late Sunday afternoon.
- SAAC Associate Members will attend a portion of the annual SAAC meetings held in conjunction with the NCAA Convention each January. Typically, this will require the SAAC Associate Member to arrive on Tuesday night of Convention week and depart Saturday afternoon.
- SAAC Associate Members will participate in the annual SAAC legislation teleconference, held each fall.
- Communication also will occur via email, telephone and any other available methods as necessary.
- As noted above, SAAC Associate Members will serve as substitute attendees in cases when the SAAC member from the conference pair is unable to attend a SAAC meeting.