



**REPORT OF THE
NCAA DIVISION III MEMBERSHIP COMMITTEE
MAY 16, 2019, TELECONFERENCE**

ACTION ITEMS.

- None.

LEGISLATIVE ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Welcome and Announcements.** The chair commenced business at 1:05 p.m. Eastern time Thursday, May 16, 2019. It was announced that this would be the final committee call for Jonathan Harper, Newbury College.
2. **Roster and Conflict of Interest.** Committee members were reminded of the NCAA Conflict of Interest policy and proper procedures for recusal if a conflict of interest might arise. Committee members followed the recusal procedures during all deliberations.
3. **Review March 21, 2019, teleconference report.** The committee reviewed and approved the report.
4. **Update on Membership Committee related actions taken by Division III Management Council during its April 15-16, 2019, in-person meeting.** The committee was informed of the relative actions taken by the Management Council during its April 15-16 in-person meeting.
5. **Update on NCAA Board of Governors actions regarding Affiliate Members.** Jay Jones informed the committee of a forthcoming request from the Board of Governors related to the potential elimination of the Affiliate Member category. The committee recognized that it would act on this request during its June in-person meeting.
6. **Review initial draft of ISSG best practices guide.** The committee reviewed a staff prepared draft of a best practices document to be provided each year to the institutions that must complete the ISSG report. The committee noted some minor changes to the document and asked to review it in its completed form during its June 19-20, in-person meeting.
7. **Review draft of agenda for June 19-20, 2019, in-person meeting.** The committee reviewed a draft of the agenda for its upcoming in-person meeting noting areas where each member needed to prepare in advance of the meeting.

8. **Invitation for mentors to participate in annual videoconferences.** Tiffany Alford reminded the committee that the mentors for each institution are invited and welcome to participate in the annual training teleconferences and that invitations had previously been sent.

9. **Other Business.** None.

10. **Adjournment.** The committee concluded its business and adjourned at 1:45 p.m. Eastern time.

Committee Chair: Laura Mooney, Massachusetts College of Liberal Arts, Massachusetts State Collegiate Athletic Conference

Staff Liaisons: Jay Jones, Division III Governance
Tiffany Alford, Academic and Membership Affairs
Corey Berg, Academic and Membership Affairs
Eric Hartung, Research

May 16, 2019, Teleconference
Attendees:
William Fell, United States Merchant Marine Academy.
Jonathan Harper, Newbury College.
Jessica Huntley, Atlantic East Conference.
Charles Jacobs, St. Norbert College
Kristyn King, Rockford University.
Laura Mooney, Massachusetts College of Liberal Arts.
Steven Rackley, Alma College.
Susan Stuebner, Colby-Sawyer College.
Megan Valentine, Hilbert College.
Absentees:
Charles Harris, Averett University.
Guests in Attendance:
None.
NCAA Staff Support in Attendance:
Tiffany Alford, Corey Berg, Eric Hartung and Jay Jones.
Other NCAA Staff Members in Attendance:
None.