



**REPORT OF THE
NCAA DIVISION III MEMBERSHIP COMMITTEE
MARCH 16, 2022, VIDEOCONFERENCE**

KEY ITEMS.

- Recommendation to approve the proposed method for Division III institutions to meet NCAA Constitution Article 2 (D)(1)(c).

ACTION ITEMS.

1. Legislative Items.

- None.

2. Nonlegislative items.

- a. Recommendation. That the NCAA Management Council approve the proposed method for Division III institutions to meet NCAA Constitution Article 2 (D)(1)(c). Specifically, the proposed method provides institutions two options to meet the requirement. The institution may submit data per the policies and procedures of the established NCAA Member Financial Reporting System (MFRS). Institutions may also meet the requirement by attesting to the submission of data per the policies and procedures of the Equity in Athletics Disclosure Act (EADA) reporting program. See Attachment.
- b. Effective date. August 1, 2022.
- c. Rationale. NCAA Constitution Article 2 (D)(1)(c) requires Division III member institutions to submit athletics finance information to the NCAA national office on an annual basis. This proposed method allows for institutions to meet the requirement while minimizing administrative burden. See Attachment.
- d. Budget impact. None.
- e. Student-athlete impact. None.

INFORMATIONAL ITEMS.

1. **Welcome and announcements.** The NCAA Division III Membership Committee commenced business at 9:01 a.m. Eastern.
2. **Roster and conflict of interest.** Committee members were reminded of the NCAA Conflict of Interest Policy and proper procedures for recusal if a conflict of interest might arise. Committee members reviewed the conflict of interest document and updated any conflicts as necessary. Committee members followed the recusal procedures during all deliberations.

3. **Policies and procedures.** The staff provided the committee with its policies and procedures for review. The committee took no action.
4. **February 17, 2022, videoconference report.** The committee reviewed and approved the report from the February 17, 2022, videoconference.
5. **Division III provisional and reclassifying membership.**
 - a. Applications for the exploratory year. The committee reviewed and approved exploratory year applications from the following institutions:
 - (1) Carlow University (Pennsylvania) – In its review, the committee found that the institution met the conditions and obligations to explore Division III membership. It was determined the institution will participate in the New Member Orientation to be held at the NCAA national office during the exploratory year.
 - (2) Lyon College (Arkansas) – In its review, the committee found that the institution met the conditions and obligations to explore Division III membership. It was determined the institution will participate in the New Member Orientation to be held at the NCAA national office during the exploratory year.
 - b. Application for reclassifying membership. The committee reviewed and approved a reclassification application from University of Hartford (Connecticut). In its review, the committee found that the institution met the conditions and obligations to reclassify to Division III membership. It was determined that staff and a representative from the committee will conduct a visit to the university's campus during the first year of the reclassification process.
 - c. Provisional/reclassifying/exploratory chart and mentor assignments. The committee reviewed the provisional/reclassifying/exploratory member chart and assigned committee mentors.
 - (1) Carlow University (Pennsylvania) – Kim Fierke, William Stiles
 - (2) Lyon College (Arkansas) – Corey Borchardt, Elliott Strickland
 - (3) University of Hartford (Connecticut) – Jan Hathorn, Monique McLean
6. **Division III conference membership.**
 - The committee reviewed and approved the single-sport conference application from the New England Volleyball Conference. The conference will begin Division III membership on September 1, 2022.

7. **Review of recommended changes to membership process materials.** The committee reviewed recommended changes to several membership process documents. The changes resulted from the new Constitution adopted at the 2022 NCAA Convention. The following were endorsed by the committee: new member calendar of activities, provisional and reclassifying membership FAQ document, and the committee policies and procedures document. The committee requested staff review and recommend alternatives to the fillable PDF versions of the membership applications. Those applications include the exploratory application, provisional/reclassifying membership application, single-sport conference application, and multisport conference application.
8. **Education initiatives.** The committee was apprised of two upcoming education initiatives.
 - a. 2022 NCAA Regional Rules Seminars; June 7-9, virtual.
 - b. 2022 NCAA Inclusion Forum; June 15-16, virtual.
9. **2022 NCAA Regional Rules Seminar attendance requirement criteria.** The committee reviewed the 2022 NCAA Regional Rules Seminar attendance requirement criteria. Staff were directed to communicate to the institutions required to attend the 2022 NCAA Regional Rules Seminar that the requirement will be satisfied if a representative from the institution attends the following virtual sessions:
 - a. One of the two virtual Show and Tell: Post-Convention Concepts sessions on Wednesday, June 8.
 - b. Governance Hot Topics on Thursday, June 9.
 - c. Introducing Amateurism Certification in Division III on Thursday, June 9.

In lieu of attending the virtual session, the institution could satisfy the attendance requirement by a representative viewing a recording of the session within 14 days following the release of the session recording.
10. **2022 Division III Membership Survey findings and next steps.** The committee reviewed the membership survey results specific to the requirements of minimum sports sponsorship, attendance of the NCAA Regional Rules Seminar and NCAA Convention. Additionally, the survey results regarding the requirement to complete the Institutional Self-Study Guide (ISSG) and Conference Self-Study Guide (CSSG) were reviewed. The committee also considered the findings pertaining to the potential of requiring membership in a multi-sport conference for new Division III members. The committee will continue its analysis in future meetings to determine if potential legislative recommendations are warranted.

11. **Division III Governance update.** Louise McCleary, interim vice president of Division III, provided the committee with pertinent items being discussed by the division.
12. **Future meeting dates.** The committee reviewed its upcoming meeting schedule.

Committee Chair: Charles Jacobs, St. Norbert College, Northern Atlantic Collegiate Conference

Staff Liaisons: Eric Hartung, Division III Research

Tiffany Alford, Academic and Membership Affairs

NCAA Division III Membership Committee March 16, 2022, videoconference
Attendees:
Michael Frandsen, Wittenberg University, North Coast Athletic Conference.
Jan Hathorn, Washington and Lee University, Old Dominion Athletic Conference.
Charles Jacobs, St. Norbert College, Northern Atlantic Collegiate Conference.
Erica Lemm, Mount Holyoke College, New England Women's and Men's Athletic Conference.
Monique McLean, Trinity Washington University, Independent.
William Stiles, Alvernia University, Middle Atlantic Conferences.
Elliott Strickland, Pennsylvania College of Technology, North Eastern Athletic Conference.
Megan Valentine, SUNY Polytechnic Institute, North Atlantic Conference.
Absentees
Corey Borchardt, Upper Midwest Athletic Conference.
Kim Fierke, SUNY Oneonta, State University of New York Athletic Conference
Guests in Attendance
None.
NCAA Staff Support in Attendance
Tiffany Alford and Eric Hartung.
Other NCAA Staff Members in Attendance:
Louise McCleary, Jeff Myers, Joan Nissen and Lisa Rogers.