



**REPORT OF THE
NCAA DIVISION III MEMBERSHIP COMMITTEE
JUNE 21-22, 2022, MEETING**

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Welcome and announcements.** The committee commenced business Tuesday, June 21, 8:30 a.m. Eastern.
2. **Membership committee roster and Conflict of Interest.** Committee members were reminded of the NCAA Conflict of Interest Policy and proper procedures for recusal if a conflict of interest might arise. Committee members reviewed the roster and conflict of interest documentation and updated as necessary. Committee members followed the recusal procedures during all deliberations.
3. **Review policies and procedures.** The committee reviewed the policies and procedures documents.
4. **Review of May 19, 2022, videoconference report.** The committee reviewed and approved its May 19, videoconference report.
5. **Division III provisional/reclassifying membership.**
 - a. Current roster. The committee reviewed the current roster of provisional and reclassifying institutions and their mentors.
 - b. Process advancement. The committee reviewed annual reports from the following provisional and reclassifying institutions and took the following actions:
 - (1) Year One to Year Two – Approval. The committee accepted the annual report from Asbury University with feedback in areas where the institution could enhance their current practices and approved its advancement in the membership process from year one to year two.
 - (2) Year Two to Year Three – approval. The committee accepted the annual report from the following institutions with feedback in areas where the institutions could enhance their current practices and approved their advancement in the membership process from year two to year three.
 - (a) Bob Jones University; and
 - (b) Mississippi University for Women.

- (3) Election to active membership. The committee accepted the annual reports of the following institutions and approved its election to active membership status per NCAA Constitution 3.2.3.3 (election).
- (a) Pratt Institute; and
 - (b) University of St. Thomas (Texas).
- c. Deferred advancement. The committee did not accept the annual report from Warren Wilson College and voted to defer their advancement. They concluded the institution did not provide ample evidence of preparedness to begin the third and final year of the provisional membership process. As a result, the institution will repeat year two of the provisional membership process during the 2022-23 academic year.
- d. Exploratory Waiver Request from Lyon College. The committee reviewed and approved the request from Lyon College to waive the exploratory year requirement in NCAA Bylaw 20.3.1. As part of the waiver review, the committee also reviewed and approved the institution's provisional membership application. In its review, the committee found that the institution met the conditions and obligations for application to begin year one of the Division III provisional membership process during the 2022-23 academic year. It was determined that the institution will host a campus visit during year one in addition to attending the new member education session at the NCAA national office in September.
- e. Review of new member process fee. The committee discussed the appropriateness of the \$39,000 new member fee required for all provisional and reclassifying members. The fee covers the cost of conducting a campus visit, the new member orientation session held at the national office, and the estimated overhead for Division III staff. The committee suggested a further examination of the fee to account for the benefits provided to Division III members and the estimated value of Division III membership. The committee requested staff to conduct additional research. The topic will be revisited at a future meeting.
- f. Review and discussion of new member orientation and campus visits. Staff reminded the committee which members are scheduled to attend campus visits during fall 2022 and verified the travel dates. Additionally, the committee revisited its policy related to campus visits during the exploratory year and new member education sessions, in light of the elimination of the exploratory year requirement during the reclassifying membership process, and Lyon College's exploratory year waiver. The committee determined that reclassifying institutions and institutions that receive an exploratory year waiver will be required to attend the new member orientation and have a campus visit by staff and members of the committee during year one of provisional/reclassifying membership.

- g. Review of recommended changes to membership process materials. The committee reviewed recommended changes to several membership process documents.
- (1) New member calendar of activities. The committee reviewed the revised new member calendar of activities and recommended additional changes. Staff will incorporate the committee's recommended changes and the committee will review the updated document at a future meeting.
 - (2) Exploratory application. The committee reviewed the revised exploratory application and recommended additional changes. The committee approved the application as amended.
 - (3) Provisional/reclassifying membership application. The committee reviewed the revised provisional/reclassifying membership application and recommended additional changes. The committee approved the application as amended.
 - (4) New Member FAQ document. The committee reviewed the revised New Member FAQ document and recommended additional changes. The committee approved the application as amended.
 - (5) Conference application guidelines. The committee reviewed the revised conference application guidelines and approved the application as amended.
 - (6) Single-sport conference application. The committee reviewed the revised single-sport conference application and approved the application as amended.
 - (7) Multisport conference application. The committee reviewed the revised multisport conference application and approved the application as amended.
 - (8) Policies and procedures. The committee reviewed the revised policies and procedures and approved the application as amended.

6. Division III active membership.

- a. Probation institution summary. Staff noted that five institutions will complete the probationary period and return to active status in good standing September 1, 2022. One institution will move to restricted status for the 2022-23 academic year. Staff informed the committee that historical records of institutional probationary and restricted status are kept on file should future issues arise.
- b. Conference membership. The committee received an update from staff on current conference membership and realignments.

- c. Probation Institutions - Athletics Program Assessment Reviews. The committee reviewed and took action on the athletics program assessments from the following institutions, which they were required to complete during year one of their probationary period:
 - (1) Alfred University – accepted;
 - (2) Rhodes College – The committee determined the program assessment was inadequate and required the institution to submit the missing components by September 1, 2022.
 - d. Sports-Sponsorship Waiver Request. The committee approved a waiver request of Bylaw 20.11.3.1 from Alverno College, noting extenuating circumstances. Specifically, the committee noted the COVID-19 outbreak within the women's soccer team that resulted in a shutdown of all practices and the cancellation of multiple games during the fall 2021 semester. In addition, the committee noted that Alverno made a good faith effort to reschedule those contests during the spring 2021 semester but was unable to do so due to weather and class schedule challenges.
 - e. 2021-22 sports sponsorship audit. Staff informed the committee that nine institutions will be randomly selected to be audited to ensure satisfaction of sports-sponsorship requirements for the 2021-22 academic year. The random selection occurs annually following the NCAA Sports Sponsorship and Demographic Form submission deadline of July 25, 2022. The staff also noted that additional institutions will likely be audited for cause after the membership sports sponsorship data review is completed by research staff in mid-August 2022.
- 7. Educational initiatives.**
- a. 2023 NCAA Regional Rules Seminar attendance – Constitution 3.2.4.16. Staff reported to the committee four institutions did not meet the attendance requirement.
 - b. Conference Rules Seminar timeline discussion. Staff led the committee in a discussion of the status of the Conference Rules Seminars and the cancellation of the 2020 and 2021 seminars due to the COVID-19 pandemic. The committee directed staff to make the seminar application available to conferences this fall and to include 2023 as an option for conferences who may be interested in hosting.
 - c. Division III Rules Test. Staff provided the committee with the proposed 2022-23 Division III Rules Test. The committee discussed potential question topics to include in the official version and approved it as amended.
- 8. Division III governance update.** Ali Spungen, associate director for Division III, provided the committee with Division III and Association-wide updates.

9. **In-person meeting and videoconference schedule.** The committee reviewed a schedule for future meetings and videoconferences.
10. **Other business.** None.
11. **Adjournment.** The committee concluded its business and adjourned Wednesday, June 22, 11:30 a.m. Eastern.

Committee Chair: Charley Jacobs, St. Norbert College, Northern Athletics Collegiate Conference
Staff Liaisons: Eric Hartung, Division III Governance
 Tiffany Alford, Academic and Membership Affairs

NCAA Division III Membership Committee June 21-22, Meeting
Attendees:
Corey Borchardt, Upper Midwest Athletic Conference.
Kim Fierke, SUNY Oneonta, State University of New York Athletic Conference
Michael Frandsen, Wittenberg University, North Coast Athletic Conference.
Jan Hathorn, Washington and Lee University, Old Dominion Athletic Conference.
Charles Jacobs, St. Norbert College, Northern Athletics Collegiate Conference.
Erica Lemm, Mount Holyoke College, New England Women's and Men's Athletic Conference.
Monique McLean, Trinity Washington University, Independent.
Bill Stiles, Alvernia University, Middle Atlantic Conferences.
Elliott Strickland, Pennsylvania College of Technology, United East Conference.
Megan Valentine, SUNY Polytechnic Institute, North Atlantic Conference.
Absentees:
None.
Guests in Attendance:
None.
NCAA Staff Support in Attendance:
Tiffany Alford, Eric Hartung, Lisa Rogers.
Other NCAA Staff Members in Attendance:
Evan Guimond, Louise McCleary and Ali Spungen.