



**REPORT OF THE
NCAA DIVISION III MEMBERSHIP COMMITTEE
JUNE 19, 2019, IN-PERSON MEETING**

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Welcome and Announcements.** The committee commenced business at 8:05 a.m. Eastern time Wednesday, June 19, 2019. The chair announced the resignations of Steven Rackley and Sue Steubner from the committee. The chair noted replacement members should be selected by the end of August.
2. **Membership Committee Roster and Conflict of Interest.** Committee members were reminded of the NCAA Conflict of Interest Policy and proper procedures for recusal if a conflict of interest might arise. Committee members reviewed the roster and conflict of interest documentation and updated as necessary. Committee members followed the recusal procedures during all deliberations.
3. **Review Policies and Procedures.** The committee reviewed the committee policies and procedures documents.
4. **Review May 16, 2019, Teleconference Report.** The committee reviewed and approved its May 16, 2019, teleconference report.
5. **Division III Governance Update.** NCAA staff reviewed the following key items with the committee:
 - a. Board of Governors: Independent Members;
 - b. Esports;
 - c. Sports Wagering;
 - d. Name, image and likeness working group;
 - e. Coaches credentialing;
 - f. Sports Science Institute;
 - g. Injury Surveillance Program;
 - h. Presidents/Chancellors responsibility for certifying rules compliance;
 - i. Division III University;

- j. NCAA Transfer Portal;
- k. The Gameday the DIII Way sportsmanship initiative; and
- l. LGBTQ “OneTeam” facilitator training.

6. Division III Provisional/Reclassifying Membership.

- a. Current Roster. The committee reviewed the current roster of provisional and reclassifying institutions and their mentors. While the committee was aware of Lindenwood University-Belleville’s intention to withdraw from the provisional membership process, they agreed to have the school remain on the roster as an exploratory member until September 1, 2019, in case there is a change in its decision. New mentors were also assigned to Bob Jones University and Pratt Institute.
- b. Process Advancement. 2018-19 Provisional and Reclassifying Institutions. The committee reviewed annual reports from the following provisional and reclassifying institutions and took the following actions:
 - (1) Year One to Year Two – Approval. The committee accepted the annual report from the following institutions with feedback in areas where the institutions could enhance their current practices and approved their advancement in the membership process from year one to year two.
 - (a) Delhi State University of New York; and
 - (b) Johnson and Wales University (Denver).
 - (2) Year Two to Three – Approval. The committee accepted the annual report from the following institutions with feedback in areas where the institutions could enhance their current practices and approved their advancement in the membership process from year two to year three.
 - (a) Brevard College;
 - (b) Dean College; and
 - (c) Pfeiffer University.
 - (3) Election to Active Membership. The committee accepted the annual report of Belhaven University and approved its election to active membership status per NCAA Constitution 3.2.3.3 (election).

- (4) Approval of Membership Process Acceleration. The committee approved the following requests to waive the four-year participation requirement in NCAA Bylaw 20.3.3 and bypass year three of the provisional membership process:
 - (a) Brevard College;
 - (b) Dean College; and
 - (c) Pfeiffer University.
- c. Discuss New Member Campus Visits. Staff reminded the committee of which members are scheduled to attend campus visits during fall 2019 and verified the travel dates.

7. Division III Active Membership.

- a. Probation Institutions - Athletics Program Assessment Reviews. The committee reviewed and took action on the athletics program assessments from the following institutions, which they were required to complete during year one of their probationary period:
 - (1) Amherst College - accepted;
 - (2) Centenary University (New Jersey) – The committee determined the program assessment was inadequate and required the institution to submit a revised program assessment during year two of its probationary period.
 - (3) La Roche University – The committee determined the program assessment was inadequate and required the institution to submit a revised program assessment during year two of its probationary period; and
 - (4) Mount Aloysius College – The committee determined the program assessment was inadequate and required the institution to submit a revised program assessment during year two of its probationary period.

The committee also reviewed and took action on the athletics program assessment from the City College of New York, which was required to submit a program assessment in year two of its probationary period as a result of the committee's review following year one. The committee determined the program assessment was inadequate and required the institution to submit a revised program assessment during year three of its probationary period.

- b. Discussion on the handling of late requests for deadline extensions. The committee discussed staff permissions surrounding deadline extensions for the completion of athletics program assessments and institutional self-study guides. The committee determined that the current permissions are appropriate, and no additional permissions should be added. Currently staff may automatically grant extensions in cases where there is an athletics department leadership change within the previous academic year.

- c. Co-ed Transition Update –Bylaw 20.11.3.10.2 (single-gender institution transitioning to co-educational institution). The committee reviewed updates from two institutions that summarized their respective progress on transitioning from a single-gender institution to a co-educational institution:
 - (1) Wilson College. The waiver the institution previously received for the 2016-17, 2017-18 and 2018-19 academic years required the institution to submit an annual update through the conclusion of the 2018-19 academic year. The committee noted the institution provided an exemplary and thorough update to its transition plan and showed successful completion of its goal.
 - (2) College of Saint Elizabeth. The waiver the institution previously received for the 2016-17, 2017-18 and 2018-19 academic years required the institution to submit an annual update through the conclusion of the 2018-19 academic year. The committee noted the institution provided a thorough update to its transition plan and showed successful completion of its goal. The committee noted the institution continues to have success in meeting its men's sports-sponsorship minimum requirements.
- d. Sports-Sponsorship Waiver Requests. The committee reviewed two Bylaw 20.11.3 waiver requests from Maranatha Baptist University and made the following decisions:
 - (1) Softball. The committee denied a waiver of Bylaw 20.11.3 for the 2018-19 academic year for failure to satisfy sports-sponsorship requirements in softball. In its denial, the committee noted the significant overlap of student-athletes on multiple sports rosters and that the institution is accountable to maintain a viable roster from the outset and throughout a team's playing season.
 - (2) Baseball. The committee denied a waiver of Bylaw 20.11.3 for the 2018-19 academic year for failure to satisfy sports-sponsorship requirements in baseball. In its denial, the committee noted that the institution previously received a one-time waiver for the 2017-18 academic year. The committee acknowledged the challenges that come with being an independent member and recommended the that institution implement a plan to account for potential cancellations due to weather. As a result, the institution will be placed on restricted membership status for the 2019-20 academic year, effective September 1, 2019.
- e. Probation Institution Summary. Staff noted that seven institutions will complete the probationary period and return to active status in good standing September 1, 2019. Staff informed the committee that historical records of institutional probationary and restricted status are kept on file should future issues arise.

- f. Overview of the 2018-19 Sports-Sponsorship Audit. Staff informed the committee that eight institutions will be randomly selected to be audited to ensure satisfaction of sports-sponsorship requirements for the 2018-19 academic year. The random selection occurs annually following the NCAA Sports Sponsorship and Demographic Form submission deadline of August 15, 2019. The staff also noted that additional institutions likely will be audited for cause after the membership sports-sponsorship data review is completed by research staff in mid-August 2019.

8. Educational Initiatives.

- a. 2019 NCAA Regional Rules Seminar Attendance – Constitution 3.2.4.15. Staff informed the committee that all institutions that were required to attend 2019 Regional Rules Seminars were in attendance.

The committee recognized the following institutions that have had perfect attendance since 2007:

- (1) Morrisville State College; and
- (2) University of Chicago.

- b. Division III Rules Test. Staff provided the committee a proposed version of the 2019-20 Division III Rules Test. The committee recommended that staff ensure the questions provided in the supplemental PowerPoint presentation are updated to match those provided in the Division III Rules Test.

- c. 2018-19 NCAA Division III Institutional Self-Study Guide (ISSG) Update. Staff informed the committee that 64 Division III institutions were required to submit the 2018-19 ISSG per the once-in-five-years requirement in Constitution 6.3.1 (self-study report).

- (1) Chatham University. The committee noted that Chatham University failed to complete the ISSG by the June 1, 2019, deadline. The result of an institution's noncompliance with the self-study requirement is that the institution's entire athletics program shall be placed in a three-year probationary period beginning in the next academic year after noncompliance is discovered. In accordance with the legislation, the institution shall be placed on probation beginning September 1, 2019, with the probation period to conclude September 1, 2022.
- (2) University of Rochester. The committee noted that the University of Rochester failed to complete the ISSG by the June 1, 2019, deadline. The result of an institution's noncompliance with the self-study requirement is that the institution's entire athletics program shall be placed in a three-year probationary period beginning in the next academic year after noncompliance is discovered. In accordance with the legislation, the institution shall be placed on probation beginning September 1, 2019, with the probation period to conclude September 1, 2022.

- (3) Purchase College, State University of New York. The committee noted that Purchase College failed to complete the ISSG by the June 1, 2019, deadline. The result of an institution's noncompliance with the self-study requirement is that the institution's entire athletics program shall be placed in a three-year probationary period beginning in the next academic year after noncompliance is discovered. In accordance with the legislation, the institution shall be placed on probation beginning September 1, 2019, with the probation period to conclude September 1, 2022.

The staff further noted that a total of two extensions to complete the ISSG were granted by the staff, due to extenuating circumstances surrounding administrative transition that would prevent the successful completion of the ISSG prior to the deadline.

- d. ISSG Best Practices Guidance. The committee reviewed the final version of a best practices document to be provided each year to the institutions that must complete the ISSG report. The committee requested that staff include a statement informing institutions that they will receive additional communications from NCAA staff regarding the submission of the ISSG, along with a notice of possible probationary status if institutions fail to complete and submit the ISSG in a timely manner. The committee also requested staff include a recommended "best practice" for completing the ISSG, including allotting timeframe of three to six months for completing the ISSG and consulting other departments on campus.
- e. 2020 Conference Rules Seminar timeline. Staff informed the committee that there will be a 2020 Conference Rules Seminar in the Boston metropolitan area. The dates for the seminar are still to be determined; however, staff anticipates a date in mid-June.
9. **Request from the NCAA Board of Governors Related to Affiliated Membership.** The committee reviewed the NCAA Board of Governors recommendation for the elimination of the affiliate membership category and offered its support for the planned noncontroversial legislation to eliminate the category in Division III.
10. **In-Person Meeting and Teleconference Schedule.** The committee reviewed a schedule for future meetings and teleconferences and voted to move its February 2021 meeting from February 24-25, 2021, to February 25-26, 2021, based on a conflict.
11. **Other Business.** Jessica Huntley provided an update from the conference scheduling working group. The working group will make a scheduling recommendation to the championships committee at a later date.
12. **Adjournment.** The committee concluded its business and adjourned at 3:20 p.m. Eastern time June 19, 2019.

Committee Chair: Laura Mooney, Massachusetts College of Liberal Arts, Massachusetts State Collegiate Athletic Conference

*Staff Liaisons: Eric Hartung, Research
Tiffany Alford, Academic and Membership Affairs
Corey Berg, Academic and Membership Affairs*

June 19, 2019 Meeting	
Attendees:	
William Fell, United States Merchant Marine Academy.	
Charles Harris, Averett University.	
Jessica Huntley, Atlantic East Conference.	
Charles Jacobs, St. Norbert College.	
Kristyn King, Rockford University.	
Laura Mooney, Massachusetts College of Liberal Arts.	
Megan Valentine, Hilbert College.	
Absentees:	
None.	
Guests in Attendance:	
None.	
NCAA Staff Support in Attendance:	
Tiffany Alford, Corey Berg, Debbie Brown and Eric Hartung.	
Other NCAA Staff Members in Attendance:	
Dan Dutcher, Louise McCleary, Jeff Myers and Joan Nissen.	