



**REPORT OF THE
NCAA DIVISION III MEMBERSHIP COMMITTEE
FEBRUARY 16, 2023, VIDEOCONFERENCE**

ACTION ITEMS.

- **None.**

INFORMATIONAL ITEMS.

- 1. Welcome and announcements.** The NCAA Division III Membership Committee commenced business at 9:05 a.m. Eastern. New committee members, Doug Chin, Christine Hagadorn-Nordenholt, and Wayne Lewis were welcomed.
- 2. Membership Committee roster and conflict of interest.** Committee members were reminded of the NCAA Conflict of Interest Policy and proper procedures for recusal if a conflict of interest exists. Committee members reviewed the roster and conflict of interest documentation and updated as necessary.
- 3. Review policies and procedures.** The committee reviewed the policies and procedures documents.
- 4. Review of December meeting report.** The committee reviewed and approved the report from the December 15, 2022, videoconference.
- 5. Division III provisional, reclassifying and exploratory membership.**
 - a. Application for the Exploratory Year.** The committee reviewed and approved the exploratory year application from Penn State University, Brandywine. In its review, the committee found that the institution met the conditions and obligations to explore Division III membership. It was determined that NCAA staff and representatives from the committee will conduct a visit to the university's campus during the exploratory year.
 - b. Application for Provisional Membership.** The committee reviewed and approved the provisional membership application from Carlow University. In its review, the committee found that the application met the conditions and obligations to begin year one of the Division III provisional membership process. It was determined that NCAA staff and representatives from the committee will conduct a visit to the university's campus during the first provisional membership year.
 - c. Provisional/Reclassifying/Exploratory Chart and mentor assignments.** The committee reviewed the Provisional/Reclassifying/Exploratory Chart and mentor assignments and made necessary adjustments.

- d. Convention attendance update for provisional and reclassifying members. Staff provided the committee with an update that all provisional and reclassifying member institutions had representation at the required Convention sessions. The University of Hartford president was unable to attend due to an illness. As a result, the institution's president will be required to attend the NCAA Convention during years two and three of the reclassifying process.
6. **Division III conference membership.**
 - a. Conference Rules Seminar. The committee approved an application from the Middle Atlantic Regional Commissioners Association to host a Conference Rules Seminar in 2024.
 - b. 2022-23 Division III conference membership. The committee reviewed a chart detailing 2022-23 Division III conference membership.
 7. **Review recommended changes to applications, forms, and committee documents.** The committee approved necessary changes to various applications, forms, and other committee documents.
 8. **Division III active membership.**
 - a. Conditions of membership.
 - (1) Report on the 2023 NCAA Convention attendance. NCAA staff informed the committee all Division III delegates were in attendance at the 2023 NCAA Convention, fulfilling the Division III Convention attendance requirement.
 - (2) Elimination of the requirement for the submission of the Institutional Self-Study Guide and the Conference Self-Study Guide. NCAA staff noted the Division III membership voted at the 2023 NCAA Convention to eliminate the requirement for member institutions to submit the Institutional Self-Study Guide and for member conferences to submit the Conference Self-Study Guide.
 - b. 2023 Regional Rules Seminar attendance requirement. The committee approved an exception to permit member institutions required to attend the 2023 Regional Rules Seminar to fulfill the requirement in one of two ways: (1) register and attend the May 2023 Regional Rules Seminar in Indianapolis; or (2) register, log in and view the livestream of the Division III sessions at the 2023 Regional Rules Seminar. The committee emphasized the livestream option to meet the attendance requirement will be available only to the institutions required to attend in 2023. The committee also noted that to satisfy the attendance requirement for 2024, member institutions must attend the in-person Regional Rules Seminar scheduled for Las Vegas in June.

- c. Sports sponsorship waiver request from Penn State University, Abington. The committee denied a sports sponsorship waiver request from Penn State University, Abington. The university sought a waiver to allow a non-NCAA sport to be used to meet the minimum sports sponsorship requirement for the 2022-23 academic year. In its denial, the committee specifically noted the institution's cheerleading team is a mixed team of males and females and cannot count as a women's team under Division III legislation. Additionally, the committee noted cheerleading is not recognized as a varsity sport by the institution and does not qualify as an acceptable sport.
9. **Educational initiatives.** NCAA staff reminded the committee of the dates of upcoming NCAA events including the 2023 NCAA Inclusion Forum, April 21-23 in Indianapolis, and the 2023 NCAA Regional Rules Seminars, May 16-18 in Indianapolis.
10. **Division III sport sponsorship discussion.**
 - a. The current enrollment threshold. The committee discussed the appropriateness of the current enrollment threshold used in Bylaws 20.11.3.1 and 20.11.3.2 and the method to determine the threshold (Bylaw 20.11.3.3). NCAA staff was tasked with compiling relevant information on the method to determine the threshold and prepare concepts for the committee to consider at a subsequent meeting.
 - b. The waiver process. The committee determined July 31 as the date when a member institution must submit a waiver request of sports sponsorship minimum requirements. The deadline will ensure request decisions by the committee are timely. The deadline will not apply to institutions identified through the sports sponsorship audits.
11. **Division III Membership Committee composition.** NCAA staff provided an overview of the changes to the committee composition because of the adoption of Proposal 2023-5 at the 2023 NCAA Convention.
12. **NCAA Division III governance update.** The committee received an update on current key topics within the Division III governance structure.
13. **Future meeting dates.** The committee reviewed its upcoming meeting schedule.

Committee Chair: Corey Borchardt, Upper Midwest Athletic Conference
Staff Liaisons: Eric Hartung, Division III Governance
Tiffany Alford, Academic and Membership Affairs

NCAA Division III Membership Committee February 16, 2023, Videoconference	
Attendees:	
Corey Borchardt, Upper Midwest Athletic Conference.	
Doug Chin, Commonwealth Conference.	
Kim Fierke, State University of New York at Oneonta.	
Michael Frandsen, Wittenberg University.	
Christine Hagadorn-Nordenholt, Rosemont College.	
Jan Hathorn, Washington and Lee University.	
Erica Lemm, Mount Holyoke College.	
Wayne Lewis, Houghton University.	
Bill Stiles, Alvernia University.	
NCAA Staff Support in Attendance:	
Tiffany Alford, Eric Hartung, Brittany Higgins and Sarah Turner.	
Other NCAA Staff Members in Attendance:	
Jeff Myers, Joan Nissen, Bill Regan and Lisa Rogers.	