



**REPORT OF THE
NCAA DIVISION III MEMBERSHIP COMMITTEE
APRIL 16, 2020, VIDEOCONFERENCE**

KEY ITEMS.

1. The NCAA Division III Membership Committee extended the submission deadline for the 2020 Institutional Self-Study Guide to May 31, 2021.
2. The committee extended the deadline for probationary institutions to submit their athletics program assessment from May 15, 2020 to August 1, 2020.

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Welcome and announcements.** The videoconference commenced at 1:03 p.m. Eastern time Thursday, April 16, 2020.
2. **Roster and conflict of interest.** Committee members were reminded of the NCAA Conflict of Interest Policy and proper procedures for recusal if a conflict of interest might arise. Committee members followed the recusal procedures during all deliberations.
3. **Review February 18, 2020, meeting report.** The committee reviewed and approved its February 18, 2020, meeting report.
4. **Association-wide COVID-19 updates.** Staff provided the committee with updates on the impact association-wide of COVID-19.
5. **Updated application for provisional membership.** The committee reviewed and approved the updated application from Bob Jones University. In its review, the committee noted that the updated application was better organized and more detailed than the institution's original submission and that the application met the conditions and obligations to begin year one of the Division III provisional membership process.
6. **Review of 2020 Division III membership requirements and deadlines.** The committee reviewed the following membership requirements and respective deadlines that are impacted by the COVID-19 health pandemic:
 - a. 2020 graduation rates reporting deadline. Staff notified the committee that the deadline of June 1 for the submission of graduation rates reporting is consistent across all three NCAA divisions and would remain unchanged for the 2019-2020 reporting cycle. The committee had no feedback to bring to staff.

- b. 2020-21 sports sponsorship and demographics form deadline. Staff notified the committee of changes made to the 2020-21 sports sponsorship and demographics form to reflect the cancellation of the spring 2020 sports seasons. Staff further notified the committee that the deadline of August 1 for the submission of the form is consistent across all three divisions and would remain unchanged for the 2019-20 academic year. The committee had no feedback to bring to staff.
 - c. Probation institutions – athletics program assessment deadline. The committee reviewed the submission deadline for the four Division III institutions that are required to submit an athletics program assessment in 2020 as a condition of membership probation and voted to extend the submission deadline from May 15, 2020 to August 1, 2020.
 - d. 2019-20 NCAA Division III Institutional Self-Study Guide deadline. The committee discussed Constitution 6.3.1, which specifies that the deadline for institutions to submit their ISSG is June 1 of the year it is due to the national office. Due to this legislation, institutions in the ISSG class would be required to submit the ISSG by June 1, 2020. The committee agreed to extend the deadline from June 1, 2020, to May 31, 2021, due to COVID-19. It was also noted that institutions in the 2019-20 ISSG class will not move to a new class and shall submit their next ISSG by June 1, 2025.
 - e. 2020 NCAA Regional Rules Seminars. Staff notified the committee that required attendance 2020 NCAA Regional Rules Seminars will be monitored using the NCAA Learning Management System. The committee took no action.
 - f. 2019-20 Division III Rules Test annual requirement. The committee discussed flexibility for the completion of the annual NCAA Division III Rules Test requirement for all head coaches and athletics administrators with compliance responsibilities. The committee determined that staff may grant flexibility in this area.
 - g. 2020 annual reporting requirements for Division III provisional and reclassifying institutions. The committee reviewed the June 1, 2020, deadline for the eight institutions in the provisional and reclassifying membership process to submit their annual reporting requirements and took no action. The committee retained this deadline to ensure these institutions can continue timely progression towards active Division III membership.
7. **Update on Division III Administrative Committee actions regarding annual sports sponsorship requirements.** Staff notified the committee that the Division III Administrative Committee approved a blanket waiver of any deficiencies in sports sponsorship requirements related to spring sports occurring as a result of actions taken in response to COVID-19. This would include minimum contest and participant requirements

for spring sports, along with the one sport per season requirement for the spring. The blanket waiver does not extend to fall or winter sports.

8. **Update on COVID-19-related actions taken by Division III committees.** Staff provided the committee with updates on COVID-19 related actions taken by Division III committees as well as resources made available by Academic and Membership Affairs staff including a COVID-19 question and answer document. Staff also notified the committee about the national office's establishment of an internal COVID-19 Playing and Practice Seasons Working Group to assist the membership with evaluating medical, operational and potential rules challenges for upcoming seasons of training and competition.
9. **Discussion of Division III sports-sponsorship issues.** The committee provided staff with its initial feedback on Division III overall minimum sports sponsorship requirements and minimum contests and participants requirements. The committee agreed to table further in-depth discussions of the topic until its May videoconference.
10. **Future meeting update.** The chair reminded the committee of its upcoming June 24-25, 2020, meeting and informed the committee that this meeting will be conducted virtually.
11. **Other business.** None.
12. **Adjournment.** The committee concluded its business and adjourned at 2:48 p.m. Eastern time.

Committee Chair: Laura Mooney, Massachusetts College of Liberal Arts, Massachusetts State Collegiate Athletic Conference

*Staff Liaisons: Eric Hartung, Division III Research
Tiffany Alford, Academic and Membership Affairs
Corey Berg, Academic and Membership Affairs*

NCAA Division III Membership Committee April 16, 2020 Videoconference	
Attendees:	
William Fell, United States Merchant Marine Academy.	
Michael Frandsen, Wittenberg University.	
Jan Hathorn, Washington and Lee University	
Jessica Huntley, Atlantic East Conference.	
Charles Jacobs, St. Norbert College.	
Erica Lemm, Mount Holyoke College.	
Monique McLean, Trinity Washington University.	
Laura Mooney, Massachusetts College of Liberal Arts.	
Elliott Strickland, Pennsylvania College of Technology.	

Megan Valentine, Hilbert College.

Report of The DIII Membership Committee

April 16, 2020, Videoconference

Page No. 5

Absentees:
None.
NCAA Staff Support in Attendance:
Tiffany Alford, Corey Berg, Debbie Brown and Eric Hartung.
Other NCAA Staff Members in Attendance:
None.