



# **NCAA DIVISION III PRESIDENTS AND MANAGEMENT COUNCILS SUMMARY OF WINTER 2019 QUARTERLY MEETINGS**

## **KEY ACTION/DISCUSSION ITEMS:**

Division III University.....	Page No. 5
Joint Men’s and Women’s Basketball Championship.....	Page No. 5
Gender Neutral Language.....	Page No. 8
Convention Proposal No. 2019-2 – Playing and Practice Seasons – Football – Establishing Preseason Start Date 23 Days Before the Institution’s First Contest.....	Page No. 14
Skyline Conference Proposal.....	Page No. 18
Transfer Portal.....	Page No. 19

<b>Division III Management Council</b> <b>January 23, 2019</b> <b>Orlando, Florida</b>	<b>Division III Presidents Council</b> <b>January 24, 2019</b> <b>Orlando, Florida</b>	<b>Division III Management Council</b> <b>January 26, 2019</b> <b>Orlando, Florida</b>
<p>Stevie Baker-Watson, DePauw University</p> <p>Brad Bankston, Old Dominion Athletic Conference</p> <p>Heather Benning, Midwest Conference</p> <p>Gerard Bryant, John Jay College of Criminal Justice</p> <p>Madison Burns, Randolph-Macon College <i>[SAAC representative]</i></p> <p>Sean Cain, Adrian College <i>[SAAC representative]</i></p> <p>Gail Cummings-Danson, Skidmore College</p> <p>Robert Davis, Jr., University of Scranton</p> <p>Jason Fein, Bates College</p> <p>Shantey Hill-Hanna St. Joseph's College <i>[chair]</i></p> <p>Chris Kimball, California Lutheran University</p> <p>Lori Mazza, Western Connecticut State University</p> <p>Tim Millerick, Austin College</p> <p>Laura Mooney, Massachusetts College of Liberal Arts</p> <p>Kate Roy, North Atlantic Conference <i>[vice chair]</i></p> <p>Kandis Schram, Maryville College (Tennessee)</p> <p>Dennis Shields, University of Wisconsin, Platteville</p> <p>Karen Thompson-Wolfe, Westminster College</p> <p>Denise Udelhofen, Loras College</p> <p>Michael Vienna, Emory University</p> <p>Joseph Walsh, Great Northeast Athletic Conference</p>	<p>Teresa Amott, Knox College</p> <p>Javier Cevallos, Framingham State University</p> <p>Katherine (Kate) Conway-Turner, Buffalo State, State University of New York</p> <p>Mary-Beth Cooper, Springfield College</p> <p>Jeffrey Docking, Adrian College <i>[chair]</i></p> <p>Stuart Dorsey, Texas Lutheran University</p> <p>Margaret Drugovich, Hartwick College</p> <p>Tiffany Franks, Averett University</p> <p>William Fritz, College of Staten Island</p> <p>Sue Henderson, New Jersey City University <i>[vice chair]</i></p> <p>Shantey Hill-Hanna, St. Joseph's College <i>[Management Council chair]</i></p> <p>Sharon Hirsh, Rosemont College</p> <p>Robert Huntington, Heidelberg University</p> <p>Robert Lindgren, Randolph-Macon College</p> <p>Fayneese Miller, Hamline University</p> <p>Tori Murden McClure, Spalding University</p> <p>Kathleen Murray, Whitman College</p> <p>Kate Roy, North Atlantic Conference <i>[Management Council vice chair]</i></p> <p>Kent Trachte, Lycoming College</p>	<p>Stevie Baker-Watson, DePauw University <i>[chair]</i></p> <p>Brad Bankston, Old Dominion Athletic Conference</p> <p>Heather Benning, Midwest Conference <i>[vice chair]</i></p> <p>Stephen Briggs, Berry College</p> <p>Charles (Chuck) Brown, Pennsylvania State University Erie, the Behrend</p> <p>Gerard Bryant, John Jay College of Criminal Justice</p> <p>Steve Cantrell, Delaware Valley University</p> <p>Jason Fein, Bates College</p> <p>Sarah Feyerherm, Washington College (Maryland)</p> <p>Sue Henderson, New Jersey City University <i>[Presidents Council chair]</i></p> <p>Samantha "Sammy" Kastner, Notre Dame of Maryland University <i>[SAAC]</i></p> <p>Lori Mazza, Western Connecticut State University</p> <p>Tim Millerick, Austin College</p> <p>Laura Mooney, Massachusetts College of Liberal Arts</p> <p>Michelle Morgan, John Carroll University</p> <p>Colby Pepper, Covenant College <i>[SAAC]</i></p> <p>Kate Roy, North Atlantic Conference</p> <p>Kandis Schram, Maryville College (Tennessee)</p> <p>Dennis Shields, University of Wisconsin, Platteville</p> <p>Denise Udelhofen, Loras College</p> <p>Michael Vienna, Emory University</p> <p>Joseph Walsh, Great Northeast Athletic Conference</p>
<b>ABSENTEES</b>	<b>ABSENTEES</b>	<b>ABSENTEES</b>
	<p>Elsa Nunez, Eastern Connecticut State University</p>	

OTHER PARTICIPANTS	OTHER PARTICIPANTS	OTHER PARTICIPANTS
Scott Bearby, NCAA Brian Burnsed, NCAA Michael Cioroianu, NCAA Jeff Docking, Adrian College <i>[Presidents Council chair]</i> Dan Dutcher, NCAA Mark Emmert, NCAA Brian Hainline, NCAA Eric Hartung, NCAA Sue Henderson, New Jersey City University <i>[Presidents Council            vice chair]</i> Jay Jones, NCAA Debbie Kresge, NCAA, <i>recording            secretary</i> Louise McCleary, NCAA Lorne McManigle, NCAA Jeff Myers, NCAA John Parsons, NCAA Susan Peal, NCAA Bud Peterson, Georgia Institute of Technology, chair of BOG Bill Regan, NCAA Donald Remy, NCAA Adam Skaggs, NCAA Liz Suscha, NCAA Cari VanSenus, NCAA	Brian Burnsed, NCAA Richard Dunsworth, University of the Ozarks (Arkansas) Dan Dutcher, NCAA Brian Hainline, NCAA Troy Hammond, North Central College Eric Hartung, NCAA Jay Jones, NCAA Debbie Kresge, NCAA, <i>recording            secretary</i> Louise McCleary, NCAA Lorne McManigle, NCAA Jeff Myers, NCAA Troy Paino, University of Mary Washington John Parsons, NCAA Bill Regan, NCAA Adam Skaggs, NCAA Naima Stevenson, NCAA	Dan Dutcher, NCAA Eric Hartung, NCAA Jay Jones, NCAA Debbie Kresge, NCAA, <i>recording            secretary</i> Louise McCleary, NCAA Lorne McManigle, NCAA Jeff Myers, NCAA Bill Regan, NCAA Adam Skaggs, NCAA

**1. WELCOME AND ANNOUNCEMENTS.**

January 23 Management Council. The meeting was called to order at 7:50 a.m. by the chair, Shantey Hill-Hanna. Hill-Hanna welcomed the Council and reviewed the agenda.

Presidents Council. The meeting was called to order at 9:02 a.m. by the chair, President Jeff Docking. The chair welcomed Council members, including incoming 2019 members, Dunsworth, Hammond and Paino, and outlined the agenda.

January 26 Management Council. The meeting was called to order at 11:10 a.m. by the chair Stevie Baker-Watson. The chair welcomed new Council members Stephen Briggs, Chuck Brown, Steve Cantrell, Sarah Feyerherm, Samantha (Sammy) Kastner, Michelle Morgan, Colby Pepper and Presidents Council chair Sue Henderson to the meeting.

**2. REVIEW OF RECORDS OF PREVIOUS MEETINGS.**

**a. Management Council Meetings – October 15-16, 2018.**

January 23 Management Council. The Management Council approved the summary of its October 15-16, 2018, meetings as presented.

Presidents Council. No action necessary.

**b. Presidents Council Meeting – October 23-24, 2018.**

January 23 Management Council. No action necessary.

Presidents Council. The Presidents Council approved the summary of its October 23-24, 2018, meetings as presented.

**c. Administrative Committee Actions.**

January 23 Management Council. The Management Council ratified the minutes of the November 13, 2018, and January 3, 2019, Administrative Committee actions.

Presidents Council. The Presidents Council ratified the minutes of the November 13, 2018, and January 3, 2019, Administrative Committee actions.

**3. COMMITTEE RECOMMENDATIONS AFFECTING DIVISION III.**

**a. Division III Joint Presidents Council/Management Council Committees or Subcommittees.**

**(1) Convention-Planning Subcommittee.**

**a. 2019 Convention.**

January 23 Management Council. The Council reviewed the following documents for the NCAA Convention:

- Division III delegates schedule
- Division III-specific discussion checklist.
- Division III Issues Forum.
- Division III Business Session.

The Council noted the format for the Division III Issues Forum would include the following roundtable discussions regarding the 2018 Division III Membership Survey results: (1) Student-athlete health and safety; and (2) Leveraging athletics enrollment and its impact on budget, personnel and facilities.

Presidents Council. No action was necessary.

**b. Concepts and ideas for future Convention formats.**

January 23 Management Council. The Council discussed a recommendation from the Convention-Planning Subcommittee to shift the Division III NCAA Convention format from Wednesday-Saturday to Tuesday-Friday to allow delegates to return to campus for weekend athletics competition.

Staff Liaisons:  
Brown, McCleary

Council Reps:  
Benning, Franks,  
Hill-Hanna, Mazza,  
Schram, Trachte

Staff noted that this format shift will be discussed in the next Convention bid cycle, slated for this spring, but any changes would not occur until the 2028 Convention and beyond, if approved. The Council also provided feedback on the implementation of rising registration fees, as well as the importance of an annual Division III Business Session.

Presidents Council. No action was necessary.

(2) **Strategic-Planning and Finance Committee (SPFC).**

(a) **Joint Men's and Women's Basketball Championship.**

January 23 Management Council. The Council approved \$250,000 per championship for a future basketball joint championship (with Divisions I and II) for each gender by 2023-24. The funds will be moved from the Division III surplus above and beyond the mandated reserve to the Identity Initiative budget to cover expenses such as facility rentals, marketing, promotion, travel, lodging and per diem.

Presidents Council. The Presidents Council approved the Management Council's recommendation.

(b) **Division III University.**

January 23 Management Council. The Council approved the transfer of \$30,000 from the Injury Surveillance Program budget to the Learning Management System budget to fund the launch of Division III University. Every Division III commissioner, athletics director, senior woman administrator and head coach, approximately 9,500 individuals, now have access to Division III University at a cost of two to three dollars per user. [Also see Page No. 15, 6e]

Presidents Council. The Presidents Council approved the Management Council's recommendation.

(c) **Budget.**

January 23 Management Council. The Council reviewed the preliminary budget-to-actual for 2018-19. The Council also reviewed budget projections through 2023-24, noting the spending down of cash reserves beyond the minimum reserve policy, while maintaining the 75%/25% ratio of championships to non-championships spending through 2024.

Presidents Council. No action was necessary.

Staff Liaisons:  
Dutcher,  
Hartung, Jones,  
Kresge, McCleary,  
Myers, West

Council Reps:  
Cain,  
Cummings-Danson,  
Docking, Dorsey  
Davis, Drugovich,  
Henderson,  
Hill-Hanna,  
Huntington, Roy,  
Shields, Walsh,

**(d) Division III Conference Grant Program.**

January 23 Management Council. The review of the grant impact forms found that seven conferences did not adhere to grant policies, based on the established conference grant policies and procedures. Each conference received a warning letter, with three conferences also selected for a Level II assessment review. While the committee agreed that this assessment should occur, it also noted that it did not assume that funds had been used inappropriately or inconsistently with the grant policies and procedures.

Presidents Council. No action was necessary.

**(3) Joint Legislative Steering Subcommittee.**

January 23 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

**b. Management Council Subcommittees.**

**(1) Subcommittee for Legislative Relief.**

January 23 Management Council. The Council agreed to review in April the current waiver criteria for a transfer student-athlete who graduated from a Division I or II institution and would like to be eligible in Division III.

Presidents Council. No action was necessary.

**(2) Playing and Practice Seasons Subcommittee.**

January 23 Management Council. The subcommittee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

**c. Division III Committees.**

**(1) Championships Committee.**

**(a) Women's Lacrosse.**

January 23 Management Council. The Council adopted noncontroversial legislation to increase the composition of the women's lacrosse committee from five to seven members with the addition of two new sport regions. A seven-region alignment would most effectively serve the sport based on sport sponsorship and anticipated growth. The Council noted a \$4,000 budget impact for the two additional committee members.

Presidents Council. No action was necessary.

Staff Liaisons:  
Dutcher,  
McCleary, Myers

Council Reps:  
Cooper, Docking,  
Davis, Fritz,  
Hill-Hanna,  
Kimball,  
Millerick, Shields

Staff Liaisons:  
Purcell, Berg

Council Reps:  
Baker-Watson,  
Fein, Mazza,  
Roy, Udelhofen,  
Tompson-Wolfe

Staff Liaisons:  
Alford, Suscha,  
Romash

Council Reps:  
Bankston, Burns,  
Davis, Mooney,  
Schram, Vienna,  
Walsh

Staff Liaison:  
Peterson-Mylinski,  
Suscha

Council Reps:  
Hill-Hanna,  
Bankston,  
Vienna

**(b) Bench Size Survey.**

January 23 Management Council. The Council received an update on the results of a survey on bench size. The survey gathered the membership's feedback and interest regarding expanding the current national championship bench size to accommodate up to the average roster size, with the institution being responsible for the additional expenses. The survey results indicate support for expanding roster sizes, which the Championships Committee will discuss during its February in-person meeting.

Presidents Council. No action was necessary.

**(c) Regional Alignment Project Update.**

January 23 Management Council. In April, the Council may receive a recommendation to realign existing championship regions. The Division III Commissioners Association (D3CA) is evaluating potential regional alignment alternatives, particularly in light of increased sponsorship in several sports. The Championships Committee will also discuss this issue in February.

Presidents Council. No action was necessary.

**(2) Committee on Infractions.**

January 23 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

**(3) Financial Aid Committee.**

• **Financial Aid Reporting Process – Level I and II Reviews.**

January 23 Management Council. The Council received the committee's report that identified 57 Level I reviews this fall, 20 more than last year. The committee took the following actions: (1) Voted to take no action on 24 cases; and (2) Voted to forward 32 Level I cases to a Level II review, nine more than last year.

Presidents Council. No action was necessary.

**(4) Infractions Appeals Committee.**

January 23 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

**Staff Liaisons:**

Cooper,  
Elworth

**Council Rep:**

Cummings-Danson

**Staff Liaisons:**

Hartung, Alford

**Council Rep:**

Schram

**Staff Liaison:**

Walters

**Council Rep:**

Fritz, Roy

**Staff Liaisons:**  
Myers, Regan,  
Purcell

**Council Rep:**  
Fein

**(5) Interpretations and Legislative Committee (ILC).**

January 23 Management Council. The Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

**Staff Liaisons:**  
Alford, Berg,  
Jones

**Council Rep:**  
Mooney

**(6) Membership Committee**

January 23 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

**Staff Liaison:**  
Tufano

**Council Rep:**  
Mazza

**(7) Nominating Committee.**

January 23 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

**Staff Liaisons:**  
Barnhart, Jones,  
Berg

**Council Reps:**  
Burns, Cain,  
Udelhofen,  
Bryant

**(8) Student-Athlete Advisory Committee (SAAC).**

**(a) Revise all Division III Policies and Procedures to Gender-Neutral Language.**

January 23 Management Council. The Council approved a recommendation from the committee to require all current and future Division III-specific policies, procedures and communications be written – or rewritten – to contain only gender-neutral language. The change mirrors the approach taken by several Division III institutions with their own formal documentation, with several moving away from gender-binary terminology. SAAC brought the proposal forward to further reinforce the division's commitment to inclusivity. Division III is the first NCAA division to adopt this policy.

Presidents Council. No action was necessary.

**(b) SAAC Leadership Elections.**

January 23 Management Council. The Division III SAAC elected its new officers – Madison Burns, Randolph-Macon College, will be the chair and NJ Kim, Emory University, will remain the vice chair. The new Management Council liaisons are Sammy Kastner, Notre Dame of Maryland University and Colby Pepper, Covenant College.

Presidents Council. No action was necessary.



(c) **Update on Division III SAAC Working Group Reports.**

- Communications and Best Practices Working Group.

January 23 Management Council. The Council noted the working group is updating the best practices guide for communication between the National SAAC, conference SAACs and campus SAACs. The working group also discussed adding a template constitution that institutions can use to formally create and codify their SAAC policies.

Presidents Council. No action was necessary.

- Mental Health Working Group.

January 23 Management Council. The Council noted the working group drafted mental health education cards. The group asked all committee members to reach out to their conferences to receive each schools' list of necessary information to include on the mental health education cards. Second, the working group revised a script for the mental health awareness video social media campaign. Each video will feature a student-athlete sharing support of mental health education and awareness. The working group must revise the social media campaign plan further before its release. The working group also discussed ways to include Division I and II SAAC members in this campaign.

Presidents Council. No action was necessary.

- Special Olympics.

January 23 Management Council. The Council noted the working group discussed the current "50 for 50" participation challenge, which requires institutions to have at least 50 student-athletes participation in Special Olympics event(s) between August 2018 and February 2019. Based on feedback from institutions about annual spring Special Olympics events, the working group and full committee approved extending the deadline for the challenge to April 2019, which will be announced on Division III social media. Additionally, the working group discussed ideas for starting an annual challenge in future years to continue to encourage participation.

Presidents Council. No action was necessary.

Staff Liaisons:  
Grace,  
Romash

Council Rep:  
Benning

**(9) Student-Athlete Reinstatement (SAR) Committee.**

**(a) Noncontroversial Legislation – Bylaw 12.4.1 – Amateurism – Criteria Governing Compensation to Student-Athletes.**

January 23 Management Council. The Council adopted noncontroversial legislation to amend Bylaw 12.4.1 (criteria governing compensation to student-athletes) to designate violations as restitution violations, which do not affect eligibility if the value of the benefit is \$200 or less, provided the student-athlete makes restitution to a charity of their choice prior to competing.

Presidents Council. No action was necessary.

**(b) Extension of Eligibility Waivers Involving Student-Athletes with Documented Education-Impacting Disabilities.**

January 23 Management Council. The Council noted the committee reviewed extension requests in which institutions asserted student-athletes were denied participation opportunities, when, due to documented EIDs, the student-athletes chose to attend institutions that did not sponsor their sport. The committee directed the reinstatement staff to consider objective documentation including, but not limited to, the following in determining whether the student-athlete's attendance at an institution that did not sponsor the student's sport was necessitated by the student's EID and outside the student-athlete's control: (1) The student-athlete's individualized education program; (2) Contemporaneous documentation from an educational counselor recommending the student-athlete attend a specific institution; and (3) Objective documentation specific to the severity of the student-athlete's EID from an individual who assessed the student-athlete and is qualified and licensed to diagnose and treat the student-athlete's particular EID.

Presidents Council. No action was necessary.

**d. Association-Wide and Common Committees.**

**(1) Competitive Safeguards and Medical Aspects of Sports (CSMAS).**

**(a) Noncontroversial Legislation – NCAA Bylaw 18.4.1.4.1 – Championships and Postseason Football – Eligibility for Championships – Penalty – Banned Drug Classes Other Than Illicit Drugs.**

January 23 Management Council. The Council did not move a CSMAS noncontroversial legislative request, with the understanding that it will be revisited by CSMAS to address specific Division III issues. The legislation would clarify that a student-athlete who tests positive for use of a

Staff Liaisons:  
Parsons

Council Rep:  
Baker-Watson

substance in a banned drug class other than an illicit drug shall be ineligible for competition until the student-athlete has been withheld from the equivalent of one regular season competition. Further, the student-athlete would be charged with the loss of one season of competition if they test positive during a year which they did not use a season of competition.

Presidents Council. No action was necessary.

- (b) **Noncontroversial Legislation – Bylaws 18.44.1.4.3.1 and 31.2.3.1.1 – Executive Regulations – Eligibility for Championships – Ineligibility for Use of Banned Drugs – Drugs and Procedures Subject to Restrictions – Tampering with and Manipulation of Urine Samples.**

January 23 Management Council. The Council approved noncontroversial legislation in Divisions II and III to clarify that tampering with an NCAA drug-test sample includes urine substitution and related methods; further, to clarify that manipulation of urine samples includes the use of substances and methods that alter the integrity and/or validity of urine samples provided during NCAA drug testing.

Presidents Council. No action was necessary.

Staff Liaisons:  
Brownlee,  
Roxbury, Ziegler

Council Rep:  
Thompson-Wolfe

- (2) **Committee on Sportsmanship and Ethical Conduct.**

January 23 Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons:  
Fasbender,  
Gentry, Wilson

Council Rep:  
Udelhofen

- (3) **Committee on Women's Athletics (CWA).**

January 23 Management Council. The Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaison:  
Tufano

Council Rep:  
Benning

- (4) **Honors Committee.**

January 23 Management Council. The Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons:  
Abdur-Rashid,  
Crawford,  
Robinson

Council Rep:  
Bryant

- (5) **Minority Opportunities and Interests Committee (MOIC).**

- **Athletics Diversity and Inclusion Designation.**

January 23 Management Council. The Council discussed the Minority Opportunities and Interests Committee's legislative concept, possibly

slated for legislation at the 2020 NCAA Convention, to establish an athletics diversity and inclusion designation within each athletics department and conference office. The designee would serve as the primary contact for diversity and inclusion-related information. The Council provided feedback that included the following: (1) The Council supports having an athletics diversity and inclusion designation within conference offices as Division III commissioners want to be included in all communications; (2) The Council believes that there needs to be more information on the role and responsibilities of the designation; and (3) There is value in having a campus designee.

Presidents Council. No action was necessary.

Staff Liaisons:  
Abdur-Rashid,  
Crawford,  
Fasbender,  
Gentry, Robinson,  
Wilson

Council Rep:  
Udelhofen, Bryant

(6) **Joint Committee on Women's Athletics/Minority Opportunities and Interests Committee.**

January 23 Management Council. The Council reviewed the committee's joint report. No action was necessary.

Presidents Council. No action was necessary.

(7) **Olympic Sports Liaison Committee (OSLC).**

January 23 Management Council. The Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons:  
Smith, Suscha,

Council Rep:  
Walsh

(8) **Playing Rules Oversight Panel.**

January 23 Management Council. Staff reviewed the committee's report and provided an update that two clocks in basketball will be required by 2021. Division III is given a year's notice with rules that have a financial impact. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons:  
Calandro, Halpin

(9) **Postgraduate Scholarship Committee.**

- **NCAA Postgraduate Scholarship Committee Public Member Vacancy.**

January 23 Management Council. The Council noted the Administrative Committee [See Page No. 4, 2c] approved this action, and it was ratified by the Council.

Presidents Council. No action was necessary.

Staff Liaison:  
Thomas

Council Rep:  
Cummings-Danson

Staff Liaison:  
Bell

Council Rep:  
Millerick

**(10) Research Committee.**

January 23 Management Council. The Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaison:  
Thomas

Council Rep:  
Walsh

**(11) Walter Byers Scholarship Committee.**

January 23 Management Council. The committee had no formal report. However, the Council noted that the committee will meet March 4-5 in Indianapolis. Applications for this year's scholarship were lower than usual, at 76. No action was necessary.

Presidents Council. No action was necessary.

**4. 2019 NCAA CONVENTION LEGISLATION.**

**a. Review of 2019 NCAA Convention Notice and Program.**

Staff Liaisons:  
Meyers, Regan

Council Rep:  
Fein

January 23 Management Council. The Council reviewed the Convention Notice and Program. No action was necessary.

Presidents Council. No action was necessary.

**b. Legislative Proposal Question and Answer Guide.**

January 23 Management Council. The Council reviewed the Legislative Q & A document. No action was necessary.

Presidents Council. No action was necessary.

**c. Review of Parliamentary and Voting Issues.**

January 23 Management Council. The Council approved the parliamentary and voting issues document. It noted that Proposal No. 2019-2 – Playing and Practice Seasons – Football – Establishing Preseason Start Date 23 Days Before the Institution's First Contest, will be moved and seconded, followed by the moving of the amendment-to-amendment Proposal No. 2019-2-1. The membership will then debate and vote on Proposal No. 2019-2-1. If Proposal No. 2019-2-1 is defeated, then the membership will vote on Proposal No. 2019-2 as originally submitted. If the amendment-to-amendment is adopted, the membership will vote on Proposal No. 2019-2 as amended by Proposal No. 2019-2-1.

Presidents Council. The Presidents Council approved the parliamentary and voting issues document.

**d. Review of Position Papers and Speaker Assignments.**

January 23 Management Council. The Council reviewed the position papers and speaker assignments.

Presidents Council. The Presidents Council reviewed the position papers and speaker assignments, noting the three proposals in the Presidential Grouping.

**e. Membership Concerns Related to Proposal No. 2019-2 – Playing and Practice Seasons – Football – Establishing Preseason Start Date 23 Days Before the Institution’s First Contest.**

January 23 Management Council. The Council discussed membership concerns with the effective date of Proposal No. 2019-2. Specifically, institutions that have scheduled their first 2019 contest during the second week of the season, against schools that play during week one noted a potential inequity in preseason practice time and, due to existing contracts, are unable to change the start date. The Council instructed staff to inform the membership at the Division III Issues Forum that the Council discussed these concerns and reaffirmed that the Subcommittee on Legislative Relief waiver process is the appropriate avenue to address these concerns. Due to the variability in academic calendars, as well as other conditions, these waivers are best reviewed on a case-by-case basis.

Presidents Council. No action was necessary.

**5. 2020 NCAA CONVENTION LEGISLATION.**

**a. ADM-2020-1 – Executive Regulations – Eligibility for Championships – Administration of NCAA Championships – Secondary Criteria – Non-Division III Strength of Schedule.**

January 23 Management Council. The Council approved, in legislative format, a proposal to eliminate non-Division III strength of a schedule as a secondary criterion from the ranking and selection process.

Presidents Council. No action was necessary.

**b. NC-2020-1 – Playing and Practice Seasons – Athletically Related Activities – Voluntary Out-of-Season Activities Limited Primarily to Members of the Team.**

January 23 Management Council. The Council approved, in legislative format, a proposal to permit student-athletes to participate in on-court or on-field activities that are limited primarily to members of that team provided those activities are not mandatory and are not organized or involve members of the coaching staff.

Presidents Council. No action was necessary.

**6. DIVISION III INITIATIVES AND UPDATES.**

**a. Diversity and Inclusion Working Group.**

January 23 Management Council. The working group provided key updates to the Council, that included the following: (1) Proposal No. 2019-4: Membership – Conditions and Obligations of Membership – Student-Athlete Graduation Rate Reporting; (2) Diversity tips are included in each Division III Monthly Update; and (3) The Student Immersion Program had 36 participants attending the 2019 Convention. The working group's next steps will include continued promotion of the student-athlete graduation rate reporting. It will also discuss MOIC's 2020 NCAA Convention proposal to create an athletics diversity and inclusion designation [See Page Nos. 11-12 d (5)] and the NCAA office of inclusion's work with the Presidential Pledge to move the membership from a commitment phase to action.

Presidents Council. No action was necessary.

**b. Faculty Athletics Representatives (FAR) Engagement Working Group.**

January 23 Management Council. The Council reviewed three best practice resources developed by the working group. The resources will be distributed to all Convention delegates during the Division III Business Session.

Presidents Council. No action was necessary.

**c. LGBTQ Working Group.**

January 23 Management Council. The working group is creating a train the trainer facilitator program to occur in late May/early June. After the training program, facilitators will be able to lead a 90-minute program on Division III campuses and at conference meetings. The program will teach participants LGBTQ terminology as well as provide tools to create safe and inclusive spaces for student-athletes.

Presidents Council. No action was necessary.

**d. Technology Users Group.**

January 23 Management Council. The Council received an update from the users group noting that the Committee Zone, digital library and the purchasing website for the Division III Identity Initiative are all located on Single Source Sign-On (SSO), providing convenience to the membership.

Presidents Council. No action was necessary.

**e. Division III University.**

January 23 Management Council. Staff provided an update on the official launch of Division III University, an online learning management system for commissioners, athletics directors, senior woman administrators and head coaches. The initial modules have a head coach focus and feature a range of content including an overview of Division III,

student-athlete health and well-being, and compliance. Staff noted that in February, the Interpretations and Legislation Committee will discuss next steps regarding the development of additional compliance modules.

Staff also anticipates the release of Gameday the DIII Way modules via Division III University in the near future.

Presidents Council. No action was necessary.

January 26 Management Council. The Council asked if there was a plan to provide access to Division III University to other constituent groups (e.g., FARs). Staff noted the current modules are head-coach focused. The timing and funding for further constituent groups is under discussion.

**f. Division III Identity Initiative.**

January 23 Management Council. The Council received a status report on the Division III Identity Initiative, including an update on the purchasing website, Division III/D3SIDA Recognition Award, social media including the launching of an Instagram account, Special Olympics 50 for 50 challenge, website content and Division III Week slated for April 1-7, 2019.

Presidents Council. No action was necessary.

**g. Strategic Communications Working Group.**

January 23 Management Council. The Council noted a working group was established to update the strategic communications guide created in 2012. A membership survey was emailed in October 2018, and the working group is currently reviewing each section to provide key best practices. The working group plans to release the updated document at the CoSIDA convention in June 2019.

Presidents Council. No action was necessary.

**h. Conference Business Management Resource Subgroup.**

January 23 Management Council. The Council noted the subgroup, consisting of five conference commissioners and staff, is creating a resource entitled *Conference Office Business Management: Items to Know*. The resource includes the following topic areas: (1) Conference office structure; (2) Risk management; (3) Human resources; (4) Officiating; (5) Financial; and (6) Security systems.

The goal is to distribute the final resource at the Division III commissioners meeting in June.

Presidents Council. No action was necessary.



**i. Feedback from Conference Meetings.**

January 23 Management Council. The Council reviewed reports from conference meetings. No action was necessary.

Presidents Council. No action was necessary.

**j. 360 Proof Update.**

January 23 Management Council. The Council received an update noting that 225 institutions are currently registered for 360 Proof. The operations team is currently revising the 360 Proof messaging document and communications calendar. 360 Proof will have presence at the NASPA Strategies Conference, NCAA Convention and NASPA Annual Conference, and will engage in a social media campaign in early February.

Presidents Council. No action was necessary.

**k. FAR Orientation Report.**

January 23 Management Council. Twenty-nine FARs attended the inaugural Division III New FAR Orientation in Baltimore, October 31 to November 3. The cohort completed pre-work modules and supplemental programming throughout the FARA Annual Meeting, culminating in an action planning session. The program's focus is for FARs to understand and prioritize the duties inherent to the FAR position, understand the Division III model of athletics and build a network of FARs, both peer and mentor.

Presidents Council. No action was necessary.

**l. Injury Surveillance Program (ISP) Subgroup.**

January 23 Management Council. The Council received an update on Division III institutions currently participating in the ISP. During the months of August and September, participation rose from nine to 11 percent. In November, a direct email was sent to athletics trainers and athletics directors inviting them to participate. If every institution that has signed up to participate submits data, participation rates will increase to 23 percent for the 2018-19 academic year.

Presidents Council. No action was necessary.

**m. International Ice Hockey Pilot.**

January 26 Management Council. The Council received an update on the International Ice Hockey Pilot, noting a survey will be sent to conference offices and institutions to gather feedback on the pilot and assist in developing next steps.

Presidents Council. No action was necessary.

**7. *SKYLINE CONFERENCE PROPOSAL.***

January 23 Management Council. The Council discussed a proposal forwarded to all Division III presidents in late December by the Skyline Conference. The proposal contends that Division III is not functioning well and needs to be more federated, and that Division III commissioners should develop a plan for presidents to review that will allow Division III to self-regulate and function in a manner that better fits its mission and values. The Presidents Council chair responded to the proposal noting the following: (1) The 2018 Division III Membership Survey results indicate that Division III is functioning well; (2) Division III is currently federated and has great autonomy to control its bylaws, regulations and policies; and (3) There is a process in place that allows for legislative change, and (4) The membership or governance structure can initiate this legislative process.

The Council took action stating that it didn't support the governance structure discussing the proposal further. The Management Council indicated some confusion over the specific requests and recommendations within the proposal. It noted that the division's legislative standards and policies attempt to emphasize fairness and equity. In addition, recent data and evidence don't align with the proposal's assertions. Pending further discussion by the Presidents Council, the Management Council endorsed writing a consensus statement to officially state its position.

Presidents Council. The Council saw no need to call for a comprehensive review of Division III or legislation that would dramatically restructure the division. In their discussion, the presidents echoed the sentiments expressed by the Management Council, noting that the 2018 membership survey results indicate the division is functioning well; the division's current federated structure allows it autonomy from other divisions to control its bylaws and policies; and there is a process that permits for legislative change, which can be instigated either by the membership or the governance structure.

The Presidents and Management Councils will issue a formal written response in the near future. Council members expressed thanks to President Flynn for his interest in seeking to improve Division III. Because there was no support for the proposal from either Council, correspondence will encourage the Skyline Conference to work with NCAA staff to craft membership-sponsored legislation to address the issues articulated in the proposal.

January 26 Management Council. No action was necessary.

**8. *ASSOCIATION WIDE UPDATES AND ISSUES.***

**a. *Board of Governors Update.***

January 23 Management Council and Presidents Council. The Councils received an update on Board of Governors initiatives including: (1) 2019 Proposal No. 1 to add five independent members to the board; (2) Committee to Promote Cultural Diversity and Equity; (3) Sports wagering; (4) Esports; and (5) Governmental relations.

**b. *Sport Science Institute (SSI) Updates.***

January 23 Management Council and Presidents Council. Dr. Hainline provided an update on the SSI's strategic priorities timeline, including the Interassociation Recommendations: Preventing Catastrophic Injury and Death in College Student-Athletes. Currently, outside

medical organizations are reviewing the recommendations for final endorsement. SSI anticipates seeking endorsement by the Board of Governors at its April meeting, prior to releasing the recommendations to the membership.

SSI noted that the Division III participation in the Injury Surveillance Program has increased from less than 10 percent to approximately 25 percent. SSI appreciates the increased participation, as it relies on the data to make policy decisions.

SSI announced that it is hosting a Sports Wagering and Well-Being Summit in March. In addition to an NCAA staff working group, the Board of Governors recently created an Association-wide working group to address sports wagering. The NCAA is educating the membership regarding the impact of sports wagering on legislation and bylaws as well as providing education on gambling addiction. The summit will discuss the impact of legalized sports wagering on the membership. The outcomes of the summit will provide a framework for how the NCAA will move forward in membership education.

**c. Litigation Update.**

January 23 Management Council and Presidents Council. The Councils accepted the Litigation Report. No action was necessary.

**d. Transfer Portal.**

January 23 Management Council. The Council received an update on the NCAA Transfer Portal. All Division I and II student-athletes seeking to transfer must have their information entered into the portal. While Division III student-athletes are not in the portal, Division III coaches and administrators have a read-only access that allows them to view names and contact information for the Division I and II student-athletes. The portal is not a recruiting tool, but instead is a compliance tool that provides academics and athletics information needed to transfer. The Council discussed the benefits of having Division III fully use the transfer portal (e.g., entering all Division III transfers into the portal and creating a standardized transfer tracer).

Presidents Council. No action was necessary.

January 26 Management Council. No action was necessary.

**e. Compliance Attestation Module for Presidents and Chancellors.**

January 23 Management Council and Presidents Council. The Councils received an update on the creation of a learning management module for presidents and chancellors to attest to athletics compliance. The module will encourage greater cooperation and communication between presidents/chancellors and their athletics departments.

The draft module will be available in April.

**f. Senior Woman Administrator (SWA) Resources.**

January 23 Management Council. The Council reviewed copies of the SWA Resource documents, as a result of the continuation of work by the NCAA office of inclusion. All

the Division III delegates will receive copies of these resources during the Division III Business Session.

Presidents Council. No action was necessary.

**9. 2019 CONVENTION LOGISTICS.**

- **Programming and Logistics.**

January 26 Management Council. The Council discussed the 2019 NCAA Convention and provided feedback regarding future Convention programming and logistics.

**10. OTHER BUSINESS.**

- **Acknowledgement of Departing Council Members.**

January 23 Management Council. Shantey Hill-Hanna acknowledged departing Council members, Madison Burns, Sean Cain, Gail Cummings-Danson, Bobby Davis, Chris Kimball and Karen Thompson-Wolfe, thanking them for their service on behalf of the Association. Vice chair Kate Roy thanked Shantey Hill-Hanna for her service as chair of the Management Council.

Presidents Council. President Docking acknowledged departing Council members, Sharon Hirsh and Bob Huntington, thanking them for their service on behalf of the Association. Vice chair Sue Henderson thanked Jeff Docking for his service as chair of the Presidents Council.

**11. ADJOURNMENT.**

January 23 Management Council. The Management Council meeting adjourned at 2:57 p.m.

Presidents Council. The Presidents Council meeting adjourned at 11:15 a.m.

January 26 Management Council. The Management Council meeting adjourned at 12:55 p.m.