

A G E N D A

National Collegiate Athletic Association Division III Convention-Planning Subcommittee

Microsoft Teams Meeting

September 17, 2024
2 p.m. Eastern

1. Welcome and review roster. [Supplement No. 1] (Bill Stiles)
2. Review and approve report of June 6 videoconference. [Supplement No. 2] (Stiles)
3. Convention management updates. (Jeff Smith, Emily Tisdale)
 - a. Registration process.
 - b. Association-wide programming:
 - (1) Convention welcome and awards presentation.
 - (2) Woman of the Year presentation.
 - (3) Featured education sessions/education sessions.
 - c. Additional items.
4. Discuss Division III educational session topics. (Stiles)
 - a. **Division III: Recruitment and Retention of Athletics Personnel.** The session will focus on best practices to recruit and retain athletics personnel.
 - b. **Division III: Survive and Thrive.** This session will focus on recruiting and fundraising best practices which may include monetizing streaming, alumni outreach/giving, and department fundraising, special events and effective cost-saving measures.
 - c. **Division III: Fan Behavior and Sportsmanship.** This session will provide practical guidance and best practices on how to handle difficult situations, training staff, education for parents and supporters, de-escalating strategies.
5. Review Division III governance-related sessions and delegates' schedule. [Supplement No. 3] (Bill Regan)
 - a. Division III Student Immersion Program, Jan. 14-17.
 - b. ADR Professional Development, Jan. 14-15.

- c. Chancellors/Presidents forum, Jan. 15.
- d. New AD Luncheon, Jan. 15.
- e. Student-Athlete Advisory Committee (SAAC) programming.
 - (1) Special Olympics Unified Sports Activity, Jan. 15.
 - (2) DIII SAAC and Student Luncheon, Jan. 16.
 - (3) Schedule of programming for students. [Supplement No. 4]
- f. Issues Forum, Thursday, Jan. 16.
- g. Business Session, Friday, Jan. 17.
 - Voting – seven 2025 legislative proposals.
- 6. Issues Forum. (Alexander Luchowski/Mooney/Stiles/Regan)
 - a. Possible discussion topics and format. [Supplement Nos. 5, 6a, 6b, 6c]
 - b. Convention Legislative proposal review and Q & A.
- 7. 2025 Convention planning timeline. [Supplement No. 7] (Stiles)
- 8. Consider concept: Membership proposals for educational session (Regan)
- 9. Future videoconferences. (Stiles)
 - a. November 14, 11 a.m. Eastern.
 - b. December 9, 11 a.m. Eastern.
- 10. Additional business. (Stiles)
- 11. Adjournment.