



**REPORT OF THE
NCAA DIVISION III CONVENTION PLANNING SUBCOMMITTEE
SEPTEMBER 12, 2023, VIDEOCONFERENCE**

ACTION ITEMS.

- None

INFORMATIONAL ITEMS.

1. **Welcome and introduction.** The subcommittee chair welcomed the group and began the meeting at 2:02 p.m. Eastern.
2. **Review of June 26 videoconference report.** The report of the June 26 videoconference was reviewed, and the subcommittee had no changes.
3. **Convention Management updates.** Staff provided updates regarding Convention registration and the core Convention schedule. Convention registration opened Sept. 12, and registrations are trending as normal. The following was noted regarding Association-wide programming:
 - Wednesday, Jan. 10 – Convention Welcome and Awards Presentation, followed by a welcome reception. No ticket is required for these events. Admission is on a first come first served basis.
 - Thursday, Jan. 11 – Woman of the Year Awards Presentation, followed by the Delegates Reception. No ticket is required for these events, but pre-registration is suggested.
 - Featured Association-wide education sessions were highlighted for Wednesday and Thursday. These sessions included student-athlete mental health, sports wagering, Name, Image and Likeness and legal update.
4. **Division III Education Session Topics.** The Division III Education Session topics and titles were reviewed. NADIII AA will present a session on Division III Playing Rules opportunities created by the new NCAA Constitution. The other education sessions will discuss “Understanding the Work of the Division III Championships Committee” and “Hosting a NCAA Division III Championship.”
5. **Division III Governance Sessions and Delegates Schedule.** The Division III governance sessions and the delegates' schedule were reviewed. Some highlighted events include the Student Immersion Program, a professional development opportunity for athletic direct reports, luncheon and program for new athletic directors and student-athlete programming.
6. **Division III Issues Forum.** The subcommittee discussed possible topics for discussion at the 2024 Issues Forum. As part of its discussion, the subcommittee reviewed feedback about the issues forum gathered through two membership surveys and topics currently

within the governance structure. The subcommittee believes that the work of the Division III Athletic Trainer Working Groups and issues with officiating and sportsmanship would be the most beneficial topics for the forum. Additionally, the subcommittee discussed the format of the forum and how feedback from the membership is gathered during the forum. The Subcommittee made several suggested changes including sending information and questions in advance of the session, providing greater opportunity for open discussion and using an online format for collecting table feedback that would not require a pre-assigned table facilitator (e.g., provide a QR Code to allow each table to self-select facilitators and reporters).

7. **Adjournment.** The videoconference adjourned at 2:41 p.m. Eastern.

Subcommittee chair: Kate Corcoran, Cabrini University.
Staff Liaison: Bill Regan, Division III Governance

NCAA Division III Convention Planning Subcommittee September 12, 2023, Videoconference
Attendees:
Kate Corcoran, Cabrini University. Daniele Iaboni, Anna Maria College (SAAC representative). Jason Imperati, Lawrence University. Doug Lee, Waynesburg University. Keri Alexander Luchowski, North Coast Athletic Conference. Steve Mauro, Alfred State University. Holly Sheilley, Transylvania University (Management Council chair). Mike Snyder, Pacific Lutheran University. Amber Thomas, Centennial Conference. Kiana Verdugo, Alma College.
Absent:
Angela Baumann, Massachusetts State Collegiate Athletic Conference. Allan Belton, Pacific Lutheran University. Bryan Coker, Maryville University (TN) Jim Duncan, Rhodes College. Carrie Gardner, Christopher Newport University. Bill Stiles, Alvernia University. Brian Wigley, Shenandoah University.
NCAA Staff in Attendance
Jemma Cota, Jessi Faulk, Stacey Preston, Bill Regan, Crystal Reimer, Lisa Rogers, Whitney Tharp and Emily Tisdale.