



**REPORT OF THE
NCAA DIVISION III CONVENTION PLANNING SUBCOMMITTEE
SEPTEMBER 9, 2022, VIDEOCONFERENCE**

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Welcome and review roster.** The chair, Kate Corcoran, commenced the videoconference at 1:02 p.m. Eastern time, and welcomed the subcommittee.
2. **Report of June 2022 videoconference.** The subcommittee reviewed and approved the report and had no changes.
3. **Discussion Division III educational session topics.** The subcommittee reviewed the final descriptions of the Division III educational sessions for the 2023 NCAA Convention and provided feedback on potential panelists and session details.
 - a. **Division III: Best practices for hiring and retaining administrators and coaches of color.** The NADIII AA sponsored session will be held Thursday, January 12, 10 a.m. Attendees will learn how to formulate hiring strategies to diversify applicant pools, leading to successful hires of candidates identifying as Black, indigenous, people of color. Onboarding strategies that lead to increased retention will be shared as well.
 - b. **Division III: Landscape of higher education and enrollment retention in Division III.** This education session will be held on Thursday, January 12, 8:45 a.m., As a panel discussion that will discuss student-athlete recruitment and retention on campus.
 - c. **Division III: Eligibility Center Requirements.** This education session will be held on Thursday, January 12, 1:15 p.m. The format will be a panel discussion to share information about the impact and status of the legislated amateurism-only certification requirement by the Eligibility Center for Division III international recruits.
4. **Review 2023 Division III governance-related sessions and delegates schedule.** The subcommittee reviewed the draft schedule and had no changes.
 - a. **Issues Forum.** The subcommittee has appreciated the speakers and programming from previous issues forums. However, with the changes occurring on Division III campuses and across the landscape of intercollegiate athletics, the subcommittee believes that having discussions focusing on the current challenges the division is facing and the future direction of the division would be more beneficial. Some potential areas for discussion include the championship experience for student-

athletes, the division's philosophy statement review, and the challenges/best practices concerning the hiring and retention of athletics personnel.

The subcommittee also noted that providing the membership with an overview of the budgeting process and the current Division III budget would be timely. The subcommittee believes that this would provide greater transparency and understanding of the NCAA Division III budget.

- b. Business Session format.** The subcommittee had no changes to the format.
- 5. Convention Management updates.** The Division III headquarters hotel will be the Marriott River Center, which is the same hotel that was used in 2016. Hotel room rates are \$244 per night plus taxes. Divisions I and II will be housed in the Grand Hyatt. Association-wide events will be held in the Convention Center. Convention registration opened Sept. 13, with registration fees of \$325 before Oct. 12.
- **Update on Association-wide programming and events.** The trade show will return this year and be open on Wednesday and Thursday. New this year, the Woman of the Year celebration will be held with a luncheon on Thursday. The Honors Celebration programming will remain the same, with a reception following the program instead of dinner during the program. The Saluting Excellence luncheon will be held on Friday. Admission for the Woman of the Year, Honors Celebration and Saluting Excellence luncheon will be included with the price of Convention registration.
- 6. 2023 Convention-Planning timeline.** The subcommittee reviewed the timeline leading to the 2023 Convention.
- 7. Future subcommittee videoconferences.** The subcommittee was reminded of the remaining 2022 videoconferences :
- November 10, 2 p.m. Eastern.
 - December 15, 2 p.m. Eastern.
- 8. Other business.** There was no other business.
- 9. Adjournment.** The videoconference adjourned at 1:58 p.m. Eastern time.

Committee Chair: Kate Corcoran, Cabrini University, Atlantic East Conference.
Staff Liaisons: Ali Spungen, Division III Governance
Bill Regan, Division III Governance

NCAA Division III Convention Planning Subcommittee September 9, 2022, Videoconference
Attendees:
Kate Corcoran, Cabrini University, Atlantic East Conference.
Jenn Dubow, Southern California Intercollegiate Athletic Conference.
Jim Duncan, Rhodes College, Southern Athletic Association.
Sam Ferguson, McMurray University, American Southwest Conference.
Sue Hasseler, Muskingum University, Ohio Athletic Conference.
Daniele Iaboni, Anna Maria College, Great Northeast Athletic Conference.
Angel Mason, Berry College, Southern Athletic Association.
Monique McLean, Trinity Washington University, Independent.
Michelle Morgan, John Carroll University, Ohio Athletic Conference.
Troy Paino, University of Mary Washington, Coast-to-Coast Conference.
Rob Passage, Willamette University, Northwest Conference.
Bill Stiles, Alvernia University, Middle Atlantic Conferences.
Amber Thomas, Centennial Conference.
Brian Wigley, Shenandoah University, Old Dominion Athletic Conference.
Absentees
Brian Sisson, Saint Mary's University of Minnesota, Minnesota Intercollegiate Athletic Conference.
Guests in Attendance
None.
NCAA Staff Support in Attendance
Gillian, Burns, Bill Regan, Lisa Rogers
NCAA Staff Support in Attendance
Jessi Faulk, Stacey Preston, Crystal Reimer and Whitney Tharp.