

REPORT OF THE
NCAA DIVISION III CONVENTION PLANNING SUBCOMMITTEE
NOVEMBER 11, 2025, VIDEOCONFERENCE

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Welcome and review roster.** The subcommittee commenced business at 2:04 p.m. Eastern time. The chair welcomed the group and reviewed the roster.
2. **Approval of September 8 videoconference report.** The subcommittee approved the report from its September 8, videoconference.
3. **Convention management update.** The subcommittee was provided with the following updates:
 - a. **Appointment of Delegates.** The appointment of delegates process begins on November 12th. The membership will receive two reminders. The goal is to complete the process by the end of December.
 - b. **Convention App.** The Convention app will go live on January 7 and will be sent to the membership in the “Know before you go” email.
 - c. **Transportation.** Following the conclusion of the Convention, bus transportation will be available only to Ronald Reagan Washington National Airport.
4. **2026 Convention sessions.** The subcommittee reviewed the current delegates' schedule, schedule for the Student Immersion program, student convention schedule and presidents and chancellors' convention schedule. The subcommittee also reviewed the agendas for the following Division III sessions:
 - a. **New AD Meet and Greet Luncheon.** This session will provide new Division III athletic directors with an opportunity to learn about the services and resources within the NCAA Legislative Services area, how the Division III governance structure operates and how to become involved in the structure. Participants will also engage with a panel of sitting athletic directors.
 - b. **Issues Forum.** The subcommittee reviewed the draft agenda. The subcommittee will review the revised agenda, run of show and list of speakers for membership discussion at its next meeting.
 - c. **Business Session.** The subcommittee endorsed the draft agenda for the business session.
5. **Division III Education Session.** The subcommittee was reminded that the first education session selected as part of the subcommittee's pilot will be conducted at this year's convention. Subcommittee members were encouraged to attend the session. The timeline and process for accepting proposals for the 2027 Convention was reviewed and approved by the subcommittee.

6. **Updated registration numbers.** The committee reviewed the number of individuals registered for the Convention. As of October 22, 2025, there were 2224 total registered attendees, with 997 from Division III.
7. **2026 Convention-Planning timeline.** The committee reviewed its meeting timeline leading to the 2026 Convention.
8. **Other business.** There was no other business.
9. **Adjournment.** The meeting was adjourned at 2:40 p.m. Eastern.

Committee Chair: Joe Bednarsh, Yeshiva University, Skyline Conference.

Staff Liaison: Bill Regan, Division III Governance and Member Services

NCAA Division III Convention Planning Subcommittee November 11, 2025, Videoconference	
Attendees:	
Angela Baumann, Massachusetts State Collegiate Athletic Conference. Joe Bednarsh, Yeshiva University. Corey Borchardt, Upper Midwest Athletic Conference. Carrie Gardner, Christopher Newport University. Jason Imperati, Lawrence University. Milton Moreland, Centre College. Casie Runksmeier, Colby College. Kiana Verdugo-Maday, Alma College. Kourtney Wilson, Ohio Northern University.	
Absentees:	
Allan Belton, Pacific Lutheran University. Tony Berich, Stockton University. Donnie Brooks, Macalester College. Doug Lee, Waynesburg University. Kristofer Schnatz, U. S. Merchant Marine Academy. Jason Verdugo, Wisconsin-Eau Claire. John Walz, Milwaukee School of Engineering.	
Guests in Attendance:	
None.	
NCAA Staff Support in Attendance:	
Bill Regan and Lisa Rogers.	
Other NCAA Staff Members in Attendance:	
Olivia Baumhoer, Bridget Fuller, Ashley Hammers, Crystal Reimer and Whitney Tharp.	