

**REPORT OF THE
NCAA DIVISION III CONVENTION PLANNING SUBCOMMITTEE
NOVEMBER 14, 2024, VIDEOCONFERENCE**

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Welcome and review roster.** The subcommittee commenced business at 11:02 a.m. Eastern time.
2. **Report of September 17 videoconference.** The subcommittee approved the report without edits.
3. **2025 NCAA Convention planning.** The subcommittee reviewed the current delegates schedule, schedule for the Student Immersion program, student convention schedule and presidents and chancellors' convention schedule. The subcommittee also reviewed the agendas for the following Division III sessions:
 - a. **New AD Meet and Greet Luncheon.** This session will provide new Division III athletic directors with an opportunity to learn about the services and resources within the NCAA Legislative Services area, how the Division III governance structure operates and how to become involved in the structure. Participates will also engage with a panel of sitting athletic directors.
 - b. **Issues Forum.** The subcommittee reviewed the draft agenda and run-of-show for the Issues Forum and provided feedback on the membership discussion questions for the NIL and administrative challenges segments of the forum. Specifically, the subcommittee recommended that questions about the NIL opportunities Division III student-athletes are offered, and the challenges institutions are encountering be added. The subcommittee will review the revised list of speakers and questions for membership discussion at its next meeting.
 - c. **Business Session.** The subcommittee endorsed the draft agenda for the business session.
4. **2025 Convention Planning timeline.** The subcommittee reviewed its meeting timeline leading to the 2025 Convention.
5. **Registration update.** The subcommittee reviewed the updated Convention registration numbers as of October 22. To date, 2,331 total delegates have registered to attend the Convention, with 958 Division III registrants.

6. Convention Management updates.

- a. Transportation.** Convention management will offer ground transportation to the airport at the conclusion of the Convention on Friday, Jan. 17, 6 a.m. to 2 p.m. It was noted the luggage storage will be in the room next to the Division III Business Session, and departure will be from the Delta portico.
- b. Appointment of Delegates.** The staff has sent the Appointment of Delegates form to all Division III presidents and athletics directors in mid-November.
- c. Convention App.** The NCAA Convention app is expected to be available January 6.
- d. Association-wide Programming.** The four featured education sessions focus on inclusion and women's sports, student-athlete health and safety, sports betting and Olympic and Para Olympic games.

7. Other business. The subcommittee continued its discussion of a concept to solicit proposals from the Division III membership to conduct one of the Division III Educational sessions at the 2026 convention. The subcommittee will continue its discussion of this concept in December.

8. Adjournment. The videoconference adjourned at 11:41 a.m. Eastern time.

Committee Chair: Bill Stiles.

Staff Liaison: Bill Regan, Division III Governance

NCAA Division III Convention Planning Subcommittee November 14, 2024, Videoconference	
Attendees:	
Keri Alexander Luchowski, North Coast Athletic Conference	
Angela Baumann, Massachusetts State Collegiate Athletic Conference	
Joe Bednarsh, Yeshiva University	
Allan Belton, Pacific Lutheran University	
Bryan Coker, Maryville College (Tennessee)	
Jim Duncan, Rhodes College	
Ryan Erwin, East Texas Baptist University	
Carrie Gardner, Christopher Newport University	
Jason Imperati, Lawrence University	
Doug Lee, Waynesburg University	
Laura Mooney, Massachusetts College of Liberal Arts	
Amber Thomas, Centennial Conference	
Jason Verdugo, Wisconsin-Eau Claire	
Kiana Verdugo-Maday, Alma College	

Absentees:
Julia Hathaway, Virginia Wesleyan University Steven Mauro, Alfred State College Bill Stiles, Alvernia University
Guests in Attendance:
None.
NCAA Staff Support in Attendance:
Bill Regan and Lisa Rogers.
Other NCAA Staff Members in Attendance:
Olivia Baumhoer, Olivia Brown, Bridget Fuller, Crystal Reimer and Jeff Smith.