



**REPORT OF THE
DIVISION III CONVENTION PLANNING SUBCOMMITTEE
NOVEMBER 10, 2022, VIDEOCONFERENCE**

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Welcome and review roster.** Subcommittee chair, Kate Corcoran, commenced the videoconference at 2:02 p.m. Eastern time, and welcomed the subcommittee.
2. **Report of September 9 videoconference.** The subcommittee reviewed and approved the report and had no changes.
3. **2023 Convention planning.**
 - a. **Updated Division III delegates' schedule.** The subcommittee reviewed the most recent Division III delegates schedule and had no recommended changes.
 - b. **Division III-specific discussion checklist.** The subcommittee reviewed the Division III-specific discussion checklist and assigned Convention-Planning Subcommittee members to act as reviewers for the various Division III Convention sessions. The primary function of these members is to review the agenda, roundtable questions, script and PowerPoints, if applicable.
 - c. **Student Immersion Program.** For the eighth annual Student Immersion Program, the selection committee chose 40 Black, Indigenous, people of color students interested in a career in Division III athletics to attend the 2023 NCAA Convention. Each participant will have an administrative mentor as well as an early-career path mentor. In coordination with the office of inclusion, staff has developed the participant's Convention programming schedule. All program sessions will be located at the Marriott Rivercenter.
 - d. **2023 Student Convention Schedule.** The subcommittee reviewed the schedule and had no changes.
 - e. **Presidents and Chancellors.** The chancellors and presidents program has moved away from a luncheon and will now be a forum. An agenda for the forum will be shared during the next meeting.
 - f. **New AD Meet and Greet.** Staff anticipates approximately 30 athletics directors in the new AD cohort to attend the meet and greet program.

8. **Future subcommittee videoconference.** The next teleconference is scheduled for Thursday, Dec. 15 at 2 p.m. Eastern time.
9. **Adjournment.** The videoconference adjourned at 2:40 p.m. Eastern time.

Committee Chair: Kate Corcoran, Cabrini University, Atlantic East Conference.

*Staff Liaisons: Bill Regan, Division III Governance
 Ali Spungen, Division III Governance*

| NCAA Division III Convention Planning Subcommittee November 10, 2022, Videoconference |
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| Attendees: |
| Kate Corcoran, Cabrini University, Atlantic East Conference. |
| Jenn Dubow, Southern California Intercollegiate Athletic Conference. |
| Jim Duncan, Rhodes College; Southern Athletic Association. |
| Sue Hasseler, Muskingum University, Ohio Athletic Conference. |
| Daniele Iaboni, Anna Maria College, Great Northeast Athletic Conference. |
| Monique McLean, Trinity Washington University, Independent. |
| Troy Paino, University of Mary Washington, Coast-to-Coast Conference. |
| Brian Sisson, Saint Mary's University of Minnesota, Minnesota Intercollegiate Athletic Conference. |
| Amber Thomas, Centennial Conference. |
| Absentees |
| Sam Ferguson, McMurray University, American Southwest Conference. |
| Angel Mason, Berry College, Southern Athletic Association. |
| Michelle Morgan, John Carroll, Ohio Athletic Conference. |
| Rob Passage, Willamette University, Northwest Conference. |
| Bill Stiles, Alvernia University, Middle Atlantic Conferences. |
| Brian Wigley, Shenandoah University, Old Dominion Athletic Conference. |
| Guests in Attendance |
| None. |
| NCAA Staff Support in Attendance |
| Gillian Burns, Jessi Faulk, Bridget Fuller, Melissa Piening, Bill Regan Crystal Reimer, Lisa Rogers, Ali Spungen, Emily Tisdale. |