



**REPORT OF THE
NCAA DIVISION III CONVENTION PLANNING SUBCOMMITTEE
MARCH 13, 2023, VIDEOCONFERENCE**

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Welcome and review roster.** The subcommittee commenced business at 3 p.m. Eastern time. Kate Corcoran, the chair, introduced the new members and welcomed the group.
2. **Report of December 2022 videoconference.** The subcommittee reviewed the report and had no changes.
3. **Review of 2023 NCAA Convention feedback.** The subcommittee reviewed the following documents for the 2022 NCAA Convention.
 - a. **Division III Convention survey executive summary.** The subcommittee reviewed the membership feedback survey from the 2023 Convention (405 Division III-specific responses). Notable highlights included: 92% rated the Convention experience as very good or good (higher than the 2022 survey at 88%) and 96% said they would recommend attendance at a future Convention.
 - b. **Division III Convention survey.** The subcommittee reviewed the survey results and discussed ways to improve the response rate for the survey.
 - c. **Division III education session surveys.** The subcommittee reviewed the survey feedback for the three education sessions.
 - Landscape of Higher Education and Enrollment Retention in Division III. Of survey respondents, 91% rated this session as very good or good. There were approximately 290 attendees.
 - Eligibility Center Requirements. Of survey respondents, 84% evaluated the session as good or very good and approximately 160 individuals attended this session.
 - Best Practices for Hiring and Retaining Administrators and Coaches of Color. The session was evaluated as very good or good by 76% of those responding to the survey. Approximately 200 individuals attended this session.
4. **Final 2023 Convention attendance.** The subcommittee reviewed the 2023 final attendance report and noted the total number of registered delegates was 2450. For Division III specifically, 1137 registered and 1109 were on-site.

5. Planning for 2024 NCAA Convention – January 10-13, 2024, Phoenix.

- a. Overall Convention format.** The subcommittee was informed by the NCAA Convention planning team that the Convention schedule is being reviewed by senior management. Any suggested changes that result from the review will be discussed with the subcommittee at its June meeting. Additionally, the subcommittee discussed comments in the survey about moving or shortening the Convention to avoid conflicts with Saturday contests. The subcommittee was informed that no changes to the current length of the Convention can be made until after 2027 when the current contracts with those hosting the Convention have ended.
- b. Education session topic ideas.** The subcommittee reviewed the recommendations from the 2023 Convention survey results and a list of sessions from prior years. Each year, Division III has three educational slots, one of which has been overseen by the National Association of Division III Athletics Administrators (NADIII AA). For the 2024 Convention, NADIII AA will continue to oversee a session. The subcommittee discussed the need to ensure that the education session meets the needs of the membership and reflects the topics the membership is facing. Preliminary topics for 2024 include the following:

- (1) Name, Image and Likeness and implications on student-athlete financial aid.
- (2) Update and impact of current legal actions for Division III.
- (3) Moving forward with the new Constitution.
- (4) Hiring and retaining athletics personnel.
- (5) Implications of Division I transformation for Division III.
- (6) Championships 101.
- (7) Bests practices to for campus student-athlete advisory committees.

The subcommittee requested the list be revisited before it is provided to the membership for their feedback. After the list of topics is finalized, staff will survey the membership via the Monthly Update and the NADIII AA listserv. The survey will highlight the subcommittee's recommended educational sessions and allow the membership to provide feedback on a variety of topics. The survey results will then be reviewed during the subcommittee at its next teleconference.

- c. Issues Forum format/proposed discussion topics.** The subcommittee reviewed the feedback regarding the 2023 Convention Issues forum and noted the need to clarify the purpose for the Issues Forum, optimizing the opportunity to use that

session to discuss and resolve current issues the membership is facing. Topics include discussions involving championships, the implication of Division I Transformation Committee recommendations for Division III, opportunity for round table dialogue, idea sharing and facilitated strategic conversations. The subcommittee will continue to discuss the format and topics for the Issues Forum at its next meeting. Also, the subcommittee will determine the best time to survey the membership to determine the topics for the issues forum.

- d. Business Session format.** The subcommittee had no changes to the format.
- 6. 2024 Convention Planning timeline.** The subcommittee conducted an initial review of the timeline leading to the 2024 Convention and considered changes to its meeting structure. The subcommittee will continue to evaluate its meeting structure and objectives for those meetings at its next meeting.
- 7. Future subcommittee videoconferences.** The subcommittee was reminded of the remaining 2023 videoconferences with dates still to be determined:
 - a. June 2023.
 - b. September 2023.
 - c. November 2023.
 - d. December 2023.
- 8. Other business.** There was no other business.
- 9. Adjournment.** The videoconference adjourned at 4:05 p.m. Eastern time.

Committee Chair: Kate Corcoran, Cabrini University, Atlantic East Conference.
Staff Liaison: Bill Regan, Division III Governance

NCAA Division III Convention Planning Subcommittee March 13, 2023, Videoconference	
Attendees:	
Keri Alexander Luchowski, North Coast Athletic Conference.	
Angela Baumann, Massachusetts State Collegiate Athletic Conference	
Allan Belton, Pacific Lutheran, Northwest Conference	
Kate Corcoran, Cabrini University, Atlantic East Conference.	
Jim Duncan, Rhodes College, Southern Athletic Association.	
Carrie Gardner, Christopher Newport, Coast-to-Coast Conference	
Daniele Iaboni, Anna Maria, Great Northeast Athletic Conference.	
Jason Imperati, Lawrence, Midwest Conference.	
Doug Lee, Waynesburg, Presidents Athletics Conference.	
Angel Mason, Berry, Southern Athletic Association.	
Steven Mauro, Alfred State, Allegheny Mountain Collegiate Conference	
Holly Sheilley, Transylvania, Heartland Collegiate Athletics Conference.	
Amber Thomas, Centennial Conference.	
Kiana Verdugo, Alma, Michigan Intercollegiate Athletic Association.	
Absentees:	
Sue Hasseler, Muskingum University, Ohio Athletic Conference.	
Brian Wigley, Shenandoah University, Old Dominion Athletic Conference.	
Guests in Attendance:	
None.	
NCAA Staff Support in Attendance:	
Bill Regan, Lisa Rogers.	
Other NCAA Staff Members in Attendance:	
Stacey Preston, Crystal Reimer and Emily Tisdale.	