



**REPORT OF THE  
DIVISION III CONVENTION-PLANNING SUBCOMMITTEE  
MARCH 20, 2019, TELECONFERENCE**

**ACTION ITEMS.**

- **None.**

**INFORMATIONAL ITEMS.**

1. **Welcome and Roster.** The subcommittee commenced business at noon Eastern time. Lori Mazza, the chair, welcomed the group and conducted a roll call.
2. **Report from December 11, 2018, Teleconference.** The subcommittee reviewed the report and had no changes. The chair highlighted the committee's recommendation to change the Convention format to Tuesday through Friday, instead of Wednesday through Saturday. The current bid cycle is for NCAA Conventions held in 2028 to 2037, and the NCAA Convention management staff is requesting a Tuesday to Friday format. Staff anticipates finalizing the bids by this fall and will provide an update to the subcommittee in December 2019.
3. **Review of 2019 Convention Feedback.**
  - a. Division III Convention Survey Executive Summary. The subcommittee reviewed the membership feedback survey from the 2019 Convention (379 Division III-specific responses). Notable highlights included the following: 90 percent rated the Convention experience as very good or good (slightly lower than in 2018 at 93 percent) and 97 percent said they would recommend attendance at a future Convention. The subcommittee recommended reviewing the Issues Forum format on its next teleconference.
  - b. Division III Convention Survey. The subcommittee reviewed the raw data survey results and had no additional comments or questions.
  - c. Division III Education Session Survey. The subcommittee reviewed the individual education session survey feedback. Besides noting that all sessions averaged an overall high approval ratings, it had no additional comments or questions.
    - (1) Sexual Violence Prevention – Promoting a Safe Culture on Division III Campuses. This session received an 85 percent approval rating with the survey respondents noting it was very good or good.
    - (2) Fundraising – A Roadmap to Success. Eighty-one (81) percent rated the session as very good or good.
    - (3) The Athletics Program in Transition – Adding and Dropping Sports and Other Changes. Seventy-six (76) percent rated this session as very good or good.

4. **Final 2019 Convention Attendance.** The subcommittee reviewed the 2019 final attendance report and noted the attendance, approximately 1,200 delegates, was similar to past years.

5. **Planning for 2020 NCAA Convention – January 22-25, 2020, Anaheim, California.**

a. Overall Convention format. The subcommittee briefly discussed the Convention format and did not indicate any concerns. It will review the Issues Forum format on its next teleconference.

b. Educational session topic ideas. The subcommittee reviewed the recommendations from the 2019 Convention survey results, as well as last year's suggestions. Each year, Division III has three educational slots, with one of the slots traditionally earmarked for NADIII AA. For the 2020 Convention, in addition to NADIII AA, the Division III Commissioner's Association (D3CA) will have an opportunity to oversee a session. The subcommittee's NADIII AA and D3CA representatives will share these potential educational session topics with its leadership to see if there is interest in presenting any of these topics if ultimately selected on the next teleconference. The subcommittee discussed the following possible session topics for the 2020 Convention:

- (1) Student-athlete wellness - mental health [sessions in 2018 and 2019].
- (2) Fundraising [session in 2019].
- (3) Leadership and mentoring (e.g., associate to director of athletics, mentoring new coaches).
- (4) Esports.
- (5) Compliance. (e.g., available resources, best practices) [session in 2018].
- (6) Diversity. (e.g., disability, LGBTQ, international, SWA)
- (7) Game management and sportsmanship.
- (8) Crisis management.
- (9) Presidential Panel – Insights on athletics and expectations.

Staff will survey the membership via the May Monthly Update and the NADIII AA and D3CA listservs. The survey will highlight the subcommittee's recommended educational sessions; indicate a 60- or 90-minute time preference; and denote the preference

for the session to be a workshop; a Division III educational session; Issues Forum topic; or an Association-wide session. During the subcommittee's next teleconference, it will narrow the list of session topics to three.

- c. Issues Forum format/proposed discussion topics. Time didn't permit this discussion. The format will be discussed on the next teleconference.
  - d. Business Session format. The subcommittee will discuss the Business Session format on its next teleconference.
6. **2020 Convention Timeline.** The subcommittee reviewed the timeline leading to the 2020 Convention.
7. **Teleconferences.** Staff will send the subcommittee a doodle poll to schedule the remaining 2019 teleconferences.
8. **Other Business.**
- None.
9. **Adjournment.** The teleconference adjourned at 1 p.m. Eastern time.

*Committee Chair: Lori Mazza, Western Connecticut State University, Little East Conference*  
*Staff Liaisons: Louise McCleary, Division III Governance*  
*Debbie Brown, Division III Governance*

NCAA Division III Convention Planning Subcommittee March 20, 2019, Teleconference	
<b>Attendees:</b>	
Stevie Baker-Watson, DePauw University, North Coast Athletic Conference.	
Tiffany Franks, Averett University, USA South Athletic Conference.	
Joe Hakes, Illinois Institute of Technology, Independents.	
Mariann Ingraham, Elms College, New England Collegiate Conference.	
Greg Johnson, North Central University, Upper Midwest Athletic Conference	
Gregg Kaye, Commonwealth Coast Conference.	
Marcus Manning, Centenary College (Louisiana), Southern Collegiate Athletic Conference.	
Laura Mooney, Massachusetts College of Liberal Arts, Massachusetts Collegiate Athletic Conference.	
Lori Mazza, Western Connecticut State University, Little East Conference.	

Colby Pepper, Covenant College, USA South Athletic Conference.
Lori Runksmeier, Eastern Connecticut State University, Little East Conference.
Kandis Schram, Maryville College (Tennessee), USA South Athletic Conference
William Tsutsui, Hendrix College, Southern Athletic Association.
Kellen Wells-Mangold, University of Wisconsin-River Falls, Wisconsin Intercollegiate Athletic Conference
<b>Absentees</b>
Lisa Melendy, Williams College, New England Small College Athletic Conference.
Patrick Summers, New England Women's and Men's Athletic Conference.
<b>Guests in Attendance</b>
None.
<b>NCAA Staff Support in Attendance</b>
Debbie Brown, Jessi Faulk, Mike King, Louise McCleary and Emily Tisdale.