



**REPORT OF THE
DIVISION III CONVENTION PLANNING SUBCOMMITTEE
JUNE 25, 2020, TELECONFERENCE**

ACTION ITEMS.

- **None.**

INFORMATIONAL ITEMS.

1. **Welcome and Review of Roster.** The chair, Lori Mazza, commenced the teleconference at 11 a.m. Eastern time, welcomed the subcommittee and reviewed the roster.
2. **March 26, 2020, Teleconference Report.** The subcommittee reviewed and approved the report.
3. **Educational Session Topic Ideas.** The subcommittee reviewed the Division III membership survey feedback (634 responses, approximately 100 more responses than last year) and recommends the following Division III educational session topics for the 2021 NCAA Convention:
 - Division III sessions.
 - (1) COVID-19.
 - (2) Social/Racial Injustices.
 - (3) Sexual Violence Assault Prevention.
5. **Review 2021 NCAA Convention Draft Schedule.** The subcommittee reviewed the draft schedule and had no changes.
6. **Review Division III Sessions – Wednesday, January 13.** Staff noted that both the Athletics Direct Report (ADR) Institute and the Student Immersion Program will begin on Wednesday.
7. **Review Tentative Division III Governance Related Sessions – Thursday, January 14.** The subcommittee noted that four luncheons (president/chancellor, ADR, New AD and SAAC) will be held on Thursday. There also will be a Special Olympics Unified Sports Activity in the early afternoon.
8. **Issues Forum – Friday, January 15.** The subcommittee has secured Lenora Billings-Harris to speak about Unconscious Bias during the first hour of the Issues Forum and it decided to table finalizing the remaining Issues Forum plans until the next teleconference scheduled for September 9.

Suggestions for second hour of Issues Forum:

- a. Social/Racial Injustice.
- b. COVID-10 – what did you learn?
- c. Sexual Violence Assault Prevention.
- d. Continue Unconscious Bias topic via roundtable discussion.

9. Business Session – Saturday, January 16. The subcommittee endorsed the following format:

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|-----------------|---------------------------------------|
| 8 to 8:30 a.m. | Welcome and updates. |
| 8:30 to 11 a.m. | Voting on 2021 legislative proposals. |

10. Convention Management Updates. Convention management reviewed the following:

- a. Hotel property update and rate. The Division III Issues Forum and Business Session will be held at the Gaylord National Resort and Convention Center. A decision will be made by the Board of Governors in July or August if the Convention will be in person or virtual.
- b. Registration open date. TBD.
- c. Honors Celebration ticket cost. Tickets will be available through the registration site at \$20 per ticket.
- d. Meeting portal. TBD.

11. 2021 Convention Timeline. The subcommittee reviewed the timeline and had no changes.

12. Teleconferences. The subcommittee will have teleconferences on the following dates:

- a. September 9, 11 a.m. Eastern time;
- b. November 9, 11 a.m. Eastern time; and
- c. December 14, 11 a.m. Eastern time.

13. **Other Business.** There was no other business.

14. **Adjournment.** The videoconference adjourned at 1:55 p.m. Eastern time.

Committee Chair: Lori Mazza, Western Connecticut State University, Little East Conference.

Staff Liaisons: Ali Spungen, Division III Governance

Debbie Brown, Division III Governance

NCAA Division III Convention Planning Subcommittee June 25, 2020, Teleconference	
Attendees:	
Sam Ferguson, McMurry University, American Southwest Conference.	
Mariann Ingraham, Elms College, New England Collegiate Conference.	
Gregg Kaye, Commonwealth Coast Conference.	
Marcus Manning, Centenary College (Louisiana), Southern Collegiate Athletic Conference.	
Lori Mazza, Western Connecticut State University, Little East Conference.	
Laura Mooney, Massachusetts College of Liberal Arts, Massachusetts State Collegiate Athletic Conference.	
Troy Paino, University of Mary Washington, Capital Athletic Conference.	
Rob Passage, Willamette University, Northwest Conference.	
Colby Pepper, Covenant College, USA South Athletic Conference.	
Lori Runksmeier, Eastern Connecticut State University, NADIII A.	
Kandis Schram, Maryville College (Tennessee), USA South Athletic Conference.	
Brian Sisson, Saint Mary's University of Minnesota, Minnesota Intercollegiate Athletic Conference.	
Patrick Summers, New England Women's and Men's Athletic Conference, D3CA.	
Absentees	
Heather Benning, Midwest Conference.	
Davie Gilmour, Pennsylvania College of Technology, North Eastern Athletic Conference.	
Richanne Mankey, Defiance College, Heartland Collegiate Athletic Conference.	
Guests in Attendance	
NCAA Staff Support in Attendance	
Debbie Brown, Samantha Farley, Jessi Faulk, Jarett Gerald, Louise McCleary, Melissa Piening, Stacey Preston, Ali Spungen, Emily Tisdale and Jeremy Villanueva.	