



**REPORT OF THE
DIVISION III CONVENTION-PLANNING SUBCOMMITTEE
JUNE 17, 2019, TELECONFERENCE**

ACTION ITEMS.

- **Division III LGBTQ Recognition Event and Reception at NCAA Convention.**
 - (1) Recommendation. Request the Division III Management Council approve, in concept, an event at the NCAA Convention Division III Business Session to announce the inaugural recipients of the Division III LGBTQ awards. Awards will be given to one LGBTQ student-athlete, one LGBTQ administrator or coach, and one team, athletics department or athletics conference (three total awards) that is improving the culture and climate for LGBTQ people and their allies in Division III at the campus, conference or national levels. In addition to the announcement, promote the new LGBTQ award and the process to nominate individuals for the following year.
 - (2) Effective Date. 2020 or 2021 NCAA Convention.
 - (3) Rationale. Visibility and recognition are central components to the LGBTQ Working Group's mission to make Division III safe for, inclusive of and welcoming to LGBTQ individuals and allies. Consequently, the working group will establish three LGBTQ awards to one LGBTQ student-athlete, one LGBTQ administrator or coach, and one team, athletics department or athletics conference (three total awards) that is improving the culture and climate for LGBTQ people and their allies in Division III at the campus, conference or national levels. The NCAA Convention is an optimal location to host an awards event and recognition reception because it is the largest platform and symbolically means LGBTQ inclusion efforts in Division III are important and valued. It also presents more opportunities for straight and cisgender allies to engage in LGBTQ-inclusive initiatives.
 - (4) Estimated budget impact. The reception and awards will cost approximately \$15,000 and has already been approved by the Councils for the 2019-21 budget cycle.
 - (5) Estimated student-athlete impact. The recommendations provide expanded visibility for LGBTQ student-athletes and allies.

INFORMATIONAL ITEMS.

1. **Welcome and review of roster.** The chair, Lori Mazza, commenced the teleconference at 11 a.m. Eastern time, welcomed the subcommittee and reviewed the roster.
2. **March 20, 2019, teleconference report.** The subcommittee reviewed and approved the report.

3. **Educational session topic ideas.** The subcommittee reviewed the Division III membership survey feedback (573 responses compared to last year's responses of 350) and recommends the following Division III educational session topics for the 2020 NCAA Convention:
- **Division III sessions.**
 - (1) Leadership and mentoring (e.g., associate to director of athletics, mentoring new coaches). NADIII AA will present this session.
 - (2) Crisis management. The session will focus on establishing emergency action plans in the areas of mental health crisis and catastrophic injury and death in addition to social media protocols.
 - (3) Diversity (e.g., disability, LGBTQ, international, SWA). This session will address student-athlete overall mental health issues with a particular focus on assisting LGBTQ and student-athletes with disabilities.
5. **Review 2020 NCAA Convention schedule.** The subcommittee reviewed the draft schedule and had no changes.
6. **Review Division III sessions – Wednesday, January 22.** Staff noted that both the Athletics Direct Report (ADR) Institute and the Student Immersion Program will begin on Wednesday. There also will be an LGBTQ OneTeam Program on Wednesday, 3:30 to 5:30 p.m. Delegates will register for this first-come-first serve event for approximately 50 people.
7. **Review tentative Division III governance related sessions – Thursday, January 23.** The subcommittee noted that four luncheons (president/chancellor, ADR, New AD and SAAC) will be held on Thursday. There also will be a Special Olympics activity in the early afternoon.
8. **Issues Forum – Friday, January 24.** The subcommittee recommended following the same legislative format as the 2019 Convention, in which staff will highlight key proposals and allow time for a more in-depth Q&A discussion.

Similar to the education session, staff received almost 575 survey responses related to the Issues Forum proposed topics. Time didn't allow the subcommittee to finalize a recommendation for the Issues Forum. The subcommittee discussed a presidents/chancellors panel as well as Lenore Billings Harris, a diversity speaker on bias, as two possible topics. The subcommittee will discuss further on its September teleconference.

9. Business Session – Saturday, January 25. The subcommittee endorsed the following format:

8 to 8:30 a.m.	Welcome and updates.
8:30 to 11 a.m.	Voting on 2020 legislative proposals.

10. Convention management updates. Convention management reviewed the following:

- a. Hotel property update and rate. The Division III Issues Forum and Business Session will be held at the Anaheim Marriott Hotel . The hotel rate is \$204 per night plus taxes, there are a few overflow hotels with lower rates ranging from \$159 to \$189.
- b. Registration Open Date. Registration will open September 10 at approximately 11 a.m. Eastern time.
- c. Honors Celebration Ticket Cost. Tickets will be available through the registration site at \$20 per ticket.
- d. Meeting Portal. The meeting room portal opens June 25. Space is limited so staff will encourage commissioners to secure their meeting space as soon as possible.
- e. Transportation back to the airport will be provided on Saturday only.

11. 2020 Convention Timeline. The subcommittee reviewed the timeline and had no changes.

12. Teleconferences. The subcommittee will have teleconferences on the following dates:

- a. September 6, 11 a.m. Eastern time;
- b. November 13, 11 a.m. Eastern time; and
- c. December 13, noon Eastern time.

13. Other Business. There was no other business.

14. Adjournment. The teleconference adjourned at noon Eastern time.

Committee Chair: Lori Mazza, Western Connecticut State University, Little East Conference

Staff Liaisons: Louise McCleary, Division III Governance

Debbie Brown, Division III Governance

NCAA Division III Convention Planning Subcommittee June 17, 2019, Teleconference	
Attendees:	
Stevie Baker-Watson, DePauw University.	
Tiffany Franks, Averett University.	
Joe Hakes, Illinois Institute of Technology.	
Mariann Ingraham, Elms College.	
Gregg Kaye, Commonwealth Coast Conference.	
Marcus Manning, Centenary College (Louisiana).	
Scott McGuinness, Washington and Jefferson College.	
Laura Mooney, Massachusetts College of Liberal Arts.	
Lori Mazza, Western Connecticut State University.	
Lisa Melendy, Williams College.	
Colby Pepper, Covenant College.	
Lori Runksmeier, Eastern Connecticut State University, NADIII AA.	
Kandis Schram, Maryville College (Tennessee).	
Patrick Summers, New England Women's and Men's Athletic Conference, D3CA.	
William Tsutsui, Hendrix College.	
Absentees	
Greg Johnson, North Central University.	
Kellen Wells-Mangold, University of Wisconsin – River Falls.	
Guests in Attendance	
Melissa Piening	
NCAA Staff Support in Attendance	
Debbie Brown, Louise McCleary, Stacey Preston and Crystal Reimer.	