



**REPORT OF THE
NCAA DIVISION III CONVENTION PLANNING SUBCOMMITTEE
DECEMBER 12, 2023, VIDEOCONFERENCE**

ACTION ITEMS.

- None

INFORMATIONAL ITEMS.

1. **Welcome and introduction.** The subcommittee chair welcomed the group and began the meeting at 2:05 p.m. Eastern.
2. **Review of November 17 videoconference report.** The subcommittee reviewed the report from the November 17 videoconference and had no changes.
3. **2024 Convention updates.**
 - a. **Updated Division III delegates' schedule.** The subcommittee reviewed the most recent Division III delegates schedule and had no recommended changes.
 - b. **Presidents and Chancellors forum.** The subcommittee reviewed the current draft agenda for the forum and had no recommended changes.
 - c. **Issues Forum.** The subcommittee reviewed the draft agenda for the Issues Forum. The subcommittee narrowed the focus of one of the discussion topics. Originally, the subcommittee believed that officiating and sportsmanship should be discussed. However, after further discussion, the subcommittee believes that having the membership only discuss sportsmanship would be more beneficial.
 - d. **Business Session.** The subcommittee reviewed the draft agenda and had no changes.
4. **Convention registration packet.** The subcommittee confirmed the following documents will be included in the 2024 Division III registration packet: voting instructions, 2023-24 Division III Facts and Figures and selected information for the issues forum.
5. **Convention Management updates.**
 - a. **Updated registration numbers.** The subcommittee reviewed the updated Convention registration numbers as of December 5.
 - b. **Appointment of Delegates.** The subcommittee received an update and noted that 16 schools and one conference still needed to complete their appointment of delegate form.

6. **Future subcommittee videoconference.** The next videoconference will be in March and scheduled after Convention.
7. **Adjournment.** The videoconference adjourned at 3:02 p.m. Eastern.

Subcommittee chair: Kate Corcoran, Cabrini University.
Staff Liaison: Bill Regan, Division III Governance

NCAA Division III Convention Planning Subcommittee December 12, 2023, Videoconference
Attendees:
Angela Baumann, Massachusetts State Collegiate Athletic Conference. Kate Corcoran, Cabrini University. Bryan Coker, Maryville University (TN) Jim Duncan, Rhodes College. Carrie Gardner, Christopher Newport University. Daniele Iaboni, Anna Maria College (SAAC representative). Steve Mauro, Alfred State University. Holly Sheilley, Transylvania University (Management Council chair). Amber Thomas, Centennial Conference.
Absent:
Allan Belton, Pacific Lutheran University. Jason Imperati, Lawrence University. Doug Lee, Waynesburg University. Keri Alexander Luchowski, North Coast Athletic Conference. Bill Stiles, Alvernia University. Mike Snyder, Pacific Lutheran University. Kiana Verdugo, Alma College. Brian Wigley, Shenandoah University.
NCAA Staff in Attendance
Jessi Faulk, Randy Kelso, Stacey Preston, Bill Regan, Crystal Reimer, Lisa Rogers, Ali, Spungen and Whitney Tharp.