ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. Sport committee appointments. The Championships Committee approved the following sport committee reappointments:

   - Division III Women’s Tennis Committee (immediate appointment) – Dot Houston, senior woman administrator/associate athletic director for administration and compliance, Massachusetts College of Liberal Arts, Massachusetts State Collegiate Athletic Conference.

   - Division III Men’s and Women’s Track and Field and Cross Country Committee (immediate appointment) – Amy Maier, assistant director of athletics/senior woman administrator, Buena Vista University, American Rivers Conference.

2. Men’s and Women’s Tennis Committees report. The committee approved that the North Atlantic Conference receive an automatic berth to the 2020 NCAA Division III Women’s Tennis Championships. [Note: The North Atlantic Conference meets the requirements of NCAA Bylaw 31.3.4 and has completed the automatic-qualification declaration form. The NAC was inadvertently left out of the 38 AQs the Division III Championships Committee approved at its September meeting. Adding the NAC makes for the following pool allocations: Pool A – 39; Pool B – 1; Pool C – 9.]

3. Membership process proposals – impact on AQ waiting period. The committee reviewed two legislative proposals (Nos. 2020-2 and 2020-3) that will be voted on at the 2020 NCAA Convention and would affect the membership process if adopted. Bylaw 31.3.3.1.1 currently states that “institutions in the final two years of the NCAA Division III provisional or reclassifying membership process” can count toward the seven institutions necessary to satisfy the waiting period for automatic qualification. The current membership process is a four-year process, thus Bylaw 31.3.3.1.1 applies to institutions in their third and fourth years of the provisional and reclassifying processes. The two legislative proposals, however, would eliminate the fourth year of the provisional and reclassifying processes, and neither addresses the AQ waiting period implications.
The committee noted that if the proposals are adopted, institutions in years two and three of the provisional and reclassifying processes could count toward the seven institutions necessary to satisfy the waiting period for an AQ. The committee also noted that should the proposals be adopted they would have a direct impact on the current selection criteria.

Accordingly, after discussion the committee voted to recommend amending Bylaw 31.3.3.1.1 so that only institutions in year three of the provisional or reclassifying process count toward the AQ waiting period.

4. “State of the Sport” calls. NCAA staff gave an update from the state of the sport calls that have happened to date. The committee will receive a comprehensive report of the calls at its February in-person meeting.

5. Other business. None.
### Other NCAA Staff Members in Attendance:

| Laura Klee, Louise McCleary. |  |