



MEMORANDUM

November 7, 2019

VIA EMAIL

TO: Directors of Athletics of NCAA Division III Institutions.

FROM: Kiki Jacobs, chair
NCAA Division III Championships Committee

SUBJECT: In-Region Scheduling Requirement Waiver for 2020-21.

Institutions must play at least 70 percent of their scheduled competition against in-region, Division III institutions to be considered for selection to NCAA championships. This requirement applies to teams selected by automatic qualification and on an at-large basis. In addition, the requirement applies to individual sports that select championship participants as teams; an institution must play at least 50 percent of its scheduled competition against in-region opponents in men's and women's tennis, and at least 25 percent in men's and women's golf.

In preparation for the 2020-21 academic year, institutions unable to meet this requirement will be given an opportunity to request a waiver for selection consideration using the attached form. **These are one-year waivers; if a waiver was granted for 2019-20, another waiver request must be submitted for 2020-21. Please note that once an institution has been approved for a waiver, subsequent waiver requests will require a cover letter only and not supporting documents.**

When determining in-region competition, the following contests will be considered: (1) contests against Division III opponents within an institution's defined membership region (NCAA Bylaw 4.13.1.1); (2) contests against Division III opponents within an institution's established sports region; (3) contests against conference opponents; (4) contests against institutions in any year of the provisional or reclassifying process into Division III (within the same defined membership region); and (5) contests against Division III opponents within a 500-mile radius. In addition, postseason conference competition may not be used to meet the in-region competition except in the sports of men's and women's golf. For sports with NCAA championships in the spring, institutions may exempt out-of-region contests conducted during one institutional vacation period (for example, Spring Break; Bylaw 31.3.2.3).

All waivers must be submitted directly to Liz Turner Suscha, managing director of championships, by **December 13, 2019**. Please note that materials required as part of the waiver process include schedules from the previous two seasons and your proposed schedule for 2020-21, as well as a description of the challenges that the institution faces and proposed solutions. In addition, institutions must show progress toward reaching the 70-percent requirement.

N a t i o n a l C o l l e g i a t e A t h l e t i c A s s o c i a t i o n

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Please contact Liz Turner Suscha (lsuscha@ncaa.org) if you have any questions.

KJ:lpn