



A G E N D A

The National Collegiate Athletic Association
Division III Strategic Planning and Finance Committee

USA Toll-Free: 866-590-5055
Access Code: 9803762

Teleconference
Room 236B

November 14, 2019
10 to 11:30 a.m. Eastern time

1. Welcome and review roster. [Supplement No. 1] (Tori Murden McClure)
2. Report from June 20, 2019, teleconference. [Supplement No. 2] (McClure)
3. Summer 2019 PC/MC Summary of Actions. [Supplement No. 3] (McClure/Stevie Baker-Watson)
4. Division III budget. (Mark Aiken/Louise McCleary)
 - a. Final 2018-19 and 2019-20 budget to actuals. [Supplement No. 4a]
 - b. 2018-19 budget fact sheet resource. [Supplement No. 4b]
 - c. Future projections. [Supplement No. 4c]
5. Division III Conference Grant Program. [Supplement No. 5] (Angela Baumann/Ali Spungen)
6. Division III initiatives – budget impact.
 - a. 2019 NADIII AA Summer Forum Report. [Supplement No. 6]
 - b. 2019 Women Leaders in College Sports Institute. [Supplement No. 7]
 - c. 2019 CoSIDA Student Program. [Supplement Nos. 8a and 8b]
 - d. 2019 New AD Orientation. [Supplement Nos. 9a and 9b]
 - e. 2019 Next Steps Program. [Supplement Nos. 10a and 10b]
 - f. 2019 New FAR Fellows Institute. [Supplement Nos. 11a and 11b]
 - g. 2020 ADR Institute. [Supplement Nos. 12a and 12b]
 - h. 2020 Student Immersion Program. [Supplement Nos. 13a and 13b]
 - i. International ice hockey pilot. [Supplement No. 14]

7. Championships Update. [Supplement No. 15] (Kiki Jacobs)
8. Division III Strategic Plan Review. (Dutcher)
9. Reallocation of denied/deferred budget funding. (Dutcher/McCleary)
10. Association-wide updates. (McClure/Dutcher)
 - a. Association-wide strategic plan.
 - b. Name, Image, Likeness.
11. Future meetings. (McClure)
 - March 2020 (in-person meeting).
12. Adjournment.

SUPPLEMENT NO. 1



2019 DIVISION III STRATEGIC PLANNING AND FINANCE COMMITTEE

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and Director of Athletics
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SUPPLEMENT NO. 2



**REPORT OF THE NCAA DIVISION III STRATEGIC
PLANNING AND FINANCE COMMITTEE
JUNE 20, 2019, TELECONFERENCE**

ACTION ITEMS.

1. Legislative Items.

- None.

2. Nonlegislative.

a. Division III 2019-21 Strategic Plan.

- (1) Recommendation. Approve the 2019-21 Strategic Plan, and specifically updates to year one (2019-20).
- (2) Effective date. September 1, 2019.
- (3) Rationale. The committee reviewed the seven strategic priorities for 2019-20, which is the first year of the 2019-21 budget biennium. Initiatives highlighted include: (1) Create a working group to review, and update, the current Strategic Positioning Platform; (2) Evaluate and determine next steps for the International Ice Hockey Pilot; (3) Support the LGBTQ Working Group to develop a facilitator program to educate the membership on ways to create a more safe and inclusive environment; (4) Promote the NCAA Presidential Pledge and Division III committee service for women and ethnic minorities to support diversity and inclusion; (5) Maintain and promote the use of the Injury Surveillance Program and SSI's data collection system by the membership; (6) Partner with playing rules staff to monitor divisional challenges with officiating, including quality and pipeline; (7) Maintain and enhance Division III University; and (8) Develop an operating budget for 2019-21 and beyond that presents policy goals and program preferences that are fiscally responsible and sustainable.
- (4) Estimated budget impact. None.
- (5) Estimated student-athlete impact. None.

INFORMATIONAL ITEMS.

1. **Report from the March 5, 2019, in-person meeting.** The committee approved the report from its March 5, 2019, in-person meeting.
2. **Budget.** The committee reviewed the 2018-19 budget-to-actual as of May 2019, the 2019-20 approved budget and the future budget model. The budget-to-actual report reflects a two-year comparison with a column for charter expenses. While the championships expense totals did not reflect the entire 2019 spring championships, staff anticipates spending the entire championships budget, with the nonchampionships budget having a surplus of around \$225,000. The excess monies will move into the division's reserve. The 2018-19 approved budget reflects the committee's recommended championship and new nonchampionship initiatives. The future budget model projects expenses through 2023-24 and incorporates all new and approved budget initiatives.

The committee also reviewed the 2018-19 championship supplemental spending, established to support several championship enhancements funded through the division's excess reserve. Due to positive variances with the fall and winter championships, the actual expenses are less than budgeted cost; however, only a portion of transportation and per diem has been recorded for the spring championships.

3. **Division III 2017-19 Strategic Plan.** The committee reviewed the final analysis from Year Two: 2018-19 of the Strategic Plan, noting the outcome of each initiative: accomplished, on-going or priority for 2019-20.

Staff noted that the strategic plan will be posted on the Division III website, as well as included in the monthly update after final approval by the Councils.

4. **Division III Strategic Positioning Platform Working Group.** The committee will create a working group to review and update the Division III Strategic Positioning Platform. The working group will be established in October after the Board of Governors approves the new Association-wide Strategic Plan.
5. **Division III Initiatives with Budget Impact.** The committee received an update from the following Division III initiatives.
 - a. Ethnic Minority and Women's Internships Grant. There were 23 Ethnic Minority and Women's Internship Grants approved and supplemented for 2019-20. Staff highlighted the selected recipients from 52 applications for the 2018-19 budget cycle.

- b. Division III Strategic Alliance Matching Grant. The committee received an update noting the seven new recipients for 2019-20 cycle. In addition, the 14 recipients that were selected for the 2017-18 and 2018-19 cycles will continue to be funded in 2019-20.
- c. 2018-19 Student-Athlete Leadership Forum. The committee received an update on the Student-Athlete Leadership Forum noting 128 Division III student-athletes attended from the 157 applications. The forum continues to be successful in providing curriculum and experiences that are impactful to the participants. Student-athletes return to campus with invaluable leadership skills, the experience of exploring the relationship between personal values, core beliefs and behavioral styles, and a stronger understanding of the NCAA, the different divisional perspectives and the valuable role of the Student-Athlete Advisory Committee (SAAC).
- d. 360 Proof. The committee noted that 231 institutions are currently registered for 360 Proof, which is an increase of eleven since June 2018. Based on lower than desired levels of institutional involvement, the steering committee determined that the program should run at least two more years with a series of strategic updates before considering its long-term future.
- e. International Ice Hockey Pilot. The committee noted the Management Council approved extending the international ice hockey pilot for a second year based on 80% satisfaction survey results. As part of the second-year pilot, Division III governance will reimburse half of the estimated \$150 prospective student-athletes registration fee (\$75) no later than November 1.
- f. Division III Identity Initiative. The committee received an update on the identity initiative that highlighted the purchasing website, DIII/D3 SIDA Recognition Award, Social Media and website content. To date, approximately 26 percent (117) of Division III institutions and 56 percent (25) conference offices have used their purchasing website credit, which ends on August 31, 2019.
- g. CoSIDA Student Program. Staff noted that eight students who were either women or ethnic minorities, and interested in a career in Division III athletics communication, attended the annual CoSIDA convention and specifically Division III Day. The program's goal is to help diversify the Division III athletics communication landscape.
- h. Strategic Communication Guide. The committee discussed the development and publication of the revised Division III Guide to Strategic Athletics Communication on Campus, which was created as a result of a survey conducted by the Division III College Sports Information Directors of America (CoSIDA) executive board of Division III sports information and athletics communication directors. The resource compiles key data, analytics, and best practices that will positively impact athletics communication and sports information directors which simultaneously having a positive impact on athletics departments.

- i. Next Steps Program. The committee received an update on the Next Steps Program, an initiative developed by the Diversity and Inclusion Working Group to continue building the diversity pipeline. Twenty-four students of color who previously participated in the Division III Student Immersion Program attended this program prior to the NCAA Career in Sports Forum.
 - j. Senior Woman Administrator Program. Twenty-nine senior woman administrators attend the Senior Woman Administrator Program held in conjunction with the NCAA Inclusion Forum. The program spent \$78,594 of approximate \$80,000 budgeted.
 - k. Institute for Administrative Advancement. The committee noted 25 administrators participated in the recent Institute for Administrative Advancement. This year's institute was held in conjunction with the Indianapolis Regional Rules Seminar.
 - l. New Athletic Directors (AD) Orientation. The committee received an update noting 31 new ADs attended this year's orientation session held in conjunction with the NADIII AA Summer Forum in Orlando, Florida.
 - m. LGBTQ Facilitator Training. The Division III LGBTQ One Team, an initiative developed by the Diversity and Inclusion Working Group, held its first facilitator training May 22-23 in Indianapolis. Thirty-one Division III administrators participated in the training.
6. **Other Business.** Staff provided an update on the NCAA's budget process and Board of Governors updates related to esports, sports wagering, federal and state legislative working group and the independent member orientation.
7. **Future Meetings.** The committee noted its next teleconference will be in November and an in-person meeting in March 2020.
8. **Adjournment.** The meeting adjourned at 11:59 a.m.

Committee Chair: Tori Murden McClure, Spalding University [St. Louis Intercollegiate Athletic Conference]

Staff Liaisons: Louise McCleary, Division III Governance
Dan Dutcher, Division III Governance
Eric Hartung, Research
Jeff Myers, Academic and Membership Affairs
Caryl West, Administrative

NCAA Division III Strategic Planning and Finance Committee
June 20, 2019, teleconference
Attendees:
Stevie Baker-Watson, DePauw University.
Angela Baumann, Massachusetts State Collegiate Athletic Conference.
Heather Benning, Midwest Conference.
Stuart Dorsey, Texas Lutheran University.
Margaret Drugovich, Hartwick College. [Acted as chair for this meeting]
David Ellis, Becker College.
Colby Pepper, Covenant College, SAAC.
Kate Roy, North Atlantic Conference.
Dennis Shields, University of Wisconsin, Platteville.
Bill Stiles, Alvernia University.
Michael Vienna, Emory University.
Joseph Walsh, Great Northeast Athletic Conference.
Absentees:
Tori Murden McClure, Spalding University.
Kent Trachte, Lycoming College
NCAA Staff Support in Attendance:
Dan Dutcher, Debbie Kresge and Louise McCleary.
Other NCAA Staff Members in Attendance:
Brian Burnsed, Eric Hartung, Jeff Myers, Adam Skaggs, Liz Suscha and Caryl West.

SUPPLEMENT NO. 3



NCAA DIVISION III
PRESIDENTS AND MANAGEMENT COUNCILS
SUMMARY OF SUMMER 2019
QUARTERLY MEETINGS

KEY ACTION/DISCUSSION ITEMS:

Membership-Sponsored Proposals - Presidential Grouping.....	Page Nos. 6-7
Governance-Sponsored Proposals – Presidential Group.....	Page No. 8
Championships Committee Updates.....	Page Nos. 9-10
• Regional Alignment Project	
• Conference Requirements for AQ Eligibility	
• Bench Size Survey	
NCAA Transfer Portal.....	Page Nos. 11-12
PROP-Men’s & Women’s Basketball Rules.....	Page Nos. 16-17
Mental Health Resources.....	Page No. 19
Attestation of Compliance.....	Page No 25

Division III Management Council July 22-23, 2019 Indianapolis, IN	Division III Presidents Council August 6-7, 2019 Indianapolis, IN
ATTENDEES	ATTENDEES
<p>Stevie Baker-Watson, DePauw University, chair Brad Bankston, Old Dominion Athletic Conference Heather Benning, Midwest Conference, vice chair Steve Briggs, Berry College Chuck Brown, Pennsylvania State University Erie, the Behrend Gerard Bryant, John Jay College of Criminal Justice Sarah Feyerherm, Washington College (Maryland) Sammy Kastner, Notre Dame of Maryland University, SAAC representative Lori Mazza, Western Connecticut State University Scott McGuinness, Washington and Jefferson College Laura Mooney, Massachusetts College of Liberal Arts Michelle Morgan, John Carroll University Kate Roy, North Atlantic Conference Kandis Schram, Maryville College (Tennessee) Dennis Shields, University of Wisconsin, Platteville Denise Udelhofen, Loras College Michael Vienna, Emory University Joe Walsh, Great Northeast Athletic Conference</p>	<p>Teresa Amott, Knox College Stevie Baker-Watson, DePauw University, MC chair Heather Benning, Midwest Conference, MC vice chair Javier Cevallos, Framingham State University Kate Conway-Turner, Buffalo State, State University of New York Mary Beth Cooper, Springfield College Margaret Drugovich, Hartwick College Richard Dunsworth, University of the Ozarks Tiffany Franks, Averett University Troy Hammond, North Central College Sue Henderson, New Jersey City University, chair Robert Lindgren, Randolph-Macon College Fayneese Miller, Hamline University Tori Murden McClure, Spalding University, vice chair Kathleen Murray, Whitman College Elsa Nunez, Eastern Connecticut State University Troy Paino, University of Mary Washington Kent Trachte, Lycoming College Bill Tsutsui, Hendrix College</p>
ABSENTEES	ABSENTEES
<p>Jason Fein, Bates College, participated via teleconference for portions of meeting Tim Millerick, Austin College, participated via teleconference for portions of meeting Colby Pepper, Covenant College, SAAC representative</p>	<p>William Fritz, College of Staten Island</p>
OTHER PARTICIPANTS	OTHER PARTICIPANTS
<p>Scott Bearby, NCAA Brian Burnsed, NCAA Dan Calandro, NCAA Dan Dutcher, NCAA Mark Emmert, NCAA president Brian Hainline, NCAA Debbie Kresge, NCAA, recording secretary Louise McCleary, NCAA Jeff Myers, NCAA Bill Regan, NCAA Donald Remy, NCAA Ali Spungen, NCAA</p>	<p>Scott Bearby, NCAA Brian Burnsed, NCAA Dan Dutcher, NCAA Mark Emmert, NCAA president Brian Hainline, NCAA Eric Hartung, NCAA Debbie Kresge, NCAA, recording secretary Louise McCleary, NCAA Jeff Myers, NCAA John Parsons, NCAA Bill Regan, NCAA Donald Remy, NCAA</p>

OTHER PARTICIPANTS, continued...	OTHER PARTICIPANTS, continued...
Liz Suscha, NCAA Cari Van Senus, NCAA Kiana Verdugo, NCAA intern Caryl West, NCAA	Ali Spungen, NCAA Liz Suscha, NCAA Cari Van Senus, NCAA Kiana Verdugo, NCAA intern Caryl West, NCAA

[Note: This summary reflects only actions (formal votes or “sense of meeting”) in accordance with the established policy governing minutes of all NCAA entities. The only discussion included is that ordered by the chair or a member of the group.]

1. WELCOME AND ANNOUNCEMENTS.

July 22-23 Management Council. The meeting was called to order at 8 a.m. July 22 and 7:46 a.m. July 23, by the chair, Stevie Baker-Watson.

August 6-7 Presidents Council. The meeting was called to order at 6:15 p.m., August 6, and 8:59 a.m. August 7, by the chair, President Sue Henderson. The chair acknowledged the first meeting for President Troy Paino.

2. REVIEW OF RECORDS OF PREVIOUS MEETINGS.

a. Management Council Meetings – April 15 and April 16, 2019.

Management Council. The Management Council approved the summary of its April 15 and April 16, 2019 meetings.

Presidents Council. No action was necessary.

b. Presidents Council Meeting – April 30 and May 1, 2019.

Management Council. No action was necessary.

Presidents Council. The Presidents Council approved the summary of its April 30 and May 1, 2019, meeting.

c. Administrative Committee Actions.

Management Council. The Management Council ratified the July 10, 2019, Administrative Committee report.

Presidents Council. The Presidents Council ratified the July 10, 2019, Administrative Committee report.

3. COMMITTEE RECOMMENDATIONS AFFECTING DIVISION III.

a. Division III Joint Presidents Council/Management Council Committees or Subcommittees.

(1) Convention-Planning Subcommittee.

(a) 2020 NCAA Convention Session Topics.

Management Council. The Council reviewed the subcommittee's report regarding potential educational session topics. It endorsed the following recommendations:

- Leadership and mentoring (e.g., associate to director of athletics, mentoring new coaches). NADIII AA will present this session.
- Crisis management. The session will focus on establishing emergency action plans in the areas of mental health crisis and catastrophic injury and death, in addition to social media protocols.
- Diversity (e.g., disability, LGBTQ, international, SWA). This session will address student-athlete overall mental health issues with a particular focus on assisting LGBTQ student-athletes and student-athletes with disabilities.

The Council also approved, in concept, the announcement of the inaugural recipients of the Division III LGBTQ awards during the 2021 Division III Business Session. The visibility and recognition are central components to the LGBTQ Working Group's mission to make Division III safer for, inclusive of and welcoming to LGBTQ individuals and allies.

Presidents Council. No action was necessary.

(b) Issues Forum – Friday, January 24.

Management Council. The Council received the subcommittee's recommendation to follow the same legislative format as the 2019 Convention, in which staff will highlight key proposals and allow time for a more in-depth Q & A discussion.

Due to time restraints, the subcommittee didn't have time to finalize a recommendation for the Issues Forum. The subcommittee discussed a presidents/chancellor's panel as well as a diversity speaker on bias as two possible topics. Further discussion will take place on its September teleconference.

Presidents Council. No action was necessary.

Staff Liaisons:
Brown,
McCleary

Council Reps:
Baker-Watson,
Franks, Mazza,
Mooney,
McGuiness,
Pepper, Schram,
Tsutsui

(c) **Convention Management Updates.**

Management Council. The Council reviewed the subcommittee's report noting the following:

- Hotel property update and rate. The Division III Issues Forum and Business Session will be held at the Anaheim Marriott Hotel. The hotel rate is \$204 per night plus taxes. There are a few overflow hotels with lower rates ranging from \$159 to \$189.
- Registration open date. Registration will open September 10 at approximately 11 a.m. Eastern time.
- Honors Celebration ticket cost. Tickets will be available through the registration site at \$20 per ticket.
- Meeting portal. The meeting room portal opened June 25. Space is limited so staff encourages commissioners to secure conference meeting space as soon as possible.
- Transportation. Transportation back to the airport will be provided on Saturday only.

Presidents Council. No action was necessary.

(2) **Strategic Planning and Finance Committee.**

(a) **Division III 2019-21 Strategic Plan.**

Management Council. The Council approved the 2019-21 Strategic Plan, and specifically updates to year one (2019-20).

The committee reviewed the seven strategic priorities for 2019-20, which is the first year of the 2019-21 budget biennium. Initiatives highlighted include: (1) Create a working group to review, and update, the current Strategic Positioning Platform; (2) Oversee year two of the International Ice Hockey Pilot; (3) Support the LGBTQ Working Group to promote a facilitator program to educate the membership on ways to create a more safe and inclusive environment; (4) Promote the NCAA Presidential Pledge and Division III committee service for women and ethnic minorities to support diversity and inclusion; (5) Maintain and promote the use of the Injury Surveillance Program, SSI's data collection system by the membership; (6) Partner with playing rules staff to monitor divisional challenges with officiating, including quality and pipeline; (7) Maintain and enhance Division III University; and (8) Develop an operating budget that presents policy goals and program preferences that are fiscally responsible and sustainable.

Presidents Council. The Presidents Council approved the Management Council's recommendation.

(b) **Division III Budget.**

Management and Presidents Councils. The Councils reviewed the 2018-19 budget-to actual report as of June; the 2019-20 final budget; and the

Staff Liaisons:
Dutcher, Hartung,
Kresge, McCleary,
Myers, Spungen
West

Council Reps:
Baker-Watson,
Benning,
Drugovich,
Lindgren,
Murden-McClure,
Pepper, Roy,
Shields, Trachte,
Vienna, Walsh

future budget projections. The championship budget anticipates a surplus of \$2M. The nonchampionships initiatives are anticipating an approximate surplus of \$250K.

Staff Liaisons:
Dutcher,
McCleary, Myers,
Regan

Council Reps:
Baker-Watson,
Briggs, Cooper,
Feyerherm, Fritz,
Henderson,
Millerick, Shields

(3) Joint Legislative Steering Subcommittee.

(a) Membership-Sponsored Proposals.

Presidents Council. The Presidents Council reviewed the recommendation from the subcommittee regarding proposal groupings for the eight membership-sponsored proposals. The Presidents Council will take final action at its October meeting. The subcommittee recommended the following:

Presidents Grouping:

- Awards and Benefits – Housing and Meals – Exceptions – Snacks and Nutritional Supplements Incidental to Participation. This proposal would specify that an institution may provide snacks and permissible nutritional supplements to student-athletes as a benefit incidental to participation in intercollegiate athletics.

The Presidents Council noted this proposal still needs to fully satisfy the sponsorship requirements by September 1 or it will be withdrawn.

- Awards and Benefits – Expenses Provided by the Institution for Practice and Competition – Permissible Practice Expenses – Exceptions for Golf and Swimming and Diving. This proposal would allow an institution to provide practice expenses in the sports of golf and swimming and diving during an official vacation period regardless of location.

The Presidents Council noted this proposal still needs to fully satisfy the sponsorship requirements by September 1 or it will be withdrawn.

- Athletically Related Activities – Leadership Programming Out-of-Season Involving Athletics Related Information and Content (General in Nature). This proposal would allow student-athletes serving in a team leadership capacity to voluntarily participate in leadership programming involving general, athletics-related content/information outside of the declared playing season with any member of an institution's coaching staff, provided the content of the programming does not include any: (1) Field, floor, or on-court activity; (2) Setting up offensive or defensive alignment; (3) Chalk talk; (4) Lecture on or discussion of strategy related to the specific-sport of the student-athlete(s); (5) Activities using equipment related to the sport; (6) Discussion or review of game films, motion pictures or videotapes related to the sport; or (7) Any other athletically related activity.

- Division Membership – Playing and Practice Seasons – Emerging Sports for Women – Women’s Equestrian. This proposal will add equestrian as an emerging sport for women and establish legislation related to playing and practice seasons and membership.

The Presidents Council noted this proposal still needs to fully satisfy the sponsorship requirements by September 1 or it will be withdrawn.

- Division Membership – Application Process – Provisional Institution – Reduce Waiting Period from Four Year to Three Years. This proposal would amend legislation related to the Division III provisional process as follows: (1) For non-NCAA members, reduce the provisional process from four to three years; (2) Expect that process will continue to include a one year exploratory membership requirement; (3) While a waiver of exploratory membership will remain in place, there will no longer be a waiver during the provisional process; (4) Specify that if an institution is unable to gain full active membership within this time frame, there is a one-time opportunity to repeat a year in question, through recommendation of Membership Committee.
- Division Membership – Application Process – Reclassifying Institution – Reduce Waiting Period from Four Years to Two Years. This proposal would amend legislation related to the Division III reclassifying process as follows: (1) For current NCAA members reclassifying to Division III, reduce the number of years in the reclassifying process from four to two years; (2) Expect that process will continue to include a one year exploratory membership requirement; (3) Specify that if an institution is unable to gain full active membership within this time frame, there is a one-time opportunity to repeat a year in question, through recommendation of Membership Committee.

General Grouping:

- Recruiting – Recruiting Materials – Advertisements and Promotions – Recruiting Advertisements – Permit Athletics Advertising. This proposal would allow athletics recruiting advertisements at athletics events involving prospective student-athletes.

The Presidents Council noted this proposal still needs to fully satisfy the sponsorship requirements by September 1 or it will be withdrawn.

- Playing and Practice Seasons – General Playing Season Regulations – Missed Class Time – Practice – Exception – Practice in Conjunction with a Conference and NCAA Championship. This proposal would extend the missed class time exception to allow student-athletes from the team representing the host institution to miss class time to attend practice activities associated with a conference championship, which is currently allowed for NCAA championship events.

The Presidents Council noted this proposal still needs to fully satisfy the sponsorship requirements by September 1 or it will be withdrawn.

(c) Governance-Sponsored Proposals – Presidential Grouping.

- NCAA Membership – Active Membership and Member Conference – Conditions and Obligations of Membership – Athletics Diversity and Inclusion Designee. This proposal would specify that an active member institution or conference shall identify an athletics diversity and inclusion designee to be the primary contact and conduit for diversity and inclusion-related information.

(d) Governance-Sponsored Proposal – General Grouping.

- NCAA Membership – Member Conference – Eligibility – Composition of Conference – Provisional Members as Core Members. This proposal is to specify that institutions in year three and four of the NCAA Division III provisional and reclassifying membership process may count towards the requisite seven institutions necessary to comprise a conference provided there are at least four active member institutions.
- Division Membership – Emerging Sports for Women – Women’s Wrestling. This proposal will add women’s wrestling as an emerging sport for women and establish legislation related to playing and practice seasons and membership.
- Division Membership – Emerging Sports for Women – Acrobatics and Tumbling. This proposal will add acrobatics and tumbling as an emerging sport for women and establish legislation related to playing and practice seasons and membership.
- Division Membership – Sport Classified in Division I – Applying Division I Legislation. This proposal is to permit Division III member institutions with Division I sports to apply all Division I legislation, except Bylaw 15 (financial aid), to the Division I sports.

Staff Liaisons:
Berg,
Purcell

Council Reps:
Fein, Mazza,
McGuinness,
Roy, Udelhofen,
Vienna

b. Management Council Subcommittees.

(1) Subcommittee for Legislative Relief.

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

(2) Playing and Practice Seasons Subcommittee.

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons:
Alford, Peterson,
Romash

Council Reps:
Bankston,
Kastner, Mooney,
Morgan, Schram,
Vienna, Walsh

c. Division III Committees.

(1) Championships Committee.

(a) Regional Alignment Project.

Management Council. The Council received an update on the committee's discussions regarding regional alignment alternatives. The proposal – a 10-region model (without consideration of the sponsorship numbers by sport) as well as a scaled model dependent on sport sponsorship – focused on three guiding principles: (1) The number of institutions across all regions; (2) Emphasizing geographic proximity for regional placement; and (3) Maintaining conference members in the same regions. The commissioners purposefully did not take competitive balance into account, noting strength changes from year to year and that regions should be primarily based on geography. However, much of the feedback from sport committees cited the proposal's impact on competitive equity as a significant concern. Accordingly, the Championships Committee is reaching back out to sport committees with the intent of soliciting two models – one that incorporates eight regions and one with 10 – that retain the three original guiding principles but also account for competitive equity as each sport committee sees fit. The committee will review the feedback during its September in-person meeting.

Presidents Council. No action was necessary.

(b) Conference Requirements for AQ Eligibility.

Management Council. The Council also heard an update on establishing additional requirements for a conference to be eligible to earn automatic qualification to Division III championships. The Championships Committee's working group agreed that conference members should be required to compete against conference opponents in order to earn the AQ. However, it did not reach a consensus on the appropriate threshold. The

Staff Liaison:
Peterson-Myllinski,
Suscha

Council Reps:
Baker-Watson,
Bankston, Fein

Division III Conference Commissioners Association also discussed the threshold and will use the fall to discuss and provide an appropriate benchmark that could be incorporated into a legislative proposal for a future Convention (likely the 2021 Convention).

Presidents Council. No action was necessary.

(c) **Bench Size Membership Survey.**

Management Council. Staff updated the Council on a recent survey regarding bench size. The bench size reflects who can be in the competition area. Typically, it is the squad size (e.g., student-athletes in uniform) and other essential personnel (e.g., coaches, athletics trainers, etc.). Over time, the membership has requested an increase to the bench size. The Championships Committee conducted a survey of the membership. The survey feedback indicated the membership would like some flexibility with bench sizes.

However, it is apparent that a blanket increase would not be practical. Therefore, staff has requested sport committees provide more specific information, by sport, regarding the bench size. The Championships Committee will review this additional feedback during its September meeting. Staff noted that there will be no budget impact, but instead the policy changes will allow more flexibility for institutions competing in the championship. The Council discussed and provided feedback on the policy implementation date (e.g., immediate vs. delayed).

Presidents Council. No action was necessary.

Staff Liaisons:
Cooper, Elworth
Kleppel

Council Rep:
Feyerherm

(2) **Committee on Infractions.**

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons:
Alford,
Hartung,

Council Rep:
Schram

(3) **Financial Aid Committee.**

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaison:
Walters

Council Reps:
Fritz, Roy

(4) **Infractions Appeals Committee.**

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaisons:
Myers, Purcell,
Regan

Council Rep:
Morgan

(5) Interpretations and Legislative Committee (ILC).

(a) Approve Official Interpretation – Indoor/Outdoor Track and Field Playing Season Parameters.

Management Council. The Council approved the following official interpretation:

Indoor/Outdoor Track and Field Playing Season Parameters. The Division III Interpretations and Legislation Committee determined that an institution that sponsors both Indoor and Outdoor Track and Field may not divide the playing season into segments (i.e., traditional and nontraditional). The weeks of the playing season shall be conducted consecutively unless the institution does not practice or compete during any full week that includes a published vacation, holiday or exam period, which shall not be counted as part of the playing season.

Presidents Council. No action was necessary.

(b) Approve Official Interpretation – Application of Outside Competition Legislation of non-NCAA Sports used for Sports Sponsorship and Archive the January 6, 1992, Item No. 3, Official Interpretation.

Management Council. The Council approved the following official interpretation and archive the January 6, 1992, official interpretation:

Application of Outside Competition Legislation to non NCAA Sports used for Sports Sponsorship. The Division III Interpretations and Legislation Committee confirmed that the outside competition prohibition during the playing and practice season only applies to a non-NCAA sport when the institution used the non-NCAA sport for sports sponsorship (e.g., if the institution uses sailing for sports sponsorship, its sailing student-athletes could not compete on an outside sailing team during the institution's playing season).

Presidents Council. No action was necessary.

(c) Online Camps/Private Lessons.

Management Council. The committee continued its review of whether an online camp is consistent with Division III legislation. During its April meeting, the committee agreed that these were not camps because they are geared toward individual or small group instruction. After reviewing the legislative history for private lessons, the committee noted that when distinguishing a private lesson from a tryout, the intent of the activity and the approach of the coach conducting the activity are paramount. Additionally, private lessons were not intended as a means of evaluating prospective student-athletes, and they had to be made available to the general public, not just prospective student-athletes. The committee

requested NCAA staff draft an educational column that would assist the membership in determining whether an activity is a permissible private lesson or an impermissible tryout for review at its September in-person meeting.

Presidents Council. No action was necessary.

(d) Review of NCAA Transfer Portal for Division III.

Management Council. After reviewing feedback from the Division III membership at the 2019 NCAA Regional Rules Seminars, the Division III Conference Commissioners meeting as well as other meetings regarding use of the transfer portal, the committee maintained its initial recommendation that pursuing legislation mandating use of the portal should not be introduced for the 2020 legislative cycle. Rather, the committee preferred initially allowing voluntary use of the portal so that the membership may become familiar with the process and therefore, could provide informed feedback regarding its use for future consideration by this committee. The committee, however, expressed concern that if use is not mandatory then there may not be sufficient Division III user data, or meaningful feedback, due to lack of participation. Therefore, the committee requests staff and the governance structure develop and endorse an outreach plan to encourage and promote significant Division III participation.

Presidents Council. No action was necessary.

(6) Membership Committee.

(a) Active Membership.

Management Council. The Council noted the Membership Committee elected Belhaven University to active Division III membership.

Presidents Council. No action was necessary.

(b) Provisional and Reclassifying Membership.

Management Council. The Council noted the Membership Committee approved the following provisional and reclassifying institutions currently in the provisional/reclassifying process as follows, effective September 1, 2019.

Year one to year two:

- Delhi State University of New York; and
- Johnson and Wales University (Denver).

Year two to year three (waived) to year four. The committee approved a request to waive the four-year participation requirement in NCAA Bylaw 20.3.3 and bypass year three of the provisional membership process:

Staff Liaisons:
Alford, Berg,
Hartung

Council Rep:
Mooney

- Brevard College (reclassifying from Division II);
- Dean College; and
- Pfeiffer College (reclassifying from Division II).

For the 2019-20 academic year, there will be 438 active members and eight provisional/reclassifying members for a total of 446. In 2019-20, Division III will have a total of five fewer active institutions.

Presidents Council. No action was necessary.

(c) **Maranatha Baptist University.**

Management Council. The Council upheld the Membership Committee's denial of two sport sponsorship waiver requests from Maranatha Baptist University. As a result, the institution will be placed on restricted status effective September 1, 2019.

Presidents Council. No action was necessary.

(7) **Nominating Committee.**

- **Governance Committee Reappointments.**

Management Council. The Council approved the following committee reappointments, effective immediately:

- Championships Committee (one immediate vacancy replacing Brian Jamros). – Robin K. Baker, senior woman administrator/associate athletic director, University of Wisconsin-Eau Claire, Wisconsin Intercollegiate Athletic Conference.
- Research Committee (one immediate vacancy replacing Rebecca Kimball). Jodi Canfield, director of athletics, Sweet Briar College, Old Dominion Athletic Conference

Presidents Council. No action was necessary.

(8) **Student-Athlete Advisory Committee (SAAC).**

Management Council. The Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaison:
Roe

Council Rep:
Mazza

Staff Liaisons:
Barnhart, Berg,
Spungen

Council Reps:
Kastner,
Pepper

Staff Liaisons:
Grace, Romash

Council Rep:
Benning

(9) Student-Athlete Reinstatement Committee.

- (a) Noncontroversial Legislation – NCAA Division III Bylaw 14.2.2.4 – Eligibility – Ten-Semester/15-Quarter Rule Waiver – Waiver Criteria – Use of Additional Semester(s) or Quarter(s).**

Management Council. The Council approved noncontroversial legislation to amend Bylaw 14.2.2.4 (ten-semester/15-quarter rule waiver) to specify that if the waiver is approved, the semesters/quarters associated with the waiver must be used during consecutive regular terms at the certifying institution.

Presidents Council. No action was necessary.

- (b) Noncontroversial Legislation – NCAA Division III Bylaw 12.4.4 – Amateurism – Fee-for-Lessons.**

Management Council. The Council approved noncontroversial legislation to amend Bylaw 12.4.4 (fee-for-lessons) to designate violations as restitution [R] violations, which do not affect eligibility if the value of the benefit is \$200 or less provided student-athletes make restitution to a charity of their choice prior to competing.

Presidents Council. No action was necessary.

- (c) Review of 50% Threshold in Withholding Guidelines and Use of a Season of Competition.**

Management Council. The Council noted the committee reviewed its 50% withholding threshold guidelines for cases involving limited participation by a student-athlete while ineligible for the entire season due to not meeting academic requirements or when the student-athlete should have been serving a year in residence. The committee updated its guideline to clarify that in situations in which the institution elected to apply the 50% threshold guideline, the student-athlete has used season of participation and may not request a season-of-participation waiver for that season. Additionally, the committee directed staff to include, as a condition of reinstatement, that the student-athlete has used a season of participation.

Presidents Council. No action was necessary.

d. Association-Wide Committees.

- (1) Competitive Safeguards and Medical Aspects of Sports (CSMAS).**

Management Council. The Council reviewed the March report noting action items were approved during its April meeting. It also noted that CSMAS requested to conduct three in-person meetings per year. Their next in-person meeting is scheduled for December, with a teleconference in September.

Staff Liaisons:
Parsons,
Rohlman

Council Rep:
Baker-Watson

Staff Liaisons:
Brownlee,
Roxbury,
Ziegler

Council Rep:
Morgan

Staff Liaisons:
Gentry,
Fasbender,
Wilson

Council Rep:
Udelhofen

Presidents Council. No action was necessary.

(2) **Committee on Sportsmanship and Ethical Conduct.**

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

(3) **Committee on Women's Athletics (CWA).**

(a) **Division Membership, Personnel, Amateurism, Financial Aid and Playing and Practice Seasons – Emerging Sports for Women – Women's Wrestling.**

Management Council. The Council approved sponsorship of proposed legislation to add women's wrestling as an emerging sport for women and establish legislation related to athletics personnel, amateurism, recruiting, financial aid, playing and practice seasons and membership, as specified [See Page No. 8, Item No. 3(3)(d)].

Presidents Council. No action was necessary.

(b) **Division Membership, Personnel, Amateurism, Financial Aid and Playing and Practice Seasons – Emerging Sports for Women – Acrobatics and Tumbling.**

Management Council. The Council approved sponsorship of proposed legislation to add acrobatics and tumbling as an emerging sport for women and establish legislation related to athletics personnel, amateurism, recruiting, financial aid, playing and practice seasons and membership, as specified [See Page No. 8, Item No. 3(3)(d)].

Presidents Council. No action was necessary.

(4) **Honors Committee**

Staff Liaison:
Roe

Council Rep:
Brown

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

(5) **Minority Opportunities and Interests Committee (MOIC).**

Staff Liaisons:
Abdur-Rashid,
Crawford,

Council Rep:
Bryant

(a) **Discussion of Current Issues and Impact on Intercollegiate Athletics.**

Management Council. The Council noted the committee discussed current national, campus and conference matters related to the mission and duties

of MOIC: (1) International students and issues that they may be facing on campuses; and (2) Campus protests. The committee discussed protests and strife on campuses surrounding Founders, who were documented as owning slaves. The committee will monitor and track for future meetings.

Presidents Council. No action was necessary.

(b) 2019 MOIC and SAAC Diversity and Inclusion Social Media Campaign Update.

Management Council. The Council noted staff provided an overview of the Diversity and Inclusion Social Media Campaign conducted during the 2018-19 academic year and updated the committee on the plan to further develop the campaign for the 2019-20 academic year.

Presidents Council. No action was necessary.

(6) Joint Committee on Women's Athletics and Minority Opportunities and Interests Committee.

- **eSports update.**

Management Council. The Council noted the committees were briefed on the policy and operational considerations of NCAA engagement with eSports on member campuses. The committee discussed diversity and inclusion considerations of the rapid growth of esports participation on NCAA campuses, as well as the relationship between athletics departments and competitive esports programs.

Presidents Council. No action was necessary.

(7) Olympic Sports Liaison Committee (OSLC).

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

(8) Playing Rules Oversight Panel.

(a) NCAA Men's Basketball Rules Committee Annual Meeting Report and Comment Period Report.

Management Council. The Council noted the panel reviewed and approved 21 rules proposals submitted by the Men's Basketball Rules Committee, including a major rules change that extends the three-point line by approximately 1'5" (from 20'9 to 22'11 and $\frac{3}{4}$ " at the top of the key and to 21'7 and $\frac{7}{8}$ " in the corners). The rule is effective for Divisions II and III men's basketball with the 2020-21 season. The panel also approved a rule to reset the shot clock to 20 seconds after an offensive

Staff Liaisons:
Abdur-Rashid,
Crawford,
Gentry,
Fasbender,
Wilson

Council Rep:
Bryant,
Udelhofen

Staff Liaisons:
Smith,
Suscha, Walters

Council Rep:
Walsh

Staff Liaisons:
Calandro,
Halpin

rebound. The panel considered delaying implementation of this rule for Divisions II and III men's and women's basketball until the 2020-21 season since there is potential financial impact depending on the age of the institution's existing equipment. However, based on feedback from several equipment manufacturers, who noted that the vast majority of institutions have equipment that can accommodate this change and those that don't will have minimal costs to upgrade, and based on overall support provided in the annual rules survey, the panel agreed to make the rule effective for the 2019-20 season for all three divisions to keep the rule consistent for officiating purposes.

Presidents Council. No action was necessary.

(b) NCAA Women's Basketball Rules Committee Annual Meeting Report and Comment Period Report.

Management Council. The Council noted the panel reviewed and approved 12 rules proposals submitted by the Women's Basketball Rules Committee, which included resetting the shot clock to 20 seconds after an offensive team rebound.

Presidents Council. No action was necessary.

Staff Liaisons:
O'Barr, Thomas

Council Rep:
Brown

(9) Postgraduate Scholarship Committee.

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaison:
Bell

Council Rep:
Millerick

(10) Research Committee.

Management Council. The committee had no formal report. No action was necessary.

Presidents Council. No action was necessary.

Staff Liaison:
Thomas

Council Rep:
Walsh

(11) Walter Byers Scholarship Committee.

Management Council. The Council reviewed the committee's report. No action was necessary.

Presidents Council. No action was necessary.

4. PROPOSED LEGISLATION FOR THE 2020 CONVENTION.

a. Review of Noncontroversial Legislation for 2020 NCAA Convention.

(1) Committee Membership – Men’s Lacrosse – Increase from Four to Five Members.

Management Council. The Council approved noncontroversial legislation to increase the composition of the men’s lacrosse committee from four to five members with one member from each region.

Presidents Council. No action was necessary.

(2) Financial Aid – Elements of Financial Aid – Estimated Financial Assistance.

Management Council. The Council approved noncontroversial legislation to replace the current government grants legislation with legislation entitled “Estimated Financial Assistance”, which will utilize the Department of Education definition of “over award” for purposes of determining whether financial aid has exceeded the student-athlete’s cost of attendance.

Presidents Council. No action was necessary.

(3) Playing and Practice Seasons – Foreign Tours – Expenses – Increase Per Diem to \$30.

Management Council. The Council approved noncontroversial legislation to increase from \$20 to \$30, the amount of per diem an institution may provide a student-athlete to cover unitemized incidental expenses incurred in connection with an institutional foreign tour.

Presidents Council. No action was necessary.

(4) Recruiting – Contact Restrictions at Prospective Student-Athletes Educational Institution – Elimination of Required Permission from Institution’s Executive Officer.

Management Council. The Council approved noncontroversial legislation to eliminate the requirement that an institutional staff member or any representative of the institution’s athletics interests seeks permission from the executive officer (or designee) of a prospective student-athlete’s educational institution prior to contacting that prospective student-athlete during the portion of the day when classes are being conducted.

Presidents Council. No action was necessary.

(5) Eligibility – Hardship Waiver – Exempted Contests.

Management Council. The Council approved noncontroversial legislation to clarify that an exempted scrimmage, exhibition or joint practice conducted before or after the first regularly scheduled contest does not count as a competition when

determining the first half of the playing season or whether the student-athlete participated in more than one-third of the standard number of contests/dates of completion.

Presidents Council. No action was necessary.

(6) NCAA Membership – Member Conference – Eligibility – Composition of Conference – Single Sport Conference – National Collegiate Championship.

Management Council. The Council approved noncontroversial legislation to specify that for sports with a National Collegiate Championship, the number of active members needed to be granted single-sport conference status is controlled by the number of members needed for National Collegiate automatic qualification.

Presidents Council. No action was necessary.

(7) Awards, Benefits and Expenses – Medical Services – Mental Health Resources.

Management Council. The Council approved, with modification, noncontroversial legislation to ensure that student-athletes are aware of and have access to mental health resources available through the department of athletics and/or the institution's health services or counseling services department.

Presidents Council. No action was necessary.

(8) NCAA Membership – Elimination of Affiliated Membership.

Management Council. The Council approved noncontroversial legislation to eliminate the affiliated membership category.

Presidents Council. No action was necessary.

b. Review of Administrative Regulations for 2020 NCAA Convention.

- **Executive Regulations – Administration of NCAA Championships – Playing Rules – Modifications to Non-NCAA Rules.**

Management Council. The Council approved administrative regulation legislation to specify that rules modifications for sports in which the NCAA does not publish rules must be consistent among all three divisions and approved by the Playing Rules Oversight Panel.

Presidents Council. No action was necessary.

c. Review of Modifications of Wording for 2020 NCAA Convention.

- **Playing & Practice Seasons – General Playing Season Regulations – Segments of Playing Season – Application for Sports with Winter Championships.**

Management Council. The Council approved modifications of wording legislation to clarify that segment limitations do not apply to sports with a winter championship.

Presidents Council. No action was necessary.

- d. **Review of Membership-Sponsored Legislation.** [NOTE: The Joint Legislative Steering Subcommittee reviewed on its July 29 teleconference all membership-sponsored legislation properly submitted by the July 15 deadline (See Pages 6-8, Item No. 3 (3) a-b); however, at that time not all proposals had been properly sponsored for Convention vote.]

- (1) **Recruiting – Recruiting Materials – Advertisements and Promotions – Recruiting Advertisements – Permit Athletics Advertising.**

Management Council. The Council reviewed the membership-sponsored proposal and forwarded it to the Interpretations and Legislative Committee (ILC) and the Student-Athlete Advisory Committee (SAAC) to recommend an official position.

Presidents Council. No action was necessary.

- (2) **Awards and Benefits – Housing and Meals – Exceptions – Snacks and Nutritional Supplements Incidental to Participation.**

Management Council. The Council reviewed the membership-sponsored proposal and forwarded it to ILC, SAAC and Committee on Competitive Safeguards and Medical Aspects of Sports (CSMAS) to recommend an official position.

Presidents Council. The Presidents Council noted the Joint Legislative Steering Subcommittee's recommendation to include the proposal in the presidential grouping.

- (3) **Awards and Benefits – Expenses Provided by the Institution for Practice and Competition – Permissible Practice Expenses – Exceptions for Golf and Swimming and Diving.**

Management Council. The Council reviewed the membership-sponsored proposal and forwarded it to ILC, SAAC, Men's and Women's Golf Committee, Playing and Practice Seasons Subcommittee (PPSS) and Men's and Women's Swimming Committee to recommend an official position.

Presidents Council. The Presidents Council noted the Joint Legislative Steering Subcommittee's recommendation to include the proposal in the presidential grouping.

- (4) **Athletically Related Activities – Leadership Programming Out-of-Season Involving Athletics Related Information and Content (General in Nature).**

Management Council. The Council reviewed the membership-sponsored proposal and forwarded it to ILC, SAAC and PPSS to recommend an official position.

Presidents Council. The Presidents Council noted the Joint Legislative Steering Subcommittee's recommendation to include the proposal in the presidential grouping. This proposal has been properly sponsored for consideration at the 2020 NCAA Convention.

(5) Division Membership – Playing and Practice Seasons – Emerging Sports for Women – Women's Equestrian.

Management Council. The Council reviewed the membership-sponsored proposal and forwarded it to SAAC, Championships Committee, Committee on Women's Athletics (CWA) and PPSS to recommend an official position.

Presidents Council. The Presidents Council noted the Joint Legislative Steering Subcommittee's recommendation to include the proposal in the presidential grouping.

(6) Playing and Practice Seasons – General Playing Season Regulations – Missed Class Time – Practice – Exception – Practice in Conjunction with a Conference and NCAA Championship.

Management Council. The Council reviewed the membership-sponsored proposal and forwarded it to SAAC, ILC and PPSS to recommend an official position.

Presidents Council. No action was necessary.

(7) Division Membership – Application Process – Provisional Institution – Reduce Waiting Period from Four Years to Three Years.

Management Council. The Council reviewed the membership-sponsored proposal and forwarded it to SAAC, Membership Committee and Championships Committee to recommend an official position.

Presidents Council. The Presidents Council noted the Joint Legislative Steering Subcommittee's recommendation to include the proposal in the presidential grouping.

(8) Division Membership – Application Process – Reclassifying Institution – Reduce Waiting Period from Four Years to Two Years.

Management Council. The Council reviewed the membership-sponsored proposal and forwarded it to SAAC, Membership Committee and Championships Committee to recommend an official position.

Presidents Council. The Presidents Council noted the Joint Legislative Steering Subcommittee's recommendation to include the proposal in the presidential grouping.

5. CHAIR AND VICE CHAIR ELECTIONS.

a. Management Council Elections for 2020.

Management Council. The Council elected Heather Benning, executive director of the Midwest Conference as chair and Gerard Bryant, faculty athletics representative at John Jay College of Criminal Justice, as vice chair.

Presidents Council. No action was necessary.

b. Presidents Council Leadership.

Presidents Council. All potential leadership candidates were encouraged to forward their interest to staff. The Presidents Council Nominations Subcommittee will discuss this issue on its October 2 teleconference and forward a recommendation to the Council for approval at its October 29-30 meeting.

6. DIVISION III INITIATIVES AND UPDATES.

a. Faculty Athletics Representative (FAR) Advisory Group.

Management Council. The Council reviewed the roster of the newly formed FAR Advisory Group. The group has a teleconference August 15, in which it will discuss eSports and the impact it has on missed class time; as well as the membership-sponsored proposal regarding Playing and Practice Seasons and missed class time for practice in conjunction with a conference and NCAA championship.

Presidents Council. No action was necessary.

b. LGBTQ Working Group.

Management Council. The Council noted the working group requested the Division III Convention-Planning Subcommittee approve, in concept, an event at the NCAA Convention to recognize one LGBTQ student-athlete, one LGBTQ administrator or coach, and one team, athletics department or athletics conference (three total awards) for improving the culture and climate for LGBTQ people and their allies in Division III at the campus, conference or national levels [See Page No. 4, Item No. 3a (1) (a)].

The Council noted the LGBTQ OneTeam facilitator training, held the third week of May, taught attendees about local laws, terminology and how to create individual actions for safe cultures.

Presidents Council. No action was necessary.

c. Gameday the DIII Way.

Management Council. Staff provided an update on Gameday the DIII Way – the division’s game environment and sportsmanship initiative. Next steps for the 2019-20 academic year include the following: (1) Researching the best way to release the online training videos to

the membership; (2) Extending the contract with the Disney Institute through July 1, 2021; (3) Focus on regional-based ambassador trainings for senior athletics administrators and ‘super facilitator’ training for the most active existing Division III facilitators; and (4) Incorporate Gameday language into NCAA Division III championships (e.g., public service announcements, host manuals, pre-competition teleconferences).

Presidents Council. No action was necessary.

d. Technology Users Group.

Management Council. The Council received an update on the following areas: (1) Program Hub functionality; (2) Championships bid and profile portal; (3) NCAA transfer portal; (4) Genius sports update; and (5) Conference grant reporting.

Presidents Council. No action was necessary.

e. Division III Identity Initiative.

Management Council. The Council received a status report on the Division III Identity Initiative including an update on the purchasing website, DIII/D3SIDA recognition award, social media, Special Olympics, website content and Division III Week. Staff noted website content is working on a more user-friendly NCAA website for mobile phones.

Presidents Council. No action was necessary.

f. 360 Proof.

Management Council. The Council received an update on 360 Proof noting an increase of 15 institutions since last June. Due to lower than desired levels of program use, the steering committee has initiated a series of strategic discussions with the Sport Science Institute.

Presidents Council. No action was necessary.

g. International Ice Hockey Pilot.

Management Council. The Council received an update on the international ice hockey pilot including feedback from the Regional Rules Seminars and the Division III Commissioners summer meeting. For 2019-20, prospective student-athletes will register with the Eligibility Center (EC) and pay the estimated certification fee. Division III governance will reimburse prospective student-athletes, (through their institution) half of the registration fee no later than November 1. In addition, the EC conducted two webinars to instruct institutions in the use of the EC portal and activating an Institutional Request List.

Presidents Council. No action was necessary.

h. Strategic Communications Working Group.

Management Council. The Council received the booklet “Guide to Strategic Athletics Communication on Campus.” Staff distributed this resource during the CoSIDA convention, specifically, Division III Day.

Presidents Council. No action was necessary.

i. Division III Commissioner Business Management Resource.

Management Council. The Council received the “Division III Conference Office Business Management Resource.” Staff distributed the final resources to conference commissioners, Presidents Council and President’s Advisory Group during their summer meetings.

Presidents Council. No action was necessary.

j. 2019 Governance Scorecard.

Management and President Councils. Staff provided the results of the 2018-19 governance scorecard. The scorecard is a tool that allows Division III committee members to evaluate how well NCAA staff liaisons performed specific tasks and how important those tasks were to committee members. It also aids staff in managing the performance of governance structure committee liaisons. Based on a five-point scale, the overall performance rating was 4.59.

k. Feedback from Conference Meetings.

Management Council. The Council reviewed reports from various conference visits. No action was necessary.

Presidents Council. No action was necessary.

l. Injury Surveillance Program.

Management Council. The Council received an update on the 2018-19 injury surveillance program participation data.

Presidents Council. No action was necessary.

m. Division III Health and Safety Survey.

Management Council. The Council received an update on the 2019-20 Division III Health and Safety Survey that will be distributed by the Sports Science Institute (SSI). While it is mandatory in Divisions I and II, it will be a pilot for Division III in 2019-20 academic year. The survey will be sent to the athletics health care administrator to be shared with head athletics trainers.

Presidents Council. No action was necessary.

7. ASSOCIATION-WIDE UPDATES AND ISSUES.

a. Board of Governors (BOG) Update.

Management and Presidents Council. The Councils received an update on BOG initiatives including: (1) Sports Wagering Working Group; (2) Federal and State Legislation Working Group; (3) NCAA strategic plan; (4) Coaches credentialing; (5) Student-Athlete Engagement Committee; (6) Committee to Promote Cultural Diversity & Equity; (7) Governmental Relations report; and (8) Affiliated membership.

b. Sport Science Institute (SSI) updates.

Management and Presidents Council. The Councils received an update on the development of an NCAA internal task force that will fully explore relevant issues surrounding athletics training host and visitor care provisions, care of game officials, independent medical care, risk management and other pertinent concerns. SSI will collaborate with governance to develop a membership communication plan. SSI is hosting the inaugural Concussion Safety Advisory Group in late July. The purpose of the advisory group is to examine the concussion checklist and template and determine needed changes and next steps. The Council also reviewed the final version of the most recent SSI interassociation guidelines on preventing catastrophic injury and death in college student-athletes, a checklist and a frequently asked document.

c. Litigation Update.

Management and Presidents Council. The Councils received a litigation update. No action was necessary.

d. Attestation of Compliance.

Management and Presidents Council. The Councils received an update on a new compliance process for the 2019-20 academic year. Institutions are no longer required to execute the following forms: “Certification of Compliance for Institutions” and “Certification of Compliance for Staff Members of Athletics Departments”. Instead, effective August 1 and due no later than October 15, an institution’s president/chancellor and athletics director will be required to attest (via video and form) to certain compliance obligations via the NCAA Learning Portal. The school’s Single-Source Sign-On administrator will give the president or chancellor and director of athletics access to the learning portal and assign the course. Staff is hosting a series of webinars designed specifically for the school’s Single-Source Sign-On administrator to learn how to assign the video.

8. ADJOURNMENT.

Management Council. The Council meeting adjourned at 3:53 p.m. Monday, July 22 and 11:03 a.m. Tuesday, July 23.

Presidents Council. The Presidents Council meeting adjourned at 8:52 p.m. Tuesday, August 6 and 11:39 a.m. Wednesday, August 7.

SUPPLEMENT NO. 4

	FY 2018 - 2019			FY 2019 - 2020		
	Actual	Budget	Variance	Actual	Budget	Variance
Revenue						
DII/DIII Allocation-Based Revenue	\$32,215,323	\$32,237,370	(\$22,047)	\$4,260,844	\$33,147,323	(\$28,886,479)
Additional Revenue from Membership Dues Increase	\$519,000	\$519,000	\$0	\$0	\$519,000	(\$519,000)
Other Non-DII/DIII Revenue	\$13,200	\$0	\$13,200	\$0	\$0	\$0
Revenue Total	\$32,747,523	\$32,756,370	(\$8,847)	\$4,260,844	\$33,666,323	(\$29,405,479)
Expenses						
Championship Expenses						
Men's Championships						
DIII Men's Baseball	\$1,824,012	\$2,332,000	\$507,988	\$539	\$2,514,092	\$2,513,553
DIII Men's Basketball	\$1,314,931	\$1,169,000	(\$145,931)	\$1,051	\$1,466,966	\$1,465,915
DIII Men's Cross Country	\$610,617	\$592,350	(\$18,267)	\$26	\$614,791	\$614,765
DIII Men's Football	\$1,825,191	\$2,036,500	\$211,309	\$1,695	\$2,363,405	\$2,361,710
DIII Men's Golf	\$609,675	\$621,500	\$11,825	\$0	\$647,835	\$647,835
DIII Men's Ice Hockey	\$377,793	\$376,000	(\$1,793)	\$126	\$426,293	\$426,167
DIII Men's Lacrosse	\$633,508	\$634,000	\$492	\$54	\$703,701	\$703,647
DIII Men's Soccer	\$1,106,540	\$1,244,400	\$137,860	\$1,887	\$1,341,235	\$1,339,348
DIII Men's Swimming and Diving	\$587,216	\$629,000	\$41,784	\$5	\$665,508	\$665,503
DIII Men's Tennis	\$666,410	\$698,000	\$31,590	\$763	\$726,331	\$725,568
DIII Men's Track Indoor	\$707,000	\$836,850	\$129,850	\$964	\$860,974	\$860,010
DIII Men's Track Outdoor	\$937,085	\$921,250	(\$15,835)	(\$532)	\$946,924	\$947,456
DIII Men's Volleyball	\$261,586	\$315,000	\$53,414	\$98	\$366,033	\$365,935
DIII Men's Wrestling	\$484,780	\$451,500	(\$33,280)	\$508	\$463,975	\$463,467
Total	\$11,946,343	\$12,857,350	\$911,007	\$7,185	\$14,108,063	\$14,100,878
Women's Championships						
DIII Women's Basketball	\$1,085,210	\$1,253,000	\$167,790	\$188	\$1,313,026	\$1,312,838
DIII Women's Cross Country	\$623,825	\$614,150	(\$9,675)	\$0	\$637,162	\$637,162
DIII Women's Field Hockey	\$451,497	\$504,000	\$52,503	\$121	\$515,007	\$514,886
DIII Women's Golf	\$415,327	\$407,550	(\$7,777)	\$150	\$468,659	\$468,509
DIII Women's Ice Hockey	\$255,906	\$314,000	\$58,094	\$119	\$321,471	\$321,352
DIII Women's Lacrosse	\$1,002,591	\$851,000	(\$151,591)	\$182	\$920,887	\$920,705
DIII Women's Rowing	\$354,854	\$427,000	\$72,146	\$629	\$439,372	\$438,743
DIII Women's Soccer	\$1,250,641	\$1,327,000	\$76,359	\$203	\$1,359,961	\$1,359,758
DIII Women's Softball	\$1,535,739	\$1,597,000	\$61,261	\$205	\$1,661,268	\$1,661,063
DIII Women's Swimming and Diving	\$649,837	\$695,000	\$45,163	\$0	\$693,537	\$693,537
DIII Women's Tennis	\$699,109	\$740,000	\$40,891	\$898	\$759,270	\$758,372
DIII Women's Track Indoor	\$598,514	\$766,150	\$167,636	\$0	\$789,890	\$789,890
DIII Women's Track Outdoor	\$960,065	\$945,750	(\$14,315)	\$0	\$972,166	\$972,166
DIII Women's Volleyball	\$1,121,305	\$1,153,500	\$32,195	\$196	\$1,185,413	\$1,185,217
Total	\$11,004,421	\$11,595,100	\$590,679	\$2,891	\$12,037,089	\$12,034,198
Championship Expenses Total	\$22,950,764	\$24,452,450	\$1,501,686	\$10,075	\$26,145,152	\$26,135,077
Overhead Allocation	\$422,000	\$422,000	\$0	\$36,250	\$435,000	\$398,750
Total Championship Expense	\$23,372,764	\$24,874,450	\$1,501,686	\$46,325	\$26,580,152	\$26,533,827

Non-Championship Expenses						
Conference Grants	\$3,042,605	\$3,042,600	(\$5)	\$3,167,582	\$3,194,730	\$27,148
Intern Program	\$1,175,236	\$1,209,920	\$34,684	(\$3,122)	\$1,300,000	\$1,303,122
Strategic Alliance Matching Grant	\$556,556	\$708,600	\$152,044	\$0	\$708,600	\$708,600
Leadership Conference	\$414,356	\$365,000	(\$49,356)	\$0	\$365,000	\$365,000
Identity Initiative	\$324,104	\$300,000	(\$24,104)	\$14,104	\$300,000	\$285,896
Diversity Initiatives	\$250,728	\$250,000	(\$728)	\$13,945	\$250,000	\$236,055
Sportsmanship - GameDay the DIII Way	\$210,547	\$250,000	\$39,453	\$67,326	\$225,000	\$157,674
360 Proof	\$91,749	\$125,000	\$33,251	\$2,021	\$115,000	\$112,979
Administrative - Misc	\$17,789	\$15,380	(\$2,409)	\$0	\$112,404	\$112,404
Coaches and Administrators Diversity	\$90,000	\$100,000	\$10,000	\$0	\$100,000	\$100,000
Leadership Development Initiatives DiSC	\$100,000	\$100,000	\$0	\$0	\$100,000	\$100,000
LGBTQ	\$123,293	\$100,000	(\$23,293)	\$0	\$100,000	\$100,000
ADR Institute	\$58,430	\$90,000	\$31,570	\$8,106	\$90,000	\$81,894
SAAC April and Associate Member Meetings	\$77,791	\$90,000	\$12,209	\$0	\$90,000	\$90,000
AD and Commissioner Orientation	\$103,759	\$85,000	(\$18,759)	\$0	\$85,000	\$85,000
FAR Orientation/Institute	\$84,863	\$85,000	\$137	\$1,632	\$85,000	\$83,368
Membership Learning Management - DIII University	\$20,107	\$55,000	\$34,893	\$0	\$80,670	\$80,670
Athletics Administrator Partnership (NADIIIAA)	\$75,000	\$75,000	\$0	\$0	\$75,000	\$75,000
NCAA Annual Convention	\$70,326	\$70,000	(\$326)	\$0	\$70,000	\$70,000
Academic All-America Program (Co-SIDA)	\$39,500	\$44,000	\$4,500	\$39,500	\$44,000	\$4,500
Insurance	\$40,960	\$41,000	\$40	\$0	\$41,000	\$41,000
Special Olympics	\$35,970	\$35,000	(\$970)	\$0	\$35,000	\$35,000
Women Leaders in College Sports	\$30,945	\$30,000	(\$945)	\$0	\$30,000	\$30,000
Conference Commissioner Meetings	\$17,591	\$20,000	\$2,409	\$0	\$20,000	\$20,000
Working Groups	\$22,831	\$20,000	(\$2,831)	\$0	\$20,000	\$20,000
CoSIDA DIII Day	\$23,844	\$15,000	(\$8,844)	\$0	\$15,000	\$15,000
NADIIIAA and Commissioner Mtg	\$4,128	\$10,000	\$5,872	\$768	\$10,000	\$9,232
Staff Professional Development	\$6,375	\$7,000	\$625	\$1,106	\$7,000	\$5,894
Championships Festival	\$5	\$0	(\$5)	\$0	\$0	\$0
Exploratory/Provisional Membership	\$2,284	\$0	(\$2,284)	\$0	\$0	\$0
Injury Surveillance and Testing	\$0	\$74,500	\$74,500	\$0	\$0	\$0
Academic Reporting Honorarium	\$34,995	\$35,000	\$5	\$0	\$0	\$0
Non-Championship Expenses Total	\$7,146,666	\$7,448,000	\$301,334	\$3,312,969	\$7,668,404	\$4,355,435
Overhead Allocation	\$1,062,000	\$1,062,000	\$0	\$91,167	\$1,094,000	\$1,002,833
Total Non-Championship Expense	\$8,208,666	\$8,510,000	\$301,334	\$3,404,135	\$8,762,404	\$5,358,269
Expenses Total	\$31,581,430	\$33,384,450	\$1,803,020	\$3,450,461	\$35,342,556	\$31,892,095
Surplus (Deficit)	\$1,166,093	(\$628,080)		\$810,383	(\$1,676,233)	
Add: Prior Year Reserve Balance	\$29,181,289	\$29,181,289		\$30,347,383	\$28,553,209	
Estimated Reserve Balance	\$30,347,383	\$28,553,209		\$31,157,766	\$26,876,976	

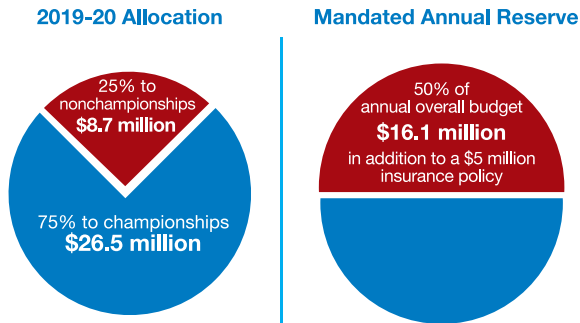
DIVISION III 2019-20 BUDGET OVERVIEW

REVENUE

2017-18	\$30,219,258
2018-19	\$31,543,658
2019-20	\$32,493,820

Source: 3.18% of NCAA operating revenue allocation.

BUDGET ALLOCATION



MEMBERSHIP DUES

446	TOTAL MEMBERS \$2,000 annual dues = \$892,000
44	DIVISION III VOTING CONFERENCES \$1,000 annual dues = \$44,000
24	DIVISION III NONVOTING CONFERENCES \$1,000 annual dues = \$24,000

VALUE OF MEMBERSHIP

With an annual budget of \$32.4 million and annual membership dues of \$2,000 or less, the estimated annual per-institution value of Division III membership is \$72,856.

CHAMPIONSHIPS (28 Division III specific)

	Men's Budget	Women's Budget
Baseball	\$2,514,092	NA
Basketball	\$1,466,966	\$1,313,026
Cross Country	\$614,791	\$637,162
Field Hockey	NA	\$515,007
Football	\$2,363,405	NA
Golf	\$647,835	\$468,661
Ice Hockey	\$426,293	\$321,472
Lacrosse	\$703,701	\$920,888
Rowing	NA	\$439,373
Soccer	\$1,341,235	\$1,359,961
Softball	NA	\$1,661,268
Swimming and Diving	\$645,508	\$713,537
Tennis	\$726,331	\$759,270
Indoor Track and Field	\$860,974	\$789,892
Outdoor Track and Field	\$946,925	\$972,169
Volleyball	\$366,034	\$1,185,413
Wrestling	\$463,976	NA

Overall Totals **\$14,088,066** **\$12,057,099**

Source: NCAA Financial Statements (excludes overhead)

NONCHAMPIONSHIPS INITIATIVES

	2019-20 Budget
Strategic Initiative Conference Grants	\$3,194,730
Women and Minority Intern Program	\$1,300,000
Strategic Alliance Matching Grant	\$708,600
Student-Athlete Leadership Conference	\$365,000
Division III Identity Program	\$300,000
Division III Diversity Initiatives	\$250,000
Division-wide Sportsmanship Initiatives	\$225,000
360 Proof	\$115,000
Miscellaneous Division III Initiatives	\$112,000
DiSC Assessments	\$100,000
LGBTQ Inclusion Program	\$100,000
Coaching Enhancement Grant	\$100,000
ADR Institute	\$90,000
SAAC April Meeting and Associate Member Travel	\$90,000
New AD and Commissioner Orientation	\$85,000
FAR Institute	\$85,000
Membership Learning Management System	\$80,670
NADIIIAA Partnership	\$75,000
Annual Convention	\$70,000
CoSIDA Partnership	\$44,000
Division III Event Cancellation Insurance	\$41,000
Special Olympics Partnership	\$35,000
SWA Enhancement Grant Program (WLCS)	\$30,000
Conference Commissioners Meeting	\$20,000
Other Working Groups	\$20,000
CoSIDA D3 Day	\$15,000
NADIIIAA and D3CA Meeting	\$10,000
Staff Professional Development	\$7,000

Overall Total **\$7,834,000**

Source: NCAA Financial Statements (excludes overhead)

DIVISION III STAFF SUPPORT

Overall, of **550** NCAA staff members, **38** support Division III directly.
14 provide full-time, **100%** Division III support. (Does not include administrative assistants.)

DIII Future Projections

Assumptions:

- A) Goal is to have the lowest possible positive Cash Reserve Surplus and Net Change in Fund Balance.
- B) Changes in "Policy" could be implemented for fiscal year 2014-2015, but the earliest Changes in "Program funding" could realistically occur is 2015-2016.
 - Game Operations increases by X% each fiscal year based on FY2009-10 thru FY2015-16 average increases. Actual growth rate is 4.6% annually.
 - Committee expenses increase by X% each fiscal year based on FY2011-12 thru FY2015-16 average increases. Actual growth rate is -2.1% annually.
 - Team Transportation increases by X% each fiscal year based on cost per traveler analysis for FY2008-09 thru FY2016-17.
 - Projection does not include any increase in bracket size due to sport sponsorship increases (access ratio) other than 2015-16 bracket expansion for women's lacrosse (2 teams) and 2017-18 women's swimming and diving improved access ratio.

The National Collegiate Athletic Association

Division III Budget Projections

	2018-19 Actual	2019-20 Budget	2020-21 Projection	2021-22 Projection	2022-23 Projection	2023-24 Projection
Revenue:						
Division III 3.18% Revenue Allocation	\$ 32,215,323	\$ 33,147,323	\$ 33,924,323	\$ 34,607,323	\$ 34,752,323	\$ 34,803,323
Draw from DIII Reserve						
Additional Revenue from Membership Dues Increase	\$ 519,000	\$ 519,000	\$ 519,000	\$ 519,000	\$ 519,000	\$ 519,000
Division III Other Revenue	13,200	-	-	-	-	-
Total Revenue	\$ 32,747,523	\$ 33,666,323	\$ 34,443,323	\$ 35,126,323	\$ 35,271,323	\$ 35,322,323
Projected Revenue Increase	2.5%	2.9%	2.3%	2.0%	0.4%	0.1%
Expenses:						
Championships Game Operations	4,696,723	4,493,439	4,566,503	4,612,168	4,693,290	4,704,873
Championships Committee	353,305	417,215	492,815	492,815	492,815	492,815
Championships Team Transportation	9,128,803	11,108,553	11,657,316	12,233,187	12,837,506	13,471,679
Championships Per Diem	6,844,931	7,540,945	8,202,045	8,202,045	8,202,045	8,202,045
Championships Overhead Allocation ⁴	422,000	435,000	448,000	461,000	475,000	489,000
<i>Total Championship Expenses</i>	21,445,767	23,995,152	25,366,679	26,001,215	26,700,656	27,360,412
Non-Championships Base Budget	6,627,667	7,149,404	7,354,000	7,491,000	7,492,000	7,469,000
Non-Championships Initiatives	-	-	-	-	-	-
Non-Championships Overhead Allocation ⁴	1,062,000	1,094,000	1,127,000	1,161,000	1,196,000	1,232,000
<i>Total Non-Championship Expenses</i>	7,689,667	8,243,404	8,481,000	8,652,000	8,688,000	8,701,000
Total Division III Expenses (before supplemental spending)	\$ 29,135,430	\$ 32,238,556	\$ 33,847,679	\$ 34,653,215	\$ 35,388,656	\$ 36,061,412
Net Change in Fund Balance (before supplemental spending)	\$ 3,612,093	\$ 1,427,767	\$ 595,644	\$ 473,108	\$ (117,333)	\$ (739,089)
Supplemental items:						
Local ground transportation for individual sports	575,000	603,000	633,000	664,000	697,000	731,000
Men's Joint Championship		250,000				
Women's Joint Championship					250,000	
Guarantee first round no conference match-ups		336,000	353,000			
Local ground transportation for team sports	316,000	332,000	348,000	365,000	383,000	402,000
Increase in travel party size for team sports	1,036,000	1,064,000	1,118,000	1,149,000	1,182,000	1,216,000
Supplemental Championships Spending from reserve ²	1,927,000	2,585,000	2,452,000	2,178,000	2,512,000	2,349,000
Supplemental Non-Championships Spending from reserve	519,000	519,000	519,000	519,000	519,000	519,000
<i>Total Supplemental Spending</i>	2,446,000	3,104,000	2,971,000	2,697,000	3,031,000	2,868,000
Division III Membership Dues Credit	-	-	-	-	-	-
Total Division III Expenses (after supplemental spending)	\$ 31,581,430	\$ 35,342,556	\$ 36,818,679	\$ 37,350,215	\$ 38,419,656	\$ 38,929,412
Net Change in Fund Balance (after supplemental spending)	\$ 1,166,093	\$ (1,676,233)	\$ (2,375,356)	\$ (2,223,892)	\$ (3,148,333)	\$ (3,607,089)
Projected Expense Increase	-2.3%	11.9%	4.2%	1.4%	2.9%	1.3%
Beginning Fund Balance (Projected Reserve and Unallocated Funds)	\$ 29,181,289	\$ 30,347,382	\$ 28,671,149	\$ 26,295,793	\$ 24,071,901	\$ 20,923,568
Less:						
Net Change in Fund Balance	1,166,093	(1,676,233)	(2,375,356)	(2,223,892)	(3,148,333)	(3,607,089)
Ending Fund Balance (Projected Reserve and Unallocated Funds)	\$ 30,347,382	\$ 28,671,149	\$ 26,295,793	\$ 24,071,901	\$ 20,923,568	\$ 17,316,479
Mandated Reserve ¹	(16,107,662)	(16,573,662)	(16,962,162)	(17,303,662)	(17,376,162)	(17,401,662)
Cash available in excess of reserve policy	\$ 14,239,721	\$ 12,097,488	\$ 9,333,632	\$ 6,768,240	\$ 3,547,407	\$ (85,183)

Notes:

- 1 Mandated reserve is 50% of the annual DIII revenue allocation in cash beginning in fiscal year 2017-18. The division also holds a separate event cancellation insurance policy with a \$5M limit.
- 2 Supplemental championships spending is earmarked for individual/team local ground transportation and returning travel party sizes to 2013-14 levels. This supplemental spending would be evaluated for
- 3 Amount includes inflationary increase from prior year amount (light blue highlight).
- 4 All amounts for 2018-19 are **unaudited** amounts. Overhead estimates were last updated September 2018.
- 5 Allocations have not been finalized at this time due to the ongoing audit. Net Change in Fund Balance may fluctuate due to adjustments to allocations.
- 6 Actuals have not been finalized for supplemental items. Budget amounts are reflected for FY18-19.

Percentage DIII Spend - Championships	74%	74%	75%	75%	75%	76%
Percentage DIII Spend - Non-Championships	26%	26%	25%	25%	25%	24%

SUPPLEMENT NO. 5



**REPORT OF THE
CONFERENCE GRANT REVIEW SUBCOMMITTEE
OF THE NCAA DIVISION III
STRATEGIC PLANNING AND FINANCE COMMITTEE
AUGUST 26, 2019, TELECONFERENCE**

ACTION ITEMS.

- None.

LEGISLATIVE ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Reports of September 15 and October 4, 2018, Teleconferences.** The subcommittee approved its September 15 and October 4, 2018, teleconference reports as presented. The subcommittee noted its recommendation and eventual approval by SPFC in November 2018 of minimum spends of \$1,000 for athletic trainers in Tier One and \$3,500 for officiating enhancements in Tier Three. The subcommittee directed staff to update the Tier One infographic, strategic grant policies and procedures as well as the 2019-20 on-line conference grant impact form to indicate the minimum spending.
2. **Review of 2018-19 Grant Reporting Cycle Policy Inconsistencies.** The subcommittee noted the submission of the 2018-19 Impact Forms by 43 Division III conferences and the Association of Division III Independents and the reviews by NCAA staff.

During the standard initial review of the impact forms, staff found that the use of grant funding within two conferences was not in alignment with the Strategic Conference Grant Program policies and procedures. Staff found all other conferences to be in substantial compliance with the grant policies for the 2018-19 academic year. During its teleconference, the subcommittee reviewed these findings and responses from the two identified conferences and took the corrective actions identified below.

The following summarizes the two identified conferences (listed in alphabetical order), the area(s) of concern(s), and the corrective action(s), approved by the subcommittee:

- a. Empire 8.

Concern One: Tier Three – Athletic Training/Medicine/Nutrition -Athletic Training Equipment for an Air Purification System for St. John Fisher College’s locker rooms.

Concern Two: Tier Three – Athletic Training to fund a strength coach to attend a professional development event.

Corrective Actions: Because of these findings, the subcommittee asked the staff to issue a warning letter. In its discussion, the subcommittee noted the grant uses listed above were inconsistent and not in alignment with the policies and procedures of the grant. In addition to the warning letter, the Empire 8 has been selected for a level two assessment review for the 2018-19 reporting period.

b. North Atlantic Conference (NAC).

Concern: Tier Three – Technology – to purchase an amplifier for the Northern Vermont University-Johnson gymnasium sound system.

Corrective Action: Because of this finding, the subcommittee asked the staff to issue a warning letter. In its discussion, the subcommittee noted the grant use was inconsistent and not in alignment with grant policies. Further, this type of purchase should be considered a facilities and equipment expense.

3. **Review 2018-19 Grant Rollover Plans.** Thirty-four (34) of the 44 conferences that received grant funding did not report any carryover amounts (greater than \$300 per Tier and \$1,000 overall) for the 2018-19 funding cycle. The ten remaining conferences reported a carryover. The subcommittee reviewed each rollover request and ultimately, approved all requests. It also directed staff to remind the conference offices that any approved rollover funds beyond \$1,000 unspent at the conclusion of 2019-20 reporting cycle need to be returned to the NCAA.
4. **2018-19 NCAA Audit Review Process.** Each year, following the fall review of the Conference Grant Impact Form, the subcommittee shall submit at least three conferences for a Level Two review (as defined in the Conference Grant Program Policies and Procedures document). This review may be part of the national office's program to monitor grant funding or may be for cause. To identify the three conferences selected, the subcommittee will first determine if any conferences should receive a for-cause audit, based on the rationale detailed in the Strategic Initiatives Conference Grant Program Policies and Procedures document. The subcommittee will select the remaining conferences on a rotational basis.
5. **NCAA Internal Audit - Identification of Three Conferences for Level Two Review.** For the 2018-19 review cycle, the subcommittee determined that the Empire 8 should receive a for-cause audit. For the second and third reviews, the subcommittee selected, at random, the Great Northeast Athletic Conference (GNAC) and the Upper Midwest Athletic Conference (UMAC). The subcommittee noted that the GNAC and the UMAC filed exemplary reports and there were no usage concerns identified; instead, the GNAC and UMAC were selected as part of the national office's program to monitor grant funding.
6. **Review Usage Warning Letter.**
The committee reviewed the usage warning letter and approved for use.

7. Other Business.

There was no other business.

8. Adjournment. The committee concluded its business and adjourned at 2:35 p.m. Eastern time.

*Staff Liaisons: Ali Teopas Spungen, Division III Governance, primary liaison
Louise McCleary, Division III Governance*

August 26, 2019, Teleconference
Attendees:
Angela Baumann, Massachusetts State Collegiate Athletic Conference.
David Ellis, Becker College.
Mike Vienna, Emory University.
NCAA Staff Support in Attendance:
Ali Teopas Spungen. Louise McCleary.
Other NCAA Staff Members in Attendance:
None.

SUPPLEMENT NO. 6



2019 NADIII AA Summer Forum Summary Report

The 15th Annual NADIII AA Summer Forum was held Monday-Wednesday, June 10-12 in conjunction with the NACDA and Affiliates Convention Week in Orlando, Fla.

The Forum began Monday night with the NACDA Featured Session and opening night exhibit hall, along with the NADIII AA/NCAA DIII New AD reception.

On Tuesday morning, the Forum kicked off with the NACDA Featured Session and was followed coffee and a general session, 'Coach 'Em Up: Building the Administrator to Coach Relationship,' and the annual business session where NADIII AA recognized the following:

- Incoming and outgoing Board members
- Richard A. Rasmussen Lifetime Achievement Award winner - Bridget Belgiovine of Wellesley,
- Emerging Athletic Administrator – Asaundra Pickett, DePauw
- Transitioning Athletic Administrator – Ashley Reid, Wooster

After the morning sessions, NADIII AA attendees went to the James J. Corbett Awards luncheon where DIII administrators were recognized, including four individuals with athletics director of the year awards – Nan Carney-DeBord, Denison; Erin McDermott, U of Chicago; Mike Mooney, SUNY Geneseo; and Jason Verdugo, Hamline.

Following the luncheon, attendees participated in roundtable discussions. Topics included the following:

- *Risk Management/Compliance Issues on Campus*
- *Leadership and Student Development – Current Expectations and Best Practices*
- *The Role of Athletics in Enrollment Management*
- *Financial Management – Doing all you can with Limited Resources*
- *Athletic Master Plans*

In addition, NADIII AA partnered with the D2 ADA, NATYCAA and the NAIA ADA for a joint session on Generational Jeopardy with Jeff Kallay of Render Experiences. Immediately following the joint session, attendees attended the exhibit hall.

On Wednesday morning, NADIII AA enjoyed a coffee hour that rolled into three general sessions – 'Find the Funding – How to Build a Fundraising Platform,' 'Polarized: The Political Climate and its Impact on DIII Intercollegiate Athletics,' and 'Crisis Response Amidst a Student/Staff Hardship.'

Following the general sessions in the morning, the Learfield IMG College Directors' Cup Awards Luncheon took place in the late morning and attendees were able to catch flights out that afternoon.

Applications for Travel Grant Assistance through the NADIII AA-NCAA Partnership were administered through the NACDA Office on behalf of the NADIII AA Executive Committee.

Overall, there were over 195 DIII attendees in attendance at the NACDA & Affiliates Convention week, including 88 athletics directors. Over the course of the two days of programming, we had over 100 attendees in sessions.

The standard grant amount was \$1000 for up to 40 attendees. NADIII AA Executive Committee members were reimbursed for actual travel expenses given their volunteer status in organizing and conducting the forum (up to \$1500). In addition, NADIII AA was able to pick up some travel for speakers that hadn't planned on attending.

Feedback from those in attendance to date has been very positive and we look forward to looking to ways to improve our programming not only at this event, but throughout the year.



2019 NADIII AA Summer Forum/Division III Programming

June 10-12

World Center Marriott Resort – Orlando, Fla.

Sunday, June 9

4:00 – 7:00 pm	NCAA Division III New AD Orientation Invitation Only	Salons P-Q
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Monday, June 10

8:00 am – 5:30 pm	NCAA Division III New AD Orientation Invitation Only	Salons P-Q
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3:00 – 4:00 pm	NACDA & Affiliates Featured Session	Cypress Ballroom 1
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4 – 7:30 pm	Opening Reception and Exhibit Hall Open	Cypress Ballrooms 2-3
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6:15 – 7:15 pm	NADIII AA/NCAA Division III New AD Reception	Salon 8A
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Tuesday, June 11

9:00 – 10:00 am	NADIII AA Forum/Division III Programming NACDA & Affiliates Featured Session	Cypress Ballroom 1
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10:15 – 11:45 am	Coach 'Em Up: Building the Administrator to Coach Relationship <i>Sponsored by CHA Consulting, Inc.</i>	Salon 7B
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Speakers: Nan Carney-DeBord, Director of Athletics, Denison University
Kris Herman, Assistant Athletic Director/SWA, Williams College
Lori Runksmeier, Director of Athletics, Eastern Connecticut State University

11:50 am – 12:30 pm	Association Business Meeting	Salon 7B
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12:45 – 2:15 pm	James J. Corbett Awards Luncheon	Cypress Ballroom 1
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2:30 – 3:00 pm	Roundtable Topics – (2-30 minute rotations/3 or 4 options)	Salon 7B
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3:00 – 3:30 pm	<i>Risk Management/Compliance Issues on Campus</i>	
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Speakers: Mike Snyder, Director of Athletics at Illinois College
Justin Newell, Assistant Athletics Director, Kenyon College

Leadership and Student Development – Current Expectations and Best Practices

Speaker: Katie Paradise, Compliance Specialist, RPI

The Role of Athletics in Enrollment Management

Speaker: Scott McKenzie, Associate Athletics Director, Juniata College

Financial Management – Doing all you can with Limited Resources

Speaker: Denisha Hendricks, Interim Director of Athletics, Keene State College

Athletic Master Plans

Speaker: Ed O'Hara, Vice President, CHA Consulting, Inc.

3:45 – 4:45 pm	Generational Jeopardy (Joint Session with DII, NAIA, NATYCAA) <i>Sponsored by BlueFrame Technology, LLC</i>	Salon 7B
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Speaker: Jeff Kallay, Principal, Render Experiences

4 – 7:30 pm	Opening Reception and Exhibit Hall Open	Cypress Ballrooms 2-3
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Wednesday, June 12

8:30 – 9:20 am	Find the Funding – How to Build a Fundraising Platform <i>Sponsored by eTeamSponsor, Inc.</i> Speakers: Mike Lynch, Pamela P. and Brian M. Barefoot Senior Director of Athletics and Athletics Advancement, Babson College Don Tencher, Director of Athletics, Rhode Island College Jason Verdugo, Athletics Director, Hamline University	Salon 7B
9:30 – 10:20 am	Polarized: The Political Climate and its Impact on Division III Intercollegiate Athletics Speakers: Jan Hathorn, Director of Athletics, Washington & Lee University Mike Mooney, Director of Athletics, SUNY Geneseo Brit Katz, Vice President and Dean, Millsaps College	Salon 7B
10:30 – 11:20 am	C.R.A.S.H – Crisis Response Amidst a Student/Staff Hardship Speakers: Dr. Ben Merklings, Sports Psychologist, Macalester College Lexie Vernon, Associate Director of Athletics/SWA, Knox College	Salon 7B
11:30 am – 1:00 pm	Learfield Directors' Cup Awards Luncheon	Cypress Ballroom 1

NADIIIAA Summer Forum 2019

Actual Expenses

Grants				\$52,000
40 Grant recipients		1,000	\$ 40,000	
8 Executive Committee Members		1500	\$ 12,000	
Food, Beverage, and Audio Visual Actual			2018	\$4800.00
Breakfast (1)			Forthcoming	
Coffee Station (1)			Forthcoming	
Audio Visual			Forthcoming	
Materials and Supplies			2018	\$7000.00
Banners/Photos/ Awards/A/V			Forthcoming	
Speaker Stipends and Travel				\$11,250
Speaker Rooms and Tax/Travel Flights	9	1,250	\$11,250	
Total w/ last year's pricing				\$75,050
Grand Total (w/out F/B, A/V)				\$63,250

NADIIIAA NCAA Partnership Grant	\$ 75,000.00	
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SUPPLEMENT NO. 7

Date: 10/24/2019
Receipt # 1752

SUPPLEMENT NO. 8

**2019 NCAA Division III
CoSIDA Student Program Participants' Feedback Summary**

Overall	Very Helpful	Somewhat Helpful	Not Helpful	No Opinion
How helpful was the Division III CoSIDA Student Program?	7	0	0	0
How informative did you find the content of the binder materials?	6	2	0	0
How informative and/or helpful did you find the mentors?	6	1	0	1
How informative and/or helpful did you find the speakers?	7	1	0	0
How helpful was the program in building your confidence to pursue a career in Division III athletics communication?	8	0	0	0

Briefly, tell us your thoughts on the selection process and the correspondence you received prior to the program:

The application was brief and to the point, which assisted several students in narrowing and articulating their career goals. Participants felt that information on acceptance, flights, and hotels was clear and given in a timely manner. Participants would have liked to have more information on proper attire, transportation to and from the airport, as well as an opportunity to talk to their mentor prior to the program.

Briefly, identify any expectations met or not met during the CoSIDA Student Program:

Participants enjoyed the information sessions, and networking opportunities. Several participants noted that they would have liked more time to get to know their mentor, and to have a structure for what they should be talking about.

Recommendations for future CoSIDA Student Programs:

- More meal options other than hotel food, due to prices.
- Bring students in sooner to experience kick off/ additional programming.
- Provide packing list.
- Give students the opportunity to communicate with mentor prior to conference.

- Freedom to select sessions.
- Provide networking tips in beginning or prior.

Do you feel more prepared or a greater desire to start a career in Division III athletics communications?

Participants feel more prepared and a greater desire to start a career in Division III communications because of their new network, appeal of being able to coach in addition to sports information, and the family atmosphere that Division III offers.

General Comments:

Participants unanimously expressed gratitude for being selected, are excited to pursue a career in athletics communications, and hope to attend CoSIDA again in the future.

SUPPLEMENT NO. 8b
DIII Strategic Planning and Finance 11/19

2019 CoSIDA Student Program Budget

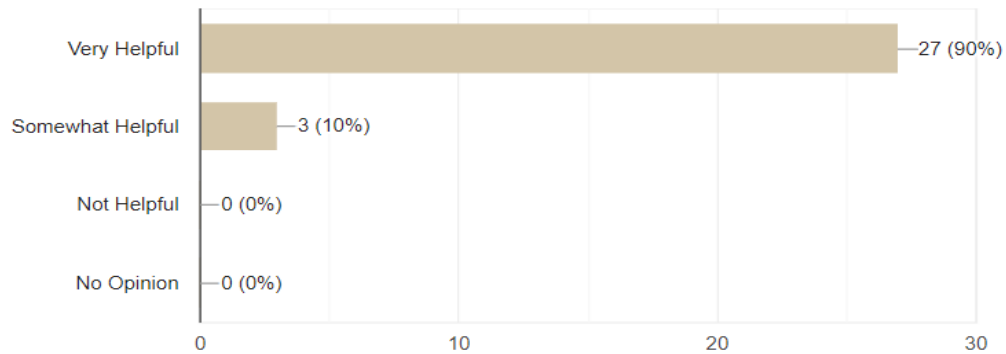
Request	# participants	Budget per individual	Budget	Actual	Notes
Kickoff Breakfast	125		\$ 5,500	\$ 5,235	
Travel for participants	8	\$ 500	\$ 4,000	\$ 3,391	
Travel honorarium	8	\$ 150	\$ 1,200	\$ 1,050	
Lodging for max. 2 nights	10	\$197/night	\$ 4,500	\$ 3,189	\$212.63 per room per night (includes 2 NCAA staff)
CoSIDA Convention Registration	8	\$200/per	\$ 1,600	\$ -	
Reception	125		\$ 3,220	\$ 2,000	
Gift	16	\$ 13	\$ 480	\$ 321	pen (\$5.42); and business card holder (\$7.40)
TOTAL			\$ 15,000	\$ 15,186	

SUPPLEMENT NO. 9

2019 Division III New AD Orientation Feedback

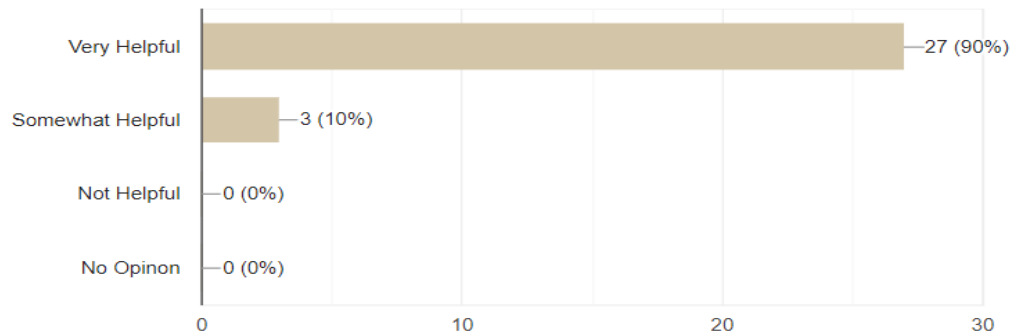
How helpful was the NCAA Division III New AD Orientation?

30 responses



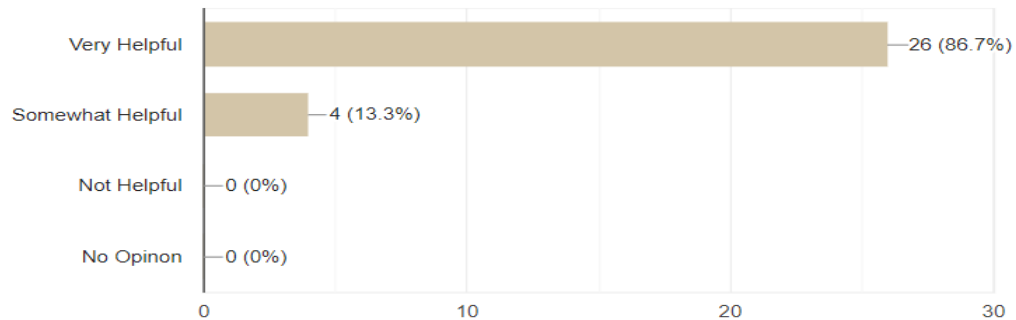
How informative did you find the content of the materials?

30 responses



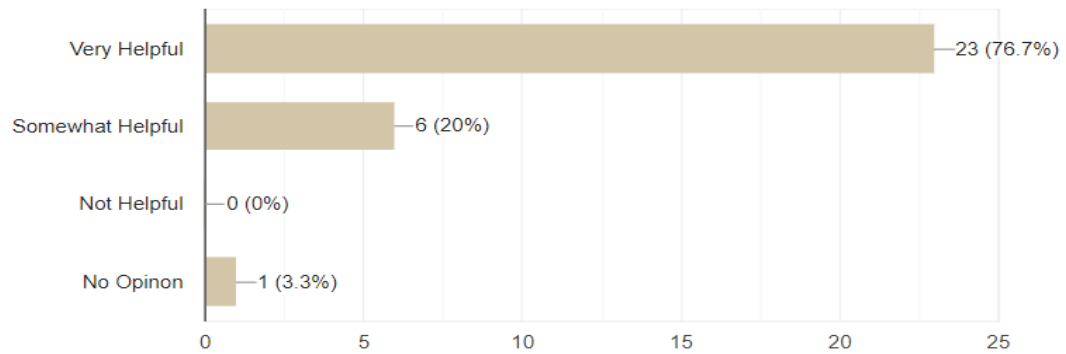
How informative and/or helpful did you find the speakers?

30 responses



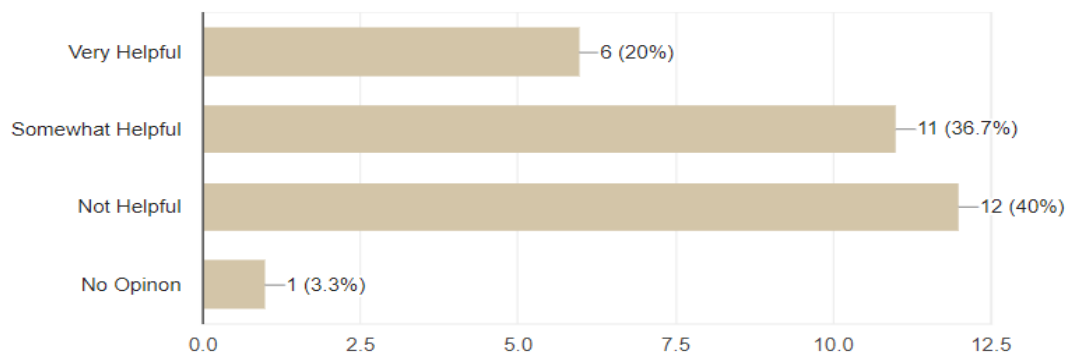
How helpful was the Welcome to the Big Chair session?

30 responses



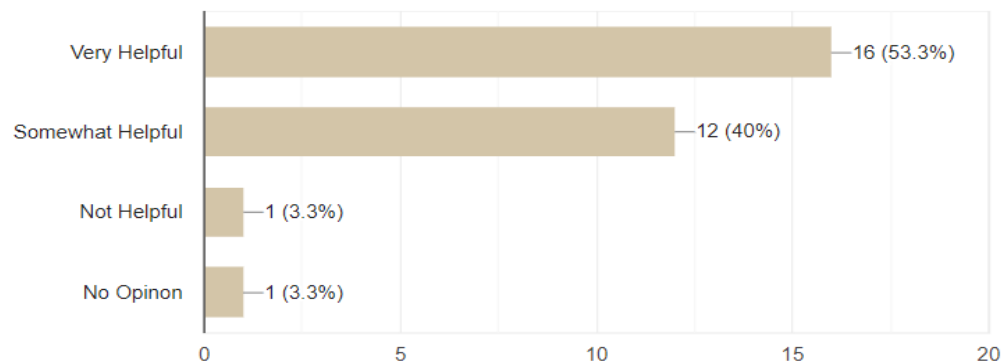
How helpful was the Effective Communication session?

30 responses



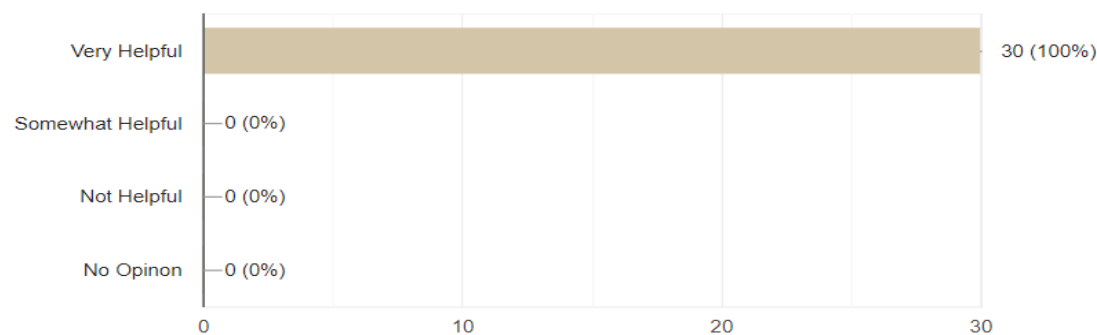
How helpful was the Championships 101 session?

30 responses



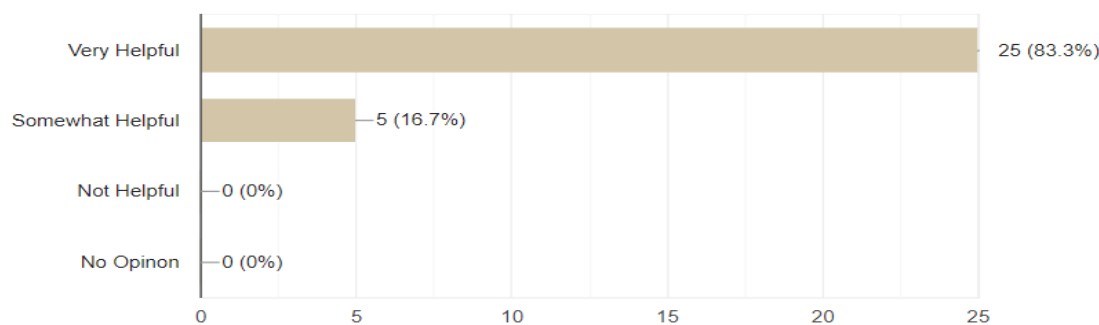
How helpful was the Athletics Budget session?

30 responses



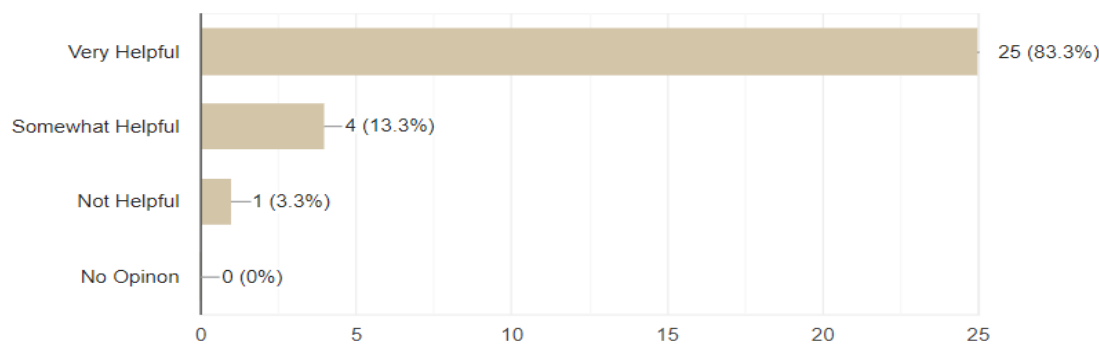
How helpful was the Fundraising session?

30 responses



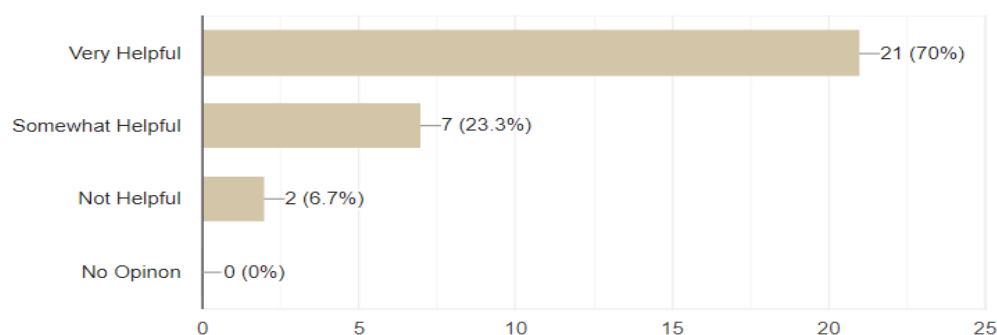
How helpful was the Talent Management session?

30 responses



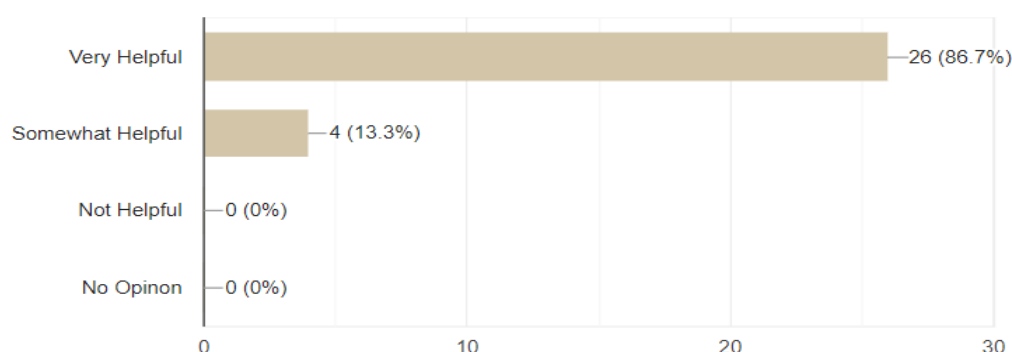
How helpful was the Compliance session?

30 responses



How helpful was the Handbook session?

30 responses



Briefly, identify any expectations met or not met during the New AD Orientation. 24 responses

Gained valuable insight and concrete suggestions from seasoned professionals as well as the opportunity to create a network of other new ADs.

Practical suggestions. Thank you!

I wanted to understand whether my first year issues were unique to my institution.

Take aways to implement immediately.

New group of contacts established!

Budget and Big Chair

I'm so incredibly thankful for this opportunity. I'm thankful for Louise's leadership and thoughtfulness for every detail of the program.

Oh my gosh, this entire event was amazing! Thank you Louise and the NCAA, BRAVO!!

Touched on many aspects of the job, was a broad look at the work; gave me many ideas; made me feel more secure

wanted to meet other AD's in Division III and learn about what others were doing.

My expectations were exceeded. Particularly in matters related to personnel management.

Helpful connections with other AD's

This program truly exceeded my expectations and has really rejuvenated my energy and focus as I return to campus and prepare for another year. I am also extremely excited to have new colleagues that I can depend on when things get challenging/difficult.

Identifying other strategies to address various department needs (compliance, new hires, policy procedure)

Preparing for board meetings and the like.

Overall the program is strong, however if there sessions should be shorter and there was time to connect unstructured in between sessions about the topic that was just covered would be beneficial.

The budget presentation with the zero sum balance indicated I was on the right track in implementing transparency and fiscal responsibility by coaches

All expectations were met, very good program.

Very assuring and a sigh of relief that my department is on the right path

Fantastic program. Everything was beneficial in some way or multiple ways

Expectations were met. Kudos to DIII! I was not provided similar training in DII

Recommendations for future Division III New AD Orientations.²⁶

responses

I enjoyed all the sessions. One suggestion would be to have participants bring their materials (budgets, handbooks) and maybe do a working session.

Not sure. This was great.

Though everyone's ADR May be different...handling campus politics might be a helpful session.

Discuss tips for working effectively with your president.

I wish I had some of this information earlier

Building a Relationship with your ADR

Parent handbook/ discussion tied into handling them in a landscape where the dominate too many conversations.

Shorten sessions to 1 hour. 90 minutes is far too long to keep attention, or make more interactive.

Parents, Senior Days, Tailgating

Absolutely!!! Can I come back again, please!

Effective Communication wasn't particularly helpful to me... maybe re-think that session

Perhaps include more information about Division III for those of us new to the Division.

More interaction with our colleagues would have been good. One suggestion would be to place us in color groups and carve out five minutes post session for deliberation and best practice

Nothing that I can think of. Physically, just the option for standing work stations. High top tables.

More opportunities to talk about own campus needs (we did ours at dinner)

A session on best practices when interacting with your ADR and how to maneuver managing up.

Listen first, identify and meet key internal and external stakeholders,, identify HR policies and procedures early

Open forum for AD's to discuss real current problems we are all experiencing.

More presenters. Shorter presentation time.

Keep sessions to 45-60 minutes per topic. Also if there is a great opening session speaker for NACDA like this year's please structure program to include or end with the speaker so folks being able to attend.

There needs to be a topic about diversity and race and office politics.

The sooner a new AD can access the information the better.

Tough conversations between lack of performance between dual roles(ie. great coach but poor administrator or vice versa)

Session on dealing with parents.

Balance in athletics or at least trying How to work with other departments basically all across campus who don't operate as we do. Time sensitive barriers Higher Ed Politics Working with other departments on campus who don't live 24-7 lifestyle Having others understand timeliness Have someone come back from first time AD session of this group and explain what they instituted in year two

Was the information presented in a useful format? 28 responses

Yes – 12 responses.

Yes, presentations were great and it was helpful to have printed copies of the material.

Do you feel more prepared for your role as an athletics director? 29 responses

responses

Yes – 14 responses

Did you like the session topics? What else should be on the Orientation agenda? 23 responses

Yes, I'm sure there are other topics that could be covered but I wouldn't take any of the ones held away.

Three possibilities - equity and inclusion, strategic planning, and managing up.

Recruiting staff.

Maybe a session dealing with students/parents...a campus admin session.

Tips for working with difficult ADR's

Managing external relations; crisis mgmt

Building a Relationship with your ADR

They were great. This was a lot of information given and at the same time easy enough to retain and be able to set some plans in motion where there are missing links.

Talking to media. Crisis management. Firing a coach (legal)

Perfect, you hit every major top and potential sore spot!

Navigating institutional politics

More information on Division III philosophy and identity.

Topics were very good

Evaluations of coaches, strategic planning

Yes all of the topics were spot on!

Long-term planning. As an AD, what should be planning for? Topics regarding how to manage day to day with little resources or support staff.

PARENTS and Presidents

Navigating crisis on campus and an inclusion component

Perhaps a panel of veteran AD sharing some thoughts and things to look out for in our first year.

The revolving door of sport oversight, administrator responsibilities, leadership opportunities HR-how to change ancient policies that are not effective for this society.

Yes External constituent interactions First Year overview lessons learned group of AD's AD panel asking any and all questions from attendees

General comments.27 responses

Thank you!

Thank you for holding this program! As many mentioned, this job can feel isolating and just being in this space has helped.

Great program!

I feel extremely fortunate to have this experience, thank you so much for making it available.

This was freaking awesome!

Thank you so much for investing in us!

Again, so so thankful!!

Great program!! The speakers and topics covered were great and reassuring

Appreciate the food, gift, camaraderie

Louise is an exemplary role model for the NCAA, a true professional that brought together a major hit list and "it" team. Thank you so much, Penny

Very grateful for the work put into this program, thank you!!!

This was a great program.

Thank you to Louise, all of the presenters, and the NCAA for this investment.

The two books for New AD's and for this event have a lot of helpful information.

Loved the timing and that it was done after a year so we had a bit of time under our belt

Thank you so much for the awesome opportunity to reflect on year one and prepare me for year two. I would love to do a follow-up after year two!

I took a lot of extremely useful information away from this. This helped me understand I am not alone and that I am not as far behind as I think I am. It gave me a great perspective in that I can't do it all at once and it takes time and strategic planning. I think I gained a lot of those tools and knowledge with this.

Thank you Louise! Thank you NCAA! Thank you to all the presenters for sharing real life examples!

Thank you to fellow AD's in advance of my phone calls to come!

Thank you for putting together this program, well done. I hope that this program can continue.

Thank you. I appreciate being part of this program

Awesome program, thank you for putting it together.

Louise and staff once again providing great insights and confidence to take on year two.

Fantastic two days. Blessed to have this opportunity. Thank you to all who helped put this together.

Thank you for including former ADs from other divisions. This was still informative and helpful

2019 New Athletics Director Orientation Budget

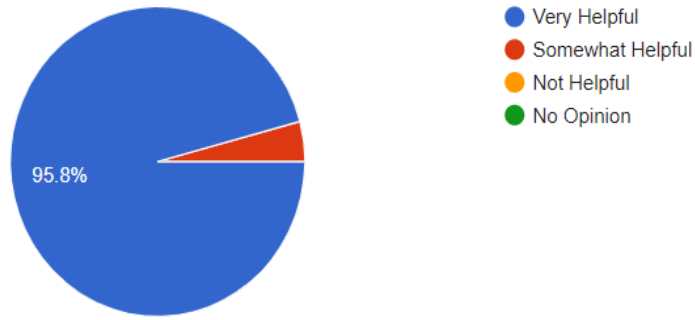
Request	# participants	Budget per individual	Budget	Actual	Notes
Travel for participants (31) & speakers (9) - flights	40	\$ 500	\$ 20,000	\$ 20,335	
Travel reimbursement	38	\$ 150	\$ 5,700	\$ 5,700	
Lodging for max. 2 nights	40	\$200/night	\$ 16,000	\$ 14,789	hotel rate is \$185/night plus taxes and fees
Total meals				\$ 27,355	
Meal - Sun. snack	35	\$ 16	\$ 560		\$16
Meal - Sun. dinner - Paddlefish	41	\$ 75	\$ 3,500	\$ 4,635	\$72 per person plus 26% tax and tip
Bus to and from dinner			\$ 770	\$ 715	
Meals - Mon. breakfast	35	\$ 45	\$ 1,575		\$45
Meals - Mon. lunch	35	\$ 55	\$ 1,925		\$55
Breakfast and lunch drinks and snacks	35	\$ 25	\$ 875		\$15 for snack
All day beverage service (2 days)	30	\$ 30	\$ 1,800		
Mon. reception	50	\$ 100	\$ 7,500		
NADIIAA annual membership	31	\$ 50	\$ 1,550	\$ 1,550	\$50 instead of \$100
NACDA registration	31	\$ 425	\$ 13,175	\$ 13,175	\$425 instead of \$475
Gifts	32	\$ 46	\$ 1,440	\$ 1,526	desk clocks
Gifts - speakers	9			\$ -	DIII coasters
Miscellaneous - audio visual			\$ 3,500	\$ 2,500	
NCAA Convention - meet and greet luncheon	35		\$ 2,558	\$ 2,558	
NCAA Convention - meet and greet luncheon - audio visual			\$ 1,015	\$ 1,588	audio visual
TOTAL			\$ 79,870	\$ 92,280	

SUPPLEMENT NO. 10

2019 Division III Next Steps Program – Participant Feedback

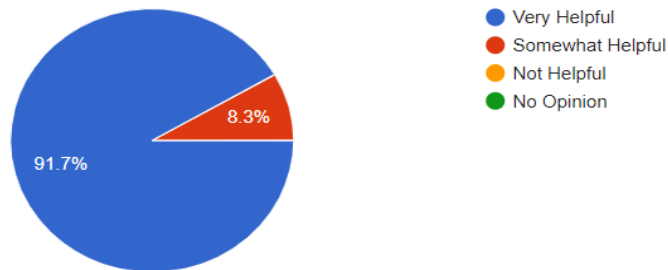
How helpful was the Division III Next Steps Program?

24 responses



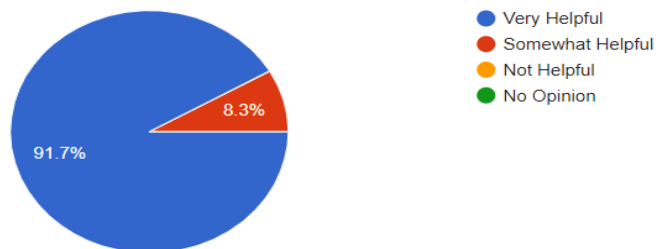
How informative did you find the content of the binder materials?

24 responses



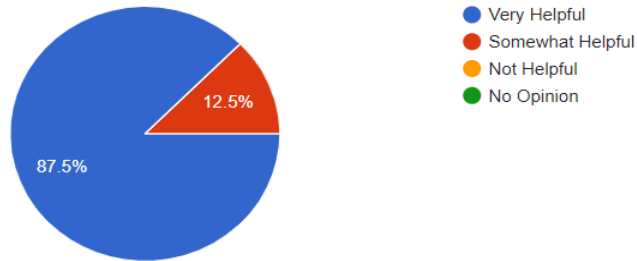
How informative and/or helpful did you find the speakers?

24 responses



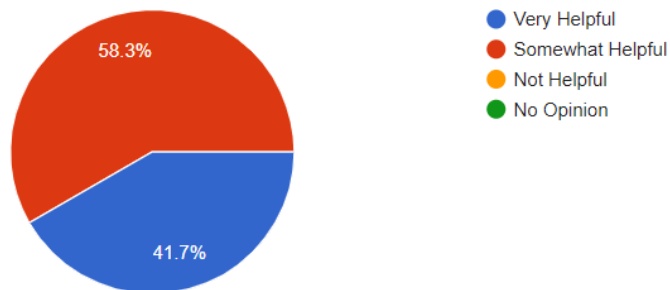
How helpful was the program in building your confidence to pursue a career in Division III athletics?

24 responses



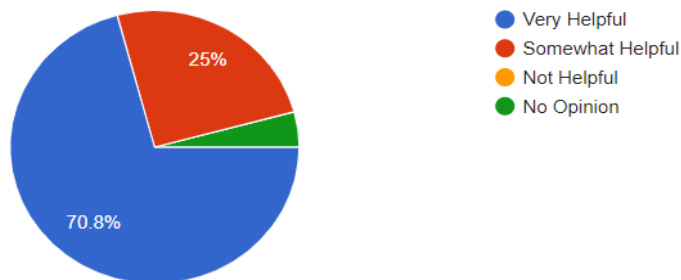
How informative and/or helpful did you find the Networking Ice Breaker?

24 responses



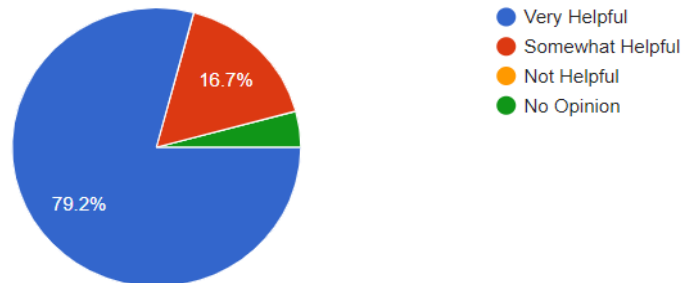
How was the Maximizing your Experience panel?

24 responses



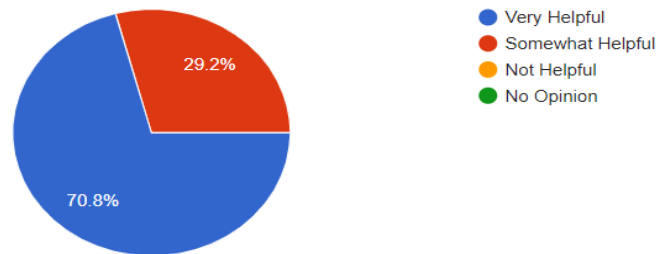
How informative and/or helpful did you find the Interview Techniques session?

24 responses



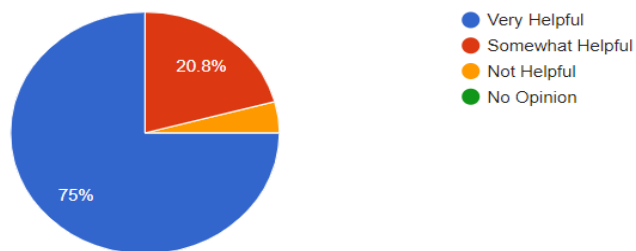
How informative and/or helpful did you find the NCAA: Looking Forward session?

24 responses



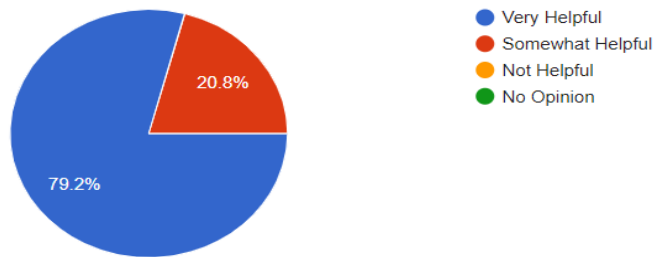
How informative and/or helpful did you find the Discover, Develop, and Dedicate session?

24 responses



How informative and/or helpful did you find the Etiquette luncheon?

24 responses



Since the Student Immersion Program in January, have you had any contact with your Early Career mentor? 22 responses

No – 4 responses

Yes – 7 responses

Briefly tell us your thoughts on the selection process and the correspondence you received prior to the program? 23 responses

Well done

Everything went very well. The emails telling us what to wear are confusing though.

I thought it the selection process was prompt and the correspondence prior to the convention was very helpful.

I think it is a very solid selection process it's very concise and orderly

Very informative

It all was very thorough for me and organized.

Pretty good. Didn't get bombarded by emails which is nice

I thought everything was helpful and I was well informed before I came here

Very selective and good

I might have liked more knowledge of schedule/agenda prior to the conference. Coming in, I wasn't positive what exactly to expect for these few days.

The communication went well and I felt like I knew what I was getting into.

Program Hub seems a little out of date.

The selection process and correspondence I received was very clear and organized and made things easy to navigate.

Other than technical difficulties, the correspondence prior to the program was good.

The selection process was very easy and simple. The correspondence I received was very good!

The application was easy to navigate. Post application, we receive many emails that were informative and useful pertaining to the program.

I like how the selection process prioritized those who had attended the immersion program. It helps with the continuation of the entire process of working towards our careers.

I thought the application process was very straightforward and the email notifications were helpful.

I thought the selection process and correspondence was fair and easy to manage. I thought your responses were clear, concise and helpful .

I was excited to be back and to be able to continue moving forward towards my dream goal.

The selection process was very smooth and easy. The correspondence that I received from Louise prior to the program was fantastic as well.

I think the Next Steps program should be open to more than just students who were in the immersion program. I learned more helpful information at the Next Steps program than I did at the immersion program. I think this program could benefit many other student athletes.

I think the correspondence is done well, we are always well informed prior to arriving.

Briefly, identify any expectations met or not met during the Division III Next Steps Program.24 responses

All expectations met or exceeded – 9 responses

I was able to have all of my questions and prior speculations met and answered. I felt accomplished.

I got a lot of information I didn't even know I needed

I didn't have too many expectations going into it to be honest.

Learning about ways to go about doing business was met.

I wish we could have interacted more with NCAA staff while we were still a small group.

I expected to learn a lot about different careers in sports, and I did.

Learning etiquettes, hearing different positions with in the NCAA.

I wish we were able to get through the looking ahead in the rearview mirror presentation, the stuff for the future of NCAA and collegiate athletics seemed very interesting and I wish I was able to hear about it.

Coming into this program I have already met my expectations in networking and making connections as I have already established several since arriving.

I thought the program was going to be a little longer and that we would stay with Louise for at least 3 days. Although I learned a lot over the past 2 days, I feel as if something is missing because of how short the program was.

I was hoping to jump right back with the group and continue to learn and have important discussions.

Recommendations for future Division III Next Steps Program.19 responses

More diverse speakers

What to put on a business card

if possible have more GA/interns!

Some speakers might be a bit repetitive, so just be wary of what is said.

Maybe a little more interaction with staff members in a casual setting

Emphasizing more networking or at least a different format for emphasizing the networking

More etiquette sessions. More sessions on how to "fit in" to corporate America

A little more interactive sessions instead of as much sitting and listening.

Having more opportunities to network with NCAA staff before the Career in Sports Forum.

Continuing what you are doing!

Intro an alumni panel and create an alumni network on LinkedIn

Nothing different.

It would be helpful to clarify which email directions to follow in preparation for the program because it became a little confusing when getting different information for the Career in Sports Forum.

More time for the speakers.

Maximize your opportunities. Get out of your comfort zone. You know what you're worth so go out and get it! How far are you willing to go? How bad do you want it? It's in your hands!!

None that I can think of. The program was fantastic.

Allow other student athletes to participate

Make it a little longer.

Was the information presented in a useful format? 23 responses

Yes – 9 responses

The etiquette lunch was amazing!

Yes, as the hands on experience and activities definitely helped make the experience feel as if I was working in sports administration.

Yes, very easy to ask questions and discuss

Do you feel more prepared or have a greater desire to start a career in Division III athletics? 24 responses

Yes – 3 responses

Somewhat

I definitely feel more prepared and more inspired to start a career in DIII

Absolutely

Absolutely. I am very excited to continue learning and pursue a career in coaching.

I feel more confident and have more knowledge of the things I still need.

Definitely. All the information I have received, as well as the connections I have made, will definitely be used for the future.

Absolutely, keeps the fire going

Did you like the session topics? What else would you have liked to have seen on the Next Steps Program agenda? 21 responses

I liked everything I just wish there was more on diversity and inclusion

Yes. So far, everything has been satisfied

The session topics were excellent

Yes, I would like to have seen less direct sport related jobs that are out there

I think that it is important to discuss diversity and inclusion when we are discussing different ways to network and interview, etc.

No comments needed

I would include all of the same topics.

I think a good topic would be talking about what a good work culture looks like. And what we should look for in pursuing jobs.

How to pursue job applications for post grad while still in school.

Yes. I would love to see a session on hot topics in Division III particularly surrounding issues of inclusion and diversity.

I would have liked to have seen a little bit more for graduate students, especially because we had so many in the group. So like maybe what are some of the best options immediately after completing undergraduate and how to transition into the real world after completing college.

Yes

Yes the session topics were perfect!

Yes I did.

I enjoyed all the topics.

Yes, more about working for a nonprofit

I think providing more resources to internships or more preparation to land a career in Athletics will be awesome going forward.

All session topics were fantastic

Yes I think the sessions were very helpful. I do understand we are in a business professional setting, but I would've enjoyed to stand up and interact more with the panelists.

I think the topics are great, they build from the first part.

General Comments: 15 responses

I would do this every year if I could!

I love coming here!

Thank you for your time!

Great program, I have recommended this program to like minded individuals and emphasized the great opportunity.

Very thankful to be here.

Louise is amazing

What you guys are doing is amazing and it has been such an honor to participate!

Louise you are awesome. Continue fueling the fire for others passions. You're great at what you do and you are a poised professional!

Everything was amazing. I loved this process.

Thank you so much for this opportunity!

I loved this and appreciate the opportunity. Thank you to Louise and everyone else involved who allowed me to attend both this and the immersion program!

I love being here. The connections we make here we will never forget. It really feels like one big family.

I had a fantastic time in this program as Louise ensured that my expectations were met in all areas. She did an amazing job, as her positive and enthusiasm truly show how greatly she cares for the NCAA.

Thank you for this opportunity!

I have enjoyed being part of this program, It has been an honor to have meet great people and make great friends along the way.

2019 Next Steps Program Budget

Request	# participants	Budget per individual	Budget	Actual	Notes
Travel for participants	24	\$ 500	\$ 11,000	\$ 12,275	
Travel honorarium	24	\$ 150	\$ 3,600	\$ 3,600	\$150 honorarium
Lodging for max. 4 nights	24	\$197/night	\$ 9,000	\$ 8,356	hotel rate is \$169/night plus taxes and fees - 2/room
Weber Grill	28	\$ 55	\$ 1,540	\$ 1,244	Networking dinner
Drinks and snacks			\$ 360	\$ 204	
Etiquette Luncheon & Seminar	21	\$ 42	\$ 1,500	\$ 1,645	\$750 for speaker and \$895 for meal
Gift	30	\$ 13	\$ -	\$ -	provided
Miscellaneous	0		\$ 2,000		
TOTAL			\$ 29,000	\$ 27,324	

SUPPLEMENT NO. 11



2019 NCAA Division III FAR Institute
Agenda
Summitt/Wooden Room
NCAA National Office

Friday, October 18

- 2:30 p.m. Opening session- Louise McCleary, Managing Director of Division III.
- 2:45 p.m. Opening work.
- Introductions.
 - Setting the context.
- 4:15 p.m. Role Clarity.
- Defining the FAR role.
 - Creating focus.
 - Strategic practices.
- 6 p.m. Dinner at the NCAA.
- 7 p.m. FAR as leader.
- Examine leadership articles.
 - 363 Leadership Assessment.
- 8 p.m. Close for evening.
- Reception.

Saturday, October 19

- 7:30 a.m. Breakfast at the NCAA.
- 8 a.m. Review/Preview.
- Review 363 Leadership Assessments.
- 9:45 a.m. Break.
- 10 a.m. 363 leadership action planning.
- 10:30 a.m. Panel discussion and breakouts: Exploring FAR relationships with presidents, athletics directors, student-athletes and commissioners.
- Noon Lunch at the NCAA.
- 1 p.m. Panel debrief.
- 1:30 p.m. Division III governance discussion.
- 2:15 p.m. Building more effective relationships.
- 3 p.m. Break.

3:15 Building more effective relationships.

4:15 p.m. NCAA 101 Trivia.
➤ Committee Membership.
➤ Scholarship Support.
➤ Grant Funding.
➤ Events.
➤ Bylaws.

5 p.m. Close for the day.

7 p.m. Dinner downtown Indianapolis.
Casual dress is appropriate.

Sunday, October 20

7:30 a.m. Breakfast at the NCAA.

8 a.m. Recap.

8:20 a.m. Division III hot topics.

9:10 a.m. Break.

9:20 a.m. Case study.

10 a.m. Application activity.
➤ Impact activity.
➤ Personal action plans.
➤ Closing activities.

11:50 a.m. Evaluations.

Noon Close.

Note: Attire at the NCAA is business casual. The meeting rooms tend to be chilly so bring a jacket or sweater. We will ask you to put your cell phones on vibrate during the sessions.

2019 FAR Fellow Institute Participants

<i>Name</i>	<i>Email</i>	<i>Institution</i>	<i>Conference</i>
Jonathan Baer	baerj@wabash.edu	Wabash College	North Coast Athletic Conference
Lee Bakner	lbakner@linfield.edu	Linfield College	Northwest Conference
Richard Breen	rbreen@averett.edu	Averett University	USA South Athletic Conference
Jennifer Bueche	buechejl@oneonta.edu	State University of New York at Oneonta	SUNYAC
JoAnne Bullard	bullardj@rowan.edu	Rowan University	New Jersey Athletic Conference
Hope Bussenius	hopebussenius@emory.edu	Emory University	University Athletic Association
Paul Cacolice	pcacolice@westfield.ma.edu	Westfield State University	MASCAC
Seth Frechie	sfrechie@cabrini.edu	Cabrini University	Atlantic East Conference
S. Marlon Gayadeen	gayadesm@buffalostate.edu	Buffalo State, State University of New York	SUNYAC
Christoph Geiss	christoph.geiss@trincoll.edu	Trinity College (Connecticut)	New England Small College Athletic Conference
Annette Griffin	agriffin@ric.edu	Rhode Island College	Little East Conference
Jeffrey Heath	jeffrey.heath@centre.edu	Centre College	Southern Athletic Association
Joe Latulippe	jlatulip@norwich.edu	Norwich University	Great Northeast Athletic Conference
Lisa Marsherall	lisa.m.marsherall@medaille.edu	Medaille College	North Eastern Athletic Conference
Samantha Myers	slmyers@olivetcollege.edu	Olivet College	Michigan Intercollegiate Athletic Conference
R. Scott Russell	scott.russell@msmc.edu	Mount Saint Mary College	Skyline Conference

<i>Name</i>	<i>Email</i>	<i>Institution</i>	<i>Conference</i>
Kirsten Saxton	ktsaxton@mills.edu	Mills College	American Collegiate Athletic Association
Druscillia Scribner	scribned@uwosh.edu	University of Wisconsin Oshkosh	Wisconsin Intercollegiate Athletic Conference
Andrea Smith	asmith11@su.edu	Shenandoah University	Old Dominion Athletic Conf.
Christopher Smith	smithc2@augsborg.edu	Augsburg University	Minnesota Intercollegiate Athletic Conference
David Snyder	david.snyder@delval.edu	Delaware Valley University	Middle Atlantic Conference Freedom
Ross Weatherman	weatherm@rose-hulman.edu	Rose Hulman University	Heartland Collegiate Athletic Conference
Iona Wynter Parks	iwynterparks@oglethorpe.edu	Oglethorpe University	Southern Athletic Association

SUPPLEMENT NO. 12

2020 ADR Institute Schedule

Program Theme: Framing Expectations through Culture

Wednesday, January 22

- 2 p.m. Opening Session. (Eva Chatterjee-Sutton, Vice President of Student Life & Dean of Students, Washington And Jefferson College and Leah Kareti, Contractor, Division III Governance, NCAA)
- 3 p.m. Division III Philosophy. (Mary-Beth Cooper, President, Springfield College)
- 3:30 p.m. Break.
- 3:45 p.m. The Role of Division III Coaches. (Megan McDonough, Women's Lacrosse Coach, Associate AD/SWA and Scott McGuinness, Director of Athletics, Washington And Jefferson College)
- 4:30 p.m. Current Issues in Student-Athlete Well-Being. (Lydia Bell, Associate Director of Research, NCAA)
- 5:00 p.m. Day 1 programing concludes.
- 6 p.m. NCAA Honors Celebration.

Thursday, January 23

- 7:30 a.m. Breakfast.
- 8 a.m. Welcome and Networking Activity. (Chatterjee-Sutton)
- 8:15 a.m. Hiring in Athletics. (John King, Vice President of Student Life at Roger Williams University, and additional speaker TBD)
- 9 a.m. Athletics Budgeting. (Stevie Baker-Watson, Associate Vice President for Campus Wellness & Theodore Katula Director of Athletics and Recreational Sports)
- 9:45 a.m. Break.
- 10:00 a.m. Athletics Fundraising. (Natalie Winklefoos, Delta Lodge Director of Athletics and Physical Education, Oberlin College, Jason Kroll, Vice President and Chief Strategy Officer, New Jersey City University, and Shawn Tucker, Associate Vice President and Director, Athletics, New Jersey City University)

- 10:45 a.m. Risk and Crisis Management in Athletics. (Speakers TBD)
- 11:45 p.m. ADR Convention Luncheon- Exploring Connections Between Culture and Enrollment. (Elliott Strickland, Vice President of Student Affairs, Pennsylvania College of Technology, Additional ADR TBD, Moderator: Donnie Brooks, Director of Athletics, Macalester College)
- 1:15 p.m. ADR Institute Alumni Panel: Exploring the Unique Challenges of Athletics Oversight. (Strickland, Cedric Howard, Vice President for Student Affairs at the State University of New York at Fredonia , Elizabeth True, Vice President for Student Affairs and Enrollment Management, Maine Maritime Academy, additional ADR TBD. Moderator: Chatterjee-Sutton)
- 2 p.m. NCAA and Conference Office 101. (Louise McCleary, Managing Director of Division III, NCAA, Division III Commissioner, TBD)
- 2:30 p.m. Break.
- 2:45 p.m. Compliance Concepts and NCAA Rules for ADRs. (Tiffany Alford, Assistant Director of Academic and Membership Affairs, NCAA)
- 3:30 p.m. Division III Tools for ADRs. (Shana Levine, Consultant, 3 Fold Group)
- 3:45 p.m. Address final questions, parking lot, and key takeaways. (Chatterjee-Sutton)
- 4 p.m. Institute concludes.
- 5 p.m. Reception.

Friday, January 24

- 8 a.m. Division III Issues Forum
- 1 p.m. Conference meetings

Saturday, January 25

- 8 a.m. Division III Business Session

2020 Division III ADR Institute Participant Roster

Last Name	First Name	Email	Institution	Conference
Aguirre	Tomas	aguirrta@delhi.edu	SUNY Delhi	North Atlantic Conference
Arcelus	Victor	varcelus@conncoll.edu	Connecticut College	New England Small College Athletic Conference
Basso	Sharon	sbasso@cmc.edu	Claremont McKenna-Harvey Mudd-Scripps Colleges	Southern California Intercollegiate Athletic Conference
Brink Pisinski	Laura	laura.brink@simmons.edu	Simmons University	Great Northeast Athletic Conference
Burroughs Davis	Robin	rdavis@colby-sawyer.edu	Colby Sawyer College	Great Northeast Athletic Conference
Cellemme	Trish	cellep@sage.edu	The Sage Colleges	Empire 8
Colom	Albert	colom@uwec.edu	University of Wisconsin, Eau Claire	Wisconsin Intercollegiate Athletic Conference
DeKay	Amy	adekay@medaille.edu	Medaille College	Allegheny Mountain Collegiate Conference
Fugate	Wesley	wfugate@randolphcollege.edu	Randolph College	Old Dominion Athletic Conference
Guyer	Kimberly	guyer@alfred.edu	Alfred University	Empire 8
Harris	Anne	harrisanne@grinnell.edu	Grinnell College	Midwest Conference
Jeffries	Ernest	eejeffries@marybaldwin.edu	Mary Baldwin University	USA South Conference
Johnson	Danette	danette.johnson@kzoo.edu	Kalamazoo College	Michigan Intercollegiate Athletic Association
Lantz	Susan	lantzs@susqu.edu	Susquehanna University	Landmark Conference
Lyons	Scott	scott.lyons@jwu.edu	Johnson and Wales University (Denver)	Southern Collegiate Athletic Conference
Mauro	Brian	bmauro@fdu.edu	Fairleigh Dickinson University	Middle Atlantic Conference Freedom
McLean	Alexis	amclean@mec.cuny.edu	Medgar Evers College	CUNYAC
Melendres	andrew	anmelendres676@stkate.edu	St. Catherine University	Minnesota Intercollegiate Athletic Conference
Nelson	Suzanne	suzanne.nelson@brynathyn.edu	Bryn Athyn College	Colonial States Athletic Conference
O'Connor	Kathleen	koconnor@lasell.edu	Lasell University	Great Northeast Athletic Conference
O'Grady	Elaine	elaine.ograde@msmc.edu	Mount Saint Mary College (New York)	Skyline Conference

Last Name	First Name	Email	Institution	Conference
Porter	Cindy	cindy.porter@mville.edu	Manhattanville College	Skyline Conference
Ray	Darrell	rayd@rhodes.edu	Rhodes College	Southern Athletic Association
Runell Hall	Marcella	mhall@mtholyoke.edu	Mount Holyoke College	New England Women's and Men's Athletic Conference
Schmudlach	Scott	schmudsd@mlc-wels.edu	Martin Luther College	Upper Midwest Athletic Conference
Slaats	Jackie	slaats@lakeforest.edu	Lake Forest College	Midwest Conference
Stimeling	Kurt	kstimeling@rivier.edu	Rivier University	Great Northeast Athletic Conference
Stroud	George	stroudg@dickinson.edu	Dickinson College	Centennial Conference
Van Vlerah	Abigail	alvanvlerah@manchester.edu	Manchester University	Heartland Collegiate Athletic Conference
Ward	Lawrence	lward@babson.edu	Babson College	New England Women's and Men's Athletic Conference
Wilson	Christine	christine.wilson@maine.edu	University of Maine, Farmington	North Atlantic Conference

SUPPLEMENT NO. 13



**2020 NCAA CONVENTION
DIVISION III STUDENT IMMERSION PROGRAM
Anaheim – January 22-25, 2020**

**SUPPLEMENT NO. 13a
DIII Strategic Planning and Finance 11/19**

TIME	DIVISION III	ASSOCIATION-WIDE	HOTEL & ROOM LOCATION
Wednesday, January 22			
3 to 4 p.m.	Division III Student Immersion Program Welcome [Required Event and Invitation Only]	Invite Dennis Shields, chancellor UW-Platteville	
4 to 4:30 p.m.	Networking Session	Louise will oversee	
4:30 p.m.	Cohort photo		
4:45 to 5:45 p.m.	Meet Administrative mentors – Networking Session		
6 to 9 p.m.		Honors Celebration [Required Event]	
Thursday, January 23			
7 to 8:15 a.m.	Breakfast with administrative and career path mentors. [Required Event and Invitation Only]	Will Baggett, Founder Executive Image and College Football Playoff Internal Ops. Developing Your Personal Brand	
8:30 to 9:30 a.m.	Educational programming		Must attend one D3 session with mentor
9:45 to 11:15 a.m.	Educational programming		
11:30 a.m. to 12:45 p.m.	SAAC Luncheon with Division III Student-Athletes [Required Event]		
1 to 2 p.m.	Opportunities Panel with Career Path mentors [Required Event and Invitation Only]		Roundtables and rotate.
2 to 4 p.m.	DiSC Workshop [Required Event and Invitation Only]		
4:30 to 6 p.m.		NCAA Plenary Session [Doors open at 4:15 p.m.]	
6 to 8 p.m.		Delegates Reception	
8 to 9:30 p.m.	Division III Student-Athlete Social Mixer with National SAAC [Required Event]		
Friday, January 24			
7 to 8 a.m.	Division III Delegate Breakfast		
8 to 11 a.m.	Division III Issues Forum [Required Event]		
11:30 to 1 p.m.		Association Luncheon [Required Event]	
1 to 5:30 p.m.	Conference Meetings [commissioner permission required]		
5:30 to 7 p.m.	SAAC dinner [optional]		
Saturday, January 25			
7 to 8 a.m.	Division III Delegates Breakfast		
8 to 11 a.m.	Division III Business Session [Required Event]		
11 a.m. to noon	Division III Student Immersion Program Debrief and Lunch [Required Event]		Thank you notes to mentors. Send with cohort photo.

2020 Student Immersion Program Participants

Last Name	First Name	Institution	Conference
Allen	Catherine	Claremont McKenna-Harvey Mudd-Scripps Colleges	Southern California Intercollegiate Athletic Conference
Alsalman	Kasim	Spalding University	St. Louis Intercollegiate Athletic Conference
Amadi	Ugwunna	University of Pittsburgh, Bradford	Allegheny Mountain Collegiate Conference
Benjamin	Kyana	Willamette University	Northwest Conference
Black	Ka'seim	Averett University	USA South Athletic Conference
Cannizzaro	Celine	Farmingdale State College	Skyline Conference
Champagne	Aubrey	Northland College	Upper Midwest Athletic Conference
Dadez	Madison	Averett University	USA South Athletic Conference
Diaz	Gabriela	Hamline University	Minnesota Intercollegiate Athletic Conference
DiGiacomo	Olivia	Johnson & Wales University (Providence)	Great Northeast Athletic Conference
Ethington Jr	Scott	Otterbein University	Ohio Athletic Conference
Freund	Anna	Smith College	New England Women's and Men's Athletic Conference
Garner	Curtis	Pacific Lutheran University	Northwest Conference
Gerlach	Gerlach	Trinity University (Texas)	Southern Collegiate Athletic Conference
Hernandez	Maya	Hamline University	Minnesota Intercollegiate Athletic Conference
Holden	Naquan	McDaniel College	Centennial Conference
Johnson	Jimmie	Washington and Lee University	Old Dominion Athletic Conf.
Joshuasville	Tobi	Rosemont College	Colonial States Athletic Conference
Kim	Sojung	Bates College	New England Small College Athletic Conference
Kohli	Harseerat	State University College at Old Westbury	Skyline Conference
Lacorato	Brenden	Marietta College	Ohio Athletic Conference
Lehman	Kassahun	Lakeland University	Northern Athletics Collegiate Conference
Loaiza	Diana	Brevard College	USA South Athletic Conference
McKinney	Kyle	Saint John's University (Minnesota)	Minnesota Intercollegiate Athletic Conference
Mitchell	Wesley	Trinity University (Texas)	Southern Collegiate Athletic Conference
Moody	Brandon	Adrian College	Michigan Intercollegiate Athletic Conference
Newton	Dante	Washington University in St. Louis	University Athletic Association
Palmer	Brandon	Berry College	Southern Athletic Association
Parra	Jayvid	St. Joseph's College (Long Island)	Skyline Conference

Pierce	Micaela	Mount Holyoke College	New England Women's and Men's Athletic Conference
Poitra	Dakotah	Wisconsin River Falls	Wisconsin Intercollegiate Athletic Conference
Polanco	Nicole	The City College of New York	City University of New York Athletic Conference
Reyes	Stephanie	State University of New York at Oneonta	State University of New York Athletic Conference
Robinson	Brittany	Wisconsin Whitewater	Wisconsin Intercollegiate Athletic Conference
Rojas	Dorianny	York College (New York)	City University of New York Athletic Conference
Romero	Joshua	Brevard College	USA South Athletic Conference
Serrano	Yanelle	The City College of New York	City University of New York Athletic Conference
Sheppard	Alexander	Lake Forest College	Midwest Conference
Smith	Alexander	Springfield College	New England Women's and Men's Athletic Conference
Young	Dimitric	Loras College	American Rivers Conference

SUPPLEMENT NO. 14



Division III International Ice Hockey Pilot Program Status Report
October 1, 2019

Introduction.

During its April meeting, the Division III Management Council approved extending the international ice hockey pilot for a second year based on survey results from this year's pilot participants. With close to 80% satisfaction with this year's pilot and the membership's continued interest in having the Eligibility Center provide the participation review of Division III international student-athletes, a second year of the pilot will be conducted.

To enhance the pilot and better inform the membership of the benefits and drawbacks of certification through the Eligibility Center, the council determined that certification should align more closely with the current Eligibility Center review for international student-athletes. Therefore the 2019-20 pilot will include several important changes, incorporating feedback from the first year of the pilot and reflecting more closely the actual experience of working with the Eligibility Center for amateurism certifications.

Specifically, the Eligibility Center will conduct the second year of the pilot through the Eligibility Center membership portal that is used for amateurism certifications in Divisions I and II. In addition, prospective student-athletes will pay half the cost of Eligibility Center certification. Below are the comparisons between the first and second year of the pilots on a few key data points at similar points in time. The following comparison includes data available at the end of September 2018 (Year 1) and 2019 (Year 2).

1. Participating Institutions.

Eighty-five Division III institutions sponsor men's and/or women's ice hockey. Eighty-three sponsor men's ice hockey and 66 sponsor women's ice hockey.

	Year 1	Year 2
Institutions that submitted student-athletes for review.	54 (64%)	41 (48%)
Average number of students submitted per institution.	4	3.1

2. Rosters Submitted by Sport.

Men's Ice Hockey	Year 1	Year 2
Number of institutions participating.	50 (60%)	39 (47%)
Average number of students submitted per institution.	3	2.5
Range of students submitted per institution.	1 to 11	1 to 6

Women's Ice Hockey	Year 1	Year 2
Number of institutions participating.	21 (32%)	14 (21%)
Average number of students submitted per institution.	2	2.1
Range of students submitted per institution.	1 to 6	1 to 5

3. Student-athlete outcomes.

Student-Athletes	Year 1	Year 2
Total SA submitted for review.	203	129
MIH SA submitted for review.	156	98
WIH SA submitted for review.	47	29
Reviews completed.	86	112
Pending requests to PSA.	16	13
Currently Under review.	7	2
Pending initial review by staff.	84	0
Didn't qualify for review.	10	2
Eligibility concerns discovered.	2	3

SUPPLEMENT NO. 15

**REPORT OF THE
NCAA DIVISION III CHAMPIONSHIPS COMMITTEE
SEPTEMBER 9-10, 2019, MEETING**

ACTION ITEMS.

1. Legislative items.

- None.

2. Nonlegislative items.

a. Alcohol sales at the 2020 Division III Men's Basketball Championship.

- (1) Recommendation. That a waiver of Bylaw 31.1.13 (availability of alcoholic beverages) be approved to permit alcohol sales at the Division III Men's Basketball Championship game in Atlanta as part of the joint championship with Divisions I and II.
- (2) Effective date. 2020 championship only.
- (3) Rationale. Division III recently adopted legislation to permit alcohol sales when a Division III championship is held in conjunction with the Division I championship in the same sport and conducted at the same venue as that championship (e.g., Division III Men's Lacrosse Championship) . Consistent with that approach a waiver is requested to permit the sale of alcohol during the 2020 Division III Men's Basketball Championship because it is being held in conjunction with Divisions I and II. The Divisions II and III championship games will be played in State Farm Arena (home of the Atlanta Hawks) and will have all the necessary security and provisions in place as for a home Hawks game. The 2020 Division I Men's Final Four will be played at Mercedes-Benz Stadium but a waiver of the current legislation will ensure a consistent fan experience across the weekend with alcohol sales now being permitted at the Division I championship.
- (4) Estimated budget impact. None.
- (5) Student-athlete impact. None.

b. Dates for 2020 Division III Men's Basketball Championship preliminary rounds.

- (1) Recommendation. That the following schedule for the 2020 NCAA Division III Men's Basketball Championship preliminary rounds be approved:

First/second rounds remain unchanged and follow the traditional date formula. Sixty-four teams travel to 16 non-predetermined sites. The 32 first-round games will be on Friday, March 6. The 16 second-round games will be at the same sites on Saturday, March 7. Third-round games will be on the second weekend of the championship played at eight non-predetermined sites, with four on Friday, March 13, and four on Saturday, March 14. The eight winners will travel to Fort Wayne, Indiana, to play the quarterfinals and semifinals at the Allen County War Memorial Coliseum on Friday and Saturday, March 20 and 21. The schedule change is necessary to accommodate the championship game (April 7) being held in conjunction with the Men's Final Four.

- (2) Effective date. 2020 championship only.
- (3) Rationale. This format maintains the traditional championship dates to eliminate the impact the joint championship would have on the regular season and conference tournaments. Similar to the combined championship in 2013, the quarterfinals will be staged at the same site as the semifinals.
- (4) Estimated budget impact. TBD.
- (5) Student-athlete impact. Having eight host sites host one third-round game each will create great playing atmospheres for participating teams and, as was the case in 2013, having the quarterfinals and semifinals at one site will be a unique and exciting experience.

c. Exception to bracketing policies for the Division III Men's and Women's Ice Hockey Championships.

- (1) Recommendation. That the Division III Men's and Women's Ice Hockey Committees be allowed to pair teams outside of the 500-mile travel radius (i.e., create a flight) in the quarterfinal round when the bracketing principles would otherwise require two teams to face one another for a third consecutive year (and the quarterfinal round is the bracket entry point for the teams).
- (2) Effective date. 2020-21 championship year.
- (3) Rationale. Due to the small size of the men's and women's ice hockey championship fields, existing bracketing principles can negatively affect institutions that are geographically isolated. Current policies require championship brackets to be developed based on geography, with the goal to minimize flights. This exception would allow the committees to use no more than one flight in the quarterfinal round to create a matchup of different opponents. While this exception would be applied narrowly to men's and women's ice hockey, it could be helpful

for new championships and those with fewer than 16 teams (for example, men's volleyball).

- (4) Estimated budget impact. \$56,400.00, which is the total required for one instance occurring in either the men's or women's ice hockey brackets in a given year. Current bracketing trends show this impact could potentially be applied once every three years for the women and it is not likely to be applied for the men at this time. The policy exception would be reviewed annually to determine the frequency of application and actual expense incurred.
- (5) Student-athlete impact. The exception will address what in the past has been a compromised student-athlete experience at the championships

d. Men's and Women's Tennis Rules Subcommittee.

- (1) Recommendation. That an eight-member Men's and Women's Tennis Rules Subcommittee (from within the existing Divisions I, II and III Men's and Women's Tennis Committees) be appointed to oversee the playing rules modifications for all three divisions. The NCAA would continue to follow the Intercollegiate Tennis Association (ITA) playing rules; however, the subcommittee would be charged with collaborating with the ITA on potential rules changes and/or recommending rules modifications to the ITA rules. The subcommittee composition would be four representatives from Division I (50 percent), two from Division II (25 percent) and two from Division III (25 percent), which is consistent with other Association-wide playing rules committees/subcommittees.
- (2) Effective date. January 1, 2020 (to coincide with the ITA rules-making process).
- (3) Rationale. In response to a request from the Playing Rules Oversight Panel, the Divisions I, II and III Men's and Women's Tennis Committees discussed whether the sport would benefit from having an NCAA playing rules book and/or NCAA playing rules committee/subcommittee to be more involved in the rules-making process. Currently, the NCAA adheres to the ITA rules. In recent years, several division-specific playing rules have been implemented by the ITA even though NCAA Bylaws 21 and 31 require playing rules and playing rules modifications be the same for all three divisions. The subcommittee would work alongside the ITA Rules Committee to improve the communication and collaboration during the rules-making process and ensure playing rules are common for all divisions moving forward. After two years, the Divisions I, II and III Men's and Women's Tennis Committees would evaluate the effectiveness of the subcommittee to determine if it should continue or if a stand-alone playing rules committee would be more beneficial.

- (4) Estimated budget impact. None during the two-year evaluation period, as business would be conducted via teleconference.
- (5) Student-athlete impact. None.

INFORMATIONAL ITEMS.

1. **Opening remarks and review of schedule and agenda.** Division III Championships Committee Chair Kiki Jacobs welcomed committee members and reviewed the meeting schedule and key discussion items.
2. **Recent committee reports.** The committee approved reports from its August 1 teleconference and August 21 email correspondence as submitted.
3. **Governance update.** NCAA governance staff reviewed the following key items with the committee: 1) NCAA Board of Governors items, including an update on potential legislation in California that could affect the name, image and likeness space; 2) Sport Science Institute initiatives; 3) New procedures for the recently implemented attestation of compliance policy; 4) Transfer portal usage issues and potential recommendations; 5) Division III University modules, including a new training module for Gameday the DIII Way; 6) Research and resources regarding the senior woman administrator designation; 7) Ongoing discussion regarding the International Ice Hockey Pilot Program; 8) Working group updates; and 9) Division III identity initiatives.
4. **NCAA Division III Management Council/Presidents Council updates.** Stevie Baker-Watson provided additional updates from the recent Management Council and Presidents Council meetings.
5. **NCAA Division III Student-Athlete Advisory Committee update.** SAAC liaison Jake Santellano provided an update on behalf of the Division III SAAC from its July meeting.
6. **Playing Rules Oversight Panel.** The committee reviewed the panel's most recent reports as information only.
7. **Academic and membership affairs update.**
 - a. **2020 Convention proposals.** The committee was asked to provide input on the following proposals that were properly submitted from the Division III membership and could have an effect on championships operations:
 - **Two proposals related to the membership process – one to reduce the reclassifying process from four to two years, and one to modify the provisional process as**

- specified.** Championships Committee input: Opposed. The proposed modifications potentially compromise an institution's readiness to fully comply with Division III policies and abide by Division III values, and they potentially increase the pressure on the Division III Membership Committee to make decisions based on a shorter timeline (the Championships Committee believes four years is the appropriate timeline to earn active membership). In addition, the current process includes a waiver provision to expedite the process for exemplary institutions.
- **One proposal to add equestrian as an emerging sport for women and establish legislation related to playing and practice seasons and membership.** Championships Committee input: No position. While the committee is not opposed to supporting equestrian as an emerging sport it acknowledged that there may be unanswered questions to resolve before membership consideration.
- b. Single-sport conference transition to multisport conference.** The committee reviewed whether there should be an avenue for a single-sport conference to transition to a multisport conference without losing its AQ privilege. The committee discussed situations in which the membership of a single-sport conference changes in a manner that it would be eligible for an automatic qualification in a multisport conference; however, to do so would require those members to dissolve the single-sport conference and the AQ that goes with it, and then serve a two-year waiting period with the multisport conference before regaining the AQ. In such an instance, the incentive could be to continue operating the single-sport conference so as not to lose the AQ rather than consolidate under a multisport conference and enjoy the benefits that come with doing so. Championships Committee members are sympathetic to single-sport conferences forming to grow a particular sport, but they are wary of inadvertently creating a landscape in which single-sport conferences form for the *sole purpose* of obtaining the AQ. Accordingly, rather than amend current legislation to ease the conditions for transitioning that could introduce such unintended outcomes, the committee asked staff to create guidelines for the current waiver process to help single-sport conferences navigate the transition while retaining specified conditions that protect the integrity of the AQ.
- 8. Conference requirements for AQ eligibility.** The committee continued discussing whether to establish regular-season-competition requirements for a conference to be eligible to earn automatic qualification to Division III championships. In response to feedback from the 2018 membership survey on this topic a working group the committee appointed previously to review the matter agreed that conferences should be required to play a portion of regular-season competition against conference opponents in order to earn the AQ but did not reach a consensus on the appropriate amount. While the Championships Committee believes this continues to be an area of concern, it acknowledges that there is no momentum currently within the committee or the membership to recommend an alternative approach. As such, the committee took no formal action but agreed to ask the commissioners whether they were interested in formulating a proposal in the future.

- 9. Championships 2018-19 budget recap.** Staff updated the committee on the budget-to-actuals from the 2018-19 championship seasons.
- 10. Sport region realignment project.** The committee continued discussing the 10-region alignment model from the Division III Commissioners Association that it supported during its February meeting and sent to Division III sport committees for feedback. The latest request for sport committee input focused on the proposal's effect on competitive equity, which several sport committees cited as a significant concern. Accordingly, the Championships Committee sought feedback on two models – one that incorporates eight regions and one with 10 – that retain the three original guiding principles but also account for competitive equity as each sport committee sees fit. After reviewing sport committee feedback, the Championships Committee endorsed the 10-region model as amended by sport committees and will forward on to the Commissioners Group for feedback.
- 11. Bench size policies.** The committee reviewed feedback from team sport committees regarding bench size and noted a consistent desire to increase the bench size but varied reasons for doing so (e.g., enhancing the experience for non-competing student-athletes, accommodating more administrative personnel, etc.). Offering bench size flexibility does not mean that some of the issues attempting to be addressed will disappear, however, the committee recognizes the desire to provide the best championships experience possible. The committee reviewed the suggested bench size increases by sport and the level to which sport committees would like to see the additional student-athletes involved while on-site for the championships. The bench size adjustments to be implemented for the 2020-21 championships are as follows:

Sport	Squad Size	New Bench Size
Baseball	25	35
Field Hockey	24	40
Football	58	78
Men's Ice Hockey	22	30
Women's Ice Hockey	22	30
Men's Lacrosse	32	50
Women's Lacrosse	28	42
Men's Soccer	24	40
Women's Soccer	24	40
Softball	20	32
Men's and Women's Tennis	9	15
Men's Volleyball	17	25
Women's Volleyball	17	25

The committee discussed practice limitations and determined that practice will be open to all student-athletes who are at the competition site at any round of the championship provided it still fits within a given sport's playing rules.

12. State of the sport teleconferences with sport committee chairs. Committee members reviewed recent teleconferences with sport committee chairs, noting that the next in-person meeting with sport committee chairs is in September 2020.

13. Sport committee recommendations.

a. Men's basketball.

- **Alcohol sales at the 2020 Division III Men's Basketball Championship.** The committee supported a waiver to allow for alcohol sales at the 2020 Division III Men's Basketball Championship, given that the championship game is being conducted in conjunction with the Men's Final Four (see Action Item 2-a).
- **2020 championship format.** The committee approved a format change for the 2020 championship preliminary rounds to accommodate the combined championship with Divisions I and II (see Action Item 2-b).
- **Automatic qualification.** The committee approved the following 43 conferences for automatic qualification to the 2020 NCAA Division III Men's Basketball Championship: Allegheny Mountain Collegiate Conference; American Rivers Conference; American Southwest Conference; Capital Athletic Conference; Centennial Conference; City University of New York Athletic Conference; College Conference of Illinois and Wisconsin; Colonial States Athletic Conference; Commonwealth Coast Conference; Empire 8; Great Northeast Athletic Conference; Heartland Collegiate Athletic Conference; Landmark Conference; Liberty League; Little East Conference; Massachusetts State Collegiate Athletic Conference; Michigan Intercollegiate Athletic Conference; Middle Atlantic Conference Commonwealth; Middle Atlantic Conference Freedom; Midwest Conference; Minnesota Intercollegiate Athletic Conference; New England Collegiate Conference; New England Small College Athletic Conference; New England Women's and Men's Athletic Conference; New Jersey Athletic Conference; North Atlantic Conference; North Coast Athletic Conference; North Eastern Athletic Conference; Northern Athletics Collegiate Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Conference; Southern Athletic Association; Southern California Intercollegiate Athletic Conference; Southern Collegiate Athletic Conference; St. Louis Intercollegiate Conference; State University of New York Athletic Conference; University Athletic Association; Upper Midwest Athletic Conference; USA South Athletic Conference; and Wisconsin Intercollegiate Athletic Conference.

b. Men's golf.

- **Automatic qualification.** The committee approved the following 32 conferences for automatic qualification to the 2020 NCAA Division III Men's Golf Championships: Allegheny Mountain Collegiate Conference; American Rivers Conference; American Southwest Conference; Capital Athletic Conference; Centennial Conference; College Conference of Illinois and Wisconsin; Colonial States Athletic Conference; Commonwealth Coast Conference; Empire 8; Great Northeast Athletic Conference; Heartland Collegiate Athletic Conference; Landmark Conference; Liberty League; Michigan Intercollegiate Athletic Association; Middle Atlantic Conference Commonwealth; Middle Atlantic Conference Freedom; Minnesota Intercollegiate Athletic Conference; New England Small College Athletic Conference; North Atlantic Conference; North Coast Athletic Conference; North Eastern Athletic Conference; Northern Athletics Collegiate Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Conference; Southern Athletic Association; Southern California Intercollegiate Athletic Conference; St. Louis Intercollegiate Athletic Conference; Upper Midwest Athletic Conference; and USA South Athletic Conference.

c. Women's golf.

- (1) **Automatic qualification.** The committee approved the following 22 conferences for automatic qualification to the 2020 Division III Women's Golf Championships: American Rivers Conference; American Southwest Conference; Centennial Conference; College Conference of Illinois and Wisconsin; Heartland Collegiate Athletic Conference; Landmark Conference; Liberty League; Michigan Intercollegiate Athletic Association; Middle Atlantic Conference; Minnesota Intercollegiate Athletic Conference; New England Small College Athletic Conference; North Coast Athletic Conference; Northern Athletics Collegiate Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; St. Louis Intercollegiate Athletic Conference; Southern Athletic Association; Southern California Intercollegiate Athletic Conference; Upper Midwest Athletic Conference; and Wisconsin Intercollegiate Athletic Conference.
- (2) **Committee chair.** The committee approved that Jodie Burton, women's golf coach at Claremont McKenna-Harvey Mudd-Scripps Colleges, serve as chair of the Division III Women's Golf Committee.

d. Men's ice hockey.

- **Automatic qualification.** The committee approved the following eight conferences for automatic qualification to the 2020 NCAA Division III Men's Ice Hockey Championship: Commonwealth Coast Conference; Massachusetts State Collegiate Athletic Conference; Minnesota Intercollegiate Athletic Conference; New England Hockey Conference; New England Small College Athletic Conference; Northern Collegiate Hockey Association; State University of New York Athletic Conference; and United Collegiate Hockey Conference.
- **Committee chair.** The committee approved that Tom Di Camillo, commissioner of the State University of New York Athletic Conference, serve as chair of the Division III Men's Ice Hockey Committee.

e. Women's ice hockey.

- **Automatic qualification.** The committee approved the following seven conferences for automatic qualification to the 2020 NCAA Division III Women's Ice Hockey Championship: Colonial Hockey Conference; Minnesota Intercollegiate Athletic Conference; New England Hockey Conference; New England Small College Athletic Conference; Northeast Women's Hockey League; Women's Northern Collegiate Hockey Association; and United Collegiate Hockey Conference.

f. Men's and women's ice hockey joint report.

- **Exception to current bracketing policies.** The committee supported a recommendation to allow the Division III Men's and Women's Ice Hockey Committees beginning with the 2021 championships to pair teams outside of the 500-mile travel radius (i.e., create a flight) in the quarterfinal round when the bracketing principles would otherwise require two teams to face one another for a third consecutive year (and the quarterfinal round is the bracket entry point for the teams). (See Action Item 2-c.)

g. Men's lacrosse.

- **Automatic qualification.** The committee approved the following 27 conferences for automatic qualification to the 2020 NCAA Division III Men's Lacrosse Championship: Capital Athletic Conference; Centennial Conference; College Conference of Illinois and Wisconsin; Colonial States Athletic Conference; Commonwealth Coast Conference; Empire 8; Great Northeast Athletic Conference; Heartland Collegiate Men's Lacrosse Conference; Landmark Conference; Liberty League; Little East Conference; Michigan Intercollegiate Athletic Association; Middle Atlantic Conference Commonwealth; Middle Atlantic Conference Freedom; Midwest Lacrosse Conference; New England Small College Athletic Conference; New England Women's and Men's Athletic Conference; North Atlantic Conference; North Coast Athletic

Conference; North Eastern Athletic Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Conference; Southern Athletic Association; State University of New York Athletic Conference; and USA South Athletic Conference.

- **Committee chair.** The committee approved that Tom Emberley, assistant commissioner of the Skyline Conference, serve as chair of the Division III Men's Lacrosse Committee.

h. Women's lacrosse.

- **Automatic qualification.** The committee approved the following 32 conferences for automatic qualification to the 2020 NCAA Division III Women's Lacrosse Championship: Capital Athletic Conference; Centennial Conference; College Conference of Illinois and Wisconsin; Colonial States Athletic Conference; Commonwealth Coast Conference; Empire 8; Great Northeast Athletic Conference; Heartland Collegiate Women's Lacrosse Conference; Landmark Conference; Liberty League; Little East Conference; Massachusetts State Collegiate Athletic Conference; Michigan Intercollegiate Athletic Association; Middle Atlantic Conference Commonwealth; Middle Atlantic Conference Freedom; Midwest Women's Lacrosse Conference; New England Collegiate Conference; New England Small College Athletic Conference; New England Women's and Men's Athletic Conference; New Jersey Athletic Conference; North Atlantic Conference; North Coast Athletic Conference; North Eastern Athletic Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Conference; Southern Athletic Association; Southern California Intercollegiate Athletic Conference; State University of New York Athletic Conference; and USA South Athletic Conference.
- **Selection announcement – date and time.** The committee approved a recommendation to move the selection announcement to Monday at 10 a.m. Eastern time the week before the first/second rounds in order to accommodate delays in championship games and in the selection process, which could be exacerbated by adding two teams to the bracket and expanding to seven regions in the coming years.

i. Rowing.

- **Automatic qualification.** The committee approved the following four conferences for automatic qualification to the 2020 NCAA Division III Rowing Championships: Liberty League; Mid-Atlantic Rowing Conference; New England Women's and Men's Athletic Conference; and New England Small College Athletic Conference.

- **Committee chair.** The committee approved that Carolyn Miles, associate director of student-services, serve as chair of the Division III Rowing Committee.

j. Softball.

- **Automatic qualification.** The committee approved the following 42 conferences for automatic qualification to the 2020 NCAA Division III Softball Championship: Allegheny Mountain Collegiate Conference; American Rivers Conference; American Southwest Conference; Capital Athletic Conference; Centennial Conference; City University of New York Athletic Conference; College Conference of Illinois and Wisconsin; Colonial States Athletic Conference; Commonwealth Coast Conference; Empire 8; Great Northeast Athletic Conference; Heartland Collegiate Athletic Conference; Landmark Conference; Liberty League; Little East Conference; Massachusetts State Collegiate Athletic Conference; Michigan Intercollegiate Athletic Association; Middle Atlantic Conference Commonwealth; Middle Atlantic Conference Freedom; Midwest Conference; Minnesota Intercollegiate Athletic Conference; New England Collegiate Conference; New England Small College Athletic Conference; New England Women's and Men's Athletic Conference; New Jersey Athletic Conference; North Atlantic Conference; North Coast Athletic Conference; North Eastern Athletic Conference; Northern Athletics Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Conference; Southern California Intercollegiate Athletic Conference; Southern Athletic Association; Southern Collegiate Athletic Conference; St. Louis Intercollegiate Athletic Conference; State University of New York Athletic Conference; Upper Midwest Athletic Conference; USA South Athletic Conference; and Wisconsin Intercollegiate Athletic Conference.
- **Championship format – best-of-three game championship series.** The committee supported a recommendation to change the format for the best-of-three-game championship series from Game 1 and Game 2 on Monday and the “if necessary” Game 3 on Tuesday to Game 1 on Monday and Game 2 and the “if necessary” game on Tuesday, effective with the 2020 championship. The committee noted that the proposal does not have a budget impact. Softball currently is budgeted for the “worst case scenario” in which the if-necessary game is played on Tuesday and the teams travel home on Wednesday. Under the current format, the championship comes in either at budget or below. As such, the recommended format change would simply mean that more often than not softball would use its entire allotment and not see a savings.

k. Men's and women's tennis.

- **Bench size.** The committee reviewed the Division III Men's and Women's Tennis Committees bench size proposal and included it in the larger bench size policy discussion (see Informational Item 11).

- **Men's tennis automatic qualification.** The committee approved the following 34 conferences for automatic qualification to the 2020 NCAA Division III Men's Tennis Championships: Allegheny Mountain Collegiate Conference; American Rivers Conference; American Southwest Conference; Capital Athletic Conference; Centennial Conference; City University of New York Athletic Conference; College Conference of Illinois & Wisconsin; Empire 8; Great Northeast Athletic Conference; Heartland Collegiate Athletic Conference; Landmark Conference; Liberty League; Little East Conference; Michigan Intercollegiate Athletic Association; Middle Atlantic Conference Commonwealth; Middle Atlantic Conference Freedom; Midwest Conference; Minnesota Intercollegiate Athletic Conference; New England Men's and Women's Athletic Conference; New England Small College Athletic Conference; North Coast Athletic Conference; Northern Athletics Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Conference; Southern Athletic Association; Southern California Inter. Athletic Conference; Southern Collegiate Athletic Conference; The Commonwealth Coast Conference; Upper Midwest Conference; University Athletic Association; and USA South Athletic Conference.
- **Women's tennis automatic qualification.** The committee approved the following 37 conferences for automatic qualification to the 2020 NCAA Division III Women's Tennis Championships: Allegheny Mountain Collegiate Conference; American Southwest Conference; American Rivers Conference; Capital Athletic Conference; Centennial Conference; City University of New York Athletic Conference; College Conference of Illinois and Wisconsin; Colonial States Athletic Conference; Empire 8; Great Northeast Athletic Conference; Heartland Collegiate Athletic Conference; Landmark Conference; Liberty League; Little East Conference; Michigan Intercollegiate Athletic Association; Middle Atlantic Conference Commonwealth; Middle Atlantic Conference Freedom; Midwest Conference; Minnesota Intercollegiate Athletic Conference; New England Small College Athletic Conference; New England Women's and Men's Athletics Conference; New Jersey Athletic Conference; North Coast Athletic Conference; Northern Athletics Conference; Northwest Conference; Ohio Athletic Conference; Old Dominion Athletic Conference; Presidents' Athletic Conference; Skyline Conference; Southern Athletic Association; Southern California Inter. Athletic Conference; Southern Collegiate Athletic Conference; State University of New York Athletic Conference; The Commonwealth Coast Conference; University Athletic Association; Upper Midwest Conference; USA South Athletic Conference; and Wisconsin Intercollegiate Athletic Conference.
- **Men's and women's tennis rules subcommittee.** The committee supported a recommendation to appoint an eight-member Men's and Women's Tennis Rules Subcommittee (from within the existing Divisions I, II and III Men's and Women's Tennis Committees) to oversee the playing rules modifications for all three divisions

(see Action Item 2-d). *[NOTE: The proposed subcommittee requires approval from all three divisions; the Division I Competition Oversight Committee and the Division II Championships Committee have already indicated their support.]*

l. Men's and women's cross country and track and field.

- **Additional mini-trophies at cross country championships.** The committee considered a recommendation to award mini-trophies to the top 40 finishers at the Division III Men's and Women's Cross Country Championships in order to bring the percentage of awards given to the cross country field closer to the percentage of awards of indoor and outdoor track and field. The committee is not opposed to the idea if it is the right thing to do for the sport, but members also believe that trophies should not be added solely to appease the coaches association. Accordingly, the Championships Committee referred the matter back to the sport committee, noting it is open to a recommendation with an appropriate number of awards based on what is best for cross country.

m. Men's volleyball.

- **Automatic qualification.** The committee approved the following 10 conferences for automatic qualification to the 2020 NCAA Division III Men's Volleyball Championship: City University of New York Athletic Conference; Continental Volleyball Conference; Great Northeast Athletic Conference; Middle Atlantic Conferences; Midwest Collegiate Volleyball League (year 1 grace period); New England Collegiate Conference (year 1 grace period); North Eastern Athletics Conference; Northern Athletics Collegiate Conference; Skyline Conference; and United Volleyball Conference.
- **Committee chair.** The committee approved that John Garrett, associate athletics director at Hunter college, serve as chair of the Division III Men's Volleyball Committee.

14. Championships and alliances updates. Joni Comstock, NCAA senior vice president of championships, updated the group on relevant issues that affect NCAA championships operations.

- **2022-26 host site selection.** NCAA staff provided an overview of the timeline and process for selecting hosts for championships from the fall of 2022 through the spring of 2026.

15. 2018-19 broadcast figures. The committee reviewed broadcast figures for the 2018-19 championship seasons.

16. 2019 spring championship reports. The committee reviewed reports from the 2019 spring championships.

17. In-region competition requirement waiver request.

- **California Lutheran University – men’s volleyball.** The committee approved California Lutheran’s request for an in-region waiver in men’s volleyball, noting the scheduling difficulty due to the lack of proximity to in-region opponents, the costs associated with traveling to in-region opponents and the missed class time resulting from that travel. While the committee was sympathetic to the request, it noted that failing to meet the in-region minimum needs to be addressed and that future waivers may not be approved.
- **Emory University – women’s tennis.** The committee approved Emory’s request for an in-region waiver in women’s tennis, noting Emory’s scheduling difficulty due to the lack of proximity to in-region opponents. The committee stressed the need to explore further scheduling options in order to meet the in-region percentage as future waivers may not be approved.
- **Reclassifying institution.** The committee approved a waiver to allow schools in the CUNY Athletic Conference, who were informed in July that The College of Staten Island is reclassifying its athletics program from Division III to Division II, to count contests against Staten Island toward their NCAA membership requirements and championship selection criteria for the 2019-20 academic year.

18. Future meeting dates and sites.

- a. February 4-5, 2020 (Indianapolis).
- b. June 22-23, 2020 (Indianapolis).
- c. September 2020 meeting (dates to be determined; will include sport committee chairs).

19. Other business. None.

20. Adjournment. Before adjournment, the committee thanked Steve Baker-Watson, Brad Bankston, Susan Fumagalli-Mahoney and Bill Stiles for their committee service.

Committee Chair: Kiki Jacobs, Roger Williams University

Staff Liaisons: Liz Turner Suscha, Championships and Alliances

Laura Peterson-Mlynski, Championships and Alliances

Julie Sargent, Academic and Membership Affairs

September 9-10, 2019, Meeting	
Attendees:	
Robin Baker, University of Wisconsin, Eau Claire.	
Stevie Baker-Watson, DePauw University.	
Brad Bankston, Old Dominion Athletic Conference.	
Jason Fein, Bates College.	
Susan Fumagalli, Gettysburg College (via teleconference).	
Kiki Jacobs, Roger Williams University.	
Jake Santellano, University of Wisconsin-Whitewater.	
Penny Siqueiros, Wesleyan College (Georgia).	
Bill Stiles, Alvernia University.	
Absentees:	
None.	
Guests in Attendance:	
Gary Brown, NCAA Contractor.	
NCAA Staff Support in Attendance:	
Laura Peterson-Mlynski, Championships and Alliances.	
Julie Sargent, Academic and Membership Affairs.	
Liz Turner Suscha, Championships and Alliances.	
Other NCAA Staff Members in Attendance:	
Mark Aiken, Joni Comstock, Dan Dutcher, Jan Gentry, Aaron King, Laura Klee, Louise McCleary, Alex Mortillaro, Jeff Myers, Melissa Piening, Ian Rewoldt, Micki Spears, Allison Spungen, Caryl West.	

