



**REPORT OF THE
NCAA DIVISION III ADMINISTRATIVE COMMITTEE
DECEMBER 7, 2022, VIDEOCONFERENCE**

ACTION ITEMS.

1. **Legislative.**
 - None
2. **Nonlegislative.**
 - None.

INFORMATIONAL ITEMS.

1. **Welcome.** The videoconference commenced at 1:03 p.m. Eastern. The chair welcomed the committee, introduced guests and reviewed the committee roster.
2. **August 31 report.** The committee reviewed the report from the August 31 videoconference.
3. **NCAA Board of Governors consultative process.** President Mary-Beth Cooper, the Division III Presidents Council representative to the NCAA Board of Governors, provided an overview of the new consultative process that was implemented with the adoption of the new NCAA Constitution. She noted the following:
 - This process provides an opportunity for presidential leaders within the governance structure to dialog about various topics on the next NCAA Board of Governors meeting agenda.
 - The consultative process is not for recommendations or divisional positions, nor is it an opportunity for formal action by the divisional presidential body.
 - Any feedback and/or questions provided through this process will be shared with the board.

During the January 2023 Presidents Council meeting, the council will discuss the consultative process and determine if it wants to maintain the involvement of the Administrative Committee, or if it wants to engage the full council in the process moving forward.

The committee reviewed the board's January agenda items. While it understood the fluidity of the agenda and needed confidentiality, it also noted that without more specifics, it is difficult to engage in the consultative process.

4. **Division III financial planning and preparation.** The committee developed a framework to discuss the current higher education and athletics landscape and how it might impact financial planning and preparation for Division III. The framework includes the creation of a Financial and Risk Management Working Group to periodically review the landscape of intercollegiate athletics, the division's financial standing and assess its risk. The next step includes the Management and Presidents Councils reviewing the framework during their January meetings. [Attachment]
5. **Additional business.** The committee directed staff to set an in-person meeting at the 2023 NCAA Convention with the current and incoming members of the Administrative Committee to continue the discussion.
6. **Adjournment.** The committee adjourned at 2:33 p.m. Eastern time.

Committee Chair: Jim Schmidt, University of Wisconsin, Eau Claire

*Staff Liaisons: Louise McCleary, Division III Governance
Bill Regan, Division III Governance
Jeff Myers, Academic and Membership Affairs*

NCAA Division III Administrative Committee December 7, 2022, Videoconference	
Attendees:	
Steve Briggs, Berry College.	
Matt Hill, University of Northwestern-St. Paul.	
Michelle Morgan, John Carroll University.	
Jim Schmidt, University of Wisconsin, Eau Claire.	
Jim Troha, Juniata College.	
Absent:	
None.	
Guest in Attendance	
Mary-Beth Cooper, Springfield College.	
NCAA Staff in Attendance	
Louise McCleary, Jeff Myers, Bill Regan, Stephanie Quigg, Cari Van Senus.	



Division III Financial Planning and Preparation

Concept. Create a Financial and Risk Management Working Group to periodically review the division's financial standing within the current landscape of intercollegiate athletics and evaluate threats and risks to the division's revenue. The working group will report to the Division III Presidents Council and collaborate with the Division III Strategic Planning and Finance Committee. Its charge is to examine opportunities to enhance the division's finances and prepare options for the council to act if there is a disruption in the division's annual revenue.

Working Group participants.

- Division III Administrative Committee.
- Two to three membership representatives that have exhibited financial and entrepreneurial expertise. (e.g., presidents, directors of athletics, commissioners)
- As needed, invite consultants and/or NCAA experts (e.g., CFO) to advise the working group.

Timeline.

- 2023 NCAA Convention
 - Division III Administrative Committee (current and incoming members) meet to review the draft outline, assess the urgency, and parameters of the proposed working group.
 - Management Council review and provide feedback.
 - Presidents Council act to endorse the working group creation.
- Early March – first working group meeting.
- March – review initial discussions with the Strategic Planning and Finance Committee.
- April – review with the Management and Presidents Councils.
- August – in-person working group meeting.
- Annually, meet at the NCAA Convention.

Areas of Review and Analysis

Develop SWAT analysis concerning Division III and its finances.

Evaluate potential finance impacts.

- Congressional and/or state actions: legislation that requires revenue sharing; Name, Image and Likeness, and health and safety. Depending on the requirements, will Division III institutions leave the NCAA?
- Autonomy 5 departure and disruption to CBS/Turner broadcast agreement.
- Cancellation of Division I Men's Basketball championship (e.g., pandemic).

- Additional?

Establish funding priorities.

- Championships.
- Enrichment Fund.
- Association-wide services. (e.g., legal, health and safety, inclusion, leadership development).
- NCAA national office staff.
- Additional?

Potential revenue sources.

- Broadcasting and streaming agreements.
- Ticket revenue.
- Corporate sponsorships.
- Membership dues.
- Additional?

Guaranteed annual revenue (3.18%). What would prompt Presidents Council to request an Association-wide vote to change?

- Multi-classification.
- Significant membership divisional movement.
- Additional?