



**REPORT OF THE
NCAA DIVISION III ADMINISTRATIVE COMMITTEE
AUGUST 29, 2023, VIDEOCONFERENCE**

ACTION ITEMS.

1. **Legislative Items.**
 - None.
2. **Nonlegislative items.**
 - None.

INFORMATIONAL ITEMS.

1. **Welcome.** The videoconference commenced at 11:15 a.m. Eastern. The chair welcomed the committee.
2. **July 31 and August 3 reports.** The committee reviewed the reports and had no edits or corrections.
3. **2024 NCAA Convention legislation.** The Administrative Committee reviewed and approved in final legislative form the following 2024 NCAA Convention legislative proposal sponsored by the Division III Presidents Council, consistent with the September 1 deadline.
 - Division Membership – Division III Membership Requirements – Amend the Division III Philosophy Statement. This proposal will revise the Division III Philosophy Statement.
4. **Membership sponsored proposals.** Staff noted that, as of this videoconference, one membership proposal has been fully sponsored. The sponsorship deadline is September 1.
5. **Division III financial consideration.** The committee reviewed the current budget and the funds above the mandated reserve and agreed that the excess reserve would allow for the championships per diem increase planned for the 2024-25 championships to be implemented a year early (i.e., the 2023-24 championships). The budget impact would be a one-time eight hundred thousand expense. The Administrative Committee requests that the Championships Committee consider recommending this early implementation at its next meeting.

The Administrative Committee based its request on the following:

- With the 2022 membership survey, the membership supported increasing championship per diem. Consequently, the Championships Committee recommended, and the Strategic Planning and Finance Committee and the councils approved, a per diem increase from \$100 to \$115 for 2022-23 and 2023-24, and an additional increase to \$125 in 2024-25 and beyond.

- The spring championships budget enhancement survey continued to highlight and support a per diem increase as a potential enhancement for the next budget cycle (FY25-27).
- The Division III governance structure has been focused on maximizing the division’s budget and reducing the amount above the mandated reserve. Past decisions have proven that a fiscally responsible way to reduce the mandated reserve is to have one-time spends versus on-going annual expenses. The recommendation to increase the per diem in 2023-24 to \$125 would be considered a one-time spend as this amount is already approved and accounted for in future budgets beginning with the FY25 budget.
- The recommendation does not implement a new enhancement as the governance structure has already approved this increase for the FY25 budget. Instead, it implements an existing enhancement a year earlier as a way to support student-athletes participating in Division III championships.
- It does not precede the Championships Committee considerations for future enhancements for FY25 and beyond.
- It will help institutions better manage the costs associated with sending a team/individual to an NCAA championship.

6. **Additional business.** The committee discussed a request from the College Conferences of Illinois and Wisconsin Council of Presidents to have the governance structure conduct a review of Bylaw 13.1.1.2 that requires Division III institutional staff to obtain permission from an NAIA institution before recruiting a student-athlete at their institution.

7. **Adjournment.** The committee adjourned at 11:37 a.m. Eastern.

Committee Chair: Jim Schmidt, University of Wisconsin, Eau Claire

Staff Liaisons: Louise McCleary, Division III Governance

Bill Regan, Division III Governance

Jeff Myers, Academic and Membership Affairs

NCAA Division III Administrative Committee August 29, 2023, Videoconference
Attendees:
Holly Sheilley, Transylvania University.
Jim Schmidt, University of Wisconsin, Eau Claire.
Michelle Walsh, Vassar University.
Absent:
Lamont Repollet, Kean University.
Jim Troha, Juniata College.
NCAA Staff in Attendance
Louise McCleary, Jeff Myers, Bill Regan, Lisa Rogers.