



## A G E N D A

### National Collegiate Athletic Association Division II Presidents Council

Videoconferences

August 2, 2023  
11 a.m. to 4 p.m. Eastern Time

#### 11 a.m. to Noon ([Zoom Meeting](#))

1. Joint videoconference with Division I Board of Directors and Division III Presidents Council to receive an update from NCAA President Charlie Baker on NCAA business review and NCAA Board of Governors' actions.

#### Noon to 4 p.m. ([Microsoft Teams Meeting](#))

2. Welcome and announcements. [Supplement No. 1] (Steve Shirley)
3. Minutes. (Shirley)
  - a. Spring 2023 Management Council and Presidents Council meetings. [Supplement No. 2] (*Action*)
  - b. Administrative Committee. [Supplement No. 3] (*Action*)
  - c. Board of Governors. [Supplement No. 4]
4. Update on Division II Strategic Plan SWOT analysis and timeline. [Supplement Nos. 5-a and 5-b] (Gary Brown and Terri Steeb Gronau) (*Noon to 12:30 p.m. Eastern time*)
5. Vice chair report. (Colleen Perry Keith)
  - a. Budget to actual report ending May 31, 2023. [Supplement No. 6]
  - b. Preview of August 16 Planning and Finance Committee meeting.
6. Management Council report from July 17-18 in-person meeting. (Carrie Michaels)
  - a. Presidents Council-sponsored legislation for the 2024 NCAA Convention. [Supplement No. 7] (*Action*)
  - b. Other action items. [Supplement No. 8] (*Action*)
  - c. Informational items. [Supplement No. 9]

7. Sport Science Institute update. (Brian Hainline, John Parsons and Anne Rohlman) *(1:15 to 1:45 p.m. Eastern time)*
8. Update on referrals from the Division II Implementation Committee. [Supplement No. 10] (Chelsea Hooks, Ryan Jones, Karen Kirsch and Jordan Lysiak)
9. Presidents Council issues. (Shirley)
  - a. Discuss Aug. 1 presentation on Gender Equity Phase II progress report.
  - b. Update on independent member nomination process for the Division II Executive Board.
  - c. Chair election in October. [Supplement No. 11]
10. Division II updates.
  - a. 2023-24 Division II Priorities. [Supplement No. 12] (Steeb Gronau) *(Action)*
  - b. Division II Convention Planning Project Team. [Supplement No. 13] (Maritza Jones) *(Action)*
  - c. Division II's 50th anniversary. [Supplement No. 14] (Ryan Jones)
  - d. Division II Make It Yours brand/marketing strategy. (R. Jones)
11. Discussion with Jared Tidemann, director of legal affairs. *(2:45 to 3:15 p.m. Eastern time)*
12. Discussion with NCAA President Charlie Baker. *(3:15 to 3:45 p.m. Eastern time)*
13. Other business. (Shirley)
14. Future meetings. (Shirley)
  - a. October 24-25, 2023; in-person meeting, Indianapolis, Indiana.
    - (1) October 24 -- 6 to 9 p.m. -- Division II Presidents Council meeting.
    - (2) October 25 -- 7:30 to 9 a.m. -- Joint breakfast with Divisions I and III.
    - (3) October 25 -- 9 a.m. to noon -- Division II Presidents Council meeting.
  - b. January 10-13, 2024, in conjunction with the 2024 NCAA Convention, Phoenix, Arizona.

- (1) January 10 -- 5 to 6:30 p.m. -- State of College Sports and Awards Presentation.
  - (2) January 10 -- 6:30 to 7:30 p.m. -- Awards Celebration Reception.
  - (3) January 11 -- 8 to 11 a.m. -- Division II Presidents Council/Management Council/Student-Athlete Advisory Committee breakfast and meeting.
  - (4) January 11 -- 11 a.m. to 3:30 p.m. -- Division II Presidents Council meeting.
  - (5) January 11 -- 4:45 to 5:45 p.m. -- NCAA Woman of the Year Presentation.
  - (6) January 11 -- 5:45 to 7 p.m. -- NCAA Delegates Reception.
  - (7) January 12 -- 8:45 a.m. to noon -- Division II Chancellors and Presidents breakfast.
  - (8) January 12 -- 1 to 5:30 p.m. -- Division II conference meetings.
  - (9) January 12 -- 5 to 6 p.m. -- Division II Faculty Mentor Award presentation and reception.
  - (10) January 13 -- 8 to 10:30 a.m. -- Division II business session.
15. Adjournment. (Shirley)



2023 NCAA Division II Presidents Council Roster

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**NCAA Staff**

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## SUMMARY OF SPRING 2023 QUARTERLY MEETINGS

### National Collegiate Athletic Association

March 2, 2023, Division II Management Council and Division II Presidents Council;  
April 17-18, 2023, Management Council; and April 26, 2023, Presidents Council

#### *MARCH 2, 2023, DIVISION II MANAGEMENT COUNCIL AND DIVISION II PRESIDENTS COUNCIL VIDEOCONFERENCE.*

1. **Welcome.** The Presidents Council and Management Council convened their joint videoconference at 1:32 p.m. Eastern time Thursday, March 2. The Presidents Council vice chair welcomed those in attendance.
2. **Update on the NCAA Board of Governors Subcommittee on Congressional Engagement and Action.** The Councils received an update regarding the Board of Governors Subcommittee on Congressional Engagement and Action including talking points to assist members with conversation on campus, at conferences and with members of Congress.
3. **Update on the Current Legal Environment.** The Councils received an update on the current legal environment, including an overview the California College Athlete Protection Act. The Councils were informed that there are currently 30 states that have enacted legislation regarding name, image and likeness making it impossible for equity across the country. Finally, the Councils were provided an overview of the states that have introduced or enacted legislation related to student-athlete employment status.
4. **Divisional Advocates.** The Councils were provided an overview of the Division II advocates group that was established in February to help educate the Division II membership on the issues and NCAA asks of Congress.
5. **Membership Mobilization Strategy.** The Councils were provided an overview of the membership mobilization strategy, which includes three phases. The first phase was to educate the advocates, the second phase includes the advocates talking to constituents and the third phase has the advocates talking to legislatures.
6. **Adjournment.** The Councils adjourned at 2:31 p.m. Eastern time March 2.

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#### *APRIL 17-18, 2023, MANAGEMENT COUNCIL IN-PERSON MEETING AND APRIL 26, 2023, PRESIDENTS COUNCIL VIDEOCONFERENCE.*

1. **Welcome and Announcements.**

Management Council. The Management Council convened at 8:30 a.m. Monday, April 17. The chair welcomed those in attendance, acknowledging staff who were present.

The chair noted that Theresa Hanson was unable to attend the meeting.

The chair highlighted the schedule for the meeting, after which the Council proceeded with its agenda.

Presidents Council. The Presidents Council convened its videoconference at 11:02 a.m. Wednesday, April 26. The chair welcomed those in attendance, acknowledging staff who were present.

The chair highlighted the schedule for the meeting, after which the Council proceeded with its agenda.

**2. Review of Previous Minutes.**

**a. Winter 2023 Management Council and Presidents Council.**

Management Council. The Management Council approved the summary of actions document from its winter meetings.

Presidents Council. The Presidents Council approved the summary of actions document from its winter meeting.

**b. NCAA Board of Governors.**

**(1) January 11 In-Person Meeting Report.**

- **Elimination of the NCAA Committee on Sportsmanship and Ethical Conduct.**

Management Council. The Management Council reviewed the Board of Governors report from its January 11 meeting. Per the request of the Board of Governors, the Management Council adopted noncontroversial legislation to eliminate the NCAA Committee on Sportsmanship and Ethical Conduct. The council noted that the work associated with sportsmanship and ethical conduct will continue to be supported by the NCAA national office and committees and subcommittees in the divisional governance structure.

Presidents Council. The Presidents Council reviewed the Board of Governors report from its January 11 meeting. No action was necessary.

**(2) February 21 Board of Governors Committee to Promote Cultural Diversity and Equity Videoconference Report.**

Management Council. The Management Council reviewed the Board of Governors Committee to Promote Cultural Diversity and Equity report from its February 21 videoconference.

Presidents Council. The Presidents Council reviewed the Board of Governors Committee to Promote Cultural Diversity and Equity report from its February 21 videoconference.

**(3) Board of Governors Subcommittee on Congressional Engagement and Action.**

Management Council. The Management Council was provided an update of the work of the Board of Governors Subcommittee on Congressional Engagement and Action.

Presidents Council. The Presidents Council was provided an update of the work of the Board of Governors Subcommittee on Congressional Engagement and Action.

**c. Administrative Committee.**

Management Council. The Management Council approved the interim actions by the committee.

Presidents Council. The Presidents Council approved the interim actions by the committee.

**3. 2022-23 Division II Priorities.**

Management Council. The Management Council was updated on the 2022-23 Division II priorities, noting that a draft list for 2023-24 priorities would be considered at the summer series of meetings.

Presidents Council. The Presidents Council was updated on the 2022-23 Division II priorities, noting that a draft list for 2023-24 priorities would be considered at the summer series of meetings.

**4. NCAA Convention and Legislation.**

**a. Noncontroversial Legislation.**

Management Council. The Management Council adopted in legislative form one noncontroversial proposal that had previously been approved in concept (Proposal No. NC-2024-2), as presented. The proposal is listed below.

- **Proposal No. NC-2024-2: Committees -- Association-Wide Committees - - General Committees – Research Committee -- Elimination of Research Committee.** To eliminate the NCAA Research Committee.

Presidents Council. No action was necessary.

**b. Memo for Inclusion of Proposals into the Division II Manual.**

Management Council. The Management Council approved the inclusion into the 2023-24 NCAA Division II Manual of the proposals approved in legislative form and in concept at the April 2023 Management Council meeting that are considered the running supplements for the 2023 calendar year. These proposals will appear in the "blue pages" of the 2024 NCAA Division II Official Notice.

Presidents Council. No action was necessary.

**5. Review of Committee Recommendations Affecting Division II.**

**a. Division II Committees.**

**(1) Academic Requirements Committee.**

- **Request for Feedback from NCAA Division II Student-Athlete Advisory Committee, Faculty Athletics Representative Association, and Conference Commissioners Association Compliance Administrators – NCAA Bylaws 14.4 and 14.5.4 – Eligibility – Progress-Toward-Degree Requirements and Two-Year College Transfers.**

Management Council. The Management Council requested the Conference Commissioners Association Compliance Administrators facilitate initial discussions and seek feedback on the current application of the progress-toward-degree requirements legislation (Bylaw 14.4) and two-year college transfer legislation (Bylaw 14.5.4) from their institutional compliance administrators on: (1) What are the obstacles on campus regarding certification and why; and (2) Possible streamlining opportunities on the current requirements without jeopardizing the academic success of student-athletes, including the overall grade-point average and the nine-credit hour requirement specific to transfers (Bylaw 14.4.3.2.1). Further, the Management Council requested that the Division II Student-Athlete Advisory Committee and Faculty Athletics Representative Association provide feedback based on the discussions from the Division II Conference Commissioners Association Compliance Administrators.

Presidents Council. No action was necessary.

(2) **Championships Committee.**

(a) **January 20 Electronic Vote.**

• **Sport Committee Appointments.**

Management Council. The Management Council received an update that the Division II Administrative Committee approved the following sport and rules committee appointments:

- i. **Women’s Bowling. Ian Parisi**, head women’s bowling coach, Molloy College, to replace Dennis Kearney, head women’s bowling coach, Adelphi University, who resigned from the committee.
- ii. **Men’s and Women’s Cross Country. Andy Huber**, assistant director of athletics, West Chester University of Pennsylvania, to replace Inez Turner, head cross country coach, Fayetteville State University, who resigned from the committee.
- iii. **Football. Jas Bains**, head football coach, Western Colorado University, to replace Jon Anderson, head football coach, University of Sioux Falls, who resigned from the committee.
- iv. **Men’s and Women’s Track and Field. Danielle Anderson**, senior compliance administrator, Lone Star Conference, to replace Sarah Ramey, associate director of athletics and senior woman administrator, West Texas A&M University, who resigned from the committee.

Presidents Council. No action was necessary.

[The appointments noted above were approved January 24 by the Administrative Committee. They are included in the document for ease of reference.]

(b) **February 23-24 In-Person Meeting.**

**i. Noncontroversial Legislation – NCAA Division II Bylaw 21.8.5.2.2 – Division II Championships Committee – Duties.**

Management Council. The Management Council adopted noncontroversial legislation to amend NCAA Division II Bylaw 21.8.5.2.2 (duties) to grant the Division II Championships Committee the authority to have final approval of Division II sport and rules committee appointments.

Presidents Council. No action was necessary.

**ii. Noncontroversial Legislation – Streamlining Bylaws 18 and 31.**

Management Council. The Management Council adopted noncontroversial legislation to amend and combine Bylaws 18 (championships and postseason football) and 31 (executive regulations).

Presidents Council. No action was necessary.

**iii. Minimum Contests for Sports Sponsorship and Championship Selections.**

Management Council. The Management Council recommended that the Presidents Council adjust the minimum contest/participant requirements for championship selection purposes as indicated in the table below.

Sport	Current Minimum Contests/Participants for Sports Sponsorship	Current Minimum Contests/Participants for Championship Selection	Recommended Minimums for Championship Selection
Football	8 contests	10 contests	9 contests (8 must be against Division II opponents)
Men's Golf	6 contests with 5 participants	7 contests (4 in championship segment); 12 rounds (6 in championship segment)	7 contests posting an official team score and 12 rounds (6 of which must occur in the spring season)

Women's Golf	6 contests with 5 participants	15 18-hole rounds (6 in championship segment)	<b>7 contests posting an official team score and 12 rounds (6 of which must occur in the spring season)</b>
Men's Lacrosse	8 contests	10 contests	<b>10 contests</b>
Men's Soccer	10 contests	15 contests (10 in-region Division II opponents and at least one in-region, nonconference Division II opponent)	<b>10 contests (must include at least one in-region nonconference Division II opponent)</b>

Presidents Council. The Presidents Council approved the adjustment to the minimum contest/participant requirements for championship selection purposes.

**iv. Division II Field Hockey Championship – Date Formula in Festival Years.**

Management Council. The Management Council recommended the Presidents Council adjust the Division II Field Hockey Championship date formula in years during which the Division II Fall Championships Festival is held so that first-round games are played on the Saturday before Thanksgiving.

Presidents Council. The Presidents Council adjusted the Division II Field Hockey Championship date formula in years during which the Division II Fall Championships Festival is held.

**v. Sport and Rules Committee Appointments.**

Management Council. The Management Council approved the following sport and rules committee appointments:

- (a) **Baseball. Bryce Darnell**, head baseball coach at Missouri Southern State University, to replace Steve Browning, director of athletics at Southern Arkansas University.
- (b) **Baseball Rules. Patrick McGaha**, head baseball coach at Harding University, to replace Mark Brew, head baseball coach at Lee University.

- (c) **Men's Basketball. Nate Burton**, director of athletics at West Virginia State University, to replace Darrell Brooks, head men's basketball coach at Bowie State University; and **Pryor Orser**, head men's basketball coach at Colorado School of Mines, to replace Michael McBroom, director of athletics at West Texas A&M University.
- (d) **Men's Basketball Rules. Vince Alexander**, head men's basketball coach at Clayton State University, to replace Jim Boone, head men's basketball coach at the University of Arkansas, Fort Smith.
- (e) **Women's Basketball. Allie DeWitt**, senior associate commissioner and senior woman administrator at the Mountain East Conference, to replace Jennie Morrison, associate director of athletics and senior woman administrator at California University of Pennsylvania; **Katie Webb**, assistant director of athletics at Southeastern Oklahoma State University, to replace Lori Hopkins, deputy director of athletics and senior woman administrator at Northwest Missouri State University; and **Jessica Carmack**, assistant director of athletics, head women's basketball coach and senior woman administrator at Christian Brothers University, to replace Thomas Jesse, head women's basketball coach at the University of Tampa.
- (f). **Women's Basketball Rules. Mike Simonson**, head women's basketball coach at Seattle Pacific University, to replace Alan Nakamura, head women's basketball coach at Biola University.
- (g) **Men's and Women's Cross Country. Zach Emerson**, assistant director of athletics and director of track and field and cross country at Franklin Pierce University, to replace Kevin Curtain, head cross country coach at Bentley University; **Katelyn Smith**, director of athletics at Adams State University, to replace Leigh Cordes, head cross country coach and senior woman administrator at Lubbock Christian University; and **Kevin Adkisson**, head cross country and track and field coach at Central Washington University, to replace Chris Bradford, head cross

country coach at California State Polytechnic University, Pomona.

- (h) **Field Hockey.** **Jessica Roque**, associate director of athletics at Adelphi University, to replace Carolyn King-Robitaille, assistant director of athletics and head field hockey coach at Saint Anselm College; and **Brittney Randolph**, head field hockey coach at Mercyhurst University, to replace Stacey Gaudette, head field hockey coach at Mercyhurst University.

[Note: Brittney Randolph was removed from consideration as the Nominating Committee was notified she left the institution and the new vacancy has been posted.]

- (i) **Football.** **Andy McKenzie**, head football coach at Assumption University, to replace Paul Leuken, assistant to the commissioner at the Pennsylvania State Athletic Conference; and **John Wilson Jr.**, assistant director of athletics at Virginia State University, to replace Monica Gordy-Polizzi, formerly the director of compliance and senior woman administrator at Mars Hill University.
- (j) **Men's Soccer.** **Michael LaVato**, assistant director of athletics at American International University, to replace Wade Jean, head men's soccer coach at Saint Michael's College.
- (k) **Softball.** **Andrea Miller Grady**, assistant director of athletics and senior woman administrator at Slippery Rock University of Pennsylvania, to replace Allie DeWitt, assistant commissioner at the Mountain East Conference; and **Neil Morgan**, associate director of athletics at Biola University, to replace Rebekah Gasner, associate director of athletics for compliance and student-athlete services and senior woman administrator at Montana State University Billings.
- (l) **Softball Rules.** **Carla Campagna-Pessoa**, assistant director of athletics and head softball coach at Adelphi University, to replace Shena Hollar, head softball coach and senior woman administrator at Lenoir-Rhyne University.

- (m) **Men's and Women's Swimming and Diving.** **Marc Danin**, head swimming and diving coach at Adelphi University, to replace Sara Smith, head swimming and diving coach at Roberts Wesleyan University.
- (n) **Men's and Women's Tennis.** **Christi Wade**, associate director of athletics at the University of West Alabama, to replace TJ Budd, assistant director of athletics at Palm Beach Atlantic University; and **Kelley Kish**, director of athletics at Wingate University, to replace Lee Underwood, head tennis coach at Barton College.  
  
[Note: Kelley Kish was removed from consideration as the Nominating Committee was notified that she left the institution and the new vacancy has been posted.]
- (o) **Men's and Women's Track and Field Rules.** **Steve Johnson**, assistant director of athletics at Southern Nazarene University, to replace Bridget Johnson-Tetteh, associate commissioner at the Great Northwest Athletic Conference.
- (p) **Women's Volleyball.** **Laura Dahlby Nicolai**, associate director of athletics and senior woman administrator at Central Washington University, to replace Stephanie Shrieve-Hawkins, director of athletics at San Francisco State University.

Presidents Council. No action was necessary.

vi. **Division II Implementation Committee Referrals.**

Management Council. The Management Council was provided an update on the Division II Implementation Committee referrals, as follows:

- **Championships Structure.** The Championships Committee continued its discussion regarding the referral from the Implementation Committee based on a concept from the Implementation Committee's championships subcommittee to explore a championships structure that:

- a. Sets 35 as a uniform minimum sponsorship requirement to establish/maintain a Division II championship in men's and women's sports (with a five-year grace period if a sport falls below the minimum),
- b. Continues to offer the best access ratio among divisions (via a range from 4.5 to 6), and
- c. Grants automatic qualification (AQ) privileges to a championship once minimum sponsorship is reached (rather than rely on sport committee recommendation), unless AQs would comprise more than 75 percent of the bracket (which may result in a bracket expansion).

The committee discussed each of the components separately and took the following actions.

- a. **Sponsorship Requirements.** The committee reaffirmed its support for the recommendation to change the current sponsorship requirements for establishing a championship (50 for men's sports and 40 for women's sports) to 35 for each gender to ensure equity and consistency and to provide the Division II membership with additional access to championship opportunities. However, the committee determined that the originally proposed five-year grace period for sports that fall below the 35 minimum should be adjusted to three years, which the committee believes is sufficient time for a given sport to recover should it fall below the minimum without unduly extending the grace period and tying up resources that could otherwise be devoted to championships in good standing and emerging sports that merit championship consideration. The committee noted that as with many other legislated requirements, a waiver process would exist should institutions/conferences want to appeal the grace period.

- b. **Access Ratio Range.** The committee reviewed additional materials regarding access ratio by sport and talked at length about the impact the proposed range would have across the board. After discussion, the committee agreed that the access ratio range, originally proposed as being from 4.5 to 6, be adjusted to 4.25 to 6 to further protect existing brackets in those sports sponsored by a large majority of the Division II membership while ensuring equitable use of funds across championships. The committee also expressed a preference that the access ratio component be policy rather than legislated to provide the committee the flexibility to adjust it more quickly as necessary in the future.
- c. **Automatic Qualification.** The committee discussed AQ from a philosophical perspective and agreed that it is a distinguishing component of the Division II championships program that should be retained. As such, the committee reaffirmed its support for the AQ portion of the original recommendation, noting that AQ should be a defined benchmark rather than be left to a sport committee's discretion. The committee also noted that the earned access model in football may be contrary to the philosophy of providing guaranteed access for conferences to championships. The committee expressed interest in exploring a modified version that would automatically grant the highest ranked team in a conference access to the championship regardless of rank. This would avoid potential challenges at the conference level in determining a conference champion while maintaining the core principle of access to the championship consistent with other sports.

Overall, the committee noted that while these concepts have been circulated at least informally within the Division II membership for almost a year and the committee has heard some initial feedback,

the concepts have not been vetted enough at this point to craft a formal recommendation. Understanding the significance and impact of these proposals on the Division II membership and acknowledging that the committee has adjusted some of the components as cited above, the committee asked staff to seek feedback from sport committees, the Division II coaches connection groups, select Division II leadership groups (i.e., the Division II Athletics Directors Association and the Division II Conference Commissioners Association) and the Division II Management Council, which meets in April, on these revised recommendations with the intent of finalizing them during the Championships Committee’s June meeting (which would meet the deadline for submitting legislative proposals for the 2024 Convention).

The Management Council discussed the concepts and supported most of them. The council noted that the number 35 makes sense for sponsorship of a championship, but it was also asked if instead of a set number the determination should be made based on a certain percentage of the membership sponsoring the sport. The council also noted the importance of being mindful of potential impact that this change could have on several championships that are close to that 35 number, and potential impact on enrollment at institutions sponsoring those sports. Finally, a few members expressed concerns with potentially changing the current model for earned access in football.

Presidents Council. The Presidents Council was provided an update on the Implementation Committee referrals and noted that some emerging sports have higher sponsorship numbers than some current Division II championship sports. The council encouraged looking at emerging sports as part of this review.

**(c) March 20 Electronic Vote.**

- **Sport and Rules Committee Appointments.**

Management Council. The Management Council received an update that the Division II Administrative Committee approved the following sport and rules committee appointments:

- i. **Women’s Golf (immediate vacancy).** **Benjamin Greenburg**, director of sports communications, Colorado State University Pueblo, to replace Melanie Robotham, assistant commissioner and senior woman administrator, Lone Star Conference, who resigned from the committee.
- ii. **Women’s Gymnastics (September 1, 2023, vacancy).** **Lisa Bowerman**, head gymnastics coach, Texas Woman’s University, to replace Kasey Crawford, head gymnastics coach, University of Wisconsin-La Crosse, due to term expiration (this slot on the committee can be filled by an appointee from either Division II or Division III).
- iii. **Men’s and Women’s Soccer Rules (immediate vacancy).** **Keith Davie**, director of athletics, Alliance University, to replace Patrick Britz, commissioner, South Atlantic Conference, who resigned from the committee.
- iv. **Wrestling Rules (September 1, 2023, vacancy).** **Wyatt Hall**, assistant athletics director for athletics communications, University of Montevallo, to replace Austin DeVoe, head wrestling coach, Colorado School of Mines, due to term expiration.

Presidents Council. No action was necessary.

[Note: The appointments noted above were approved March 21 by the Administrative Committee. They are included in the document for ease of reference.]

**(d) April 6 Videoconference.**

Management Council. The Management Council reviewed the committee's April 6 videoconference report.

Presidents Council. No action was necessary.

(3) **Degree Completion Award Committee.**

Management Council. The Management Council reviewed the committee's March 6 in-person meeting report.

Presidents Council. No action was necessary.

(4) **Legislation Committee.**

(a) **February 1 Videoconference.**

- **Noncontroversial Legislation -- Bylaw 14.2.4.2 -- Seasons of Competition: 10-Semester/15-Quarter Rule -- Criteria for Determining Season of Eligibility -- Participation in Organized Competition Before Initial Collegiate Enrollment -- Standardized Dates for End of Grace Period.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 14.2.4.2 (participation in organized competition before initial collegiate enrollment) to permit the use of a standard date (October 1 for fall enrollees; March 1 for winter/spring enrollees) to determine the end of a prospective student-athlete's grace period.

Presidents Council. No action was necessary.

(b) **March 21-22 Videoconference.**

- i. **Noncontroversial Legislation – Bylaw 14.5.5.3.9 – Eligibility – Transfer Regulations – Four-Year College Transfers – Exceptions for Transfers from Four-Year Colleges – One-Time Transfer Exception – Transfer from a Non-Division II Institution.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 14.5.5.3.9 (one-time transfer exception) to specify that the June 15 written notification of transfer date is not applicable to student-athletes transferring from a non-Division II institution (e.g., Division I, Division III or NAIA).

Presidents Council. The Presidents Council was provided an update on the noncontroversial legislation adopted by the Management Council.

ii. **Noncontroversial Legislation – Amateurism – Various Bylaws – Definition of Agent and Use of Agents – Effective Date.**

Management Council. The Management Council adopted noncontroversial legislation to amend the effective date of Proposal No. 2023-8 (amateurism – various bylaws – definition of agent and use of agents) from August 1, 2023, to August 1, 2023, for any prospective student-athlete initially enrolling full time at a Division II institution on or after August 1, 2023.

Presidents Council. No action was necessary.

iii. **Name, Image and Likeness – Guidance Related to Institutional Involvement in a Student-Athlete’s Name, Image and Likeness Activities.**

Management Council. The Management Council adopted a policy to provide guidance on institutional involvement with enrolled student-athletes’ name, image and likeness activities.

Presidents Council. The Presidents Council was provided an update on the policy to provide guidance on institutional involvement with enrolled student-athletes’ name, image and likeness activities.

(5) **Committee for Legislative Relief.**

Management Council. The Management Council reviewed the committee's March 23 videoconference report.

Presidents Council. No action was necessary.

(6) **Membership Committee.**

(a) **February 7 In-Person Meeting.**

- **Overview of Institutions that Submitted Applications for NCAA Division II Membership in 2023.**

Management Council. The Management Council was provided an overview of the six institutions that submitted applications to enter the Division II membership process in the 2023-24 academic year:

- i. Jessup University;
- ii. Menlo College;
- iii. Roosevelt University;
- iv. Sul Ross State University;
- v. Talladega College; and
- vi. Vanguard University.

Presidents Council. The Presidents Council was provided an overview of the six institutions that submitted applications to enter the Division II membership process in the 2023-24 academic year.

(b) **April 13 Videoconference.**

- i. **Noncontroversial Legislation – Bylaw 7.3.1.7.1.3 – Active Membership – Institutions – Sports Sponsorship – Minimum Contests and Participants Requirements for Sports Sponsorship.**

Management Council. The Management Council adopted noncontroversial legislation to amend the minimum contest/participant requirements for sports sponsorship as indicated in the table below.

Sport	Current Minimum Contests/Participants for Sports Sponsorship	Recommended Minimum Contests/Participants for Sports Sponsorship
Football	8 contests	9 contests

Men’s Golf	6 contests with 5 participants	<b>7 contests with 5 participants</b>
Women’s Golf	6 contests with 5 participants	<b>7 contests with 5 participants</b>
Men’s Lacrosse	8 contests	<b>10 Contests</b>

Presidents Council. No action was necessary.

- ii. **Noncontroversial Legislation –Bylaw 7.4.1.5.3.1–(a)-(2) – Provisional Membership – Provisional Period – Assessment Program – Removal of Institutional Self-Study Guide.**

Management Council. The Management Council adopted noncontroversial legislation to eliminate the requirement that institutions in year one of the provisional period must complete a comprehensive self-study and evaluation of its intercollegiate athletics program using the Institutional Self-Study Guide (ISSG) as part of the membership process.

Presidents Council. No action was necessary.

- iii. **Noncontroversial Legislation – Division II Bylaw 7.4.1.5.3.1-(d)-(1) – Provisional Membership – Provisional Period – Assessment Program – Director of Athletics Attendance at the NCAA Inclusion Forum.**

Management Council. The Management Council adopted noncontroversial legislation to amend Bylaw 7.4.1.5.3.1-(d)(1) to add the director of athletics as a required institutional representative at the NCAA Inclusion Forum once during the three-year provisional membership period.

Presidents Council. No action was necessary.

- iv. **Division II Membership Committee – NCAA Division II Membership Guiding Principles.**

Management Council. The Management Council recommended the Presidents Council approve the NCAA Division II Membership Guiding Principles [Attachment].

Presidents Council. The Presidents Council approved the membership guiding principles.

(7) **Nominating Committee.**

(a) **January 10 In-Person Meeting.**

i. **NCAA Division II Nominating Committee Policies and Procedures.**

Management Council. The Management Council approved a change to the Division II Nominating Committee policies and procedures to allow individuals to serve on more than one committee at a time under specific parameters.

Presidents Council. No action was necessary.

ii. **Committee Term Extension and Appointment.**

Management Council. The Management Council was provided an update that the Administrative Committee approved the following term extension and appointment:

(a) **NCAA Student Records Review Committee (One Year Term Extension).** Heather Lewis, secondary school member.

(b) **NCAA Division II Legislation Committee (immediate vacancy replacing Alex Pappas).** Matt Green, senior associate director of athletics, Flagler College, Southern Intercollegiate Athletic Conference.

Presidents Council. No action was necessary.

[Note: The term extension and appointment noted above were approved January 24 by the Administrative Committee. They are included in the document for ease of reference.]

iii. **Committee Appointments and Reappointments (September 2023 Appointments).**

Management Council. The Management Council recommended that the Presidents Council approve the following appointments and reappointments, effective September 1, 2023, unless otherwise noted:

- (a) **NCAA Division II Academic Requirements Committee.** **Jason Jones**, assistant athletics director, Limestone University, South Atlantic Conference.
- (b) **NCAA Division II Championships Committee.** **Terence Beattie**, director of athletics, West Chester University of Pennsylvania, Pennsylvania State Athletic Conference (Atlantic region); and **Karen Haag**, senior woman administrator, The College of Saint Rose, Northeast-10 Conference (East region).
- (c) **NCAA High School Review Committee (one July 2023 vacancy).** **Christopher Huff**, secondary school member.
- (d) **NCAA Division II Committee on Infractions.** **Richard Loosbrock**, faculty athletics representative, Adams State University, Rocky Mountain Athletic Conference (Term 3); and **Leslie Schuemann**, senior associate commissioner/senior woman administrator, Great Midwest Athletic Conference (Term 2).
- (e) **NCAA Division II Infractions Appeals Committee.** **Eddie Weatherington**, senior associate commissioner, Central Intercollegiate Athletic Association (Term 3); and **Doug Blais**, faculty athletics representative, Southern New Hampshire University, Northeast-10 Conference (Term 3).
- (f) **NCAA Division II Legislation Committee.** **Kayla Lothian**, assistant director of athletics/senior woman administrator, Dominican University of California, Pacific West Conference; **Dawn B. Makofski**, senior associate athletic director/senior woman administrator, University of Montevallo, Gulf South Conference; and **Suzanne Sanregret**, director of athletics and recreation, Michigan Technological

University, Great Lakes Intercollegiate Athletic Conference.

- (g) **NCAA Division II Committee for Legislative Relief.** **Robert Fiedler**, assistant athletic director, University of Tampa, Sunshine State Conference.
- (h) **NCAA Division II Membership Committee.** **Thomas Newsom**, president, Southeastern Oklahoma State University, Great American Conference; **Michael Bazemore**, director of athletics, Montana State University Billings, Great Northwest Athletic Conference; **Rob Mallory**, director of athletics, Missouri Southern State University, Mid-America Intercollegiate Athletic Association; and **Christie Ward**, deputy athletic director/senior woman administrator, Catawba College, South Atlantic Conference.
- (i) **NCAA Minority Opportunities and Interests Committee.** **Tommye Robinson**, assistant athletic director/senior woman administrator, University of Arkansas, Fort Smith, Lone Star Conference.
- (j) **NCAA Division II Nominating Committee.** **Bridget Johnson-Tetteh**, associate commissioner, Great Northwest Athletic Conference.
- (k) **NCAA Playing Rules Oversight Panel.** **Lexie Vernon**, assistant commissioner/senior woman administrator, Rocky Mountain Athletic Conference.
- (l) **NCAA Division II Committee on Student-Athlete Reinstatement.** **Denise Wisniewski**, assistant athletic director/senior woman administrator, Chestnut Hill College, Central Atlantic Collegiate Conference; and **Lynn Griffin**, director of athletics, Coker University, South Atlantic Conference (Term 2).
- (m) **NCAA Committee on Women’s Athletics.** **Dawn Turner**, deputy athletic director, Lander University, Peach Belt Conference.

Presidents Council. The Presidents Council approved the appointments, as recommended.

**(b) March 14 Videoconference.**

**i. Committee Appointments and Term Extension (Immediate Appointments).**

Management Council. The Management Council was provided an update that the Administrative Committee approved the following appointments, effective immediately:

- (a) NCAA Division II Academic Requirements Committee (one immediate vacancy replacing Bennett Cherry). **Deborah Narang**, faculty athletics representative, University of Alaska Anchorage, Great Northwest Athletic Conference.
- (b) NCAA Division II Nominating Committee (one immediate vacancy replacing Tony Duckworth). **Jasher Cox**, director of athletics, Allen University, Southern Intercollegiate Athletic Association.

Presidents Council. No action was necessary.

[Note 1: The appointments noted above were approved March 21 by the Administrative Committee. They are included in the document for ease of reference.]

[Note 2: Jasher Cox was removed from consideration as the individual is from a provisional member institution, therefore, unable to serve on the committee and the new vacancy has been posted.]

**ii. Committee Appointments (September 2023 Appointments).**

Management Council. The Management Council recommended that the Presidents Council approve the following appointments, effective September 1, 2023:

(a) **NCAA Division II Academic Requirements Committee.** **Liz Jorn**, faculty athletics representative, Truman State University, Great Lakes Valley Conference; and **Krista Plummer**, associate director of athletics/senior woman administrator, Northwood University, Great Midwest Athletic Conference.

(b) **NCAA Committee on Women's Athletics.** **Katherine Rowe Fell**, president, University of Findlay, Great Midwest Athletic Conference.

Presidents Council. The Presidents Council approved the appointments, as recommended.

**(8) Planning and Finance Committee.**

- **2022-23 Year to Date Budget to Actual Report.**

Management Council. The Management Council reviewed the budget-to-actual report for the period ending February 28, 2023.

Presidents Council. The Presidents Council reviewed the budget-to-actual report for the period ending February 28, 2023.

**(9) Student-Athlete Advisory Committee.**

- **January 10-11 In-Person Meeting and March 19 Videoconference.**

Management Council. The Management Council reviewed the committee's January 10-11 in-person and March 19 videoconference reports and received a verbal update on the April 2023 meeting and Division II Student-Athlete Advisory Committee Super Region Convention.

Presidents Council. The Presidents Council received an update on the April 2023 Division II Student-Athlete Advisory Committee Super Region Convention.

**b. Division II Project Teams, Subcommittees and Task Forces.**

**(1) Convention Planning Project Team.**

Management Council. The Management Council reviewed the project team's report, along with the survey results from the 2023 NCAA Convention. The Management Council discussed the 2024 Convention proposed schedule, as well as educational program suggestions.

Presidents Council. The Presidents Council reviewed the project team's report, the 2023 Convention survey results, as well as the 2024 Convention proposed schedule and educational program suggestions.

**(2) Identity Subcommittee.**

• **March 8 Videoconference and April 17 In-Person Meeting.**

Management Council. The Management Council reviewed the subcommittee's March 8 videoconference report as well as received an update from the April 17 in-person meeting, including the planning for the Division II 50th anniversary celebration.

Presidents Council. No action was necessary.

**c. Association-Wide Committees.**

**(1) Committee on Competitive Safeguards and Medical Aspects of Sports.**

• **December 12, 2022, and February 20-21 Videoconferences.**

Management Council. The Management Council reviewed the committee's December 12 and February 20-21 videoconference reports.

Presidents Council. No action was necessary.

**(2) Minority Opportunities and Interests Committee.**

Management Council. The Management Council reviewed the committee's February 8 videoconference report.

Presidents Council. No action was necessary.

**(3) Olympic Sports Liaison Committee.**

Management Council. The Management Council reviewed the committee's March 2 videoconference report.

Presidents Council. No action was necessary.

**(4) Playing Rules Oversight Panel.**

**(a) January 11 In-Person Meeting.**

- **Noncontroversial Legislation – Playing Rules Oversight Panel and Rules Committees – Duties – Elimination of Common Rules Requirement.**

Management Council. The Management Council adopted noncontroversial legislation to eliminate the requirement that playing rules shall be common for all divisions of the Association.

Presidents Council. The Presidents Council received an update that the Management Council adopted noncontroversial legislation.

**(b) Discussion Regarding Potential Division II Process for Federated Playing Rules.**

Management Council. The Management Council was provided an overview of a potential process for review of federated playing rules and provided feedback regarding the potential process.

Presidents Council. The Presidents Council was provided an update on the potential process for federated playing rules.

**(5) Postgraduate Scholarship Committee.**

Management Council. The Management Council reviewed the committee's February 27-28 videoconference report.

Presidents Council. No action was necessary.

**(6) Committee on Woman's Athletics.**

Management Council. The Management Council reviewed the committee's February 14 videoconference report.

Presidents Council. No action was necessary.

**6. Breakout Sessions for Division II Strategic Plan.**

Management Council. The Management Council participated in breakout sessions Tuesday morning, which gave members the opportunity to provide feedback on the SWOT analysis

that was conducted in 2021 for the Division II Strategic Plan. The Management Council discussed and shared thoughts on new issues that needed to be updated in the previous SWOT analysis. In addition, the council discussed additional areas for review given recent events (e.g., the work of the Division II Implementation Committee and the BOG Subcommittee on Congressional Engagement and Action.)

Presidents Council. No action was necessary.

**7. Division II Management Council.**

**a. Discussion Regarding Nomination and Selection Process for 2024 Vacancies for Division II Management Council.**

Management Council. The Management Council approved the nomination and election process for the 2024 vacancies for the Management Council.

Presidents Council. No action was necessary.

**b. Management Council committee and project team assignments.**

Management Council. The Management Council reviewed its committee and project team assignments.

Presidents Council. No action was necessary.

**c. Management Council Policies and Procedures.**

Management Council. The Management Council approved the policies and procedures, as recommended.

Presidents Council. No action was necessary.

**d. Management Council/Student-Athlete Advisory Committee Summit.**

Management Council. The Management Council was updated on the anticipated activities for the joint summit of the Management Council and SAAC in July.

Presidents Council. No action was necessary.

**8. Division II Presidents Council.**

**a. Process for Selection of Independent Members for the Division II Executive Board.** The Presidents Council approved a new process for the selection of independent members for the Division II Executive Board.

**b. April 20 Planning and Finance Committee Videoconference.**

- (1) **Division II Budget Guidelines and Principles.** The Presidents Council approved the Division II Budget Guidelines and Principles, as presented.
- (2) **Division II Budget Requests for Fiscal Year 2023-24.** The Presidents Council approved the budget requests for the 2023-24 fiscal year, as recommended by the Planning and Finance Committee.

**c. NCAA Media Rights Update.** The Presidents Council received a media rights update.

**d. Division II's 50th Anniversary Celebration.** The Presidents Council was updated on the plans for celebrating Division II's 50th anniversary.

**e. Division II Academic Success Rate and Federal Graduation Rates.** The Presidents Council received information on the trends in Academic Success Rates and Federal Graduation Rates at Division II institutions.

**9. National Office Updates.**

**a. Executive.**

Management Council. The Management Council received an update from the NCAA president on issues surrounding the NCAA.

Presidents Council. The Presidents Council received an update on issues surrounding the NCAA from the NCAA president.

**b. Legal.**

Management Council. The Management Council received a legal update from the NCAA director of legal affairs on issues surrounding the NCAA.

Presidents Council. The Presidents Council received a legal update on issues surrounding the NCAA from the NCAA director of legal affairs.

**c. Sport Science Institute.**

Management Council. The Management Council received an update from Sport Science Institute staff on some initiatives that the office and the Committee on Competitive Safeguards and Medical Aspects of Sports are working on, including the Mental Health Advisory Group; the banned drug list; and athletic trainer and workforce issues.

Presidents Council. The Presidents Council received an update from Sport Science Institute staff on some initiatives that the office and the Committee on Competitive Safeguards and Medical Aspects of Sports are working on, including the Mental Health Advisory Group; the banned drug list; and athletic trainer and workforce issues.

**d. Joint Women’s Basketball Championship.**

Management Council. The Management Council was provided a recap of the joint Women’s Basketball Championships that was held in Dallas, Texas.

Presidents Council. The Presidents Council was provided a recap of the joint Women’s Basketball Championships that was held in Dallas, Texas.

**e. Division II Make It Yours Brand/Marketing Strategy.**

Management Council. The Management Council was provided an update on the Division II Make It Yours brand and marketing strategy.

Presidents Council. The Presidents Council was provided an update on the Division II Make It Yours brand and marketing strategy.

**f. Make Game Day Yours.**

Management Council. The Management Council was provided an update on the Make Game Day Yours initiative.

Presidents Council. No action was necessary.

**10. Affiliated Association Updates**

Management Council. The Management Council was updated on the activities of the following affiliated associations.

- a. **Division II Athletics Directors Association.**
- b. **Division II Conference Commissioners Association.**
- c. **College Sports Communicators.**
- d. **Faculty Athletics Representative Association.**
- e. **Minority Opportunities Athletics Administrators Association.**
- f. **National Association for Athletics Compliance.**

**g. Women Leaders in College Sports.**

Presidents Council. No action was necessary.

**11. Other Business.**

Management Council. No action was necessary.

Presidents Council. No action was necessary.

**12. Meeting Recap/Things to Report Back to Conferences.**

Management Council. The Management Council was provided with a list of topics/issues to report to its member institutions. These topics included: webinars for the current state of college sports and the work of the Board of Governors Subcommittee on Congressional Engagement and Action; changes to minimum contests for sports sponsorship and selection criteria; exception for the June 15 date for notification of transfer for non-Division II student-athletes; NIL guidance; Make Game Day Yours Modules in Division II University; new vacancies for Division II governance structure; and the Management Council meeting article.

Presidents Council. No action was necessary.

**13. Future Meetings.**

Management Council. The Management Council reviewed the upcoming meetings for 2023 through January 2024.

Presidents Council. The Presidents Council reviewed the upcoming meetings for 2023 through January 2024.

**14. Adjournment.**

Management Council. The Management Council adjourned at 11:15 a.m. April 18.

Presidents Council. The Presidents Council adjourned at 3:32 p.m. Eastern time April 26.

<b>March 2, 2023, Division II Management Council and Division II Presidents Council; April 17-18, 2023, Management Council; and April 26, 2023, Presidents Council</b>	
<b>Attendees:</b>	
<b>Management Council</b>	<b>Presidents Council</b>
Femi Alao, Roberts Wesleyan University	Roslyn Artis, Benedict College ( <i>April 26</i> )
Patrick Britz, South Atlantic Conference	Carlos Campo, Ashland University

Curtis Campbell, Morehouse College	Davaris Cheeks, Concordia University, St. Paul <i>(March 2 and April 26)</i>
Brenda Cates, University of Mount Olive	Michael Driscoll, Indiana University of Pennsylvania
Bennett Cherry, California State University, San Marcos	John Y. Gotanda, Hawaii Pacific University <i>(April 26)</i>
Marcus Clarke, Central Intercollegiate Athletic Association	Donna Henry, University of Virginia's College at Wise
Mark Corino, Caldwell University	Colleen Perry Keith, Goldey-Beacom College
Jeremy Elliott, University of Alabama in Huntsville	Carrie Michaels, Shippensburg University of Pennsylvania
Theresa Grosbach, Missouri Western State University	Steven Shirley, Minot State University
Kim Hancock, Ferris State University	William Thierfelder, Belmont Abbey College
David Hansburg, Colorado School of Mines	Blake Thompson, Mississippi College
Theresa Hanson, Simon Fraser University <i>(May 18)</i>	Sandra Woodley, University of Texas Permian Basin <i>(April 26)</i>
Amy Henkelman, Dominican University of California	Frank Wu, Queen College (New York)
Kristi Kiefer Fairmont State University	
Emma Kramer, Simon Fraser University	
Erin Lind, Northern Sun Intercollegiate Conference	
Katherine Loh, Florida Southern College	
Daniel McCabe, Adelphi University	
Cindy McKnight, Ursuline College	
Carrie Michaels, Shippensburg University of Pennsylvania	
Sandee Mott, Texas Woman's University	
Roberta Page, Slippery Rock University of Pennsylvania	
Bo Pagliasotti, Southwestern Oklahoma State University	
Sarah Ramey, West Texas A&M University	
Corbin Thaete, California State university, San Marcos	
Christina Whetsel, Augusta University	
Vaughn Williams, director of athletics, Bentley University	
Jerry Wollmering, Truman State University	
<b>Absentees:</b>	
Theresa Hanson, Simon Fraser University <i>(March 2 and April 17-18)</i>	Roslyn Artis, Benedict College <i>(March 2)</i>

	Michaela Boyd, Palm Beach Atlantic University
	John Y. Gotanda, Hawaii Pacific University <i>(March 2)</i>
	Dwaun Warmack, Claflin University
	Sandra Woodley, University of Texas Permian Basin <i>(March 2)</i>
<b>Guests in Attendance</b>	
Gary Brown, NCAA Contractor	<i>(April 17-18)</i>
<b>NCAA Staff Members in Attendance:</b>	
<p>Charlie Baker <i>(April 17-18 and April 26)</i>, Tim Buckley <i>(April 17-18 and April 26)</i>, Dawn Buth <i>(March 2)</i>, Dan Gavitt <i>(April 26)</i>, Haydyn Gibson <i>(March 2)</i>, Terri Steeb Gronau, Brian Hainline <i>(April 17-18, April 26)</i>, Ty Halpin <i>(April 17-18)</i>, Maritza Jones, Ryan Jones, Karen Kirsch, Micaela Liddane, Jordan Lysiak, Corbin McGuire, Rebecca Burchette Medel <i>(March 2)</i>, John Parsons <i>(April 17-18, April 26)</i>, Stephanie Quigg <i>(March 2, April 17-18)</i>, Angela Red, Anne Rohlman <i>(April 17-18, April 26)</i>, Olivia Sappington, Rachel Seewald <i>(April 17-18)</i>, Jared Tidemann <i>(April 17-18, April 26)</i>, Robert Turick, Cari Van Senus <i>(March 2 and April 26)</i> and Jill Waddell.</p>	

## NCAA Division II Membership Guiding Principles

Below is a list of guiding principles as it relates to strategic membership growth, the role of the NCAA Division II Membership Committee and the purpose of the membership process:

1. Division II is committed to strategic manageable growth.
2. The division will continue to be selective in its decisions related to membership.
3. Division II should aim to be seen as a destination division.
4. The membership process will account for membership growth (both new institutions and new conferences), while also aiming to maintain active member benefits, including: the NCAA Division II revenue distribution (formerly known as the NCAA Division II enhancement fund); the NCAA Division II conference strategic priorities fund (formerly known as the conference grant program); and championships access ratios.
5. The Membership Committee is the gatekeeper for the division as it relates to membership and strategic growth.
6. The requirements associated with the membership process and the expectations of institutions applying for membership will support the philosophy of the division.
7. The Membership Committee will only accept institutions and conferences into the membership process that are ready to begin the process and use the process to guide them to be ready for active Division II membership.
8. To ensure success as an active Division II member, institutions in the membership process will have requirements that may not be an active member requirement to ensure that the quality of the division is maintained and to encourage institutions going through the membership process to raise the level in the division.
9. The conference offices shall be involved and engaged with institutions that are in the membership process. This involvement should be focused on assisting, mentoring, and educating the institution that the conference is sponsoring.

Interim Actions of the NCAA Division II Administrative Committee

1. On May 3, the Division II Administrative Committee approved the following items:
  - a. **Sport Committee Appointment.** The committee approved the following appointment to a sport committee, effective immediately.
    - **Women's Rowing. Frank Gonzalez,** associate director of athletics/academic success, Barry University, to replace John Adkison, associate director of athletics, Embry-Riddle Aeronautical University, who left the institution.
  - b. **Appointments to Division II Student-Athlete Advisory Committee.** The committee approved immediate appointments, as follows:
    - (1) Great American Conference, **Avery Hellmuth,** women's volleyball, Oklahoma Baptist University.
    - (2) Lone Star Conference, **Scout Huffman,** women's basketball, Texas Woman's University.
    - (3) South Atlantic Conference, **Haley Powell,** bowling, Lincoln Memorial University.
    - (4) Sunshine State Conference, **Jason Hayes,** men's basketball, Palm Beach Atlantic University.
2. On May 22, the Division II Administrative Committee approved the following item:
  - **Appointment to Division II Committee.** The committee approved the following appointment, effective immediately.
    - **NCAA Division II Nominating Committee (one immediate vacancy replacing Tony Duckworth).** **David Haase,** associate director of athletics, West Georgia University, Gulf South Conference.
3. On June 5, the Division II Administrative Committee approved the following items:
  - a. **Proposal No. NC-2024-9.** The committee approved Proposal No. NC-2024-9 in legislative form. During the April Division II Management Council meeting, the council approved the proposal in concept, which amends the effective date of Division II Proposal 2023-8 (amateurism – various bylaws – definition of agent and use of agents). Division II Proposal 2023-8 was adopted at the 2023 NCAA Convention with an August 1, 2023, effective date. As a refresher, that proposal updated the definition of an agent and restructured the use of agent legislation in a few ways.

Every year, the Division II staff, reviews and releases the compliance forms that Division II student-athletes must sign prior to participating in the upcoming year. The Division II Legislation Committee must review and approve these forms before staff may release them to the membership. One of those forms is the NCAA Division II Summary of NCAA Regulations form which summarizes key NCAA regulations regarding eligibility rules (e.g., sports wagering, NIL, etc.) student-athletes need to be aware of before they are able to participate.

It was brought to staff's attention that if we were to proceed with an August 1, 2023, effective date, prospective student-athlete athletics within the same incoming recruiting class (e.g., the incoming 2023-24 class) may be certified under different legislation. Therefore, the attached proposal would amend the effective from August 1, 2023, to August 1, 2023, for any prospective student-athlete initially enrolling full-time at a Division II institution on or after August 1, 2023. From a historical perspective, generally proposals impacting amateurism have been tied to the academic year in which a prospective student-athlete initially enrolls full-time to ensure equal treatment of incoming student-athletes.

With the effective date being in effect for the 2023-24 academic year, staff included the updated language under the Amateurism section of the Summary of Key Regulations form to reflect the adoption of Division II Proposal 2023-8, as well as included the language of the updated effective date (see the italicized text below) since the attached proposal was approved in concept by Management Council.

*You are **not eligible** in a sport if you have ever accepted money, transportation or other benefits from an agent or agreed to have an agent market your athletics ability or reputation in that sport. [Bylaw 12.3]. Additionally, for any prospective student-athlete initially enrolling full-time at a Division II institution on or after August 1, 2023, you are **not eligible** in a sport if you (or your relatives or friends) accept transportation or other material benefits from an agent or any person who represents any individual in the marketing of their athletics ability. [Bylaw 12.3 (effective August 1, 2023, for any prospective student-athlete initially enrolling full-time at a Division II institution on or after August 1, 2023)]*

With Proposal No. NC-2024-9 only being approved in concept and the timing by which the compliance forms are slated to be released to the membership (mid/late June), if we were to follow the normal legislative timeline, this proposal would not be approved in final form until the July 17-18 Management Council meeting, which is after the release date of the compliance forms.

With the approval, staff can move forward with making the appropriate changes to the Summary of Regulations form, which will permit the Legislation Committee to approve the forms at its June 28-29 meeting.

- b. **Appointment to Association-Wide Committee.** The committee approved the following appointment, effective immediately.

- **NCAA High School Review Committee (immediate vacancy replacing Susan Vollmerhausen).** Jerel Drew, director of athletics, Clark Atlanta University, Southern Intercollegiate Athletic Conference.
- c. **Appointments to Division II Student-Athlete Advisory Committee.** The committee approved the two appointments to the Division II Student-Athlete Advisory Committee, effective immediately.
- (1) Central Intercollegiate Athletic Association, **Justin Zavala**, football, Bowie State University.
  - (2) South Atlantic Conference, **Alexis Hope Devlin**, women's indoor and outdoor track and field, Catawba College.
4. On June 29, the Administrative Committee approved the following item:
- **Appointment to Division II Student-Athlete Advisory Committee.** The committee approved the following appointment, effective immediately.
    - California Collegiate Athletic Association, **Damian "DJ" Guest Jr.**, men's basketball, California State University, Dominguez Hills.



REPORT OF THE  
NCAA BOARD OF GOVERNORS  
MARCH 16, 2023, VIDEOCONFERENCE

**ACTION ITEMS.**

- None.

**INFORMATIONAL ITEMS.**

1. **Welcome and announcements.** NCAA Board of Governors chair, President Linda Livingstone, convened the videoconference at approximately 9:32 a.m. Eastern time and welcomed the Governors.
2. **NCAA Board of Governors January 11, 2023, meeting, report.** The Board of Governors reviewed and approved the report of its January 11, 2023, meeting.
3. **NCAA president's report.** President Charlie Baker provided a brief summary of his views on key issues facing the Association.
4. **NCAA state of business review.** President Baker shared that in the coming weeks he would begin a business review of NCAA national office operations through a SWOT (strengths, weaknesses, opportunities, threats) analysis. President Baker also noted that an outside firm would assist with the review, and the board would receive updates during its future meetings.
5. **Update on Board of Governors Subcommittee on Congressional Engagement and Action.** President Baker provided an update on meetings with a variety of members of Congress conducted since March 1. It was noted that President Baker met with members in the House and Senate including Republicans and Democrats. NCAA staff also provided an update on a congressional hearing scheduled on March 29 on the NIL rights of student-athletes. Thereafter, the board discussed potential strategies and legislative frameworks.
6. **Legal and litigation update.** NCAA general counsel facilitated a privileged and confidential discussion regarding several matters of ongoing litigation.
7. **Other business.** The board did not have other business.
8. **Adjournment.** The meeting was adjourned at approximately 10:45 a.m. Eastern time.

<b>NCAA Board of Governors March 16, 2023, Videoconference</b>	
<b>Attendees:</b>	
Charlie Baker, NCAA.	
Mary-Beth Cooper, Springfield College.	
Beth DeBauche, Ohio Valley Conference.	
Linda Livingstone, Baylor University.	
Madeleine McKenna, Graduated Division II student-athlete.	
Carrie Michaels, Shippensburg University of Pennsylvania.	
Jere Morehead, University of Georgia.	
Holly Sheilley, Transylvania University.	
Steven Shirley, Minot State University.	
Isaiah Swann, Graduated Division III student-athlete.	
Lynda Tealer, University of Florida.	
<b>Absentees:</b>	
Javaune Adams-Gaston, Norfolk State University.	
Bryce Choate, Graduated Division I student-athlete.	
John DeGioia, Georgetown University.	
Grant Hill, CBS/Warner Media/Atlanta Hawks.	
Nadja West, MD, retired United States Army lieutenant general and 44 <sup>th</sup> U.S. Army Surgeon General.	
<b>Guests in Attendance:</b>	
None.	
<b>NCAA Staff Liaisons in Attendance:</b>	
Stephanie Quigg and Cari Van Senus.	
<b>Other NCAA Staff Members in Attendance:</b>	
Scott Bearby, Tim Buckley, Kelly Dodds, Terri Gronau, Charlie Henry, Kevin Lennon, Louise McCleary, Mario Morris and Dave Schnase.	



**REPORT OF THE  
NCAA BOARD OF GOVERNORS  
APRIL 25, 2023, VIDEOCONFERENCE**

**KEY ITEMS.**

1. The NCAA Board of Governors encouraged and supported the NCAA Division I Board of Directors in affirming the holistic model for student-athlete support as recommended by the NCAA Division I Transformation Committee, which includes a requirement that all Division I institutions provide two-years of post-eligibility medical coverage for student-athletes who sustain an athletically related injury. Further, the Board of Governors directed NCAA staff to continue analyzing how to include Divisions II and III in a post-eligibility health care model.
2. The Board of Governors continued its review of Association-wide committees to determine whether streamlining is necessary to align with the NCAA Constitution. The board voted to eliminate the NCAA Olympic Sports Liaison Committee and directed the divisional governance bodies to pursue appropriate legislative actions necessary to eliminate the committee.

**ACTION ITEMS.**

**1. Legislative Items.**

- **Legislation – Committees – Association-Wide Committees – Olympic Sports Liaison Committee.**
  - (1) Recommendation. That the divisional legislative bodies adopt legislation to eliminate the NCAA Olympic Sports Liaison Committee.
  - (2) Effective Date. Immediate.
  - (3) Rationale. The Board of Governors is conducting a review of Association-wide committees to determine whether streamlining is necessary to align with the NCAA Constitution. The result of the review was a recommendation to sunset the NCAA Olympic Sports Liaison Committee, as its duties overlap with a partnership between the NCAA and the United States Olympic and Paralympic Committee (USOPC). In addition, the board noted the NCAA's engagement with the USOPC Collegiate Advisory Council, which was established in 2017 to strengthen Olympic and Paralympic sports in the American collegiate system and is comprised of representatives from Division I institutions that have historically contributed to Team USA's success at the Olympic and Paralympic Games. Moreover, the board noted that over the last five years, the committee had two legislative action items: (1) To add a student-athlete from each division as voting members to the committee; and (2) To amend all references to the USOC to the USOPC; and zero nonlegislative action items. Further, the committee acknowledged

that its legislated duties and charge have been completed. Finally, the board noted that Divisions II and III should continue to examine how to contribute to Olympic issues through the NCAA's engagement with the USOPC.

[Note: The cooperation agreement between the NCAA and the USOPC will be amended to ensure that Divisions II and III are briefed and considered on issues and conversations related to Olympic, Paralympic, and elite athlete participation in international competition.]

(4) Estimated budget impact. Budget for committee expenses will be reallocated to an Association-wide budget.

(5) Student-athlete impact. None.

## 2. Nonlegislative Items.

- None.

### INFORMATIONAL ITEMS.

1. **Welcome and announcements.** Board of Governors chair, President Linda Livingstone, convened the meeting at approximately 1:01 p.m. Eastern time and welcomed the Governors.
2. **Board of Governors March 16, 2023, videoconference and April 17, 2023, electronic vote reports.** The board reviewed and approved the reports of its March 16, 2023, videoconference and April 17, 2023, electronic vote.
3. **NCAA president's report.** President Charlie Baker provided a summary of his views on key issues facing the Association. Specifically, he highlighted several common themes from his meetings and videoconferences with conferences in his first 100 days in office. To date, President Baker has met with approximately one-third of the conferences across the three divisions. President Baker also informed the board of the status of the NCAA business review, which is anticipated to be completed in late July.
4. **Board of Governors Processes and Procedures.**
  - a. **Feedback from divisional presidential bodies via the consultative process.** Presidents Mary-Beth Cooper, Livingstone and Steven Shirley provided the board with an update on the use of the consultative process with the divisional presidential bodies prior to the videoconference to solicit comment and feedback on potential board action and discussion.

- b. Establishment of executive committee.** President Livingstone shared the outcome of an electronic vote from April 17, 2023, to establish the composition of the board's executive committee. The board discussed the charge of the executive committee, which is to facilitate the administrative processes and issues between quarterly meetings of the board and that a heightened level of communication and transparency is needed with the membership to share the work of the committee. Further, it was noted that the executive committee will meet in May with regular meetings throughout the calendar year, as needed. The executive committee's composition includes the following voting board members:

The chair and vice chair of the Board of Governors, an independent member and a voting board member from the division not represented by the chair and vice chair. The chair of the NCAA Board of Governors Finance and Audit Committee and the NCAA president shall serve as ex-officio members.

- c. Update on Association-wide committees.** The board received an update on the continuing review of NCAA Association-wide committees and potential changes to streamline the committees' work with the new NCAA Constitution. Staff noted the elimination of the NCAA Research Committee was final, as all three divisions approved the legislation to eliminate the committee. In addition, during the April divisional council meetings, the respective councils discussed the board's directive to eliminate the NCAA Committee on Sportsmanship and Ethical Conduct. It was noted that Divisions I and II approved the legislative change in concept, while Division III requested additional information for its July meeting.

The next committee that was reviewed and recommended for elimination was the Olympics Sports Liaison Committee. The board noted that the committee's duties overlap with a partnership between the NCAA and the USOPC and the NCAA's engagement with the USOPC Collegiate Advisory Council. Further, the members of the Olympics Sports Liaison Committee acknowledged that its legislated duties and charge have been completed. Finally, the board noted that Divisions II and III should continue to examine how to contribute to Olympic issues through the NCAA's engagement with the USOPC. [See Action Items, Legislative Action Item No. 1.]

It was VOTED

"That the Board of Governors approve the elimination of the NCAA Olympic Sports Liaison Committee and direct the divisional governance bodies to pursue the appropriate legislative actions necessary to remove the Olympic Sports Liaison Committee. The board also directed Divisions II and III to continue to examine how to contribute to Olympic issues through the NCAA's engagement with the USOPC."

**Approved** (Unanimous voice vote)

5. **Update and next steps regarding the Board of Governors Subcommittee on Congressional Engagement and Action.** President John DeGioia, chair of the subcommittee and Board of Governors member, provided an update on the continued work of the subcommittee. President DeGioia noted that the subcommittee directed NCAA President Baker and NCAA staff to continue meeting with members of Congress to assist with the development of the NCAA's potential framework for federal legislation. It was further noted that the subcommittee will continue to be available to the board and NCAA staff, but it does not have any future meetings scheduled and will meet when it is necessary to do so.
- a. **Congressional engagement.** NCAA President Baker shared with the board that he continues to have positive engagement with members of Congress. He further noted the areas where federal legislators are focusing their attention when meeting with him and NCAA staff, including but not limited to Name, Image and Likeness regulations and student-athlete well-being issues.
- b. **Legislative framework.** NCAA staff highlighted a potential framework for federal legislation. The board agreed that the asks that are set forth in the framework are reasonable and address the concerns noted by NCAA members and federal legislators.
- **Post-eligibility health care coverage.** The board discussed the holistic model to modernize student-athlete support as recommended by the Division I Transformation Committee. It was noted that one component of the model requires all Division I institutions to provide at least two years of medical coverage following graduation or the completion of a student-athlete's eligibility/athletics experience if they sustain an athletically related injury, including assistance for out-of-pocket medical expenses during a student-athlete's playing career.
- It was VOTED  
"That the Board of Governors encourage and support the NCAA Division I Board of Directors in affirming the holistic model as recommended by the Division I Transformation Committee, which includes post-eligibility health care for student-athletes. Further, the Board directed the NCAA staff to continue analyzing how to finance a post-eligibility health care model for Division I, as well as how to include and finance the model for Divisions II and III."
- Approved** (Unanimous voice vote)
- c. **Government relations report.** The board reviewed the state legislative landscape on issues of importance to intercollegiate athletics including Name, Image and Likeness; employment and collective bargaining; and transgender athlete participation. In addition, NCAA staff provided a status update on California Assembly Bill 252, the College Athlete Protection Act.



8. **Discussion regarding NCAA contracts involving media rights agreements.** The board was joined by representatives from Endeavor, the consultants selected to assist the Association with media rights negotiations following the expiration of the NCAA's media rights agreement with ESPN in 2024. Endeavor briefed the board on the current media landscape and a stakeholder engagement plan. It is anticipated that Endeavor will provide the board with a report for review and consideration during its August videoconference.
9. **NCAA sports wagering update.** NCAA President Baker introduced the topic with the board and noted that the Association is engaged in a market survey on sports wagering activities of an 18- to 22-year-old demographic with results anticipated in the coming weeks. Thereafter, NCAA staff provided an update on the work to date in sports wagering (e.g., protecting student-athlete well-being; protecting the integrity of NCAA competition; monitoring). It was also noted that the NCAA will conduct a comprehensive national sports wagering study in summer 2023.
10. **Board of Governors Finance and Audit Committee report.** Beth DeBauche, chair of the Finance and Audit Committee, and NCAA staff presented the committee's report.
  - a. **NCAA Tax Return 990, general overview and talking points.** The board reviewed the NCAA Form 990 Federal Tax Return, which covers tax year September 1, 2021, through August 31, 2022.
  - b. **FY 2022-23 NCAA revenue and expenses second quarter budget-to-actual report.** The board received a report on the FY2023 second quarter budget-to-actual report. It was noted that performance trends for the second quarter were as expected, and no issues were identified.
  - c. **Board of Governors Finance and Audit Committee – new financial expert and new Investment Subcommittee members.** The Finance and Audit Committee recommended two new committee members for service. It was recommended that Mr. Trent Grocock, Vice President of Finance at the University of Notre Dame, serve as the new financial expert to the committee. Further, it was recommended that Dr. Dwayne Pinkney, Executive Vice President for Finance and Administration at Indiana University, serve on the Investment Subcommittee of the Finance and Audit Committee.

It was VOTED  
"That the Board of Governors approve Mr. Grocock and Dr. Pinkney for service on the Finance and Audit Committee as recommended."  
**Approved** (Unanimous voice vote)
11. **Legal and litigation update.** NCAA general counsel facilitated a privileged and confidential discussion regarding several matters of ongoing litigation.

12. **Other business.** The board did not have other business.
13. **Executive session.** The board convened in executive session.
14. **Adjournment.** The meeting was adjourned at approximately 6 p.m. Eastern time.

*Board of Governors chair: Linda Livingstone, Baylor University*

*Staff liaisons: Stephanie Quigg, Governance and Policy*

*Cari Van Senus, Governance, Policy and Human Resources*

<b>NCAA Board of Governors April 25, 2023, Videoconference</b>	
<b>Attendees:</b>	
Javaune Adams-Gaston, Norfolk State University.	
Charlie Baker, NCAA president.	
Bryce Choate, Graduated Division I student-athlete.	
Mary-Beth Cooper, Springfield College.	
Beth DeBauche, Ohio Valley Conference.	
John DeGioia, Georgetown University.	
Grant Hill, CBS/Warner Media/Atlanta Hawks.	
Linda Livingstone, Baylor University.	
Madeleine McKenna, Graduated Division II student-athlete.	
Carrie Michaels, Shippensburg University of Pennsylvania.	
Jere Morehead, University of Georgia.	
Holly Sheilley, Transylvania University.	
Steven Shirley, Minot State University.	
Isaiah Swann, Graduated Division III student-athlete.	
Lynda Tealer, University of Florida.	
Nadja West, MD, retired United States Army lieutenant general and 44th U.S. Army Surgeon General.	
<b>Absentees:</b>	
None.	
<b>Guests in Attendance:</b>	
Karen Brodtkin, Endeavor.	
Andrew Demsey, Endeavor.	
Hilary Mandel, Endeavor.	
<b>NCAA Staff Liaisons in Attendance:</b>	
Stephanie Quigg and Cari Van Senus.	
<b>Other NCAA Staff Members in Attendance:</b>	
Scott Bearby, Tim Buckley, Dawn Buth, Joni Comstock, Kelly Dodds, Dan Gavitt, Terri Gronau, Clint Hangebrauck, Brain Hainline, Charlie Henry, Mark Hicks, Lynn Holzman, David Lafiosca, Kevin Lennon, Felicia Martin, Louise McCleary, Mario Morris, Tom Paskus, Dave Schnase and Stan Wilcox.	



**REPORT OF THE  
NCAA BOARD OF GOVERNORS COMMITTEE TO  
PROMOTE CULTURAL DIVERSITY AND EQUITY  
MAY 18, 2023, VIDEOCONFERENCE**

**ACTION ITEMS.**

- None.

**INFORMATIONAL ITEMS.**

1. **Welcome and announcements.** Kate Conway-Turner, chair of the NCAA Board of Governors Committee to Promote Cultural Diversity and Equity, welcomed the committee and noted that Julia Hathaway, a track and field student-athlete from Virginia Wesleyan University, has been appointed as the committee's newest member, representing the Division III Student-Athlete Advisory Committee.
2. **Review of previous reports.** The committee approved the report from its February 21 videoconference as presented.
3. **New committee chair and vice chair for fall 2023.** Due to President Conway-Turner's approaching retirement after serving as president at SUNY Buffalo State University since 2014, the committee discussed the process to appoint her successor as chair, as well as a new vice chair for the 2023-24 academic year. Staff encouraged committee members to submit nominations or self-nominate for the committee's consideration.
4. **NCAA Student-Athlete Advisory Committee reports.** The committee received the following updates from the Student-Athlete Advisory Committee members who were present. The committee emphasized the importance of the student-athlete voice in NCAA deliberations and praised the SAACs for their dedication to diversity and inclusion.
  - a. **Division I.** ~~Kaiya Johnson~~ The Division I SAAC representative updated the committee on recent actions impacting Division I student-athletes, including the Division I Board of Directors' adoption of the holistic student-athlete benefits model, which culminated a year of collaboration between the Division I SAAC and the Division I Transformation Committee to enhance student-athlete benefits. The legislation includes institutional attestation requirements to ensure that student-athletes receive education and awareness on diversity, equity, inclusion and belonging, academic support and adherence to consensus-based care, education and services. Additionally, the Board of Directors adopted a change to its composition, adding a student-athlete. The Division I Council adopted legislation creating membership expectations regarding the student-athlete voice in decision making at the institutional and conference levels. It also noted that the Division I Council recently adopted legislation that provides flexibility regarding official visits for prospective student-athletes.
  - b. **Division II.** The Division II SAAC representative, who was traveling during the committee videoconference, submitted notes in advance that summarized the

recent Division II Student-Athlete Advisory Committee Super Region Convention in Pittsburgh last month that brought more than 150 student-athletes and administrators together from the Atlantic and East regions to develop plans to better support mental health and the student-athlete voice on their campuses and in their conferences. This was the fifth super region convention, which the Division II SAAC developed as an additional outreach to involve more student-athletes in Division II governance rather than just annually at the NCAA Convention in January. The Division II SAAC also continues to focus on its Total Package Student-Athlete initiative, which focuses on mental wellness, diversity and inclusion, and professional development. Regarding diversity and inclusion, the Division II SAAC's diversity, equity and inclusion task force is planning a modernized social media campaign to highlight a diverse collection of student-athletes in patterns that align with days/months celebrating diversity (e.g., Black History Month, Women's History Month, Native American Heritage Month).

- c. **Division III.** The newly appointed Division III Student-Athlete Advisory Committee representative will join the committee at its next meeting.

**5. Division I Transformation Committee recommendations regarding DEI.**

- a. **Update on state laws impacting DEI landscape in higher education.** Staff updated the committee on states that have either have passed or are considering legislation that would restrict diversity and inclusion initiatives for colleges and universities and in some cases could impact the funding they receive. The committee noted its concerns with these recent developments and acknowledged that Division I schools in some states will face challenges with the legislated DEI Review that is due on November 3, 2023.
- b. **Division I Strategic Vision and Planning Committee Working Group progress on recommendations.** Staff noted that the recommendations from the Division I Transformation Committee that affect diversity, equity, inclusion and belonging have been referred to the Division I Strategic Vision and Planning Committee, which reports directly to the Division I Council and has created a subgroup to manage these issues. Among those garnering immediate attention is the Transformation Committee's recommendation that "a Division I athletics department must employ at least one full-time staff member, with appropriate training, whose primary focus is on diversity, equity inclusion and belonging." The subgroup is currently considering whether the existing ADID designation could be enhanced or modified to satisfy that recommendation, rather than creating an entirely new position. The subgroup is targeting August to craft a formal recommendation.

**6. Transgender student-athlete participation.**

- a. **Update on state laws and proposed Department of Education regulations impacting transgender participation.** Staff updated the committee on the current

landscape, noting that 21 states have enacted legislation limiting or prohibiting a transgender athlete's ability to participate in sports. Only one state (California) has enacted legislation that would explicitly allow a transgender athlete to participate in sports that align with their gender identity. Also of note, 22 states and the federal government have introduced legislation that would limit or prohibit a transgender athlete's ability to participate specifically in college sports.

- b. NCAA Transgender Student-Athlete Participation Policy and next steps for the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports.** Staff from the Sport Science Institute summarized the policy update from the NCAA Board of Governors in 2022, which included (1) re-establishing that all athletes had to continue meeting the original NCAA policy approved in 2010; (2) added sport-specific eligibility requirements established by national and international governing bodies (or in lieu of either, the 2015 IOC policy); and (3) a phased implementation approach (Phase 1 for 2022 winter and spring championships, Phase 2 for the 2022-23 academic year, and Phase 3 for the 2023-24 academic year). The Board of Governors subsequently approved extending Phase 2 through the 2023-24 academic year and thus delaying implementation of Phase 3 to focus on the various logistics required. The intent is for the Committee on Competitive Safeguards and Medical Aspects of Sports to resume its discussion of Phase 3 implementation during its meeting in June. Representatives from each of the four NCAA membership committees that focus on DEI will join the Committee on Competitive Safeguards and Medical Aspects of Sports for the upcoming discussion about the policy. More information on the policy can be found [here](#).
- 7. Next steps to operationalize committee goals for 2023-24.** The committee discussed a framework to operationalize its goals for 2023-24, which focus on diverse hiring practices. The committee agreed having sufficient data to inform future recommendations is key, and staff previewed efforts underway to fortify the data already available, including a membership survey. Staff also demonstrated how to access existing data the NCAA research staff collects annually (called the [NCAA Demographics Database](#)) that provides users with high-level breakdowns by gender and race/ethnicity for athletics administrators and student-athletes in all three NCAA divisions.
- 8. Board of Governors referral.** The committee reviewed the process underway to manage the referral from the Board of Governors regarding the committee's recommendation that there be an equity analysis prior to NCAA policy being adopted by the board and legislation being passed by the membership. The next step in this process is for the four DEI committees (this committee, the Committee on Women's Athletics, the Minority Opportunities and Interests Committee, and the Gender Equity Task Force) to work on a definition of "equity" that will be foundational to any processes that are put in place for equity analyses. The four DEI committees have previously referenced the NCAA Gender Equity Task Force's 1992 definition of gender equity in their work, which states: *"An athletics program can be considered gender equitable when the participants in both the men's and women's sports programs would accept as fair and equitable the overall program of the other gender. No*

*individual should be discriminated against on the basis of gender, institutionally or nationally, in intercollegiate athletics.”* In today’s contemporary landscape, however, the four NCAA DEI committees suggested the definition of equity must address more than gender. The committee reviewed a preliminary draft of a revised statement generously offered by one of its members in advance of the videoconference and offered initial feedback, noting that it will continue collaborating with the other three DEI committees to refine a more formal recommendation in the coming weeks.

9. **Championship media rights presentation.** The committee received a media rights update.

10. **Other business.**

- **Recognition of committee chair.** The committee formally thanked President Conway-Turner at the conclusion of her final meeting not only for her significant leadership with this committee over the past several months but also for her contributions on multiple committees in the NCAA governance structure during her tenure.

11. **Future meetings/videoconferences.**

- The committee will meet in the fall on a date to be determined.

12. **Adjournment.** The meeting adjourned at 2:48 p.m. Eastern time.

*Committee Chair: Kate Conway-Turner, Buffalo State College*

*Staff Liaisons: Felicia Martin, Inclusion, Education and Community Engagement  
DeeDee Merritt, Leadership Development  
Amy Wilson, Office of Inclusion*

<b>NCAA Board of Governors Committee to Promote Cultural Diversity and Equity May 18, 2023, Videoconference</b>	
<b>Attendees:</b>	
Kristy Bayer, Rockhurst University.	
Marco Barker, University of Nebraska, Lincoln.	
Michael Benson, Coastal Carolina University.	
Kate Conway-Turner, Buffalo State College.	
Paulette Dillard, Shaw University.	
Kaiya Johnson, San Jose State University.	
Fayneese Miller, Hamline University.	
<b>Absentees:</b>	
Crystal Gibson, St. Mary’s College of Maryland.	

Julia Hathaway, Virginia Wesleyan University.
David Mayser, University of Hawaii at Hilo.
Joan Prince, University of Wisconsin-Milwaukee.
Carlos Vargas-Aburto, Southeast Missouri State University.
<b>Guests in Attendance:</b>
Andrew Demsey, Endeavor.
Jared Edelman, Endeavor.
Eddie Llano, Endeavor.
Hillary Mandel, Endeavor.
Nicholas Warke, Endeavor.
<b>NCAA Staff Liaisons in Attendance:</b>
Felicia Martin, DeeDee Merritt, Amy Wilson.
<b>Other NCAA Staff Members in Attendance for Portions of the Meeting:</b>
Gary Brown, Joni Comstock, Kina Davis, Gail Dent, Dan Gavitt, Niya Blair Hackworth, Julie Kimmons, Patrick Lichtenstein, Ashleasha Lokhande, Jean Merrill, Gretchen Miron, Stephanie Quigg, Anne Rohlman, Sadé Sleet, Jared Tidemann and Robert Turick.

**2026-32 Division II Strategic Plan**  
**SWOT Analysis Update**

Division II began a strategic planning process in 2021 to create a successor to the existing six-year plan adopted in 2015 by conducting a SWOT analysis with all Division II governance committees and councils. That process was paused when in the summer of 2021 the NCAA announced a Constitutional review and subsequently charged all three divisions to examine their policies and bylaws accordingly. With those steps completed, the division has resumed its strategic planning process within the following timeline:

January to August 2023	Using the SWOT analysis completed in 2021, facilitate discussions for the new plan and gather feedback from committees/councils and associations.  Questions to consider:  1. Is there anything new or different that needs to be updated in the DII SWOT analysis from 2021?  2. Given recent events (e.g., DII Implementation Committee, DI Transformation Committee, BOG Subcommittee on Congressional Engagement), any new ideas or areas for review for Division II?
Fall 2023	Using the DII SWOT analysis, work with the Planning and Finance Committee, Management Council, Presidents Council and SAAC to draft key goals for the strategic plan.
January 2024	Management and Presidents Councils finalize draft of the strategic plan's key goals.  (NOTE: Effective February 1, 2024, the division will have a new Strategic Planning and Finance Committee and a new Executive Board.)
January 2024 to Summer 2024	Division II committees and affiliate organizations review and provide feedback on the draft key goals and begin outlining priorities for each.
Fall 2024	Create survey to gather feedback from the Division II membership on the draft strategic plan, including the goals and priorities.
January to February 2025	Distribute the survey to the membership for completion. (Target just before the Convention as the launch date to assist promoting completion at the annual meeting.)
April 2025	Survey results reviewed by the Strategic Planning and Finance Committee, the Management Council and the Executive Board.
May 2025 to Summer 2025	Share survey results with committees and constituent groups and finalize the new plan.

October 2025	Management Council and Executive Board final approval of the 2026-32 Division II strategic plan.
January 2026	Launch the 2026-32 Division II strategic plan at the NCAA Convention.
Fall 2028 to Spring 2029	Strategic Planning and Finance Committee monitors the plan and recommends adjustments and updates as needed to the Management Council and Executive Board.

**SWOT Updates**

The first stage of the timeline has been completed, as the following committees and councils revisited their SWOT analyses and added comments by answering the prescribed questions.

- Academic Requirements Committee (February 8)
- Nominating Committee (March 14)
- Legislation Committee (March 21)
- Committee for Legislative Relief (March 23)
- Championships Committee (April 6)
- Student-Athlete Advisory Committee (April 13)
- Membership Committee (April 13)
- Management Council (April 18)
- Student-Athlete Reinstatement (June 15)

Following are the summaries of each category from the initial SWOT analyses, after which relevant comments from the supplemental discussions are provided.

**STRENGTHS**

**Summary from the initial SWOT analyses:** The balance theme by far was the most frequently mentioned – and often the first mentioned – strength of the division by every group. Other strengths frequently mentioned included the efficient, collaborative and supportive governance structure; the primacy of student-athlete academic success; the ability to reward athletics achievement through partial scholarships; equitable and ample access to national championships; and the influential student-athlete voice, particularly via the Division II Student-Athlete Advisory Committee. The consistency of these strengths mentioned in almost every SWOT analysis conducted means that people within the governance structure uniformly understand Division II’s mission and vision, and for the most part they believe the division successfully delivers on its balanced promise.

**Relevant observations from the follow-up discussions:** The good news is that in the two years since the strategic planning process was paused, the membership – at least those serving on governance committees – has not wavered from the values that distinguish the division (balance; access to championships; sense of collaboration and family; strong student-athlete contributions in decision making). There was no sense of needing to remodel the division’s attributes and characteristics. Some comments in that regard:

- Keep promoting the Division II balance philosophy and access to championships, as both messages resonate with prospective student-athletes and their families (in addition to a more affordable education).
- Division II's affordability is a strength; make sure we maintain that focus.
- We (student-athletes) always talk about Life in the Balance and the freedom we have to serve in various roles both on campus and within the Division II structure. We appreciate the growth in women's sports as well, which is something Division II has excelled in.
- Community engagement is a strength, especially in how Division II stresses the "win-win" element of interacting with community so they will in turn be a supportive fan base.

## WEAKNESSES

**Summary from the initial SWOT analyses:** Overall, there were fewer weaknesses cited than strengths, which is probably typical in most SWOT analyses conducted by individuals inside any organization. But across the board people believe the division's primary hinderance is its Roman numeral "II," which to most audiences not familiar with the NCAA's divisional structure positions Division II as secondary or "less than" Division I, particularly when it comes to athletics. Many respondents say this perception comes from the lack of exposure and being able to adequately tell the division's story, especially at the high school level where prospective students are most influenced by what they see and hear regarding college choice. This also came through loud and clear in the Opportunities section, as respondents frequently cited the need to expand the division's reach in celebrating its vision and mission.

**Relevant observations from the follow-up discussions:** The silver lining in this category is that no one thought the division has become weaker despite what has been occurring in athletics over the past two years. The only area cited more than once other than what had surfaced in the first round was perhaps the division's equivalency approach to scholarships putting members at a disadvantage in recruiting. While that did not lead to suggesting the division's partial scholarship model be modified, some members at least thought equivalencies were worth revisiting, particularly in basketball.

## OPPORTUNITIES

**Summary from the initial SWOT analyses:** While there's the acknowledgement that the Roman numeral II is a challenge, most SWOT respondents believe the division's best opportunity is to explain that its athletics are just as competitive as Division I and that the student-athlete experience – primarily in academic choice, campus involvement, total wellness and sense of family and support – is actually better than other divisions because Division II members collectively strive to deliver a balanced experience for student-athletes (the "we take care of our student-athletes" phrase was frequently mentioned). There may be additional opportunities pending membership changes resulting from the pandemic, as institutions weigh whether to reclassify their athletics programs. Many SWOT respondents when answering the question of what Division II will look like in 5-7 years said the division will be larger as schools from Division I seek a financial safe harbor.

**Relevant observations from the follow-up discussions:** The last portion of the above summary was frequently mentioned as not having developed as had been anticipated. If anything, the number of institutions reclassifying in the last two years has not indicated an overall slowdown in that regard. However, Division II remains an attractive membership destination for other schools, so SWOT-takers weren't inclined to think the membership sky is falling. As for what can be done to protect/enhance growth (the opportunity at hand), the drumbeat continued to be telling the DII story. Some comments in that regard:

- Be more aggressive in promoting the strengths of DII and not spend so much time comparing with DI (to battle the perception of DII being “less than”).
- We have to sell ourselves to different constituents, including PSAs but also schools in other divisions. When we promote our schools, we have different selling points that put us in a better position than DI mid-majors.

## THREATS

**Summary from the initial SWOT analyses:** Continued uncertainties resulting from the pandemic – from school closures and mergers, to eliminating certain sports – were consistent concerns. As with the Weaknesses category, some respondents saw various threats as opportunities for Division II to fill a void, particularly with less expensive college choices and still offering students the ability to enjoy a rewarding educational experience that includes high-level athletics competition. Taken in sum and acknowledging that some of these threats may become realities, perhaps a prominent task for Division II leadership in developing the division's next strategic plan is to assess whether the values the division has held dear for years have the staying power to help the division successfully navigate these challenges.

**Relevant observations from the follow-up discussions:** The good news first: As was indicated in Strengths, Division II members clearly do believe the division's values have the staying power noted in the last line of the above summary necessary to navigate challenges. The bad news is that as expected, the Threats category garnered the most discussion. Some specifics in that regard:

- The labor movement and congressional action elevate themselves as threats.
- If we were to be required to provide direct benefits to student-athletes, we wouldn't have athletics. We use athletics as an enrollment driver to sustain the university – if that model was altered, it would be drastic.
- We don't have the staffing Division I has to accommodate these new mandates (i.e., the holistic model of student-athlete benefits).
- Threats in and to higher education have increased – potential enrollment cliff in 2025; reduced relevancy for liberal arts; potential three-year degree paths instead of four; rising tuition costs with a perceived less return on investment.
- The NAIA passed legislation that doesn't require them to notify us that they're talking to our athletes. That's a new pressure for us, and I think we're in store for a lot more change along those lines (organizations positioning themselves for their best interests).
- We (student-athletes) are worried about losing the freedom and flexibility we have in Division II. We're focusing so much already on mental health, and what could emerge from litigation could be problematic because the pressure of being considered an employee would only add to the pressures that already come with being a student-athlete.

Revised Timeline for 2026-32 Division II Strategic Plan

<p>January to August 2023</p>	<p>Using the SWOT analysis completed in 2021, facilitate discussions for the new plan and gather feedback from committees/councils and associations.</p> <p>Questions to consider:</p> <ol style="list-style-type: none"> <li>1. Is there anything new or different that needs to be updated in the Division II SWOT analysis from 2021?</li> <li>2. Given recent events (e.g., Division II Implementation Committee, Division I Transformation Committee, Board of Governors Subcommittee on Congressional Engagement), are there any new ideas or areas for review for Division II?</li> <li>3. Other additional comments or considerations.</li> </ol>
<p>Fall 2023</p>	<p>Using the DII SWOT analysis, work with the Planning and Finance Committee, Management Council, Presidents Council and SAAC to draft strategic plan key goals.</p>
<p>January 2024</p>	<p>Management Council and Presidents Council finalize draft of strategic plan key goals.</p> <p>NOTE: Effective February 1, 2024, the division will have a new Division II Strategic Planning and Finance Committee and a new Division II Executive Board.</p>
<p>January 2024 to Summer 2024</p>	<p>Division II committees and affiliate organizations will review and provide feedback on the draft key goals and begin to outline priorities for each goal.</p>
<p>Fall 2024</p>	<p>Create survey to gather feedback from the broader Division II membership on the draft strategic plan, including the goals and priorities.</p>
<p>January to February 2025</p>	<p>Distribute the feedback instrument to the membership for completion. Target just before the NCAA Convention as the launch date for the survey – this will assist in promoting completion at the annual meeting.</p>
<p>April 2025</p>	<p>Feedback results reviewed by Strategic Planning and Finance Committee, Management Council and Executive Board.</p>
<p>May 2025 to Summer 2025</p>	<p>Share feedback results with committees and constituent groups and finalize new plan.</p>

October 2025	Management Council and Executive Board final approval of 2026-32 Division II strategic plan.
January 2026	Launch of 2026-32 Division II strategic plan at NCAA Convention.
Fall 2028 to Spring 2029	Check-in by Strategic Planning and Finance Committee on strategic plan and recommend adjustments and updates as needed to the Management Council and Executive Board.

Presidents Council-Sponsored Legislation  
In Concept

The Management Council recommends that the Presidents Council take action to approve the following legislative concepts for sponsorship at the 2024 NCAA Convention:

**1. 2024 NCAA Convention Legislation – NCAA Division II Bylaws 18.2.4.1 and 18.2.4.2 and 18.2.10 – Minimum Sponsorship for Championships and Failure to Meet Minimum Sponsorship Requirements – 35 and a Three-Year Grace Period.**

- a. Recommendation. Sponsor 2024 NCAA Convention legislation to amend NCAA Division II Bylaws 18.2.4.1 (men’s sports) and 18.2.4.2 (women’s sports) to amend the minimum number of sponsoring institutions required to establish and/or maintain a championship to 35 for either gender (rather than the current requirements of 50 for men’s sports and 40 for women’s sports). (Note: Sports achieving the 35-sponsorship threshold would go through the existing legislative procedures for establishing a championship.) Further, to amend Bylaw 18.2.10 (failure to meet minimum sponsorship requirements) to establish a three-year grace period during which a sport that falls below the minimum sponsorship of 35 may regain the necessary sponsoring institutions before the championship is discontinued, and eliminate the current exceptions in Bylaws 18.2.10.1 (Olympic sports) and 18.2.10.2 (men’s and women’s lacrosse).
- b. Effective date. August 1, 2024.
- c. Rationale. This proposal was among several recommended by the Division II Implementation Committee’s championships subcommittee during its review of Division II bylaws and policies in 2022 and subsequently referred to the Division II Championships Committee for further discussion. The Championships Committee has collaborated with membership stakeholder groups (e.g., Division II sport committees, the Division II Conference Commissioners Association, and the Division II Athletics Directors Association) to vet the proposal and has gathered membership feedback through surveys and the Division II Coaches Connection program indicating broad support not only for reducing the minimum requirement but also making it consistent between genders. The Championships Committee and Management Council believe 35 is an appropriate benchmark that reflects membership interest and commitment meriting a championship and one that gives emerging sports a reasonable target to transition to championship status.

The original referral from the Implementation Committee included a five-year grace period for sports that fall below the minimum sponsorship requirement; however, after much deliberation, the committee and council determined that the grace period should be adjusted to three years, which the committees believe is sufficient time for a given sport to recover should it fall below the minimum without unduly extending the grace period and tying up resources that could otherwise be devoted to championships in good standing and emerging sports that merit championship consideration. The grace period would begin at the start of the academic year in

which the committee confirms the sport has fallen below the 35-sponsoring institution minimum (sport sponsorship information becomes available annually at the start of the academic year). Finally, as with many other legislated requirements, a waiver process would exist should a sport want to appeal the grace period.

- d. Estimated budget impact. Will vary. New Division II championships will be funded by the division's budget. If a championship is eliminated, the division will reallocate those funds.
- e. Student-athlete impact. The proposed minimums will provide more (and gender equitable) opportunities for all student-athletes to participate in championships.

**2. 2024 Convention Legislation – Bylaw 31.3.4 – Automatic Qualification.**

- a. Recommendation. Sponsor 2024 Convention legislation to amend Bylaw 31.3.4 (automatic qualification) to specify that automatic qualification privileges shall be granted in all team sports other than football (rather than leave that decision up to a sport committee to determine).
- b. Effective date. August 1, 2024.
- c. Rationale. The Championships Committee and Management Council believe that all conferences should be provided access to NCAA Division II Championships in all team sports when bracket sizes are appropriate to do so. Currently, sport committees have the option of recommending when and if to apply automatic qualification (AQ) to their selection processes. However, the concept of requiring automatic qualification rather than maintaining it as an option emerged during the Implementation Committee's review process as being a core tenet of the Division II championships program. The committee and council also noted that automatic qualification has long been regarded as the most effective way to grow a sport, as it establishes an equitable path for member institutions to participate in NCAA championships and an incentive for sponsorship.

If the proposal is adopted, the Championships Committee will establish as policy a 60% maximum for Aqs in a bracket. To mitigate the possibility of a sport exceeding the 60% limit, the committee will also establish as policy that bracket expansion be considered at the next budget opportunity whenever a sport reaches a 50% threshold. However, should a sport exceed the 60% limit while being considered for bracket expansion, the Championships Committee may maintain AQ while the field size is being addressed.

- d. Estimated budget impact. None.
- e. Student-athlete impact. Requiring all teams sport committees to use AQ provides student-athletes in all conferences an equitable path to championship participation.

**3. 2024 Convention Legislation – Bylaw 31.3.5 – Earned Access.**

- a. Recommendation. Sponsor 2024 Convention legislation to amend Bylaw 31.3.5 (earned access – football) to require representation in the bracket from all football-sponsoring conferences (i.e., include the highest-ranked team in a conference not already represented in the bracket).
- b. Effective date. August 1, 2024.
- c. Rationale. The Championships Committee and Management Council believe that all conferences should be provided access to NCAA Division II Championships in all team sports when bracket sizes are appropriate to do so. The concept of ensuring all conferences are represented in all team sports emerged during the Implementation Committee review process as being a core tenet of the Division II championships program. Currently, in football, earned access only applies if at least one member institution finishes no more than two spots lower than the super region bracket size in the final NCAA Division II football regional ranking.

If the proposal is adopted, the Championships Committee will establish as policy a 60% maximum for earned access in the bracket. To mitigate the possibility of exceeding the 60% limit, the committee will also establish as policy that bracket expansion be considered at the next budget opportunity whenever the sport reaches a 50% threshold. However, should the sport exceed the 60% limit while being considered for bracket expansion, the Championships Committee may maintain earned access while the field size is being addressed.

- d. Estimated budget impact. None.
- e. Student-athlete impact. Requiring all football sponsoring conferences to be represented through earned access provides student-athletes in all conferences an equitable path to championship participation.



NCAA Division II Management Council Report  
Other Action Items

At its July 17-18 meeting, the Management Council took action on the following items and recommends that the Presidents Council take the appropriate action, as indicated below.

*NOTE: These items can be taken as a package unless an item is pulled for separate consideration.*

1. **Membership-Sponsored Proposals for the 2024 NCAA Convention—Committee Review.** In accordance with NCAA Bylaw 9.3.7 (committee review – legislation), an appropriate NCAA committee shall evaluate all legislative proposals submitted by the membership before they can be included on the agenda for an NCAA Convention. Under Bylaw 9.3.7.1 (committee designation), the Presidents Council shall assign each proposal to the appropriate committee(s) for evaluation. The Presidents Council will take its official positions in October.

The Management Council recommends the following action by the Presidents Council:

- a. **Playing and Practice Seasons – Football – First Contest – Championship Segment.**

Intent: In football, to permit an institution to participate in their first contest one week prior to the Thursday preceding September 6 (one week earlier than currently permitted).

Refer to the NCAA Committee on Competitive Safeguards and Medical Aspects of Sports, Division II Championships Committee, Division II Football Committee, Division II Legislation Committee, and the NCAA Committee on Women’s Athletics for review and a position of support, opposition or no position.

- b. **Playing and Practice Seasons – Softball – Number of Contests – Maximum Limitations – Institutional and Student-Athlete – Nonchampionship Segment.**

Intent: In softball, to specify that an institution or student-athlete shall limit its playing season to 56 contests (games and scrimmages) during the segment in which the NCAA championship is conducted and eight contests (games and scrimmages) during another segment (e.g., non-championship segment).

Refer to the Committee on Competitive Safeguards and Medical Aspects of Sports, Championships Committee, Legislation Committee, and Division II Softball Committee for review and a position of support, opposition or no position.

2. **Division II Academic Requirements Committee**
  - **NCAA Division II Academic Guiding Principles.**

- (1) Recommendation. Approve the NCAA Division II Academic Guiding Principles, as specified. [Attachment A]
- (2) Effective date. Immediate.
- (3) Rationale. During its June 5, 2023, meeting, the Academic Requirements Committee engaged in an in-depth review and discussion of guiding principles related to academic oversight for Division II. The discussion included a review of the “student-first” philosophy, the role of the Academic Requirements Committee and the purpose of academic requirements. Based on the review and an assessment of the changing landscape of intercollegiate athletics, the Academic Requirements Committee created a document outlining its guiding principles and agreed to review the guiding principles every 18 months to determine whether any changes are necessary.
- (4) Estimated budget impact. None.
- (5) Estimated student-athlete impact. None.

### **3. Division II Championships Committee.**

#### **a. Access Ratio for Championships in Team Sports.**

- (1) Recommendation. Establish as championships policy an access ratio of 4.25 to 6 in team sports on which to determine brackets/field sizes.
- (2) Effective date. August 1, 2024.
- (3) Rationale. This recommendation was among those referred from the Division II Implementation Committee to the Championships Committee for further review. In interactions with the Division II membership, the access ratio component of the championships structure package has been the most consistently supported during the span of review. The proposed range in the original recommendation was 4.5 to 6, but the Championships Committee subsequently decided, based on a review of current access ratios in all sports (see Attachment B), that expanding the ratio to 4.25 to 6 would further protect existing brackets in those sports sponsored by a large majority of the Division II membership.
- (4) Estimated budget impact. Will vary. Potential budget increases pending bracket expansions triggered by implementing the proposed ratio. Championships with a better access ratio than 4.25 would see a bracket reduction and corresponding budget decrease.

- (5) Student-athlete impact. The proposed access ratio would potentially provide more championship opportunities for student-athletes, as brackets would be appropriately determined based on sport sponsorship.

**b. Joint Men’s Basketball Championship in 2026.**

- (1) Recommendation. That the 2026 Division II Men’s Basketball Championship game take place at Gainbridge Fieldhouse in Indianapolis as part of the Division I Men’s Final Four.
- (2) Effective date. April 2026.
- (3) Rationale. Division II previously agreed to the concept of staging the Division II Men’s Basketball Championship in conjunction with the Division I Men’s Final Four twice over the next 10 years, and 2026 represents an excellent opportunity, as Indianapolis is a proven site for combined championships (the joint women’s basketball championships were conducted there in 2016). The Championships Committee and Management Council acknowledge that 2026 also will be the first Division II Festival conducted specifically for men’s and women’s basketball. Accordingly, the recommendation means that the basketball festival would be shortened by one day, as the men’s basketball championship game would be played in conjunction with the Men’s Final Four rather than at the festival. The Championships Committee does not believe that compromises the festival but rather provides an enhanced opportunity for the two finalists that advance to Indianapolis.
- (4) Estimated budget impact. Approximately \$250,000 (to come from the separate Division II initiatives budget line item devoted to joint championships rather than from the championships budget specifically). These funds have already been allocated as part of the Division II long-range budget.
- (5) Student-athlete impact. The student-athletes who advance to the championship game would be able to participate in several different activities surrounding the Men’s Final Four, including an opening reception, a community outreach initiative, recognition during the Division I Men’s Final Four and the winning team being introduced during the championship game of the Men’s Final Four as the Division II national champion. The student-athletes who advance to the championship would miss at most two additional days of class time from a regular Elite Eight experience.

4. **Division II Model Athletic Department Document.** Endorse the Division II Model Athletics Department document in Attachment C developed by the Division II Athletics Directors Association.

5. **Division II Nominating Committee.** Appoint the following individuals to serve on Division II and Association-wide committees, effective as noted. See Attachment D for committee rosters.
  - a. **Division II Committee on Infractions (one immediate vacancy replacing Melissa Reilly and one September 2023 vacancy).** Amber Feldman, deputy commissioner/senior woman administrator, Mid-America Intercollegiate Athletics Association (immediate); and **Brooke Parsons**, attorney, public member.
  - b. **Legislation Committee (two immediate vacancies replacing Kara Lindaman and Melinda Terry).** Deborah Rodgers, deputy chief athletic director/compliance, Tuskegee University, Southern Intercollegiate Athletic Conference; and **Melissa Thacker**, faculty athletics representative, Cameron University, Lone Star Conference.
  - c. **Division II Membership Committee (one immediate vacancy replacing Jennifer Virgil).** Troy Dell, director of athletics, Frostburg State University, Mountain East Conference.
  - d. **Division II Strategic Planning and Finance Committee (six February 2024 vacancies – three three-year members and three four-year members).** Curtis Janz, director of athletics, University of Arkansas, Fort Smith, Lone Star Conference; **Brandi Laurita**, vice president for student affairs and athletics/senior woman administrator, University of Findlay, Great Midwest Athletic Conference; and **Frank Wu**, president, Queens College (New York) (three-year terms). **Joseph Arnold**, senior associate athletic director for compliance, Clark Atlanta University, Southern Intercollegiate Athletic Conference; **Pennie Parker**, director of athletics, Rollins College, Sunshine State Conference; and **David Wilmes**, chief student affairs officer, Slippery Rock University of Pennsylvania (four-year terms).
  - e. **NCAA Committee on Competitive Safeguards and Medical Aspects of Sports (one September 2023 vacancy).** Dr. Jack Lewis Turban, doctor of psychiatry, public member.

## NCAA Division II Academic Guiding Principles

Below is a list of guiding principles as it relates to academics and the role of the NCAA Division II Academic Requirements Committee:

1. Division II is committed to protecting the well-being of our student-athletes.
2. Division II supports a “student-first” philosophy.
3. The Division II Academic Requirements Committee is the gatekeeper for the division as it relates to student-athlete academic readiness prior to initial enrollment and academic success after enrollment that will encourage career development towards life-long goals post-graduation.
4. The academic requirements shall support the philosophy of the division.
5. Recommendations for change shall be data driven and provide the opportunity for access to athletically related financial aid, practice, and competition.
6. The certification of requirements will support and promote administrative efficiency when possible.

**ATTACHMENT B**

	<b>Number of Teams Sponsoring</b> <i>do not include reclassifying or provisional</i>	<b>Total Athletes</b> (Taken from Sports Sponsorship Participation Rates Report)	<b>Championship Bracket/Field Size</b>	<b>Access Ratio*</b>
Men's Cross Country (individual)	264	3,949	262	15.07
Women's Cross Country (individual)	284	3,795	262	14.48
Men's Cross Country (team)	264	3,949	34	7.76
Women's Cross Country (team)	284	3,795	34	8.35
Women's Field Hockey	35	925	6	5.83
Football	161	20,346	28	5.75
Men's Soccer	200	7,414	40	5.00
Women's Soccer	252	8,024	56	4.50
Volleyball	283	5,349	64	4.42
Men's Basketball	296	5,567	64	4.63
Women's Basketball	294	4,912	64	4.59
Men's Swimming & Diving	75	1,732	175	9.90
Women's Swimming & Diving	99	2,249	205	10.97
Men's Indoor Track & Field	180	6,753	270	25.01
Women's Indoor Track & Field	205	6,600	270	24.44
Wrestling	64	2,243	180	12.46
Baseball	247	11,452	56	4.41
Men's Golf (individual)	218	2,355	108	5.45
Women's Golf (individual)	193	1,646	98	6.23
Men's Golf (team)	218	2,355	80	2.73
Women's Golf (team)	193	1,646	48	4.02
Men's Lacrosse	75	3,393	12	6.25
Women's Lacrosse	113	2,906	16	7.06
Women's Rowing	12	439	6	2.00
Softball	272	6,419	64	4.25
Men's Tennis	147	1,642	48	3.06
Women's Tennis	202	1,980	48	4.21
Men's Outdoor Track & Field	222	8,052	377	21.36
Women's Outdoor Track & Field	251	7,923	377	21.02

**Individual team sports**

\* Access ratio determined as follows: Team Sports (Number of teams sponsoring/bracket size); Individual-team sports (Total athletes/field size)

Men's Swimming***	75	1,663	175	9.50
Women's Swimming***	99	2,130	205	10.39

Men's Diving**	26	69	18	3.83
Women's Diving**	30	119	22	5.41

\*\* Swimming and diving sponsorship data is collected jointly through membership reports. The diving membership was asked to complete a survey reporting their current diving specific sponsorship and roster numbers. This reporting did not come from a formalized request, but provides context between the varying sponsorship of swimming and diving.

\*\*\* Swimming data with the removal of diving data.



DIVISION II

# MODEL ATHLETICS DEPARTMENT DOCUMENT



# DIVISION II MODEL ATHLETICS DEPARTMENT DOCUMENT

## Introduction / Purpose

The Division II Athletics Directors Association (ADA) created the Division II Model Athletics Department document to outline the principles and features by which an ideal athletics department at the Division II level should be built. This initiative was first introduced in 2002 and has undergone several iterations since. This latest version has been reviewed and endorsed by the Division II ADA and the Division II Conference Commissioners Association.

Section One outlines guiding principles and strategic goals designed to enhance athletics operations. Section Two offers a sample Division II athletics program that includes methodologies and initiatives that have helped existing Division II members be successful.

Some of the principles contained in this document may reflect an institution's current state of operations; others may be unrealistic for some schools to achieve. The Division II ADA understands that Division II has a diverse membership of varying sizes and institutional missions and that institutions may be at different places in their efforts to reach these ideals. However, most of the guidelines represent attributes found in successful Division II athletics programs and reflect realistic goals that, if achieved, should enhance an institution's operations and, most importantly, the student-athlete experience.

Without exception, a Division II athletics program should be an extension of the educational mission of the institution and reflect the standards of higher education. Like many other Division II model documents, this is meant to serve as a resource for Division II institutions in implementing the NCAA Division II Strategic Positioning Platform and Strategic Plan to their unique settings. However, the information contained in this document is provided as a reference and does not constitute binding advice on any member institution.

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## SECTION ONE

### Guiding Principles

The following principles are arranged to align with the five strategic positioning outcome areas in the Division II Strategic Plan. The order in which they appear is not meant to prioritize one principle over another; rather, the intent is to consider the principles as a package to enhance the athletics department and in turn, the student-athlete experience. A model Division II athletics department should conduct an annual assessment of its operations to ensure it is following these guiding principles.

**ACADEMICS AND STUDENT-ATHLETE DEVELOPMENT.** *Provide Division II student-athletes a path to graduation while cultivating skills and knowledge for life ahead; learning in high-level athletics competition; and developing societal attitudes through service to the community.*

Academic Success. Division II believes in a balanced approach in which participation in athletics contributes to, rather than competes with, student-athletes' ability to accomplish goals in their desired academic pursuits. A model Division II athletics program shall be committed to the academic success of its student-athletes, measured in part by the total number of student-athletes who earn degrees within six years of initial collegiate enrollment and ensuring that student-athletes graduate at least at the same rate as the institution's student body.

#### Resources

[Division II Academics Home Page](#)

[Division II Graduation Rate Trends](#)

Student-Athlete Development. A model Division II athletics program shall be committed to the total development of the student-athlete experience, as evidenced by implementing a Life Skills or similar program. Programming should effectively prepare student-athletes for success both concurrent with their athletics careers and after their collegiate experiences. A model Division II athletics program will help student-athletes develop, identify and apply transferable skills such as leadership in their careers and within their community.

#### Resource

[Student-Athlete Professional Development Resource](#)

Health and Safety/Student-Athlete Well-Being. A model Division II athletics program shall protect the health of and provide a safe environment for each of its student-athletes. A designation of Athletics Health Care Administrator (AHCA) is required for all Division II member institutions. This person should serve as a point of contact with the NCAA on matters of student-athlete mental and physical health, safety, and performance. Athletics healthcare practices should adhere to federal, state, and local regulations; NCAA policy, bylaws, and sports playing rules. The NCAA Sports Medicine Handbook can help institutions adhere to the requirements noted before and in the delivery of athletics healthcare services. An athletics program shall have a designated team physician(s) providing input for athletics healthcare policies and directing athletic trainers, whether those athletic trainers are employed by the institution or through a relationship with a third-party sports medicine provider. Athletics healthcare providers (e.g., athletic trainers, and team physicians) shall be empowered to have the unchallengeable authority to determine the management and return-to-play of any ill or injured student-athletes. Healthcare providers for the student-athlete shall be appointed by and shall report to administrators independent from coaches (e.g., health center, campus hospital, student affairs). A model athletics program shall oversee the development and implementation of a policies and procedures document including, but not limited to healthcare providers' job descriptions, emergency action plans, student-athlete medical examinations, and clearance to

#### Resources

[NCAA Sports Medicine Handbook](#)

[NATA Recommendations and Guidelines for Appropriate Medical Coverage of Intercollegiate Athletics](#)

[NCAA Sport Science Institute Home Page](#)

[Athletics Health Care Administration Best Practices](#)

[Athletics Health Care Administrator Handbook](#)

participate (e.g., sickle cell trait status), and student-athlete medical care and return to play (e.g., concussion management).

Additionally, a model Division II athletics program should:

- Provide the same level of care for student-athletes' mental health as their physical health. (Hiring full-time staff in this area is not required, but a model Division II athletics program should provide student-athletes with connections to third-party professional services on and off campus to meet their mental health needs. Items that should be included in caring for the student-athlete's mental health are stress management, sleep education, nutrition, and time management.)
- Protect student-athlete well-being by providing adequate support services such as tutoring, counseling for academic and personal problems, counseling regarding gambling, wellness programs, and alcohol and drug awareness.
- Regularly collaborate with other departments on campus (e.g., student affairs) to help ensure student-athlete well-being and an adequate provision of support services.
- Have written policies and procedures to assess the well-being of student-athletes.

In addition to student-athlete well-being, remember your staff in this regard as well. A model Division II athletics program should create a culture of well-being for its coaching and support staff. A career in athletics is a demanding, time-consuming profession and a model department provides resources for its staff to ensure their health and well-being, including mental health.

**ATHLETICS OPERATIONS AND COMPLIANCE.** *Commit to institutional control by establishing a system for operations and compliance that is engaged and functioning.*

Integration and Institutional Control. A model Division II athletics program is integral to the educational mission of the institution, is fully integrated as an athletics department in the institution's budget and management operations, and is committed to the principle of institutional control. A model athletics program is committed to ensuring that student-athletes learn in the classroom, in athletics competitions, and through the overall collegiate experience. Finally, a model program should document authority, organizational charts, and standard operating procedures for hiring, budget, policies, and compliance.

Chancellor or President Oversight. In a model Division II athletics program, the institution's chancellor or president shall have the ultimate responsibility and final authority for the conduct of the intercollegiate athletics program. The institution's chancellor or president shall set forth a vision for the institution's intercollegiate athletics program; ensure that adequate resources exist for the athletics department to carry out this vision; ensure athletics is an extension of the educational mission of the institution; ensure the activation of the Division II Strategic Positioning Platform at the institution and in the community; emphasize the importance of the institution's compliance system and the roles of various departments (e.g., financial aid office, registrar) in this system; prioritize self-reporting of compliance violations; and emphasize commitment to diversity and inclusion, including compliance with Title IX.

**Resource**

[Division II Chancellors/Presidents Oversight Resource](#)

Strategic Plan for Intercollegiate Athletics. A model Division II athletics program features a strategic vision for an integrated athletics model that specifies the goals and objectives for the intercollegiate athletics experience and identifies how athletics enhances the mission of the campus. A model Division II athletics department shall engage in long-range planning while providing the flexibility to adapt annually to the changing nature of intercollegiate athletics. The strategic plan should support initiatives consistent with the Division II Strategic Positioning Platform and Strategic Plan.

**Resources**

[Division II Strategic Plan](#)

[Division II Strategic Positioning Platform](#)

Vice President of Athletics/Director of Athletics. A model Division II athletics program shall feature a full-time administrator who takes responsibility for the academic and athletics success of the athletics department. The vice president for athletics/director of athletics should report directly to the president or chancellor and serve as a member of the president’s or chancellor’s cabinet. As the leader of the department, the vice president of athletics/director of athletics shall:

- Implement the institution’s vision for intercollegiate athletics consistent with the institution’s educational mission and philosophy.
- Create an environment that prioritizes sportsmanship and civility and student-athlete well-being.
- Establish departmental goals that are aligned with the Division II Strategic Positioning Platform, including the role athletics can play in strengthening the bond between the institution and the surrounding community; and
- Be a leader in planning and implementing the strategic plan for intercollegiate athletics, which should be consistent with the strategic plans for the institution and Division II.

The vice president of athletics/director of athletics should not have other major responsibilities (e.g., compliance officer or coach).

Faculty Athletics Representative (FAR). The president or chancellor of each member institution shall appoint and support the Faculty Athletics Representative as the principal point of contact to whom student-athletes can report any action, activity, or behavior by anyone associated with athletics programs inconsistent with the new NCAA Constitution’s principle of student-athlete health and well-being. In this role, the Faculty Athletics Representative is a reporting contact for student-athletes independent of the institution’s athletics department, but not a legal advocate for student-athletes. The Faculty Athletics Representative, in this capacity, shall report directly to the member institution’s president or chancellor.

**Resource**

[Division II FAR Resources Home Page](#)

Senior Woman Administrator (SWA). The Senior Woman Administrator designation is given to the highest-ranking female involved with the management of an institution’s intercollegiate athletics program. An institution with a female director of athletics may designate a different female involved with the leadership of the institution’s program as a fifth representative to the NCAA governance system. The SWA is not the senior “women’s” administrator, nor is the role intended to be restricted to the individual supervising women’s sports. The SWA shall be a member of the

director of athletics' senior leadership team and be actively involved in decision-making and the general operations of the athletics department. The SWA should be a senior-level administrator and should have the title of assistant or associate athletics director.

Compliance. A model Division II athletics program shall feature a full-time compliance coordinator whose primary responsibilities are the oversight of the institution's compliance system, the coordination of the institution's rules education, and the monitoring of rules compliance. The compliance officer should not be a coach or the director of athletics. Compliance is an institutional responsibility, and the compliance officer must work closely with designated institutional staff in the financial aid, admissions, and registrar's offices to ensure compliance with NCAA and conference rules and regulations. The compliance officer should also work with the institution's Title IX officer to ensure compliance with Title IX, specifically in the areas of participation, scholarships, and treatment of existing student-athletes and programs. The athletics department should use an electronic or web-based system for compliance monitoring and also commit to a regular external assessment (e.g., compliance blueprint review by the NCAA, conference) to evaluate the strengths and weaknesses of the institution's compliance systems.

**Resource**  
[Division II Compliance Home Page](#)

Coach's Role. A model Division II athletics program shall feature an environment in which head coaches understand their responsibility in establishing a culture of compliance with conference and NCAA rules within the program as well as a culture of care for their student-athletes' health and well-being, including mental health. A model athletics program features coaches who have a clear understanding of the institution's emergency medical plans and are certified in first aid, cardiopulmonary resuscitation (CPR), and automatic external defibrillator (AED) use. Each coach should understand their role as an ambassador for the institution. A model athletics department also features coaches who are committed and sensitive to the overall well-being of student-athletes. Providing professional development for its coaching staff, in every way needed, is a characteristic of a model DII athletics department.

Student-Athlete Advisory Committee (SAAC). Each institution shall establish a student-athlete advisory committee. Its duties may be established by the institution but student-athletes must constitute a majority of the membership of the committee. A model Division II athletics program shall feature an active institutional SAAC that represents the concerns and ideas of the institution's student-athletes in all sports and is committed to the overall well-being of the student-athlete. The institution should designate an athletics department administrator to serve as a liaison to the SAAC and have at least one student-athlete representative on the conference SAAC.

**Resource**  
[Division II SAAC Home Page](#)

Athletic Trainers. A model Division II athletics program shall feature an adequate number of certified athletic trainers employed by the institution and/or by a third-party sports medicine provider who is able to provide for the safety and well-being of the student-athletes across sports based on the National Athletic Trainers Association (NATA) guidelines and the Appropriate Medical Coverage of Intercollegiate Athletics (AMCIA) document. The head athletic trainer will serve as a member of the athletics administration's senior leadership team.

### Resources

[National Athletic Trainers' Association Website](#)

[Appropriate Medical Coverage of Intercollegiate Athletics Document](#)

Strength and Conditioning Coach(es). A model Division II athletics program shall feature a strength and conditioning coach(es) that provide(s) strength and conditioning training programs for all sports with the health and well-being of the student-athletes as their primary concern. Any third-party providers should have an institutional employee as their direct supervisor.

Strategic Communications. A model Division II athletics program shall feature a person responsible for promoting the institution's athletics department, and for building key relationships with the media and the community. This unit is also responsible for all statistics of the athletics programs as well as social media initiatives and video broadcasting of athletics events.

Campus Relations. A model Division II athletics program features a communication strategy to keep other key departments and positions (student affairs, admissions, registrar, financial aid director, development, communications, budget and finance, human resources, facilities, and campus security) on campus apprised of athletics department issues. Through communication and collaboration, a model athletics program will reach outward to communities, as well as inward to other campus units. The model athletics programs should have individuals responsible for grounds and maintenance, either employed by the athletics department or the appropriate unit on campus, designated as the liaison to athletics in ensuring safe, Division II quality facilities for the athletics programs.

External Revenue Generation. A model Division II athletics program should include an individual whose primary assignment is external revenue generation through fundraising, corporate sponsorships, and ticket sales, and who works with the strategic communications unit on marketing and promotions. If that individual is the director of athletics, an additional full-time athletics administrator would be necessary for the day-to-day operations of the department. If the function is handled outside the athletics department, the institution's development office should provide for an individual whose primary responsibility is external revenue generation and who works closely with the athletics department on all initiatives.

Continuing Education and Professional Development. A model Division II athletics program shall be committed to sending its key personnel to educational events (e.g., NACDA and Affiliates National Convention, Women Leaders in College Sports National Convention, NCAA Regional Rules Seminars, College Sports Communicators Convention) and the annual NCAA Convention to enhance the success of the institution and to further the professional development of the coaches and administrators in the athletics department. The model athletics program should also provide coaches and support staff with annual professional development opportunities. In addition, the

athletics department should seek regional and national workshops or seminars to send student-athletes to enhance their leadership skills. Finally, the institution shall be committed to providing professional development opportunities for the FAR (e.g., attendance at the Faculty Athletics Representative Association Annual Meeting and Symposium, FAR Fellows Institute, and NCAA Convention).

Assessment. A model Division II athletics program shall conduct an annual written assessment to measure the student-athletes' experience. Assessment could include in-person exit interviews with selected graduating student-athletes. In addition, the athletics department should feature annual written evaluations by managers (e.g., director of athletics, SWA) regarding the performance of coaches and administrators.

**GAME DAY AND CONFERENCE AND NATIONAL CHAMPIONSHIPS.** *Provide fair and equitable competition and quality, positive, and rewarding game day and conference and national championship experiences.*

Community Engagement. A model Division II athletics program shall be committed to the Division II community engagement philosophy of developing student-athletes and communities by actively engaging in shared experiences. The athletics department shall demonstrate with specific examples a commitment to engaging with the community by the institution and have a procedure for documenting these activities.

**Resource**

[Division II Community Engagement Home Page](#)

Game Environment. A model Division II athletics program shall ensure a family-friendly environment at all athletics department events and shall promote and support a positive game environment that will encourage all student-athletes, coaches, and fans to respect each other, practice civility, encourage teamwork and understand responsibilities during the conduct of intercollegiate practice and competitions. A model athletics department should work with its SAAC to develop a policy on sportsmanship and fan behavior for home events. The athletics department should also increase awareness and commitment to sportsmanship by engaging in the Make Game Day Yours campaign.

**Resources**

[Division II Make Game Day Yours Home Page](#)

[Division II Championships Home Page](#)

Additionally, the athletics department should fulfill the responsibilities for hosting conference and national championship contests in accordance with the championship host manuals.

Facilities. A model Division II athletics program shall have adequate facilities that provide a safe environment for student-athletes to practice and compete, including locker rooms for all of its team sports as well as a strength training facility for use by student-athletes only. Ideally, all athletics facilities should be on campus; however, that may not be possible at some DII institutions given their location. In addition, a model program shall comply with Title IX as well as meet the minimum requirements to host an NCAA Regional Championship.

**MEMBERSHIP AND POSITIONING INITIATIVES.** *Use the uniqueness of the Division II model to establish Division II as a membership destination and to ensure long-lasting stability.*

Finances and Sports Sponsorship. A model Division II athletics program shall ensure financial stability and maintain sufficient operating and travel budgets from institutional funding (including regular-season expenses and necessary expenses associated with championships travel not covered by NCAA championships reimbursements). A model Division II athletics program should not have to fundraise for basic annual operating and travel expenses. A model Division II athletics program should also feature participation opportunities that are consistent with the institution's mission and the interests of the institution's student-athletes. The athletics department shall ensure a commitment to Title IX through participation opportunities aligning with the institution's undergraduate enrollment. A model program shall also ensure a financial commitment to achieving gender equity.

The model athletics program should be staffed appropriately for the institutionally expected roster sizes for coaching, athletic training, and administrative staff.

Life in the Balance. A model Division II athletics program shall follow the Division II philosophy of supporting the educational mission of college athletics by fostering a balanced and inclusive approach in which student-athletes learn and develop through their desired academic pursuits, in civic engagement with their communities, and in athletics competition. A model Division II athletics program gives student-athletes the unique opportunity to compete in the classroom, on the field, in their career, for their causes, and on their terms.

**Resource**

[Division II Life in the Balance Talking Points](#)

Conference Membership. A model Division II athletics program shall be a full active member of a Division II conference and work with the conference office and other members of the conference to run successful athletics programs in the conference, region, and division. Conference membership increases the likelihood of operating a successful, competitive program in Division II. In addition, conference membership could increase championship participation opportunities for student-athletes.

**Resource**

[Model Division II Conference Office Resource](#)

**DIVERSITY, EQUITY, INCLUSION, AND BELONGING.** *Promote diversity and foster an environment of inclusion, equity, and belonging.*

Diversity. A model Division II athletics program shall promote an atmosphere of respect for and sensitivity to the dignity of every person in all areas of potential discrimination (e.g., race, gender, ethnicity, religious affiliation, national origin, sexual orientation, transgender student-athletes, student-athletes living with disabilities, international student-athletes). A model Division II athletics program shall have a diversity plan for athletics that includes a Gender Equity, Diversity, and Inclusion (GEDI) Committee and an Athletics Diversity and Inclusion Designee (ADID). The ADID is a staff member designated by the chancellor/president (or their proxy) who serves as the conduit for information related to national-, local- and campus-level issues of diversity and

inclusion and supports diverse and inclusive practices related to athletics. A best practice in Division II is for each institution to provide diversity, equity, inclusion, and belonging training for its staff.

Inclusion. A model program shall value the opinions of all, initiate a leadership role on campus in this area, and, through diverse hiring pools, strive for diversity in the institution's administrative and coaching positions. The athletics department shall focus on the needs of every individual and ensure that the right conditions are in place for each person to achieve their full potential. A model Division II athletics program shall have an inclusion plan for athletics.

Gender Equity and Belonging. In a model Division II athletics program, both the men's and women's sports programs would accept, as fair and equitable, the overall program of the other gender. A model Division II athletics program shall have a gender-equity plan for athletics as well as a policy for transgender student-athletes.

Title IX. No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance. A model Division II institution shall have a Title IX committee and a Title IX officer to ensure compliance with Title IX and conduct a Title IX audit by an outside source of its programs every five to 10 years.

<p style="text-align: center;"><b>Resource</b></p> <p style="text-align: center;"><a href="#">NCAA Inclusion Home Page</a></p>
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## SECTION TWO

### Sample Division II Athletics Program

Based on the guiding principles identified in Section One, the Division II ADA has developed the following Sample Division II Athletics Program that outlines specific features (staffing, technology, office locations, and salaries and benefits) to help build an ideal Division II athletics department.

The Division II ADA understands that some of the features in this sample may already exist at your institution and others may be unrealistic to achieve. However, these features are offered to help evaluate your current program operations and to encourage discussion of possible ways to improve your institution's athletics program. A model Division II athletics department should conduct an annual assessment of its operations in relation to these features.

#### **STAFF**

The Division II ADA recommends that a model athletics department should consist of no less than four full-time administrative staff members. Each department, however, must assess its staffing needs based on the number of sports sponsored and the number of student-athletes. The size of the athletics administrative staff should be commensurate with the volume of sports sponsored and the roster sizes of its programs. As roster sizes and/or the number of sports sponsored increases, full-time administrative staff should increase accordingly. In addition to a full-time vice president of athletics/director of athletics, each office should have a minimum of three full-time

employees (who may have the title of assistant/associate athletics director, compliance coordinator, administrative assistant, or other titles as appropriate). At least one of the administrators should be a female. Head and assistant coaches, in some sports, could also assume some administrative responsibilities.

Using job descriptions of different staff members within several athletics departments, the Division II ADA created the following list as examples of duties and responsibilities that might be assigned to the different staff members in the department.

Vice President of Athletics/Director of Athletics. The vice president of athletics/director of athletics at a model Division II institution should report directly to the chancellor or president and serve on the chancellor's or president's cabinet. Not recommended, but as a secondary option given unique circumstances, this position should have access to the chancellor or president if reporting directly to a vice president. The vice president of athletics/director of athletics should be responsible for the day-to-day operations of the department and the supervision of the athletics department staff. In addition, the vice president of athletics/director of athletics could have the following duties/responsibilities:

- Establish and coordinate departmental goals that are aligned with the Division II Strategic Positioning Platform and Strategic Plan, including the role athletics can play in strengthening the bond between the institution and community.
- Be accountable for the compliance and fiscal stability of the athletics department.
- Be the champion and primary caretaker for the athletics department's strategic plan and compliance with Title IX and diversity, equity, inclusion, and belonging initiatives.
- Promote effective communication among the institution's chancellor or president, staff, faculty, student-athletes, media, and the public, including all external constituents of the institution.
- Take an active role in conference and national affairs through committee service.
- Maintain communications with outside organizations that are vital to the athletics department's operations, such as the NCAA, National Association of Collegiate Directors of Athletics (NACDA) and its affiliates, DII Athletics Directors Association (D2 ADA), Women Leaders in College Sports, College Sports Communicators, etc.
- Provide professional development growth opportunities for athletics department staff.
- Coordinate fundraising and development activities for the department or collaborate with other units on campus that have this responsibility.
- Help the institution meet its enrollment and retention goals by coordinating efforts between athletics and the enrollment management office. The model DII athletics department should be staffed appropriately to achieve this. Additionally, monitor the impact of student-athletes who have declared their intention of entering the transfer portal (i.e., the impact on retention and academic success rates).

Athletics Administrator. One of the athletics administrator positions should be designated as the senior woman administrator, the highest-ranking female involved with the management of the institution's intercollegiate athletics program. If the vice president of athletics/director of athletics is a female, they may designate a different female involved with the management of the institution's program as the SWA or fifth representative to the NCAA governance system.

Administrator functions could be assigned to any of the following titles, depending on the size of the department:

- Associate/Assistant Athletics Director.
- Director of Marketing/Promotions.
- Sports Information/Media Relations Director/Social Media Director.
- Director of Athletics Communications.
- Athletics External Revenue Generator.
- Compliance Coordinator.
- Academic Success Coordinator.
- Student-Athlete Development.
- Facilities/Operations Manager.
- Athletic Trainer, mental health counselor.
- Business Manager.
- Equipment Manager.
- Administrative assistance (clerical support).

In addition, administrator duties/responsibilities could include:

- Assist with institutional marketing, fundraising, and development activities.
- Help the athletics department strengthen the bond between the institution and the community.
- Enhance athletics department community relations by marketing, promoting, and communicating community engagement activities and positive game environment initiatives.
- Manage the athletics department's compliance and monitor compliance issues, including educating staff regarding NCAA rules and regulations, administering secondary rules violations, and institutional rules violation investigations.
- Monitor the commitment to diversifying the athletics department staff and student-athletes.
- Coordinate and produce news releases and printed promotional material.
- Coordinate all athletics department awards.
- Serve as the department's primary media liaison.
- Manage the athletics department's website.
- Organize professional development opportunities for key department personnel.
- Coordinate Student-Athlete Advisory Committee meetings, activities, and professional development activities.
- Apply for and monitor awards, scholarships, and grants made available through the conference and from the NCAA.
- Help coordinate the institution's student-athlete support services by designating a staff member responsible for student-athlete development programming (e.g., Life Skills).
- Assist with sports event administration.
- Supervise coaches and other athletics department personnel, as assigned.
- Assist in the athletics department budgetary process.
- Coordinate athletics department statistics services.
- Support hall-of-fame initiatives and work with alumni.
- Support coaches' efforts in recruiting student-athletes in good academic standing.

- Coordinate hiring students/interns from sports management programs to provide administrative support. (i.e., finding and coordinating free help).

Administrative Assistant. The administrative assistant's (clerical) duties/responsibilities could include:

- Manage the athletics department office.
- Maintain files/forms required by the NCAA and conference office.
- Coordinate clerical work for the full-time staff.
- Other specific duties as assigned by the vice president for athletics/director of athletics.

## **TECHNOLOGY**

The athletics department's technology and communication capabilities should be consistent with those that exist in other departments on campus.

Appropriate staff members of the athletics department might be provided with the following capabilities, depending on specific duties and responsibilities.

- Hardware and software that support department initiatives including compliance and NIL.
- Coordinator of departmental mobile phone supply and policies.
- Athletics department website.
- Compliance Assistant Software or web-based technology for compliance monitoring.
- Videoconferencing capabilities.
- Laptop computers/iPads with internet access.
- Email accounts.

## **OFFICE LOCATIONS**

Each athletics department should have sufficient office space so that athletics department personnel (coaches and administrators) are located in one building, if possible, but all offices should be on campus if not in one building.

## **SALARIES AND BENEFITS**

Salary and benefits for the vice president of athletics/director of athletics should be comparable to other similar administrators on campus. Contracts for coaches and athletics administrators may be different from other campus personnel in that the industry is shifting to a contract model from an at-will model.

All full-time employees of the athletics department should have benefits comparable to other full-time employees on campus. Given the unique nature of the time demands and schedules of athletics department personnel, vacation, and PTO policies may vary from other employees at the institution, but the model athletics program should have set policies.

The Division 2 Athletics Directors Association conducts a salary survey on a biennial basis. The survey is the most comprehensive collection of salary/staffing information within Division II. The survey results are made available to all D2 ADA members.

*(Note that all salary and benefit decisions for coach and administrative positions are subject to regulations set forth in the Fair Labor Standards Act.)*

**Resource**

[The Division 2 Athletics Directors Association](#)

**2022-23 DIVISION II COMMITTEE ON INFRACTIONS**

Composition: Seven members, including one member of the Management Council and one member of the general public. three, three-year terms (no more than nine years).

Vacancies: **One September 2023 vacancy, public member. One immediate vacancy Melissa Reilly resigned.**

Reappoint: **Loosbrock (term 3); Schuemann (term 2)**

Appointment Preferences: **The committee should include at least one athletics administrator. Nominees should be aware that the committee is work intensive.**

Staff Liaisons: Matt Mikrut

REG	EM/GEN	ROLE	NAME AND INSTITUTION	CONFERENCE	9/22-9/23	9/23-9/24	9/24-9/25
MC Rep	N/M	AD	David Hansburg <sup>2</sup> Colorado School of Mines	Rocky Mountain	Hansburg <sup>2</sup>	Hansburg <sup>2</sup>	Hansburg <sup>2</sup> (1/26*)
East	N/F	AD	Jessica Chapin American International College	Northeast-10	Chapin (term 1)	Chapin (term 1)	
Cen	N/M	Asst AD	Jason Sobolik Minnesota State University Moorhead	Northern Sun Intercollegiate	Sobolik (term 2)	Sobolik (term 2)	
	<b>N/M</b>	<b>PUBLIC</b>	<b>John Lackey Paul &amp; Lackey</b>		<b>Lackey (term 3*)</b>		
SoC	N/M	FAR	Richard Loosbrock Adams State University	Rocky Mountain Athletic	Loosbrock (term 2)	Loosbrock (term 3)	Loosbrock (term 3) 9/26*
<b>East</b>	<b>N/F</b>	<b>SWA/ Assoc Com</b>	<b>Melissa Reilly East Coast Conference</b>	<b>East Coast</b>	<b>Reilly (term 2)</b>	<b>Reilly (term 2)</b>	
MidW	N/F	SWA/Sr. Assoc Com	Leslie Schuemann Great Midwest Athletic	Great Midwest Athletic	Schuemann (term 1)	Schuemann (term 2)	Schuemann (term 2) 9/26

\* Not eligible for appointment    <sup>2</sup> Management Council representatives    05/22/2023

## 2022-23 DIVISION II LEGISLATION COMMITTEE

Composition: Twelve members, including two members of the Management Council and one member from SAAC.  
 Vacancies: **Two immediate vacancies, Melinda Terry and Kara Lindaman resigned. Preference: South Central or Atlantic regions.**  
 Appointment: **The committee should have at least one representative from each region. Committee members should have compliance/legislative**  
 Preferences: **knowledge or background with a minimum of three years' experience in athletics administration. Athletics directors and senior level campus administrators. At least one member of the DII CCACA.**  
 Staff Liaison: Chelsea Hooks

Region	EM/GE N	ROLE	NAME, INSTITUTION	CONFERENCE	9/22-9/23	9/23-9/24	9/24-9/25	9/25-9/26
Midw	N/M	FAR	Kevin Schriver Southwest Baptist University	Great Lakes Valley	Schriver	Schriver	Schriver	Schriver*
Cen	N/M	AD	Chris Ratcliff Rogers State University	Mid-America Intercollegiate Athletic	Ratcliff	Ratcliff	Ratcliff	Ratcliff*
West	N/M (N/F)	Assoc AD (Asst. AD/SWA)	Jason Stock California State University, San Marcos (Kayla Lothian Dominican University of California)	California Collegiate Athletic (Pacific West)	Stock*	Lothian	Lothian	Lothian (9/27)*
<b>SoC</b>	<b>N/F</b>	<b>Sr Assoc AD/SWA</b>	<b>Melinda Terry St. Edwards University</b>	<b>Lone Star</b>	<b>Terry</b>	<b>Terry</b>	<b>Terry *</b>	
SoE	N/M	Sr. Assoc AD	Matt Green Flagler College	Peach Belt Conference	Green	Green	Green	Green*
South	N/F (N/F)	AD (Sr. Assoc AD/SWA)	Pennie Parker Rollins College (Dawn Makofski University of Montevallo)	Sunshine State (Gulf South)	Parker*	Makofski	Makofski	Makofski (9/27)*
Cen	Y/F	Sr Assoc AD	Audra Kedy Great American Conference <i>CCACA rep</i>	Great American	Kedy	Kedy	Kedy *	
<b>Cen</b>	<b>F/Y</b>	<b>FAR</b>	<b>Kara Lindaman Winona State University</b>	<b>Northern Sun Intercollegiate</b>	<b>Lindaman</b>	<b>Lindaman*</b>		
Atl (Midw)	N/F (N/F)	Assoc Com/ SWA (AD)	Carlin Chesick Pennsylvania State Athletic Conference (Suzanne Sanregret Michigan Technological University)	Pennsylvania State Athletic (Great Lakes Intercollegiate Athletic)	Chesick*	Sanregret	Sanregret	Sanregret (9/27)*
	Y/M	AD MC rep	Vaughn Williams <sup>2</sup> Bentley University	Northeast-10	Williams <sup>2</sup>	Williams <sup>2</sup>	Williams <sup>2</sup>	Williams <sup>2</sup> (1/27*)
	N/F	FAR MC rep	Brenda Cates <sup>2</sup> University of Mount Olive	Conference Carolinas	Cates <sup>2</sup>	Cates <sup>2</sup> (1/24*)		

\* Not eligible for reappointment    <sup>2</sup>Management Council representative    06/05/2023

## 2022-23 DIVISION II MEMBERSHIP COMMITTEE

**Composition:** Twelve members, including two members of the Management Council and one chancellor or president from an active member institution not represented on the Division II Presidents Council.

**Vacancies:** **One immediate vacancy, Jenn Virgil resigned.**

**Appointment Preferences:** **The committee should consist of members with at least five years of Division II experience. There should be a balance between members with extensive Division II longevity and members that have gone through the provisional/reclassification process. Committee preference - FAR.**

**Staff Liaisons:** Angela Red

Region	EM/GEN	ROLE	NAME, INSTITUTION	CONFERENCE	9/22-9/23	9/23-9/24	9/24-9/24	9/25-9/26
West	N/F	AD	Debbie Snell Hawaii Pacific University	Pacific West	Snell	Snell*		
Cen	N/F	SWA	Melanie Brunsdon Winona State University	Northern Sun Intercollegiate	Brunsdon	Brunsdon	Brunsdon	Brunsdon*
West	N/M (Y/M)	AD (AD)	Kirby Garry California State University, Monterey Bay (Michael Bazemore Montana State University Billings)	California Collegiate Athletic (Great Northwest Athletic)	Garry*	Bazemore	Bazemore	Bazemore (9/27)*
Cen	N/M	Com	Will Prewitt Great American Conference	Great American	Prewitt	Prewitt*		
<b>East</b>	<b>Y/F</b>	<b>Assoc AD/SWA</b>	<b>Jennifer Virgil Bloomfield College</b>	<b>Central Atlantic Athletic</b>	<b>Virgil*</b>	<b>Virgil</b>	<b>Virgil</b>	<b>Virgil*</b>
SoCen (SoE)	N/M (N/F)	AD (Dep AD/SWA)	Curtis Janz University of Arkansas, Fort Smith (Christie Ward Catawba College)	Lone Star (South Atlantic)	Janz*	Ward	Ward	Ward (9/27)*
South	N/F	Assoc AD	Jessica McIntyre Lee University	Gulf South	McIntyre	McIntyre	McIntyre	McIntyre*
MidW	N/F	AD	Keri Becker Grand Valley State University	Great Lakes Intercollegiate Athletic	Becker	Becker*		
Cen	N/M (N/M)	AD (CEO)	Andrew Carter Missouri Western State University (Thomas Newsom Southeastern Oklahoma State University)	Mid-America Intercollegiate Athletic (Great American)	Carter*	Newsom	Newsom	Newsom (9/27)*
Atl (Cen)	N/M (N/M)	CEO (AD)	Bashar Hanna Bloomsburg University of Pennsylvania (Rob Mallory Missouri Southern State University)	Pennsylvania State Athletic (Mid-America Intercollegiate Athletic)	Hanna*	Mallory	Mallory	Mallory (9/27)*

## 2023-24 DIVISION II STRATEGIC PLANNING AND FINANCE COMMITTEE

Composition: Eleven members, including two members of the Management Council (one being the vice-chair), vice chair of the Presidents Council, one student-athlete advisory council member, one conference commissioner, and six additional members. One member must be from a minority serving institution.

**Vacancies:** **February 2024 Vacancies: 6 vacancies, one must be from a minority serving institution.**

Appointment: President Council, Management Council and SAAC members appointed by those bodies. The remaining member are appointed by the Nominating Committee and will have 4-year terms.

Preferences:

Staff Liaisons:

Region	EM/GEN	ROLE	NAME, INSTITUTION	CONFERENCE	2/24-1/25	1/25-9/26	1/26-1/27	1/27-9/28
East	N/F	Comm <i>(CCA Rep)</i>	Julie Ruppert Northeast-10 Conference	Northeast-10	Ruppert	Ruppert	Ruppert	Ruppert*
		<i>(VC of DII PC)</i>						
		<i>(VC of DII MC)</i>						
		<i>(MC Rep)</i>						
		SA <i>(SAAC)</i>						

\* Not eligible for reappointment 06/08/2023

## 2022-23 DIVISION II COMMITTEE ON INFRACTIONS

Composition: Seven members, including one member of the Management Council and one member of the general public. three, three-year terms (no more than nine years).

**Vacancies:** One September 2023 vacancy, public member.

**Reappoint:** Loosbrock (term 3); Schuemann (term 2)

**Appointment Preferences:** The committee should include at least one athletics administrator. Nominees should be aware that the committee is work intensive.

Staff Liaisons: Matt Mikrut

REG	EM/GEN	ROLE	NAME AND INSTITUTION	CONFERENCE	9/22-9/23	9/23-9/24	9/24-9/25
MC Rep	N/M	AD	David Hansburg <sup>2</sup> Colorado School of Mines	Rocky Mountain	Hansburg <sup>2</sup>	Hansburg <sup>2</sup>	Hansburg <sup>2</sup> (1/26*)
East	N/F	AD	Jessica Chapin American International College	Northeast-10	Chapin (term 1)	Chapin (term 1)	
Cen	N/M	Asst AD	Jason Sobolik Minnesota State University Moorhead	Northern Sun Intercollegiate	Sobolik (term 2)	Sobolik (term 2)	
	N/M	<b>PUBLIC</b>	<b>John Lackey Paul &amp; Lackey</b>		<b>Lackey (term 3*)</b>		
SoC	N/M	FAR	Richard Loosbrock Adams State University	Rocky Mountain Athletic	Loosbrock (term 2)	Loosbrock (term 3)	Loosbrock (term 3) 9/26*
East	N/F  Pending approval	SWA/ Deputy Com	Amber Feldman Mid-America Intercollegiate Athletics Association	Mid-America Intercollegiate Athletics Association	Feldman (term 1)	Feldman (term 1)	Feldman (term 1)
MidW	N/F	SWA/Sr. Assoc Com	Leslie Schuemann Great Midwest Athletic	Great Midwest Athletic	Schuemann (term 1)	Schuemann (term 2)	Schuemann (term 2) 9/26

\* Not eligible for appointment    <sup>2</sup> Management Council representatives    07/06/2023

## 2022-23 COMMITTEE ON COMPETITIVE SAFEGUARDS AND MEDICAL ASPECTS OF SPORTS

Legislated Requirements: 25 members total, including seven positions allocated for individuals who identify as male, seven allocated for individuals who identify as female (11 unallocated). In Division I all subdivisions must be represented.

Duties: Advocates for research, legislation and best practices supporting health and safety of student-athletes. This committee is subject to the direction of the Board of Governors and in conjunction with the NCAA Sport Science Institute.

- 2 AD or SWA (1 M/ 1F);
- 5 medicine (at least 2 F, 1 primary-care physician who is board certified in family practice, internal medicine or emergency medicine, and shall have a current Certificate of Added Qualifications in Sports Medicine; 1 board-certified orthopedic surgeon ; 1 expertise in endocrinology; 1 drug testing expert; 1 physician from the general public.
- 1 active coach;
- 2 athletic trainers (1 M and 1 F; one must be responsible for total athletic training program);
- 1 secondary school representative (National High School Federation);
- 3 S/As (1 from each division (SAAC);
- 2 licensed mental health practitioners (1 M/ 1F);
- 1 registered dietitian who specializes in sports nutrition;
- 1 strength and conditioning specialist certified by an accredited strength and conditioning certification body;
- 1 law (active lawyer practicing in sports law or a related field, or a faculty member in sports law or a related field);
- 1 sport-science research;
- 1 expertise in drug education
- 1 Division II MC representative;
- 1 Division III MC representative;
- 1 Division I Council representative.
- 1 Football Rules Committee;

Policies: Representatives from all divisions and subdivisions.  
 CHAIR 1/06 – All divisions approved a proposal that would allow the committee chair’s term to be extended if he was appointed as chair with one year of less  
 LEGISLATION: remaining on his or her four-year term.  
 Vacancies: **One September 2023 vacancy – 1-Public Physician.**

Staff Liaisons: John Parsons, Ann Rohlman

DIV.	EM	GEN	POSITION	NAME AND INSTITUTION	CONFERENCE	9/22-9/23	9/23-9/24	9/24-9/25	9/25-9/26
FBS	N	F	Team physician – <i>(primary care)</i>	Amanda Phillips-Savoy University of Louisiana at Lafayette	Sun Belt	Phillips-Savoy	Phillips-Savoy	Phillips-Savoy	Phillips-Savoy*
FCS	Y	M	Team physician <i>(orthopedist)</i>	Alan Hirahara California State University, Sacramento	Big Sky	Hirahara	Hirahara	Hirahara*	
DI	N	F	Team physician <i>(Drug-Testing)</i>	Deena Casiero University of Connecticut	Big East	Casiero	Casiero	Casiero*	
FBS	N	M	Physician – <i>(endocrinology)</i>	Bradley Anawalt University of Washington	Pac-12	Anawalt	Anawalt	Anawalt	Anawalt*
	Y	F	<b>Psychiatrist</b> <i>(general public physician)</i>	<b>Yolanda Malone-Gilbert</b>	<b>Public Physician</b>	<b>Malone-Gilbert*</b>			

Committee on Competitive Safeguards and Medical Aspects of Sports

Page No. 2

FBS	N N	F F	Director of Nutrition (Assoc AD/Performance Nutrition <i>(Dietitian)</i> )	Auburn Weisensale University of Pittsburgh (Leah Thomas Georgia Institute of Tech)	Atlantic Coast	Weisensale*	Thomas	Thomas	Thomas (9/27)*
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DIV.	EM	GEN	POSITION	NAME AND INSTITUTION	CONFERENCE	9/22-9/23	9/23-9/24	9/24-9/25	9/25-9/26
DI	N	F	FAR/Prof <i>(Drug education)</i>	Nadine Mastroleo Binghamton University	America East	Mastroleo	Mastroleo*		
FBS	N	F	FAR <i>(Sport-science research)</i>	Pam Hinton-Bruzina University of Missouri	Southeastern	Hinton-Bruzina	Hinton-Bruzina*		
FBS (III)	N (F)	M (N)	Sr. Assoc. AD (Head Strength & Conditioning Coach <i>(Strength and Cond)</i> )	Luis Feigenbaum University of Miami (FL) (Jami Clinton University of Texas at Dallas)	Atlantic Coast (American Southwest)	Feigenbaum*	Clinton	Clinton	Clinton (9/27)*
FBS	N	M	Sport Psychologist <i>(mental health practitioner)</i>	James Houle The Ohio State University	Big Ten	Houle	Houle*		
II	N	F	Dir of Student-Athlete Wellness <i>(mental health practitioner)</i>	Sarah Dowd Michigan Technological University	Great Lakes Intercollegiate Athletic	Dowd	Dowd	Dowd	Dowd*
II	N	M	AD (M)	Richard Hendricks Jr. Shorter University	Gulf South	Hendricks Jr	Hendricks Jr	Hendricks Jr	Hendricks Jr.*
III	N	F	Assoc AD/SWA (SWA) <i>[SWA or AD(F)]</i>	Nicole Pieart, Lake Forest College (Deanna Hand Houghton University)	Midwest (Empire 8)	Pieart*	Hand	Hand	Hand (9/27)*
II	N	M	Athletic Trainer <i>(M)</i>	Jack Entriiken Kutztown University of Pennsylvania	Pennsylvania State Athletic	Entriiken	Entriiken	Entriiken	Entriiken*
FBS (DI)	Y (N)	F (F)	Athletic Trainer <i>(F)</i> <i>(Assoc AD/Athletic Trainer)</i>	Kim Terrell University of Oregon (Jaime Potter University of California Irvine)	Pac-12 (Big West)	Terrell*	Potter	Potter	Potter (9/27)*

DI	N	M	Head Womens' Swimming Coach <i>(head coach)</i>	Matt Barany University of Richmond	Atlantic 10	Barany	Barany	Barany	Barany*
FCS (DI)	N (Y)	M (M)	Professor of Law <i>(Law)</i>	N. Jeremi Duru American University (Kenneth Ferguson University of Missouri Kansas City)	Patriot (Summit League)	Duru*	Ferguson	Ferguson	Ferguson (9/27)*
II	N	F	Division II MC	Sarah Ramey <sup>2</sup> West Texas A&M University	Lone Star	Ramey <sup>2</sup>	Ramey <sup>2</sup>	Ramey <sup>2</sup>	Ramey <sup>2</sup> (1/27*)
III	N	F	Div. III MC	Michelle Walsh <sup>3</sup> Vassar College	Liberty League	Walsh <sup>3</sup>	Walsh <sup>3</sup> (1/24*)		
DIV.	EM	GEN	POSITION	NAME AND INSTITUTION	CONFERENCE	9/22-9/23	9/23-9/24	9/24-9/25	9/25-9/26
FCS	N	M	Div. I Council	Tim Coffey <sup>1</sup> Longwood University	Big South	Coffey <sup>1</sup>	Coffey <sup>1</sup>	Coffey <sup>1</sup>	Coffey <sup>1</sup> (7/26)*
FCS	N	M	(Football Rules Committee Rep)	Richard Wanninger Patriot League	Patriot League	Wanninger	Wanninger	Wanninger*	
	N	M	High School Federation	Bob Colgate National Federation of State High School Associations		Colgate <sup>4</sup>			
<i>I</i>	<i>Y</i>	<i>M</i>	<i>S/A (SAAC)</i>	<i>Cody Shimp</i> <i>St Bonaventure University</i>	<i>A-10</i>	<i>Shimp*</i> <i>(6/23)</i>			
<i>II</i>	<i>N</i>	<i>M</i>	<i>S/A (SAAC)</i>	<i>Austin Mondello</i> <i>Colorado Mesa University</i>	<i>Rocky Mountain Athletic</i>	<i>Mondello</i>	<i>Mondello</i>	<i>Mondello</i>	<i>Mondello</i> <i>(1/25)*</i>
<i>III</i>	<i>Y</i>	<i>M</i>	<i>S/A (SAAC)</i>	<i>Rohan Springer</i> <i>University of Texas at Dallas</i>	<i>American Southwest</i>	<i>Springer</i>	<i>Springer</i>	<i>Springer</i>	<i>Springer</i> <i>(1/26)*</i>

\* Not eligible for reappointment. <sup>2</sup>Term concurrent with service on Division II Management Council <sup>3</sup> Term concurrent with service on Division III Management Council 05/26/2023

<sup>4</sup> Eligible for reappointment without restrictions, individual shall be the National Federation of State High School Association's staff liaison to the Sport Medicine Advisory Board.

FBS – 7, FCS – 3, DI – 2, DII – 4, DIII - 2  
 Male – 12; Female – 12; EM – 5  
 DR – 5; AD – 1; FAR – 3; Coach – 1; SWA – 1  
 AT – 2; OTH – 9; SA - 2

NCAA Division II Management Council Report  
Informational Items

1. **Division II Championships Committee.**
  - a. **Federated Playing Rules Process for Division II.** The Management Council adopted the federated playing rules process developed for Division II as presented in the Attachment. The Management Council and Championships Committee reviewed the feedback on the potential federated playing rules process for Division II from various membership and governance groups and feels comfortable that the process that has been developed and vetted over the last several months provides appropriate feedback opportunities to inform the relevant Division II governance representatives when differences of opinion regarding playing rules proposals occur. The council and committee also noted that since this is a new process, and because it is policy and not legislation, it can be modified relatively quickly if its early implementation reveals a necessary adjustment.
  - b. **Nullification Transparency.** The Management Council modified the nullification process so that, in instances when nullification is applied, a general statement is included in the bracket release indicating that nullification impacted selections. Further, the Management Council authorized the Championships Committee to inform the affected regional advisory committee that nullification impacted selections. The Championships Committee has been considering changes to the nullification process since the Division II Football Committee asked to change the procedures to allow communicating publicly as part of the news release following selections if nullification was involved, and to be able to inform their respective regional advisory committee (RAC) members if nullification had to be implemented during selections. The committee believes its recommendation achieves the desired transparency by acknowledging that nullification occurred without revealing the identity of the institution or individual(s) involved. The committee also believes being granted the authority to notify the affected RAC (again, simply by stating that nullification affected selections) provides a level of transparency to that group without compromising confidentiality.
2. **Division II Membership Committee – Institutions in the Membership Process.** The Management Council noted that the Membership Committee had taken the following actions with regard to institutions in the membership process.
  - a. **Move the following institution to active member status, effective September 1, 2023:**
    - D’Youville University.
  - b. **Move the following institutions to provisional year three, effective September 1, 2023:**
    - (1) Allen University;

- (2) Edward Waters University; and
  - (3) Emory & Henry College.
- c. Move the following institutions to provisional year two, effective September 1, 2023:**
- (1) Thomas More University;
  - (2) University of South Carolina Beaufort; and
  - (3) Westmont College.
- d. Approved the following institutions to enter provisional year one, effective September 1, 2023:**
- (1) Jessup University;
  - (2) Menlo College;
  - (3) Roosevelt University;
  - (4) Sul Ross State University; and
  - (5) Vanguard University.
- e. Did not accept the application of the following institution to enter provisional year one:**
- Talladega College.



**Division II Process for  
Federated Review of Playing Rules**

The process outlined below for establishing Division II specific playing rules is consistent with the current process that is used for common rules.

1. INFORMATION GATHERING STAGE

During the nonchampionship and championship seasons, the secretary-rules editor and rules committee members compile hot topics from coaches, commissioners, athletics administrators and other stakeholders (e.g., coaches associations, sport management committees, officials, etc.). A Call for Proposals is sent to all head coaches and conference commissioners. Topics are presented and discussed at the coach’s convention, if possible.

A rules survey is conducted to determine membership positions on certain issues.

If, based on Division II specific input/information gathered from the rules survey, there does not seem to be a majority support for a specific rules change, the Division II Championships Committee (or a subcommittee of the Championships Committee), along with the Division II members of the rules committee if time permits, will review this initial feedback and determine next steps (e.g., consider a federated playing rule).

2. ANNUAL RULES COMMITTEE MEETING

The rules committee meets to discuss and vote on rules proposals.

In order to maintain an appropriate level of consistency among divisions, rules changes should initially be considered as common for all divisions. In particular, rules changes related to fundamental, foundational aspects of the sport or that have a health and safety impact should be recommended as common proposals.

However, based on Division II specific input/information gathered, the Division II member(s) of the rules committee may recommend and vote on rules proposals that are specific to Division II.

Prior to the annual rules committee meeting, the Division II member(s) of the rules committee will meet with the members of the relevant Division II sports committee to provide additional Division II perspectives on the proposals for consideration.

A simple majority vote of Division II rules committee members is required to approve a proposal for the division.

3. COMMENT PERIOD

After the annual meeting, a list of proposals approved by the rules committee is sent to head coaches, conference commissioners and athletics directors for feedback. This two-week comment period allows the membership to see and respond to the final language of the proposals.

4. RULES COMMITTEE REVIEW OF COMMENT PERIOD RESULTS

At the end of the two-week comment period, the rules committee meets to review the comment period results and qualitative feedback. The respective Playing Rules Oversight Panel (PROP) representative participates in this meeting. The rules committee determines which proposals to send forward to PROP for final consideration.

The Division II members of the rules committee determine which Division II specific proposals to forward to PROP for final consideration. Prior to the review of the comment period results, the Division II member(s) of the rules committee will meet with the members of the relevant Division II sports committee to provide additional Division II perspectives on the proposals for consideration.

A simple majority vote of the Division II rules committee members is required.

5. PLAYING RULES OVERSIGHT PANEL REVIEW OF PROPOSALS

PROP reviews all proposals the rules committee recommends and all feedback from the membership during the two-week comment period.

A recommendation from a rules committee shall be considered valid unless PROP determines that the recommendation harms the image of the games, creates an unsafe environment for student-athletes or places an unreasonable financial burden on the membership. PROP may request that playing rules committee chairs and/or secretary-rules editors present their cases to PROP when proposed changes are controversial or unusually complicated.

The full PROP votes on common rules proposals. The Division II members of PROP vote on Division II specific proposals. In addition, if a common rules proposal is not supported by the full PROP, the Division II members of the panel may vote to determine whether the proposal is approved for Division II.

Rules approved by PROP (or, for Division II specific rules, the Division II members of the Panel) are final and incorporated into the next edition of the rules book.

# Division II Implementation Committee Updates



# Background

## December 2021

- Implementation Committee roster finalized.

## January 20, 2022

- New Constitution approved at Convention.

## Spring/Summer 2022

- Initial review completed and recommendations made.
- Identification of committees to oversee remaining priorities/referrals.

## Fall 2022 – Present

- Committee work continues...

# Initial Areas of Review

- Budget.
- Championships.
- Enforcement and Infractions Process.
- Governance.
- Legislative Process.
- Membership.

# Initial Outcomes

- Authored 5 Convention proposals (see list below), 25 noncontroversial legislative changes, and three nonlegislative action items.
  - Modified composition and duties of various Councils/Committees.
  - Amended the dates of the legislative process.
  - Eliminated the ISSG.
  - Redefined the term “agent”.
  - Allowed the sale of alcoholic beverages at championships.

# Remaining Areas of Review



- Academic Requirements
- Championships
- Legislation
- Membership
- Student-Athlete Voice

# Academic Requirements



# Academic Requirements



Discuss Progress-Toward-Degree and Two-Year College Transfer Requirements for possible streamlining of rules without jeopardizing the academic success of student-athletes.

## Fall 2022 - Present

- Initial Discussion
- Data Review
- Membership Feedback

# Feedback Sought

- Progress-Toward-Degree
  - 18/27 credits during regular academic year
  - 2.0 minimum GPA requirement - **No change**
  - Transfers earning transferable-degree credits (9/8)
- Two-Year College Transfer Requirements
  - Transfer requirements after earning Associates Degree
  - Qualifiers earning core credits in English, math and science – **No change**
- Other requirements that create pain points

# What's Next?



- September 19 meeting:
  - Continue discussions regarding feedback on Progress-Toward-Degree and Two-Year College Transfer Requirements.

# Championships



# Championships



## 2022 Fall

- Initial discussions.
- Five Focus Areas.
  - Championships structure/access model.
  - Alignment of championships selection and sports sponsorship requirements.
    - > Referral to sport committees for feedback.
  - Combining of Bylaws 18 and 31.
  - Regionalization principles, specifically reducing first round conference matchups while maintaining fiscal responsibility.
    - > Creation of Regionalization Subcommittee.
  - Monitor discussions with Division I regarding National Collegiate Championships.

# Championships



- **2023 Winter**

- Regionalization Subcommittee begins work.
- Recommended noncontroversial legislation to combine Bylaws 18 and 31 and move bylaws to policy where appropriate.
- Recommendations to align championships selection/sports sponsorship requirements (FB, M/WGO, MLAX, MSO).

- **2023 Spring**

- Concepts for feedback from DII ADA, DII CCA, sport committees and Coaches Connection.

# Feedback Sought

- Sponsorship requirements for Division II championships
  - 35 for each gender
  - Three-year grace period for sports that fall below 35 minimum
- Access ratio range
  - 4.25 to 6
- Automatic qualification
  - Defined benchmark
  - Football – Modified version that automatically grants the highest ranked team in a conference access to the championship regardless of rank.

# What's Next?

- June 26-27 meeting:
  - Recommended 2024 Convention proposals to:
    - > Amend the minimum number of sponsoring institutions required to establish/maintain a championship at 35 and establish a 3-year grace period.
    - > Specify that automatic qualification privileges shall be granted in all team sports other than football that meet the 35-institution sponsorship threshold. In football, to require representation in the bracket from all football-sponsoring conferences via earned access. Finally, to specify that no more than 60% of the bracket in all sports be composed of automatic qualifiers (or the equivalent in football.)
  - Recommended a championships policy that establishes access ratio of 4.25 to 6 in team sports on which to determine brackets/field sizes.
  - Paused future work of Regionalization Subcommittee, with pending media contract.

# What's Next?



- On-going:
  - Finalize Division II championships policy manual to capture items that moved from legislation to policy.
  - Continue to track on National Collegiate Championship issues with Divisions I and III.

# Legislation



# ***Legislation***

- **Summer 2022**
  - Initial discussions.
    - > Bylaw 13 (recruiting).
    - > Bylaw 16 (awards and benefits).
  
- **Fall 2022**
  - Deep dive into Bylaw 13 (recruiting).
    - > Modernization.
    - > Streamlining.
    - > Deregulation.

# Legislation



- **Spring 2023**
  - Completed the discussion on Bylaw 13 (recruiting).
  - Deep dive into Bylaw 16 (awards and benefits).
    - > Institutional autonomy.
    - > Deregulation.

# What's Next?



- June 28-29 meeting:
  - Continued review of Bylaw 16 (awards and benefits).
  - Review of Bylaws 14 (eligibility) and 17 (playing and practice seasons).
  - Membership feedback.



# Membership



# Membership

- **2022 Summer/Fall**
  - Initial discussions.
  - Four Focus Areas.
    - > Possible replacement of the Institutional Self-Study Guide (ISSG).
    - > Provisional Membership Process.
    - > Bylaws 18.4.2 - 18.4.2.2.2 & 31.3.3.6.
    - > Certification-of-Insurance Review.

# Membership

- **2023 Winter**

- Self-Assessment Membership Survey.
- Membership Guiding Principles.
- Compliance Certification-of-Insurance Review.
- Recommendations to align championships selection/sports sponsorship requirements (FB, M/WGO, MLAX, MSO).

- **2023 Spring**

- Review of Self-Assessment Survey Results.
- Bylaw 7.4 Recommendations.

# Feedback Sought

- Need for national standard for self-assessment for active schools – 54% support for national standard.
- Options for self-assessment
  - Best practices – 74% support.
  - DII University modules – 63% support.
  - Other
- Legislated (26%), policy (21%) or best practice (53%) for self-assessment.
- Entity responsible for managing self-assessment
  - NCAA (42%), conference (34%), or institution (24%).
- Development of tools – 58% support.

# What's Next?

- Continued review/consideration of Self-Assessment.
- Bylaws 18.4.2 - 18.4.2.2.2 & 31.3.3.6 Review.





# Student-Athlete Voice



# Student-Athlete Voice



- **Fall 2022**

- Initial discussion

- > Having a student-athlete or former student-athlete serve with a national SAAC representative on Division II general committees.
    - > Adding a national SAAC member to Division II general committees that currently do not have a student-athlete representative.

# Feedback Sought



- Feedback from conference SAACs on having a student-athlete or former student-athlete serve with a national SAAC representative on Division II general committees.

# What's Next?



- July 14-15 meeting:
  - > Committee to discuss feedback received from conference SAACs, and national SAAC's thoughts to determine whether additional dialogue is warranted from relevant general committees.

Questions...





Division II Executive Board  
Chair Election Notice

The Presidents Council will conduct an election for chair of the Division II Executive Board at its October 2023 meeting.

Listed below are the duties and responsibilities of the Division II Executive Board chair:

- (a) Serve as a spokesperson for Division II;
- (b) Preside at Executive Board meetings;
- (c) Preside at the Division II business session at the annual Convention;
- (d) Serve as chair of the Division II Administrative Committee; and
- (e) Serve as an ex officio, nonvoting member of the Division II Strategic Planning and Finance Committee.

The elected individual will take office following the conclusion of the 2024 convention, and serve a one-year term that will conclude on adjournment of the Division II business session at the 2025 NCAA Convention.

**Per 8.1.3.1.1 Chair and Vice Chair.** The chair and the vice chair of the Executive Board shall each serve terms not to exceed two years. The chair and vice chair shall not be eligible for immediate re-election to that position. In addition, a member must serve a minimum of one year on the Executive Board before serving as chair or vice chair.

If you have an interest in nominating yourself or another Executive Board representative to the position, please let Terri Steeb Gronau know at your earliest convenience or prior to Friday, September 29.

**DRAFT**  
**2023-24 Division II Priorities****Division II 50th Anniversary Celebration**

A yearlong commemorative marketing campaign will launch in August 2023 that includes 50th anniversary lapel pins, a \$200 signage credit, logos and social media editable graphics, a communications toolkit, a promotional video, and jersey patches. The division also will honor one individual that identifies as male and one individual that identifies as female who have made a positive impact in Division II with a 50<sup>th</sup> Anniversary Gold Award and provide a \$1,000 scholarship opportunity for student-athletes from active member institutions who exhibit the core values of Division II and have not yet exhausted their athletics eligibility.

**Governance Structure Enhancements**

Starting Feb. 1, 2024, the Division II governance structure will implement the following changes adopted at the 2023 Convention to better support the Division II governance structure:

- The Presidents Council will transition to a nimbler Executive Board, that incorporates independent voices; and focuses more on strategic discussions.
- The Management Council will take on more responsibilities and decision-making for the day-to-day operations of the division while adding new and diverse positions and voices around the table.
- The Planning and Finance Committee will transition to the Strategic Planning and Finance Committee, which will be a stand-alone committee focused on overseeing the Division II strategic plan and strategic priorities, and the division's financial affairs.

**Implementation Committee Referrals**

- Decide whether changes to the current rules related to progress-toward-degree and two-year college transfers could be made without jeopardizing the academic success of student-athletes. [Division II Academic Requirements Committee]
- Determine the appropriate minimum sponsorship requirement necessary to create/maintain a Division II championship in a given sport; the appropriate range of access ratios that in turn determine bracket/field size by sport; and solidifying AQ as a defined benchmark rather than a sport committee's recommendation. [Division II Championships Committee and relevant sport committees]
- Decide which athletics eligibility, recruiting and benefits restrictions, if any, are unnecessary and should be eliminated. [Division II Legislation Committee]

**New DII University Modules**

DIIU will add modules this year focused on:

- Training for the Make Game Day Yours initiative to help Division II members enhance their game day experience and customer service to fans.
- Educational outreach to help faculty athletics representatives support student-athletes.
- Messaging about Division II's unique characteristics and attributes.

### **DII SAAC Super Region Convention**

The Division II SAAC will conduct its sixth super region convention Nov. 17-19 in Atlanta for the South Region (Conference Carolinas, Gulf South Conference, Peach Belt Conference, South Atlantic Conference, Southern Intercollegiate Athletic Conference, Sunshine State Conference and independents). The super region convention effectively increases student-athlete engagement within Division II governance and decision making.

### **Championships Priorities**

- **Spring 2024 Festival.** The first spring National Championships Festival in eight years will take place in Orlando May 19-25, featuring men's and women's golf, women's lacrosse, softball, and men's and women's tennis.
- **Triennial Budget Process.** The Championships Committee will finalize recommendations as part of the 2024-27 triennial budget cycle in September 2023.
- **Championship Site Selection.** The process for 2026-28 championships sites will launch in September 2023 and conclude in February 2024. The Championships Committee and relevant sport committees will review bids and announce sites in October 2024.

### **Media Rights Negotiations.**

The broadcasting agreements with ESPN, CBS and CBS Sports Network involving the Division II football semifinals and championship game, and the Division II men's and women's basketball semifinals and finals conclude in 2024. Future broadcasting arrangements will focus on elevating the championship experience further, not only for the student-athletes participating but also for Division II members and their fans.

### **Make It Yours Brand Enhancement.**

Division II is undertaking a three-phase engagement that seeks to further understand the perception of Division II among prospective student-athletes and those who influence where they choose to attend college. It also aims to determine where and how they engage with college sports. The data gathered through consumer research will help determine an activation plan that will launch in 2024.

**Strategic Plan Development.** The division will continue developing its next six-year strategic plan that will launch in January 2026 by asking committees and affiliate groups to draft goals and priorities for the membership's review and feedback.

**Division II Student-Athlete Advisory Committee Priorities.** The Division II SAAC will focus on the three Es with student-athletes – Empower, Empathize and Enhance. As part of the empower theme, they will concentrate on congressional engagement and Life After the Game (preparing student-athletes for life after athletics). For the empathize theme, they will focus on mental health and diversity, equity and inclusion. For the enhance theme, they will launch a Division II SAAC Instagram, finalize a campus SAAC guide and refresh a conference SAAC guide to share best practices on a variety of topics.

### **NCAA Survey Results:**

- **Wagering & Social Environments Survey.** This national survey of college student-athletes is scheduled to occur during 2023-24 in collaboration with campus faculty athletics representatives. The study will ask questions about the social environments of student-athletes, as well as assess opinions toward gambling and sports wagering among current student-athletes.
- **Student-Athlete Health and Wellness Survey.** Division II will benefit from data obtained through the 2022-23 national survey of college student-athletes that examined topics including student-athlete mental health concerns and peer support, sleep behaviors, attitudes toward weight and body image, nutrition, competition and injury history, and substance use experiences.

### **Professional Development for the Division II Membership**

**Women Leaders in College Sports Governance Academy (September 2023)** – Women Leaders in College Sports and Division II have partnered on this initiative since 2012 to provide educational and networking opportunities for female administrators in Division II.

**FAR Fellows Institute (September 2023).** Educational programming for faculty athletics representatives to help them effectively perform their roles and support student-athletes.

**APPLE Training Institute (February 2024).** In partnership with the Gordie Center for Substance Abuse, the division will host the fifth Division II-specific APPLE Training Institute in Orlando. The event provides funding for administrator and student-athlete teams from more than 30 Division II schools to attend and create action plans to implement on campus.

**Athletic Trainers (June 2024).** Three from each Division II conference and one representing independent institutions will participate in three days of professional development in June 2024.

**Minority Opportunities Athletic Association Governance Academy (June 2024)** - MOAA and Division II have partnered on this initiative since 2009 to provide educational and networking opportunities for minority administrators in Division II.

**Compliance Administrators (June 2024).** The division is partnering with the National Association of Athletics Compliance (NAAC) to provide programming for Division II compliance administrators. Topics include: (1) regulatory issues; (2) governance issues, strategic initiatives and committee service; and (3) professional and personal development.

**Mentor Program (2023-24).** In partnership with the Division II Athletics Directors Association (D2ADA), the division provides a unique opportunity for women and minorities interested in a career as a Division II director of athletics.

**New AD Orientation (2023-24).** In partnership with the D2ADA, the division provides programming for new ADs in Division II, including an orientation session with a discussion of championships, identity initiatives and financial information.



REPORT OF THE  
NCAA DIVISION II CONVENTION PLANNING PROJECT TEAM  
JUNE 22, 2023, VIDEOCONFERENCE

ACTION ITEMS.

1. Legislative Items.

- None.

2. Nonlegislative Items.

a. 2024 NCAA Convention Division II Schedule.

- (1) Recommendation. Approve the Division II schedule for the 2024 NCAA Convention, as attached.
- (2) Effective date. Immediate.
- (3) Rationale. The core Division II Convention schedule is similar from previous in-person Conventions. Timing will allow Division II delegates to participate in as many Association-wide events as possible, while still being able to attend Division II functions and conduct the quarterly governance business of the division.
- (4) Estimated budget impact. None.
- (5) Student-athlete impact. None.

b. 2023 Convention Division II Educational Programming.

- (1) Recommendation. Approve the programming for the 2023 Convention, as follows:
  - (a) Thursday afternoon, January 11 (60-Minute Session):

Division II Education Session in Association-wide time slot – Developing a Strong Campus or Conference SAAC. A panel of student-athletes and SAAC advisors will discuss what does a strong campus or conference SAAC look like and best practices to enhance engagement at the campus and conference level. The session will also include an update from national SAAC on its initiatives.
  - (b) Thursday afternoon, January 11 (60-Minute Session):

Division II Education Session in Association-wide time slot – Mental Wellness. Session will provide an update on the Inter-Association Consensus document, how to support mental and physical wellness

for student-athletes, administrators, and coaches, as well as relevant data related to mental wellness.

- (c) Friday morning Division II programming from 8:30 to 9:45 a.m. January 12:

A concurrent series of three sessions:

(i) Diversity, Equity and Inclusion at Division II institutions. This session will detail the designation of ADID and how it can be enhanced at Division II campuses; how to promote diversity, equity and inclusion given state laws; and how to support international student-athletes, as well as other underrepresented populations on campuses.

(ii) Name, Image and Likeness in Division II. This session will include how campuses are educating student-athletes with NIL, including prospective student-athletes in the recruiting process.

(iii) FAR programming and resources—This session will focus on resources for FARs in Division II, including an overview of new modules for FARs in Division II University; encouraging FARs to be visible with student-athletes; and sharing best practices on collaborating with the athletics department for the success of student-athletes.

- (d) Friday Division II Keynote Session from 10 to 11:15 a.m. January 12:

- 50th Anniversary Celebration. Panel of 50th anniversary honorees to share their experiences as Division II student-athletes or administrators.

(2) Effective date. Immediate.

(3) Rationale. The project team reviewed the surveys that were submitted by the Division II membership, as well as feedback from the Management Council and Presidents Council, and structured the recommendations to align with the feedback received, as well as current issues and hot topics.

(4) Estimated budget impact. None.

(5) Student-athlete impact. None.

**INFORMATIONAL ITEMS.**

- 1. Welcome and Introductions.** The videoconference was convened the at 11:01 a.m. Eastern time June 22. The project team was welcomed along with the NCAA and Short's Travel staff members in attendance.
- 2. General Information from the Convention Management Staff.** The Convention management team provided a brief update regarding logistics. Most of the meetings and programming for all divisions will be held at the Phoenix Convention Center due to space limitations at hotels. The meeting space portal will open mid to late July and the registration portal will open September 12. The registration fee for delegates remains flat for the 2024 Convention (\$325 for early bird registration, September 12 through October 11). Transportation from hotels to the airport will be provided on Saturday only.
- 3. 2023 Convention Core Schedule.** The project team received an update from Convention management that the Association-wide core schedule is being discussed by senior leaders, including President Charlie Baker, and should be solidified within the next month.
- 4. Association-Wide Educational Sessions and Events.** The project team was updated concerning the educational sessions and events for Association-wide functions. Final determinations on Association-wide programming and education sessions will be made this summer and shared as a part of the registration process.

*Project Team Chair: Danny McCabe, Adelphi University*

*Liaisons: Terri Steeb Gronau, Division II Governance*

*Maritza Jones, Division II Governance*

<b>NCAA Division II Convention Planning Project Team June 22, 2023, Videoconference</b>	
<b>Members in Attendees:</b>	
Kim Hancock, Ferris State University.	
Amy Henkelman, Dominican University of California.	
Kristi Kiefer, Fairmont State University.	
Erin Lind, Northern Sun Intercollegiate Conference	
Danny McCabe, Adelphi University.	
Carrie Michaels, Shippensburg University of Pennsylvania.	
Roberta Page, Slippery Rock University of Pennsylvania.	
Bo Pagliasotti, Southwestern Oklahoma State University.	
<b>Absentees:</b>	
None.	
<b>Guests:</b>	
None.	
<b>NCAA Staff Support:</b>	
Becca Burchette, Jessi Faulk, Terri Steeb Gronau, Maritza S. Jones, Ryan Jones, Ann Martin, Melissa Piening, Stacey Preston, Crystal Reimer and Jill Waddell.	



**2024 NCAA Convention  
Division II Core Schedule of Events**

**Wednesday, January 10**

8 a.m. to 3 p.m.	Division II Management Council Meeting
11:45 a.m. to 4 p.m.	NCAA Board of Governors Meeting
12:30 to 4 p.m.	Association-Wide and Menu Sessions
5 to 6:30 p.m.	State of College Sports and Awards Presentation
6:30 to 7:30 p.m.	Awards Celebration Reception

**Thursday, January 11**

8 to 11 a.m.	Division II Presidents Council/Management Council/Student-Athlete Advisory Committee Breakfast and Meeting
8:30 a.m. to 10 a.m.	Breakfast for New Division II Athletics Directors
8:45 to 11 a.m.	Menu Sessions
11 a.m. to 3:30 p.m.	Division II Presidents Council Meeting
11:45 a.m. to 1 p.m.	Division II Management Council Mentor/Mentee Meeting and Lunch
1 to 4:30 p.m.	Association-Wide and Menu Sessions
4:45 to 5:45	Woman of the Year Presentation
5:45 to 7 p.m.	NCAA Delegates Reception
7:30 to 9 p.m.	Division II Management Council Toast

**Friday, January 12**

8 to 9 a.m.	Division II Delegates Breakfast
8:45 a.m. to Noon	Division II Chancellors and Presidents Breakfast
9 to 10:15 a.m.	Division II Education Sessions
10:30 to Noon	Keynote Session

1 to 5:30 p.m.	Division II Conference Meetings
5 to 6 p.m.	Division II Faculty Mentor Award Presentation and Reception
6 to 7 p.m.	FARA Reception

**Saturday, January 13**

7 to 8 a.m.	Delegates Breakfast
8 a.m. to 10:30 a.m.	Division II Business Session
	Hotel Departure

Note: Events noted in blue font are part of the Association-wide Convention schedule and some are still being discussed and subject to change.

DRAFT

# DIVISION II 50TH ANNIVERSARY CELEBRATION

Division II was established Aug. 6, 1973. With Aug. 6 landing on a Sunday this year, the division will begin celebrating its 50th anniversary Monday, Aug. 7. The celebration will last through the 2023-24 academic year and culminate with the 2024 Division II Baseball Championship finals.

Here's what the division has in store to help conferences and institutions participate in the celebration and create plans to honor their own Division II history.

## COMMUNICATIONS KIT AND DIGITAL DOWNLOADS



A 50th anniversary communications kit and digital downloads package was distributed to athletic communicators in June to prepare for the Aug. 7 launch and a social media blitz. The communications kit resembles what was provided for DII Day, outlining the celebration, available logos, ways to celebrate, information on editable social media graphics, etc. The kit also includes links to digital assets for membership use throughout the 2023-24 academic year.

## CHAMPIONSHIPS FINAL SITE JERSEY PATCH

Commemorative jersey patches will be provided to all student-athletes competing at the final sites of the division's 2023-24 championships.



## LAPEL PINS

Commemorative lapel pins will be provided for presidents and chancellors, athletics directors, senior woman administrators, senior compliance administrators, head athletic trainers, head athletic communications directors and faculty athletics representatives at Division II active and provisional member institutions. All conference office staff members will receive them as well.

## PROMOTIONAL VIDEO

Conferences and institutions will be provided a 50th anniversary PSA to promote and showcase during athletics events.



## FREE SIGNAGE FOR THE MEMBERSHIP

Conferences and active member institutions have been provided a \$200 credit to order 50th anniversary signage. Division II will display 50th anniversary signage at all final sites during the division's 2023-24 championships.



## 50TH ANNIVERSARY GOLD AWARD

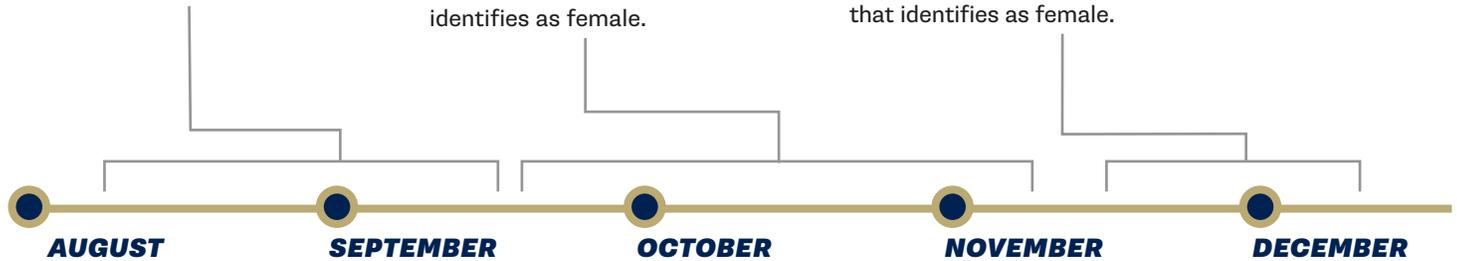
The Gold Award will recognize two individuals (one that identifies as male and one that identifies as female) who have made a positive impact in Division II. They may be a current or former student-athlete, coach, faculty or administrator from an active member institution. Nominees should be individuals who have distinguished themselves in the areas of athletics or professional achievement, service and leadership.

### Gold Award Timeline:

**Aug. 7-Sept. 18:** Nominations open; schools nominate one individual that identifies as male and one individual that identifies as female in the NCAA Program Hub.

**Sept. 25-Nov. 6:** Conferences review nominated individuals and choose two conference winners: one individual that identifies as male and one individual that identifies as female.

**Nov. 13-Dec. 11:** The NCAA Division II Management Council Identity Subcommittee reviews nominees from all 23 conferences and independent institutions and selects the overall winners: one individual that identifies as male and one individual that identifies as female.



• Gold Award overall winners will be recognized at the 2024 NCAA Convention in Phoenix.



## 50TH ANNIVERSARY SCHOLARSHIP OPPORTUNITY

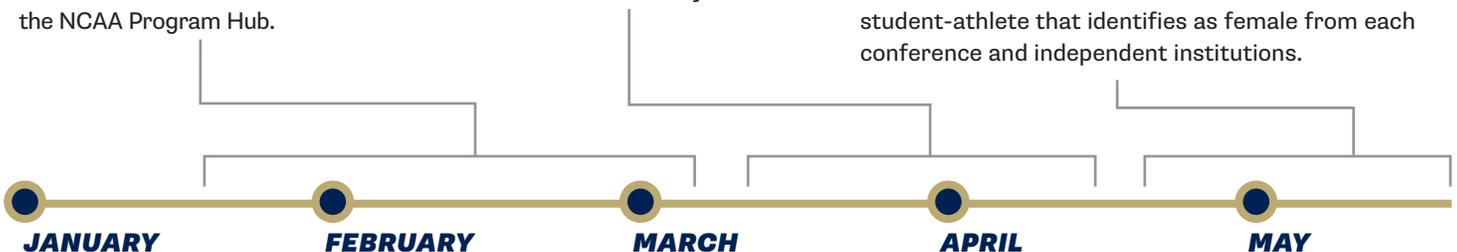
The division will provide a commemorative scholarship opportunity for student-athletes from active member institutions who exhibit the core values of Division II and have not yet exhausted their athletics eligibility.

### Scholarship Timeline:

**Jan. 22-March 4, 2024:** Nominations open; schools nominate one student-athlete that identifies as male and one student-athlete that identifies as female in the NCAA Program Hub.

**March 11-April 15, 2024:** Conferences review nominated student-athletes and choose two individuals that identify as male and two individuals that identify as female.

**April 22-May 20, 2024:** The NCAA Division II Management Council Identity Subcommittee reviews nominees from all 23 conferences and independent institutions and selects the final recipients: one student-athlete that identifies as male and one student-athlete that identifies as female from each conference and independent institutions.



• Recipients will be announced during the 2024 NCAA Division II National Championships Festival in Orlando, Florida.

