



**REPORT OF THE
NCAA DIVISION II MEMBERSHIP COMMITTEE
SEPTEMBER 6, 2019, TELECONFERENCE**

ACTION ITEMS.

- None.

INFORMATIONAL ITEMS.

1. **Review of 2020 NCAA Convention membership-sponsored proposal referred to the NCAA Division II Membership Committee.** In August, the NCAA Division II Presidents Council and NCAA Division II Management Council referred the following membership-sponsored proposal to the Membership Committee for review. The committee agreed to take the following position on the proposal:

- **2020 NCAA Convention Division II Proposal No. 2-2 (1-1) NCAA Membership – Member Conference – Composition of Active Conferences – Requirement for Current Conferences.** The committee agreed to take no position.

[Note: The committee agreed that the composition of active member conferences is a very important membership issue, but that the determination regarding the appropriate requirements is best determined by a Convention vote of the membership.]

[NOTE: Robert Dranoff, commissioner, East Coast Conference; Jackson Stava, director of athletics, Seattle Pacific University; and Linda Van Drie-Andrzewski, Title IX coordinator, Wilmington University (Delaware), recused themselves from voting on this item.]

2. **Update on 2018-19 sports-sponsorship and financial aid audits.** Staff provided an update on the results of the sports-sponsorship and financial aid audits that were conducted by vendors for the 2018-19 academic year. Staff advised the committee that 17 of the 18 institutions that were audited for sports sponsorship met the minimum sports-sponsorship requirements. LeMoyne-Owen College did not meet the minimum sports-sponsorship requirements; therefore, the institution is on probation for the 2019-20 academic year. Staff further advised that all 11 institutions audited for financial aid met the minimum financial aid requirements.
3. **Update on 2018-19 Institutional Self-Study Guide audits.** The committee received an update on the results of the ISSG audits from Class 4. Six institutions were randomly selected for the audit. Staff noted no issues from the audits. Institutions identifying a "no" response to a particular question provided action plans as required. In addition, the committee approved proposed changes to the ISSG questions.

4. **Review of progress report from Savannah State University.** During its July 2019 in-person meeting, the committee requested that Savannah State submit a progress report as part of its additional requirements for possibly advancing to provisional year two of the Division I to Division II reclassification process. The committee reviewed the progress report submitted by the institution and provided feedback.
5. **Identify active member host institutions for provisional year-one institutions.** Per the membership process, provisional year-one institutions must participate in a visit to an active member institution's campus in year one of the process. The committee selected Molloy College as the host institution for the College of Staten Island. The committee selected Fairmont State University as the host institution for Frostburg State University.
6. **Update on provisional year-one orientation meetings.** Staff provided the committee with an overview of the agenda and programming for the September 17, 2019, provisional year-one orientation meeting at the NCAA national office.
7. **Update on spring 2020 campus visit schedule.** Staff provided the committee with an update regarding the provisional year-one visits to Staten Island and Frostburg State. The visits are scheduled the week of February 24, 2020.
8. **Approval of the July 2019 report to the NCAA Division II Management Council.** The committee reviewed and approved its July 2019 in-person meeting report.
9. **Review of the July/August 2019 Management Council and Presidents Council summary of actions.** Staff provided an update on the Management Council and Presidents Council meetings from July and August, respectively.
10. **Review of final updated application and annual report forms.** Staff provided the committee with an updated version of the membership application and annual reports for the provisional membership process. The committee reviewed and approved the proposed changes.
11. **Review of Membership Committee policies and procedures.** The committee reviewed and approved an updated version of the Membership Committee policies and procedures for the 2019-20 academic year.
12. **Future meeting dates.**
 - a. November 12, 2019, teleconference; 1 to 3 p.m. Eastern time;
 - b. February 11-12, 2020, in-person meeting; Indianapolis;

- c. April 2020, teleconference; and
- d. July 8-9, 2020, in-person meeting; Indianapolis.

Committee Chair: Jackson Stava, Seattle Pacific University
Staff Liaisons: Michael Bazemore, Academic and Membership Affairs
Amanda Conklin, Academic and Membership Affairs
Angela Red, Academic and Membership Affairs

NCAA Division II Membership Committee September 6, 2019, Teleconference	
Attendees:	
Andrew Carter, Minot State University.	
Robert Dranoff, East Coast Conference.	
Kirby Garry, California State University, Monterey Bay.	
Barbara Hannum, Hawaii Pacific University.	
Curtis Janz, University of Arkansas, Fort Smith.	
Larry Marfise, University of Tampa.	
Jackson Stava, Seattle Pacific University.	
Linda Van Drie-Andrzjewski, Wilmington University (Delaware).	
Absentees:	
Natalie Cullen, Pittsburg State University; LaToya Greene Lindsey, University of Mount Olive; and Robert Wyatt, Coker College.	
Guests in Attendance:	
None.	
NCAA Liaisons in Attendance:	
Michael Bazemore, Amanda Conklin and Angela Red.	
Other NCAA Staff Members in Attendance:	
Ashley Beaton, Maritza Jones, Jordan Lysiak, Stephanie Quigg Smith and Terri Steeb Gronau.	