



**REPORT OF THE  
NCAA DIVISION II MEMBERSHIP COMMITTEE  
SEPTEMBER 25, 2023, VIDEOCONFERENCE**

**ACTION ITEMS.**

- None.

**INFORMATIONAL ITEMS.**

1. **Identify active member host institutions for provisional year one institutions.** Per the NCAA Division II membership process, provisional year one institutions must participate in a visit to an active member institution's campus in year one of the process. The Membership Committee selected Biola University as the host institution for Jessup University; Dominican University of California as the host institution for Menlo College; Davenport University as the host institution for Roosevelt University; West Texas A&M University as the host institution for Sul Ross State University; and Concordia University Irvine as the host institution for Vanguard University.

[Note: Debbie Snell, executive director of athletics, Hawaii Pacific University, recused themselves from the discussion and voting regarding Jessup University, Menlo College and Vanguard University; and Keri Becker, director of athletics, Grand Valley State University, recused themselves from the discussion and voting regarding Roosevelt University.]

2. **Discussion regarding a request from the Division II Conference Commissioners Association (CCA) to consider an expedited process for institutions that meet predetermined benchmarks in the provisional membership process.** The committee continued its discussion regarding a request from the Division II CCA that the committee consider an expedited, two-year process for institutions that meet predetermined benchmarks in the membership process. As requested during its July 2023 in-person meeting, NCAA staff provided an overview of waiver requests that have been submitted and reviewed, specific to the membership process. The committee noted the challenges in membership sustainability and the potential pain points for institutions considering Division II membership. The committee agreed to continue this conversation during its November videoconference.
3. **Discussion regarding whether a member of the NCAA Division II Student-Athlete Advisory Committee (SAAC) should be added to the composition of the NCAA Division II Membership Committee.** The committee discussed and provided feedback on a referral from the Division II SAAC. Specifically, the committee was asked to provide feedback on whether there is a need to update the committee's composition to include a Division II National SAAC member since the committee does not currently include a student-athlete representative. The committee agreed that the student-athlete voice is important; however, raised concerns regarding the increased time commitment that service on this committee requires and whether the experience on this committee would be impactful and rewarding for student-athletes given the committee's areas of purview.

4. **Update on the Division II Compliance Blueprint Review Program.** The committee received an update regarding the status of the compliance blueprint review program for the 2023-24 academic year. Specifically, it was noted that up to 16 reviews will be conducted and the process to request a review opened in Program Hub in late September.
5. **Active member issues.** The committee received an update on the potential merger between Bloomfield College and Montclair State University (Division III). Specifically, it was noted that Bloomfield College is operating as a Division II athletics program for the 2023-24 academic year. In addition, the committee received an update that Alderson Broaddus University discontinued its athletics program and subsequently closed the institution in August 2023.
6. **Review of 2024 NCAA Convention Division II proposals.** Staff provided an overview of the five legislative proposals that will be voted on by the Division II membership at the 2024 Convention. The proposals include three sponsored by the NCAA Division II Presidents Council and two sponsored by the membership.
7. **Recap of provisional year one orientation videoconference.** The committee provided feedback regarding the agenda and programming from the September 13, 2023, provisional year one orientation videoconference.
8. **Update on spring 2024 campus visit schedule.** Staff provided the committee with an update regarding the provisional year one visits to Jessup University, Menlo College, Roosevelt University, Sul Ross State University and Vanguard University.
9. **Approval of the July 11-12, 2023, in-person meeting report.** The committee reviewed and approved its July 11-12, 2023, in-person meeting report.
10. **Review of the 2023-24 Division II Priorities.** The committee received an update on the Division II priorities for the 2023-24 academic year.
11. **Update on the work of the NCAA Board of Governors.** The committee received an update from the Board of Governors most recent meeting.
12. **Review of the summer 2023 NCAA Division II Management Council and Presidents Council summary of actions.** Staff provided an update from the summer 2023 meetings of the Management Council and Presidents Council.
13. **Update on NCAA Division II 50th Anniversary Celebration.** Staff provided an update regarding the plan to celebrate the 50th anniversary of Division II for the 2023-24 academic year.

**14. Future scheduled meetings/videoconferences.**

- a. November 8, 2023, videoconference; timing to be determined.
- b. February 13, 2024, in-person meeting; Indianapolis.
- c. April 2024, videoconference; timing to be determined.
- d. July 9-10, 2024, in-person meeting; Indianapolis.

*Committee Chair: Debbie Snell, Hawaii Pacific University*

*Staff Liaisons: Jeremy Christoffels, Academic and Membership Affairs*

*Jordan Lysiak, Academic and Membership Affairs*

<b>NCAA Division II Membership Committee September 25, 2023, Videoconference</b>
<b>Attendees:</b>
Michael Bazemore, Montana State University Billings.
Keri Becker, Grand Valley State University.
Melanie Brunson, Winona State University.
Troy Dell, Frostburg State University.
Robert Mallory, Missouri Southern State University.
Jessica McIntyre, Lee University.
Cindy McKnight, Ursuline College.
Carrie Michaels, Shippensburg University of Pennsylvania (Management Council chair).
Thomas Newsom, Southeastern Oklahoma State University.
Will Prewitt, Great American Conference.
Debbie Snell, Hawaii Pacific University.
Christie Ward, Catawba College.
Christina Whetsel, Augusta University.
<b>Absentees:</b>
None.
<b>Guests in Attendance:</b>
None.
<b>NCAA Liaisons in Attendance:</b>
Jeremy Christoffels and Jordan Lysiak.
<b>Other NCAA Staff Members in Attendance:</b>
Dana Conner, Terri Steeb Gronau, Kendee Hilliard, Maritza Jones, Ryan Jones, Becca Burchette Medel, Angela Red and Aundrea Rog.