



**REPORT OF THE  
NCAA DIVISION II MEMBERSHIP COMMITTEE  
FEBRUARY 7, 2023, IN-PERSON MEETING**

**ACTION ITEMS.**

- None.

**INFORMATIONAL ITEMS.**

1. **Discussion regarding referrals from the NCAA Division II Implementation Committee.** The NCAA Division II Membership Committee continued its discussion regarding the referrals from the Implementation Committee. Specifically, the committee continued its discussion regarding the consideration of a new institutional engagement program/tool to replace the Institutional Self-Study Guide (ISSG). The committee agreed to seek feedback from the Division II membership on what, if any, program/tool would be appropriate moving forward. In addition, the committee continued its review of the Division II provisional membership process, including an in-depth review and discussion of the guiding principles contained in the white paper from October 2013, as it relates to strategic membership growth, the role of the Membership Committee and the purpose of the membership process. The committee will review membership feedback and continue its discussions regarding a new institutional engagement program/tool and changes to the provisional membership process at its April virtual meeting.

The committee also reviewed the definition of a covered event regarding the certification-of-insurance requirement outlined in NCAA Bylaw 7.3.1.5.11.3 and determined that a legislative change is not necessary. Finally, NCAA staff provided an update on the work of the NCAA Division I Transformation Committee and the NCAA Division III Advisory Group.

2. **Discussion regarding minimum contests requirements for sports sponsorship and championship selection.** The committee discussed a referral from the Implementation Committee to the NCAA Division II Championships Committee to collaborate with the Membership Committee to consider aligning minimum contests requirements for sports sponsorship and championships selection purposes in those sports in which the numbers do not align. As a result, the committee reviewed and provided feedback related to the recommendations put forth by the respective sport committees (football, men's and women's golf, men's lacrosse and men's soccer). The committee's feedback will be shared with the Championships Committee during its February 23-24 in-person meeting. The committee will review the feedback from the Division II Championships Committee and discuss whether a legislative change is necessary during its April virtual meeting.
3. **Update regarding progress of institutions in provisional years one, two and three of the membership process.** The committee received updates regarding institutions in provisional years one, two and three of the membership process. The following institutions were discussed:

- a. Allen University;
  - b. D'Youville University;
  - c. Edward Waters University;
  - d. Emory & Henry College;
  - e. Thomas More University;
  - f. University of South Carolina Beaufort; and
  - g. Westmont College.
4. **Preliminary review of the institutions that submitted applications for Division II membership in 2023.** The committee received updates regarding institutions that made application for Division II membership by the February 1, 2023, deadline. The following institutions were discussed:
- a. Jessup University;
  - b. Menlo College;
  - c. Roosevelt University;
  - d. Sul Ross State University;
  - e. Talladega College; and
  - f. Vanguard University.
5. **Discussion regarding waiver request related to NCAA Convention attendance requirements by Westmont College.** The committee reviewed a waiver request from Westmont College requesting relief of the provisional membership requirements. Specifically, the president at the institution was unable to attend the provisional membership meeting and business session at the 2023 NCAA Convention due to health-related issues. The committee approved the institution's request for relief from the requirement set forth in NCAA Bylaw 7.4.1.5.3.1-(a)-(7).

[NOTE: Debbie Snell, executive director of athletics, Hawaii Pacific University, recused themselves from the discussion and voting on this agenda item.]

6. **Update on recent membership issues.** Staff provided an update regarding the potential merger between Bloomfield College and Montclair State University. The committee will engage in further discussion regarding the potential merger during its April virtual meeting. Additionally, the committee received an update that Holy Names University will cease operations at the conclusion of the 2022-23 academic year.
7. **Update from the NCAA Board of Governors.** The committee was provided an update from the NCAA Board of Governors most recent meeting, specifically highlighting the work of the Subcommittee on Congressional Engagement and Action. Further, the committee engaged in a review of the NCAA Division I Transformation Committee Report, specifically those items related to membership. The committee will continue to receive updates during future meetings and discuss whether any changes in Division II are necessary.
8. **2023 Convention recap.** The committee discussed and provided feedback on the provisional membership meeting conducted during the 2023 Convention.
9. **Approval of the November 9, 2022, videoconference report.** The committee reviewed and approved its November 9, 2022, videoconference report.
10. **Updates from January 2023 meetings of the NCAA Division II Management Council and NCAA Division II Presidents Council.** Staff provided an update from the winter 2023 meetings of the Management Council and Presidents Council.
11. **Future meeting dates.**
  - a. April 2023, videoconference; timing to be determined.
  - b. July 11-12, 2023, in-person meeting; Indianapolis.
  - c. November 8, 2023, in-person meeting or videoconference; timing to be determined.
  - d. February 2024, in-person meeting or videoconference; timing to be determined.

*Committee Chair: Kirby Garry, California State University, Monterey Bay*

*Staff Liaisons: Jeremy Christoffels, Academic and Membership Affairs  
Angela Red, Academic and Membership Affairs*

<b>NCAA Division II Membership Committee February 7, 2023, In-Person Meeting</b>	
<b>Attendees:</b>	
Keri Becker, Grand Valley State University.	
Melanie Brunson, Winona State University.	
Curtis Campbell, Morehouse College.	
Andrew Carter, Missouri Western State University.	
Kirby Garry, California State University, Monterey Bay.	
Bashar Hanna, Bloomsburg University of Pennsylvania.	
Curtis Janz, University of Arkansas, Fort Smith.	
Jessica McIntyre, Lee University.	
Carrie Michaels, Shippensburg University of Pennsylvania (Management Council chair).	
Will Prewitt, Great American Conference.	
Debbie Snell, Hawaii Pacific University.	
Jennifer Virgil, Bloomfield College.	
Christina Whetsel, Augusta University.	
<b>Absentees:</b>	
None.	
<b>Guests in Attendance:</b>	
None.	
<b>NCAA Liaisons in Attendance:</b>	
Jeremy Christoffels and Angela Red.	
<b>Other NCAA Staff Members in Attendance:</b>	
Olivia Beach, Terri Steeb Gronau, Maritza Jones, Olivia Sappington and Robert Turick.	