



# ***HOST OPERATIONS***

## ***2020-21 MANUAL***

**2021 DIVISION I WRESTLING CHAMPIONSHIPS  
HOST OPERATIONS MANUAL  
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# Introduction

*Information in this document applies to finals site competition.*

## INTRODUCTION

This manual outlines the responsibilities of an institution/conference hosting the NCAA Division I Wrestling championships. It is essential that each host institution/conference staff become familiar with the information and policies included in this manual.

The NCAA considers this hosting opportunity a partnership between the host institution/conference, competition site, committee and the NCAA. The primary objective of each individual involved in the administration of the championship shall be to provide a memorable championship experience for each participating student-athlete, coach, institutional staff member and championship attendee.

## DEFINITIONS

**Championship:** Postseason competition conducted by the NCAA in a particular sport, in which eligible student-athletes and teams of active member institutions compete to determine the division champion (or National Collegiate champion in sports that do not have a separate division championship) in that sport.

**Governing Sports Committee:** The NCAA membership committee responsible for developing policies and procedures governing the administration and conduct of the championship under its jurisdiction, subject to the approval of the applicable division's governance structure and the requirements, standards and conditions prescribed by NCAA Bylaw 31.

**Host Institution/Conference:** An active NCAA member institution and/or conference selected to serve as host for a championship. The host shall administer the finances of an NCAA championship in accordance with the institutional/conference championship budget, as submitted during the selection process and approved by the governing sports committee.

**Local Organizing Committee:** A local organization formed in the city where a member institution/conference proposes to host an NCAA championship, to provide to the NCAA services and assistance in connection with the various activities related to the championship. The host institution/conference must be a part of the leadership of the LOC.

**NCAA Championships Administrator:** The staff member(s) representing the NCAA championships and alliances staff assigned to serve as administrator(s) for a championship.

## Role of Governing Sports Committee

The NCAA's core purpose, values and envisioned future provide the framework for all actions in the committee's administration of the championship and its stewardship of the game. Within the framework and spirit of its charge, the governing sports committee will balance the principle of student-athlete well-being with its efforts to maximize exposure for intercollegiate athletics and

revenues from the championship through policies and activities that are subject to the final authority of the NCAA Division I Board of Directors.

### **Role of Host Institution/Conference**

The support, commitment and involvement of the host institution/conference, its key staff members and local media are essential elements in hosting a successful NCAA championship.

The host institution/conference is the local entity responsible for making arrangements for the competition. By submitting a bid, each host institution/conference has agreed to provide services and assistance in connection with the various activities related to the championship.

The responsibilities of the host institution/conference are defined herein. The games management, media and marketing activities associated with the competition are to be administered and approved by the NCAA staff on behalf of the governing sport committee.

The host institution/conference will work in collaboration with the NCAA staff to ensure that the mission of the championship is preserved. The NCAA believes that the most successful host institutions/conferences are those that emphasize service, communication, promotion and marketing of the event, and fiscal responsibility.

### **Role of NCAA**

The NCAA championships and alliances staff, working in conjunction with the NCAA sport committees and other NCAA groups, will lead the planning efforts, management and execution of all NCAA championships. The NCAA will oversee all aspects of the championship and its related activities, including facility operations and space allocations, hotel accommodations, media and team operations, hospitality functions and social events, pre- and post-event entertainment, fan and sponsor events, television programming, youth events, as well as many other aspects.

The NCAA will work closely with the host institution/conference, competition venue and local organizing committee to ensure that the championship provides a positive and rewarding experience for student-athletes and fans.

## NCAA Division I Wrestling Committee Roster

The NCAA Division I Wrestling Championships is under the control, direction and supervision of the NCAA Division I Wrestling Committee, subject to such requirements, standards and conditions as may be prescribed by the Association's bylaws and NCAA Executive Committee.

<p><b><u>Karen Langston, chair</u></b>  Senior Associate Director of Athletics  External Affairs and Capital Projects  California State University, Bakersfield  Phone: 661-654-6226  Email: <a href="mailto:klangston@csub.edu">klangston@csub.edu</a>    Term Expires September 2021</p>	<p><b><u>Andy Noel</u></b>  Director of Athletics  Cornell University  Phone: 607-255-8832  Email: <a href="mailto:jan16@cornell.edu">jan16@cornell.edu</a>    Term Expires September 2022</p>
<p><b><u>Mr. Matt Azevedo</u></b>  Head Wrestling Coach  Drexel University  Phone: 215-298-4121  Email: <a href="mailto:moa26@drexel.edu">moa26@drexel.edu</a>    Term Expires September 2023</p>	<p><b><u>Kyle Ruschell</u></b>  Head Wrestling Coach  University of Tennessee at Chattanooga  Phone: 423-425-4287  Email: <a href="mailto:kyle-ruschell@utc.edu">kyle-ruschell@utc.edu</a>    Term Expires September 2023</p>
<p><b><u>Mr. Bob Burda</u></b>  Associate Commissioner  Big 12 Conference  Phone: 469-524-1000  Email: <a href="mailto:bob@big12sports.com">bob@big12sports.com</a>    Term Expires September 2023</p>	<p><b><u>Jennifer Tuscano</u></b>  Senior Woman Administrator  University of Pittsburgh  Phone: 412-383-6516  Email: <a href="mailto:jtuscano@athletics.pitt.edu">jtuscano@athletics.pitt.edu</a>    Term Expires September 2024</p>
<p><b><u>Chuck Barbee</u></b>  NCAA Secretary-Rules Editor  Phone: 480-772-2472  Email: <a href="mailto:ncaaruleseditor@gmail.com">ncaaruleseditor@gmail.com</a></p>	<p><b><u>Tim Shiels</u></b>  NCAA National Coordinator of Officials  Phone: 952-270-2031  Email: <a href="mailto:shielstjs@gmail.com">shielstjs@gmail.com</a></p>
<p><b><u>Jim Thornton</u></b>  Athletic Trainer Liaison  Clarion University of Pennsylvania  Phone: 814-393-2456  Email: <a href="mailto:jthornton@clarion.edu">jthornton@clarion.edu</a></p>	

## **2021 NCAA Division I Wrestling Championships – NCAA Staff**

<b><u>Anthony Holman</u></b> Managing Director, Championships and Alliances, Operations Phone: 317-917-6929 Cell: 317-525-3279 Email: <a href="mailto:aholman@ncaa.org">aholman@ncaa.org</a>	<b><u>Laura Klee</u></b> Assistant Coordinator, Championships and Alliances, Operations Phone: 317-917-6535 Email: <a href="mailto:lklee@ncaa.org">lklee@ncaa.org</a>
<b><u>Tricia Krummen</u></b> Coordinator, Championships and Alliances, Marketing and Ticketing Phone: 317-917-6534 Cell: 317-341-2782 Email: <a href="mailto:tkrummen@ncaa.org">tkrummen@ncaa.org</a>	<b><u>Kristen Jacob Smith</u></b> Associate Director, Championships and Alliances, Broadcast Services Phone: 317-917-6584 Cell: 317-363-6410 Email: <a href="mailto:kjsmith@ncaa.org">kjsmith@ncaa.org</a>
<b><u>Amanda Benzine</u></b> Assistant Director, Championships and Alliances, In-Venue Presentation, Fan Fest, Signage Phone: 317-917-6694 Cell: 317-403-4879 Email: <a href="mailto:abenzine@ncaa.org">abenzine@ncaa.org</a>	<b><u>Brandon Brunner</u></b> Assistant Director, Championships and Alliances, Corporate Relationships Phone: 317-917-6818 Cell: 317-840-6170 Email: <a href="mailto:bbrunner@ncaa.org">bbrunner@ncaa.org</a>
<b><u>Matt Holmes</u></b> Assistant Director, Championships and Alliances, Media Coordination – Working Media, Credentials Phone: 317-917-6385 Cell: 317-372-0668 Email: <a href="mailto:mholmes@ncaa.org">mholmes@ncaa.org</a>	<b><u>Anne Clendenin</u></b> Assistant Director, Championships and Alliances, Championship Marketing and Fan Communication Phone: 317-917-6643 Cell: 317-476-3511 Email: <a href="mailto:aclendenin@ncaa.org">aclendenin@ncaa.org</a>
<b><u>Jeff Donley</u></b> Coordinator, Championships and Alliances, Digital and Social Media Phone: 317-917-6515 Cell: 317-556-2586 Email: <a href="mailto:jdonley@ncaa.org">jdonley@ncaa.org</a>	<b><u>Brandon Scott</u></b> Contractor, Championships and Alliances, Digital and Social Media Phone: 317-917-6220 Email: <a href="mailto:bscott@ncaa.org">bscott@ncaa.org</a>
<b><u>Lori Wolf</u></b> Coordinator, Championships and Alliances, Marketing and Ticketing Phone: 317-917-6514 Cell: 317-987-8078 Email: <a href="mailto:lwolf@ncaa.org">lwolf@ncaa.org</a>	<b><u>Dave Gannaway</u></b> Competition Floor Operations Coordinator Cell: 309-212-8522 Email: <a href="mailto:dgannaway13@yahoo.com">dgannaway13@yahoo.com</a>
<b><u>Bryan Hazard</u></b> Public Address Announcer Cell: 703-517-6825 Email: <a href="mailto:bthazard@fcps.edu">bthazard@fcps.edu</a>	<b><u>Jason Bryant</u></b> Lead Action Announcer Cell: 612-812-5983 Email: <a href="mailto:jason@bryantwrestling.com">jason@bryantwrestling.com</a>

<b><u>Matt Gilbert</u></b> National Sales Manager Resilite Sports Products (Mats) Cell: 570-204-2493 Email: <a href="mailto:matt@resilite.com">matt@resilite.com</a>	<b><u>Keith Erickson</u></b> National Sales Manager Tanita Corporation (Scales) Phone: 847-434-3989 Cell: 847-668-5811 Email: <a href="mailto:kerickson@tanita.com">kerickson@tanita.com</a>
<b><u>Shane Benitz</u></b> Director of Operations & Customer Success TrackWrestling Cell: 715-977-2574 Email: <a href="mailto:shane.benitz@sportsengine.com">shane.benitz@sportsengine.com</a>	
<b>Merchandise</b>	<b>Programs</b>
<b><u>Jared Hunt</u></b> Event Manager Event 1 Phone: 877-205-0014 Cell: 913-269-8251 Email: <a href="mailto:jhunt@gearforsports.com">jhunt@gearforsports.com</a>	<b><u>Chad Laytham</u></b> Learfield IMG College Email: <a href="mailto:chad.laytham@learfieldimgcollege.com">chad.laytham@learfieldimgcollege.com</a>



## ***SECTION 1 – Alcoholic Beverages and Tobacco Products***

### **Alcoholic Beverages.**

Alcoholic beverages (beer, wine, malt beverages or other alcoholic beverages with similar alcohol by volume content – i.e., ciders, seltzers, etc.) may be sold and dispensed at NCAA division I championship and ancillary events, provided that the host, venue, and/or concessionaire:

- Comply with, and certifies in writing the compliance with, the NCAA Championship and Ancillary Event Alcohol Sales Policy, as amended by the NCAA from time to time, which addresses such matters as:
  - Permissible types of alcoholic beverages;
  - Eligibility for the sale and distribution of alcoholic beverages;
  - Indemnity, warranty, and insurance obligations; and
  - Verification
- Agree to (i) keep and maintain, or cause its designated vendor or concessionaire to keep and maintain, complete and accurate records of all (a) alcohol-related incidents (e.g., expulsions, arrests) and (b) sales transactions related to the sale of concessions at the NCAA Championship and related ancillary events, including gross revenue, cost of goods, allocable overhead, and applicable taxes; (ii) no later than sixty (60) days after the conclusion of the event, provide the NCAA with a report setting forth in reasonable detail such information, together with the corresponding dates of transaction, including (a) alcohol-related revenue generated on each day of the event, (b) the direct cost of selling alcohol at the event (including the cost of goods), and (c) the indirect cost of selling alcohol at the event (including overhead and increased security needs at the event venue site); and (iii) permit the books, records, and accounts of host, venue, and vendor/concessionaire pertaining to the sale of concessions at the event to be inspected, audited, and copied by NCAA or its agents at any time during normal business hours upon giving reasonable notice to host, venue, and vendor/concessionaire.
- Agree to pay the NCAA an amount of twenty percent (20%) of the gross revenue generated from the sale of alcohol during the event (and any approved ancillary events), less the pro rata applicable sales tax and credit card fees (without deduction of any operating, costs of goods, indirect, or other expenses, such as overhead, marketing, fulfillment, general & administrative, interest, or other expenses), with such agreement to be reflected in a written agreement between the NCAA and the applicable parties (host, venue, and/or concessionaire) executed prior to, or simultaneously with, the NCAA's official selection of the host for the applicable championship.

### **Tobacco Products.**

Tobacco products shall not be advertised, sold or dispensed at any championship event

sponsored by or administered by the NCAA. Smoking is not permitted anywhere in the venue.

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## ***SECTION 2 – Americans with Disabilities Act***

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The Americans with Disabilities Act requires that public establishments offer equal access and services to people who are physically and mentally challenged. The host institution/conference is required to confirm that each facility in which an NCAA championship or ancillary event occurs is in compliance with the Act by the various facilities hosting NCAA championship events. The host institution/conference is responsible for determining if the competition site will be in compliance as of the dates of the championship. If the host institution/conference becomes aware that a competition site hosting an NCAA championship event will not be in compliance, it shall immediately notify the NCAA national office staff member with responsibility for the event in order to discuss the issue.

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## ***SECTION 3 –Awards***

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### **Champions Locker Room Program.**

The NCAA has partnered with select NCAA licensees to celebrate the national champions of each of the 90 NCAA championships. Each team champion shall receive a national champions T-shirt and hat to commemorate the experience of winning a national title. Listed below is a summary of steps that should be followed when implementing the locker room program at all final championship sites.

- The product is for team champions only. Individual weight-class championships are not a part of the locker room distribution.
- Please remove all hangtags and stickers (if needed) on the merchandise before being distributed.
- The merchandise should be distributed to the winning team only immediately after the handshake (if applicable) as soon as the contest has officially concluded. Extra product (if any) should be given to the team's equipment manager, coach or team administrator.
- All winning team inquiries about obtaining additional locker room product should be directed to Event 1 for T-shirts ([jared.hunt@hanes.com](mailto:jared.hunt@hanes.com)) or Top of the World for hats ([npokorny@towlicensed.com](mailto:npokorny@towlicensed.com)). Please contact David Clendenin, associate director of licensing, at the NCAA national office should you have any questions, 317-917-6496.

### **Championship Awards.**

The NCAA shall provide all awards for participation in an NCAA championship. The championship manager will provide a manifest of the awards being shipped to your site. You should inventory each box and award ensuring the appropriate quantity and label for the event.

The championship manager will also describe how the awards will be distributed during the

championship event.

No additional awards, unless otherwise approved by the championship's manager, should be presented to the student-athletes and coaches of the participating teams.

### **Finals.**

MTM, Inc., the NCAA national office awards supplier, will send official NCAA awards to the tournament manager approximately two weeks prior to the championship. When the awards arrive, the tournament manager should inventory all awards to be sure they are undamaged, are correctly inscribed and are in the appropriate quantities. The awards boxes should then be re-taped, closed and secured in a limited-access area.

No additional awards, unless otherwise approved by the championship's manager, should be presented to the student-athletes and coaches of the participating teams.

### **Elite 90.**

The NCAA Elite 90 award was created to recognize the true essence of the student-athlete by honoring the individual who has reached the pinnacle of competition at the national championship level in their sport, while also achieving the highest academic standard among their peers. The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average participating at the finals site for each of the NCAA's championships. Award winners must meet certain criteria including being a sophomore or above, participating in their sport for at least two years at their school, being an active member of their team, and being a designated member of the squad size at their championship. The member institution is responsible for submitting its student-athlete that has the highest GPA and meets all other requirements. The NCAA championships media coordination and statistics staff and the NCAA academic and membership affairs staff will determine the winner of this award for each championship and provide the name of the recipient to the NCAA championships administrator as well as the local host shortly before the championship begins. The winner's name should not be released to the public until after they are publicly recognized. If appropriate, the championship manager can share the information with the coach of the winning student-athlete to make sure of that person's attendance. However, they should not inform the student-athlete. Mark or another member of the NCAA media coordination staff will typically send a template of a release and the logo to the sports information director of the winner's institution the morning of the announcement to allow them time to prepare. In addition, the information will be given to the NCAA social media staff in order for them to prepare a graphic which will post shortly after the announcement.

Each championship should provide an appropriate forum to adequately recognize and celebrate this award winner among their peers and fans of the championship. In addition, information about this award winner may be included in local press releases about the championship and in public address and/or video board announcements during the championship.

### **Award presentation**

When determining the most appropriate time to present the Elite 90 award, the NCAA and host

staff should evaluate the time and venue which will create the greatest impact and amount of exposure for the award winner while also appropriately honoring and celebrating their accomplishments. The presentation should be semi-formal in nature and not be rushed or overshadowed by other presentations or events surrounding it. The award winner should be visible, the announcement clearly audible and the award presentation should receive the full attention and respect of all of those in attendance. The standard award script is listed below:

At this time, we would like to present the Elite 90 Award. This award was instituted to recognize the true essence of the student-athlete by honoring the individual who has reached the pinnacle of competition at the national championship level in their sport, while also achieving the highest academic standard among his or her peers. The Elite 90 is presented to the student-athlete with the highest cumulative grade-point average participating at the finals site for each of the NCAA's 90 championships.

The recipient of the Elite 90 Award for Division I Wrestling with a GPA of X.XXX in (major, is student-athlete and institution).

#### Press release

On the day of/or prior to the winner of the Elite 90 award publicly recognized, the NCAA media coordination staff will send out a template of a standard press release to the sports information director of the winner's institution and to the NCAA championships manager. For selected championships, a press release will be written by a member of the communications or media coordination staff and be provided to national media by the NCAA public relations. If appropriate, this press release may also be provided to the host for distribution to local media.

#### Social Media

The NCAA twitter account will promote the 90 winners after the on-site announcement has been made. Mark Bedics will work with the social media staff to make sure they have the appropriate information, including photo to make the graphic and the timing of when to post.

For more information on the Elite 90 award winners, log on to [NCAA.com/elite90](http://NCAA.com/elite90).

### **Participant Awards.**

Participation awards are permissible (one per participant) as long as they meet the conditions outlined in Bylaws 16.1.4.2 and 16.1.4.3 and **are provided by the NCAA selected student-athlete participation awards licensee**. The NCAA championships and alliances group will be responsible for selecting the participation awards that will be provided. The NCAA championship manager will work with the participating institutions regarding delivery of mementos after championship competition. Participant awards will not be distributed at the site of the championship(s).

### **Awards Ceremony.**

In the sport of wrestling, the awards ceremony is an integral part of the championships. An awards stand is necessary and should be constructed in the event a stand is not available. No specific dimensions are suggested as they may vary with its location, the facility, etc. The cost of

this stand is the responsibility of the host institution. The stand should bear the championships logo and identify the weight class (i.e., 125, 133, etc.). Each position one through eight is to be identified (e.g., The individual weight class awards will be presented following the 133 lbs. match (e.g., 125 lbs.); 133 lbs. awards after 141 lbs. match, etc. The 197 and heavyweight and team awards will be presented following the conclusion of all wrestling.). The weight class order may be changed at the discretion of the wrestling committee and broadcast partner, thus the awards ceremony order would also change.

Place finishers in each weight class are to assemble in an area of the arena away from the spectators with easy access to the floor, beginning at the conclusion of the 125 lbs. match. The wrestlers are to be lined up in the order in which they will stand on the awards platform. After leaving the awards stand, the champion is presented the framed bracket. When student-athletes are receiving awards, they must wear their official school warm-up. No extra equipment (e.g., hats, jewelry, signs, etc.) may be worn or carried at the awards ceremony. The wrestlers are required to stay on the stand for pictures and are asked to turn around, if appropriate, for recognition by all spectators. Please note that the awards ceremony procedure may be modified prior to the championships due to television demands.

The team awards are presented on the raised championships mat. The individual awards for the final two contested weight classes will be presented, followed by the team awards. The chair of the wrestling committee shall present the team awards. Only the awards presenters and recipients should be allowed on the raised mat. Depending on the available space, media photographers may also be arranged on the raised platform for team award photos.

Please note, National Champion teams will receive a gold mini-trophy and watch as an award.

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## ***SECTION 4 – Championship Merchandise/Licensing***

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### **Administration.**

The NCAA licensing department has oversight for the event merchandising program at all rounds and sites of NCAA championships. All licensing and merchandising questions should be directed to David Clendenin (317-917-6496; [dclendenin@ncaa.org](mailto:dclendenin@ncaa.org)).

### **Availability.**

An online ordering system will be available to participating institutions interested in ordering Event 1, Inc. merchandise in advance of the championship. Orders will be shipped by Event 1 directly to the participating institution's campus.

### **General Policies.**

The NCAA retains the exclusive right to sell souvenir products at all rounds and sites of the 90 National Collegiate Championships; host institutions/conferences and sponsoring agencies for all

NCAA championships are required to sell items provided by the official NCAA event souvenir merchandiser. The official NCAA event souvenir merchandiser is Event 1.

Event 1, Inc. will enter into an agreement with the official vendor of the host institution/conference or sponsoring agency and will supply merchandise and inventory reconciliation forms to the official vendor. The official vendor of the host institution/conference or sponsoring agency at the site of the championship(s) is responsible for complete retail vending accountability, including full responsibility for inventory. When the requirements listed below are met, the host institution/conference will receive a 20% commission fee for providing these services. The 20% commission fee will be from net sales, which is defined as gross sales minus taxes and credit card fees. The following is a list of the requirements that must be met to qualify for the 20% commission fee:

- a. Receive and count in all merchandise upon arrival from Event 1, Inc., as well as receiving all reorders required to meet customers demand. Reorders could arrive any day of the week and could be as early as 8 a.m. on Saturday or Sunday.
- b. Locked and supervised storage adequate to accommodate all championship merchandise.
- c. Immediate notification (within 24 hours of receipt) to Event 1, Inc. of any discrepancies in initial inventory counts. Non-notification will represent host or vendor acceptance of initial inventory provided by Event 1, Inc.
- d. Total management, control, and accountability of the merchandise. If goods are lost, stolen or damaged, those goods are the responsibility of the host institution/conference or vendor.
- e. At the conclusion of the event, everything sent must be returned to Event 1 within two days of the conclusion of the event.
- f. An appropriate number of selling locations and sellers throughout the facility in order to meet the demands of the projected crowds.
- g. Selling locations that are well displayed and fully stocked prior to the public's access to them.
- h. Strict adherence to the merchandising and display standards as outlined below:
  - Merchandise made available for sale at all times during the event.
  - Each item neatly displayed with correct prices clearly marked.
  - Merchandise should be neatly folded at all times.
  - Neatly dressed personnel that are customer-oriented.
  - Skirted tables for display and checkout.
  - Display boards and grids to properly display product at all selling locations
  - Selling locations located in high traffic and easily located locations.
  - Vendor shall be responsible for hanging any display or signage material provided by concessionaire.
  - Keeping selling areas clean and neat at all times.
  - Re-stocking of back-up inventory in a fast and efficient manner.
  - Transferring merchandise between the slower and higher volume stands to meet the demands of the consumers.

- Providing electricity and either hard internet lines or dedicated secured Wi-Fi network connection to support the merchandise sales effort at no cost.
- Calling Event 1, Inc. to request re-orders should sales warrant.
- i. A complete inventory accounting of all merchandise sold with a final inventory count and merchandising report supplied to Event 1, Inc., no later than 24 hours after the conclusion of the event.
- j. Total gross sales revenues and a final copy of the inventory report must be sent to Event 1, Inc., within 2 business days of the conclusion of the event.
- k. The remaining inventory forwarded to Event 1, Inc., or the next event site as determined by event 1, Inc., within two days of the conclusion.
- l. Having met each of the above requirements, Event 1, Inc. will pay to the host institution/conference, sponsoring agency or its assigned vendor, a commission equal to 20% of sales net of taxes and credit card service fees. The host institutions will keep commissions earned and the remaining money owed to Event 1 must be sent within 7 days of the conclusion of the event.

The host institution/conference may not sell or allow for sale any merchandise that infringes upon the exclusive rights of Event 1, Inc.

**Institutional Merchandise.** A buy-out option can be made with Event 1/NCAA when the host institution/conference wants to sell merchandise that features the host mark or logo at the NCAA competition. This can only be done when the host institution/conference agrees to purchase the entire product that Event 1 provides. The host institution/conference will receive a 20% commission fee of net sales, gross sales minus credit card fees and taxes, on product supplied by Event 1. The host institution or official vendor will provide the NCAA 15% of sales (net of taxes and credit card service fees) of all non-NCAA championship merchandise. The quantity of NCAA merchandise available for sale shall not be less than a comparable shipment to a comparable site of the previous year's championship.

**Reordering Process.** The host institution/conference may contact Event 1 to place an order for additional merchandise during the event. The concessionaire must contact Event 1 no later than the conclusion of each day to evaluate inventory levels. The more time Event 1 has to react to the request, the better the chance a reorder can be processed and shipped in a timely manner. Event 1 cannot guarantee that additional merchandise will be available.

**Event 1 will provide an event manual, which will include the contact information for the event coordinator assigned to the event as well as additional merchandising guidelines.**

## ***SECTION 5 – Championships Marketing***

### **Contacts.**

The host institution/LOC should designate a marketing contact or marketing team for the championship. This person should be familiar with marketing strategies that have worked in the community where the championship will be held to sell tickets and drive attendance. It is the primary responsibility of the marketing contact to work closely with the NCAA Championships Marketing contacts to create and implement the championship marketing plan. While many host institutions may have a marketing contact in the athletic department, this individual may also be from the local organizing committee, convention and visitor's bureau, sports commission or a combination thereof. Contact information for the designated marketing contact(s) should be submitted through the Key Contact portion of the Host Reporting System.

### **Expectations.**

- Know the marketing budget. The NCAA championship tournament manager on your campus or the NCAA Tournament Operations point person can communicate your marketing budget.
- Develop marketing goals. The primary focus should be driving ticket sales and ancillary event attendance at the championship.
- Map out the timeframe to market the championship.
- Determine how to best use the marketing materials provided by the NCAA.
- Establish grassroots initiatives to implement in your local and regional communities.
- Explore opportunities with traditional media (print, radio and television) in your area.

### **Marketing Plan.**

Host institutions/conferences shall establish a marketing plan in coordination with the NCAA Championship Marketing contacts. All marketing plans, marketing budgets and collateral must be approved by the NCAA Championship Marketing contacts prior to implementation.

### **Social Media Guidelines.**

NCAA Social Media Guidelines for Championship Hosts  
Updated 02/15/20

The official NCAA social media pages and official hashtags can be found here:  
[bit.ly/NCAASocialAccounts](https://bit.ly/NCAASocialAccounts).

Host Promotion of Championships



Most hosts already have an established presence in social media. Examples are school, LOC, Sports Corporation, venue or city pages/accounts. These pages/accounts are all acceptable places to promote the hosting of an NCAA championship through the use of marketing messages and products supplied from the NCAA (links, web banners, flyers, etc.). The NCAA also promotes the championships (and the host involvement) on the appropriate NCAA social media pages/accounts. If the championship does not have an official NCAA page on a social media site, a host is not permitted to create a page for it. The NCAA will make efforts to promote this championship on the other established pages/accounts, as necessary. Collaboration is encouraged through the use of cross-posting on Facebook (@ linking within text to drive fans to each other's pages) and mentions on Twitter (@ links to show coordination in posts). In addition to collaboration, idea-sharing is also encouraged and can be coordinated through the Championships Associate Director of Social Media, [cdion@ncaa.org](mailto:cdion@ncaa.org).

**REMINDER:**

A host should not create a social media account or page (Facebook page, Twitter feed, Instagram, Snapchat, Tumblr account, etc.) solely devoted to promoting an NCAA championship. These pages become outdated, distract fans from established pages and fracture the NCAA message.

Please send direct questions to Chris Dion, [cdion@ncaa.org](mailto:cdion@ncaa.org), or send ideas or news to the general box, [socialmedia@ncaa.org](mailto:socialmedia@ncaa.org).

<b>Applicable Marketing Bylaws.</b>
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**NCAA Division I Bylaws - Pertaining to NCAA Championship Promotions**

**12.5.1.1.1 Promotions Involving NCAA Championships, Events, Activities or Programs.** The NCAA [or a third party acting on behalf of the NCAA (e.g., host institution, conference, local organizing committee)] may use the name or picture of an enrolled student-athlete to generally promote NCAA championships or other NCAA events, activities or programs. (Adopted: 8/7/03)

**12.5.1.8 Promotion of NCAA and Conference Championships.** The NCAA [or a third party acting on behalf of the NCAA (e.g., host institution, conference, local organizing committee)] may use the name or picture of a student-athlete to generally promote NCAA championships. A student-athlete's name or picture may appear in a poster that promotes a conference championship, provided the poster is produced by a member that hosts a portion of the championship or by the conference. (Adopted: 1/11/89, Revised: 8/7/03)

**12.6.1.8 Reciprocal Marketing Agreements – Sports Other Than Football and Men's Basketball** In sports other than football and men's basketball, an institution's marketing department may enter into a reciprocal contractual relationship with a professional sports organization for the specific purpose of marketing and promoting an institutionally sponsored sport. (Adopted: 4/29/04 effective 8/1/04, Revised 2/17/12)

**13.4.3.3 NCAA or Conference Championship Posters.** An institution hosting an NCAA or conference championship may produce a poster promoting the championship and send it to a high school coach and/or his or her educational institution. It is not permissible to send such a

poster to a prospective student-athlete.(Adopted: 10/28/99, Revised: 4/6/00, 1/10/05 effective 8/1/05)

**13.4.3.3.1 NCAA or Conference Championship Promotional Materials.** The NCAA or member conference [or a third party acting on behalf of the NCAA or member conference (e.g., host institution, host conference, or local organizing committee)] may produce and provide championship-promotional materials to any individual or group, provided the materials: (Adopted: 1/10/05)

- (a) Are solely for the purpose of promoting the championship event rather than the host institution, and use factual information (e.g., date, time, location, identification of host school/conference, ticket information, photos of previous championships);
- (b) Are not sent exclusively to prospective student-athletes;
- (c) Are available to the general public; and
- (d) Do not promote the institution's athletics program.

**13.1.8.5 NCAA Promotional Activities Exception.** An institution's coach may participate in NCAA promotional activities (e.g., autograph sessions, fan festivals and opening ceremonies) at NCAA championship events, provided contacts with prospective student-athletes are not prearranged and recruiting activities do not occur. (Adopted: 4/28/05)

## ***SECTION 6 – Championships Presentation/Fan Engagement***

### **Fan Festival and Ancillary Events.**

The host site will be responsible for providing space at no charge and volunteer staff to support an interactive fan festival, which shall be produced by the NCAA or its designee. The space chosen should be conveniently located to the arena. The fan festival should be fully operational for the duration of competition. The fan festival will provide fans the opportunity to enjoy wrestling-related programming and exhibitions, view historical exhibits and wrestling memorabilia, participate in interactive games from numerous sports, eat, relax and enjoy a fun, family-oriented atmosphere when they are not viewing championship competition.

#### **1. Availability.**

- a. **Move-In/Move-Out.** The facility shall be available for move-in no later than 8 a.m. three days before the start of competition at the NCAA Division I Wrestling Championships. Move-out will conclude by noon two days after the completion of competition at the NCAA Division I Wrestling Championships.

- b. **Facility Conditions.** The facility shall be clean, lighted with heat and/or air conditioning capabilities and shall be in compliance with all applicable city, state or Federal laws and regulations, including those concerning access for the disabled.
- c. **Financial Arrangements.** The venue and services (e.g. rental fee, utilities expense, staffing, parking, security, internet, etc.) outlined below will be provided at no cost to the NCAA or the NCAA's production company.

## 2. Facility Specifications.

- a. **Facility Space.** A minimum of 125,000 square feet of first-class exhibit space, for use as the NCAA fan festival area and to host various on-mat and on-stage events. This space will ideally be adjacent to the competition arena but must not be outside of a one-half mile radius of the facility.
- b. **Indoor or Outdoor Space.** For host cities that are in warmer climates (anticipated daytime temperatures in the 60's or above) outdoor space will be considered and should be provided as an option. However, in most cases the preferred space would be in an adjacent convention center or large hall which could provide 125,000 square feet of lighted, heated, barrier-free space which is in compliance with all regulations noted above.
- c. **Exclusivity.** Confirmation that no agreement or understanding will be made that would entitle any corporation or third party to contract space within the chosen facility or in the same outdoor space as the NCAA fan festival without the approval of the NCAA.
- d. **Meeting Space.** At no cost to the NCAA, the facility shall provide 20,000 square feet of meeting room space located adjacent or close to the NCAA fan festival exhibit halls/venue space. Meeting rooms are used for the NCAA fan festival storage, talent green rooms, a cool-down and changing room for USA Wrestling and other purposes as needed.
- e. **Utilities.** At no cost to the NCAA or its designee, the NCAA fan festival venue shall provide enough utilities including electrical power, water hookups, internet access for all participants in all areas and phones as needed to execute the event. If the space is outside, the LOC will also take financial responsibility for providing power even if this entails bringing in portable generators.
- f. **Stage and Décor.** The local organizing committee or facility shall provide, at no charge, a temporary stage (approximately 20' x 30') with risers and roof, if outdoors, for use during the duration of the fan festival. The local organizing committee or facility shall also provide, at no charge, all stage décor necessary to produce stage events. These needs include, but are not limited to: carpeting, pipe and drape, couches, director's chairs, a podium and decorative plants.
- g. **Tables, Chairs, Pipe and Drape.** The local organizing committee or facility shall provide, at no charge, all tables, chairs, pipe and drape for the food service and vendor areas of

the fan festival as well as all chairs for the audience in the stage area of the fan festival (approximately 500-2,000 chairs).

- h. **Bleachers.** The local organizing committee or facility shall provide, at no charge, bleachers or risers with chairs to accommodate approximately 1,000 fans for unobstructed viewing of USA Wrestling practice and various exhibition matches held at the fan festival.
- i. **Drayage.** No charges will be assessed for drayage on incoming and outgoing shipments to and from venue docks or parking lot.
- j. **Video/Sound/Public Address System.** Except for use by the facility in the event of any emergency, the NCAA shall retain sole, exclusive and complete control over the video, sound and public-address systems and all other audible or visible information or communication systems in the facility.
- k. **Audio-Visual.** The NCAA has the ability to select and contract with an audio-visual company of its choosing. If the NCAA fan festival venue's audio-visual company is selected, it agrees to provide the NCAA and its designee with a twenty percent (20%) discount on all audio-visual spending.
- l. **Security.** The facility shall have a comprehensive security/emergency-situation plan. In addition, at no cost to the NCAA, the facility of the LOC shall provide all security personnel and equipment (e.g. magnetometers, wands, perimeter fencing if outdoors, etc.) deemed necessary by the NCAA after receiving consultation and recommendations from the venue.
- m. **Products.** The NCAA, its designated representatives and/or official corporate partners shall have the right to provide complimentary sampling of food and/or beverages and other products/services of its choice at the NCAA fan festival venue without limitation. There shall be no limitations on the size and amount of sampling and no fee shall be required to be paid to a concessionaire or any other party.

The NCAA and its designated representatives shall also have the right to serve food and beverages of its choice inside the volunteer break room, band/performer holding room and all offices occupied by the NCAA or its designated representatives.

The NCAA and its designees, including its official corporate partners, shall have exclusive rights to all food and beverage branding within the venue, including equipment (e.g., vending machines, soft drink fountains, etc.), cups, tableware, etc. Such branding shall have commercial marks as directed and provided by the NCAA (e.g., Coca-Cola, if a corporate partner of the NCAA at the time of the event). In the event the venue has food and beverage branding that is competitive with the NCAA's official corporate partner, such branding shall be covered at the venue or LOC's expense.

The NCAA and its designated representatives shall have the right to bring in a restaurant and/or food/beverage category partner(s) (i.e., official NCAA sponsor in the restaurant service, food and/or beverage categories) that will have the ability to distribute and/or sell any size or type of

food or beverage. The restaurant, food and/or beverage category partners will not be subject to any sampling restrictions and will retain the revenue from their sales.

The NCAA and its designees shall have no obligation to make any payments to the venue or its concessionaire or any third parties regarding sampling or NCAA restaurant, food and/or beverage category partner sales, or other sales or giveaway by the NCAA or its sponsors or other designees. For clarity, this clause shall apply to the primary NCAA fan festival venue and all adjacent and related areas.

### **3. Staffing.**

- a. Senior Event Coordinator.** The selected venue shall provide one person to serve as the primary point of contact for the NCAA and/or their designated NCAA fan festival production agency. This person's responsibilities may include, but are not limited to: regular conference calls with the NCAA and the NCAA fan festival production agency, procuring local permits and approvals, arranging local labor, arranging advance shipping options, providing food and beverage vendors, recommending best uses of available space and developing security plans. Primary oversight of the NCAA fan festival will be handled by the NCAA and its designated production agency, however, the venue's senior event coordinator will play an important role in shaping the event to meet the unique needs and opportunities of the facility.
- b. Local Production Manager.** The local organizing committee shall provide one person to serve as the primary point of contact for the NCAA and/or their designated fan festival production agency and to serve as a local production manager for the fan festival. This person's responsibilities may include, but are not limited to: procuring the appropriate space, regular conference calls with the NCAA and the fan festival production agency, providing local celebrities and entertainment options, coordinating host displays, coordinating transportation and/or signage guiding fans to the event, and serving as the primary conduit of fan festival information to and from the local organizing committee and host facility. Primary oversight of the fan festival will be handled by the NCAA and its designated production agency, however the local production manager will play an important role in shaping the event to meet the unique needs and opportunities of the host community.
- c. Staffing.** The facility or local organizing committee shall provide and pay for all services deemed necessary for the NCAA fan festival area by the NCAA or its designee including, but not limited to: security, janitorial services, ticket sellers, ticket takers, a first-aid room staffed by paramedics or other certified emergency medical personnel, maintenance and cleanup for all areas used by the NCAA or its patrons (e.g. restrooms, concession stands). All such personnel are to be under the sole direction and control of the facility or LOC and are not to be considered employees or agents of the NCAA excluding security personnel.

- 4. Merchandising.** The NCAA, or its designee, shall have the exclusive right to market and sell products licensed by the NCAA and will administer all souvenir merchandising within the contracted space. The NCAA and its designee shall have no obligation to make any payments

to the venue or its concessionaire or any third party regarding merchandising or other products.

**5. Advertising.**

- a. No promotional, public relations, political, marketing, sponsorship, advertising or similar activity shall take place at the NCAA fan festival venue area during the time the venue is leased to the NCAA without the express written advance approval of the NCAA. Without limiting the generality of the LOC/venue obligations in paragraph 5b, immediately below, alcohol, tobacco and gambling related advertising shall be covered at the NCAA fan festival venue at the LOC's expense.
- b. Unless specifically authorized by the NCAA, no advertising, banners, signs, inflatables, projections, kiosks, promotional areas, decals, window clings, lighting, marketing street teams, branded food and beverage equipment, branded food and beverage equipment logos, brand identification or other displays of any kind shall be hung, posted or displayed anywhere at or adjacent to the NCAA fan festival venue during the dates the venue is leased to the NCAA, other than advertising, banners, signs and television/radio/Internet/sponsor banners and other displays approved in advance by the NCAA or its designee. Any advertising, banners, signs or displays (other than those approved by NCAA in advance) shall be covered by the venue at its (or the LOC's) expense, as designated by the NCAA.
- c. Except for use by the NCAA fan festival venue in the event of an emergency, the NCAA shall retain sole, exclusive and complete control over the video, sound and public-address systems and all other audio and/or visual information or communication systems in the NCAA fan festival venue.
- d. Without limiting the generality of the NCAA's other rights stated herein, an NCAA sponsor (or other NCAA designee) shall be permitted to provide recycling bins to be used to collect recyclable materials during the NCAA fan festival (and, unless otherwise agreed with the NCAA, the venue shall be responsible for recycling such bins and their contents).

**6. Promotions and Community Awareness.** The LOC, at its expense, shall work in cooperation with the NCAA and/or its designees to market and promote the event in the local community through a comprehensive cross platform marketing, public relations, digital and media campaign. All LOC promotional efforts shall be subject to the NCAA's advance review and approval, which may be granted or withheld in its sole discretion.

**7. Parking.** The NCAA requires complimentary space for visitor, staff, contractor and delivery parking.

- a. **Tractor-trailer and Box Truck Space.** Space for several tractor-trailers and box trucks to load-in, load-out and, if necessary, park will be provided at the facility at no cost to the NCAA. Since certain tractor-trailers and box trucks may be used as part of a permanent

NCAA fan festival display inside of the NCAA fan festival, an adequately sized entry to the facility for these vehicles should also be provided.

- b. **Staff and Contractors.** A minimum of 75 parking spaces located near the fan festival shall be provided for staff and contractor parking and will be provided throughout the load-in, event, and load-out at no cost to the NCAA.
  - c. **Visitors.** It is preferred that free parking also be provided for up to 5,000 visitors. However, if this is not possible, adequate and affordable paid parking must be provided.
8. **Street Closures and Permits (for outdoor venues).** As needed, the LOC shall work with the NCAA or its designees on street closures and permits of any kind. If any streets are deemed necessary to close, the LOC will work with local officials and law enforcement to secure the needed permits and staff required to complete and enact these closures. The LOC and venue shall pay all permitting costs.
9. **Food and Beverage Vendors.** The NCAA or its designee shall control all food and beverage rights at ancillary events. Also, the NCAA may restrict the sale of certain food and beverage products within the ancillary events if they conflict with NCAA corporate champions or partners. For clarity, there shall be no food and beverage buyout required in the ancillary events, and the NCAA shall have the ability to (a) allow its quick-service restaurant or casual dining sponsor to serve food within the ancillary events with no buyout; (b) to bring in selected food trucks or vendors for event guests; and (c) bring into the ancillary events outside food and beverage for staff, crew and volunteer meals if desired. Additionally, the NCAA shall determine in its sole discretion whether alcohol will be sold or distributed at ancillary events. The venue, LOC and/or caterer shall be responsible for any permits unless otherwise directed by the NCAA.
10. **Content Rights.** The NCAA and/or its designee shall have the exclusive rights to produce, capture, reproduce, display, broadcast and otherwise use and distribute all images, photographs, data, footage, information and other content on and of the venue from the NCAA fan festival and all other related events (Content) on all existing and future media outlets and platforms, including, but not limited to television, radio, Internet and mobile/wireless (and the NCAA and its designees shall not be required to pay any fees or other compensation to the venue, the LOC or any other parties with respect to the Content). The NCAA and its designee shall have the sole right and authority to designate usage of all radio and Internet broadcast, television and other media broadcast space and press locations and work areas. Except to the extent otherwise expressly agreed in writing by the NCAA, the venues and the LOC shall have no license or other rights in or to any Content, and to the extent any Content rights vest in the venue or LOC (e.g., via operation of law), the venue and LOC agree to assign all such rights throughout the world to the NCAA in perpetuity.
11. **Public Performance License.** The venue shall secure and maintain in place at its cost all music public performance licenses, permits and/or ordinance exemptions necessary to cover all music performed or otherwise played at the venue.

**12. Weapons/Firearms.** The venue and LOC shall ensure that subject to applicable law, the NCAA shall be permitted to prohibit the possession of firearms, guns or weapons of any kind and remove anyone from the venue who fails to comply with such prohibition. NCAA and its designees will be permitted to post signage and other written communications, and make related verbal communications, at each entry or exit point of the venue for the purpose of informing patrons and other individuals that firearms are not permitted in the venue.

#### **Logos.**

The NCAA owns and controls all rights and interests in its name, logo, seal, trademarks and service marks. Use of these marks is prohibited without advance written approval by the NCAA. Host institutions/conferences should review information outlined in NCAA Bylaw 31.6.1. Only official NCAA Corporate Champions/Partners (CC/Ps) and licensees are permitted to use NCAA marks and logos in commercial advertising and promotions, unless written approval is provided by NCAA Marketing. All and any proposed commercial advertising and promotions, if not by a CC/Ps, must be reviewed by NCAA Marketing staff prior to approval and production.

#### **Student-Athlete Grocery Card.**

A banquet or informal social (for coaches and student-athletes) has been eliminated for the NCAA Division I Wrestling Championships. This event has been replaced with grocery store gift cards and/or food items that will be provided to the head coach at registration. The value of the grocery gift card and/or food items for each qualifier should be \$20 – \$30. These gift cards must be used during the week of the championships at a local grocery store that is in close proximity to the team hotels. The maximum per person limit is \$30 (including taxes and gratuity). Any unused balances on any issued grocery gift cards should be reflected on the final financial report.

#### **In-Venue Entertainment.**

NCAA championship hosts are encouraged to explore in-venue entertainment options during the championship to keep fans engaged, excited and to enhance the atmosphere for both the fans and student-athletes. Various potential areas of in-venue entertainment and the guidelines associated with them are discussed below. Please discuss any forms of in-venue entertainment you would recommend with your NCAA staff game presentation contact for suggestions and approval.

#### **Break in Action Contests or Promotions**

Hosts should consider continuing regular season halftime/quarter break/timeout contests and promotions or creating new, unbiased or non-sponsored versions of these promotions to use during NCAA championships. Entertainment can also include local performance groups or youth scrimmages. Guidelines and ideas for consideration:

- Must not include any commercial recognition (unless approved/provided by an NCAA corporate champion, partner or official equipment supplier and signed off by a member of the NCAA Corporate Relations staff).
- Must be appropriate and in good taste.



- Must fit safely within given time constraints with no chance of interfering with the competition.
- Must not negatively impact the championship playing surface in anyway.
- No links or resemblance to gambling.
- Participants must be randomly selected.
- No bias toward or against any participating team.
- Campus and venue rules must be considered when developing the contest or promotion.
- NCAA championship merchandise purchased by the host (e.g., extra volunteer apparel, committee or contributor gifts, items or certificates purchased from Event 1) make good prizes for these contests as prizes with commercial recognition would not be permitted.

### **National Anthem Singers**

Hosts are encouraged to explore their resources to bring in local, regional or even nationally recognized celebrities or groups to sing the national anthem (e.g., state beauty pageant winners, recording artists with strong local ties, famous local choir groups or bands). Guidelines and ideas for consideration:

- Local groups or personal contacts who could provide this service at no cost are recommended.
- No bias toward or against any participating team (e.g., performers should not wear the apparel of a participating team).
- A brief description and “thank you” for the performing group or individual may be incorporated into the script, but no commercial recognition, sponsorship, sales or recruitment messages should be included.
- Anthem should take two minutes or less to perform, however please build extra time into the script for introduction and placement of the color guard (if applicable), and introduction/applause for the performer.

### **Enhanced Team Introductions**

Examples of this could include: using special music or video introductions provided by each team, smoke machines or on-field fireworks, inflatable tunnels, youth athletes forming a tunnel or holding hands with student-athletes as they are introduced, local or school bands playing, etc. Guidelines and ideas for consideration:

- Must be appropriate and in good taste.
- Must fit safely within given time constraints with no chance of interfering with the competition.
- No bias toward or against any participating team and should be equally executed for all participating teams.
- Should be discussed with the NCAA game presentation contact in advance.

### **Musical Entertainment**

Participating school bands will be scheduled into the overall championship presentation when they are available. When they are not, the host institution marching band, other school bands or local bands may be appropriate for entertainment during pre-game, halftime or other breaks in the action or for greeting fans in the stadium entrance or other congregating area.

### **Affiliated Award Recognitions**

If appropriate, national award winners for the given sport who are in attendance but not competing at the time of the scheduled recognition may be awarded on field during NCAA championships (e.g., Elite 90 award winner, coaches' association player of the year winner, coach of the year, etc.). Please consult with the NCAA game presentation contact to determine appropriateness.

### **Military Involvement**

The NCAA is supportive of inviting the military to participate at NCAA championships if their involvement enhances the championship experience for student-athletes and fans while at the same time honoring the military in an appropriate and unobtrusive manner. At many NCAA championships, local or national military groups have been arranged by the host to perform pre-game, during halftime or other breaks in the action. These performances have included, but are not limited to: national anthem performances (military singer, instrumentalist or band), color guard, presentation of large flags, fly-overs, parachute teams, precision drill teams, eagle releases around the national anthem, reunions of troops returning from overseas with their families, honorary recognitions, etc. Please discuss any forms of military involvement which you would recommend with your NCAA game presentation contact for approval.

### **Guidelines**

- Involvement from military groups often requires substantial government paperwork. Fly-overs and parachute jumps will also require FAA approval to be handled by the host. Please allow adequate lead time to coordinate.
- Involvement from national touring military groups such as the Air Force Wings of Blue or Army Golden Knights may require costs of travel such as hotel rooms, per diems, rental vehicles and even air travel if a military transport cannot be arranged.
- Host connections with local military bases may be more cost-effective in arranging military involvement.
- No messages about military recruitment should be incorporated into on-field performances.
- General messages paying tribute to all military personnel and thanking the particular military unit which has performed are encouraged (e.g., "Ladies and gentlemen let's give a big round of applause for tonight's performance from the United States Air Force Heartland of America Band... and for all of the American service men and women who they proudly represent.").
- Request for any type of presence on-site (e.g. booth space, interactive elements, inflatables, giveaway items or space within an NCAA fan festival) is not permitted unless discussed with your NCAA game presentation contact who would in turn discuss with the NCAA corporate relationships team.
- Campus and venue rules must be considered when developing the presentation.
- All performing or volunteering military groups should be provided complimentary access to watch the championship before or after their presentation if possible. Please discuss this with your NCAA game presentation contact.
- When several military groups are in attendance and recognized during one game/session of a multi-day championship, you may want to consider a theme night "Military Appreciation Day/Night." This should be discussed with your NCAA game presentation contact. Marketing should also be involved if you do a theme night.

The public address announcer scripts allow game management to keep the flow of the championship moving through the communication of important information to those in attendance. Communicate with your NCAA championship liaison, NCAA game presentation contact and VWSE personnel to secure a PA script and run of show for the championship you are hosting.

#### **Video Boards.**

The NCAA will provide video board content to sites that have such capabilities. The video board content is important to the overall championship experience for student-athletes and those in attendance.

Questions related to video board content logistics should be directed to:

Fred Bowen – Senior Producer  
Van Wagner Sports & Entertainment, Inc.  
Telephone: 574-807-5287  
Email: bowen@vwbsn.com

**Electronic Messages.** No host or venue specific electronic messaging or video board advertising may be displayed during NCAA championships, other than those messages promoting the championship and information provided by the NCAA and Turner/CBS. This includes promotion of upcoming events at the championship site. All messages must be approved in advance by the championship staff liaison.

### ***SECTION 7 – Commercialism/Contributors***

#### **Space Requirements.**

**Activation of Corporate Champion and Corporate Partner Program.** The NCAA may request/require that certain areas of the competition site be made available for use by NCAA Corporate Champions or Corporate Partners (CC/Ps) for the purpose of marketing/promotional events/activities. If such requests are made, the host institution will provide requested space or similar accommodations.

**Local Organizing Committee Hospitality.** If approved by the NCAA, the Local Organizing Committee (LOC) has the option to host specified events during the championship. Commercial identification of any kind at any LOC function is prohibited unless specifically approved by the NCAA. The NCAA must approve all uses of NCAA logos, names, or other graphics (including school logos). The LOC shall submit detailed proposals (e.g. location, date, time, food and beverage, entertainment, budget), to the NCAA for review and approval at least 60 days in advance of the event. Any such events conducted are conducted at the LOC's expense.

**Other Functions.** To enhance the experience for participating institutions, fans, and alumni during NCAA championships, the NCAA (in conjunction with a third-party agency) may facilitate an official hospitality program in or outside of the competition site.

#### **Premiums Guidelines.**

Competition Venue shall provide to the NCAA a set of guidelines, similar to those outlined below, that identify items that are not permitted in the venue no fewer than 120 days prior to the first NCAA championship related event. The NCAA will then utilize and share that information with its NCAA Corporate Champions and Corporate Partners.

**Laser Pointers.** No Laser pointers of any kind.

**Noisemakers.** Artificial noisemakers of any kind including but not limited to, air horns, electronic instruments, inflatable noisemakers, etc. are not permissible. Facility personnel are responsible for confiscating prohibited items at the entrance points or removing such items from the facility. Megaphones may be used for voice amplification, but they shall not be used as a distraction.

**Promotional Items.** Promotional items (e.g., cups, shakers, flags, etc.) with commercial slogans or identification are not allowed on the premises. Items such as newspapers, handbills, flyers, memorabilia, t-shirts, caps, etc., except products sold/distributed by the NCAA or its agents, may not be distributed on the premises.

**Signs, Flags, Banners.** Large signs, flags or banners are not permissible. It is the facility personnel's responsibility to confiscate all prohibited articles. Items that can be held by one individual, reflect good sportsmanship and do not block the view of other ticketed patrons may be permitted. In no case may a sign, flag or banner be affixed to the facility.

**Video Camera/Still Camera Policies.** Ticketed patrons shall not bring video equipment into the facility on game days. Still cameras with a lens no longer than four inches are permissible on any day.

#### **Apparel.**

The NCAA will coordinate ordering and production of the apparel through the NCAA volunteer apparel program. MainGate has been selected as the official NCAA volunteer apparel provider for all 2020-21 championships.

#### **NCAA Corporate Champions and Partners Program.**

The NCAA Corporate Champions and Corporate Partners Program (i.e., corporate sponsors of the NCAA), managed by the NCAA along with Turner and CBS Sports, authorizes the exclusive rights to license NCAA trademarks, tickets and taglines in commercial promotions with respect to the NCAA championships.

The host shall not solicit or permit involvement by any corporations or entities whose products may be in competition with any of the NCAA corporate champions or corporate partners. All proposed commercial involvement must receive prior approval of the NCAA.

NCAA Corporate Champions and Corporate Partners are dedicated to emphasizing the role of athletics in higher education, support all 90 NCAA Championships and are granted a wide variety of benefits, including certain category exclusivity around use of NCAA logos, trademarks, designations and championship tickets.

For more information and a current list of corporate champions and partners, please click on the following link: [NCAA Corporate Champions & Partners](#)

#### **Local Contributor Program.**

Currently, local non-CCP corporate entities are not permitted to utilize the NCAA's registered marks, logos, tickets, name or references to the championship in a promotional/commercial manner. If a host institution/conference has an interest in using value-in-kind contributors, the contributor plan must be approved in advance by the NCAA Corporate Relationships staff. The LOC is permitted to involve a local contributor in the championship only as a sponsor of LOC activities or as a ticket package purchaser (pending NCAA approval of said local entities and approval of the arrangement).

Local contributors may only be referred to as "local contributors of the LOC". Local contributors may not use the word "official", "official sponsor of", or "corporate champion/partner" in any manner. Local contributors will not receive any in-venue or on-site recognition/branding/exposure, with the exception of small signage in private hospitality locations; in the souvenir (print or digital) game program, and/or additional digital advertisement space. In being recognized, these local contributors must be referenced as supporters of the local organizing committee, and not of the NCAA. Any recognition, branding and/or exposure creative must be submitted to the NCAA Corporate Relationships staff for review and approval.

Local contributors may be provided an opportunity to purchase an advertisement in the souvenir game program, provided the corporation is not a competitor of any NCAA Corporate Champion. All advertisements must be submitted to the NCAA Corporate Relationships staff for advance approval. As noted above, local contributors who purchase an NCAA-approved ticket package may not receive recognition of any kind without the advanced approval of the NCAA staff.

#### **NCAA Trademarks.**

NOTE: These general guidelines do not include merchandise designs. All product designs must be submitted through the NCAA's licensing program administered by the Collegiate Licensing Company. Inquiries should be directed to the NCAA licensing staff. [Click here for more information about the NCAA licensing program.](#)

1. ALL uses of NCAA trademarks or logos must be submitted to the NCAA for approval.

2. [Click here for the most current list of NCAA licensed or owned trademarks.](#)
3. Downloads of NCAA logos may be obtained through the [NCAA Digital Library](#).
4. The NCAA's position on inclusion of ® and ™ marks is first and most prominent use.

The location of the trademark and how it is used is the primary factor in determining if a trademark symbol should be included in text. If the protected logo location is prominent and the primary focus on the page or product design, an ® or ™ in the text is not necessary. However, if the logo location is placed lower on the page or is secondary to the message being delivered, an ® or ™ in the text or header (first use only) should be inserted.

In the case of NCAA Women's Final Four, an ® is required after NCAA and after Women's Final Four. The NCAA owns "NCAA" and "Women's Final Four", but "NCAA Women's Final Four" is not a registered mark in itself: NCAA® Women's Final Four®.

To further expand, if the NCAA primary logo, which displays the registered mark, is used in a prominent position; NCAA Women's Final Four would require an r-ball only after the Four because the NCAA has already been identified as a registered mark. NCAA Women's Final Four®.

5. In radio and television advertising, NCAA should only be pronounced as N-C-A-A or N-C-double-A. It should not be referenced as "N-C-two-A" or in any other fashion.
6. Official names cannot be changed or abbreviated unless specifically trademarked (Final 4, F4).
7. There may be no registration of or use of NCAA marks within Internet domain names unless advance approval from the NCAA is secured and ownership of the URL is maintained by the NCAA. Such use of NCAA marks in Internet directories is prohibited; however, members may use an NCAA mark within a member URL, provided such NCAA mark does not appear in the domain name portion of the URL. By way of example, members may use the following URL: [www.memberx.edu/ncaa](http://www.memberx.edu/ncaa).

### **Identification of commercially-named venues on NCAA materials**

- For the purposes of providing information about and promoting the location of an NCAA championship, the venue/competition site of any round of NCAA championships can be printed, in text-only, on any and all pertinent materials bearing NCAA marks (subject to NCAA approval of the graphics).
- The logo of a commercially-named venue cannot be used on any materials bearing NCAA logos or trademarks.

- The venue's name and information (without use of logos) will also be included on the dedicated website that the NCAA will provide to sell tickets.

### **NCAA logo use by commercially-named venues**

For the purposes of providing information about and promoting the sale of NCAA tickets, the venue/competition site of any round of NCAA championships is permitted to display (subject to NCAA approval of the graphics) the championship site-specific logo as recognition of the event being held in its facility. The NCAA logo must be in the form of a link to a dedicated web page that will be established and/or assigned by the NCAA championship administrator to sell the NCAA tickets.

The following conditions apply to this NCAA logo use:

- The NCAA championship site-specific logo can be used by the venue to communicate the NCAA event as one of the variety of upcoming events at the facility. The NCAA logo must be used only once and only as a part of a group of other logos of events being held at the venue.
- The one-time logo use is limited to the site's "home web page" or "event web page".
- The NCAA logo must be placed in a location on the venue's web page so that there is clear and defined separation between the NCAA logo and any other commercial logos (including that of the commercially-named venue). [This is because NCAA Corporate Champions/Corporate Partners and CBS/ESPN have graphic exclusivity in the use of NCAA logos and marks.] Logos of the venue's or the website's advertisers/sponsors may be used on the home/event web page even with the NCAA's championship site-specific logo on the same page if those commercial entities are clearly separated from the NCAA logo (e.g., are on a different colored background and are located at the bottom of the website page).
- The venue is not permitted to claim to be "the home", a host or co-host of any session of the NCAA championship.
- The logo provided by the NCAA championship staff cannot be modified in any way.
- ALL uses of NCAA logos must be submitted to the NCAA staff for approval.

### **NCAA trademarked protection language:**

NCAA trademarks benefit from consistent "source identification" to the public through basic legal language attributing ownership.

The legal statement should be used on "printed" materials of all types for all NCAA trademarks, except where there is agreement by key staff stakeholders that aesthetic or space limitations prevent legal language. The legal statement is NOT required when the NCAA blue disk or the word NCAA is used alone and part of NCAA-produced materials without any of the conditions below.

- Printed items that display logos of other business entities/organizations (i.e., corporate champions/corporate partners, network partners, official suppliers, official licensees, local organizing committees and NCAA members).
- Printed items that are produced to be “used” by other business entities/organizations including NCAA members and host institutions.
- Printed items produced for advertisement/promotional purposes (i.e., magazine and newspaper ads, NCAA souvenir publication ads, posters, newsletters.)

The NCAA requires protection language as outlined below. This does not have to be prominently displayed language and is expected to be included as some form of “mouse print”.

The examples below are written only to represent the most typical examples. If you are unsure of exact wording for a specific example, please contact Anne Clendenin at [aclendenin@ncaa.org](mailto:aclendenin@ncaa.org) or 317-917-6643.

**For blue disc and/or secondary (word) mark, please use:**

- NCAA is a trademark of the National Collegiate Athletic Association.

**For blue disc/secondary marks plus another NCAA trademark, please use (for example):**

- NCAA and March Madness are trademarks of the National Collegiate Athletic Association.
- NCAA, NCAA Sweet Sixteen and Road to the Final Four are trademarks of the National Collegiate Athletic Association.

**For Blue Disc/Secondary marks plus another NCAA trademark used with other authorized business entities, please use (for example):**

- The NCAA, March Madness, Men’s Final Four and Women’s Final Four are trademarks owned by the National Collegiate Athletic Association. All other licenses or trademarks are property of their respective holders.

**NCAA Licensed Trademarks:**

College World Series and Women’s College World Series: The NCAA is the exclusive licensee of these marks, registered by Major League Baseball, in connection with the NCAA Division I Men’s Baseball Championship and the Division I Women’s Softball Championship.

All other licenses or trademarks are property of their respective holders.

**Helpful Links:**

[The NCAA's Advertising and Promotional Standards](#)



[NCAA Trademarks](#)  
[NCAA Trademark Protection Program](#)  
[NCAA Digital Library](#)  
[NCAA Corporate Champions and Corporate Partners](#)

#### **Official Championships/Licensee Suppliers.**

The NCAA licensing program is designed to ensure the quality and consistency of all of the NCAA's Championship Event merchandise, protect the intellectual property of the NCAA and our member schools, and generate revenue to enhance programs that support NCAA student-athletes.

Any premiums and/or other merchandise that bear NCAA Marks, Brackets, Taglines or other NCAA references must be produced by an official NCAA Licensee or NCAA Official Equipment Supplier. There may be royalties or other related costs associated with such items. If the NCAA is unable to identify a current NCAA Licensee or NCAA Official Equipment Supplier to provide a specific piece of merchandise, the NCAA will work to sublicense (on a short-term basis) a company that can provide the specific item.

For a list of NCAA licensees and official equipment suppliers, please click [here](#).

#### **Advertising/Signs/"Look and Décor."**

- a. **Advertising/Banners/Signs/Displays.** The host shall not permit advertising, marketing identification, banners, signs or displays of any kind to be hung, posted or displayed anywhere within the general public seating/viewing area of the competition, practice and/or ancillary event venue(s) (i.e., any place that can be seen from the playing surface or seats), including the scoreboard and the playing surface prior to or during the conduct of the championships, other than NCAA, media partner or NCAA corporate champion/partner branding/recognition (e.g., signage, banners, scoreboards, LED scorer's table, video board, ribbon board, PA announcements) approved by the NCAA. For more information on the NCAA Corporate Champions and Partners program, please see page 30). Any permanently-affixed (or previously leased) advertising banners, signs, cup holders, select equipment bearing corporate marks (e.g. TV's, computer monitors, stats monitors or displays), product/exhibit displays (e.g. car displays, branding exhibits/kiosks, etc.) shall be covered with décor elements or other NCAA directed elements by the competition, practice and/or ancillary event venue(s) and at the expense of the venue(s) as specified by the NCAA, including costs of production and installation and strike. Similarly, for any surrounding areas/facilities that are to be used by the NCAA for official events, no advertising, marketing, identification, banners, signs, decals, sampling, distribution or displays of any kind shall be hung, posted or displayed anywhere within those areas unless authorized by the NCAA. All professional signage/marks/pennants/banners/retired numbers/etc. may continue to be displayed. NCAA staff representatives have the discretion, during their site visit or when on-site in advance of the tournament, to have the building staff remove a sign/banner. Collegiate championship banners or those with retired numbers of collegiate

performers can remain. All usage of marks must follow NCAA brand guidelines and must be approved by NCAA staff in advance.

- b. **Alcohol/Tobacco/Gambling.** All tobacco and gambling advertisements/corporate identification on the concourse level competition, practice and/or ancillary event venue(s) must be covered as specified by the NCAA. All other advertisements/corporate identification in the noted areas must, at a minimum, not be backlit unless otherwise authorized by the NCAA. Alcohol advertising within broadcast view or viewable by game attendees in the competition venue must be covered at the expense of the host or venue. Any alcohol branding that is not viewable from within the bowl does not need to be covered, whether in the concourse or in ancillary venues.
- c. **External Signs.** All exterior venue corporate signage, other than professional franchise identification, must be covered as specified by the NCAA and must be covered with décor elements as specified by the NCAA at the expense of the competition, practice and/or ancillary event venue(s).
- d. **Commercially-Named Venues.** Commercially-named competition, practice and/or ancillary event venue(s) may display no more than two pre-existing interior signs consisting only of the competition, practice and/or ancillary event venue(s)' name at the top of the venue, with placement designated by the NCAA. The competition, practice and ancillary event venue(s) signage design and placement must be approved by the NCAA. If the commercially-named competition, practice and/or ancillary event venue(s) is an existing NCAA Corporate Champion or Corporate Partner, the NCAA, in its sole discretion, may allow additional branding of the commercially-named venue(s).
- e. **Covering existing signage/product branding.** In regard to any signage that is to be covered in accordance with these bid specifications, the practice, competition and/or ancillary event venue(s) shall not limit or prohibit the ability of the NCAA to use signage or other elements of its own third-party designees in covering such existing signage/product branding.
- f. **NCAA Corporate Champion and Partner Branding/Recognition.** The NCAA shall have the right to display branding/recognition (e.g., signage, banners, scorer's table, video board, ribbon board, PA announcements, inflatables, projections, kiosks, decals, window clings, lighting, street teams, logos, etc.) for the Association, its corporate champions & partners and media partners inside and outside of the competition, practice and/or ancillary event venue(s). These locations include but are not limited to the concourse, within the competition bowl and venue exterior without limitation.
- g. The NCAA shall provide the competition venue with the appropriate stickers/field stencils for the approved playing surface markings for the championship.
- h. If facility approves, patrons are permitted to bring in small signs (signs which can easily be held by one person and cannot block the view of anyone seated around them), as long as any writing or slogans on them are in good taste. In addition, it is permissible for patrons to bring

in non-noise-making items (in compliance with NCAA and facility premium guidelines) as long as they do not include any (non-CCP) commercial identification.

- i. At no charge, the NCAA will have full access to, and control of, any and all LED and other digital signage inventory, both internal and external to the competition venue. This includes TV monitors, video screens, video walls, LED fascia, and all external signage, digital or otherwise. This includes any and all digital inventory to be made available at the time of the championship, inclusive of any inventory that may be added by the venue after this bid document is signed.

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## ***SECTION 8 – COVID-19/Drug Testing***

The NCAA is dedicated to fair and equitable competition throughout each round of NCAA championships and strongly supports the drug-testing program established by its membership, to safeguard the health and safety of the participating student-athletes.

### **Drug-Testing Expenses.**

The NCAA Championship Drug Testing Proposed Budget should be completed and submitted to Drug Free Sport, International (Drug Free Sport), before the start of competition, if drug testing will occur at the site. The host institution shall submit the NCAA Drug-Testing Invoice upon completion of the championship for expenses related to drug testing. Receipts must accompany the invoice to receive reimbursement. The proposed budget and invoice are in the championship site coordinator manual.

NEW: Any collection, administrative and laboratory fees for drug tests (as requested by institutions or championship officials) that are not included in the approved championships drug testing plan will be invoiced to the institution.

### **COVID-19 Testing.**

The host shall secure a space of at least 1,000 square feet to be used to conduct COVID-19 testing. The space must be large enough to accommodate 10 testing stations that are socially distanced with at least 8” between each station.

### **Facility Specifications.**

Hosts must identify a room where drug testing will be conducted. The area must have controlled access. Only those authorized by the DCO will be allowed in the area. The room must accommodate the drug-testing crew and selected student-athletes. Fully equipped restrooms must be adjacent to or in close proximity to the testing room. Separate restroom facilities are required if the championship includes both genders. These restrooms must be secure and only available for drug-testing use.

### **Host Notification.**

Drug-testing information must be kept confidential and provided only on a “need-to-know” basis. If testing is to be conducted at the site, the tournament manager and site coordinator will be contacted by Drug Free Sport.

The tournament manager and site coordinator will be notified no earlier than 30 days before the start of the competition as to whether testing will be conducted.

### **Media Obligations.**

At individual/team championships, student-athletes who are selected for drug testing must fulfill all media obligations before reporting to the drug-testing venue.

### **Participant Notification.**

Championship management staff is not permitted to make any announcement in advance or otherwise as to whether or not drug testing will be conducted at its championship site. All coaches and student-athletes should presume that post-event NCAA drug testing will occur at the championship event.

Couriers will notify student-athletes of selection for drug testing.

### **Seating.**

At championships, escorts and the drug-testing crew shall sit in the non-playing participant or overflow media seating areas on the days when testing occurs.

### **Site Coordinator’s Responsibilities (Host).**

The tournament manager is responsible for designating an individual, who has no other responsibilities in conjunction with the championship, to serve as the site coordinator for drug testing. This individual will work closely with Drug Free Sport and the DCO. The site coordinator’s responsibilities are outlined completely in the site coordinator’s manual.

- **Confidentiality.** Keep testing information confidential at all times.
- **Contact Information (team championships).** The site coordinator will provide official travel party roster and the team drug-testing representative’s contact information to the DCO.
- **Couriers (individual-team championship).** The host will provide couriers to notify student-athletes of their selection for drug testing immediately after the event for which they were selected. The courier must stay with and accompany the student-athlete to the drug-testing area within 60 minutes of notification, unless directed otherwise by the DCO.

- **Championships Drug-Testing Site Coordinator Manual.** The Championship Drug-Testing Site Coordinator Manual is available on the NCAA website at [www.ncaa.org/drugtesting](http://www.ncaa.org/drugtesting).
- **Escorts (team championships).** Two individuals (one per team) shall be assigned to serve as escorts for each game in which drug testing will occur. These individuals shall escort selected student-athletes and an institutional representative from the locker room to the drug-testing area.
- **Fluids.** A sufficient supply of individual cans or bottles of non-alcoholic and non-caffeinated fluids (e.g., bottled water, fluid replacement drinks) shall be available for distribution in the drug-testing area to student-athletes, as designated in the site coordinator's manual. These supplies should be obtained from the supply of beverages provided by the NCAA.
- **Meeting with Tournament Manager.** The site coordinator will meet with the tournament manager to discuss duties and budget development.
- **Second Meeting.** A second meeting shall be scheduled with the tournament manager after the host receives confirmation that testing will take place at a site. If testing will be conducted at the site, the coordinator shall:
  - **Assistance.** Assist the DCO during testing as directed.
  - **Confirmation.** Confirm receipt of the NCAA drug-testing notification memorandum.
  - **Credentials.** Ensure that the host issues All Access credentials and parking passes for the drug-testing crew and other necessary drug-testing personnel. Credentials should not reference drug-testing, doping control, etc. If an affiliation must be listed on the credential, "Games Management" is preferred.
  - **Doping Control Officer.** Contact the Doping Control Officer (DCO) assigned to the site to discuss logistics.
  - **Meet with Doping Control Officer.** Meet with the Doping Control Officer the day prior to the scheduled testing date.
  - **Plans.** Meet with the tournament manager to finalize plans.
  - **Invoice.** Submit drug-testing invoice (with receipts) to Drug Free Sport within 45 days after the championship.
  - **Transportation.** Pre-arrange for transportation for student-athletes to and from the competition venue to the drug-testing area and back to the sports venue or team hotel, should transportation become necessary.
- **Transportation/Lodging (drug-testing crew).** The drug-testing crew is responsible for arranging their own transportation and lodging, but may request the assistance of the site coordinator.

### **Equipment Information.**

The NCAA will provide certain championships relevant equipment (sidelines hydration, competition playing equipment, etc.) on a sport-by-sport basis that must be used in all championship activity. The purpose of the equipment is to hydrate student-athletes for competition. Each championship will receive information from the NCAA pertaining to any equipment that will be provided. Following the championships, each host site will be required to provide the NCAA with a completed inventory sheet (template provided by the NCAA) and pictures for proof of performance.

### **Cups, Coolers and Water Bottles.**

Drinking cups, water coolers, ice chests, cooler carts and water bottles should be provided for each scheduled practice or competition of any round of an NCAA championship. Participating teams shall place any premix fluid replacement in the NCAA-issued coolers and water bottles when applicable. Only cups, cans, coolers or water bottles may be used during championships that are provided by the NCAA. If applicable, the host may retain the coolers, cooler carts and ice chests after the competition. Reoccurring host sites are strongly encouraged to use the same equipment the following year unless otherwise notified by the NCAA. Participating teams may retain the water bottles and bottle carriers after the competition.

### **Hydration Program**

Coca-Cola will provide a bottled water product (e.g., Dasani), POWERADE powder, and when applicable, POWERADE in bottles. Participating teams and student-athletes in NCAA championships continue to be free to use/consume permissible hydration beverage(s) of their own choice in the NCAA-provided equipment. Equipment carrying any branding other than POWERADE, however, will not be permitted on the sidelines during NCAA championships.

If a championship also receives POWERADE-branded squeeze bottles, they should be provided to student-athletes. Non-POWERADE-branded squeeze bottles brought by teams/student-athletes will not be allowed.

If the host has to provide and/or purchase product for any NCAA championship use (e.g., student-athlete banquet, committee tent/suite, hospitality areas, media areas, etc.), the host must purchase and provide only Coca-Cola products (e.g., Dasani, POWERADE, Coca-Cola, Sprite).

Competitors of NCAA Corporate Champion Coca-Cola may not provide product (beverages, water, isotonic) for any NCAA championship, even if the competition offers product for free or at a reduced cost. The championship budget will cover the purchase of Coca-Cola beverage products.

### **Use of NCAA-Provided Coolers from Previous Years**

The host may use previously supplied equipment from the NCAA, specifically POWERADE equipment with approval from the NCAA; however, unless approved by the NCAA (which is often possible) they must be used in areas not within television or photographer view [they may not be used on the sidelines or within the competition area(s)].

If you have any questions regarding any of this information, please contact Anthony Holman (317-917-6929; [aholman@ncaa.org](mailto:aholman@ncaa.org)).

### **Mats.**

Arrangements to secure eight 42' x 42' wrestling mats will be made by the national office with copies of all correspondence sent to the host institution/conference. The host institution/conference or sponsoring agency should deal directly with the mat company to confirm drop-off/pick-up. These mats will be supplied by Resilite, the official NCAA mat company. The NCAA staff, in consultation with the hosts, will determine the color schematic layout of the various mats.

Please note that Resilite, at its discretion, may supply mats at the warm-up areas for the championships and the Fan Fest (if applicable) or padding for any columns. A conversation must take place with Resilite officials regarding this matter. Other mats for the workout and warm up areas or Fan Fest area can be borrowed from local high schools, if needed. These arrangements are to be made by the host institution/conference. It would be ideal if these were also Resilite mats.

The mats should arrive not later than the Monday prior to the championships and be available for use on Tuesday morning. Individuals from the host institution/conference and sponsoring agency must be available to unload and load the mats.

### **Table Set-Up.**

The floor must be set according to guidelines determined by the NCAA Wrestling Committee (See **Appendix C**) and also must meet all specifications as outlined in the [2019-20 and 2020-21 NCAA Wrestling Rules and Interpretations](#). Each mat must have the following items:

- a. Skirted table;
- b. Chairs (six per table, three chairs per corner – three red, three green);
- c. Towels for wiping down wrestlers;
- d. Ankle bands – three red, three green;
- e. Pencils/pens;
- f. Green and red challenge bricks, red, green and white flags or equivalent;
- g. Towels for cleaning mats;
- h. Mat tape;
- i. Biohazard waste cans;
- j. Proper materials (disinfectants, wipes, rubber gloves) for dealing with blood situations (uniforms, skin and surfaces);

- k. One emergency stop watches for each table;
- l. Main scoreboard clock on corner of each mat with power leading to the clock (NCAA provides);
- m. Mat numbers to sit atop each scoreboard, one per table and one per mat (NCAA provides);
- n. Mat protectors for corners (red and green) and for all score clocks (48" square padded platform), and;
- o. Space for videographer, announcer and medical personnel;
- p. Telephone at each mat side table that has direct dial capability to the head table;
- q. For the championship matches a 54' x 54' two-foot riser shall be secured.

#### **Control Center.**

Telephone or hand radios must be provided for the members of the games committee, national office representatives and local organizing committee members, as well as communication with each mat and the head table.

It is suggested plans be made in the early stages to ensure the traffic flow and communications. Plans must be submitted to the championships manager not later than three months prior to the championships.

#### **Championship Brackets.**

The brackets will be supplied by Resilite. The NCAA will coordinate arrangements with Resilite. These brackets will be sent to the champions in each weight class after the championships

#### **Carpeting.**

The facility shall provide blue PMS 300, or black, carpeting over the entire floor surface.

#### **Scales.**

The NCAA has entered into an agreement with Tanita Scales to provide scales for the championships. There will be 14 digital scales provided for the championships, and 10 scales must be used for each weigh-in. The host institution/conference or sponsoring agency will need to work with the NCAA championships manager(s) and Tanita to obtain a technician from the local area to certify the scales on or prior to Tuesday of championships week. Arrangements to secure scales will be made by the national office with copies of all correspondence sent to the hosts. The host institution/conference or sponsoring agency should deal directly with the scale company to confirm drop off/pick up. There is no charge for the use of the scales. If any scale(s) are not returned to Tanita following the event, the host institution/conference or sponsoring agency will be financially responsible for reimbursing Tanita for any missing scales.



### **Score clocks.**

1. **Mat Score Clocks.** Eight mat score clocks are required for the Division I Championships plus one backup, in case of mechanical failure. These score clocks should arrive by Monday the week of the championships. The hosts must have personnel available to assist in unloading and loading of the score clocks. Sufficient electrical power must be available at each mat to operate the score clocks. TrackWrestling, the company providing the score clocks, will assign personnel to remain at the championships to demonstrate operation of the score clock and perform repairs if needed. Please note that the host institution/conference or sponsoring agency must build eight padded platforms (48" square) in which these score clocks can be placed on the mats. The host institution/conference or sponsoring agency should also secure black tablecloth, skirting, or duvetyn to cover the base of the score clock stands and padded platforms.
2. **Team Scoreboards.** The team scores of the top 10 or 20 teams (and possibly even the scores for all teams) should be made visible throughout the championships for the spectators, coaches and participants. This may be displayed on a large scoreboard with rotating information and scores or using an overhead electrical scoreboard. It is important that the team score be visible and attractive. This information also has been displayed in the past on the arena ribbon boards.

### **Spec Seats, Inc.**

The NCAA will provide 65 chairs with the championships logo for the mat corner areas. The LOC/Host shall be permitted to retain up to 10 chairs. The LOC/Host may also work with the NCAA to sell championship chairs. Any unsold chairs should be sent back to the NCAA office. The boxes should be retained so that the chairs can be placed back in the boxes for shipping.

## ***SECTION 10 – Financial Administration***

### **Audit.**

Sites will be randomly selected for financial and box office audits following the championship.

The NCAA will make every effort to notify sites selected for audits within 30 days after the submission of financial reports, but reserves the right to audit a site up to one year after the championship. Receipts for tickets and F&B including alcohol, facility settlements, expense reimbursements and honorariums are subject to change until the audits are reviewed and accepted by the NCAA. If selected for audit, the following documentation will be requested: box office audit reports or sales summaries; ticket purchase invoices or statements; unsold tickets; invoices, contracts or timesheets supporting all expenses; general ledger; bank statements; check

copies and reconciliations; and competition venue rental agreement. The documentation should support all information reported on the host financial report.

### **Approval of the Budget.**

As part of the site-selection process, each prospective host must submit a proposed budget for approval by the NCAA. All receipts and expenses associated with the conduct of the championship competition shall be included in the proposed budget. This includes lodging expenses for officials and site representatives, if applicable. The proposed budget must be submitted and approved by the NCAA prior to the first date of competition of the championship. Additionally, best efforts should be made by the host to reasonably forecast expected ticket sales from the given championship.

The host institution is responsible for adhering to championship expenses as approved by the NCAA, including (but not limited to) competition site rental, maintenance, insurance, printing of tickets, ushers, maintenance personnel, ticket sellers, ticket takers, officials, police and security, promotion, publicity, advertising, meetings, banquets, medical staff. Other expenses not included in the original proposed budget must be approved in advance by the NCAA.

It is also incumbent upon the host to understand and remit all necessary taxes related to the sale of tickets to the given championship for sales made by both the NCAA and the host at their given state and locality. All consideration must be given by the host for certain relief of taxes with respect to the NCAA's not for profit status under 501(c)3 of the Internal Revenue Code. Additionally, certain championships may be required to provide an outside letter of attestation speaking to their tax status provided by an outside CPA/accounting firm.

### **Financial Report.**

Host institutions must complete the online financial report, which includes accurately reporting all revenues and expense, and must include payment of the amount due to the NCAA, within 60 days after the final date of competition at the site (if applicable). If requested, the host may be required to provide all supporting documentation to validate the revenues and expenses of their site. As a best practice, hosts are encouraged to upload all appropriate receipts, ticket audits and other supporting documentation to their host report on the "documents" tab as documentation supporting their revenue and expense figures.

Financial reports showing net receipts are not considered complete until payment is received at the national office. Host/LOC that fail to meet the 60-day reporting period will be assessed the following penalties: 60-90 days past due (25 percent reduction in honorarium), 91-120 days (50 percent reduction in honorarium) and 121 days or more (100 percent reduction in honorarium). If there is a shortfall in the funds available to reimburse approved expenses and honorariums, the NCAA will make best efforts to reimburse the host within 5 business days of the report being approved by the NCAA finance and accounting department.

### **Drug Testing Expenses**

The budget for drug testing expenses should only be completed and returned to Drug Free

Sport if the host has been notified that drug testing will occur. The drug-testing budget and expenses are separate from the financial report form. The drug-testing budget form is an appendix in the [drug testing manual](https://www.ncaa.org/studentsathletes/healthandsafety) (NCAA.org/Student-Athlete Programs/Health and Safety).

### **Participants**

The NCAA will reimburse the competing institutions for transportation and per diem expenses in accordance with the appropriate NCAA policies. The competing teams shall be responsible for their local transportation, unless otherwise allowed under NCAA policy. Once the championship is completed, participating institutions should submit [online expense forms via the Travel Expense System \(TES\)](#) to the travel group at the NCAA national office within 30 days of the competition. Please note, that if you host a championship, the submission of per diem and/or transportation reimbursement is a separate process and submission from completing the host budgeting and approval process defined above.

### **Transportation**

Transportation. The NCAA shall pay for the rental of cars for a predetermined number of game officials and the NCAA committee representative(s). The championships staff will approve the individual to get a rental car and the individual will need to call Short's Travel to book.

Local Transportation. The host institution can assist each team in arranging for local transportation. Please reference the NCAA travel policies [here](#). The Host/LOC shall provide local transportation from the hotel to the HQ hotel as well as back and forth transportation between the HQ hotel and competition venue for officials, NCAA staff, Committee, and VIP's.

Air Transportation for Teams. If a school is eligible for air transportation, all air travel must be booked through Short's Travel.

## ***SECTION 11 – Game/Meet Management***

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### **Schedule of Events.**

The schedule of events for the Division I Wrestling Championships must be followed. Please contact the championships manager with any questions regarding the schedule. Various meetings must be planned and the National Wrestling Coaches Association (NWCA) also holds functions in conjunction with the NCAA championships.

### **Games Committee.**

The games committee will consist of members of the NCAA wrestling committee and the tournament director.

Members of the games committee will be assigned responsibilities for the conduct of the championships. Games committee member's responsibilities are determined by the NCAA championships manager(s) and/or the appropriate games committee chair.

Expenses for approved members of the games committee are paid by the NCAA.

#### **Coaches Packet.**

The host institution/conference or LOC is responsible for establishing an area for registration.

The confirmation requires each institution to indicate the student-athletes that are in attendance. The registration desk should tentatively be open noon to 9 p.m., Tuesday, and 8 a.m. to 5 p.m., Wednesday.

A list with all entrants (team roster) is to be made by the host institution/conference or sponsoring agency. On arrival at the site, the head coach or the appointed institutional representative must officially register and verify the entry of the student-athlete(s) of his institution for the NCAA Division I Wrestling Championships. The coach or team representative must verify the entries, and sign for the registration materials.

The coaches packet should include the following:

- Participant credentials (by formula);
- Coaches credentials. (Please see **Appendix H** for more information on credentials). Each institution is eligible to receive up to a maximum of four complimentary coaches' credentials, regardless of the number of competing student-athletes. Teams may be eligible to purchase up to two additional credentials for non-coaching support staff for \$200 and a maximum of two administrator credentials may be purchased for \$200 each.
- Parking passes (if necessary);
- Grocery gift certificates and/or food (in lieu of the student-athlete banquet – maximum of \$30 limit per qualifier);
- Medical check/weigh-in information;
- Schedule of events;
- Locker room and or team space assignments and/or directions;
- Information about individual photos of awards ceremonies (awards order form);
- Area and facility maps;
- Other information a host feels is necessary for smooth administration of the championships;
- Meals. Each participating institution is responsible for their meal arrangements; however, the tournament material should include a restaurant list. In the event there is not an adequate number of eating facilities in the immediate vicinity where teams are lodged, consideration should be given for special arrangements through the campus or hotel restaurants. Arrangements should be made to accommodate large groups for late dining.
- Practices. The times the venue will be open for practice is listed in the schedule of events.

#### **Appeals.**

The NCAA Division I Competition Oversight Committee will not consider any appeal from the decision of a governing sports committee, or a subcommittee designated by it, during the conduct of an NCAA championship or 48 hours immediately preceding the beginning of a championship. During such a period, the governing sports committee or a subcommittee designated by it shall be the final authority in acting on protests concerning the conduct of the championships, subject to the provisions of Bylaw 31.1.1.2 pertaining to individual eligibility questions.

In addition, the Division I Competition Oversight Committee will not consider an appeal of the decision from a governing sports committee, or a subcommittee designated by it, concerning selection of teams or individuals or their assignment in championships competition.

#### **Video (Matside) Camera Operation Tips.**

The host institution/conference or LOC shall secure matside video camera operators for each competition mat. Quality matside video camera operation is essential for several reasons. The video may be used by the referee to review wrestling action to confirm or overturn calls, as well as correct scoring and/or timing errors. The video will serve as an archive for the competing student-athletes to share their memories for generations to come. Additionally, the video may be used for future rules review and referee training. The following recording tips are very important for the video camera operators to follow.

- Be sure to take footage of the scoreboard prior to the start of the match to include bout number.
- Keep the zoom on the camera adjusted to be able to comfortably keep all wrestling action in view and the bodies of both wrestlers in the frame. If the wrestling action is near the cameras and moving across the mat, the zoom should be pulled back to a wider view. If the action is more stationary the zoom should be pushed in closer to frame the wrestlers as close as possible, but all wrestlers' bodies should still be able to be seen in the frame.
- It is critical that the camera moves right and left as wrestling moves right and left. The camera operator cannot lose concentration and fail to move the camera to keep all wrestling action properly framed always.
- In-between periods and during some other breaks in action the camera should pan to the scoreboard to record a short amount of footage of the score and time. At no time should this interfere with the recording of the actual live wrestling action. The video camera operator should also record some short footage of the scoreboard after the match prior to the wrestlers being cleared from the mat and prior to the scoreboard being cleared. This footage would also include the bout number.
- Start the video tape recording well prior to the start of the first whistle. Do not turn the camera off except during long time outs. If the camera is turned off during a timeout in a match, the camera operator must remember to turn the camera recording on well prior to the official blowing the whistle to restart the match. This assures that the beginning of any starts is part of the recording.
- When turning the video recording off during long time outs or after the match, be sure to continue to record for approximately five seconds after the last segment you wish to record. After the match, be sure and record the wrestlers shaking hands and record the referee

raising the hand of the winning wrestler. Continue to record at least five seconds after that time. This assures that the important segments and memories are not recorded over in subsequent video recordings. During the later rounds (semifinals and finals) the camera operator may even consider keeping the recording live after the match to capture some of the celebration with the wrestler and coach.

- Again, the video operator should also be sure to record some footage of the scoreboard after the match to reflect the final score.
- Stay alert.
- The scoreboard operators need to be sure to not clear the scoreboard too soon after the match so that video footage can be taken of the scoreboard after the match. Someone from the table can communicate directly with the camera operator to “clear” the scoreboard.
- The assistant referee must remember to keep from blocking the line of sight of the camera if possible. Marking an “X” on the mat near the boundary line may help this.

#### **Video Review Communicator/Crew Chief/Camera Operator.**

All championships must have an adequate number of knowledgeable individuals to assist in the conduct of the championships. It is the tournament director’s responsibility to seek out these individuals to assist in the conduct of the championships.

A video review communicator must be assigned for each mat. These individuals will communicate between the head table and the mats and handle any official challenges. This individual will record the official challenge request information and communicate with the head table. These individuals must have wrestling knowledge.

A crew chief to supervise the table, ensure that the bout number, score, match time, riding time, injury time and number of injury timeouts are correct. Serve as a runner and back up scorer, communicator, or timer if needed.

Camera operator to operate the matside camera to record each match. Ensure the camera is synched to the mat side computer and score clock. Ensure that all live action is recorded and include the score clock at the end of each period.

The tournament director or volunteer coordinator should arrange a meeting with the above personnel to review their responsibilities (proper method of scorekeeping and instructions in the use of the clocks). The meeting should be held the Wednesday prior to the start of competition. A subsequent meeting of all the workers should be held Thursday prior to the first session. At this meeting, the head referee or national coordinator of officials will review various officiating procedures and methods. This will also give the timers additional practice in the operation of the clocks prior to the first session.

A shirt may be given to all workers for floor identification.

#### **Medical Care.**

1. **Pre-event participation clearance.** The skin examination and weigh-in area shall be a private, secure area. Only official institutional representatives, NCAA Wrestling Committee members, NCAA staff and participants will be admitted to the skin check and weigh-in area. Provisions should be made for appropriate lighting and the necessary facilities to confirm and diagnose skin infections. Media are not permitted at the weigh-ins or medical examinations. All participants must report to all weigh-ins clean shaven, nails trimmed and hair at proper length. A student-athlete may not weigh-in without skin check clearance verification. Failure to complete the pre-event participation clearance requirements during the designated time may result in disqualification. The medical check time will occur in conjunction with weigh-ins (exact time TBD), which are scheduled for each day of competition.
  - a. Skin Infection Check: All student-athletes shall be examined by knowledgeable physicians (one of which shall be a dermatologist) and certified athletic trainers for communicable diseases before the competition. The skin check component shall be conducted each day of competition and shall take place at the site of competition at weigh-ins.
    - (1) Male student-athletes are required to wear shorts and female student-athletes are required to wear shorts and a sports bra during examinations.
    - (2) Guidelines for the disposition of skin infections are located in the [NCAA Wrestling Rules and Interpretations](#) book.
    - (3) Medical examiners should examine the skin and hair of all wrestlers.
    - (4) All competitors in a single weight class need to be examined prior to moving on to the next weight class. When all student-athletes for a weight class have been examined and the next class is called, that weight class is closed.
    - (5) Infectious skin conditions are considered cause for medical disqualification. The decision made by the physician and/or certified athletic trainer “on site” shall be considered FINAL. Please refer to Section three below for more details.
    - (6) Skin infection checks end precisely after the last student-athlete has been checked.
  - b. Games committee members must assign individuals to check for conformance with the grooming rules and fingernail rule.
  - c. Weight verification: An area must be available all three days, to stage student-athlete weigh-ins. Student-athletes should gather by weight class in the assigned area. Weight classes will then be escorted from the gathering area to the private secure scale area by host institution personnel.
    - (1) Equipment. The provision of the following equipment is required.
      - Certified Scales (minimum of 14). Arrangements for the championships finals scales will be made by the national office;

- Weigh-in forms;
- Clip boards (minimum of 20);
- Pens (minimum of 24);
- Public address system with portable microphone;
- Two hand radios;
- Two digital wall clocks (synchronized – one for arena and one for weigh-in area);
- Disposable razors (70);
- Fingernail clippers (minimum of 24).

(2) Personnel.

- One member of the NCAA Wrestling Committee or designee for each scale;
- Weigh-in chairperson from the NCAA Wrestling Committee;
- Scale technician appointed by weigh-in chairperson;
- One volunteer for each scale to record actual weights on weigh-in forms; and
- Dermatologist (present the day prior to competition for a 3 p.m. Eastern time screening and during weigh-ins on all scheduled days of competition for medical/skin checks and weigh-ins).

(3) All personnel other than NCAA Wrestling Committee members, NCAA staff, authorized personnel and the wrestler weighing in must remain outside of the secured area.

(4) Certified scales will be available for unofficial weight checks during the skin checks and up to 10 minutes prior to beginning of the official weigh-in process.

(5) No student-athlete may weigh-in unless he has passed the medical check and the weigh-in sheet has been signed.

(6) Procedure.

- Weigh-ins will begin two hours prior to the first official match on the first day of competition, and an hour prior to the competition for the subsequent day (if applicable).
- Student-athletes should line up by order of competition beginning with 125 pounds. They will be called to the scale one at a time and weighed in by games committee members.
- Student-athletes should line up alphabetically by last name in weight class groups and stand behind a roped-off scale area.
- Once a student-athlete reports to the weigh-in area and is positioned in line at the designated time, they must remain in the area and in line.
- Names must be checked off or initialed on an official weigh-in sheet.
- If a contestant fails to make weight on one of the designated scales, the contestant may step on each additional official scale one time to make weight



immediately after the heavyweight class. The contestant may not leave the weigh-in area. Now, weigh-ins are concluded.

- Weigh-ins will end after the heavyweight weight class.
- Weigh-in results are to be reported as soon as possible for verification.

(7) Duties of host institution/conference or sponsoring agency in conjunction with Weigh-in Coordinator.

- Contact arena personnel and make sure scales are available beginning on Monday.
- Contact approved scale manufacturer to make certain scales are certified and a scale technician will be on hand.
- Contact committee members when they arrive to give assignments for skin check and weigh-in process.
- Contact medical personnel (tournament physician, dermatologist, athletic trainers) at the host institution to ensure they will be on hand for the weigh-ins.
- Make sure all supplies are secured for weigh-ins.
- Keep in contact with bracket chairperson for updated brackets immediately following weigh-ins.

(8) Hospitality. A hospitality area should be set up for the student-athletes from the start of weigh-ins for a one-hour period. This area should accommodate the necessary wrestlers competing in the competition. The following items should be provided: bagels with several different varieties, (no poppy seed bagels); margarine; regular cream cheese; peanut butter; and jelly with plenty of plastic utensils, plates and napkins. In addition, a variety of fruit should be provided (apples and bananas are recommended), granola bars, cereal; and electrolyte replacements (e.g., Coca-Cola products, PowerAde). This area should be equipped with multiple toasters and shall be monitored by volunteer/event staff and is to be used only by the student-athletes competing in the championships. All items should be individually wrapped for single serve and grab and go service.

(9) Research. The NCAA may conduct research on weight management issues in conjunction with the weigh-ins.

(10) Personnel.

- One weigh-in coordinator (NCAA Secretary Rules Editor or sports committee member).
- One certified athletic trainer for each weight class.
- One member of the NCAA sports committee or designee for each scale.
- Scale technician.
- Physician and dermatologist (each scheduled day of competition for medical/skin checks and weigh-ins).

2. **Care and Coverage:** Each scheduled practice or contest of any round of an NCAA championship shall require:
- a. Medical and Treatment Room. An area for medical services (i.e., physician, athletic training, first aid) must be made available to all student-athletes with staff supervision.
  - b. Concussion assessment room. A quiet, dark room that can be used to assess student-athletes that potentially sustain a concussion.
  - b. The onsite presence of a person qualified and delegated to render emergency care to a stricken participant. *All competitions require the on-site presence of a tournament physician and assignment of a certified athletic trainer to each mat.*
  - c. The presence or planned access to a physician for prompt medical evaluation of the situation, when warranted.
  - d. Planned access to a medical facility, including a plan for communication and transportation between the athletics site and the medical facility for prompt medical services. *All competitions require the on-site presence of an ambulance.*
  - e. Access to a working telephone or other telecommunications device, whether fixed or mobile.
  - f. All necessary emergency equipment to be at the site or quickly accessible, including an automated external defibrillator (AED).
  - g. Equipment to be in good operating condition, and personnel trained in advance to use it properly.
  - h. A thorough understanding by all parties, including the leadership of visiting teams, of the personnel and procedures associated with the medical plan.
  - i. The practice of disease transmission prevention techniques (as outlined by OSHA guidelines). The hosts must provide standard procedures and equipment for handling injuries involving blood.
  - j. The recording of injury incidence.
3. **Procedure to medically disqualify a student-athlete during an NCAA Championship.** As the event sponsor, the NCAA has valid authority to ensure that all student-athletes are physically fit to participate in its championships and that a student-athlete's participation will not expose other participants to a significantly enhanced risk of harm.
- a. The NCAA tournament physician, as designated by the host school, has the unchallengeable authority to determine whether a student-athlete with an injury, illness, or other medical condition (e.g., skin infection) may expose others to a significantly enhanced risk of harm and, if so, to disqualify the student-athlete from continued participation.
  - b. For all other incidences, the student-athlete's onsite team physician can determine whether a student-athlete with an injury or illness should continue to participate or is disqualified. In the absence of a team physician, the NCAA tournament physician will examine the student-athlete and has valid medical authority to disqualify him or her if the student-athlete's injury, illness or medical condition poses a potentially life-threatening risk to himself or herself.
  - c. For all incidences, the examining physician should make a recommendation to the student-athlete, the coach and the chair of the governing sports committee, or a

designated representative, as to the advisability of continued participation or disqualification of the student-athlete.

- d. The chair of the governing sports committee, or a designated representative, shall be responsible for administrative enforcement of the medical judgment if it involves disqualification.

4. **Medical Forms.** Please see **APPENDIX E** for various medical forms.

**Medical Procedures.**

Each scheduled practice and contest requires (a) the onsite presence of a person qualified and delegated to render emergency care to a stricken participant; (b) planned access to a physician for prompt medical evaluation of the situation, when warranted; (c) planned access to a medical facility, including a plan for communication and transportation between the competition site and the medical facility for prompt medical services, if warranted; (d) access to a working telephone or other telecommunications device; and (e) a thorough understanding by all parties, including the leadership of the visiting teams, of the personnel and procedures associated with the emergency care plan. The entire athletics staff (coaching, medical and paramedical personnel) is strongly encouraged to become proficient in cardiopulmonary resuscitation techniques. The host institution must provide standard procedures and equipment for handling injuries involving blood.

**Meetings.**

Administrative Meeting. The wrestling committee will conduct a mandatory administrative meeting before the tournament to review championships issues. It is mandatory that a representative from each institution attend this meeting.

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***SECTION 12 – Insurance***

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**Liability.**

If event is held on-campus:

Host institution/conference must maintain:

- a. Commercial General Liability coverage on an occurrence form for Bodily Injury and Property Damage and Personal and Advertising Injury, including Products/Completed, Host Liquor Liability, Operations and Contractual Liability coverage. Coverage cannot exclude liability arising from athletic participation, spectators, alcohol, or food-borne illness. NCAA must be named as an additional insured and the policy must have minimum limits of:
  - \$5,000,000 Per Occurrence
  - \$5,000,000 General Aggregate
  - \$5,000,000 Products/Completed Operations Aggregate

- b. Automobile Liability Insurance, covering owned, non-owned, leased or hired autos, with a minimum combined single limit of \$5,000,000 Each Accident.
- c. Workers' Compensation Insurance in compliance with the laws of the state or province where the host institution/conference is located, covering employees, volunteers, temporary workers and leased workers.
- d. Employers' Liability Insurance covering employees, volunteers, temporary workers and leased workers. with minimum limits of:
  - \$1,000,000 Each Accident
  - \$1,000,000 Disease - Each Employee
  - \$1,000,000 Disease - Policy Limit

If event is held off-campus (also applies when on campus venue is operated by a third party)

Host institution/conference or Local Organizing Committee must maintain:

- a. Commercial General Liability coverage on an occurrence form for Bodily Injury and Property Damage and Personal and Advertising Injury, including Products/Completed Operations, Host Liquor Liability and Contractual Liability coverage. Coverage cannot exclude liability arising from athletic participation, spectators, alcohol, or food-borne illness. NCAA must be named as an additional insured and the policy must have minimum limits of:
  - \$5,000,000 Per Occurrence
  - \$5,000,000 General Aggregate
  - \$5,000,000 Products/Completed Operations Aggregate
- b. Automobile Liability Insurance, covering owned, non-owned, leased or hired autos, with a minimum combined single limit of \$5,000,000 Each Accident.
- c. Workers' Compensation Insurance in compliance with the laws of the state or province where the host institution/conference or LOC is located, covering employees, volunteers, temporary workers and leased workers.
- d. Employers' Liability Insurance covering employees, volunteers, temporary workers and leased workers. with minimum limits of:
  - \$1,000,000 Each Accident
  - \$1,000,000 Disease - Each Employee
  - \$1,000,000 Disease - Policy Limit

All venues (for competition and ancillary events) must maintain:

- a. Commercial General Liability coverage on an occurrence form for Bodily Injury and Property Damage and Personal and Advertising Injury, including Products/Completed Operations and Contractual Liability coverage. Coverage cannot exclude liability arising from athletic participation, spectators, alcohol, or food-borne illness. NCAA must be named as an additional insured and the policy must have minimum limits of:
  - \$10,000,000 Per Occurrence
  - \$10,000,000 General Aggregate
  - \$10,000,000 Products/Completed Operations Aggregate
- b. Automobile Liability Insurance, covering owned, non-owned, leased or hired autos, with a minimum combined single limit of \$5,000,000 Each Accident.

- c. Workers' Compensation Insurance in compliance with the laws of the state or province where the venue is located provided, covering employees, volunteers, temporary workers and leased workers.
- d. Employers' Liability Insurance covering employees, volunteers, temporary workers and leased workers. with minimum limits of:
  - \$1,000,000 Each Accident
  - \$1,000,000 Disease - Each Employee
  - \$1,000,000 Disease - Policy Limit
- e. Liquor Liability insurance with minimum limits of \$10,000,000 per occurrence and \$10,000,000 in the aggregate. The NCAA must be named as an additional insured on the venue's Liquor Liability policy.

Notes:

- 1. All agreements, whether with the institution, conference, an LOC or the venue should include mutual indemnification language.
- 2. Certificate must be submitted to NCAA 30 days prior to competition.
- 3. Waivers for state institutions can be offered, but will not be offered in cases where the host institution is not responsible for championship operation.
- 4. Coverage limits may be satisfied through a combination of primary and umbrella/excess policies. Umbrella/excess policies shall follow form of the underlying coverage. Subject to the NCAA's prior written approval, contractors may be permitted to maintain limits which are less than the limits required herein.
- 5. All insurance policies must be issued by an admitted insurance carrier with an A.M. Best rating of A-VII or better. All liability insurance policies must provide cross liability coverage (separation of insureds or severability of interest provisions). Further, coverage for the NCAA shall apply on a primary basis irrespective of any other insurance maintained by the NCAA, whether collectible or not. No policy shall contain a self-insured retention without prior written approval of the NCAA. No policy shall contain a deductible in excess of \$25,000 and any/all deductibles shall be the sole responsibility of the host institution/conference, LOC or venue and shall not apply to the NCAA. All policies shall be endorsed to provide a waiver of subrogation in favor of the NCAA. Prior to execution of the agreement, host institution/conference, LOC or venue shall furnish NCAA with certificates of insurance evidencing compliance with all insurance provisions noted above. The insurance requirements set forth will in no way modify, reduce, or limit the indemnification herein made by host institution/conference, LOC or venue. Any actions, errors or omissions that may invalidate coverage for host institution/conference, LOC or venue shall not invalidate or prohibit coverage available to the NCAA. Receipt by the NCAA of a certificate of insurance, endorsement or policy of insurance which is more restrictive than the contracted for insurance shall not be construed as a waiver or modification of the insurance requirements above or an implied agreement to modify same, nor is any verbal agreement to modify same permissible or binding.

## ***SECTION 13 – Lodging***

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For all NCAA predetermined championships, Anthony Travel, acting on NCAA's behalf shall contract hotel accommodations for the participating institutions/student-athlete(s). The contracted hotel properties shall be within 30 miles (30 minutes) of the competition site and be priced at a fair and reasonable market room rate. The selection of a competition site may be dependent on availability and quality of rooms for participating institutions/student-athlete(s). Teams must stay at an NCAA contracted hotel unless otherwise noted. Hosts are no longer required to secure the rooms. Anthony Travel, the official hotel management provider of the NCAA, will solicit, negotiate and contract all hotel rooms at these sites.

Championship participants are mandated to stay at the NCAA's contracted hotel properties for the event. Any participants staying outside of the NCAA contracted hotel block(s) will not be reimbursed.

The participating institution may use the rooms for persons accompanying the official traveling party.

**I**f an institution fails to make satisfactory arrangements for use of assigned rooms with the hotel, full charges for the rooms will be billed to the institution.

### **Merchandising**

The hotel understands that the NCAA exclusively will have first right of refusal to sell products licensed by the NCAA for merchandising at the selected hotels. If the NCAA executes this right, the hotel agrees to provide space in its lobby, tables, electricity, dedicated phone line and a secure storage location for such sales at no charge to the NCAA merchandising agent. The NCAA guarantees that the merchandise will be displayed in a neat, professional manner.

In return, the NCAA merchandising agent will pay to the hotel a percentage of the net sales from the hotel location. Net sales are defined as gross sales minus sales tax and credit card fees. The percentage rate will be a pre-determined, non-negotiable rate included in the contract between the two parties, except as specified in the following sections.

## ***SECTION 14 – Media Services***

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### **Broadcasting/Internet**

Please log on to <http://www.ncaa.com/media> for information regarding broadcast/Internet rights.

### **Championship Records.**

NCAA championship records are available in PDF format at [NCAA.org](http://NCAA.org). If you have trouble accessing the information, please contact a member of the NCAA Media Coordination and Statistics staff.

## **Credentials.**

All media credentials are authorized and issued by the NCAA media coordinator. The NCAA provides credentials for all final championship sites and selected preliminary rounds sites.

The “Conditions Placed on Use of Credentials,” located at [NCAA.com/credentialterms](https://www.ncaa.com/credentialterms), should be visible at credential pickup.

The following is a sample of the types of credentials that can be produced, if applicable:

- All Access – For event management-type people who need access to every area, including game surface.
- Event Management – For event management staff who does not need all access (based on space and demand, it may not be necessary to produce an event management staff and an all access pass).
- Medical – For medical personnel including athletic trainers, doctors, EMT, etc.
- Media – For members of the media to provide them access to press areas (press box, media room, interview room, locker rooms (postgame only)).
- Participant – For student-athletes, coaches, equipment managers (essentially anyone in the official travel party).
- Photo – For still photographers and television camera operators (if the contest is not going to be televised) to allow them access to appropriate areas [playing surface, locker rooms (postgame only), press box and media room].
- SID – For sports information directors of the participating teams (may allow access to media areas and locker rooms as needed).
- Television Network – If the game is going to be televised by ESPN, Turner Sports, etc., those entities should have their own credential to allow them to specific places such as the truck compound.

It is up to the tournament director, NCAA championship manager and NCAA wrestling committee to determine which areas may be accessed with each credential type.

## **Credential Qualification and Acceptance.**

Final-Round Site - Approximately six weeks before the start of final site competition, the site media coordinator should send credential application information to media representatives who regularly cover intercollegiate athletics in their markets. The information should direct

media to [ncaa.com/media](http://ncaa.com/media), which includes credential application instructions, credential criteria and links to the NCAA media policies. The NCAA media coordinator will approve or deny all credential requests in the online credentialing system (Sport Systems). The system will notify via email all media members who apply for credentials whether their request has been granted or denied. If a media member is granted a credential, the NCAA media coordinator is responsible for sending that member of the media information regarding times, press conference schedules, credential pickup times and location, parking and any other pertinent information.

\*\* Working credentials will not be mailed. The media coordinator should issue credentials individually at an appropriate site at the venue or at the designated headquarters hotel. A government-issued photo ID is required to pick up credentials. Credentials are non-transferable and will only be issued to the person whose name appears on the credential. Credential pickup for others is not allowed.

#### **Credential Boards.**

The NCAA will provide credential boards at all final sites. These are to advise security personnel at the competition venue which credentials are allowed into which parts of the venue. For credentials that are not allowed into a specific area, use a black marker to cross out the credentials not permitted.

#### **Final Results Books.**

For individual/team championships, the media coordinator should include quotes from at least any individual champion(s) as well as from the head coach of the team champion, if applicable. It is preferred to also include quotes from a student-athlete of the team champion and the head coach of the second-place team. The final brackets and team scores also may include a cover sheet, recap, postgame notes, and/or a play-by-play summary.

The host institution shall provide complete statistics of all NCAA championships competition.

#### **Internet Policy.**

The NCAA website, [NCAA.com](http://NCAA.com), serves as the official online resource for NCAA championships.

The NCAA and its partners owns the Internet rights to all its 90 championship events. Rights include live statistics, video and audio streaming, electronic commerce, and post-event footage use. The NCAA and its partners own all game action, practice footage, press conferences, one-on-one interviews or any other content on the NCAA website.

#### **Internet Live Statistics**

The NCAA reserves the right to deny permission to produce live statistics for NCAA championship play. In the event the NCAA takes on the responsibility of producing a live statistical representation from an NCAA championship event, no other entity will be permitted to do so. Live statistics are considered a protected right as part of a bundled rights agreement, referenced



above. For clarification purposes, a live statistical representation includes play-by-play, score updates, shot charts, updated box scores, photos with captions, etc.

In the event the NCAA does not produce live statistics for a specific championship, the host institution is given priority to produce exclusive live statistics. The host institution will be given the same exclusivities the NCAA would reserve for its rights holder in such an instance.

Once it is determined that neither the NCAA or the host institution plan to exercise their exclusive rights, the ability to produce live statistics will be granted – on a non-exclusive basis – to each participating school. A “participating school” is defined as a school playing in the same event at a specific site.

In each case, no commercial advertising is permitted within the live statistics window, unless permission is specifically granted by the NCAA. Any questions pertaining to live statistics should be sent to Nate Flannery, NCAA director of digital and social media (nflannery@ncaa.org).

#### **Media Guides and Postseason Guides.**

The NCAA or host media coordinator should notify each school that qualifies for the championship how many media guides and/or postseason guides should be sent to the championship site. The media coordinator should provide an overnight address where the schools can send the information (their office or the facility) and a deadline as to when it should arrive. Consider security when selecting the location where these materials will be shipped.

#### **Media Accommodations.**

**Hotel.** If necessary, the media coordinator should arrange for a block of rooms to be set aside for media, preferably at the headquarters hotel. Media members should be given a contact at the hotel whom they can call to make reservations; this can be listed on the credential application form along with the room rate and deadline for making reservations.

**Meals.** Media meals are required at this championship. Disbursements should be guided by the budget which was originally submitted by the tournament manager and approved by the NCAA national office.

**Parking.** Media parking is desired at each site and required at most. The media coordinator, in consultation with the facility and host, should determine if it would be more effective to use parking passes or a parking list. If passes are used, the host institution must generate them. Media shuttle systems may also be used provided any costs are approved in advance by the specific sport committee and NCAA championships staff liaison.

**Work Room.** A media work room should be designated at each site, where media members can file stories, upload photos and video following competition. The work room should be equipped with high speed internet lines and/or wireless internet access. In addition, the room should have an adequate amount of seating and electrical outlets.

Each school's media guides and/or postseason guides, along with any materials the host institution distributes (statistics, game notes, quotes, etc.), should be located in or near this area.

#### **News Film and Mini-Cams.**

Please visit [NCAA.com/media](http://NCAA.com/media) for updated information related to television, video and ENG policies.

#### **Officiating Questions.**

If it is deemed necessary to get an interpretation from an official regarding a specific play or occurrence during a contest, a "pool reporter" shall be named by the NCAA media coordinator or championships staff member, or in the absence of one, the host media coordinator. Interpretations are not given if the situation in question is a judgment call.

The pool reporter shall accompany a member of the sport committee to the official's locker room to receive an interpretation in order to enhance the public's understanding of activities that occurred during the contest.

In most cases, the head official will provide the interpretation on behalf of the officiating crew. In the instances in which a playing-rules liaison, secretary-rules editor or the coordinator of officials is onsite, they are able to answer the questions instead.

The host or NCAA media coordinator will be responsible for disseminating the information to the rest of the media present. In most cases, the media coordinator should designate either the reporter from the Associated Press or the local newspaper as the pool reporter.

#### **Personnel.**

Each media coordinator is responsible for organizing workers to assist in the media operations of the championship. It is important to remind volunteers that they may see very little of the championship competition because of their responsibilities and the NCAA cannot pay any expenses. All volunteers should be a minimum of 18 years or older. It is preferred that media coordination volunteers have experience with media relations or championships.

The number of workers will depend upon the media demand at the site. Communication with the participating SIDs and the media coordinator's knowledge of the area media will help with advance planning.

The following is a basic list of duties for volunteers (if applicable):

- Copy Machine Personnel – Photocopies materials (stats, notes, quotes, etc.).

- Credential Distribution – Pass out credentials to the media; check government-issued photo ID.
- Mixed Zone Coordinator – Coordinates interviews in the mixed zone in events such as wrestling, track and field and swimming and diving. Depending on the number of participants, this individual may need several assistants.
- Note Takers – Compiles worthy notes during and after the game or day.
- Photo Marshall – Makes sure photographers stay in appropriate places. Hands out photo armbands, if necessary.
- Press Conference Moderator – Introduces players and coach; directs questions from media.
- Quote Takers – Records postgame quotes from the press conference. A minimum of one person should be designated to take quotes for each team. They should get quotes from the head coaches and student-athletes.
- Results Disseminator – Transmits stats, notes, quotes, through appropriate delivery means (email).
- Runner(s) – Distributes photocopied materials (stats, notes, quotes, etc.).
- Team Escorts – People to escort the coaches and student-athletes to the postgame press conference.
- Video Crew – Record video of the press conferences and post them online for media and host institutions to access.

### **News Conferences.**

The media coordinator, or a member of the coordinator's staff, shall attend all press conferences, including any conducted before the start of championship play. A media coordinator can decide to have a pre-championship news conference if the number of media or interest in the championship warrants it. If a formal press conference will be held, the media coordinator should produce name (table) tents to place on the dais/riser to identify coaches and student-athletes. News conferences and interviews may be conducted virtually for the 2021 Championships.

**ALL STUDENT-ATHLETES AND COACHES MUST BE MADE AVAILABLE FOR INTERVIEWS.** Failure to do so may result in a misconduct finding, as determined by the respective sport committee.

(Note: In the event that a student-athlete has been selected for drug testing, all media obligations must be fulfilled before going to the drug-testing center.)

**Individual Championships with a Formal News Conference.** Student-athletes are allowed a maximum of a 10-minute cooling-off period following an event before meeting with the media. If ready before 10 minutes, the student-athlete can participate in interviews sooner. In individual championships, typically only the winner(s) needs to report to the press

conference. If media requests warrant having the runner-up participate in the news conference, that person should answer questions before the champion.

### **Moderator Duties**

1. The moderator should give pertinent notes (i.e., first-time national champion, etc.) to media while they wait for the athlete to arrive.
2. Sports information representatives should obtain the names of the student-athletes who will be attending the press conference and give them to the host or NCAA media coordinator, who then will provide them to the moderator so that they can be announced in advance.
3. The moderator should open the press conference by asking the head coach for his/her opening statement.
4. After the coach's comments, the moderator should invite questions from media.
5. If necessary, the moderator should direct a question to student-athletes to get them involved, if the media do not do so.
6. The moderator should keep the flow of the press conference moving. If there is a gap of time between questions, limit questions to one more and then thank the head coach and/or student-athlete(s).

**Press Conference Setup.** Each host media coordinator should designate an interview room or area at the facility, and an individual to coordinate the activities in it. The interview area should have a public address system and an elevated head table.

Media coordinators should use an audio mixer (mix down unit) in the interview area to permit individuals using microphones to attach their equipment to it, eliminating the presence of audio equipment and/or operators in front of, or adjacent to, the speakers at the dais.

The following is a checklist of suggested minimum requirements for the interview room:

- Seating for a minimum number of media or VIPs (check with the previous host for an approximate number)
- Risers or an area with an unobstructed view for television cameras
- Table for a minimum of 4-6 interviewees
- Sufficient electrical outlets
- Sufficient lighting for dais and work spaces
- Mult box
- Wireless microphones

- Phone line and telephone

For selected NCAA championships, press conference backdrops will be sent to the institution, and microphone flags will be provided by the NCAA. Quotes shall be distributed to the media immediately following each press conference.

### **Photography.**

NCAA Photos (also known as Clarkson-Creative/Clarkson) will be on site for the final day of competition, unless otherwise specified. Hosts institutions are not required to have a photographer when Clarkson is not on site. An additional photographer may be hired by NCAA staff to shoot additional days and ancillary events, if the staff so chooses. For those instances, it is necessary to have the hired photographer(s) complete the photography services agreement.

All photographers will agree to the NCAA Championship Photography Terms and Conditions upon requesting a credential. Photo sales on site are strictly prohibited.

Images for use by NCAA member institutions are available at a special rate and are bound by the following rights:

*"For official NCAA member institution athletic department website and publications only. Other reproduction, distribution, and/or display print production is prohibited unless specified in writing."*

For internal member institution use, please contact Clarkson-Creative at [info@ncaaphotos.com](mailto:info@ncaaphotos.com) with the name of the image(s) you would like to purchase, and an online transaction will be set up to download the image(s). All images should be credited, where it appears, to: ©Photographer's Name/NCAAPhotos. For all other uses, please contact Andy Krause ([Andrew.Krause@gettyimages.com](mailto:Andrew.Krause@gettyimages.com)).

Any other entity, with the exception of the NCAA membership, seeking a championship event photo must license it through [Getty Images](https://www.gettyimages.com). To license an NCAA championship event photo, please visit <http://on.ncaa.com/NCAAonGetty>.

For additional questions regarding championship photography, please see the [NCAA Championships Photo Terms & Conditions](#).

### **Photography Area Policies.**

The media coordinator shall be prepared to designate "photographer positions," should media requests warrant it. "Prime" positions should be rotated among members of the media. All special requests (i.e., placing a remote camera on the backboard) must be approved by NCAA staff or site representatives.

### **Programs.**

All digital programs can be located at <http://www.ncaa.com/gameprograms>.

#### **Radio/Internet Audio Coverage.**

Radio broadcast rights and made-for Internet audio at any NCAA championship may take place only through advance written request and permission of the NCAA media services group. (Refer to <http://www.ncaa.com/media>.)

All stations broadcasting any round of an NCAA championship shall be required to fill out the NCAA Championship Radio/Internet Streaming form online. To access the form, log onto NCAA.com/media then click “2020-21 Audio Policy.”

#### **Seat Assignments.**

Media coordinators should provide preferred seat locations for media agencies that regularly staff competition played by the participating and host institutions.

#### **Security.**

Security personnel should be instructed to protect the working media areas and interview area, especially before and after each round, and to limit access in all restricted areas to individuals wearing credentials.

#### **Social Media Guidelines.**

NCAA Social Media Guidelines for Championship Hosts  
Updated 02/15/20

The official NCAA social media pages and official hashtags can be found here:  
[bit.ly/NCAASocialAccounts](http://bit.ly/NCAASocialAccounts)

##### **Host Promotion of Championships**

Most hosts already have an established presence in social media. Examples are school, LOC, Sports Corporation, venue or city pages/accounts. These pages/accounts are all acceptable places to promote the hosting of an NCAA championship through the use of marketing messages and products supplied from the NCAA (links, web banners, flyers, etc.). The NCAA also promotes the championships (and the host involvement) on the appropriate NCAA social media pages/accounts. If the championship does not have an official NCAA page on a social media site, a host is not permitted to create a page for it. The NCAA will make efforts to promote this championship on the other established pages/accounts, as necessary. Collaboration is encouraged through the use of cross-posting on Facebook (@ linking within text to drive fans to each other’s pages) and mentions on Twitter (@ links to show coordination in posts). In addition to collaboration, idea-sharing is also encouraged and can be coordinated through the Championships Associate Director of Social Media, [cdion@ncaa.org](mailto:cdion@ncaa.org).

#### REMINDER:

A host should not create a social media account or page (Facebook page, Twitter feed, Instagram, Snapchat, Tumblr account, etc.) solely devoted to promoting an NCAA championship. These pages become outdated, distract fans from established pages and fracture the NCAA message.

Please send direct questions to Chris Dion, [cdion@ncaa.org](mailto:cdion@ncaa.org), or send ideas or news to the general box, [socialmedia@ncaa.org](mailto:socialmedia@ncaa.org).

#### **Strobe Lights.**

Strobe lights for photography are administered and pooled at the discretion of the NCAA or host media coordinator.

A maximum of three sets of strobe lights may be installed at an arena for media agencies requiring immediate news coverage. Strobe lights for a conventional arena must not exceed 2,400 watt-seconds for each power pack, and the flash duration should be less than 1/1,000-second. A typical approved installation consists of four power packs with tube heads on each pack.

All hanging or installed strobes must be as close to the playing surface as possible, depending on the physical structure of the arena, near the corners of the playing surface. All strobes must be installed and tested, if necessary, at the site 24 hours before the start of the event during which the strobes will be used. The committee representative or NCAA championships manager will grant final approval relative to the installation of strobes.

If the physical structure of an arena prevents a media agency from meeting these specifications, the agency may petition the specific sport committee for an exception.

No other strobes, including hand-carried units, are permitted in the arena, and no strobe or any other photography equipment may be placed on or attached to a goal standard.

#### **Internet.**

Wireless internet access must be available at all championship rounds for media use. The host institution may NOT assess an additional “hookup fee” to any media agency. Any wireless charges should be charged to the host or reflected in the proposed budget. Additional wired Internet may also be required both at press row locations and in the media work room(s).

#### **Television.**

If an NCAA championship is to be televised, the media coordinator will be notified by the NCAA championships liaison or NCAA media coordinator. This person will relay any needs specific to television, such as power, press row space, etc., to the host media coordinator. Information about NCAA broadcasts can be found online at [NCAA.com/media](http://NCAA.com/media).

## **SECTION 15 – Medical Procedures**

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Institutions and athletics health care providers should adhere to federal, state and local regulations; NCAA bylaws and sport playing rules; and the NCAA Sports Medicine Handbook. Athletics health care providers for the student-athlete should be appointed by and should report to institution administrators who are independent from coaches (e.g., health center, campus hospital/medical center, student affairs).

### **Medical Facilities.**

#### **Ambulance Service**

At the NCAA's expense, an ambulance shall be provided for event participants on game days. The ambulance should be equipped with advanced life-support equipment (e.g., AED with EKG capabilities, cardio-conversion drugs, and emergency respiratory equipment).

#### **Biohazard Cleanup**

The athletic training staff shall prepare a biohazard kit to clean and manage all blood situations. Assemble and maintain supplies for cleaning and disinfection of hard surfaces contaminated by blood or OPIM. Items include personal protective equipment (PPE) (gloves, goggles, mask, fluid resistant gown if chance of splash or splatter); supply of absorbent paper towels or disposable cloths; red plastic bag with the biohazard symbol on it or other waste receptacle according to facility protocol; and properly diluted tuberculocidal disinfectant or freshly prepared bleach solution diluted (1:100 bleach/water ratio). These kits should be placed on each team's cooler cart positioned at the end of the team benches.

#### **General Public**

The facility, at its expense, must provide certified medical personnel (independent of the competition medical staff) and a first-aid room for spectators on game days.

#### **Hospital**

The host athletic trainer shall identify a hospital, in close proximity, that will be available to participating teams and shall ensure that championship participants will be provided priority care and assistance.

#### **Participants**

Athletic training facilities should adhere to local, state and federal regulations pertaining to health care facilities. An athletic training room shall be open and a certified athletic trainer (the host institution's athletic trainer) must be present for all practices and games at the facility. The training room must open a minimum of two hours before all practices and games, and remain open one hour after the conclusion of all practices and games. Two physicians (general practitioner and orthopedic surgeon) must be accessible by cell phone or pager during all practices and must be on-site during all games.

#### **Supplies**



All necessary emergency equipment should be at the site or quickly accessible. Equipment should be in good operating condition, and personnel must be trained in advance to use it properly. This equipment should include, but is not limited to:

- Automated external defibrillator (AED),
- A bag-valve mask, advanced airway tools
- A spine board and other stabilization supplies for the head and neck
- Splints
  - Immobilization splints
  - Immobilizer/knee stabilizer
  - Crutches
- Bleeding control materials, such as a tourniquet and large sterile dressings.
- Ice
- Blood-borne pathogen kit
- Moist hot packs
- Muscle stimulator
- Sharps kit/biohazard trash can
- Ultrasound unit
- X-Ray machine
- Gurney
- First-aid equipment/athletic training supplies
- Suture materials
- Emergency eye care and dental equipment
- Sports medicine providers should be trained to use emergency supplies.

### **Locker Rooms**

The team locker rooms shall be equipped with hot hydroculators, biohazard trash cans and sharps containers. The sports medicine staff should be prepared to assist teams with cold baths, whirlpool tubs and exercise bikes. Each locker room or team bench should be equipped with similar equipment (if applicable).

### **Communication**

The athletic trainer and physicians should be equipped with a means of radio communication.

### **Teams' Physicians**

Participating institutions may include team physicians on their gate list. If the physicians are not seated on the bench, the host athletic trainer should ascertain their seat locations, in case of emergency, and be prepared to escort the physician to the team locker room, if necessary. If the team physician has not been provided a credential from the team allotment, they will be provided a credential and escorted to the team locker room or athletic training room. (Refer to Section No. 15-3)

### **X-Ray Technicians**

X-Ray equipment and technicians shall be on-site during the championship. Should the institution have equipment in close proximity to the facility (e.g., building next door), this equipment may be used with NCAA approval.

### **Portable Baths**

Portable baths (hot or cold) must be used under the direction of the host sports medicine staff, athletic trainer or physician within the venue of the championship. If the host sports medicine staff permits the communal use of the baths, they must be properly disinfected between individual use, filtered and with proper circulation or otherwise maintained in a manner consistent with local public health codes. The NCAA permits ice baths in designated areas as directed by an athletic trainer or team physician when the bath is used as a component of the emergency care plan in the event of an exertional heat injury.

### **Concussions.**

The NCAA has adopted legislation that requires each active member institution to have a concussion management plan for its student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions. A student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

### **Medical Staffing.**

**Host Medical Staff.** It is the responsibility of the host institution/conference to provide medical coverage and care for participating student-athletes. In limited-access venues, the host medical staff will assess and remove from play student-athletes with injuries. Once removed, traveling medical staffs will have access to their student-athletes.

**Travel Party.** Medical personnel receive credentials for the championship as part of the normal institutional travel party. It is the responsibility of the participating institution to include medical personnel in their normal credential numbers. However, institutions may elect to pay for medical staff to travel in addition to the travel party limits through institutional funds. Competition site access can be secured by acquiring session tickets through purchase or an institutional pass list.

**Access.** Medical staff traveling with teams will have access to their team participants through the host medical staff, should an injury occur.

**Communication.** Contacting the host medical staff before arriving to the championship site is recommended. On arriving, understanding competition site access during the event will help

coordinate access to injured student-athletes. Typically, an access point from the stands supervised by security will allow access to student-athletes.

## ***SECTION 16 – Officials***

### **Selection.**

The NCAA Wrestling Committee selects 20 referees to officiate the NCAA Division I Wrestling Championships. Referees that participate in the championships must meet the requirements approved by the NCAA Wrestling Committee to qualify as an NCAA wrestling championships referee.

### **Referees.**

The NCAA national coordinator of officials selected by the Wrestling Committee for the Division I Championships will have the following duties:

1. Work with the games committee to ensure matches are officiated in compliance with NCAA rules.
2. Meet with all referees on Wednesday evening for an interpretation meeting and to review NCAA rules and interpretations.
3. Go over any rules or points of emphasis at the mandatory coaches meeting on Wednesday.
4. Serve as a liaison between the tournament referees and coaches.
5. Organize and make evaluation assignments with the referees' evaluator coordinator.
6. Conduct a training session for all table workers and tappers before the first round.
7. Assign all referees as approved by the games committee throughout the tournament.
8. Coordinate with the games committee the proper assignment of referees for the final round.
9. Check the arena floor with a committee member prior to each round for:
  - a. Clocks.
  - b. Table workers.
  - c. Rule books.
  - d. Coaches chair setup.
  - e. General safety of floor (check mats, tables).
  - f. Pencils.
  - g. Pens.
  - h. Towels.
  - i. One stopwatch per table.
  - j. Three sets of ankle bands (red and green) are at each mat side table.
  - k. Other areas deemed necessary.
10. Serve as spokesperson to broadcast partner to answer any officiating questions (if requested by the wrestling committee and/or NCAA staff).
11. Instruct all referees on the regulations in the championships handbook in reference to travel and per diem.

12. The National Coordinator of Officials (or the head referee) should be in the arena (preferably at the head table) during all rounds of competition.

#### **Fees and Expenses.**

Each referee is paid a fee of \$225 per session officiated. Referees will receive travel expenses according to the actual mode of transportation, not to exceed jet coach airfare or 53 cents per mile, but not including terminal or other local transportation. Ground transportation will be reimbursed at the rate of 53 cents per mile, not including local transportation. In addition, they will receive a \$45 per diem for meals and incidentals for each day of the championships, beginning with the day of arrival and ending with the day of departure.

Fees and expenses will be submitted through ArbiterPay.

#### **Hotel.**

Officials' hotel room and tax charges should be direct billed to the NCAA; the officials are responsible for incidental charges. The officials should be housed in a separate property from both the teams.

#### **Meetings.**

All referees selected to officiate the national championships are required to attend a meeting given by the national coordinator of officials the evening prior to the opening session of the tournament.

#### **Tickets.**

Each official is entitled to purchase a maximum of four tickets to the competition (e.g., for family members or friends); the championships manager(s) will administer this process. The officials themselves should be provided a credential for admittance.

#### **Transportation.**

Officials who receive approval for air travel must make flight arrangements through Short's Travel Management at 866-821-8547. The host shall coordinate local ground transportation for officials.

#### **Uniform.**

The NCAA will provide a black jacket or wind shirt to the officials participating in the championships. This shall be used as part of their official uniform.

This championship will feature a printed program and bout sheets, which the NCAA and Learfield IMG College Publishing has the exclusive right to distribute at the competition venue during the championship. No competing publications, whether sold or free of charge, are permitted at NCAA events where printed programs are available. Any publications delivered to the venue are the property of Learfield IMG College before, during and after the event.

### **Content/Editorial**

#### **Learfield IMG College Responsibilities**

Responsible for all program production, including editorial content, layout and design, advertising and printing.

#### **Host Responsibilities**

Media contact should provide Learfield IMG College with text and photos for editorial pages about host institution/venue/city, if requested by Learfield IMG College.

Any pages promoting the host institution/venue/city will not be display advertisements; those interested in purchasing advertising space for sponsors, etc., should contact Clerrinda Queen ([clerrinda.queen@learfieldimgcollege.com](mailto:clerrinda.queen@learfieldimgcollege.com)).

### **Bout Sheets**

At the championship site, Learfield IMG College provides bout sheets to be made available throughout the event. Coupons for the bout sheets are enclosed in each program and can be presented to any program vendor for redemption. Bout sheets can also be sold individually, without a coupon. Further instructions for distribution will be communicated by Learfield IMG College prior to the championship.

### **Program Vending and Complimentary Programs**

Learfield IMG College will enter into an agreement with the official program vendor of the host institution or sponsoring agency, and will supply programs and settlement sheets to the official vendor. The official vendor of the host institution or sponsoring agency at the site of the championship(s) is responsible for complete vending accountability, including full responsibility for inventory. When the requirements listed below (Program Vending Standards) are met, the host institution will receive a 20 percent commission of net sales for providing these services. Below are the program vending responsibilities of both Learfield IMG College and the host, or official program vendor.

#### **Learfield IMG College Responsibilities**

- Reserves the right to manage vending/fulfillment in-venue
- Will email a vending agreement and settlement sheet to the vending contact and tournament manager prior to championship
- Will ship and manage shipment of programs to arrive no later than the day prior to the start of the event, unless otherwise communicated by Learfield IMG College
- Within one week post-championship, will provide the host with instructions for returning or destroying the remaining programs (if applicable)

- Will pay sales tax to the proper taxing authority

### **Host Responsibilities**

- Prior to the event, the program vending contact listed on the host's online key contacts form will need to confirm they are the contact and that the shipping information is correct, when requested by Learfield IMG College
- The host venue will provide all vendors unless otherwise prearranged with Learfield IMG College
- Return a signed vending agreement to Learfield IMG College prior to the event
- If requested and approved by the NCAA, the tournament manager shall issue credentials and provide the necessary parking passes to administrative personnel representing Learfield IMG College. All program vendors shall receive standard facility credentials.
- Distribute the allotted amount of complimentary programs as specified below:
  - 860
- Meet the "Program Vending Standards" (listed below) to receive 20 percent commission of the net program sales
- After meeting the "Program Vending Standards," Learfield IMG College will pay the vendor 20 percent commission of net sales. The vendor is to keep the commissions earned and cut a check to Learfield IMG College for the amount due listed on the Learfield IMG College provided settlement sheet within two weeks after the event.
- Email and mail the completed settlement sheet provided by Learfield IMG College after the event within the time frame specified in the vending agreement.

### **Program Vending Standards**

- Receive and take inventory of the programs upon arrival. Notify Learfield IMG College of any discrepancies in the quantity received or damages to the programs within 24 hours.
- Provide total management, control and accountability of the programs. If programs are lost, stolen or damaged, the programs are the responsibility of the vendor.
- Keep programs in locked and supervised storage.
- Provide an appropriate number of sellers throughout the facility in order to meet the demands of the projected crowds. The appropriate number of sellers should ensure that every fan entering the event will pass one person actively and exclusively selling programs, as well as placing multiple sellers in high-traffic areas to provide a quick transaction for all fans.
- Sellers should be either at designated program stands and/or stationed in high-traffic areas of the facility that are easily located (such as ticketed entrances).
- Ensure program stands and/or sellers are prepared to sell prior to the gates being opened. If using program stands or tables, the programs should be neatly displayed at all times. If using tables, please make best effort to make table presentable.
- Ensure that sellers are neatly dressed and are customer-oriented.
- Keep selling areas clean and neat at all times.
- Programs can be available at merchandise stands (i.e., along with apparel) but should not be sold exclusively in this manner.
- Sell programs throughout the event for a mutually agreed upon time with Learfield IMG College.

- Display signage in a professional manner, if provided by Learfield IMG College.
- Make sure vendors have necessary materials for selling throughout the event, i.e., appropriate number of programs and change. Replenishing sellers with programs and providing change should be done in a fast and efficient manner. This may include transferring merchandise between the slower and higher volume selling areas to meet customer demands.
- Below are a few best practices for vending programs:
  - Designate individuals to sell programs and pay them a commission for each program they sell, or
  - Recruit volunteers to sell programs as a fundraiser for their non-profit organization and pay them commission for each program they sell
  - Encourage vendors to walk through the stands to sell programs during the event

### **Questions**

If you have any questions, please feel free to contact your NCAA administrator or Chad Laytham ([chad.laytham@learfieldimgcollege.com](mailto:chad.laytham@learfieldimgcollege.com)) at Learfield IMG College.

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## ***SECTION 18 – Safety and Security***

The NCAA has established a Safety and Security Advisory Group (SSAG) to develop Best Practices for all NCAA championships. The SSAG developed these Best Practices based on a review of current and future championships competition venues, discussions with safety and security experts, and their own experience and knowledge. All hosts and competition venues are strongly encouraged to refer to the Best Practices when developing a safety and security program: [http://www.ncaa.org/sites/default/files/Best\\_Practices\\_for\\_Venue\\_Safety\\_and\\_Security.pdf?division=d2](http://www.ncaa.org/sites/default/files/Best_Practices_for_Venue_Safety_and_Security.pdf?division=d2) .

The suggestions outlined in Best Practices for Venue Safety and Security are based on practices that are employed by competition venues across the nation. The need and ability to implement them at each facility and event will vary. Properly trained and equipped personnel constitute the primary element of implementing a successful safety and security program.

Best Practices for championships competition venue safety are intended for guidance purposes only; they are not a requirement under NCAA or other regulations or legislation. In addition, because of the wide variety of designs and sizes of competition venues; and composition and profile of particular events, not all Best Practices will be reasonable or applicable.

The Best Practices should not be viewed as a complete or primary source of information for developing or implementing the safety program for the competition venue hosting an NCAA championship. Rather, facility managers and local public safety personnel should consider the current national threat level, nature of specific threats and the full range of resources available when responding to changes in the threat condition levels.

Please submit your final safety and security plan, which would be inclusive of the NCAA Championships Safety and Security Team Contact Information form. Items must be submitted once the opportunity to host has been awarded. Additional COVID-19 mitigation plans will also be required for the 2021 Championships. Refer to the Return to Sport Guidelines for Wrestling at <http://www.ncaa.org/championships/division-i-wrestling>.

Unless otherwise expressly authorized by applicable law, no firearms or weapons are permitted on these premises for NCAA championships and events, excluding authorized law enforcement officers. Failure to abide may subject you to ejection as well as other applicable discipline or action. The foregoing shall not limit the applicable equipment used in and for fencing and rifle competitions in accordance with NCAA rules, at the venues for such competitions.

## ***SECTION 19 – Ticketing***

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1. **Ticket Design/Printing.** The NCAA will manage the design and printing for championship tickets, assigning specific duties to the LOC/host and competition venue as needed. The NCAA will forward artwork of the proposed ticket design to the LOC/host and competition venue for review and input. The NCAA logo shall be the only logo used on the front or back of the tickets unless specifically authorized by the NCAA. The name of the host institution/conference may be printed on the front of the ticket(s) and/or on the cover of the ticket booklet. The NCAA's standard ticket back language can be found at [www.NCAA.com/ticket-terms](http://www.NCAA.com/ticket-terms).
2. **Ticket Pricing.** With input and a recommendation from the LOC/host, the NCAA shall establish all ticket prices, including tickets for suites and standing room only. One hundred percent (100%) of the revenues from ticket sales shall be included in the championships receipts to help offset the NCAA guarantee (if applicable), championship expenses, and further revenue sharing opportunities. Revenue from the sale of championship tickets and championship-related event tickets will be exempt from sales, amusement, entertainment taxes and other surcharge obligations to the extent possible. The NCAA is a 501c(3) tax exempt organization. If a tax exemption is not applicable, then all applicable taxes and rates shall be disclosed (disclose in the sport-specific facility questionnaire) and any increases in the tax rates from the time the bid was submitted shall be absorbed by the bid respondent or rebated back to the NCAA.

The NCAA does not allow complimentary tickets to its championships. However, the NCAA will permit the purchase of tickets to use for championship promotional efforts. All ticket promotions must be approved in advance by the NCAA.

3. **Control of Ticket Sales.** The NCAA shall control all ticket sales for the championship. The LOC/host and competition venue shall cooperate fully with the NCAA's official ticketing vendors and/or ticketing partners (e.g., primary ticket sales system provider, official ticket and hospitality package provider, official ticket exchange). The NCAA shall not be responsible for securing an exemption to any exclusive contracts the LOC/host, competition



venue or surrounding areas/facilities might have, nor will the NCAA be responsible for any buyout or other means necessary to secure such an exemption.

Admittance to the competition venue on game days will be by ticket or NCAA-issued credential only. Every individual, regardless of age, must have a game ticket for admission, unless specified by the NCAA or venue policy. Unless specifically granted an exception, the NCAA requires that the competition venue utilize a ticket scanning system at all general public access points into the competition venue. The host venue system will be used for access control, box office walk-up sales and day-of event issue resolution in the box office.

4. **Control of Venue Seating.** The NCAA shall control all seating assignments within the competition venue, including club seating, press boxes, hospitality clubs and restaurants.

The NCAA shall be responsible for determining the allocation and the location of all ticket allotments.

The LOC/host or competition venue may not re-sell allotted championship game tickets at any price, nor may enter into a sponsorship agreement or hospitality/travel package agreement with any ticket broker, tour packager or other secondary ticket marketer to provide championship tickets in return for other considerations unless specifically authorized by the NCAA.

5. **Suites.**

- a. The competition venue shall stipulate a quantity of private viewing suites available for the sole use of the NCAA or its designees at the time of the bid. All revenue from such suites will belong to the NCAA.
- b. The NCAA will provide tickets, as necessary to the LOC/host and/or competition venue for those suite holders displaced to fulfill the NCAA suite seat requirements.
- c. Subject to NCAA approval, suites not made available to the NCAA or its designees shall remain under the control of the competition venue, but the face value ticket revenue for such suite seats will belong to the NCAA.
- d. Suite holders will have the opportunity to purchase tickets for the suite to which they have purchased tenant rights. The venue's box office staff shall solicit and confirm suite purchases by suite holders. At that time, suites not purchased by suite holders will be made available to the NCAA for additional use/sales opportunities in accordance with the agreed upon financial parameters.

6. **LOC/Host Ticket Policies.**

- a. **Allocation.** The NCAA shall allocate to the LOC/host a maximum of 10% of the saleable competition venue seats. These tickets shall be used to accommodate LOC/host guests, including but not limited to local contributors.
- b. **Budget Relief.** At its sole option, the NCAA shall notify the LOC/host of certain budget relief that may be provided in exchange for a reduction in the LOC/host ticket allotment.

- b. **Ticket Allocation Limitation.** No more than 20 tickets shall be made available from the LOC/host or competition venue to any one entity without NCAA approval.
- c. **Assignment Information.** The LOC/host shall provide the NCAA with the names of those individuals assigned to each seat within the LOC/host's ticket allocation.

7. **Competition Venue Responsibilities.**

- a. **Seating Manifest.** The competition venue shall forward the NCAA a complete ticket manifest with a PDF or CAD drawing of the venue's configuration and cooperate fully with any NCAA ticketing partners.
- b. **Broadcast Partner Site Survey.** The NCAA's broadcast partner, in conjunction with the NCAA and the competition venue, may conduct a site survey approximately nine months in advance of the championship to determine the host set location, camera locations and determine the need for "seat kills".
- c. **Final Manifest.** Upon completion of the site survey and determination of "kill" seats, the competition venue shall provide the NCAA with a final seating manifest, reflecting all saleable seats, available suites and available hospitality/party suites.
- d. **General Public Assignments.** Subject to NCAA approval, the assignment of general public seats is the competition venue box office's responsibility, unless directed otherwise by the NCAA. The seat locations shall be designated by the NCAA. The competition venue must comply with all applicable city, state or federal laws and regulations including those concerning access and seating for the disabled and assist with inquiries from ticket holders in need of disabled tickets. Additionally, the box office shall assist with all lost, stolen, or misdirected ticket issues. The competition venue shall be responsible for the labor necessary, as well as costs incurred, to process and distribute lost, stolen, or misdirected tickets.
- e. **Participating Institutions' Shipments.** The NCAA will send the tickets allocated to the participating institutions directly to the respective institutions.
- f. **Sales Reports.** The competition venue's box office shall be responsible for providing the NCAA with timely and accurate sales reports. Reports should be provided on a regular basis, as directed by the NCAA. The competition venue's box office shall cooperate fully with the NCAA's official ticketing vendors and/or ticketing partners in providing the reports.
- g. **Final Ticket Database.** Each host conference, institution and/or venue must provide ticket purchaser information to the NCAA upon request, as well as, at the conclusion of the competition. Collecting purchaser information is essential for marketing efforts and post-event purchaser surveys which allow the NCAA to improve the championships experience.

All relevant purchaser information must be submitted in an Excel or CSV file. The information should include, but not be limited to: Last Name, First Name, Address, City, State, Zip Code, Email, Phone Number and purchase information such as Total Seats Purchased and Total Purchase Price.

#### **Email Databases.**

The NCAA owns, and Turner Sports retains the exclusive right to any NCAA email databases. A championship host (including venue operators) may collect email addresses as a part of its efforts to market/promote and sell tickets to an NCAA championship. Any email addresses collected by a host must be sent to the NCAA within seven business days of a request or within 30 days following the conclusion of the championship if no request has been made. The NCAA retains the right to withhold any honorarium associated with hosting the championship until it has received all email addresses collected as part of marketing/promoting or selling tickets to the championship.

Any email marketing should include opt-in language for receiving more information from the NCAA.

A host institution/conference is permitted to merge any collected email addresses into its own database at the conclusion of the championship. However, a host may not use or create a specific database from email addresses collected as part of its championship hosting obligations.

#### **Promotions.**

**Use of Promotional Tickets.** When tickets are used in radio giveaways, the following guidelines apply:

- There may be no implied sponsorship of the championship or contest by the radio station or another corporate entity, with the exception of official NCAA Corporate Champions/Partners.
- Use wording like this when there is no NCAA Corporate Champion/Partner involved: “Be the fifth caller to the radio station and win two tickets to the NCAA championship hosted by the Big 12 Conference March 30 and April 1.”
- Use wording like this when there is an NCAA Corporate Champion/Partner involved: “Enter the (Corporate Champion/Partner Name) Women’s Basketball Ticket Challenge. Tune into WXYZ for a chance to win tickets to the NCAA championship hosted by the University of Washington March 19 and 21.”
- Wording like this is unacceptable: “WXYZ offers you a chance to win tickets to the NCAA championship in the WXYZ morning trivia contest.”

**Ticket Donation.** Host institutions/conferences should distribute a mailing to the local parks and recreation department(s) soliciting donations for the purchase of tickets for children who participate in recreational programs.

**Ticket Mailings.** Host institutions/conferences should send ticket information to the following groups:

- Booster club members
- Season ticket holders
- Previous year's ticket holders of postseason competition, if applicable
- High school coaches in the area
- Local chamber of commerce and merchants
- Host institution's faculty, staff and students
- Local youth-group leagues

If a host plans to distribute flyers, in addition to those produced by the NCAA, or to transmit ticket information via an email blast, the material must be approved in advance by the NCAA staff.

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## ***SECTION 20 – Transportation***

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### **Participating Institutions.**

All NCAA Championship travel information can be found at:  
<http://www.ncaa.org/championships/travel/championships-travel-information>.

### **Parking.**

The host institution/conference or sponsoring agency is responsible for securing complimentary parking at team hotels for team buses and any courtesy vehicles provided, if possible. The competition venue shall provide a designated complimentary parking area for team buses and courtesy cars at the competition venue.

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## ***SECTION 21 – Volunteers***

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### **Goal and Recruitment.**

A volunteer program for the championship should be implemented to accomplish the following goals:

- Provide an enthusiastic and warm welcome to participants and guests;
- Answer questions and provide information to visitors; and
- Contribute to the general excitement surrounding the championship.

- Assist the LOC with championship operations.

Volunteers must be 18 years of age or older and must sign a volunteer release waiver. Individuals with driving responsibilities MUST be 25 years of age or older.

Student-athletes or prospect-aged individuals MAY NOT be recruited in any way different than general public volunteers. The Local Organizing Committee (LOC) cannot make a specific volunteer presentation to student-athletes of the host institution/conference. Student-athletes and prospect-aged individuals may apply to volunteer in the same manner as individuals from the general public. Student-athletes and prospect-aged individuals must be selected by the same criteria as the general public applicants.

The NCAA may request additional volunteers from the LOC as necessary.

#### **Apparel.**

The NCAA will coordinate ordering and production of the apparel through the NCAA volunteer apparel program. Main Gate has been selected as the official NCAA volunteer apparel providers for all 2020-21 championships. The NCAA will offer its Corporate Champions/Partners the opportunity to help offset the cost. The champion/partner would be permitted to place one logo on each apparel item, if a separate apparel item is provided for these volunteers.

The championship logo and the licensee's mark will be placed on the apparel. The licensee's logo may appear on the right chest or sleeve. The licensee's logo may be no larger than 2 ¼ inches square.

The LOC will distribute uniforms during the required volunteer training sessions to ensure each volunteer's commitment. When ordering uniforms, the LOC will ensure that apparel includes women's styles and sizes.

The games management staff, media coordination staff and host media operations staff should be included in overall volunteer numbers and should receive volunteer apparel.

*Note: Hosts shall work in collaboration with the championship administrator on the selection, ordering and distribution of volunteer apparel.*

#### **Waivers.**

Each volunteer must sign a waiver of liability before the start of the championship (**APPENDIX G**). If there is a written agreement governing volunteer service, a release component must be added if one does not already exist. After the championship, all waivers shall be collected and kept on file, in case requested.

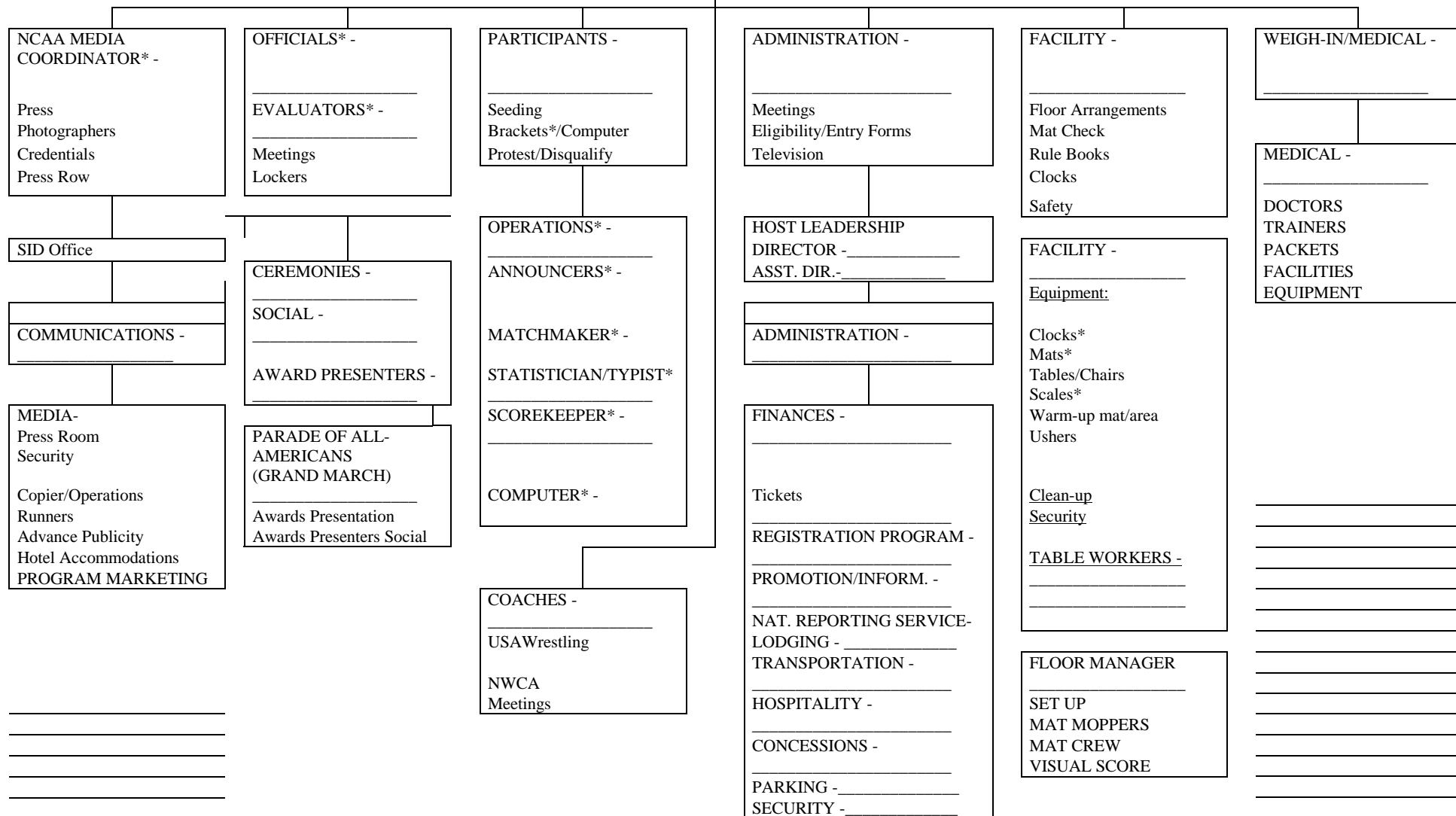
## APPENDIX A

## ORGANIZATIONAL CHART - NCAA DIVISION I WRESTLING CHAMPIONSHIPS

\*NCAA WRESTLING COMMITTEE CHAIR:

\*NCAA CHAMPIONSHIP MANAGERS:

CO-TOURNAMENT DIRECTORS:



**NCAA DIVISION I WRESTLING  
TOURNAMENT PLANNING GUIDE**

1. PRETOURNAMENT.
  - a. Certification of entries.
    - (1) List of qualifiers to NCAA following the conference tournaments.
    - (2) Preliminary mailing to all coaches.
  - b. Packets for coaches.
    - (1) Preparation of packets.
    - (2) Participant credentials.
    - (3) Check-in and distribution.
    - (4) Container for packets.
    - (5) Schedule of events, preparation and distribution.
  - c. Information.

Signs, preparation and location.

Register here; pass gate, contestants only, officials only, media only, etc.
2. PROGRAM.
  - a. Provided by IMG College.
  - b. Sales to general public (obtain program sellers).
3. BRACKET SHEETS.
  - a. Original printing, names and school abbreviations.
  - b. Corrections and updating.
  - c. Reprinting for next session.
  - d. Distribution to coaches (per formula), press.
  - e. Sales to spectators (obtain bracket sheet sellers).
  - f. Post tournament printing with final results.
  - g. [www.ncaa.com](http://www.ncaa.com).
4. CREDENTIALS.
  - a. Credentials for participants, coaches, athletic trainers/physicians, volunteers.
  - b. Games committee.
  - c. Officials.
  - d. Media.
5. MEDIA.
  - a. Press Location.
  - b. Personnel.
  - c. Seating assignments, place cards.
  - d. Technical aid, electrical hookups, phone hookups.
  - e. Packets, preparation and distribution.

- f. Press room, personnel and security.
  - g. Copy machines, speed and reliability, lots of paper; personnel to collate and distribute.
  - h. Food and drink (Coca-Cola products only).
  - i. Coats, etc. Protection.
  - j. Runners.
  - k. Advance promotion to media press, radio and TV.
  - l. Photo assignments, photographer locations.
6. HEAD TABLE.
- a. Personnel. Seating for approximately 30.
  - b. Platform.
  - c. Setup tables, chairs, etc.
  - d. Microphone, independently powered, off-on switch, removable from stand.
  - e. Paper flow.
  - f. Bout sheets, pens and pencils, wall charts, consolidation charts and sheets.
7. ARENA FLOOR.
- a. Personnel.  
Table workers (e.g., timers, scorers, runners, challenge coordinator, video camera operator, backups).
  - b. Floor Setup.
    - (1) Tables, chairs, towels for wiping, disinfectants, receptacles for blood contaminates, swatters, ankle bands, pencils/pens, towels for mopping, mops, buckets, mat tape, spit boxes, backup stop watches.
    - (2) Wrestling mats.
    - (3) Scoreboard clocks, boards underneath to support scoreboard clocks (one backup clock is needed).
    - (4) Extension cords, check on power to scoreboards on floor.
    - (5) Mat numbers to sit atop scoreboards, tablefront and on mat itself.
    - (6) Coaches' chairs, three red, three green (times number of mats).
    - (7) Coaches' box, red/green (Eight foot restricted zone).
    - (8) Videographer (one chair and ample space for equipment next to the scorer's table).
8. BRACKET DISTRIBUTION AND SPECTATOR AIDS.
- a. Brackets.
    - (1) Updated brackets prior to each session.
    - (2) Posting of QR Codes for downloading.
  - b. Team score announcements.



9. NCAA COMMITTEE/STAFF.
  - a. Seating at head table.
  - b. Communications.
10. COMPUTER.
  - a. Pretournament.
    - (1) Programming and experimentation.
    - (2) Personnel.
    - (3) Procedures.
    - (4) Modifications in program.
    - (5) Standardized abbreviations of schools and colors.
  - b. Equipment.
    - (1) Communication from arena.
      - (a) Dedicated telephone line.
      - (b) Another area with telephone for pretournament data entry bracket printouts (press room?)
    - (2) Equipment at site, printer backup.
    - (3) Security of equipment is essential!
  - c. Data entry.
    - (1) Deadline for final list.
    - (2) Personnel.
11. WEIGH-IN FACILITIES.
  - a. Public address system.
  - b. Scales.
  - c. Personnel to aid sports committee.
  - d. Medical personnel required at weigh-in.
  - e. Practice/warm-up mats.
  - f. Workout equipment (e.g., bicycles, etc.).
  - g. Security for equipment such as scales, mats.
  - h. Digital wall clocks (in arena, weigh-in and locker room areas).
12. BUILDING SECURITY.
  - a. Facility evacuation plan in case of emergency.
  - b. Floor security.
    - (1) Admissions.
      - (a) Badges, design, daily entry recertification.
      - (b) Pass gate, location, personnel, signs.
    - (2) On-floor security.
      - (a) Personnel.
      - (b) Ropes/stanchions?
      - (c) Head table and competition floor "traffic cop."

13. WARM-UP AREA.
  - a. Mats.
  - b. Access from warm-up area to floor.
  - c. Public address speaker must be heard in warm-up area.
14. OFFICIALS.
  - a. Selected by NCAA Committee (must be certified officials).
  - b. Hospitality room.
  - c. Dressing room.
15. TICKET SALES.
  - a. Price.
  - b. Ticket printing (must include disclaimer).
  - c. Credit cards.
  - d. Attendance reports.
    - (1) Advance sale.
    - (2) Prior to teams selected/decided.
    - (3) Week prior to conference tournaments.
    - (4) Passouts.
    - (5) Provide master database of all ticket purchasers (e.g., name, address and telephone number) to the NCAA following the regionals.
16. MISCELLANEOUS NOTES.

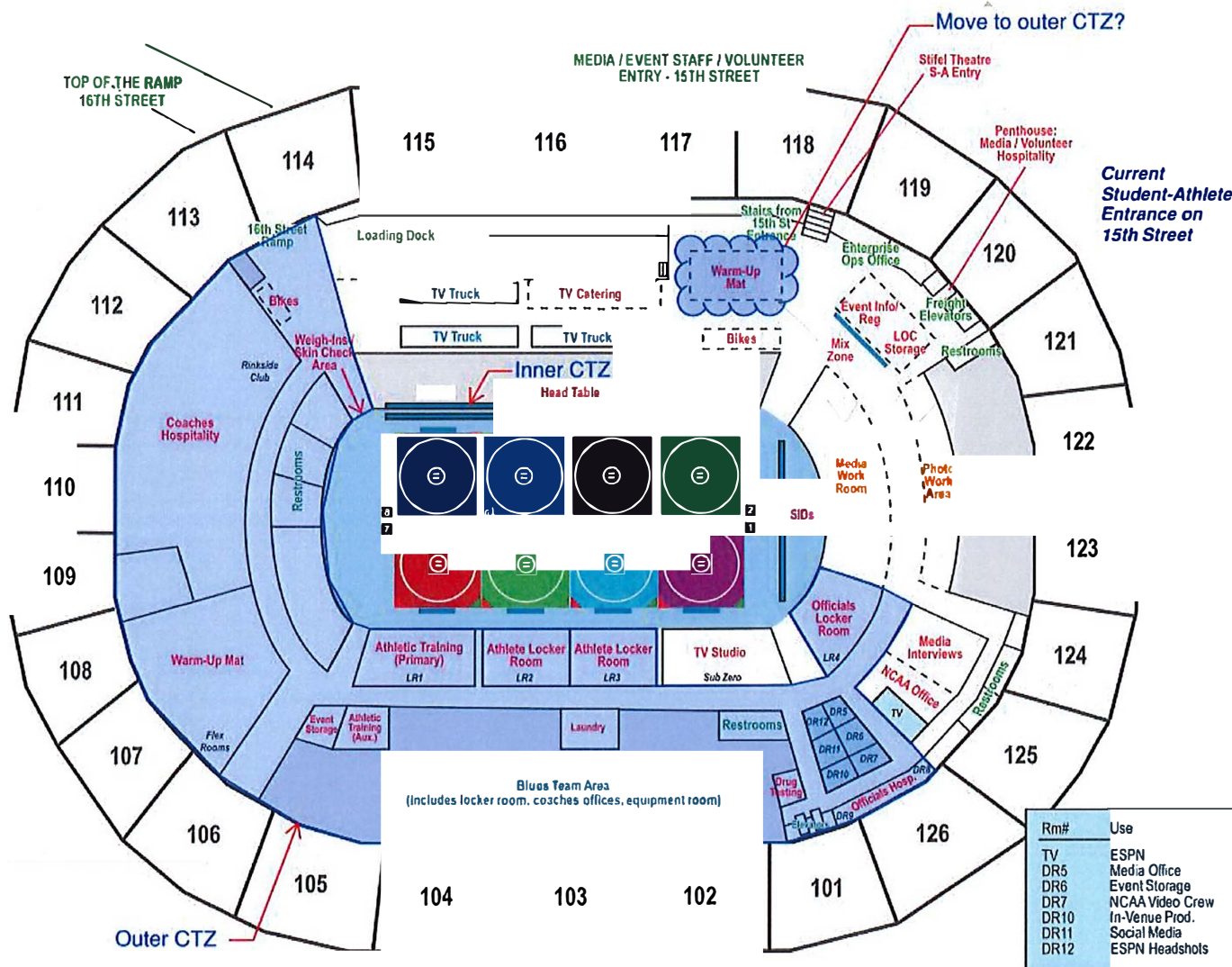
Complete critical incident response plan prior to the event.



## F1. CTZ Examples

### F1.1. Wrestling Division I – Enterprise Center

*\*Add updated map, when available*



## NCAA DIVISION I WRESTLING CHAMPIONSHIPS REGISTRATION CHECKLIST (Sample)

[illegible]



**National Collegiate Athletic Association  
Division I Wrestling Championships  
Host Medical Form  
Student-Athlete Injury Report**

Venue: \_\_\_\_\_

Host Institution(s): \_\_\_\_\_

Name: \_\_\_\_\_ Time: \_\_\_\_\_ AM/PM Date: \_\_\_\_\_

Address: \_\_\_\_\_

Sport: \_\_\_\_\_ Position: \_\_\_\_\_ Age: \_\_\_\_\_ ☐ Male ☐ Female

Medical Insurance: Yes / No Company: \_\_\_\_\_ Policy #: \_\_\_\_\_

Team: \_\_\_\_\_ Contact Person: \_\_\_\_\_ Contact #: \_\_\_\_\_

Injured Area: Left / Right • New Injury: Yes / No • Match / Practice / Warm-up / Non-Athletic

Continued Participation? Yes / No Period: ☐ 1<sup>st</sup> ☐ 2<sup>nd</sup> ☐ 3<sup>rd</sup> ☐ 4<sup>th</sup> • ☐ Overtime

Incident Description: \_\_\_\_\_

History: \_\_\_\_\_

Physical Exam: \_\_\_\_\_

Diagnosis: \_\_\_\_\_

Treatment: \_\_\_\_\_

## Disposition:

- ☐ Return to Competition  
☐ *Disqualified from Competition*  
☐ EMS/Ambulance Transport  
☐ Released to Parent  
☐ Released to Institutional Representative  
☐ Refusal of Care

## Comments (NCAA staff notification for disqualifications):

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Host Certified Athletic Trainer (if applicable) \_\_\_\_\_

Team Medical Staff (if applicable) \_\_\_\_\_

Host Physician Signature \_\_\_\_\_

## 2020 NCAA Division I Wrestling Championships

## 125 CHAMPIONSHIP

Thursday Morning	Thursday Night	Friday Morning	Friday Night	Saturday Night
<div>(1) Spencer Lee (IOWA) 18-0</div> <div>(33) Antonio Mininno (DREX) 9-14</div> <div>(32) Dominic LaJoie (COR) 16-20</div> <div>(17) Jacob Schwarm (UNI) 21-10</div> <div>(16) Nic Aguilar (RUT) 24-11</div> <div>(9) Brandon Courtney (ASU) 25-5</div> <div>(24) Patrick McKee (MINN) 17-8</div> <div>(25) Fabian Gutierrez (CHAT) 18-9</div> <div>(8) Michael DeAugustino (NW) 21-8</div> <div>(5) Devin Schroder (PUR) 26-5</div> <div>(28) Jackson DiSario (STAN) 21-9</div> <div>(21) Justin Cardani (ILL) 16-10</div> <div>(12) Alex Mackall (ISU) 19-7</div> <div>(13) Luke Werner (LH) 30-5</div> <div>(20) Gage Curry (AMER) 30-9</div> <div>(29) Edwin Thomsen (NEB) 13-15</div> <div>(4) Jack Mueller (UVA) 13-1</div> <div>(3) Nicholas Piccininni (OKST) 26-2</div> <div>(30) Logan Griffin (MSU) 19-17</div> <div>(19) Trey Chalifoux (ARMY) 17-9</div> <div>(14) Jack Medley (MICH) 19-12</div> <div>(11) Michael Colaiocco (PENN) 23-7</div> <div>(22) Liam Cronin (IND) 17-13</div> <div>(27) Malik Heinzelman (OHST) 18-15</div> <div>(6) Drew Hildebrandt (CMU) 31-3</div> <div>(7) Brandon Paetzell (LEH) 21-3</div> <div>(26) Korbin Meink (CAMP) 22-11</div> <div>(23) Joe Manchio (COL) 25-11</div> <div>(10) Jakob Camacho (NCST) 20-6</div> <div>(15) Kilian Cardinale (ODU) 25-9</div> <div>(18) Joey Prata (VT) 19-11</div> <div>(31) Christian Moody (OU) 11-15</div> <div>(2) Pat Glory (PRIN) 24-0</div>	<div>11</div> <div>12</div> <div>13</div> <div>14</div> <div>15</div> <div>16</div> <div>17</div> <div>18</div> <div>19</div> <div>20</div> <div>21</div> <div>22</div> <div>23</div> <div>24</div> <div>25</div> <div>26</div>	<div>181</div> <div>182</div> <div>183</div> <div>184</div> <div>185</div> <div>186</div> <div>187</div> <div>188</div>	<div>341</div> <div>342</div> <div>343</div> <div>344</div>	<div>501</div> <div>502</div> <div>CHAMPION</div> <div>631</div>

## WRESTLEBACKS

<div>Loser of 11</div> <div>Loser of 12</div> <div>Loser of 13</div> <div>Loser of 14</div> <div>Loser of 15</div> <div>Loser of 16</div> <div>Loser of 17</div> <div>Loser of 18</div> <div>Loser of 19</div> <div>Loser of 20</div> <div>Loser of 21</div> <div>Loser of 22</div> <div>Loser of 23</div> <div>Loser of 24</div> <div>Loser of 25</div> <div>Loser of 26</div>	<div>261</div> <div>262</div> <div>263</div> <div>264</div> <div>265</div> <div>266</div> <div>267</div> <div>268</div>	<div>381</div> <div>382</div> <div>383</div> <div>384</div> <div>385</div> <div>386</div> <div>387</div> <div>388</div>	<div>461</div> <div>462</div> <div>463</div> <div>464</div>	<div>521</div> <div>522</div> <div>523</div> <div>524</div>	<div>561</div> <div>562</div>	<div>581</div> <div>582</div>	<div>601</div>	<div>Loser of 581</div> <div>Loser of 582</div> <div>Loser of 561</div> <div>Loser of 562</div>	<div>602</div> <div>603</div>	<div>Fifth Place</div> <div>Seventh Place</div> <div>Third Place</div>
Thursday Evening	Friday Morning	Friday Evening	Saturday Morning							

2020 NCAA Division I Wrestling Championships

133 CHAMPIONSHIP

Thursday Morning		Thursday Night	Friday Morning	Friday Night	Saturday Night
(33) Lawrence Saenz (FS) 14-12	(1) Sebastian Rivera (NW) 13-2	189	345	503	CHAMPION 632
	27				
(32) Casey Cobb (NAVY) 17-13	(17) Taylor LaMont (UVU) 17-7	190	346		
	28				
	(16) Anthony Madrigal (OU) 21-9	191	347		
	(9) Noah Gosner (CAMP) 30-5				
	29	192	348		
	(24) Todd Small (ISU) 18-12				
	(25) Jack Skudlarczyk (UNI) 15-13	193	349		
	30				
	(8) Montorie Bridges (WYO) 32-6	194	350		
	(5) Roman Bravo-Young (PSU) 19-2				
	31	195	351		
	(28) Collin Gerardi (VT) 14-11				
	(21) Derek Spann (BUFF) 23-5	196	352		
	32				
	(12) Devan Turner (ORST) 26-9	197	353		
	(13) Tim Rooney (KENT) 26-9				
	33	198	354		
	(20) Louie Hayes (UVA) 21-11				
	(29) Codi Russell (APP) 26-10	199	355		
	34				
	(4) Mickey Phillipi (PITT) 25-1	200	356		
	(3) Charles Tucker (COR) 31-0				
	35	201	357		
	(30) DJ Fehlman (LH) 23-9				
	(19) Allan Hart (MIZZ) 20-9	202	358		
	36				
	(14) Ridge Lovett (NEB) 17-8	203	359		
	(11) Cameron Sykora (NDSU) 17-4				
	37	204	360		
	(22) Reece Witcraft (OKST) 18-10				
	(27) Jarrett Trombley (NCST) 20-9	205	361		
	38				
	(6) Austin DeSanto (IOWA) 17-4	206	362		
	(7) Travis Piotrowski (ILL) 26-4				
	39	207	363		
	(26) Zack Trampe (BING) 12-3				
	(23) Jaime Hernandez (UNC) 16-10	208	364		
	40				
	(10) Sammy Alvarez (RUT) 26-10	209	365		
	(15) Mosha Schwartz (UNCO) 23-10				
	41	210	366		
	(18) Nick Farro (LEH) 15-8				
	(31) Andrew Marten (CMU) 21-13	211	367		
	42				
	(2) Seth Gross (WISC) 27-2				

WRESTLEBACKS

WRESTLEBACKS										
			Loser of 27		Loser of 28		Loser of 583		Fifth Place	
			269		389		Loser of 584		605	
			Loser of 29		Loser of 30		Loser of 563		Seventh Place	
			270		390		Loser of 564		606	
			Loser of 31		Loser of 32					
			271		391					
			Loser of 33		Loser of 34					
Loser of 2			272		392					
			Loser of 36		Loser of 35					
			273		393					
			Loser of 37		Loser of 38					
			274		394					
			Loser of 39		Loser of 40					
			275		395					
			Loser of 41		Loser of 42					
			276		396					
			Loser of 189		Loser of 190					
</										

2020 NCAA Division I Wrestling Championships

141 CHAMPIONSHIP

Thursday Morning	Thursday Night	Friday Morning	Friday Night	Saturday Night
(1) Luke Pletcher (OHST) 26-1				
(33) Dylan Droegemueller (NDSU) 15-10				
(32) Parker Filius (PUR) 19-10				
(17) Grant Leeth (MIZZ) 15-5	197			
(16) Evan Cheek (CLST) 36-5			349	
(9) Tristan Moran (WISC) 21-7				
(24) Doug Zapf (PENN) 29-7	198			
(25) DJ Lloren (FS) 22-6				
(8) Joshua Heil (CAMP) 29-4				505
(5) Dom Demas (OU) 26-4				
(28) Matt Kazimir (COL) 26-9	199			
(21) Cody Trybus (NAVY) 26-9				
(12) Dresden Simon (CMU) 29-8			350	
(13) Michael Blockhus (UNI) 22-10				
(20) Kyle Shoop (LH) 22-7	200			
(29) Grant Willits (ORST) 23-9				
(4) Ian Parker (ISU) 22-3				CHAMPION
(3) Real Woods (STAN) 19-1				633
(30) Sa'Derian Perry (ODU) 18-11	201			
(19) Dylan Duncan (ILL) 19-10				
(14) Dusty Hone (OKST) 21-9			351	
(11) Zachary Sherman (UNC) 27-5				
(22) Noah Baughman (COR) 26-12	202			
(27) Cole Matthews (PITT) 16-9				
(6) Chad Red (NEB) 19-7				506
(7) Max Murin (IOWA) 16-3				
(26) Salvatore Profaci (AMER) 26-9	203			
(23) Shakur Laney (OHIO) 21-10				
(10) Mitch McKee (MINN) 25-7			352	
(15) Tariq Wilson (NCST) 24-6				
(18) Mitch Moore (VT) 17-8	204			
(31) Ryan Pomrinca (LEH) 14-8				
(2) Nick Lee (PSU) 20-1				

WRESTLEBACKS

WRESTLEBACKS															
Thursday Evening				Friday Morning				Friday Evening				Saturday Morning			
Loser of 3				Loser of 204				Loser of 350				Loser of 585			
173				397				529				608			
Loser of 51				Loser of 203				Loser of 350				Loser of 586			
277				398				529				609			
Loser of 43				Loser of 202				565				Fifth Place			
Loser of 44				399				530				Seventh Place			
278				400				530				Loser of 565			
Loser of 45				Loser of 201				Loser of 349				Loser of 566			
Loser of 46				401				531							
279				402				531							
Loser of 47				Loser of 200				566							
Loser of 48				403				572							
280				404				532							
Loser of 49				Loser of 199				Loser of 352							
Loser of 50				402				531							
281				403				566							
Loser of 52				Loser of 198				572							
282				404				532							
Loser of 53				Loser of 197				Loser of 351							
Loser of 54				401				531							
283				403				566							
Loser of 55				Loser of 196				572							
Loser of 56				402				531							
284				403				566							
Loser of 57				Loser of 195				572							
Loser of 58				404				532							
285				405				566							
Loser of 59				Loser of 194				572							
286				406				532							
Loser of 60				Loser of 193				572							
287				407				566							
Loser of 61				Loser of 192				572							
288				408				532							
Loser of 62				Loser of 191				572							
289				409				566							
Loser of 63				Loser of 190				572							
290				410				532							
Loser of 64				Loser of 189				572							
291				411				566							
Loser of 65				Loser of 188				572							
292				412				532							
Loser of 66				Loser of 187				572							
293				413				566							
Loser of 67				Loser of 186				572							
294				414				532							
Loser of 68				Loser of 185				572							
295				415				566							
Loser of 69				Loser of 184				572							
296				416				532							
Loser of 70				Loser of 183				572							
297				417				566							
Loser of 71				Loser of 182				572							
298				418				532							
Loser of 72				Loser of 181				572							
299				419				566							
Loser of 73				Loser of 180				572							
300				420				532							
Loser of 74				Loser of 179				572							
301				421				566							
Loser of 75				Loser of 178				572							
302				422				532							
Loser of 76				Loser of 177				572							
303				423				566							
Loser of 77				Loser of 176				572							
304				424				532							
Loser of 78				Loser of 175				572							
305				425				566							
Loser of 79				Loser of 174				572							
306				426				532							
Loser of 80				Loser of 173				572							
307				427				566							
Loser of 81				Loser of 172				572							
308				428				532							
Loser of 82				Loser of 171				572							
309				429				566							
Loser of 83				Loser of 170				572							
310				430				532							
Loser of 84				Loser of 169				572							
311				431				566							
Loser of 85				Loser of 168				572							
312				432				532							
Loser of 86				Loser of 167				572							
313				433				566							
Loser of 87				Loser of 166				572							
314				434				532							
Loser of 88				Loser of 165				572							
315				435				566							
Loser of 89				Loser of 164				572							
316				436				532							
Loser of 90				Loser of 163				572							
317				437				566							
Loser of 91				Loser of 162				572							
318				438				532							
Loser of 92				Loser of 161				572							
319				439				566							
Loser of 93				Loser of 160				572							
320				440				532							
Loser of 94				Loser of 159				572							
321				441				566							
Loser of 95				Loser of 158				572							
322				442				532							
Loser of 96				Loser of 157				572							
323				443				566							
Loser of 97				Loser of 156				572							
324				444				532							
Loser of 98				Loser of 155				572							
325				445				566							
Loser of 99				Loser of 154				572							
326				446				532							
Loser of 100				Loser of 153				572							
327				447				566							
Loser of 101				Loser of 152				572							
328				448				532							
Loser of 102				Loser of 151				572							
329				449				566							
Loser of 103				Loser of 150				572							
330				450				532							
Loser of 104				Loser of 149				572							
331				451				566							
Loser of 105				Loser of 148				572							
332				452				532							
Loser of 106				Loser of 147				572							
333				453				566							
Loser of 107				Loser of 146				572							
334				454				532							
Loser of 108				Loser of 145				572							
335				455				566							
Loser of 109				Loser of 144				572							
336				456				532							
Loser of 110				Loser of 143				572							
337				457				566							
Loser of 111				Loser of 142				572							
338				458				532							
Loser of 112				Loser of 141				572							
339				459				566							
Loser of 113				Loser of 140				572							
340				460				532							
Loser of 114				Loser of 139				572							
341				461				566							
Loser of 115				Loser of 138				572							
342				462				532							
Loser of 116				Loser of 137				572							
343				463				566							
Loser of 117				Loser of 136				572							
344				464				532							
Loser of 118				Loser of 135				572							
345				465				566							
Loser of 119				Loser of 134				572							
346				466				532							
Loser of 120				Loser of 133				572							
347				467				566							
Loser of 121				Loser of 132				572							
348				468				532							
Loser of 122				Loser of 131				572							
349				469				566							
Loser of 123				Loser of 130				572							
350				470				532							
Loser of 124				Loser of 129				572							
351				471				566							
Loser of 125				Loser of 128				572							
352				472				532							
Loser of 126				Loser of 127				572							
353				473				566							
Loser of 127				Loser of 126				572							
354				474				532							
Loser of 128				Loser of 125				572							
355				475				566							
Loser of 129				Loser of 124				572							
356				476				532							
Loser of 130				Loser of 123				572							
357				477				566							
Loser of 131				Loser of 122				572							
358				478				532							
Loser of 132				Loser of 121				572							
359				479				566							
Loser of 133				Loser of 120				572							
360				480				532							
Loser of 134				Loser of 119				572							
361				481				566							
Loser of 135				Loser of 118				572							
362				482				532							
Loser of 136				Loser of 117				572							
363				483				566							
Loser of 137				Loser of 116				572							
364				484				532							
Loser of 138				Loser of 115				572							
365				485				566							
Loser of 139				Loser of 114				572							
366				486				532							
Loser of 140				Loser of 113				572							
367				487				566							
Loser of 141				Loser of 112				572							
368				488				532							
Loser of 142				Loser of 111				572							
369				489				566							
Loser of 143				Loser of 110				572							
370				490				532							
Loser of 144				Loser of 109				572							
371				491				566							
Loser of 145				Loser of 108				572							
372				492				532							
Loser of 146				Loser of 107				572							
373				493				566							
Loser of 147				Loser of 106				572							
374				494				532							
Loser of 148				Loser of 105				572							
375				495				566							
Loser of 149				Loser of 104				572							
376				496				532							
Loser of 150				Loser of 103				572							
377				497				566							
Loser of 151				Loser of 102				572							
378				498				532							
Loser of 152				Loser of 101				572							
379				499				566							
Loser of 153				Loser of 100				572							
380				500				532							
Loser of 154				Loser of 99				572							
381				501				566							
Loser of 155				Loser of 98				572							
382				502				532							
Loser of 156				Loser of 97				572							
383				503				566							
Loser of 157				Loser of 96				572							
384				504				532							
Loser of 158				Loser of 95				572							
385				505				566							
Loser of 159				Loser of 94				572							
386				506				532							
Loser of 160				Loser of 93				572							
387				507				566							
Loser of 161				Loser of 92				572							
388				508				532							
Loser of 162				Loser of 91				572							
389				509				566							
Loser of 163				Loser of 90				572							
390				510				532							
Loser of 164				Loser of 89				572							
391				511				566							
Loser of 165				Loser of 88				572							
392				512				532							
Loser of 166				Loser of 87				572							
393				513				566							
Loser of 167				Loser of 86				572							
394				514				532							
Loser of 168				Loser of 85				572							
395				515				566							
Loser of 169				Loser of 84				572							
396				516				532							
Loser of 170				Loser of 83				572							
397				517				566							
Loser of 171				Loser of 82				572							
398				518				532							
Loser of 172				Loser of 81				572							
399				519				566							
Loser of 173				Loser of 80				572							
400				520				532							



## 149 CHAMPIONSHIP

Thursday Morning		Thursday Night	Friday Morning	Friday Night	Saturday Night	
	(1) Pat Lugo (IOWA) 21-1	205	353	507	CHAMPION 634	
(33) Selwyn Porter (CIT) 22-19	4					
(32) Greg Gaxiola (FS) 20-10	(17) Colston DiBlasi (GMU) 32-10					60
	(16) Griffin Parriott (PUR) 16-11	206	354			
	(9) Collin Purinton (NEB) 18-9					61
	(24) Russell Rohlfing (CSUB) 22-7					62
	(25) Hunter Richard (COR) 25-10	207	355			
	(8) Jarrett Degen (ISU) 16-4					63
	(5) Boo Lewallen (OKST) 21-2					64
	(28) Jimmy Hoffman (LEH) 19-7	208	356			
	(21) Alec Hagan (OHIO) 31-11			65		
	(12) Henry Pohlmeier (SDSU) 22-5			66		
	(13) Max Thomsen (UNI) 20-8	209	357			
	(20) Bryce Andonian (VT) 18-6			67		
	(29) Jared Prince (NAVY) 8-2			68		
	(4) Brock Mauller (MIZZ) 29-1	210	358			
	(3) Sammy Sasso (OHST) 24-3			69		
	(30) Tyshawn Williams (SIUE) 13-9			70		
	(19) Jarod Verkleeren (PSU) 17-8	211	359			
	(14) Andrew Alirez (UNCO) 24-4			71		
	(11) Brock Zacherl (CLAR) 22-4			72		
	(22) Tanner Smith (CHAT) 25-9	212	360			
	(27) Yahya Thomas (NW) 16-8			73		
	(6) Matthew Kolodzik (PRIN) 14-0			74		
	(7) Brayton Lee (MINN) 25-6	213	361			
	(26) Cole Martin (WISC) 16-11			75		
	(23) Graham Rooks (IND) 16-10			76		
	(10) Kanen Storr (MICH) 17-5	214	362			
	(15) Kizhan Clarke (AMER) 37-7			77		
	(18) Jonathan Millner (APP) 31-4			78		
	(31) Alex Hrisopoulos (MSU) 16-15	215	363			
	(2) Austin O'Connor (UNC) 25-1			79		
				80		

## WRESTLEBACKS

# WRESTLEBACKS

**Thursday Evening**

Loser of 4  
Loser of 67  
**174**

Loser of 59  
Loser of 60  
**285**

Loser of 61  
Loser of 62  
**286**

Loser of 63  
Loser of 64  
**287**

Loser of 65  
Loser of 66  
**288**

Loser of 68  
**289**

Loser of 69  
Loser of 70  
**290**

Loser of 71  
Loser of 72  
**291**

Loser of 73  
Loser of 74  
**292**

**Friday Morning**

Loser of 212  
**405**

Loser of 211  
**406**

Loser of 210  
**407**

Loser of 209  
**408**

Loser of 208  
**409**

Loser of 207  
**410**

Loser of 206  
**411**

Loser of 205  
**412**

**Friday Evening**

Loser of 354  
**533**

Loser of 353  
**534**

Loser of 356  
**535**

Loser of 355  
**536**

**Saturday Morning**

Loser of 587  
Loser of 588  
**611**

Loser of 567  
Loser of 568  
**612**

**Third Place**  
**610**

**Fifth Place**

**Seventh Place**

**Champion**  
**588**

2020 NCAA Division I Wrestling Championships

157 CHAMPIONSHIP

Thursday Morning		Thursday Night	Friday Morning	Friday Night	Saturday Night
(33) Alex Carida (BLOO) 17-12 (32) Jahi Jones (MD) 12-8	(1) Ryan Deakin (NW) 21-0	213	357	509	
	75				
	(17) Justin Thomas (OU) 21-9				
	76				
	(16) Jared Franek (NDSU) 27-7				
	(9) Jacori Teemer (ASU) 17-5	214	358		
	77				
	(24) Matt Zovistoski (APP) 28-7				
	(25) Jacob Wright (FS) 25-8				
	78				
	(8) Kaleb Young (IOWA) 15-5	215	359	510	
	(5) Quincy Monday (PRIN) 24-4				
	79				
	(28) BC LaPrade (VT) 13-9				
	(21) Logan Parks (CMU) 22-12				
	(12) Markus Hartman (ARMY) 30-7	216	360		
	(13) Peyton Robb (NEB) 20-6				
	80				
	(20) Jake Tucker (MSU) 27-9				
	(29) Tyler Eischens (STAN) 21-9				
	81	217	510		
	82				
	(4) Jesse Dellavecchia (RID) 30-2				
	(3) David Carr (ISU) 18-1				
	83				
	(30) Alexander Klucker (LH) 14-10	218	510		
	(19) Justin Ruffin (SIUE) 26-9				
	84				
	(14) Jarrett Jacques (MIZZ) 25-7				
	(11) Wyatt Sheets (OKST) 20-7				
	85	219	510		
	(22) Zac Carson (OHIO) 22-11				
	(27) Justin McCoy (UVA) 18-13				
	86				
	(6) Kendall Coleman (PUR) 29-8				
	(7) Josh Humphreys (LEH) 20-5	220	510		
	87				
	(26) Eric Barone (ILL) 15-13				
	(23) Taleb Rahmani (PITT) 18-9				
	88				
	(10) Will Lewan (MICH) 21-7	220	510		
	(15) Larry Early (ODU) 21-6				
	89				
	(18) Austin Headlee (UNC) 18-9				
	(31) Mike Van Brill (RUT) 19-18				
	90	220	510		
	(2) Hayden Hilday (NCST) 28-1				

WRESTLEBACKS

Loser of 75	293	413	477	537	569	589	614	Fifth Place
Loser of 76		Loser of 220						
Loser of 77	294	414	478	538	570	590	615	Seventh Place
Loser of 78		Loser of 219						
Loser of 79	295	415	479	539	570	590	613	Third Place
Loser of 80		Loser of 218						
Loser of 81	296	416	480	540	570	590	613	Third Place
Loser of 82		Loser of 217						
Loser of 83	297	417	480	540	570	590	613	Third Place
Loser of 84		Loser of 216						
Loser of 85	298	418	480	540	570	590	613	Third Place
Loser of 86		Loser of 215						
Loser of 87	299	419	480	540	570	590	613	Third Place
Loser of 88		Loser of 214						
Loser of 89	300	420	480	540	570	590	613	Third Place
Loser of 90		Loser of 213						
Loser of 5	175							
Loser of 3								
Loser of 4								
Loser of 6								
Loser of 7								
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Loser of 10								
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Loser of 246								
Loser of 2								

2020 NCAA Division I Wrestling Championships

165 CHAMPIONSHIP

Thursday Morning	Thursday Night	Friday Morning	Friday Night	Saturday Night
(1) Alex Marinelli (IOWA) 20-1				
(33) Tyler Meisinger (MICH) 9-11				
(32) Cam Coy (UVA) 4-6				
(17) Philip Conigliaro (HARV) 31-7				
(16) Zach Hartman (BUCK) 27-8				
(9) Tanner Skidgel (NAVY) 20-4				
(24) Grant Cuomo (PRIN) 19-7				
(25) Izzak Olejnik (NIU) 19-10				
(8) Evan Wick (WISC) 23-4				
(5) Isaiah White (NEB) 20-4				
(28) Bailee O'Reilly (MINN) 22-11				
(21) Cael McCormick (ARMY) 21-7				
(12) Ethan Smith (OHST) 19-13				
(13) Quentin Perez (CAMP) 26-6				
(20) Shayne Oster (NW) 20-10				
(29) Bernie Truax (POLY) 18-11				
(4) Travis Wittlake (OKST) 27-2				
(3) Shane Griffith (STAN) 28-0				
(30) Peyton Mocco (MIZZ) 27-12				
(19) Troy Keller (BUFF) 21-4				
(14) Andrew Fogarty (NDSU) 21-4				
(11) Jake Wentzel (PITT) 18-7				
(22) Tanner Cook (SDSU) 22-4				
(27) Ricky Stamm (HOF) 23-10				
(6) Joshua Shields (ASU) 22-5				
(7) David McFadden (VT) 21-5				
(26) Drew Hughes (MSU) 18-11				
(23) Ebed Jarrell (DREX) 18-7				
(10) Thomas Bullard (NCST) 23-6				
(15) Dan Braunagel (ILL) 23-9				
(18) Kennedy Monday (UNC) 20-8				
(31) Chase Straw (ISU) 14-15				
(2) Vincenzo Joseph (PSU) 15-1				

WRESTLEBACKS

Loser of 91

301

Loser of 92

302

Loser of 93

303

Loser of 94

304

Loser of 95

305

Loser of 96

306

Loser of 97

307

Loser of 98

308

Loser of 99

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Loser of 100

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Loser of 624

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Loser of 625

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Loser of 627

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Loser of 628

838

2020 NCAA Division I Wrestling Championships

174 CHAMPIONSHIP

Thursday Morning	Thursday Night	Friday Morning	Friday Night	Saturday Night
(1) Mark Hall (PSU) 23-1				
(33) Phillip Spadafora (MD) 17-16				
(32) Mason Eaglin (DUKE) 21-13				
(17) Joseph Gunther (ILL) 17-9				
(16) Spencer Carey (NAVY) 21-7				
(9) Anthony Mantanona (OU) 21-7				
(24) Jacob Oliver (EDIN) 25-6				
(25) Layne Malczewski (MSU) 25-13				
(8) Anthony Valencia (ASU) 22-6				
(5) Bryce Steiert (UNI) 27-3				
(28) Michael O'Malley (DREX) 20-9				
(21) Andrew McNally (KENT) 31-7				
(12) Joseph Smith (OKST) 12-6				
(13) Samuel Colbray (ISU) 18-9				
(20) Connor Flynn (MIZZ) 22-8				
(29) Hayden Hastings (WYO) 23-10				
(4) Dylan Lydy (PUR) 31-2				
(3) Jordan Kutler (LEH) 21-1				
(30) Brandon Womack (COR) 14-7				
(19) Kimball Bastian (UVU) 17-8				
(14) Clay Lautt (UNC) 21-7				
(11) Neal Richards (VMI) 38-7				
(22) Gregg Harvey (PITT) 17-8				
(27) Jared Siegrist (LH) 24-11				
(6) Kaleb Romero (OHST) 19-7				
(7) Devin Skatzka (MINN) 28-10				
(26) Thomas Flitz (APP) 30-11				
(23) Dean Sherry (RID) 24-8				
(10) Mikey Labriola (NEB) 20-10				
(15) Daniel Bullard (NCST) 24-6				
(18) Ben Harvey (ARMY) 23-9				
(31) Cody Hughes (VT) 13-12				
(2) Michael Kemerer (IOWA) 15-1				

WRESTLEBACKS

Loser of 107	309	Loser of 236	429			Loser of 593	620	Fifth Place
Loser of 108						Loser of 594		
Loser of 109	310	Loser of 235	430	485		Loser of 573	621	Seventh Place
Loser of 110						Loser of 574		
Loser of 111	311	Loser of 234	431		Loser of 366			
Loser of 112								
Loser of 113	312	Loser of 233	432	486				
Loser of 114					Loser of 365		Loser of 514	
Loser of 115	177	Loser of 232	433					
Loser of 116								
Loser of 117	314	Loser of 231	434	487				Third Place
Loser of 118					Loser of 368			619
Loser of 119	315	Loser of 230	435					
Loser of 120								
Loser of 121	316	Loser of 229	436	488				
Loser of 122					Loser of 367		Loser of 513	

Thursday Evening

Friday Morning

Friday Evening

Saturday Morning

# 2020 NCAA Division I Wrestling Championships

## 184 CHAMPIONSHIP

Thursday Morning	Thursday Night	Friday Morning	Friday Night	Saturday Night
(1) Taylor Lujan (UNI) 28-2 <b>123</b>				
(33) Josh Loomer (CSUB) 10-14 <b>8</b>	<b>237</b>			
(32) Antonio Agee (ODU) 24-14 <b>124</b>				
(16) Tanner Harvey (AMER) 24-8			<b>369</b>	
(9) Anthony Montalvo (OKST) 25-6 <b>125</b>				
(24) Johnny Sebastian (WISC) 12-8	<b>238</b>			
(25) Trevor Allard (BLOO) 24-4 <b>126</b>				
(8) Andrew Morgan (CAMP) 29-6				<b>515</b>
(5) Trent Hidlay (NCST) 23-4 <b>127</b>				
(28) Jonathan Loew (COR) 26-13	<b>239</b>			
(21) Billy Janzer (RUT) 21-10 <b>128</b>				
(12) Zach Carlson (SDSU) 26-6			<b>370</b>	
(13) Chris Weiler (LEH) 17-7 <b>129</b>				
(20) Matthew Waddell (CHAT) 22-9	<b>240</b>			
(29) Travis Stefanik (PRIN) 17-7 <b>130</b>				
(4) Lou Deprez (BING) 26-5				<b>CHAMPION</b>
(3) Aaron Brooks (PSU) 15-1 <b>131</b>				<b>638</b>
(30) Max Lyon (PUR) 19-15	<b>241</b>			
(19) Brit Wilson (NIU) 21-3 <b>132</b>				
(14) Rocky Jordan (OHST) 29-9			<b>371</b>	
(11) Abe Assad (IOWA) 22-7 <b>133</b>				
(22) Dylan Wisman (MIZZ) 19-8	<b>242</b>			
(27) Alan Clothier (UNCO) 26-8 <b>134</b>				
(6) Cameron Caffey (MSU) 27-7				<b>516</b>
(7) Taylor Venz (NEB) 20-8 <b>135</b>				
(26) Jelani Embree (MICH) 16-11	<b>243</b>			
(23) Marcus Coleman (ISU) 17-11 <b>136</b>				
(10) Nino Bonaccorsi (PITT) 23-5			<b>372</b>	
(15) Zach Braunagel (ILL) 21-10 <b>137</b>				
(18) Owen Webster (MINN) 22-12	<b>244</b>			
(31) Tate Samuelson (WYO) 19-14 <b>138</b>				
(2) Hunter Bolen (VT) 24-2				

### WRESTLEBACKS

WRESTLEBACKS															
Thursday Evening				Friday Morning				Friday Evening				Saturday Morning			
Loser of 8				Loser of 131				Loser of 370				Loser of 595			
178				321				575				623			
Loser of 123				Loser of 244				Loser of 370				Loser of 596			
317				437				549				624			
Loser of 124				Loser of 243				Loser of 370				Loser of 575			
318				438				550				Loser of 576			
Loser of 125				Loser of 242				Loser of 369							
319				439				551							
Loser of 126				Loser of 241				Loser of 372							
320				440				552							
Loser of 127				Loser of 240				Loser of 516							
321				441				576							
Loser of 128				Loser of 239				Loser of 515							
322				442				595							
Loser of 129				Loser of 238				Loser of 516							
323				443				596							
Loser of 130				Loser of 237				Loser of 516							
324				444				622							
Loser of 131				Loser of 236				Loser of 516							
325				445				623							
Loser of 132				Loser of 235				Loser of 516							
326				446				624							
Loser of 133				Loser of 234				Loser of 516							
327				447				625							
Loser of 134				Loser of 233				Loser of 516							
328				448				626							
Loser of 135				Loser of 232				Loser of 516							
329				449				627							
Loser of 136				Loser of 231				Loser of 516							
330				450				628							
Loser of 137				Loser of 230				Loser of 516							
331				451				629							
Loser of 138				Loser of 229				Loser of 516							
332				452				630							
Loser of 139				Loser of 228				Loser of 516							
333				453				631							
Loser of 140				Loser of 227				Loser of 516							
334				454				632							
Loser of 141				Loser of 226				Loser of 516							
335				455				633							
Loser of 142				Loser of 225				Loser of 516							
336				456				634							
Loser of 143				Loser of 224				Loser of 516							
337				457				635							
Loser of 144				Loser of 223				Loser of 516							
338				458				636							
Loser of 145				Loser of 222				Loser of 516							
339				459				637							
Loser of 146				Loser of 221				Loser of 516							
340				460				638							
Loser of 147				Loser of 220				Loser of 516							
341				461				639							
Loser of 148				Loser of 219				Loser of 516							
342				462				640							
Loser of 149				Loser of 218				Loser of 516							
343				463				641							
Loser of 150				Loser of 217				Loser of 516							
344				464				642							
Loser of 151				Loser of 216				Loser of 516							
345				465				643							
Loser of 152				Loser of 215				Loser of 516							
346				466				644							
Loser of 153				Loser of 214				Loser of 516							
347				467				645							
Loser of 154				Loser of 213				Loser of 516							
348				468				646							
Loser of 155				Loser of 212				Loser of 516							
349				469				647							
Loser of 156				Loser of 211				Loser of 516							
350				470				648							
Loser of 157				Loser of 210				Loser of 516							
351				471				649							
Loser of 158				Loser of 209				Loser of 516							
352				472				650							
Loser of 159				Loser of 208				Loser of 516							
353				473				651							
Loser of 160				Loser of 207				Loser of 516							
354				474				652							
Loser of 161				Loser of 206				Loser of 516							
355				475				653							
Loser of 162				Loser of 205				Loser of 516							
356				476				654							
Loser of 163				Loser of 204				Loser of 516							
357				477				655							
Loser of 164				Loser of 203				Loser of 516							
358				478				656							
Loser of 165				Loser of 202				Loser of 516							
359				479				657							
Loser of 166				Loser of 201				Loser of 516							
360				480				658							
Loser of 167				Loser of 200				Loser of 516							
361				481				659							
Loser of 168				Loser of 199				Loser of 516							
362				482				660							
Loser of 169				Loser of 198				Loser of 516							
363				483				661							
Loser of 170				Loser of 197				Loser of 516							
364				484				662							
Loser of 171				Loser of 196				Loser of 516							
365				485				663							
Loser of 172				Loser of 195				Loser of 516							
366				486				664							
Loser of 173				Loser of 194				Loser of 516							
367				487				665							
Loser of 174				Loser of 193				Loser of 516							
368				488				666							
Loser of 175				Loser of 192				Loser of 516							
369				489				667							
Loser of 176				Loser of 191				Loser of 516							
370				490				668							
Loser of 177				Loser of 190				Loser of 516							
371				491				669							
Loser of 178				Loser of 189				Loser of 516							
372				492				670							
Loser of 179				Loser of 188				Loser of 516							
373				493				671							
Loser of 180				Loser of 187				Loser of 516							
374				494				672							
Loser of 181				Loser of 186				Loser of 516							
375				495				673							
Loser of 182				Loser of 185				Loser of 516							
376				496				674							
Loser of 183				Loser of 184				Loser of 516							
377				497				675							
Loser of 184				Loser of 183				Loser of 516							
378				498				676							
Loser of 185				Loser of 182				Loser of 516							
379				499				677							
Loser of 186				Loser of 181				Loser of 516							
380				500				678							
Loser of 187				Loser of 180				Loser of 516							
381				501				679							
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382				502				680							
Loser of 189				Loser of 178				Loser of 516							
383				503				681							
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384				504				682							
Loser of 191				Loser of 176				Loser of 516							
385				505				683							
Loser of 192				Loser of 175				Loser of 516							
386				506				684							
Loser of 193				Loser of 174				Loser of 516							
387				507				685							
Loser of 194				Loser of 173				Loser of 516							
388				508				686							
Loser of 195				Loser of 172				Loser of 516							
389				509				687							
Loser of 196				Loser of 171				Loser of 516							
390				510				688							
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391				511				689							
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392				512				690							
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393				513				691							
Loser of 200				Loser of 167				Loser of 516							
394				514				692							
Loser of 201				Loser of 166				Loser of 516							
395				515				693							
Loser of 202				Loser of 165				Loser of 516							
396				516				694							
Loser of 203				Loser of 164				Loser of 516							
397				517				695							
Loser of 204				Loser of 163				Loser of 516							
398				518				696							
Loser of 205				Loser of 162				Loser of 516							
399				519				697							
Loser of 206				Loser of 161				Loser of 516							
400				520				698							
Loser of 207				Loser of 160				Loser of 516							
401				521				699							
Loser of 208				Loser of 159				Loser of 516							
402				522				700							
Loser of 209				Loser of 158				Loser of 516							
403				523				701							
Loser of 210				Loser of 157				Loser of 516							
404				524				702							
Loser of 211				Loser of 156				Loser of 516							
405				525				703							
Loser of 212				Loser of 155				Loser of 516							
406				526				704							
Loser of 213				Loser of 154				Loser of 516							
407				527				705							
Loser of 214				Loser of 153				Loser of 516							
408				528				706							
Loser of 215				Loser of 152				Loser of 516							
409				529				707							
Loser of 216				Loser of 151				Loser of 516							
410				530				708							
Loser of 217				Loser of 150				Loser of 516							
411				531				709							
Loser of 218				Loser of 149				Loser of 516							
412				532				710							
Loser of 219				Loser of 148				Loser of 516							
413				533				711							
Loser of 220				Loser of 147				Loser of 516							
414				534				712							
Loser of 221				Loser of 146				Loser of 516							
415				535				713							
Loser of 222				Loser of 145				Loser of 516							
416				536				714							
Loser of 223				Loser of 144				Loser of 516							
417				537				715							
Loser of 224				Loser of 143				Loser of 516							
418				538				716							
Loser of 225				Loser of 142				Loser of 516							
419				539				717							
Loser of 226				Loser of 141				Loser of 516							
420				540				718							
Loser of 227				Loser of 140				Loser of 516							
421				541				719							
Loser of 228				Loser of 139				Loser of 516							
422				542				720							
Loser of 229				Loser of 138				Loser of 516							
423				543				721							
Loser of 230				Loser of 137				Loser of 516							
424				544				722							
Loser of 231				Loser of 136				Loser of 516							
425				545				723							
Loser of 232				Loser of 135				Loser of 516							
426				546				724							
Loser of 233				Loser of 134				Loser of 516							
427				547				725							
Loser of 234				Loser of 133				Loser of 516							
428				548				726							
Loser of 235				Loser of 132				Loser of 516							
429				549				727							
Loser of 236				Loser of 131				Loser of 516							
430				550				728							
Loser of 237				Loser of 130				Loser of 516							
431				551				729							
Loser of 238				Loser of 129				Loser of 516							
432				552				730							
Loser of 239				Loser of 128				Loser of 516							
433				553				731							
Loser of 240				Loser of 127				Loser of 516							
434				554				732							
Loser of 241				Loser of 126				Loser of 516							
435				555				733							
Loser of 242				Loser of 125				Loser of 516							
436				556				734							
Loser of 243				Loser of 124				Loser of 516							
437				557				735							
Loser of 244				Loser of 123				Loser of 516							
438				558											

2020 NCAA Division I Wrestling Championships

197 CHAMPIONSHIP

Thursday Morning	Thursday Night	Friday Morning	Friday Night	Saturday Night
(1) Kollin Moore (OHST) 27-0				
(33) Bryan McLaughlin (DREX) 18-16				
(32) Demazio Samuel (APP) 19-9				
(17) Jordan Pagano (RUT) 22-8				
(16) Ethan Laird (RID) 24-7				
(9) Kordell Norfleet (ASU) 14-3				
(24) Gage Braun (NIU) 23-12				
(25) Jacob Seely (UNCO) 18-9				
(8) Patrick Brucki (PRIN) 21-5				
(5) Jacob Warner (IOWA) 20-4				
(28) Landon Pelham (CMU) 21-12				
(21) Shakur Rasheed (PSU) 8-6				
(12) Nathan Traxler (STAN) 20-5				
(13) Thomas Lane (POLY) 20-5				
(20) JT Brown (ARMY) 21-9				
(29) Hunter Ritter (MINN) 20-10				
(4) Ben Darmstadt (COR) 28-6				
(3) Eric Schultz (NEB) 23-4				
(30) Cole Urbas (PENN) 21-13				
(19) Drew Phipps (BUCK) 31-7				
(14) Dakota Geer (OKST) 24-8				
(11) Tanner Sloan (SDSU) 21-6				
(22) Jake Jakobsen (LEH) 16-9				
(27) Jackson Striggow (MICH) 20-10				
(6) Christian Brunner (PUR) 25-6				
(7) Jay Aiello (UVA) 27-4				
(26) Stephen Buchanan (WYO) 26-13				
(23) Wyatt Koelling (MIZZ) 20-7				
(10) Greg Bulsak (CLAR) 27-5				
(15) Lucas Davison (NW) 17-8				
(18) Jake Woodley (OU) 20-9				
(31) Cordell Eaton (NDSU) 15-12				
(2) Noah Adams (WVU) 32-0				

WRESTLEBACKS

Loser of 139

Loser of 140

325

Loser of 141

Loser of 142

326

Loser of 143

Loser of 144

327

Loser of 145

Loser of 146

328

Loser of 148

329

Loser of 149

Loser of 150

330

Loser of 151

Loser of 152

331

Loser of 153

Loser of 154

332

Loser of 252

445

Loser of 251

446

Loser of 250

447

Loser of 249

448

Loser of 248

449

Loser of 247

450

Loser of 246

451

Loser of 245

452

Loser of 374

553

Loser of 373

554

Loser of 376

555

Loser of 375

556

Loser of 597

Loser of 598

626

Loser of 577

Loser of 578

627

Loser of 518

597

Loser of 517

598

Loser of 9

179

Loser of 147

179

Fifth Place

625

Seventh Place

625

Third Place

625

Thursday Evening

Friday Morning

Friday Evening

Saturday Morning

2020 NCAA Division I Wrestling Championships

285 CHAMPIONSHIP

Thursday Morning	Thursday Night	Friday Morning	Friday Night	Saturday Night
<div>(1) Gable Steveson (MINN) 15-0</div> <div>(33) Max Ihry (NIU) 20-10</div> <div>(32) Tyler Bagoly (CLAR) 16-6</div> <div>10</div>	<div>155</div> <div>(17) Cary Miller (APP) 32-5</div> <div>156</div> <div>(16) Dalton Robertson (UNCO) 17-8</div> <div>(9) Jordan Wood (LEH) 17-5</div> <div>157</div> <div>(24) Ben Sullivan (ARMY) 16-8</div> <div>(25) Jon Spaulding (EDIN) 26-9</div> <div>158</div> <div>(8) Tate Orndorff (UVU) 18-4</div> <div>(5) Matt Stencil (CMU) 30-4</div> <div>159</div> <div>(28) Brendan Furman (COR) 22-12</div> <div>(21) David Jensen (NEB) 17-6</div> <div>160</div> <div>(12) Josh Hokit (FS) 23-4</div> <div>(13) Brian Andrews (WYO) 30-7</div> <div>161</div> <div>(20) Brandon Metz (NDSU) 22-10</div> <div>(29) Zachary Knighton-Ward (HOF) 23-14</div> <div>162</div> <div>(4) Tanner Hall (ASU) 23-3</div> <div>(3) Tony Cassioppi (IOWA) 20-3</div> <div>163</div> <div>(30) Andrew Gunning (UNC) 12-14</div> <div>(19) Gary Traub (OHST) 23-9</div> <div>164</div> <div>(14) Carter Isley (UNI) 20-10</div> <div>(11) Gannon Gremmel (ISU) 26-8</div> <div>165</div> <div>(22) Deonte Wilson (NCST) 19-9</div> <div>(27) Jordan Earnest (OHIO) 23-11</div> <div>166</div> <div>(6) Trent Hillger (WISC) 23-6</div> <div>(7) Demetrius Thomas (PITT) 21-3</div> <div>167</div> <div>(26) Thomas Penola (PUR) 21-14</div> <div>(23) Quinn Miller (UVA) 19-7</div> <div>168</div> <div>(10) Yaroslau Slavikouski (HARV) 30-8</div> <div>(15) Jere Heino (CAMP) 24-5</div> <div>169</div> <div>(18) John Borst (VT) 21-9</div> <div>(31) Ryan Cloud (RID) 28-12</div> <div>170</div> <div>(2) Mason Parris (MICH) 28-1</div>	<div>253</div> <div>377</div> <div>254</div> <div>255</div> <div>378</div> <div>256</div> <div>257</div> <div>379</div> <div>258</div> <div>259</div> <div>380</div> <div>260</div>	<div>519</div> <div>378</div> <div>520</div> <div>379</div> <div>380</div>	<div>CHAMPION</div> <div>640</div>

WRESTLEBACKS

Thursday Evening	Friday Morning	Friday Evening	Saturday Morning				
<div>Loser of 155</div> <div>Loser of 156</div> <div>333</div> <div>Loser of 157</div> <div>Loser of 158</div> <div>334</div> <div>Loser of 159</div> <div>Loser of 160</div> <div>335</div> <div>Loser of 161</div> <div>Loser of 162</div> <div>336</div> <div>Loser of 10</div> <div>180</div> <div>Loser of 163</div> <div>337</div> <div>Loser of 165</div> <div>Loser of 166</div> <div>338</div> <div>Loser of 167</div> <div>Loser of 168</div> <div>339</div> <div>Loser of 169</div> <div>Loser of 170</div> <div>340</div>	<div>453</div> <div>Loser of 260</div> <div>454</div> <div>Loser of 259</div> <div>455</div> <div>Loser of 258</div> <div>456</div> <div>Loser of 257</div> <div>457</div> <div>Loser of 256</div> <div>458</div> <div>Loser of 255</div> <div>459</div> <div>Loser of 254</div> <div>500</div> <div>Loser of 253</div> <div>460</div>	<div>497</div> <div>Loser of 378</div> <div>498</div> <div>Loser of 377</div> <div>499</div> <div>Loser of 380</div> <div>500</div> <div>Loser of 379</div> <div>557</div> <div>558</div> <div>559</div> <div>560</div>	<div>Loser of 599</div> <div>Loser of 600</div> <div>629</div> <div>Loser of 579</div> <div>Loser of 580</div> <div>630</div> <div>579</div> <div>Loser of 520</div> <div>599</div> <div>628</div> <div>580</div> <div>600</div>				<div>Fifth Place</div> <div>Seventh Place</div> <div>Third Place</div>
			<div>Fifth Place</div> <div>Seventh Place</div> <div>Third Place</div>				

**ASSUMPTION OF RISK, RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT**

Event: \_\_\_\_\_ (the "Event")

Participant's Name (Please print): \_\_\_\_\_ (the "Participant")

Participant's Age: \_\_\_\_\_

In consideration for permitting Participant to participate as a volunteer in the Event as directed by the relevant staff, the undersigned, for themselves, and for their respective heirs, personal representatives and assigns, agree as follows:

**Assumption of Risk:** The undersigned hereby acknowledge and agree that they understand the nature of the Event; that Participant is qualified, in good health, and in proper physical condition to participate therein; that there are certain inherent risks and dangers associated with the Event; and that, except as expressly set forth herein, they, knowingly and voluntarily, accept, and assume responsibility for, each of these risks and dangers, and all other risks and dangers that could arise out of, or occur during, Participant's participation in the Event.

**Release and Waiver:** The undersigned hereby RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE the National Collegiate Athletic Association and its member institutions, \_\_\_\_\_

\_\_\_\_\_ or any subdivision thereof, and each of them, their officers and employees, (collectively, the "Releasees"), from and for any liability resulting from any personal injury, accident or illness (including death), and/or property loss, however caused, arising from, or in any way related to, Participant's participation in the Event, except for those caused by the willful misconduct, gross negligence or intentional torts of the above parties, as applicable.

**Indemnification and Hold Harmless:** The undersigned also hereby agree to INDEMNIFY, DEFEND AND HOLD the Releasees HARMLESS from any and all claims, actions, suits, procedures, costs, expenses, damages and liabilities including, but not limited to, attorney's fees, arising from, or in any way related to, Participant's participation in the Event, except for those arising out of the willful misconduct, gross negligence or intentional torts of the above parties, as applicable.

**Permission to Use Likeness/Name:** The undersigned further agree to allow, without compensation, Participant's likeness and/or name to appear, and to otherwise be used, in material, regardless of media form, promoting the National Collegiate Athletic Association, and/or its championships, events and activities, including those of its representatives and licensees.

**Severability:** The undersigned expressly agree that the foregoing assumption of risk, release and waiver of liability and indemnity agreement is intended to be as broad and inclusive as is permitted by the law of the State of \_\_\_\_\_ and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.



**Acknowledgment of Understanding:** The undersigned have read this assumption of risk, release and waiver of liability and indemnity agreement, and have had the opportunity to ask questions about the same. The undersigned fully understand this assumption of risk, release and waiver of liability and indemnity agreement, that the undersigned are giving up substantial rights in connection therewith, and that its terms are contractual, and not a mere recital. The undersigned acknowledge that they are signing this agreement freely and voluntarily.

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Signature of Participant

Date

---

Signature of Parent/Guardian of Minor  
(if Participant is under the age of 18)

Date

---

Signature of Parent/Guardian of Minor  
(if Participant is under the age of 18)

Date

### Credential Formula

Each institution will be awarded four (4) coaches credentials, if requested, regardless of the number of competing student-athletes. Coaches credentials will be issued to only those coaches listed via the registration portal. Each coach must be a recognized member of the coaching staff authorized by the institution.

- Regardless of the number of qualifiers, each institution will have the opportunity to purchase one(1) additional **Support Staff/Team Personnel** (e.g., director of operations, strength coach, nutritionist, team manager, etc.) credentials for \$200 per credential. The support staff credentials will not have competition floor access during competition. Each institution must verify the members of its coaching and support staff. *Support personnel does not include athletic trainers, doctors, administrators or sports information, see below for additional information on credentialing those staff members.*
- One complimentary administrator credential will be provided to each institution that has a qualifier. This credential must be for your director of athletics or person who has oversight for the wrestling program at your institution. One additional hotel room (subject to availability and may not be at the team hotel) from the NCAA room block, separate from the qualifier formula used to allocate hotel rooms, will be made available to the institution administrator.
- Administrator credentials will allow access to the facility and back-of-house areas. Competition mats access is limited to before or after the round has concluded with no access during competition. This credential will be provided only to the appropriate person listed in the registration portal. The administrator credential does **NOT** guarantee a seat, however, provides seating opportunities within the participant seating section if seats are available.
- In lieu of requesting a credential, a ticket may be purchased through your institution's block, but will not be permitted in the back-of-house areas.
- Administrator credentials may be obtained at the team administration registration at the Enterprise Center. Administrators will need to show a business card and photo identification to prove identity.
- Credentials are also available for your institution's authorized athletic trainer and/or physician accompanying the team. Please provide their names via the registration portal. Athletic trainers and physicians will need to show their appropriate certification credentials, in addition to a photo ID at medical registration.
- If purchasing additional credentials, be sure to include credit card information via the registration portal.
- Sports information contacts from your institution traveling with your team should obtain the necessary credential through the NCAA media credentialing system.
- Violators are subject to misconduct provisions as well as revocation of the credential.

The fee for replacement of credentials is \$200.



### MATSIDE VIDEO REVIEW CHALLENGE

Type of Challenge (please check one)

Coach Challenge: ☐ Name of institution challenging: \_\_\_\_\_

Official's Review: ☐ Number for official doing the review: \_\_\_\_\_

Weight Class: \_\_\_\_\_ Bout #: \_\_\_\_\_

What is being challenged/reviewed? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Elapsed Review Time: \_\_\_\_\_

(check here)  
Call on the mat confirmed: ☐

(check here)  
Call on the mat overturned: ☐

Notes (if any) \_\_\_\_\_

**\*Please call the head table to report the challenge and bring challenge form to the head table at the conclusion of the match.**

**Form MUST be sent to head table as soon as match has concluded.**

## NCAA Social Media Guidelines for Championship Hosts

Updated 12/17/19

The official NCAA social media pages and official hashtags can be found here:

<https://on.ncaa.com/SocialLinks>

### Host Promotion of Championships

A lot of hosts already have an established presence in social media. Examples are school, LOC, Sports Corporation, venue or city pages/accounts. These pages/accounts are all acceptable places to promote hosting of an NCAA championship through the use of marketing messages and products supplied from the NCAA (links, web banners, flyers, etc.). The NCAA also promotes the championships (and the host involvement) on the appropriate NCAA social media pages/accounts. If the championship does not have an official NCAA page on a social media site, a host is still not permitted to create a page for it. The NCAA will make efforts to promote this championship on the other established pages/accounts, as necessary. Collaboration is encouraged through the use of cross-posting on Facebook (@ linking within text to drive fans to each other's pages) and mentions on Twitter and Instagram (@ links to show coordination in posts). In addition to collaboration, idea-sharing is also encouraged and can be coordinated with the NCAA digital team through the championships marketing contact.

**A host should not create a social media account or page** (*Facebook page, Twitter feed, Instagram, Snapchat, TikTok account, etc.*) **solely devoted to promoting an NCAA championship.** These pages become outdated, distract fans from established pages and fracture the NCAA message.

### Top considerations when planning for social media event marketing:

1. **Know your social media audience.** Utilize account analytics to learn about your fan demographics and monitor the engagement levels on your posts. Figure out what engages your fans.
2. **Encourage community.** Ask for feedback and opinion. This helps engage the user and may provide you with some good input. Also, reply to user questions with correct and helpful answers.
3. **Cross-post.** Cross-posting or mentioning others will help increase your visibility and spread credit throughout social media platforms.
4. **Use images.** Pictures are necessary to grab attention and interest. Users are more likely to engage versus text only.
5. **Be concise.** This is required on Twitter (140 characters) but should also be used on Facebook and other platforms without this limit. Get to the point within two sentences. Less than that, if possible.
6. **Lead your video.** You have mere seconds to garner a user's attention on social media. Make sure your videos have an immediate point of interest to keep users engaged.

7. **Like or Follow people to help you.** Networking with members of the media, partner organizations and constituents on Twitter and Facebook is just as beneficial as in real life. On Facebook, like their pages, cross-post to them when you mention them or make them one of your favorites. On Twitter, retweet, join in on hashtags (#NCAA) and mention feeds in your posts.
8. **Keep it light.** While it is important to stay on message and deliver the facts, this is social media, after all. Have fun with it.
9. **If you hesitate about posting something, you probably shouldn't.** There are no re-dos in social media. A "delete" doesn't mean you can delete someone seeing it.

Please send direct questions, ideas or news to Chris Dion, [cdion@ncaa.org](mailto:cdion@ncaa.org).



## **NCAA Championships Microsite Guidelines**

NCAA Championship hosts and LOC's are welcome to build a city specific microsite to house local information regarding things-to-do, travel tips, restaurants, volunteer info, etc. The primary purpose of the microsite should welcome fans enhance their experience in preparation for traveling to your city. The following information should assist you with the creation of a local microsite.

*Please note: the URL for your microsite should not be promoted and will be linked directly through NCAA.com. It should be clean of all corporate marks. Additionally, the information provided on your localized site should not duplicate any information available on NCAA.com.*

### **Dining, Shopping and Attractions**

The following topics are permissible to house within your microsite:

- Local Fan Gathering and Entertainment Locations
- Shopping and Dining
- Special Attractions

### **Local News**

The microsite can contain story modules to promote local press releases or additional information pertaining to hosting the event. This should not include information about the competition.

### **Venue and Transportation Information**

City transportation and host venue details should be included within the microsite; the following are topic suggestions for this section:

- Venue Address
- Venue Parking Map and Details, Google Map
- Venue Security Information
- Public Transportation Options

### **Volunteer Information**

The microsite can contain additional details to recruit and register volunteers. A general overview, schedule and registration information are commonly found details within this section.

### **Travel Information**

Hotel, car rental and other travel accommodations should link to: [www.NCAA.com/Travel](http://www.NCAA.com/Travel).

### **Selections, Preliminary Rounds and Broadcast Schedule**

All information regarding the details of selections, all preliminary rounds and broadcast schedules should be linked to NCAA.com with the use of the NCAA.com logo.

### **Email Sign Up**

Fans who would like to receive more information can sign up to receive newsletters from the NCAA. The following link should be included for email sign up: <https://www.ncaa.com/newsletter-signup>

### **Logo Usage**

For championship logos, please submit a request to access the NCAA Digital Library at <https://sportgraphics.widencollective.com/t5/login>.

### **Copyrights, Licensing, Trademarks and Corporate Marks**

The following are guidelines for use of NCAA trademarks and the process for requesting licensing for photos:

Host cannot promote or click thru to any URL other than NCAA.com.

- Host corporate partner marks or any commercial advertising are prohibited from being displayed on the micro-site.
- The NCAA primary logo must be displayed more prominently than any other logo and must precede or be placed above any other identification marks. If the micro-site is built within an existing site's framework, exceptions will be made at the NCAA's discretion.
- Photos from previous years' championships can be accessed by submitting a request form here: <https://ncaaphotos.photoshelter.com/contact>
- The micro-site must adhere to fair and equitable treatment for ALL participating student-athletes and schools.
- Trademark script must be included on the homepage of the site. This text can be in a mouse print format at the bottom of the page as follows: *NCAA is a trademark of the National Collegiate Athletic Association.*

A complete list of NCAA trademarks and trademark protection can be found by [clicking here](#).

### **Social Media**

All social media icons should link to the appropriate NCAA-hosted platforms for the championship. The official list of NCAA social media pages and hashtags may be found at [NCAA.com/Social](https://www.ncaa.com/social)

### **Mobile Version**

The NCAA championship information pages will be mobile friendly. In order for the microsite to convert to mobile devices, pages will need to be created for use on a mobile site.

### **Metrics**

Host institutions should provide analytics to Nate Flannery ([nflannery@ncaa.org](mailto:nflannery@ncaa.org)). At a minimum, analytics should include the following five categories:

- Referral Pages
- Page Views
- Time spent on site
- Click thru information
- Unique Visits/Traffic Numbers

### **Local Contributor Recognition**

The LOC/host institution is able to recognize their local contributors under the following guidelines:

- In text form only
- The NCAA's logos need to be removed from that specific page.
- The link to this page is not in main or sidebar navigation (bottom navigation only).
- This page is entitled "Local Contributors".
- Include text at the bottom of the page indicating the local contributors are not sponsors of the NCAA and all of the CC/Ps are listed within that text.

### **Microsite Examples**

If you would like to review an approved championship microsite please reference one of the following pages:

- Utah March Madness First & Second Round: <http://www.uteathletics.com/ncaa/>
- Oklahoma City Women's College World Series Microsite:  
<https://www.visitokc.com/wcws/>

Once your site has been developed, please send the URL to Anne Clendenin ([aclendenin@ncaa.org](mailto:aclendenin@ncaa.org)) for review and approval.

Should you have any questions, please contact:  
Digital and Social Media, Championships & Alliances  
317-917-6222