



**2021 WOMEN'S
NATIONAL COLLEGIATE
WATER POLO
CHAMPIONSHIP**

LOS ANGELES

University of California, Los Angeles, Host

***PARTICIPANT
2020-21 MANUAL***

Finals

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INTRODUCTION

This participant manual is written to assist teams participating in the National Collegiate Women's Water Polo Championship. All information in this manual pertains to the national championship in Indianapolis. **Information specific to the opening-round games is contained in Appendix C.**

CHECKLIST

- _____ Make travel arrangements for the official travel party through the official NCAA travel service, Short's Travel Management, at 866-655-9215. All championship travel information can be found [here](#).
- _____ Distribute copies of this manual to all staff members who may be assigned specific tournament responsibilities (e.g., coaches, athletic trainer, manager, designated athletics administrator, sports information contact, ticket manager, etc.).
- _____ Review schedule of events with the head coach and staff; news conferences, practice schedule, administrative teleconference, administrative meeting (page 5).
- _____ Make local ground transportation arrangements for team, staff and fans.
- _____ Arrange for Wednesday practice time if travel and testing completion allows.

By 5 p.m. Pacific time (8 p.m. Eastern time), Thursday, May 6:

- _____ Email the Travel Information/Roster Form (Appendix A) to the tournament manager, secretary-rules editor and NCAA championship administrator.

By 5 p.m. Pacific time (8 p.m. Eastern time), Friday, May 7:

- _____ Upload logos, fight songs, rosters, photos, etc. to Box.com (Please see page 25 for more information).
- _____ Email season results and final season statistics to the host media coordinator.

By 5 p.m. Pacific time (8 p.m. Eastern time), Sunday, May 9:

- _____ Make hotel arrangements for the team and staff at assigned hotel (page 22). Email Hotel Rooming List (Appendix B) to the tournament hotel.

By 2 p.m. Pacific time (5 p.m. Eastern time), Monday, May 10:

_____ Submission deadline for Elite 90 award nominee.

By 5 p.m. Pacific time (8 p.m. Eastern time), Tuesday, May 11:

_____ Local media and sports information directors desiring credentials to cover the 2021 National Collegiate Women's Water Polo Championship must apply online at ncaa.com/media.

By 5 p.m. Pacific time (8 p.m. Eastern time), Wednesday, May 12:

_____ Forward requested publicity materials (media guides and postseason media information) to the host media coordinator.

_____ Deadline to pre-order official merchandise from Event 1 (8pm PST).

CHAMPIONSHIP PERSONNEL

Host Athletics Director

Martin Jarmond
University of California, Los Angeles

Tournament Manager

Kayla Shirey
Assistant Athletic Director
325 Westwood Plz.
Los Angeles, CA 90095
310-206-6713
kshirey@athletics.ucla.edu

Event Manager

Haley Kroll
Assistant Director, Event Operations
325 Westwood Plz.
Los Angeles, CA 90095
310-206-6713
hkroll@athletics.ucla.edu

Media Coordinator/ Sports Information Contact

Ryan Finney
Associate Director, Communications
325 Westwood Plz.
Los Angeles, CA 90095
310-206-4701
rfinney@athletics.ucla.edu

Athletic Trainer

Jeremy Vail
325 Westwood Plz.
Los Angeles, CA 90095
310-825-1342
jvail@athletics.ucla.edu

Facility Manager

Clint Svatos
Aquatics Manager
Sunset Canyon Recreation Center
111 Easton Dr.
Los Angeles, CA 90095
310.983.3330
csvatos@recreation.ucla.edu

NCAA WOMEN'S WATER POLO COMMITTEE

| | |
|--|--|
| Katherine Zedonis , chair Associate Athletics Director, Compliance & Intercollegiate Services/SWA University of California, Davis Phone: 530-752-7146 Email: kzedonis@ucdavis.edu | Taylor Dodson Head Women's Water Polo Coach Indiana University, Bloomington Phone: 812-855-8431 Email: tmdodson@indiana.edu |
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| Chris Vidale Head Women's Water Polo Coach Marist College Phone: 845-575-3000 Email: christopher.vidale@marist.edu | |
| Brian Streeter Secretary-Rules Editor Phone: 814-898-6379 Email: bfs6@psu.edu | Amber Drury National Coordinator of Officials Phone: 510-734-3759 Email: wpncoamber@gmail.com |
| NCAA Staff Paige Newman Coordinator, Championships and Alliances NCAA P.O. Box 6222 Indianapolis, Indiana 46206 Phone: 317-917-6660 Cell: 317-778-9808 Email: pnewman@ncaa.org | |

SCHEDULE OF EVENTS

(All times are Pacific time)

Teams must arrive at the beginning of their testing window.

Monday, May 10

Testing:

1 – 2pm – Non-travel party, officials, Tier 1 and Tier 2 individuals.

2 – 2:30pm – Marist

2:30 – 3 p.m. – Salem

3 – 3:30pm – Fresno St.

3:30 – 4pm – Cal Lutheran

4:00pm – 6:00pm Non-travel party, officials, Tier 1 and Tier 2 individuals.

Tuesday, May 11

Testing:

7:45 – 8:15am – Marist

8:15 – 8:45am – Salem

8:45 – 9:45am – Non-travel party, officials, Tier 1 and Tier 2 individuals.

9:45 – 10:15am – Fresno St.

10:15 – 10:45am – Cal Lutheran

10:45 – 3:45pm – Non-opening round teams may test depending on the arrival times. Once set, we will confirm when your team may test Tuesday.

1:45 – 2:45pm Non-travel party, officials, Tier 1 and Tier 2 individuals.

Opening-round Game Practices (90 minute closed practices in competition pool)

9 – 10:30 a.m. Opening Round Game 1 Marist

10:45 a.m. – 12:15 p.m. Opening Round Game 1 Salem

12:30 p.m. – 2 p.m. Opening Round Game 2 Fresno St.

2:15 p.m. – 3:45 p.m. Opening Round Game 2 Cal Lutheran

Wednesday, May 12

Testing:

7:30 – 8:30 am – Marist and Salem

8:30 – 9:30 am – Non-travel party, officials, Tier 1 and Tier 2 individuals.

9:30 – 10:30am – Fresno St. and Cal Lutheran

10:30 – 11am – USC and Stanford

11 – 12pm – Michigan and Arizona St.

12 – 1pm – Hawaii and UCLA

10:00 am – Officials meeting at Spieker Aquatics Center

Opening-round Games

11 a.m.

Opening Round Game 1 at UCLA

1 p.m.

Opening Round Game 2 at UCLA

Wednesday, May 12

11 a.m. – 7 p.m.

Teams that have satisfied quarantine and testing requirements shall be allotted one hour closed practice in auxiliary pool and should contact the host to schedule a time slot.

Thursday, May 13

Testing:

7 – 7:30a.m. – Winner of opening round game 1

7:30 – 8:00a.m. Non-travel party, officials, Tier 1 and Tier 2 individuals.

8:00 – 8:30a.m. – USC

8:30 – 9:30a.m. – Michigan and Arizona St.

9:30 – 10:30a.m. – Stanford and winner of opening round game 2

10:30 – 11:30a.m. – Hawaii and UCLA

Practice Times (Closed Practices, each team allotted 1 hour; assigned by committee at selection):

8 – 9 a.m. Winner of opening round game 1

9:15 – 10:15 a.m. USC

10:30 – 11:30 a.m. Michigan

11:45 a.m. – 12:45 p.m. Arizona St.

1 – 2 p.m. Winner of opening round game 2

2:15 – 3:15 p.m. Stanford

3:30 – 4:30 p.m. Hawaii

4:45 – 5:45 p.m. UCLA

8 p.m.

Administrative meeting (Virtual/Teleconference)

Friday, May 14

Testing:

6:30 – 7:30a.m. – Winner of opening round games 1 and USC

7:30 – 8:30a.m. – Arizona St. and Michigan

8:30 – 10:30a.m. – Non-travel party, officials, Tier 1 and Tier 2 individuals.

10:30 – 11:30a.m. – Winner of opening round game 2 and Stanford

11:30 – 12:30p.m. – Hawaii and UCLA

Practice Times (Open practices 30 minutes shared time; assigned by committee at selection)

| | |
|--------------------|--|
| 8 – 8:30 a.m. | Game 1 – Winner of opening round game 1 and USC |
| 8:45 – 9:15 a.m. | Game 2 – Michigan and Arizona St. |
| 9:30 – 10 a.m. | Game 3 – Winner of opening round game 2 and Stanford |
| 10:15 – 10:45 a.m. | Game 4 – Hawaii and UCLA |

Game Times (Pool available at 11:27 a.m. for warm-up)

| | |
|--------|--|
| Noon | Game 1 – Winner of opening round game 1 and USC |
| 2 p.m. | Game 2 – Michigan and Arizona St. |
| 4 p.m. | Game 3 – Winner of opening round game 2 and Stanford |
| 6 p.m. | Game 4 – Hawaii and UCLA |

Saturday, May 15

Testing:

- 7:30 – 8:30a.m. – Teams advancing to Game 5
- 8:30 – 9:30a.m. – Teams advancing to Game 6
- 9:30 – 11:30a.m. - Non-travel party, officials, Tier 1 and Tier 2 individuals.

Practice Times (Open practices)

| | |
|--------------------|--------------------------|
| 9 – 9:30 a.m. | Winning team from Game 1 |
| 9:45 – 10:15 a.m. | Winning team from Game 2 |
| 10:30 – 11 a.m. | Winning team from Game 3 |
| 11:15 – 11:45 a.m. | Winning team from Game 4 |

Game Times (Pool available at 2:27 p.m. for warm-up)

| | |
|--------|---|
| 3 p.m. | Game 5: Winner Game 1 vs. Winner Game 2 |
| 5 p.m. | Game 6: Winner Game 3 vs. Winner Game 4 |

Sunday, May 16

Testing:

- 8:30 – 9:30a.m. – Winner Game 5
- 9:30 – 10:30a.m. – Winner Game 6
- 10:30 – 12:30p.m. – Non-travel party, officials, Tier 1 and Tier 2 individuals.

Practice Times (Open practices)

| | |
|-------------------|---------------|
| 10 – 10:30a.m. | Winner Game 5 |
| 10:45 – 11:15a.m. | Winner Game 6 |

Game Time (Pool available at 2:15 p.m. for warm up)

| | |
|--------|---|
| 3 p.m. | Championship Game – Winner Game 5 vs. Winner Game 6 |
|--------|---|

All practice times (Thursday-Sunday) are set and will not be changed. If a team chooses not to use their allotted practice time they must contact their committee liaison or the NCAA administrator by 8pm the night before.

Times are according to local time zone.

COVID-19 Testing Information:

All teams must have a negative PCR test within two days of arrival. All Tier 1 individuals must quarantine until two consecutive tests are confirmed negative, then daily testing while participating on site. All samples will be run at the Pauley Pavillion, located next to the UCLA Luskin Hotel (see Appendix G). It will take approximately 30-45 minutes to get a full team's results. Please see the testing map at the end of this document, we will also have a staff member there to escort you to the testing site.

All Tier 2 individuals must have a negative antigen within one day of arrival, or negative PCR within two days of arrival. Tier 2 personnel will be tested upon arrival and then will not be tested thereafter unless clinical conditions warrant testing.

Tier 3 individuals, regardless of sport, will not be tested but must complete a daily health screening using [this link](#) (please do not hit "submit" at the end). You must show the green check and appropriate date before entering the site.

All staff, officials, and media members must check-in each at the top entrance to Spieker Aquatics Center each day, complete a health screening, and receive a wristband prior to entering the facility.

More information regarding testing and registration can be found in the Covid-19 Participants Memo sent during selections.

PRE-MATCH TIMING SCHEDULE

First Game on Friday

Game 1

| Time Allotted | Actual Time | Protocol | Game Clock |
|----------------------|--------------------|---|-------------------|
| | 11:00 | Start clock | 60:00 |
| 05:00 | 11:22 | Captains/officials meeting & coin toss (if requested) | 38:00 |
| 25:00 | 11:27 | Competition course and game balls available for warm-up | 33:00 |
| 03:00 | 11:52 | Clear pool, teams to bench area | 08:00 |
| 01:00 | 11:55 | Introduce team with white caps | 05:00 |
| 01:00 | 11:56 | Introduce team with dark caps | 04:00 |
| 00:15 | 11:57 | Introduce officials | 03:00 |
| 01:15 | 11:57:15 | National anthem | 02:45 |

| | | | |
|-------|----------|----------------------------|-------|
| 01:30 | 11:58:30 | Final team huddle | 01:30 |
| | 12:00 | Reset clock and begin game | 00:00 |

Second Game on Friday

Game 2

| Time Allotted | Actual Time | Protocol | Game Clock |
|---------------|-------------|---|------------|
| 05:00 | 1:08 | Captains/officials meeting & coin toss (if requested) | 37:00 |
| | 1:13 | Start clock | 32:00 |
| 25:00 | 1:13 | Competition course and game balls available for warm-up | 32:00 |
| 03:00 | 1:38 | Clear pool, teams to bench area | 07:00 |
| 01:00 | 1:41 | Introduce team with white caps | 04:00 |
| 01:00 | 1:42 | Introduce team with dark caps | 03:00 |
| 00:30 | 1:43 | Introduce officials | 02:00 |
| 01:30 | 1:43:30 | Final team huddle | 01:30 |
| | 1:45 | Reset clock and begin game | 00:00 |

Third Game on Friday

Game 3

| Time Allotted | Actual Time | Protocol | Game Clock |
|---------------|-------------|---|------------|
| 05:00 | 2:53 | Captains/officials meeting & coin toss (if requested) | 37:00 |
| | 2:58 | Start clock | 32:00 |
| 25:00 | 2:58 | Competition course and game balls available for warm-up | 32:00 |
| 03:00 | 3:23 | Clear pool, teams to bench area | 07:00 |
| 01:00 | 3:26 | Introduce team with white caps | 04:00 |
| 01:00 | 3:27 | Introduce team with dark caps | 03:00 |
| 00:30 | 3:28 | Introduce officials | 02:00 |
| 01:30 | 3:28:30 | Final team huddle | 01:30 |
| | 3:30 | Reset clock and begin game | 00:00 |

Fourth Game on Friday

Game 4

| Time Allotted | Actual Time | Protocol | Game Clock |
|---------------|-------------|---|------------|
| 05:00 | 4:38 | Captains/officials meeting & coin toss (if requested) | 37:00 |
| | 4:43 | Start clock | 32:00 |
| 25:00 | 4:43 | Competition course and game balls available for warm-up | 32:00 |
| 03:00 | 5:08 | Clear pool, teams to bench area | 07:00 |
| 01:00 | 5:11 | Introduce team with white caps | 04:00 |
| 01:00 | 5:12 | Introduce team with dark caps | 03:00 |
| 00:30 | 5:13 | Introduce officials | 02:00 |
| 01:30 | 5:13:30 | Final team huddle | 01:30 |
| | 5:15 | Reset clock and begin game | 00:00 |

First Games on Saturday and Sunday
Games 5 and 7

| Time Allotted | Actual Time | Protocol | Game Clock |
|---------------|-------------|---|------------|
| 05:00 | 2:10 | Captains/officials meeting & coin toss (if requested) | 50:00 |
| | 2:15 | Start clock | 45:00 |
| 37:00 | 2:15 | Competition course and game balls available for warm-up | 45:00 |
| 03:00 | 2:52 | Clear pool, teams to bench area | 08:00 |
| 01:00 | 2:55 | Introduce team with white caps | 05:00 |
| 01:00 | 2:56 | Introduce team with dark caps | 04:00 |
| 00:15 | 2:57 | Introduce officials | 03:00 |
| 01:15 | 2:57:15 | National anthem | 02:45 |
| 01:30 | 2:58:30 | Final team huddle | 01:30 |
| | 3:00 | Reset clock and begin game | 00:00 |

Second Game on Saturday
Game 6

| Time Allotted | Actual Time | Protocol | Game Clock |
|---------------|-------------|---|------------|
| 05:00 | 4:10 | Captains/officials meeting & coin toss (if requested) | 50:00 |
| | 4:15 | Start clock | 45:00 |
| 37:00 | 4:15 | Competition course and game balls available for warm-up | 45:00 |
| 03:00 | 4:52 | Clear pool, teams to bench area | 08:00 |
| 01:00 | 4:55 | Introduce team with white caps | 05:00 |
| 01:00 | 4:56 | Introduce team with dark caps | 04:00 |
| 00:15 | 4:57 | Introduce officials | 03:00 |
| 01:15 | 4:57:15 | National anthem | 02:45 |
| 01:30 | 4:58:30 | Final team huddle | 01:30 |
| | 5:00 | Reset clock and begin game | 00:00 |

Teams will have a minimum 37 minutes of warm-up in the pool.

Pre-Match Introductions

When the first buzzer sounds, both teams must clear the pool and line up with the captain first, followed by the team in game cap number order. Led by their captains, the teams will march to face the audience. The two officials will march in front of the teams. Student-athletes must be in official uniform (robes or sweats) with caps on. At this time, both teams will have their entire teams announced, in order of cap numbers. Starters will be announced once the teams are in the water just before the start of the game. The team with white caps will be announced first, followed by the team with dark caps. Officials are then announced. After the national anthem (or after team introductions if no national anthem is played), the teams will shake hands and the teams will return to their benches. Please note that due to COVID-19, the pregame introductions will need to be modified from what is listed above. As an example, there should not be any hand shakes after team introductions.

Actual Start Time

Actual start time of the game will depend on the time of completion of the previous game. The clock will be set to ensure that teams get 25 minutes of warm-up in the pool on Friday and 37 minutes of warm-up in the pool on Saturday and Sunday, but not prior to the scheduled starting time.

Awards Ceremonies

After the semifinal games:

- Team and individual semifinalist team awards (trophies) will be provided to the team administrator following their semifinal game.

After the championship game.

- The second-place team trophy will be awarded on the pool deck. The head coach and/or captains should accept the award. The entire team may choose to accept the award.
- The first-place team will then be called to the awards area to receive their team and individual trophies. Watches will be given to the team after the ceremony.
- After the awards ceremony, the all-tournament teams will be announced. Press interviews will take place after the ceremony.

ATHLETIC TRAINING FACILITIES/MEDICAL INFORMATION

All medical care will be coordinated through UCLA Athletic Training Staff, and specifically by the host athletic trainer, Jeremy Vail, jvail@athletics.ucla.edu.

Staff On Duty

- At least two Certified Athletic Trainers and one athletic training student will be present during all practice and competition times.
- Lifeguards are on duty at all times throughout the event, coordinated through UCLA Recreation.

Traveling Without Sports Medicine Staff

If your team is traveling without a certified athletic trainer, advanced notification is required. Written prescriptions from physicians and/or certified athletic trainers are required for any treatment outside of ice and heat in such situations. In addition, UCLA Athletic Training personnel is available to assist with any taping and wrapping needs, provided that student-athletes provide their own taping supplies.

Sports Medicine/ Training Room Facilities

There will be an athletic training table on the south end of the pool deck at the Spieker Aquatics Center and a training table will be at Park Pool (where cool downs are located). There is also a full athletic training room in the Acosta Training Center, which is on the main campus, and will be available by appointment only. Specific requests should be made through Jeremy Vail.

Emergency equipment, including AED, oxygen, crutches, splints, spine boards, etc., are available within the pool area.

Other Medical Facilities

- For trauma or emergency:
UCLA's Ronald Reagan Medical Center
757 Westwood Blvd
Los Angeles, CA 90095
Phone: (310) 825-9111
- Marina del Rey Hospital
4650 Lincoln Blvd
Marina Del Rey, CA 90292
Phone number (310) 823-8911
- For non-emergency:
Marina del Rey Hospital
4650 Lincoln Blvd
Marina Del Rey, CA 90292
Phone number (310) 823-8911
- Local pharmacy/immediate care performance
CVS Pharmacy Westwood (open 24 hours)
1001 Westwood Blvd.
Los Angeles, CA 90024
310-209-9141
- CVS Pharmacy/Culver City
6299 South Bristol Parkway
Culver City, CA 90230
310- 641-4426

Spieker Aquatics Center Emergency Medical Plan

I. Student-Athlete Injured in a Competition Pool (Active/Non-Emergency):

1. Spieker Aquatics Center lifeguard staff will provide care while student-athlete is in the water.
2. Championship medical staff handles care of student-athlete once they are removed from the pool.
3. Incident reports will be completed by both UCLA Athletics staff and NCAA Division I Championship meet personnel.

II. Student-Athlete Injured in a Competition Pool (Major Emergency):

1. Spieker Aquatics Center lifeguard staff will activate facility EAP/EMS protocol and provide care in the water for all major emergencies (unconscious, suspected spinal injury, seizure).
2. Championship medical staff may assist Spieker Aquatics Center staff with care once guest is removed from the water until EMS is on scene.
3. Incident reports will be completed by both Spieker Aquatics Center staff and NCAA Division I Championship meet personnel.

III. Non-Student-Athlete Medical Issues (on deck):

1. Will be managed by the Spieker Aquatics Center lifeguard staff and/or the Championship medical staff.

IV. Spectator Medical Issues:

1. Spectators in the stands will contact the nearest Event Staff worker or Event Security personnel for assistance.
2. An Spieker Aquatics Center lifeguard or Championship medical staff can provide necessary care.

First Aid Kits:

- Lifeguard Room – On deck on south side of pool deck.
- Athletic Training Staff – On deck on the south side of the pool deck.

Water and Fluids

Water and fluids will be available on the pool deck near the bench areas. Water and fluids will also be available at Park Pool athletic training area.

Cold Tub

Due to COVID-19 a cold/hot tub will not be available for use. **Teams will not be permitted to bring their own ice baths.**

Concussion Management

The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an "impulsive" force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having long-

term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.

For further details, please refer to the “NCAA Sports Medicine Handbook - Guideline on Concussions” at [ncaa.org](https://www.ncaa.org).

Medical Examinations

As the event sponsor, the NCAA seeks to ensure that all student-athletes are physically fit to participate in its championships and have valid medical clearance to participate in the competition. The NCAA tournament physician, as designated by the host school, has the unchallengeable authority to determine whether a student-athlete with an injury, illness or other medical condition (e.g., skin infection) may expose others to a significantly enhanced risk of harm and, if so, to disqualify the student-athlete from continued participation. The chair of the governing sports committee (or a designated representative) shall be responsible for administrative enforcement of the medical judgment, if it involves disqualification.

AWARDS

CHAMPIONSHIP AWARDS

Please note that due to COVID-19, please review the Return to Championships Guidelines for the sport of water polo. Modifications to what is listed below may need to be implemented.

Official NCAA awards will be presented. The following will be presented to the four semifinalist teams: team trophies, 20 individual mini-trophies and 20 watches to the championship team (16 shipped to site; four to be ordered by the winning institution after the competition).

The remaining teams will receive participant medallions for the members of their squad size (16). The medallions will be given to the team post-game.

After the Semifinal Games:

- Team and individual semifinalist team awards (trophies) will be provided to the team administrator following their semifinal game.

After the Championship Game:

1. After the winning team has cleared the pool, the second place team will be presented the team trophy. The head coach and/or team captain(s) should proceed to the awards area to receive the second-place team trophy. The entire team may participate if desired.
2. Individual team awards (trophies) for second place will be placed in the locker room.
3. After awarding the second-place team trophy, the first-place team in official institutional uniform (e.g., no ball caps, commercial logos, etc.) should be lined up by cap number. (The team may wear the locker room shirts and hats).

4. The first-place team is announced by cap number from lowest to highest, followed by assistant coach(es) and head coach.
5. As announced, student-athletes, assistant coach(es) and the head coach receive individual team awards (trophies and watches) and remain standing until all awards and the team trophy are presented.
6. Immediately after the presentation of individual team awards, the head coach and/or team captain(s) will be presented with the first-place team trophy. Photos will then be taken.
7. The team leaves the awards area when the announcer gives cue, "Let's have a round of applause for **(name of institution)**."
8. Announcement of all-tournament teams and most valuable player.
9. With host approval, winning team fans may be invited to join the celebration on the pool deck.

Teams that wish to order additional awards at their own expense after the championship may do so by visiting <http://www.mtmrecognition.com/ncaa/>.

ELITE 90 AWARD

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average competing at the finals site for each of the NCAA's 90 championships. Each institution that has at least one student-athlete qualify for the finals round/site is eligible to nominate a student-athlete to win the award for that championship. All ties are broken by number of credits completed. All documents, including deadlines and nomination forms can be obtained [here](#). The submission deadline for nomination for women's water polo is **2 p.m. pacific time (5 p.m. eastern time), Monday, May 10.**

ALL-TOURNAMENT TEAMS

A first and second all-tournament team will be selected by an all-tournament selection committee. The NCAA will ship personalized all-tournament team plaques to those student-athletes on the first all-tournament team after the championship.

The all-tournament team selection procedures are as follows:

1. Each team will consist of six field players and one goal keeper. One player on the first team will be selected as Most Valuable Player of the tournament.
2. Each Head Coach will be handed a nomination ballot by Brian Streeter (NCAA Water Polo Secretary Rules Editor) at the coaches meeting prior to the banquet. Coaches must return the nomination ballot to Brian Streeter before the tournament games beginning. The host SID or Brian Streeter will type up a final "Selection Ballot".
3. The final "Selection Ballot" will be given to the final two SID's and head coaches, two NCAA Water Polo committee members, and the host SID before the championship game by Brian

Streeter. These must be returned to Brian Streeter before the start of the third period of the championship game. Coaches may not vote for their own athletes. Failure to return a ballot or voting for your own players will jeopardize your ballot selections.

- a. 1st team members will each receive 2 pts,
2nd team members will each receive 1 pt.
 - b. Coaches must designate a Most Valuable Player along with a goalie on your final ballot.
4. If a Head Coach wishes to change the MVP designation, the SID or Brian Streeter must be notified immediately following the game.
5. Player representation will come from the final four teams. Teams that are not successful on day one will not be considered for the All-Tournament Team. A minimum of two games need to be played to be considered. A minimum of one player from each of the final four teams will be selected.
6. The all-tournament team will be announced immediately following the team awards.

STUDENT-ATHLETE PARTICIPATION AWARD

For 2020-21, an online gift-suite will serve as the participation awards provided to members of the official travel party of institutions that advance to the championship final sites (this does not include opening round game participants).

After the championship, Legends Global Merchandise will send the head coach an email providing ordering process details, along with a unique Certificate Code (valid for one participation award per member of your official travel party) that can be redeemed only at www.NCAA-Awards.com. In order to ensure that each participant receives his or her award, a member of your administration must place your team's order, including size information, at NCAA-Awards.com using your Certificate Code.

Your institution may select different items per participant; men's and women's sizes are available for apparel items. If you would like to purchase additional awards, you will have the opportunity to do so online via personal credit card at the end of the checkout process.

Participation award items will be sent to your institution for distribution to your student-athletes within four to six weeks after your order is placed. If you do not receive information for ordering awards within two weeks of the conclusion of the championship, please contact Erin Hannoy (ehannoy@legends.net), Legends Global Merchandise (866-945-7267) or the NCAA championship manager.

For more information regarding the participation award, see Appendix G.

CREDENTIALS

The following members of the official travel party will be admitted by team credentials:

1. Sixteen (16) participating student-athletes.
2. Four (4) non-athletes - must be institutional personnel (e.g., coaches, athletic trainer).

The following persons will be admitted via credentials:

1. One (1) sports information director – apply online at ncaa.com/media.
2. One (1) administrator (e.g., director of athletics, assistant director of athletics) – to be listed on the official travel party form.
3. One (1) athletic trainer.

The following persons will be admitted via media credential only. Please note these are considered Tier 3 and are not part of the tested travel party and will not be allowed deck access:

1. One (1) radio
2. One (1) photographer/television
3. Two (2) newspaper

All individuals must display their credentials to enter the facility for practice and competition, including student-athletes, coaching staff, and working personnel. All non-athletes must wear their credentials in the bench area. Any misuse of NCAA credentials by members of the official travel team will result in a \$200 fine. A repeated offense will result in the suspension from the current and/or subsequent games. Please be sure to have someone on each staff prepared to handle student-athlete credentials accessing the bench area.

Athletic Trainers. If a team is bringing an athletic trainer, the athletic trainer must be a member of the official travel party and have a team personnel credential to sit in the bench area.

If the head coach of a team coaches both men and women, the athletic trainer, if not included in the official travel party (20 people), may sit in the team bench area. The athletic trainer will be given an athletic trainer credential.

Team Doctors. Teams may only bring a team doctor if they are a member of their travel party.

Team Videographers. Two credentials per team may be issued for access to the team videotaping area. They should be added to your pass list (but are not part of the official travel party – Tier 1). These individuals are considered Tier 3 and will need to complete daily healthy screening via the tool on page 9. They will not have deck access.

DIRECTIONS/ PARKING

DIRECTIONS From LAX to Luskin Conference Center

Los Angeles International Airport
1 World Way, Los Angeles, CA 90045

Take I-405 N from S Sepulveda Blvd. Follow I-405 N to Wilshire Blvd. Take exit 55B from I-405 N. Turn left on Veteran Ave. and turn right on Strathmore Dr. to Westwood Plaza. Turn left at the bus turn around, the Luskin Conference Center is located on the right.

UCLA Meyer and Renee Luskin Conference Center
425 Westwood Plaza, Los Angeles, CA 90095

Directions from the Luskin Conference Center to Spieker Aquatic Center:

Turn right at Strathmore Dr., make a right at the light onto Charles E Young Dr. At the three-way stop turn left onto De Neve Dr. Turn left at the stop sign, at the corner of Easton Dr. and Spieker Aquatics Center is on your left.

PARKING

Parking for Teams

All team vehicles will park in designated “NCAA Women’s Water Polo” spaces in the RC Parking Lot. A UCLA Game Management attendant will be located at the entrance of the RC Parking Lot to direct you to the reserved area. Please be sure to indicate how you plan to travel (vans or bus) and/or if there are any additional vehicles traveling to ensure proper arrangements. For those traveling by bus you can drop off at the corner of De Neve and Easton Dr. and stage the bus in one of the cut-outs on De Neve Dr. There is also overflow bus parking located on Charles E. Young Dr. North, please ask the game management attendant if you have any questions regarding overflow parking.

DRUG TESTING

The NCAA is dedicated to fair and equitable competition throughout each round of NCAA championships and strongly supports the drug-testing program established by its membership, to safeguard the health and safety of the participating student-athletes.

NCAA championships committees, following a recommendation from the NCAA drug-testing subcommittee, have discontinued the practice of announcing whether drug testing will be conducted at NCAA championship events.

Although knowing prior to competition whether NCAA drug testing was to occur had value for reasons of convenience, it left open the possibility that student-athletes might be tempted to use banned substances if they knew that NCAA testing was not being conducted at the site of competition.

Therefore, all coaches and student-athletes should presume that NCAA drug testing will occur at this championship event. Please inform your student-athletes that in the event they are notified of their selection for drug testing, the student-athlete must inform an official representative of your institution (e.g., coach, athletic trainer) before proceeding to the drug-testing site. Student-athletes will be reminded by the courier to contact their team representative.

ETHICAL BEHAVIOR BY COACHES/MISCONDUCT/ SPORTSMANSHIP/SPORTS WAGERING

ETHICAL BEHAVIOR BY COACHES

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact. Coaches are expected to be role models who conduct themselves with integrity and high ethical standards at all times.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

MISCONDUCT

Criticism of Officials. Members of the coaching staff or other representatives of participating institutions or conferences shall not make public statements critical of officiating in any NCAA championship event. Failure to comply with this policy may subject the individual, institution or conference to the misconduct provisions of Bylaw 31.1.10.

Administrative Meeting. Each games committee shall hold an administrative meeting with the coaches of participating institutions to review and explain the policies related to misconduct.

Hearing Opportunity. An act of misconduct may be found upon an administrative hearing granted to the student-athlete or the institutional representative involved by the governing sports committee or the games committee authorized to act for it.

Misconduct Incident to Competition. If the act of misconduct occurs during the competition, under normal circumstances the individual shall be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing shall be held at the conclusion of the day's competition, during a break in the continuity of the championship (e.g., between rounds of a basketball tournament) when no competition is being conducted or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other acts of misconduct may be dealt with at the governing sports committee's convenience.

SPORTSMANSHIP

The primary goal of the rules is to maximize the safety and enjoyment of the student-athlete. Sportsmanship is a key part of that goal. Sportsmanship should be a core value in behavior of players and bench personnel, in crowd control by game management and in the officials' proper enforcement of the rules governing related actions.

SPORTS WAGERING

The NCAA defines sports wagering as putting something at risk – such as an entry fee or a wager – with the opportunity to win something in return. The NCAA opposes all forms of legal and illegal sports wagering on college sports. Student-athletes and athletics administrators cannot place a sports wager for any NCAA-sanctioned sport. This includes wagering on the intercollegiate, amateur or professional level.

A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules, in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

DECK DECORUM

In an effort to improve the image, professionalism and growth of the sport of water polo, the Women's Water Polo Committee strongly recommends that coaches and teams adhere to the following guidelines*:

Coaching Attire. As the premier event on the NCAA water polo calendar, it is important that we present the championship in a professional manner. What a coach wears is a visual representation of our sport. It is strongly encouraged that coaches wear matching team apparel or professional attire.

Swimsuits. As role models to young athletes and fans alike, it is very important that student-athletes be considerate of being modest when out of the water. In addition, deck changing is not appropriate at the championship. Coaches can and ought to play an important role in reminding their student-athletes of these expectations.

Inappropriate Language. A key responsibility of any coaching staff is to provide a positive culture for student-athletes. In particular, foul or abusive language is inappropriate.

Team Presentations. At all ceremonies – opening and awards – it is requested that teams present themselves appropriately in matching apparel.

*Note: Although the committee’s jurisdiction is limited to the championship itself, the committee strongly supports the expectation that these guidelines be adhered to throughout the regular season and at conference championships as well.

HOSPITALITY / LOCKER ROOMS

HOSPITALITY

A hospitality area will be located on the tennis courts located directly south of Spieker Aquatics Center. Team administrators, credentialed team personnel, and VIPs may access the hospitality area with their credentials. Participants and game officials will not be permitted inside the hospitality area.

STUDENT-ATHLETE HOSPITALITY

Snack bags will be provided to each team upon arrival. All items will be pre-packaged and consist of granola bars, trail mixes, ect. There will be PowerAde and water available at Park Pool.

HOTEL INFORMATION

A block of 15 rooms have been reserved for each participating team at the hotel listed below. Each participating team is obligated to confirm or cancel accommodations with the hotel directly. The cut-off date for all hotel reservations is Sunday, May 9.

Luskin Conference Center

425 Westwood Plaza
Los Angeles, California 90095
Contact: Sue Manzi
Phone: 310-794-4792
Email: smanzi@ha.ucla.edu

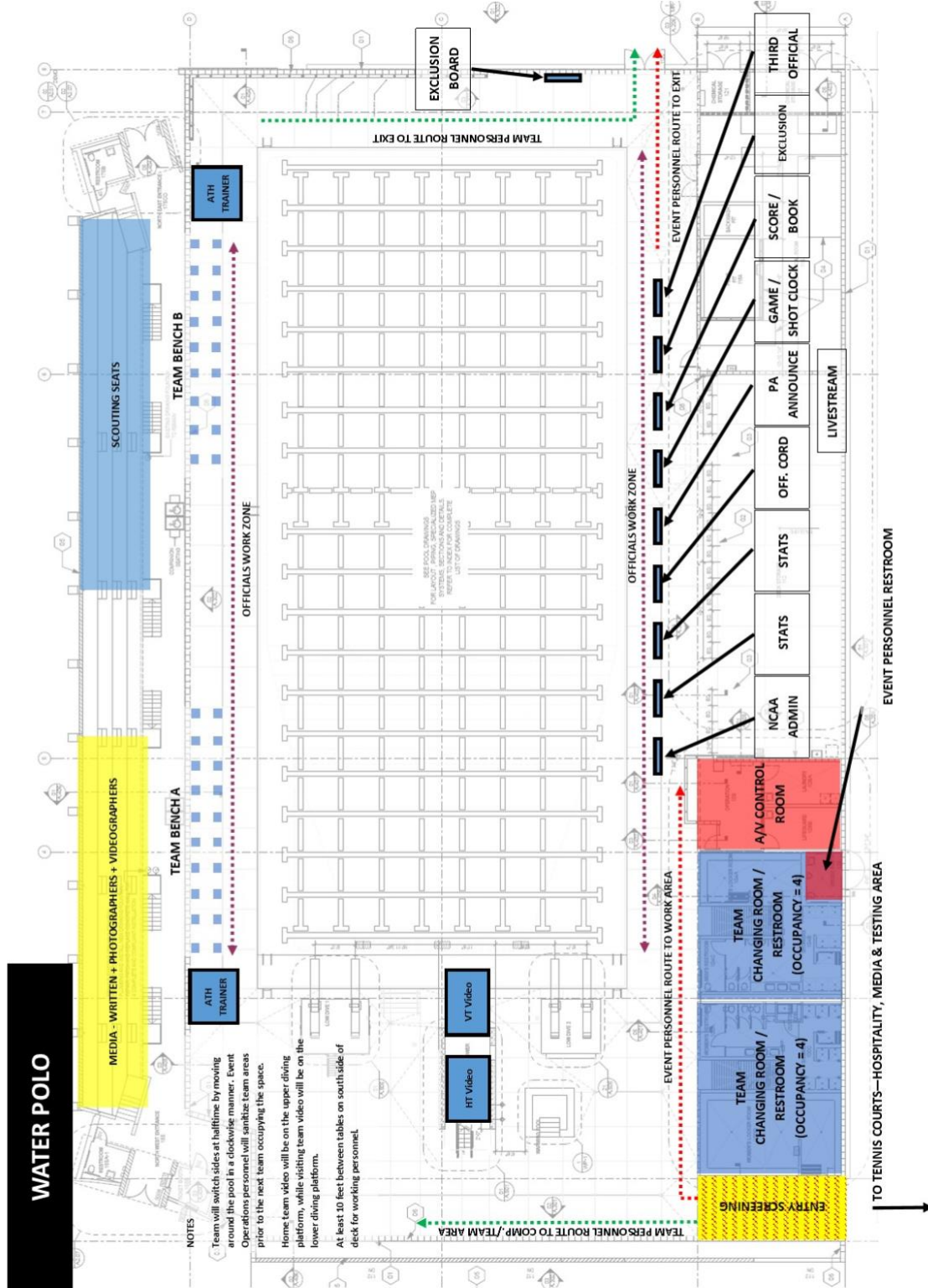
An institution is obligated to stay at the assigned hotel property. If an institution prefers to stay in another hotel, it must: (1) obtain a release for the rooms from the hotel manager; or (2) use the rooms for persons accompanying the official traveling party. The competing institution is responsible for the first night's room charges even if it fails to use those rooms.

If an institution fails to make satisfactory arrangements for use of rooms with the hotel, full charges for the rooms will be billed to the institution. The tournament manager of the host institution is to be advised of the plans of each institution sufficiently before the competition.

Teams may NOT make alternate arrangements at the Hotel Angeleno, the headquarter hotel.

Hotel Rooming List

The hotel rooming list should be provided to both Paige Newman (pnewman@ncaa.org) and Sue Manzi (smanzi@ha.ucla.edu), Luskin Conference Center by 5 p.m.PST. May 5. Mention that you are with the 2021 National Collegiate Women's Water Polo Championship.



MEETINGS/BANQUET

PARTICIPANT TELECONFERENCE

The NCAA Women's Water Polo Committee will conduct a teleconference with the 10 qualifying teams at 2 p.m. Eastern time (1 p.m. Central time; noon Mountain time; 11 a.m. Pacific time), Tuesday, May 4. The head coach, an athletics administrator and sports information representative **MUST PARTICIPATE** on the call. The dial-in-number is 866-590-5055 and the pass code is 1473918.

ADMINISTRATIVE MEETING

The NCAA Women's Water Polo Committee will conduct a meeting of representatives of the participating institutions to review the conduct of the championship. The meeting will be held virtually:

Date: Thursday, May 13
Time: 8 p.m.
Location: Virtual
Dial-in number: 866-590-5055, passcode: 1473918

The following individuals from each participating institution must attend this meeting:

1. Head coach (mandatory)
2. Athletics director or designee (mandatory)
3. Sports information contact (highly recommended)
4. Athletic trainer (highly recommended)

MEDIA INFORMATION

SOUVENIR PROGRAM

The 2021 National Collegiate Women's Water Polo digital souvenir program will be available at ncaa.com/gameprograms. The program is free to view and download. Using a digital platform allows IMG to add extra pages to programs in addition to extending deadlines to allow for the most up-to-date information to be included in the program. The NCAA and Learfield IMG College encourage all participating schools to promote the digital publication link on athletics and school-affiliated websites and social media outlets. Please share with student-athletes, faculty, alumni organizations or any other group that may have interest, as well as local media outlets.

NCAA WEBSITE

For the 2020-21 NCAA championships season, member institutions have been asked to upload institutional assets to the **NCAA BOX** website. This includes items such as student-athlete headshots, highlights, action photos, team rosters, school fight songs, etc. NCAA championship hosts and select affiliates (Van Wagner, IMG College, Turner/CBS, ESPN, etc.) that would like to **download** institutional content for use around our championships can access materials through the website below.

Institutional Assets: <https://ncaaenterprise.box.com/s/0qt5p2t1igv280iztwskp29kdrah0vlr>

Athletics Logos: <https://ncaaenterprise.box.com/s/z5sa6gt7gcfo0k5a5yuseto417j9dusd>

- If not alphabetized, click on “Name” for easier access in finding the institution you are searching for. Please note all schools are listed by their official institutional name.
- Select the appropriate folders and desired content within each folder and then select “**Download**” to gain access to the resources.

If you have a need to upload content and don’t already have access to do so, please contact Carrie Snyder at csnyder@ncaa.org to be granted upload permission. Folders have already been created for all NCAA institutions. **Please only upload content into your institution’s folder and DO NOT create one of your own.** If you have trouble locating your folder, please reach out and let us know.

PUBLICITY MATERIALS FOR HOST MEDIA RELATIONS

In addition to the information provided on the NCAA dedicated website, the media relations offices at the University of California, Los Angeles Athletics request the following materials:

1. Email – Season Results (including game scores in order played)
2. Email – Final Season Statistics
3. 2021 Media Guide (Minimum of 20 each) – send via mail
4. 2021 Postseason Media Information (Minimum of 20 each) – send via mail

These materials should be forwarded to Ryan Finney (rfinney@athletics.ucla.edu).

MEDIA CREDENTIALS

Individuals desiring credentials to cover the 2021 National Collegiate Women’s Water Polo Championship must apply online at ncaa.com/media no later than 5 p.m. eastern time, Tuesday, May 8. Media credentials will be assigned according to the NCAA established guidelines. Due to local health COVID-19 protocols capacity may be limited. Working credentials will not be mailed. A government-issued photo ID is required to pick up credentials. Credentials are non-transferable and will only be issued to the person whose name appears on the credential. Credential pickup for others

is not allowed. For further information contact the host media coordinator, Ryan Finney (rfinney@athletics.ucla.edu).

POSTCOMPETITION INTERVIEWS

Immediately after a 10-minute cooling-off period (i.e., 10 minutes after a competing team enters its locker room), all interviews will be conducted via zoom and will be available to all certified members of the news media; any coach and student-athletes requested by the media will be available for interviews. The non-winning head coach and a minimum of two student-athletes will be interviewed first, and this session will be limited to 10 minutes.

The winning head coach and a minimum of two student-athletes will follow. This session will be limited to 20 minutes. If a team is participating in an awards ceremony, the cooling-off period will begin immediately after the presentation.

RADIO BROADCASTING BY PARTICIPATING SCHOOLS

Please visit ncaa.com/media for updated information related to radio policies. All stations broadcasting any round of an NCAA championship shall be required to fill out the NCAA Championship Radio/Internet streaming form online. To access the form, log onto ncaa.com/media then click “Audio Policy (Radio & Internet).”

To obtain phone or Internet lines for the event or for additional information, please contact Ryan Finney (rfinney@athletics.ucla.edu).

WEB STREAM

- Selection show, 5 p.m. pacific time (8 p.m. eastern time) May 3 on ncaa.com. A video of the show will be archived on the site for 30 days.
- All games of the 2021 National Collegiate Women’s Water Polo Championship (May 14-16) will be streamed live on ncaa.com.
- Both opening-round games will be streamed live at <https://pac-12.com/live/ucla-2>.

MERCHANDISE

Official NCAA championship merchandise will only be available online through May 31 at event1teamstore.com.

Event 1 will also offer the opportunity for the pre-order of merchandise for the participating teams. Each team will receive a memo after selections that includes instructions on how to access the

website and place orders. All orders must be received by 8 p.m. Pacific time, Wednesday, March 12. Ordered merchandise will be shipped directly to each institution

POSTGAME CELEBRATION

As a safety measure, a system has been established to allow controlled access to the postgame team celebration on the pool deck and pool. Prior to the championship game, ten pool passes will be given to the athletic directors of the two teams playing in the championship game. Athletic Directors may distribute these passes to non-playing student athletes and other staff/fans. Pass holders will be required to assemble at a designated location at the conclusion of the game and be escorted to the pool deck. Implementation of the postgame celebration is contingent upon host approval.

In addition, if approved by the host, following the awards ceremony, additional fans of the winning team may be allowed deck access to enjoy celebrating with the team. A public address announcement will be made alerting fans that they may access the pool deck.

PRACTICES

For the closed practices, teams may not enter the pool deck until five minutes before their scheduled practice time. Teams must depart the pool deck promptly at the end of practice.

As a courtesy to the host/facility staff, please confirm with your committee liaison all practice sessions by 8 p.m. the evening before the practice.

TEAM BENCH AREA / SQUAD SIZE

TEAM BENCH AREA

Each team is permitted a maximum of 20 persons in the bench area, including the student-athletes in the pool. Chairs for a maximum of 13 people will be available in the bench area. The first violation of the bench-area maximum will result in a warning; a second violation will result in a game ejection of the head coach.

- The team listed first on the game schedule will wear dark caps. If teams do not want the option to flip a coin for ends, dark caps will sit on the right end of the pool (as determined if you were sitting at the score table facing the pool).
- A coin toss requested for any game will be conducted at the officials/captains meeting with a committee member present.
- A committee member will also be assigned to each team/bench area; they should be used as a resource and are not there to interpret rules.

- Non-athletes should wear their credentials at all times in the bench area.
- Masks must be worn by all individuals sitting on the bench, student-athletes included.
- A coach receiving a red card during a game may not be replaced by another member from that institution on the team bench.
- If the head coach of a team coaches both men and women, an extra seat will be added on the bench for the athletic trainer.

SQUAD SIZE

Participating teams are limited to a maximum of 16 players in uniform. An institution that is advised it is in violation of this regulation and does not promptly conform to it automatically shall forfeit the competition. There shall be no inordinate delay of the competition to allow an institution to conform to the rule. The 16 players must be designated on the travel party roster due May 6. Only the 16 players on your travel party roster will be allowed in the pool. Due to testing protocols, we cannot make player changes after testing has begun.

PRACTICE SQUAD

Only the 16 players listed on the Official Travel Party Form may participate in official practice and warm-up sessions conducted at the championship.

TICKET INFORMATION

Due to a health and safety perspective and Los Angeles County Department of Public Health Guidelines, there will not be any tickets sold or made available to the public for this year's championship. An allotted number of tickets will be made available to the team participating in the championship game on Sunday only. Please refer to Appendix H to review the UCLA spectator guidelines for tickets. **After the administrative meeting Thursday, you will receive a spreadsheet to fill out for the players guest list. This must be returned to Ruben Acevedo (racevedo@tickets.ucla.edu) by Friday, May 14, at 3 p.m. Pacific.**

Only essential personnel will be allowed within the competition venue. Essential personnel are defined as individuals that have a working function within the venue that are essential to the management and execution of competition, venue, broadcast/media, communications and safety operations. Individuals that do not have an active working function related to the competition will not be permitted in the competition venue during the event.

UNIFORMS

Each team shall supply white and dark water polo caps, complete with protective ear guards and correct numbers as specified in the [2020-21 and 2021-22 NCAA Water Polo Rules Book](#). The team listed first on the schedule will wear dark caps.

An institution's official uniform and all other items of apparel (e.g., water polo caps, swim caps, robes and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2-1/4 square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-side geometrical figure (i.e., rectangle, square, parallelogram).

VIDEOTAPING

Institutions are permitted to videotape championship competition for archival, coaching or instructional purposes. Each institution is permitted to use one camera and may videotape their own games during the championship. Each institution may have two people in the videotaping areas. Team representatives in the videotaping areas will be given credentials which grant access to the videotaping area ONLY. The credential does not grant access to the venue. The videotaping area is the designated space located on the west side of the pool, in the seating area. The Women's Water Polo Committee will place the teams in the videotaping area.

LOCAL GUIDE – FOR PARENTS & FANS

Emergency/Hospitals

UCLA's Ronald Reagan Medical Center

757 Westwood Blvd
Los Angeles, CA 90095
Phone: (310) 825-9111

Marina del Rey Hospital (310) 823-8911

4650 Lincoln Blvd.
Marina del Rey, CA 90292

LOCAL TRANSPORTATION

All major rental car agencies service the Los Angeles International Airport.

For visiting teams in need of local transportation:

Enterprise Rent-A-Car is an NCAA preferred rental car vendor. T

APPENDIX A – TRAVEL INFORMATION/ROSTER FORM

Contact Information

| | | | |
|-----------------------------|-------------|-------------------|--------------|
| Institution | | | |
| Title | Name | Cell Phone | Email |
| Head Coach | | | |
| Assistant Coach | | | |
| Administrator Traveling | | | |
| Sports Information Director | | | |
| Athletic Trainer | | | |
| Team Health Officer (THO) | | | |
| Videographer 1 | | | |
| Videographer 2 | | | |

Travel Logistics

| | | | | | |
|---|-----------------------------|---------------|--|-------------------------------|--------------------------|
| Arrival Date | Click here to enter a date. | Arrival Time | | Check here if you are driving | <input type="checkbox"/> |
| Airline | | Flight Number | | Departure Airport | |
| Number of vehicles you will have on site: | | Buses | | Vans | |
| | | | | Cars | |

Team Participants

- Each team may designate a maximum of 20 individuals to receive bench passes and one team administrator to receive a pass. (Credential requests for the sports information director must go through the local media coordinator).
- Of this 20, a maximum of 16 may be designated for men's water polo student-athletes.
- A maximum of four credentials may be designated at the institution's discretion for non-participants. Non-participants must have a specific affiliation with the team and institution.
- Please list your squad size numerically. This roster will be utilized as the awards ceremony list as well. This list will be used to create credentials for the team.

| Cap # | Student-Athlete | Cap # | Student-Athlete |
|-------------------|-----------------|--|-----------------|
| 1. | | 9. | |
| 2. | | 10. | |
| 3. | | 11. | |
| 4. | | 12. | |
| 5. | | 13. | |
| 6. | | 14. | |
| 7. | | 15. | |
| 8. | | 16. | |
| Institution Staff | | Title (coach, athletic trainer, manager, etc.) | |
| 1. | | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |

Please email this completed form by 5 p.m. Pacific time (8 p.m. Eastern time) on Thursday, May 6 to:

Kayla Shirey kshirey@athletics.ucla.edu; Brian Streeter – bfs6@psu.edu; Paige Newman – pnewman@ncaa.org

APPENDIX B – OFFICIAL HOTEL ROOMING LIST AND CREDIT CARD AUTH FORM

Institution: _____

| Room # | Name | Name |
|--------|------|------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |
| 8. | | |
| 9. | | |
| 10. | | |
| 11. | | |
| 12. | | |
| 13. | | |
| 14. | | |
| 15. | | |

| | Name | Contact Information |
|------------------------------|------|---------------------|
| Head Coach | | |
| Administrator/ Hotel Contact | | |

Please email this completed form and the credit card authorization form found on the next page by 5 p.m. Pacific time (8 p.m. Eastern time) on Wednesday, May 5 to:

Paige Newman, email: pnewman@ncaa.org **AND**
Luskin Conference Center -Sue Manzi; smanzi@ha.ucla.edu

CREDIT CARD AUTHORIZATION FORM



UCLA
LUSKIN
CONFERENCE
CENTER

GROUP / EVENT NAME:

INVOICE NUMBER :

DATE/s OF EVENT OR GROUP:

CREDIT CARD TYPE :

- ☐ AMERICAN EXPRESS
☐ VISA
☐ MASTERCARD
☐ DISCOVER

CREDIT CARD NUMBER (LAST 4 DIGITS ONLY)

For Security purposes, we will contact you to
obtain complete account information to process
your payments

CREDIT CARD EXPIRATION DATE

NAME IMPRINTED ON CARD

PHONE NUMBER OF CARD HOLDER

EMAIL ADDRESS

This credit card is authorized to be charged for : (Please Check)

- ☐ Rooms Only
☐ Incidentals Only
☐ Food and Beverages / Catering Events
☐ ALL CHARGES
☐ Others (Please Specify) _____

Please sign here :

Signature of Cardholder / Date

425 Westwood Plaza, Los Angeles, CA 90095

Phone : 855-LCC-UCLA (855-522-8252)

luskinconferencecenter.ucla.edu

Email this completed form to Sue Manzi (smanzi@ha.ucla.edu) by 5 p.m. PST, Wednesday, May 5

APPENDIX C – OPENING-ROUND GAMES

Championship Format

The 2021 National Collegiate Women's Water Polo Championship is an eight-team, single elimination tournament. Automatic qualifiers will be awarded to seven conferences and three teams will be selected at large without geographical restrictions.

Teams shall be selected by the NCAA Women's Water Polo Committee April 30. The teams selected to participate will be posted online at [ncaa.com](https://www.ncaa.com).

Six teams will qualify directly to the championship; the remaining four teams will compete for the last two championship berths via two opening-round games, with the winners earning the remaining berths in the eight-team championship bracket. The opening-round matchups will be determined by the NCAA Women's Water Polo Committee during the selection process.

Opening-Round Games

The following parameters will be applied for the opening-round games:

- Based on rankings, geographic proximity and missed class time, the committee will determine the pairings of the teams that will participate in the opening-round games, and which teams will serve as the hosts.
- The opening-round games will be contested Wednesday, May 12 at UCLA.
- A 90-minute closed practice time will be reserved for each team the day before competition.
- Visiting teams will receive per diem for the travel/practice day before testing for the opening-round game, practice day, the day of the opening-round game and the travel day after the opening-round game. The NCAA will pay for travel expenses as long as arrangements are made through the official NCAA travel provider, Short's Travel Management. The host should assist the visiting team in procuring hotel rooms.
- A site representative will be appointed by the NCAA Women's Water Polo Committee to oversee the conduct of each opening-round game. The site representative will meet with the coach, administrator and athletic trainer of both teams the day before competition.
- Officials for the opening-round games will be recommended by the national coordinator of officials and approved by the Women's Water Polo Committee. Teams will be notified of the game officials by 8 p.m. Pacific time the day before competition.

CHECKLIST FOR OPENING-ROUND GAME TEAMS

Opening-Round Game Teams

Marist vs. Salem and Fresno St. vs. Cal Lutheran

- _____ Make travel arrangements for the official travel party through the NCAA travel service Short's Travel Management at 866-655-9215.
- _____ Make local ground transportation arrangements for team.
- _____ With assistance from the host institution, make hotel arrangements for the travel party for the opening-round game.
- _____ Distribute copies of this manual to all staff members who may be assigned specific tournament responsibilities (e.g., coaches, athletic trainer, manager, designated athletics administrator, sports information contact, ticket manager, band director, spirit squad sponsor, etc.).
- _____ Participate in administrative teleconference Tuesday, May 4.
- _____ Submit rooming list by Wednesday, May 5.
- _____ Deadline to order official merchandise from Event 1 is 8 p.m. pacific time (11 p.m. eastern time) on Wednesday, May 12.
- _____ Make hotel arrangements for the team, staff and fans at the assigned hotel. Fax or email the Hotel Rooming List (Appendix B) to the tournament hotel. In the event your team does not advance, the assigned hotel will cancel your reservations.

By 5 p.m. Pacific time (8 p.m. Eastern time), Thursday, May 6:

- _____ Email the Travel Information/Roster Form (Appendix A) to the tournament manager, secretary-rules editor and NCAA championship administrator.
- _____ Upload logos, fight songs, rosters, photos, etc. on Box.com. Please see Page 25 for more information.
- _____ Email season results and final season statistics to the host media coordinator.

By 2 p.m. Pacific time (5 p.m. Eastern time), Monday, May 10:

- _____ Submission deadline for Elite 90 award nominee.

By 5 p.m. Pacific time (8 p.m. Eastern time), Tuesday, May 11:

- _____ Local media and sports information directors desiring credentials to cover the 2021 National Collegiate Women's Water Polo Championship must apply online at [ncaa.com/media](https://www.ncaa.com/media).

By 5 p.m. Pacific time (8 p.m. Eastern time), Wednesday, May 12:

_____ Forward requested publicity materials (media guides and postseason media information) to the host media coordinator.

Institution: _____

**APPENDIX D – NCAA WOMEN’S WATER POLO ALL-TOURNAMENT TEAM NOMINATION
BALLOT**

Please nominate any players from your team that you would like to have considered to be on the All-Tournament team.

| | Name | Cap # |
|----|------|-------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |

Please return to Brian Streeter before Game 1 of the tournament.

Institution: _____

APPENDIX E – NCAA WOMEN’S WATER POLO ALL-TOURNAMENT TEAM FINAL BALLOT

2 points for 1st team selection – choose 6 field players and 1 goalie

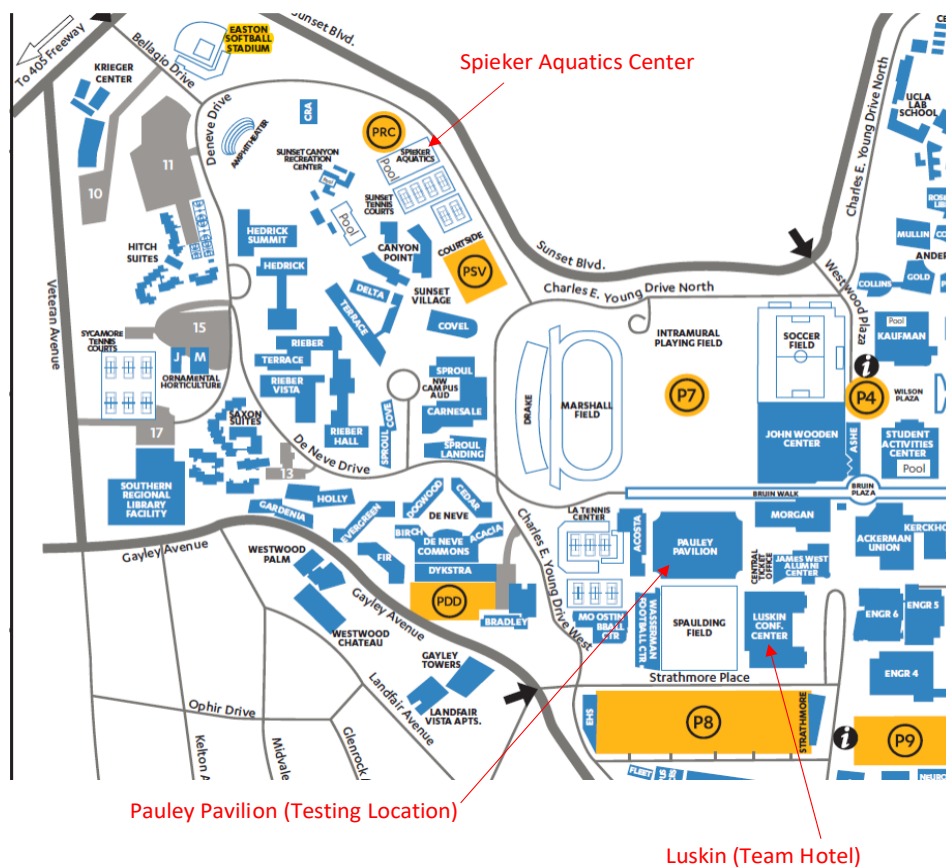
1 point for 2nd team selection – choose 6 field players and 1 goalie

Please identify your MVP

| | Player | School | Cap # | Points | Check MVP |
|-----|--------|--------|-------|--------|-----------|
| 1. | | | | | |
| 2. | | | | | |
| 3. | | | | | |
| 4. | | | | | |
| 5. | | | | | |
| 6. | | | | | |
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| 25. | | | | | |
| 26. | | | | | |
| 27. | | | | | |
| 28. | | | | | |

Please return to Brian Streeter prior to the start of the third period of the championship game.

APPENDIX F – SITE MAP

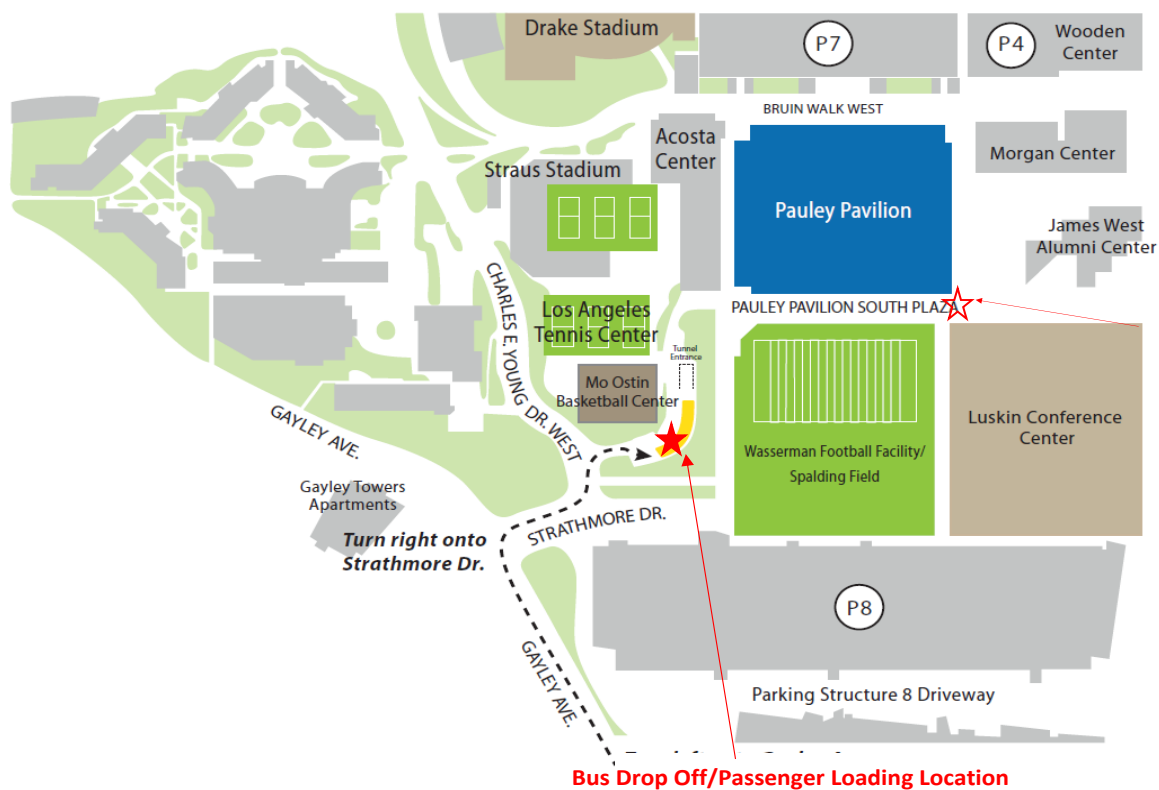


APPENDIX G – UCLA TESTING SITE

NCAA Women's Water Polo Championship

Luskin/Pauley Pavilion Testing Site

Teams staying at the Luskin will enter through the Southeast entrance of Pauley Pavilion, illustrated below, to complete COVID-19 testing for the 2021 NCAA Women's Water Polo Championships.



Bus Drop Off/Passenger Loading Location Instructions

Bus loading/unloading area is located near the Pauley Pavilion tunnel as illustrated above. Please ensure the bus is parked as to leave an emergency access lane.

APPENDIX H – STUDENT-ATHLETE AWARDS



HOW TO GET YOUR Student-Athlete Participation Awards

For 2020-2021, an online gift-suite will serve as the participation awards provided to members of the official travel party of institutions that advance to the championship final sites.



After the championship, MainGate will send the head coach an email providing ordering process details, along with a unique Certificate Code (valid for one participation award per member of your official travel party) that can be redeemed only at www.NCAA-Awards.com. In order to ensure that each participant receives an award, a member of your administration must place your team's order, including size information, at NCAA-Awards.com using your Certificate Code.

Your institution may select different items per participant; men's and women's sizes are available for apparel items. If you would like to purchase additional awards, you will have the opportunity to do so online via personal credit card at the end of the checkout process.

Participation award items will be sent to your institution for distribution to your student-athletes within four to six weeks after your order is placed. If you do not receive information for ordering awards within two weeks of the conclusion of the championship please contact Erin Hannoy ehannoy@legends.net, Legends Global Merchandise (formally known as MainGate Inc.) (866-945-7267) or the NCAA championship manager.

Please add ehannoy@legends.net to your address book to allow us to send you emails.



Place your order at NCAA-Awards.com



APPENDIX I – UCLA SPECTATOR GUIDELINES

UCLA ATHLETICS – HOME ATHLETIC COMPETITIONS Guidance for Spectators Attending Athletic Competitions



UCLA Athletics looks forward to welcoming spectators to outdoor athletic competitions. Due to the COVID-19 pandemic, UCLA Athletics, in collaboration with public health and medical professionals, created extensive protocols to foster a safe and healthy environment for fans at athletic competitions. Spectators must adhere to these protocols to ensure the safety of all guests.

State of California Residents. Upon arriving at the competition venue, all guests arriving as residents of the state of California will be required to demonstrate that they are CA residents. All guests will be subject to an ID check upon arrival (e.g., valid California or UCLA ID).

Out of State Residents. Upon arriving at the competition venue, all guests arriving as out of state guests will be required to give proof of *full vaccination. Guests that have attested to full vaccination must show the venue the required verification, which is a government issued photograph identification and a proof of vaccination, such as the following:

- Vaccination card (which includes the name of person vaccinated, type of vaccination provided and date last dose administered)
- Photo of a vaccination card as a separate document
- Photo of the attendee's vaccine card stored on a phone or electronic device, or
- Documentation of vaccination from a healthcare provider

Once vaccination status is confirmed by the entry attendant, the guest will be permitted to enter the venue. **Please note that if an out of state guest arrives to the venue without proof of full vaccination they will be denied entry to the venue.**

**Note: People are considered fully vaccinated for COVID-19 at 2 weeks or more after they have received the second dose in a 2-dose series (e.g. PfizerBioNTech or Moderna), or 2 weeks or more after they have received a single-dose vaccine (e.g., Johnson and Johnson [J&J]/Janssen).*

Face Coverings / Physical Distancing. Spectators must wear face coverings properly (covering your mouth and nose) at all times, except when they are actively eating or drinking in an approved area. All guests are asked to come to each event with their own face covering. Face shields may be worn as well, but guests must also wear a face covering under the face shield. Fans must also practice physical distancing by staying at least six feet away from others at all times.

Symptoms (COVID-19). Please visit the CDC Coronavirus Symptom list on the CDC website ([click here](#)) for most up-to-date symptoms. If a guest is experiencing any of the symptoms that have been outlined, they should not come to the competition venue. Spectators that begin to experience symptoms after entering a competition venue, should leave the venue immediately and seek further medical guidance, if necessary.

Parking. For events occurring on campus (Drake Stadium, Easton Stadium, LATC, Mapes Beach at the Sunset Canyon Recreation Center, or Wallis Annenberg Stadium), please refer to the Visitor Parking page on the UCLA Transportation website ([click here](#)). Please be advised that all on campus parking transactions must take place at a Pay Station or via the ParkMobile app – for the best experience, we encourage guests to download the ParkMobile app and use this to complete transactions when parking.

For baseball games at Jackie Robinson Stadium, a limited number of parking permits will be available. Each pod/household will be issued one parking permit to use for the entire group, so all members of a pod must arrive together. No additional parking on the Veterans Administration campus will be available.

Tailgating and/or loitering, either before or after a competition, is not permitted at any venue at this time. Individuals should not arrive prior to the time gates open and should depart the parking areas at the immediate conclusion of competition.

Entry Process. Each student-athlete will designate tickets to one pod of guests ranging from 1-4 people. The pod must consist of guests from no more than three households. The entire pod must arrive together at the venue and will not be admitted until the entire group is present. Guests entering the competition venue will be subject to entry screening protocols, consisting of the following: