



PARTICIPANT 2024-25 MANUAL



On behalf of the University of Louisville, the city of Louisville, and the NCAA, it is my privilege to congratulate you and your institution on advancing to the 2024 NCAA Division I Volleyball Championship. It is the hope of all involved that all participating institutions enjoy their time while in Louisville.

Louisville plays host to some of the premier sporting events in the world, including The Kentucky Derby and recently, the 2024 PGA Championship. Louisville has previously played host to six NCAA Men's Basketball Final Fours. The KFC YUM! Center has previously hosted the NCAA Volleyball National Championship, an NCAA Women's Basketball First and Second Rounds, as well as an NCAA Women's Basketball Regional. The arena has also hosted the Second and Third Rounds and Regionals of the NCAA Men's Basketball Championship. I have no doubt that between the hospitality the city and people of Louisville can provide, coupled with what is among one of the best arenas in the country, you will enjoy your time in Louisville.

We hope that you enjoy our destination and your experience in our welcoming community, and we look forward to rolling out the red carpet for all student-athletes, coaches, administrative staff, and fans at every turn. Please refer to the championship participant manual to assist with your arrangements and facilitate your preparation. The materials contained in this document are specific to the 2024 NCAA Women's Volleyball Championship.

The tournament staff we have assembled is an outstanding group of athletics administrators whose expertise in conducting NCAA championships will ensure an excellent competitive environment and first-class experience for each participating team. Additionally, our team hosts are available to assist throughout your experience in Louisville, so please feel free to lean on them wherever needed. We wish you the best of luck and hope you enjoy your stay. Please do not hesitate to reach out to any of our organizations at any time.

Sincerely,

A handwritten signature in black ink that reads "Josh Heird". The signature is fluid and cursive, with the first name "Josh" and last name "Heird" clearly distinguishable.

Josh Heird

Vice President and Director of Athletics
University of Louisville



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*Please visit the file sharing site for the above appendixes. [Selection Information](#)

Section 1 • Introduction/Welcome

On behalf of the Division I Women's Volleyball Committee, thank you for being an important part of the 2024 NCAA Division I Women's Volleyball Championship.

Administration of the NCAA Division I Women's Volleyball Championship is under the direction of the Division I Women's Volleyball Committee. The hosts play an integral part in the successful administration of the championship.

Championship Websites

For more information about the Division I women's volleyball championship, please visit the following links: [here](#) and [here](#).

Section 2 • NCAA Mission

Statement

The core purpose of the NCAA is to govern competition in a fair, safe, equitable and sportsmanlike manner, and to integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount.

Section 3 • NCAA Committee/Staff

NCAA COMMITTEE

| | |
|--|---|
| Joeleen B Akin (South Region) SWA Georgia Institute of Technology Phone: 404-213-5248 Email: jakin@athletics.gatech.edu | Christian Bray (East Region) SWA Harvard University Phone: 617-384-8241 Email: cbray@fas.harvard.edu |
| Laura Alexander (West Region) SWA/Senior Associate AD San Jose State University Phone: Email: laura.alexander@sjsu.edu | Danielle Josetti, chair (Midwest Region) Exec. Assoc. AD, Compliance, Marketing and Sales Marquette University Phone: 414-288-3983 Email: danielle.josetti@marquette.edu |
| Stacy Kosciak (West Region) SWA/Deputy AD Bowling Green State University Phone: 419-372-7055 Email: smkosci@bgsu.edu | Natasha Oakes (South Region) SWA/Deputy AD University of West Virginia Phone: 304-293-6758 Email: natasha.oakes@mail.uwv.edu |
| Julie Manning (Midwest Region) SWA/Deputy AD University of Minnesota, Twin Cities Phone: Email: jmanning@umn.edu | Cari Rosiek (Southeast Region) SWA/Associate AD Coastal Carolina University Phone: 843-421-8097 Email: cari@coastal.edu |



| | |
|--|---|
| Jennifer Saxon (Southeast Region) SWA/Exec. Assoc. AD University of Mississippi Phone: 662-915-7122 Email: jnsaxon@olemiss.edu | Kathy Litzau (East Region) SWA/Senior Associate AD University of Wisconsin-Milwaukee Phone: 414-750-4510 Email: knlitzau@uwmn.edu |
|--|---|

NCAA STAFF

| | |
|--|--|
| Kristin Fasbender Championships and Alliances – Operations Phone: 317-917-6520 Cell: 317-966-6452 Email: kfasbender@ncaa.org | Jay Jay Rackley Championships and Alliances – Operations Phone: 317-917-6834 Cell: 317-363-5937 Email: jrackley@ncaa.org |
| Kacee Murphy Championships and Alliances – Operations Phone: 317-917- Email: | Elise Boulton Championships and Alliances – Operations Phone: 317-917- Email: |
| Jeffrey Donley Championships and Alliances - Social Media Phone: 317-556-2586 Email: jdonley@ncaa.org | Christian Bilkovic Championships and Alliances – Corporate Partners Phone: 317-242-8174 Email: cbilkovic@ncaa.org |
| Megan Hall Championships and Alliances – Game Presentation Phone: 317-443-4156 Email: mlhall@ncaa.org | Amanda Beall Championships and Alliances – Events Phone: 317-987-6730 Email: abeall@ncaa.org |
| Cassie Langdon Championships and Alliances – Statistics and Media Coordination Phone: 317-410-6624 Email: clangdon@ncaa.org | Mary Eiland Championships and Alliances – Marketing Phone: 317-917-6836 Email: meiland@ncaa.org |
| Greg Bowder Championships and Alliances – Ticketing Phone: 317-917-6465 Email: gbowder@ncaa.org | Natalie Steger Championships and Alliances – Broadcast Services Phone: 317-966-6450 Email: nsteger@ncaa.org |
| David Clendenin Championships and Alliances – Licensing Phone: 317-917-6496 Cell: 317-966-5241 Email: dclendenin@ncaa.org | |



Section 4 • Definition of Staff Roles

Tournament Manager. The function of the tournament manager is to ensure that the policies of the committee are applied. Specific responsibilities may include direction and supervision of facility arrangements, ticket sales, and development of participant information, security, lodging, transportation, promotions, financial administration, and adherence to the policies outlined in the NCAA operations manual for hosts.

Participating teams should direct site-specific questions to their tournament manager. Contact information is in Section 5.

Media Coordinator. The host media coordinator works with the NCAA media coordinator or championship manager to ensure that the committee's policies regarding media are applied. Responsibilities may include planning and supervision of media work areas, coordination of all news conferences, statistical services, and communications.

Section 5 • Host Personnel

HOST STAFF

| | |
|---|--|
| Brent Lamkin Tournament Manager (UofL) Phone: 502.939.5567 Cell: 502.939.5567 Email: brentL@gocards.com | Michael Sullivan Senior Events Manager (YUM! Center) Phone: 502.631.2153 Cell: 502.631.2153 Email: msullivan@kfcyumcenter.com |
| Nancy Worley Title Media Coordinator (UofL) Phone: 502.724.6933 Cell: 502.724.6933 Email: Nancy@gocards.com | Dave Arnold Title Box Office Director (YUM! Center) Phone: 502.991.1079 Cell: 502.991.1079 Email: darnold@kfcyumcenter.com |
| Anne Burkhead Assistant Director of Marketing (UofL) Phone: 309.357.1645 Cell: 309.357.1645 Email: Anne@gocards.com | Tony Hopkins IT Director (YUM! Center) Phone: 502.612.7444 Cell: 502.612.7444 Email: ahopkins@kfcyumcenter.com |
| Jen Hanson Assistant AD/Fan Experience (UofL) Phone: 701.471.6114 Cell: 701.471.6114 Email: jennifer@gocards.com | Dionte McBride Events Manager (YUM! Center) Phone: 502.909.5829 Cell: 502.909.5829 Email: dmcbride@kfcyumcenter.com |

| | |
|--|--|
| Keith Schobert Assistant AD of Facilities (UofL) Phone: 817.723.4494 Cell: 817.723.4494 Email: Keith@gocards.com | Chris Clemerson IT Manager (YUM! Center) Phone: 502.612.3728 Cell: 502.612.3728 Email: cclemerson@kfcyumcenter.com |
| Kevin Addison Director of Sports Medicine (UofL) Phone: 803.467.9652 Cell: 803.467.9652 Email: kaddison@gocards.com | Sandra Moran Marketing Director (YUM! Center) Phone: 502.991.1546 Cell: 502.991.1546 Email: smoran@kfcyumcenter.com |
| Adam Williams Associate Equipment Manager (UofL) Phone: 502.774.0817 Cell: 502.774.0817 Email: Adamw@gocards.com | Brad Knapp Sr. Destination Services Manager (Louisville Tourism) Phone: 502.767.8645 Cell: 502.767.8645 Email: bknapp@gotolouisville.com |
| Andrew McClung Assistant AD/Transportation/Police Escorts (UofL) Phone: 502.773.3108 Cell: 502.773.3108 Email: Andrewm@gocards.com | Brian Gaskill Regional Vice President (Sodexo) Phone: 732.569.1578 Cell: 732.569.1578 Email: Brian.gaskill@sodexo.com |

Section 6 • Checklist

PARTICIPATING INSTITUTION CHECKLIST

- ☐ Make official travel party arrangements through the NCAA Travel Service (Short's Travel: 866-655-9215)
- ☐ Distribute copies of this manual to all staff members who may be assigned specific tournament responsibilities (e.g., coaches, trainer, manager, designed administrator, sports information director, ticket manager, band director, spirit squad sponsor.)
- ☐ Discuss ticket procedures and policies with your ticket manager and prepare to advise Greg Bowder of your needs. (See page 25)
- ☐ Review schedule of events with the head coach and staff: news conferences, practice schedule, administrative meeting. (See pages 5)
- ☐ Make local ground transportation arrangements for the team, staff and fans (e.g., reserve buses, vans or cars. (See page 2)



- ☐ By 5 p.m. December 16 - Submit rooming list for your block of rooms to your designated hotel. (See page 22)
- ☐ By 5 p.m. December 16 - Submit the following documents to Brent Lamkin (brentl@gocards.com), and Kristin Fasbender (kfasbender@ncaa.org) and Kacee Murphy (kmurphy@ncaa.org): (See appendixes)
 - Team Travel Itinerary Form
 - Official Travel Party List
 - Band/Spirit Squad/Mascot List
 - Team Awards Form
- ☐ Any radio, television station or Internet-only entity that intends to stream audio, video or play-by-play update over the internet must submit a formal request through the NCAA. To apply for rights, please visit NCAA.com/media. If you have questions, please contact Cassie Langdon at 317-410-6624 or clangdon@ncaa.org.
- ☐ By 5 p.m. December 16 – Submit the Elite 90 form

Section 7 • Schedule of Events

2024 Division I Women's Volleyball Championship

(All times are Eastern Time)

Monday, December 16

| | | |
|----------------|--|---------------|
| 5 p.m. Eastern | Conference call with four participating teams, NCAA, Committee and Louisville LOC | Teams Meeting |
|----------------|--|---------------|

Wednesday, December 18

| | | |
|--------------------|-----------------------------|--|
| 9 a.m. - 5:15 p.m. | Athletic Trainers Available | KFC YUM! Center Game Management Room |
| 9:30 am. | Doors open to the public | KFC YUM! Center |
| 9:30 a.m. - 3 p.m. | Media credential pick up | KFC YUM! Center 2 nd Street Entrance |



| | | |
|-------------------------|---|--|
| 10 - 11:30 a.m. | TEAM A Practice (Open) (Semifinal Match #1 – home team) | KFC YUM! Center Main floor |
| 10 – 11:15 a.m. | TEAM B ESPN /NCAA Social/NCAA.com (Semifinal Match #1 – visiting team) | KFC YUM! Center ESPN/Social Interview Rooms |
| 10 – 11:15 a.m. | TEAM B – Student Athlete Lounge | KFC YUM! Center Elijah Craig Speakeasy |
| 10 a.m. - 5 p.m. | Media snacks & drinks | KFC YUM! Center Media Dining |
| 11:35 a.m. - 1:05 p.m. | TEAM B Practice (Open) (Semifinal Match #1 – visiting team) | KFC YUM! Center Main floor |
| 11:40 a.m. - 12:55 p.m. | TEAM A ESPN/NCAA Social/NCAA.com interviews/head shots (Semifinal Match #1 – home team) | KFC YUM! Center ESPN/Social Interview Rooms |
| 11:40 a.m. - 12:55 p.m. | TEAM A – Student Athlete Lounge | KFC YUM! Center Elijah Craig Speakeasy |
| 12:30 - 1 p.m. | TEAM C Press conference (Semifinal Match #2 – home team) | KFC YUM! Center Media Interview Room |
| 1 – 1:30 p.m. | Team Ticket Managers meeting | KFC YUM! Center Main Floor |
| 1 – 2:15 p.m. | TEAM D ESPN/ NCAA Social/NCAA.com interviews/head shots (Semifinal Match #2 – visiting team) | KFC YUM! Center ESPN/Social Interview Rooms |
| 1 – 2:15 p.m. | TEAM D – Student Athlete Lounge | KFC YUM! Center Elijah Craig Speakeasy |
| 1:05 - 1:35 p.m. | TEAM A Press conference (Semifinal Match #1 – home team) | KFC YUM! Center Media Interview Room |
| 1:20 - 2:50 p.m. | TEAM C Practice (Open) (Semifinal Match #2 – home team) | KFC YUM! Center Main Floor |



| | | |
|------------------|---|--|
| 1:40 - 2:10 p.m. | TEAM B Press conference (Semifinal Match #1 – visiting team) | KFC YUM! Center Media Interview Room |
| 2:20 - 2:50 p.m. | TEAM D Press conference (Semifinal Match #2 – visiting team) | KFC YUM! Center Media Interview Room |
| 2:55 - 4:25 p.m. | TEAM D Practice (Open) (Semifinal Match #2 – visiting team) | KFC YUM! Center Main Floor |
| 3 – 4:15 p.m. | TEAM C ESPN/ NCAA Social/NCAA.com (Semifinal Match #2 – home team) | KFC YUM! Center ESPN/Social Interview Rooms |
| 3 – 4:15 p.m. | TEAM C – Student Athlete Lounge | KFC YUM! Center Elijah Craig Speakeasy |
| 6 – 7:30 p.m. | Student-Athlete Championship Reception | Kentucky Derby Museum |

Thursday, December 19

| | | |
|-------------------------|--|---|
| 8 a.m. - 11 p.m. | Athletic Trainers Available | KFC YUM! Center Game Management Room |
| 9 – 10 a.m. | TEAM A - Semifinal Match #1 practice (Closed) – home team | KFC YUM! Center Main Floor |
| 10:05 – 11:05 a.m. | TEAM B - Semifinal Match #1 practice (Closed) – visiting team | KFC YUM! Center Main Floor |
| 11:10 a.m. – 12:10 p.m. | TEAM C - Semifinal Match #2 practice (Closed) – home team | KFC YUM! Center Main Floor |
| 12:15 – 1:15 p.m. | TEAM D Semifinal Match #2 practice (Closed) – visiting team | KFC YUM! Center Main Floor |
| 2 – 11:30 p.m. | Media snacks and drinks | KFC YUM! Center Media Dining |
| 3 – 9 p.m. | Media credential pick up | KFC YUM! Center |



| | | |
|---------------------|---|---|
| | | 2 nd Street Entrance |
| 3 - 8 p.m. | NCAA Fan Zone | KFC YUM! Center Pepsi Plaza |
| 4:30 p.m. (approx.) | Semifinal Match #1 Red Carpet Arrivals | KFC YUM! Center Main Entrance |
| 5 p.m. | Gates open to public | KFC YUM! Center Main Entrance |
| 4:30 – 7:30 p.m. | Media Meal | KFC YUM! Center Media Dining |
| 5:30 p.m. | Court available for warm up | KFC YUM! Center Main floor |
| 6:30 p.m. | Semifinal Match #1 TEAM A vs. TEAM B | KFC YUM! Center Main floor |
| 7:30 p.m. (approx.) | Semifinal Match #2 Red Carpet Arrivals | KFC YUM! Center Main Entrance |
| 8 p.m. | Warm-up area available for teams in Semifinal Match #2 | KFC YUM! Center Warm-up Area |
| 9 p.m. (approx.) | Post-game press conference (advancing team goes first) <i>(Begins 10 minutes following Semifinal #1)</i> | KFC YUM! Center Media Interview Room |
| 9 p.m. (approx.) | Semifinal #2 TEAM C vs. TEAM D <i>(Begins 30 minutes following Semifinal #1)</i> | KFC YUM! Center Main floor |
| 11p.m. (approx.) | Post-game press conference (advancing team goes first) <i>(Begins 10 minutes following Semifinal #2)</i> | KFC YUM! Center Media Interview Room |



Friday, December 20

| | | |
|-------------------------|---|--|
| 10:45 a.m. - 12:45 p.m. | AVCA All American Brunch | Kentucky International Convention Center Ballroom CDE |
| 1:30 - 6:30 p.m. | Athletic Trainers Available | KFC YUM! Center Game Management Room |
| 1:15 - 4 p.m. | Media credential pick up | KFC YUM! Center 2 nd Street Entrance |
| 2 – 6 p.m. | Media snacks and drinks | KFC YUM! Center Media Dining |
| 2:45 - 4:15 p.m. | Semifinal #1 winner practice (Closed) | KFC YUM! Center Main Floor |
| 3:15 – 3:45 p.m. | Semifinal #2 winner ESPN interviews/NCAA Social | KFC YUM! Center ESPN/Social Interview Rooms |
| 3:50 - 4:20 p.m. | Semifinal #2 winner – press conference | KFC YUM! Center Media Interview Room |
| 4:25 - 4:55 p.m. | Semifinal #1 winner – press conference | KFC YUM! Center Media Interview Room |
| 4:30 - 6 p.m. | Semifinal #2 winner practice (Closed) | KFC YUM! Center Main Floor |
| 5 – 5:30 p.m. | Semifinal #1 winner – ESPN interviews | KFC YUM! Center ESPN Interview Room |

Saturday, December 21

| | | |
|---------------|-----------------------------|-----------------|
| Noon – 5 p.m. | Athletic Trainers Available | KFC YUM! Center |
|---------------|-----------------------------|-----------------|



| | | |
|------------------|---------------------------------------|-------------------------------|
| | | Game Management Room |
| 12:30 – 2 p.m. | Semifinal #1 winner practice (Closed) | KFC YUM! Center Main Floor |
| 2:15 – 3:45 p.m. | Semifinal #2 winner practice (Closed) | KFC YUM! Center Main Floor |

Sunday, December 22

| | | |
|----------------------------|---------------------------------------|--|
| 8 a.m. - End | Athletic Trainers Available | KFC YUM! Center Game Management Room |
| 9 a.m. – 10 a.m. | Semifinal #1 winner practice (Closed) | KFC YUM! Center Main Floor |
| 10:05 - 11:05 a.m. | Semifinal #2 winner practice (Closed) | KFC YUM! Center Main Floor |
| 10:30 a.m. – 3:30 p.m. | Media credential pick up | KFC YUM! Center 2 nd Street Entrance |
| 1 p.m. – 6 p.m. | Media snacks and drinks | KFC YUM! Center Media Dining |
| 11 a.m. – 3 p.m. | NCAA Fan Zone | KFC YUM! Center Pepsi Plaza |
| 12:30– 3 p.m. | The NCAA Fan Experience® (FAN) | KFC YUM! Center Spirit Room |
| 12:30 p.m.- end of matches | The NCAA Fan Experience® (VIP) | KFC YUM! Center Deep Eddy Vodka Lounge |
| 1 – 1:30 p.m. (approx.) | Championship Red Carpet Arrivals | KFC YUM! Center Main Entrance |
| 1 – 4 p.m. | Media meal | KFC YUM! Center |



| | | |
|------------------|---|---|
| | | Media Dining |
| 1:30 p.m. | Gates open to public Player guest pass gate open | KFC YUM! Center Main Entrance |
| 2 p.m. | Court available for warm-up | KFC YUM! Center Main Floor |
| 3 p.m. | Championship match (<i>awards presentation follows immediately</i>) | KFC YUM! Center Main floor |
| 5 p.m. (approx.) | Post-game press conference (second-place team goes first) | KFC YUM! Center Media Interview Room |
| 5 p.m. (approx.) | Post Championship On Court Access – NCAA Fan Experience All Access | KFC YUM! Center Main Floor |

Administrative Meeting

[Reference: Misconduct in this manual and Bylaws 31.02.4 and 31.1.10 in the NCAA Division I manual.]

The NCAA will conduct a mandatory administrative meeting before the opening round of the tournament to review championship matters. It is mandatory that each institutions athletics director or senior women administrator (or designed administrator other than a member of the coaching staff) and the head coach attend the meeting. Sports information director attendance is optional.

Press Conferences

Wednesday, December 18

| | | |
|----------------|--------|---|
| 12:30-1 p.m. | Team C | KFC YUM! Media Workroom (Practice Court) |
| 1:05-1:35 p.m. | Team A | KFC YUM! Media Workroom (Practice Court) |
| 1:40-2:10 p.m. | Team B | KFC YUM! Media Workroom (Practice Court) |
| 2:20-2:50 p.m. | Team D | KFC YUM! Media Workroom (Practice Court) |

Thursday, December 19

| | | |
|-----------------|---------------------------|---|
| 9 p.m. (Approx) | Advancing team goes first | KFC YUM! Media Workroom (Practice Court) |
|-----------------|---------------------------|---|



| | | |
|------------------|---------------------------|---|
| 11 p.m. (Approx) | Advancing team goes first | KFC YUM! Media Workroom (Practice Court) |
|------------------|---------------------------|---|

Friday, December 20

| | | |
|----------------|---------------------|---|
| 3:50-4:20 p.m. | Semifinal #2 winner | KFC YUM! Media Workroom (Practice Court) |
| 4:25-4:55 p.m. | Semifinal #1 winner | KFC YUM! Media Workroom (Practice Court) |

Sunday December 22

| | | |
|-----------------|------------------------------|---|
| 5 p.m. (Approx) | Second-place team goes first | KFC YUM! Media Workroom (Practice Court) |
|-----------------|------------------------------|---|

Postgame Interviews. All coaches and student-athletes must be made available for post competition interviews after the “cooling-off” period. This not only applies to formal press conferences, but also to any interview requests made to coaches and/or student-athletes not involved in the press conference. Failure to do so may result in possible misconduct, as determined by the NCAA Division I Women's Volleyball Committee.

Throughout the championship, press conferences are scheduled for the convenience of the press representatives, the coaches and the student-athletes representing the participating institutions. They are designed to provide the media with tournament information required for thorough coverage, and to limit the time demands placed upon the coaches and student-athletes.

Coaches' Obligation. Regardless of any regular-season radio or television contract(s), the coach is obligated to the entire covering media during the championship and must report to the interview room immediately after the cooling-off period. The coach cannot delay a post-competition interview with the covering media to conduct a program for a single newspaper, radio or television reporter, unless requested to remain for a short interview (not to exceed four minutes) by the 10 television entity that has been granted television rights by the NCAA. They may, however, open their dressing rooms and/or report to the interview area before the cooling-off period ends, and make themselves available to all media representatives staffing the championship. Should a coach permit one media agency to enter the dressing room before the cooling-off period has ended, the dressing room shall be opened to all other media representatives desiring access to the area.

Open Locker Room Policy. NCAA championships have an “open locker room policy,” which is administered by the media coordinator on site. Locker rooms will be open for a period of 15 minutes directly after the cooling-off period.

Cooling-Off Period. A cooling-off period of ten minutes has been set aside for a coach to be with the student-athletes in the locker room after the game. The period begins when the coach enters the dressing room immediately after the game or interview with ESPN or NCAA Productions.



Order of Appearance. The advancing coach and players shall be scheduled in the interview room before the non-advancing coach and players for the semifinals. For the final match, the national runner-up will go first.

Team Media. Team media should apply for credentials via www.NCAA.com/media.

Practices

Teams shall be allowed to practice in the arena on the day or evening before the opening of the tournament, on the day of the games and on the day or evening between sessions. The volleyball committee is authorized to schedule or reassign practice times and locations.

Practices on Wednesday are open to the public and the media.

Pregame

Pregame timing sheets will be distributed via email.

Section 8 • Championship Ancillary Events

Banquet

The Student Athlete Reception will take place at the Kentucky Derby Museum. It is Located at 704 Central Avenue, Louisville, KY 40208. The reception will take place from 6:15 to 7:15 p.m. This event will provide heavy hors d'oeuvres and a short program. Attire for this event is smart casual. Each team is allowed to have up to 30 guests in attendance at the banquet. Below is a map for team buses to drop off at the event. Guests that will be driving separately should park in the red and white lot.



Team Arrivals

For Thursday and Sunday's Team Arrivals, teams will arrive in their respective team bus and be dropped off at the pull off lane on Main Street between 2nd and 3rd Street and make their way through the Fan Fest and into the building. Teams will then take the 2nd Street escalator down to the event level and then make their way to their respective locker rooms. Please note, that if your team is traveling a band and/or cheer, they are required to participate in this event and should arrive onsite 15 minutes before your team plans to arrive. Arrival times will need to be confirmed



by each team on Wednesday and advancing teams again by Saturday. Please contact Andrew McClung (andrewm@gocards.com) and Amanda Beall with the NCAA (abeall@ncaa.org) to confirm additional logistics.

We encourage you to use your social media platforms and other marketing efforts you may have the week of to let your family, friends and fans know about the team arrivals.

Section 9 • Championship Format

Determination of Home/Away Team

Teams must bring both white and dark uniforms. Home and visitor designations will be determined by the NCAA committee. Home team will wear white.

Section 10 • Championship Operations

Emergency/Evacuation Plan

The KFC Yum! Center has protocols in place for any type of threat or emergency (e.g., weather, security) and will be staffed and prepared to evacuate (partial or full) or shelter in place. The tournament and venue directors will work with the NCAA staff and committee on any emergencies that may arise during the event.

Hospitality

Student-Athlete Hospitality. Will be located in the Elijah Craig Speakeasy for Wednesday 12/18 Only. This will be the “Player’s Lounge”. The rest of the event, the student athlete hospitality will be in the individual team locker rooms

Media Hospitality will be provided in the Media Hospitality area located in practice court.

National Anthem

The national anthem will be performed before the first semifinal match and before the final match.

Officials

The committee, national coordinator, and regional advisors will assign four referees and four line judges.

Player Introductions

All team starters and non-starters will lineup on the endline. Visiting team’s starters will be announced first and then home team starters will be introduced.

*Non-starters will be acknowledged while teams are warming up.

Post-Championship and Competition Site Evaluations

All evaluations will be sent from the NCAA at the conclusion of play.

Scouting

Scouting seats are reserved only for the official members of the coaching staffs of the participating teams. Four scouting seats will be provided for each team. No scouting seats are provided for the



national championship match. Seats will be located on the end lines of the court. Each scout can gain access to the scouting seats with a bench credential.

Videotaping

Each participating team is permitted to record all matches at the site in which it is participating with a single camera and one person (videotape or film). The team representative is not permitted to have an assistant during filming/videotaping. The host institution shall reserve space for four videotape cameras to shoot at one time.

Section 11 • Competition Site

Competition Site Maps



Locker Rooms

Locker rooms and team benches will be assigned by the committee once teams have been determined.



Parking

Teams arriving for practice or games may park up to three team cars at the KFC Yum! Center Loading Dock located on 3rd Street between Main Street and River Road south of a PARC Parking garage. The KFC Yum! Center's address is:

One Arena Plaza (3rd Street Loading Dock)
Louisville, KY, 40202

Participant Entrance

Teams will enter the KFC Yum! Center loading dock for access for all practices. When teams arrive for the games, they will be dropped off at the cutoff lane in front of the arena of Main Street, between 2nd and 3rd Street. Participants will walk through the Fan Fest area, through the front doors, go down the 2nd Street escalator to the event level, and make their way to their locker rooms from there.

Section 12 • Directions

KFC Yum! Center (One Arena Plaza, Louisville, KY 40202)

Atlantic Aviation (1131 Standiford Avenue, Louisville, KY 40213)

- To KFC Yum! Center: [View in Google Maps](#)
- From KFC Yum! Center: [View in Google Maps](#)

Muhammad Ali International Airport

- To KFC Yum! Center: <https://maps.app.goo.gl/CQyvRmj5XdjPXXSW6>View in Google Maps
- From KFC Yum! Center: <https://maps.app.goo.gl/rK7vG9p3xmLyqbzL9>View in Google Maps

Team Hotel – Omni Louisville Hotel (400 S 2nd Street, Louisville, KY 40202)

- To KFC Yum! Center: <https://maps.app.goo.gl/uwnqh xu3tSdnj95m6>View in Google Maps
- From KFC Yum! Center: <https://maps.app.goo.gl/uwnqh xu3tSdnj95m6>View in Google Maps

Team Hotel – Seelbach Hotel (414 W Muhammad Ali Blvd, Louisville, KY 40202)

- To KFC Yum! Center: [View in Google Maps](#)
- From KFC Yum! Center: [View in Google Maps](#)

Team Hotel – Hotel Distil (101 W Main Street, Louisville, KY 40202)

- To KFC Yum! Center: [View in Google Maps](#)
- From KFC Yum! Center: [View in Google Maps](#)



Team Hotel – Galt House Hotel (140 N 4th Street, Louisville, KY 40202)

- To KFC Yum! Center: [View in Google Maps](#)
- From KFC Yum! Center: [View in Google Maps](#)

Section 13 • Drug Testing

The NCAA is dedicated to fair and equitable competition throughout each round of NCAA championships and strongly supports the drug-testing program established by its membership, to safeguard the health and safety of the participating student-athletes.

Notification

Drug-testing information must be kept confidential and provided only on a “need-to-know” basis. If testing is to be conducted at the site, the tournament manager and site coordinator will be contacted by Drug Free Sport.

The tournament manager and site coordinator will be notified no earlier than seven days before the start of the competition as to whether testing will be conducted.

Media Obligations

Each team is provided a postgame cooling-off period. At the conclusion of the cooling-off period, a member of the drug-testing crew will notify the student-athletes who have been selected for testing. Notification may take place in the locker room (if applicable) or on the field of play. Any student-athlete selected to participate in any postgame news conference is required to attend the news conference prior to checking in at the drug-testing venue. The student-athlete will be escorted to the drug-testing area after all media obligations have been fulfilled.

Next Day Testing

If competition begins at 10 p.m. or later (local time), both teams will be given the option to defer testing until the next morning. If a team decides to test the next morning, that determination must be confirmed by the institution no later than immediately following the contest and all student-athletes selected for testing from that team must defer until the next morning. Once testing has begun, testing must be completed and cannot be deferred until the next morning. If deferred until the following day, the testing must begin no later than noon (local time) at the original test site. The host must arrange necessary transportation for teams that elect to test the next morning, or for individuals being tested who need to remain at the facility after other team members have departed.

Participation Notification

Championship management staff is not permitted to make any announcement in advance or otherwise as to whether drug testing will be conducted at its championship site. All coaches and student-athletes should presume that post-event NCAA drug testing will occur at the championship event.

The DCO or designee will notify the participating team’s representative no earlier than two hours before the start of competition that drug testing will be conducted at the site.



Section 14 • Expenses/Reimbursement

Per Diem

Transportation expenses and per diem will be provided for an official travel party of 23.

Travel Expense System (TES)

Expense reimbursement for participation in championships must be filed through the Travel Expense System (TES), which can be found online [here](#). All competing institutions must request reimbursement through the system to receive the appropriate reimbursement.

If you need assistance or experience any technical difficulties, please contact the travel department at 317-917-6757 or by email at travel@ncaa.org.

Teams and/or individuals should provide themselves sufficient money to meet all expenses throughout the tournament, including ground transportation, lodging and meal expenses, and other miscellaneous expenses.

Section 15 • Lodging

Headquarter Hotel

The Galt House
140 North 4th Street
Louisville, Kentucky 40202
502/589-5200

Team Hotel

Hotel Information

| Pittsburgh Regional Winner | Nebraska Regional Winner |
|---|--|
| Omni Louisville Hotel Erin Grimm 502-313-6692 egrimm@omnihotels.com 400 S. 2nd Street Louisville, KY 40202 | Hotel Distil(Team) Aloft (Band/Cheer)_ Julie Kaelin 502-500-6436 julie.kaelin@whitelodging.com 101 W Main Street Louisville, KY 40202 |
| Penn State Regional Winner | Louisville Regional Winner |
| Galt House Tiffany Thomas 502-680-3386 tthomas@galthotel.com 140 N. 4 th Street Louisville, KY 40202 | Seelbach Hilton Jeremy Miller 502-585-9218 jmiller@seelbachhilton.com 500 S. 4th Street Louisville, KY 40202 |

Sixteen (16) double-double, four (4) additional non-smoking rooms, and one suite have been reserved for each visiting teams travel party. Additionally, 5 rooms are reserved and controlled by each participating institution to use as it sees fit (e.g., athletics department personnel not included in the official travel party; band; cheerleaders; parents, etc.). These additional 5 rooms may be released without penalty by the cut-off date. Deadline to submit rooming lists is 5 p.m. Eastern



time, Monday, December 16.

If an institution fails to make satisfactory arrangements with the hotel for the use of the 26 rooms, full charges for these rooms will be deducted from the teams per diem.

Band/Spirit/Mascot Hotel

All four teams' band and cheer squads will be staying at their respective team hotels or if different that is noted in the chart above. Blocks are set up from Tuesday December 17 through the teams departure.

- 16 double/doubles (per team); and
- 2 kings per team.

Section 16 • Media Services

Credentials (Photo, TV, Participant)

The NCAA will print and send credentials to the tournament manager for distribution to appropriate individuals. Conditions placed on the use of a credential will be referenced on each. The use of any other credential or entry badge is prohibited. Credentials are not transferable. These will be distributed by the tournament manager to each team at the administrative meeting preceding the competition.

Interview Policies

Please see Section 7.

Media Services

The media room will be equipped with media with workspace including internet and electrical outlets, light refreshments throughout the day and meals at designated times. All event press conferences will take place in the press conference/interview room located in the media work area. The arena bowl is accessible from the media workroom. Designated credentials will be required for access of any of these designated areas.

Below is the media workroom daily schedule.

Wednesday, December 18

9:30 a.m. Workroom opens
10a.m.-5p.m. Snacks and drinks
Closing Two hours after last press conference

Thursday, December 19

2 p.m. Workroom opens
4:30 p.m. Meal begins
7:30 p.m. Meal concludes
Closing One hour after last press conference

Friday, December 20

1 p.m. Workroom opens
2-6 p.m. Snacks and drinks
Closing Two hours after last press conference



Sunday, December 22

12:30 p.m. Workroom opens
1:00 p.m. Meal begins
4:00 p.m. Meal concludes
Closing Two hours after last press conference

Television/Webcasts

For broadcast information, please visit <http://www.ncaa.com/media>.

Section 17 • Medical

Ambulance

Ameri-Pro Health EMS
Brian Bishop 859.481.1411

Athletic Training

Certified athletic trainer(s) shall be available in the athletic training facility and assist the participating institutions' sports medicine staff. Certified athletic trainer(s) will be on site for each scheduled practice or contest. Physician(s) will be on-call for all practices and on-site during game days.

Championship Medical Contacts

A certified athletic trainer will be on-site for each scheduled practice and competition session. Ice, Hydrocollator, Etc. will be available in the athletic training room. If more extensive athletic training services are needed, please notify Kevin Addison to make arrangements for these needs.

Kevin Addison
Sports Medicine- UofL
803-467-9652

Kelsey Pennebaker
Sports Medicine- UofL
414-975-4436

Concussion Management

The NCAA has adopted legislation that requires each active member institution to have a concussion management plan for its student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions. A student-athlete



diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

Hospitals and Emergency Services

Should emergency services be required, your athlete will be transported to University of Louisville Health Downtown Emergency Room:

University of Louisville Health - Main Hospital 530 S. Jackson St., Louisville, KY 40202

(502) 562-3103

Medical Examinations

As the event sponsor, the NCAA seeks to ensure that all student-athletes are physically fit to participate in its championships and have valid medical clearance to participate in the competition. The NCAA tournament physician, as designated by the host school, has the unchallengeable authority to determine whether a student-athlete with an injury, illness, or other medical condition (e.g., skin infection) may expose others to a significantly enhanced risk of harm and, if so, to disqualify the student-athlete from continued participation. For all other instances, the student-athlete's on-site team physician can determine whether a student-athlete with an injury or illness should continue to participate or is disqualified. In the absence of a team physician, the NCAA tournament physician will examine the student-athlete and has valid medical authority to disqualify him or her if the student-athlete's injury, illness or medical condition poses a potentially life-threatening risk to himself or herself. The chair of the governing sports committee (or a designated representative) shall be responsible for administrative enforcement of the medical judgment if it involves disqualification.

Physicians

A physician and an orthopedic surgeon will be on-call for all practice sessions and onsite for competitions. For physician assistance outside of these times, please contact Kevin Addison to make arrangements.

On Call Doctor:

Jordan Hilgefort

Cell: 859-912-1011

Email: jordan.hilgefort@uoflhealth.org

If traveling with a Team Physician, the student-athlete's team physician shall examine each student-athlete injured during NCAA competition and make a recommendation to the student athlete, the coach and the chair of the volleyball committee, or the chair's designated representative, as to the advisability of continued participation or disqualification of the athlete. In the absence of a team physician, the NCAA tournament physician, as recommended by the host institution/conference and approved by the volleyball committee, shall examine the injured



student-athlete, and make a recommendation as noted above. The chair of the volleyball committee, or the chair's designated representative, will be responsible for enforcement of the medical recommendation if it involves disqualification.

Team Physicians

Participating institutions may include team physicians on their gate list. If the physicians are not seated on the bench, the host athletic trainer should ascertain their seat locations, in case of emergency, and be prepared to escort the physician to the team locker room, if necessary. If the team physician has not been provided a credential from the team allotment, they will be provided a credential and escorted to the team locker room or athletic training room.

X-Rays

X-Ray services will be available in the KFC YUM! Center on Event Level the day of the semi-final and final matches.

Section 18 • Participation Expectations & Guidelines

Ethical Behavior by Coaches

Members of the coaching profession have certain inherent obligations and responsibilities to the profession, to the student-athletes and to all those with whom they come into contact in the field.

Coaches are expected to be role models who always conduct themselves with integrity and high ethical standards.

The words and actions of a coach carry tremendous influence, particularly on the young people under his or her direction. It is, thus, imperative that he or she demonstrate and demand high principles of sportsmanship and ethical behavior.

Therefore, coaches must:

1. Always place the safety and welfare of student-athletes above the value of a win and above any personal prestige or glory.
2. Ensure that the coaching staff and all others associated with the program treat the student-athletes under their control with fairness and respect.
3. Remember that they are on public display and that their conduct reflects upon the image of their respective institutions.
4. Teach their student-athletes strict adherence to the rules and regulations of the sport, the institution, and other governing bodies to which they are responsible.
5. Firmly establish with their student-athletes the standards of acceptable conduct.
6. Treat opponents and assigned officials with respect and demand that student-athletes do the same, instilling in their student-athletes the importance of respect and sportsmanship over winning.
7. Ensure that student-athletes understand that taunting, intimidating and baiting opponents is unacceptable behavior and will not be tolerated.
8. Monitor their coaching staff and student-athletes to ensure that they do not use profane and vulgar language while representing the institution.
9. Ensure, along with institutional administration, that fans are reminded of the expectations of
10. sportsmanship and respect for officials and opponents and their supporters.



Misconduct and Failure to Adhere to Policies

Misconduct. Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship that discredits the event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the coaches of participating institutions to review and explain the policies related to misconduct.

Failure to Adhere to Policies. A governing sports committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing the administration of the competition. This includes, but is not limited to, failure to comply with the procedures and deadlines for submitting scores, score sheets, schedules, rosters and entry/ march-in forms for qualification and other materials necessary for the efficient administration of the competition.

Sportsmanship

Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics and all participating student-athletes shall act with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

Sports Wagering

Sports wagering includes placing, accepting or soliciting a wager (on a staff member's or student-athlete's own behalf or on the behalf of others) of any type with any individual or organization on any intercollegiate, amateur or professional team or contest. Examples of sports wagering include, but are not limited to, the use of a bookmaker or parlay card; Internet sports wagering; auctions in which bids are placed on teams, individuals or contests; and pools or fantasy leagues in which an entry fee is required and there is an opportunity to win a prize.

The prohibition against sports wagering applies to any institutional practice or any competition (intercollegiate, amateur or professional) in a sport in which the Association conducts championship competition, in bowl subdivision football and in emerging sports for women.

A wager is any agreement in which an individual or entity agrees to give up an item of value (e.g., cash, shirt, dinner) in exchange for the possibility of gaining another item of value.

Student-Athletes. A student-athlete involved in sports wagering on the student-athlete's institution permanently loses all remaining regular-season and postseason eligibility in all sports. A student-athlete who is involved in any sports wagering activity that involves college sports or professional athletics, through Internet gambling, a bookmaker, a parlay card or any other method employed by organized gambling, will be ineligible for all regular-season and postseason competition for at least one year.

Postseason. In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize.



Tobacco Ban

The use of tobacco products is prohibited by all game personnel (e.g., coaches, trainers, managers and game officials) in all sports during practice and competition. Uniform penalties (as determined by the applicable rules-making committees and sports committees with rulemaking responsibilities) shall be established for such use.

The use of tobacco products by a student-athlete is prohibited during practice and competition. A student-athlete who uses tobacco products during a practice or competition shall be disqualified for the remainder of that practice or competition.

Section 19 • Security

Media/Interview Area

Press Conferences and Post-Match interviews for the Championships will be held in the practice basketball court.

Team Locker Room

Upon entering the building, all participants will be subject to security procedures including personal and bag searches. Participants unloading from team buses in the loading dock will be searched upon entering the building and then will proceed to the team locker room. Security personnel will be provided outside all team locker rooms located on Event Level.

Section 20 • Team Travel/Transportation

Airports

Louisville Muhammad Ali International Airport

600 Terminal Drive

Louisville, KY 40209

Phone: 502.368.65.24

Website: <https://www.flylouisville.com>

Atlantic Aviation

1131 Standiford Avenue

Louisville, KY 40213

Phone: 502.368.1515

Website: [Atlantic Aviation](#)



Bus Companies

STM Driven

844-814-3939

ncaachamps@stmdriven.com

Institutions that fly, and are eligible for NCAA paid transportation on-site, will be required to use Short's Travel (STM Driven) to book onsite ground transportation.

Police Leads

Amy Phelps – In Venue Police Lead 502.269.2979

Michael Littlefield – Police Escorts 502.817.6374

Rental Cars

Major name-brand rental car companies such as Alamo, Avis, Budget, Enterprise, Hertz, National, and more are available at the Muhammad Ali International Airport (SDF)), as well as throughout the city of Louisville. Please visit the following SDF car rental website for the full listing, as well as contact information for each: [Rental Cars](#)

Short's Travel Management

The participating institution shall be completely responsible for making its own travel reservations in accordance with the following:

The NCAA's official travel agency for the tournament is Short's Travel Management, which can be reached at 866-655-9215. Institutions can also enter travel manifest and other travel party information through the travel portal at www.shortstravel.com/ncaachamps.

The NCAA has adopted transportation and per diem policies with respect to the travel and expenses incurred by the competing institution. The most up-to-date Division I guide can be found [here](#).

Section 21 • Tickets

Allotments

Each participating institution will be allocated a maximum of 251 prime, lower-level seat tickets for Thursday's semifinals matches. The two advancing teams will be allocated the same number of seats that were requested for the Semifinals for Saturday's championship match behind their benches and will be invoiced post-championship. The two non-advancing teams will not be allocated any tickets for Saturday's match and will only be invoiced for Thursday's tickets. Requests for additional tickets for either day of the competition will be handled based on availability.

Each institution must notify Greg Bowder (gbowder@ncaa.org) of the number of desired tickets being returned by 9AM ET on Tuesday, December 17. After that time, the participating institutions may not return any portion of their allocation and are responsible for full payment of the number requested.

If any institution does not purchase the full allotment of 251 tickets, the remaining tickets will be offered equally to the other institutions that may desire additional tickets.

NOTE: Tickets may not be allocated to school partnered ticket brokers. Tickets must be returned directly back to the NCAA if not being used for team use.



Ticket Distribution/Will Call

Tickets for the semifinal matches will be distributed to the participating institutions ticket manager digitally by Tuesday, December 17, 2024.

The NCAA strongly encourages institutions to manage their team ticket allocations from campus rather than traveling to the site.

Team resolution window:

- The NCAA will be able to provide a ticket window at KFC YUM! Center if the participating institution ticket manager is on site. Institutions will not be required to obtain in-person signatures from those using player-guest tickets.

Player guest entrance:

- No special tables or entrances are needed for player-guests as they may enter through any public ticket entrance.
- With the use of mobile tickets, the end user of the ticket can be tracked for compliance purposes.
- It is the responsibility of the participating institution to ensure that all student-athletes and player-guests are aware that all tickets are mobile, and the usage of those tickets can be tracked.

Gates Times:

- 90 minutes prior to match. 5 p.m. Thursday 12/19, 1:30 p.m. Sunday 12/22

Complimentary Tickets

Participating institutions are not entitled to complimentary tickets. The participating institutions must first purchase tickets, which are then treated as complimentary tickets for the student-athletes. Institution will not be required to obtain in-person signatures for player-guest tickets and no separate entrance is required. These tickets need to be distributed digitally and guests may enter from any gate.

Payment

Full payment for tickets must be forwarded to the host ticket manager within 30 days of the last date of competition. A \$500 fine shall be assessed for each day an institution fails to pay for its tickets subsequent to the 30-day deadline. The NCAA may waive this provision based on extenuating circumstances.

Non-Playing Participant Seating

Teams and other individuals comprising the 23 members of the official traveling parties plus three (sports information director and two administrators) shall be seated in a non-ticketed area on the floor accessible from locker rooms

Ticket Prices

Single Session - \$100/ticket (Lower-Level Sideline)



Section 22 • Travel Party

Bands/Spirit Squad/Mascots

Band members (a maximum of 30, plus the director) shall be admitted free of charge via a gate list and escorted to their designated band corral on the end court. They are admitted free of charge for their match only. Bands shall store their equipment in the designated room backstage for their match only.

Full bands may not use electronic amplification equipment. Small (10 members or fewer) bands may use reasonable electronic amplification.

Uniformed spirit squad members, including a sponsor and a costumed mascot(s) (total of 13) shall store their items in a designated room backstage for their match only.

Band and Spirit Squad buses will drop-off and pick-up in the North Truck Bay off River Road between 2nd and 3rd Street. Band and spirit squad members will enter the KFC Yum! Center via a stairwell inside the North Truck Bay.

If any team brings a pep band and the pep band is located on the end lines, then cheerleaders will remain on their original side.

Banners and Artificial Noisemakers. No banners may be posted at the tournament other than the NCAA and approved media banners. Artificial noisemakers, air horns, and electronic amplifiers are not permitted and shall be removed upon discovery.

Bench Passes/Assignments

Bench assignments shall be determined by the committee taking into account locker room assignments and team ticket locations.

Bench Size

The bench limit is comprised of 16 student-athletes eligible to play, eight bench personnel, and all other rostered student-athletes.

Squad Size

All teams are limited to 16 players eligible to play.

Travel Party Size

Transportation expenses and per diem will be provided for an official travel party of 23.

Section 23 • Trophies and Awards

Additional Awards Ordering

Additional awards are available to purchase [here](#).

All-Tournament Team

A seven-person, all-tournament team including the most outstanding player shall be selected by the media immediately after the final match. The all-tournament team will be recognized at the conclusion of the final match.



Elite 90

The Elite 90 award is presented to the student-athlete with the highest cumulative grade-point average competing at the final site for each of the 90 NCAA championships. Each institution that has at least one student-athlete qualify for the final round/site is eligible to nominate a student-athlete for the award. All ties are broken by number of credits completed.

For more information regarding this program, please contact Mark Bedics of the NCAA national office staff at 317-917-6222 or elite90@ncaa.org. All documents, including deadlines and nomination forms, can be obtained at [Elite 90 forms](#).

The submission deadline for nomination for NCAA Division I Women's Volleyball is **5 p.m. Eastern time, Monday, December 16.**

Student-Athlete Memento

The NCAA provides BirdieBox with the email address of a designated point person for each sport and school. Please ensure the correct person is communicated to the NCAA, as they will need access to the website for ordering additional mementos. The designated person will be directed to this site to place your school's order. [BirdieBox](#)

Please note the site will close 4 weeks after the championship.

Bench Chair Orders

Spec Seats, the official bench chair of the NCAA, is providing special exclusive championship chair pricing to participating institutions. To order a 2024 NCAA Women's Volleyball Championship bench chair, please access the site via <https://www.specseats.com/ncaa> and use the passcode 2024NC@@ to order your commemorative chair today. This code is intended for team use and not to be redistributed.

Institutions looking to take bench chairs directly from the site, will need to pay through the online process in advance. Institutions can waive shipping costs by using the code 2024NC@@. **This code is intended only for teams taking chairs directly from the host site and is not to be distributed.**

For questions, please feel free to contact Jordan Hergott with Spec Seats at jh@specseats.com.

Section 24 • Uniforms

Each participating institution should be prepared to bring both home and away uniforms to the site of the competition. The home team shall wear light jerseys.

Laundry

Adam Williams (502) 774-0817

Logo Policy

[Reference: Bylaws 12.5.4, 31.1.7 and 31.1.8 in the NCAA Division I Manual.]

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics equipment or apparel manufacturer or distributor in athletics competition



and pre- and postgame activities (e.g., celebrations on the court, pre- or postgame press conferences), provided the following criteria are met:

1. Athletics equipment (e.g., shoes, helmets, baseball bats and gloves, batting or golf gloves, hockey and lacrosse sticks, goggles and skis) shall bear only the manufacturer's normal label or trademark, as it is used on all such items for sale to the general public; and
2. The student-athletes institution's official uniform (including numbered racing bibs and warmups) and all other items of apparel (e.g., socks, head bands, T-shirts, wrist bands, visors or hats, swim caps and towels) shall bear only a single manufacturer's or distributor's normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2 ¼ square inches in area (rectangle, square, parallelogram) including any additional material (e.g., patch) surrounding the normal trademark or logo. The student-athletes institution's official uniform and all other items of apparel shall not bear a design element similar to the manufacturer's trademark/logo that is in addition to another trademark/logo that is contrary to the size restriction.

These restrictions apply to all apparel worn by student-athletes, and any and all credentialed personnel in the bench area during the conduct of competition, which includes any practices and pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

Division I Additional Requirements. The logo restriction on student-athletes' apparel set forth in 12.5.4 shall apply during the NCAA championships to all personnel (e.g., coaches, trainers, managers) who are on the team bench for practices and games or who participate in news conferences. Please note that those contracts between institutions and apparel manufacturers or distributors that include logo specifications may be honored, provided such contracts were in effect before August 11, 1998. Also, the logo restriction on student-athletes' apparel as set forth in 12.5.4 shall apply to commercial logos on uniforms worn by band members, cheerleaders, dance team members and the institution's mascot during NCAA championship events.

Patches

The NCAA will provide patches for each institution. 32 patches will be provided, which is enough for both home and away jerseys, based on a squad size of 16. The preferred location for the patch is on the chest; however, the sleeve is an acceptable alternative.

Section 25 • Host City Information

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[Louisville Restaurants](#)

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