



2024 DIVISION II  
**TENNIS**  
**CHAMPIONSHIPS**

***PRE-CHAMPIONSHIPS***  
***2023-24 MANUAL***

# NCAA General Administrative Guidelines

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### THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

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# Section 1 • Introduction

During the 2023-24 academic year, the Association will sponsor 90 national championships – 42 for men, 45 for women and three for both men and women. Of the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 14 are Division III championships. Of the women's championships, six are National Collegiate Championships, 12 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

The Pre-Championship Manual will serve as a resource for institutions to prepare for the championship. This manual is divided into three sections: General Administrative Guidelines, Sport-Specific Information and Appendixes.

Sections one through nine apply to policies applicable to all 90 championships, while the remaining sections are sport specific.

## Section 1.1 Definitions

**Pre-championship Manual.** Resource for institutions to prepare for the championship.

**Administrative Meeting.** Pre-championship meeting for coaches and/or administrators.

**Appendixes.** Any supplemental documents to be provided and distributed through the various resources.

**Championship Manager.** The NCAA staff member(s) responsible for the operational oversight of the championship.

**Games Committee.** The committee assigned to supervise the conduct of each championship session at a specific site. For finals sites, the games committee is typically the NCAA national committee.

**NCAA National Committee.** The sport committee with direct oversight responsibilities for the championship.

**Non-predetermined Sites.** Those sites that are selected to host at the time of the participant/team selections announcement.

**Playing Rules.** The rules under which the competition will be conducted.

**Predetermined Sites.** Those sites that are selected to host before the participant/team selections announcement.

**Preliminary Rounds.** The rounds of the championship before the final or championship round.

**Regional Alignment.** The geographic location of institutions or regional advisory committees.

**Schedule of Events.** Official event schedule – includes all required activities (e.g., practices, banquets, etc.).

**Selection Criteria.** Policies and procedures in place to guide the team selection process.

**Site Selection Criteria.** Policies and procedures in place to guide the site selection process.

**Squad Size.** In any championship in which a squad limit has been established by the governing sport committee or by the bylaws, the number of eligible student-athletes in competitive uniform at the start of competition.

**Tournament Physician.** The physician designated by the host institution/conference to serve as the chief medical advisor for the championship event(s) to be hosted at the host venue.

## Section 2 • Championship Core Statement

The championships and alliances staff strives to administer competition in a fair, safe, equitable and sportsmanlike manner so that the experience of the student-athlete is paramount.

This is attained by:

**Ensuring** student-athletes' optimal experience.

**Executing** championship events reflecting appropriate quality and values to/for stakeholders – student-athletes, coaches, administrators, member institutions, sport committees, fans, broadcast partners and corporate champions/partners.

**Coordinating** all aspects of the championship in an efficient, effective manner through common operating policies and practices, using internal and external resources.

**Integrating** championships with broadcast and corporate relationships in a manner that maintains the integrity of the championship.

**Assuring** effective management of the business aspects of the operation.

**Enhancing** the assets of the NCAA and their value by collaborating with internal and external expertise to achieve heightened exposure (e.g., community programs, fan events, banquets, anniversaries).

## Section 3 • Conduct

### Section 3.1 Certification of Eligibility/Availability

*[Reference: Certification of Eligibility/Availability in Bylaws 12, 13, 14, 15, 16, 20.2.4, 31.2.1.7.1, 31.2.1.7.1.2 and 31.2.2 in the NCAA Division I Manual, Bylaws 7.3.1.5 and 18.2.1.1 in the NCAA Division II Manual and Division II Championships Committee Policy and Bylaws 31.2.1.5, 31.2.1.5.2, and 31.2.2 in the NCAA Division III Manual.]*

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. Member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition.

Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championship competition.

#### DISCOVERY OF INELIGIBILITY OF A STUDENT-ATHLETE AFTER SELECTION

If an institution fails to report an ineligible student-athlete and the omission is not discovered until after the institution is selected to participate in the championship, necessitating the institution's withdrawal from the championship, that withdrawal shall be considered as one of the years of ineligibility, provided another institution participates in the championship in place of the disqualified institution. If the discovery of the ineligible student-athlete occurs so near the beginning of the championship that the governing sport committee does not have a reasonable period of time to replace the disqualified institution in the bracket, that fact shall be taken into consideration in determining the number of years the disqualified institution shall be ineligible to participate.

### Section 3.2 Drug Testing

As part of preparation and planning to participate in championship events, member institutions are reminded and encouraged to review all applicable policy and legislative requirements pertaining to banned substances, drug testing and related eligibility requirements with their student-athletes. Student-athletes who compete in NCAA championships may be subjected to drug tests in accordance with legislation and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for these championships; and thereafter, student-athletes who are tested shall remain eligible only if they test negative.

### Section 3.3 Honesty and Sportsmanship

Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics and all participating student-athletes shall act with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

### Section 3•4 Misconduct/Failure to Adhere to Policies

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#### MISCONDUCT

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the representatives of participating institutions to review and explain the policies related to misconduct.

#### FAILURE TO ADHERE TO POLICIES AND PROCEDURES

A governing sport committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing the administration of the competition. This includes, but is not limited to, failure to comply with the procedures and deadlines for submitting scores, score sheets, schedules, rosters and entry/march-in forms for qualification and other materials necessary for the efficient administration of the competition.

[Click here](#) to see the full misconduct/failure to adhere to policies and procedures online.

### Section 3•5 Sports Wagering Policy

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Sports wagering includes placing, accepting or soliciting a wager (on a staff member's or student-athlete's own behalf or on the behalf of others) of any type with any individual or organization on any intercollegiate, amateur or professional team or contest. Examples of sports wagering include, but are not limited to, the use of a bookmaker or parlay card; internet sports wagering; mobile betting; auctions in which bids are placed on teams, individuals or contests; and pools or fantasy leagues in which an entry fee is required and there is an opportunity to win a prize.

The current NCAA legislation against sports wagering prohibits NCAA student-athletes, member institutions' athletics staff and non-athletics staff with athletics responsibilities, and conference office staff from participating in sports wagering activities or providing information to individuals involved in or associated with any type of sports wagering activities concerning intercollegiate, amateur or professional athletics practice or competition in a sport in which the NCAA conducts championship competition, in bowl subdivision football and in emerging sports for women.

A wager is any agreement in which an individual or entity agrees to give up an item of value (e.g., cash, shirt, dinner) in exchange for the possibility of gaining another item of value.

#### STUDENT-ATHLETES

A student-athlete found in violation of the prohibition against knowingly participating in any sports wagering activities or providing information to individuals involved in or associated with any type of sports wagering activity that involves intercollegiate, amateur or professional athletics competition shall be ineligible for further intercollegiate competition, subject to appeal to the Committee on Student-Athlete Reinstatement for restoration of eligibility.

#### POSTSEASON

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

#### HOSTING OPPORTUNITIES

It is permissible for NCAA championships to be conducted at locations in states that permit sports wagering.

### Section 3•6 Student-Athlete Experience Survey

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During the NCAA championships, the student-athlete experience is paramount. NCAA staff and hosts dedicate themselves to planning the best experiences for all involved. As part of our commitment to getting better, following the championship, participants will receive a survey to provide feedback on their experience and input on how championships

can be improved for future NCAA student-athletes. Institutional administrators and coaches will receive an email containing a link to the survey and will be asked to forward the survey to student-athletes. Additionally, this survey will be accessible via QR code found on the back of NCAA-issued championship credentials.

We also understand that sometimes certain circumstances or conditions occurring during the events may require real-time consideration. When this is the case, student-athletes may reach out to their site representative or NCAA national office staff on-site.

## Section 4 • Elite 90™ Award

The Elite 90 award was created to recognize the true essence of student-athletes by honoring individuals who have reached the pinnacle of competition at the national championship level in their sport, while also achieving the highest academic standard among their peers. The award is presented in every sport, every division, and goes to the student-athlete who has the highest cumulative grade-point average of all student-athletes competing at the finals site. One student-athlete per championship will receive the award, and the announcement of the winner will be made at the finals site.

Institutions that wish to nominate a student-athlete must do so through an online nomination process. For more information or to access the online form and submit a nomination, [click here](#).

## Section 5 • Fan Travel

Through support from Marriott International as the Official Hotel Partner of the NCAA, NCAA championships are pleased to provide easy and affordable accommodations for family and fans to follow their favorite student-athlete(s) and team(s) as they participate in NCAA championships competition. Travel arrangements completed through Marriott and NCAA Travel help support NCAA student-athletes. Please direct your fans to [NCAA.com/travel](https://ncaa.com/travel) to search and book online hotel reservations.

## Section 6 • Health and Safety

As part of preparation and planning to host and/or participate in championship events, member institutions are reminded and encouraged to review all applicable health and safety policy and legislative requirements and guidance including, among others, those relating to concussion management, catastrophic injury prevention, inclement weather and independent medical care. These requirements and related information can be found in applicable division manuals, sports playing rules and the materials located on the [NCAA Sport Science Institute website](#). In addition, a summary of some of the key health and safety considerations related to traveling to championship events can be found in the [NCAA's Guidance for Medical Care and Coverage for Student-Athletes at Away Events](#).

## Section 7 • Logo Policy

*[Reference: Bylaws 12.5.4, 31.1.7 and 31.1.8 in the NCAA Division I Manual, Bylaw 12.5.4 in the NCAA Division II Manual and Bylaw 12.5.3 in the NCAA Division III Manual .]*

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics equipment or apparel manufacturer or distributor in athletics competition and pre- and postgame activities (e.g., celebrations on the court, pre- or postgame press conferences), provided the following criteria are met:

1. Athletics equipment (e.g., shoes, helmets, baseball bats and gloves, batting or golf gloves, hockey and lacrosse sticks, goggles and skis) shall bear only the manufacturer's normal label or trademark, as it is used on all such items for sale to the general public; and

2. The student-athlete's institution's official uniform (including numbered racing bibs and warmups) and all other items of apparel (e.g., socks, head bands, T-shirts, wrist bands, visors or hats, swim caps and towels) shall bear only a single manufacturer's or distributor's normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2-1/4 square inches in area (rectangle, square, parallelogram) including any additional material (e.g., patch) surrounding the normal trademark or logo. The student-athlete's institution's official uniform and all other items of apparel shall not bear a design element similar to the manufacturer's trademark/logo that is in addition to another trademark/logo that is contrary to the size restriction.

## Section 8 • Research

In order to avoid inappropriate and unnecessary participant distraction and disruption of championship events, it is expected any data collection or other research efforts conducted at or during championship events will be coordinated through the national office, with notice and a description of any research proposal to be submitted to the NCAA research staff at least six weeks before the championships event begins.

## Section 9 • Travel Party

Please refer to the NCAA travel policies for all information regarding transportation and per diem expenses. NCAA Travel policies are updated annually and can be found online [here](#). Please reference Appendix A of the travel policies for reimbursable travel party numbers. The travel policies supersede all other documents.

## Section 10 • Division II

### Section 10.1 Division II Philosophy

In addition to the purposes and fundamental policy of the National Collegiate Athletic Association, as set forth in Constitution 1, members of Division II believe that a well-conducted intercollegiate athletics program, based on sound educational principles and practices, is a proper part of the educational mission of a university or college and that the educational well-being and academic success of the participating student-athlete is of primary concern. *(Revised: 1/14/08 effective 8/1/08)*

Higher education has lasting importance on an individual's future success. For this reason, the positioning statement for the division and the emphasis for the student-athlete experience in Division II is a comprehensive program of learning and development in a personal setting. The Division II approach provides growth opportunities through academic achievement, learning in high-level athletics competition and development of positive societal attitudes in service to community. The balance and integration of these different areas of learning provide Division II student-athletes a path to graduation while cultivating a variety of skills and knowledge for life ahead.

Members support the following attributes in the belief that these attributes assist in defining the division's priorities and emphasize the division's position within the Association: Learning, Service, Passion, Sportsmanship, Resourcefulness and Balance. The positioning statement and the attributes shall serve as a guide for the preparation of legislation by the division and for planning and implementation of programs, initiatives and policies by member institutions, conferences and the Division II governance structure.

Furthermore, a member of Division II believes in a set of common features, which assist in defining the division. Such features include exceptional teacher-to-student ratios that provide student-athletes with a quality education, a unique model of staffing in which coaches provide additional services such as teaching and mentoring, and the development of community partnerships and student-athlete participation in community engagement activities. A member of Division II also believes in the following principles, which assist in defining the division: *(Revised: 1/14/97)*



- a. Promoting the academic success of its student-athletes, measured in part by an institution's student-athletes graduating at least at the same rate as the institution's student body; *(Revised: 1/12/04 effective 8/1/04)*
- b. That participation in intercollegiate athletics benefits the educational experience of its student-athletes and the entire campus community; *(Revised: 1/12/04 effective 8/1/04)*
- c. Offering opportunities for intercollegiate athletics participation consistent with the institution's mission and philosophy; *(Revised: 1/14/97, 1/12/04 effective 8/1/04)*
- d. That championships are intended to provide national-level competition among eligible student-athletes and teams of member institutions; *(Revised: 1/9/06 effective 8/1/06)*
- e. Preparing student-athletes to be good citizens, leaders and contributors in their communities; *(Revised: 1/12/04 effective 8/1/04)*
- f. Striving for equitable participation and competitive excellence, encouraging sportsmanship and ethical conduct, enhancing diversity and developing positive societal attitudes in all of its athletics endeavors; *(Revised: 1/14/97, 1/12/04 effective 8/1/04)*
- g. That institutional staff members, including presidents and athletics personnel, shall hold prospective and enrolled student-athletes and themselves to the highest standards of personal conduct at all times, including exemplary behavior that reflects respect for the rights and dignity of opponents, teammates, officials, other students and the community at large; *(Adopted: 1/14/12 effective 8/1/12)*
- h. Scheduling the majority of its athletics competition with other members of Division II, insofar as regional qualification, geographical location and traditional or conference scheduling patterns permit; *(Revised: 1/14/97)*
- i. Recognizing the need to "Balance" the role of the athletics program to serve both the institution (e.g., participants, student body, faculty-staff) and the general public (e.g., community, area, state); *(Revised: 1/12/04 effective 8/1/04)*
- j. Offering an opportunity for participation in intercollegiate athletics by awarding athletically related financial aid to its student-athletes; *(Revised: 1/14/97, 1/14/02 effective 8/1/02)*
- k. That institutional control is a fundamental principle that supports the educational mission of a Division II institution and assumes presidential involvement and commitment. All funds supporting athletics should be controlled by the institution. The emphasis for an athletics department should be to operate within an institutionally approved budget, and compliance with and self-enforcement of NCAA regulations is an expectation of membership; and *(Adopted: 1/14/02 effective 8/1/02, Revised: 1/12/04 effective 8/1/04)*
- l. That all members of Division II should commit themselves to this philosophy and to the regulations and programs of Division II. *(Revised: 1/14/97)*

## Section 10•2 Division II Code of Conduct

### CONDUCT POLICY STATEMENT

The NCAA expects each championship to exhibit an experience that represents the highest level of fair play and good sportsmanship. The NCAA and the NCAA Division II Championships Committee expect that student-athletes, coaches and administrators do their best to ensure participation in intercollegiate athletics promotes character development for all participants, enhances the integrity of higher education and promotes civility; therefore, championship events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values should be manifest not only in athletics participation, but also in the broad spectrum of activities associated with the championship event. Accordingly, the Championships Committee will take strong action in response to any form of misconduct by student-athletes, coaches and/or administrators during the entire championship. This includes criticism of officials and a misconduct incident at the competition.

Any institution that fails to submit the online form required for the sport administrator and have a complete and accurate signature page on file at the institution before the start of the first competition of the championship will be issued a fine of \$500, with a private letter of reprimand to be sent to the conference commissioner, institutional chancellor/president, institutional athletics director, senior woman administrator, sports information director and compliance director.



### MISCONDUCT

The NCAA Division II Manual Bylaw 18.02.4 defines misconduct as: “... **any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics.**”

### EXPECTATIONS

Each games committee shall hold a pre-championship meeting with the representatives of participating institutions to review and explain the policies related to misconduct (as defined in Bylaw 18.02.4). The Division II Championships Code of Conduct is to be part of the championship(s) packet and delivered to all institutional representatives attending the championship(s) events.

If the act of misconduct occurs during the competition, under normal circumstances, the individual shall be allowed to complete the competition. An administrative hearing shall be held at the conclusion of the day's competition, during a break in the continuity of the championship (e.g., between rounds of a basketball tournament) when no competition is being conducted or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other actions of misconduct shall be dealt with in a timely manner by the governing sport committee.

### EXPECTATIONS FOR STUDENT-ATHLETES, COACHES AND ADMINISTRATORS

- Have on file at the institution an accurate and complete Division II Code of Conduct signature page before the start of the first competition of the championship(s).
- Cooperate and participate in game ceremonies, team meetings, community engagement and championship competition.
- Discuss misconduct and possible consequences with all institutional personnel traveling with the team (official travel party and additional individuals).
- Have an administrator or designee present at all competitions.
- Communicate issues and concerns in a honest and timely manner with NCAA staff.
- Follow team, university and NCAA guidelines throughout all championship-related activities.
- Be respectful of other participants, spectators, coaches, administrators and other individuals at the championship(s) site.
- Abide by federal, state and local laws and regulations and facility requirements throughout the championship event.
- Display acceptable behavior on and off the playing field to ensure a positive experience for all participants.

### POSSIBLE PENALTIES FOR MISCONDUCT

In accordance with Division II Championships Committee policy, the governing sport committee (or the games committee authorized to act for it) may impose any one or a combination of the following penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en route to, from or at the locale of the competition or practice. The penalties include, but are not limited to:

- a. Public or private reprimand of the individual;
- b. Disqualification of the individual from further participation in the NCAA championship(s) involved;
- c. Banishment of the individual from participation in one or more subsequent championships of the sport involved;
- d. Cancellation of payment of the Association's travel guarantee to the institution for the individual involved;

- e. Banishment of the institution from participation in one or more future championships in which its team in that sport otherwise would be eligible to participate;
- f. Disqualification of an institution for a period of time from serving as host institution for one or more
- g. NCAA championships;
- h. Cancellation of all or a portion of the honorarium for hosting an NCAA championship(s); and
- i. Financial or other penalties different from (a) through (g) above, but only if they have prior approval of the Championships Committee.

All correspondence regarding a violation of the Code of Conduct will be sent to the chancellor/president of the institution, with a copy to the director of athletics and person(s) involved.

Participation in an NCAA championship is an accomplishment and it is expected that individuals and teams are committed to ensuring that the championship is a positive experience for all participants, fans and volunteers. Participation in these championship events is a privilege for the student-athletes, coaches and administrators and should be treated as such.

### Section 10•3 On-Site Administrator at Team Championships

All team sports require that a designated individual be identified from each institution participating in the championship as the on-site administrator. This person may be any individual from that school with no on-site responsibilities. The role of the on-site administrator is to be present at the competition site and attend all events that are mandated for the team (e.g., travel from institution to and from the championship site, teleconferences/videoconferences, pre-championship meetings, practices, competition and community engagement, where applicable).

If no one is sent or identified, the site representative is to notify the NCAA championship manager and Division II Championships Committee liaison to administer a fine of \$500, with a private letter of reprimand to be sent to the conference commissioner, university chancellor/president university director of athletics, senior woman administrator, sports information director and compliance director. The NCAA championship manager will administer the fine and letter of reprimand to the institution(s).

### Section 10•4 Make Game Day Yours

Division II promotes a game environment that is respectful and engaging for everyone through the Make Game Day Yours initiative. The initiative aims to create a positive game environment at Division II contests and promotes excellent customer service among hosts to both teams' fans, student-athletes, coaches and game officials.

Championship hosts should keep in mind the importance of safety, responsiveness and dignity in order to achieve a positive experience. We ask that each participant and fan be personally accountable for their actions and do their part to ensure this event is a positive reflection of Make Game Day Yours.

### Section 10•5 Religious Conflicts

*[Reference: Division II Championships Committee Policy.]*

**Institutional Policy.** If a participating institution has a written policy against competition on a particular day for religious reasons, it shall inform the NCAA national office before September 1 of each academic year in order for it or one of its student-athletes to be excused from competing on that day. The championship schedule shall be adjusted to accommodate that institution. *(Revised: 1/12/99, 1/8/01, 1/9/01)*

**Individual Championships.** In individual championships, an athlete must compete according to the institution's policy regarding Sunday competition (i.e., if the institution has no policy against Sunday competition, the athlete shall compete Sunday if required by the schedule).

# Division II Men's and Women's Tennis

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# Section 1 • General Administration

## Section 1.1 NCAA Tournament Operations Staff Contact Information

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Assistant Coordinator, Championships and Alliances  
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317-917-6129 / [dwoods@ncaa.org](mailto:dwoods@ncaa.org)

## Section 1.2 National Committee

Current members of the committee are:

### ATLANTIC REGION

#### Jerome Simon

Head Men's and Women's Tennis Coach  
Mercyhurst University

### EAST REGION

#### Stefanie Whitby

Director of Athletics  
Wilmington University (Delaware)

### SOUTH CENTRAL REGION

#### Josh Cobble

Head Tennis Coach  
Cameron University

### SOUTHEAST REGION

#### Joey Eskridge

Director of Tennis  
Anderson University (South Carolina)

### CENTRAL REGION

#### Troy Katen, chair

Deputy AD/External Operations  
Northwest Missouri State University

### MIDWEST REGION

#### Karen Henson

Compliance Coordinator  
Drury University

### SOUTH REGION

#### Christi Wade

Compliance Coordinator  
University of West Alabama

### WEST REGION

#### Hendrik Bode

Head Men's Tennis Coach  
Hawaii Pacific University

For additional information about the Division II Men's and Women's Tennis Championships, contact:

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### Troy Katen

Deputy AD/External Operations  
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913-240-0504 / [tkaten@nwmissouri.edu](mailto:tkaten@nwmissouri.edu)

## Section 1•3 Men's Regional Advisory Committees

NAME	INSTITUTION	CONFERENCE
<b>ATLANTIC REGION</b>		
Terry Deremer	Fairmont State	MEC
Shari Reed	Charleston (WV)	MEC
Tina Tharp	West Chester	PSAC
Rebecca Helt	Bloomsburg	PSAC
<b>CENTRAL REGION</b>		
Mark Rosewell	Northwest Mo. St.	MIAA
Mike Racy	MIAA	MIAA
<b>EAST REGION</b>		
Rob Howard	Post University	CACC
Denise Wisniewski	Chestnut Hill	CACC
Somadi Druker	Queens	ECC
Ian Schraier	Adelphi	NE10
Jason Hammel	Saint Michaels	NE10
<b>MIDWEST REGION</b>		
<b>Karen Henson</b>	<b>Drury</b>	<b>GLVC</b>
Jamie McDonald	Rockhurst	GLVC
Walter Moore	GVSU	GLIAC
Chase Ward	Lake Superior	GLIAC
Phil Conley	Tiffin	G-MAC
Nicole Walbright	Hillsdale	G-MAC
<b>SOUTH REGION</b>		
<b>Christi Wade</b>	<b>West Alabama</b>	<b>Gulf South</b>
Michael Ward	Mississippi College	Gulf South
Jim Hall	SIAC	SIAC
Greg Green	Tuskegee	SIAC
Blaise Costenza	Lynn	Sunshine State
Rhett Rollyson	Florida Southern	Sunshine State
<b>SOUTHEAST REGION</b>		
<b>Joey Eskridge</b>	<b>Anderson (SC)</b>	<b>SAC</b>
Julia Rowland	Coker	SAC
Derek Suranie	North Georgia	Peach Belt
Brett Simpson	Lander	Peach Belt
Jay Evans	Francis Marion	Conference Carolinas
William Meyer	Converse	Conference Carolinas
<b>SOUTH CENTRAL REGION</b>		
<b>Josh Cobble</b>	<b>Cameron</b>	<b>Lone Star</b>
Wade Morgan	Dallas Baptist	Lone Star
<b>WEST REGION</b>		
Joe Reinsch	PacWest	PacWest
Jonathan Sanchez	CUI	PacWest

*National committee members in bold.*

## Section 1•4 Women's Regional Advisory Committees

NAME	INSTITUTION	CONFERENCE
<b>ATLANTIC REGION</b>		
<b>Jerome Simon</b>	<b>Mercyhurst</b>	<b>PSAC</b>
Craig Butler	Edinboro	PSAC
Jonathan Griffin	MEC	MEC
Alec Foote	Charleston (WV)	MEC
Taylor White	Virginia Union	CIAA
Sunday Enitan	Shaw	CIAA
<b>CENTRAL REGION</b>		
<b>Troy Katen</b>	<b>Northwest Mo. St.</b>	<b>MIAA</b>
Kirby Ronning	Washburn	MIAA
Jon Parker	Southwest Minn. St.	NSIC
Nick Kornder	NSIC	NSIC
Seth Dutton	Southeast Okla. St.	GAC
Annabel Harvey	Henderson St.	GAC
<b>EAST REGION</b>		
<b>Stefanie Whitby</b>	<b>Chestnut Hill</b>	<b>CACC</b>
Rob Howard	Post	CACC
Dicky Mahaffey	District of Columbia	ECC
Mike DiGiovanna	Molloy	ECC
Steve Lewis	NE10	NE10
Rebecca Fakas	Adelphi	NE10
<b>MIDWEST REGION</b>		
Marc Doren	Ferris St.	GLIAC
Rhys Edwards	Michigan Tech	GLIAC
Brent Blazek	Rockhurst	GLVC
Ethan Adams	Quincy	GLVC
Katie Gilhooly	G-MAC	G-MAC
Jeff Westmeyer	Findlay	G-MAC
<b>SOUTH REGION</b>		
Patrick Hynes	Lee	Gulf South
Tim Lutz	Auburn Montgomery	Gulf South
Chuck Keenan	Savannah St.	SIAC
John Dotson	Spring Hill	SIAC
Dawn Boltin	Saint Leo	Sunshine State
Trish Riddell	Florida Southern	Sunshine State
<b>SOUTHEAST REGION</b>		
Nate Moorman	Emmanuel (Georgia)	Conference Carolinas
Michael Salomon	Belmont Abbey	Conference Carolinas
Signe Coomb	Georgia Southwestern	Peach Belt
Kent Norsworthy	North Georgia	Peach Belt
Hunter Perry	Newberry	SAC
Alan Ferguson	Limestone	SAC

## DIVISION II MEN'S AND WOMEN'S TENNIS

NAME	INSTITUTION	CONFERENCE
<b>SOUTH CENTRAL REGION</b>		
Joe'l Mathews	Angelo State	Lone Star
Bill Macom	St. Mary's	Lone Star
<b>WEST REGION</b>		
<b>Hendrik Bode</b>	<b>Hawaii Pacific</b>	<b>PacWest</b>
Hillary Markley	Fresno Pacific	PacWest

*National committee members in bold.*

## Section 1•5 Division II Code of Conduct

The NCAA expects each championship to exhibit an experience that represents the highest level of fair play and good sportsmanship. The NCAA and the NCAA Division II Championships Committee expect that student-athletes, coaches and administrators do their best to ensure participation in intercollegiate athletics promotes character development for all participants, enhances the integrity of higher education and promotes civility; therefore, championship events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values should manifest not only in athletics participation but also in the broad spectrum of activities associated with the championship events. Accordingly, the Championships Committee will take strong action in response to any form of misconduct by student-athletes, coaches and/or administrators during the entire championship. This includes criticism of officials and misconduct incident to the competition.

Any institution that fails to submit a complete and accurate Division II Code of Conduct form before the start of the first competition of the championships will be issued a fine of \$500, with a private letter of reprimand to be sent to the conference commissioner, university president, university athletics director, senior woman administrator, sports information director and compliance director.

### Misconduct

The pre-championships manual and NCAA Division II Manual Bylaw 31.02.3 define misconduct as: "...any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics."

### Expectations

Each games committee shall hold an administrative meeting before the start of the championships with the coaches of participating institutions to review and explain the policies related to misconduct (as defined in Bylaw 31.02.3). The Division II Championships Code of Conduct is to be part of the championships packet and delivered to all institutional representatives attending the championships events.

If the act of misconduct occurs during the competition, under normal circumstances, the individual shall be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing shall be held at the conclusion of the day's competition, during a break in the continuity of the championships (e.g., between rounds of a basketball tournament), or when no competition is being conducted or at the conclusion of the championships. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other actions of misconduct shall be dealt with in a timely manner by the governing sports committee.

### Expectations for Student-Athletes, Coaches and Administrators

- Submit an accurate and complete Division II Code of Conduct form before the start of the first competition of the championships.
- Cooperate and participate in game ceremonies, team meetings, community engagement and championships events.
- Discuss misconduct and possible consequences with all members of the travel party.
- Have an administrator or designee present at all competitions.
- Communicate issues and concerns in an honest and timely manner with NCAA staff.



- Follow team, university and NCAA guidelines throughout all championships-related activities.
- Be respectful of other participants, spectators, coaches, administrators and other individuals at the championships site.
- Abide by state and federal laws and facility requirements throughout the championships event.
- Display acceptable behavior on and off the playing field to ensure a positive experience for all participants.

### Possible Penalties for Misconduct

In accordance with Bylaw 31.1.8.3, the governing sports committee (or the games committee authorized to act for it) may impose any one or a combination of the following penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en route to, from or at the locale of the championships event. The penalties include, but are not limited to:

- Public or private reprimand of the individual.
- Financial penalty.
- Disqualification of the individual from further participation in the NCAA championship involved and/or banishment of the individual from participating in one or more subsequent championships of the sport involved.
- Cancellation of payment of the Association's travel guarantee to the institution for the individuals involved.
- Withholding of all or a portion of the institution's share of revenue distribution.
- Banishment of the institution from participation in one or more subsequent championships in which its team in that sport otherwise would be eligible to participate.
- Disqualification of an institution for a period of time from serving as host institution for one or more NCAA championships.
- Cancellation of all or a portion of the honorarium for hosting an NCAA championship.

All correspondence regarding violation of the Code of Conduct will be sent to the president/chancellor of the institution, with a copy to the director of athletics and person(s) involved.

Participation in an NCAA championship is an accomplishment, and it is expected that individuals and teams are committed to ensuring that the championship is a positive experience for all participants, fans and volunteers. Participation in these championships events is a privilege for the student-athletes, coaches and administrators and should be treated as such. Again, congratulations to you and your team. We hope this year's championships experience is one that you will cherish for years to come.

## Section 1•6 Important Dates

<b>Wednesday, April 17</b>	National committee first ranking.
<b>Wednesday, April 24</b>	National committee second ranking.
<b>Wednesday, May 1</b>	National committee third ranking.
<b>Friday, May 3</b>	Deadline to submit preliminary-round host material.
<b>Sunday, May 5</b>	Notifications of AQs due by 5 p.m. Eastern time.
<b>Monday, May 6</b>	National committee selections call (11 a.m. Eastern time).
<b>Tuesday, May 7</b>	Lineup forms due by noon Eastern time. Once all forms are submitted, they will be available to view online.  Teleconference call with regional teams (1 and 2 p.m. Eastern time).
<b>Wednesday, May 8</b>	Lineup challenge deadline, noon Eastern time.  Code of Conduct form deadline, 5 p.m. Eastern time.
<b>Thursday, May 9</b>	Rebuttals to lineups must be received by noon Eastern time.  National committee teleconference regarding late entry/lineup letters.
<b>Wednesday, May 15</b>	National committee finals seeding (11 a.m. Eastern time).  Advancing teams call (2 p.m. Eastern time).

## CHAMPIONSHIPS DATES

<b>Friday, May 10-Saturday, May 11</b>	Women's Preliminary-Round Tournaments (campus sites).
<b>Monday, May 13-Tuesday, May 14</b>	Men's Preliminary-Round Tournaments (campus sites).
<b>Monday, May 20-Friday, May 24</b>	NCAA Division II Women's Tennis Championship.
<b>Tuesday, May 21-Saturday, May 25</b>	NCAA Division II Men's Tennis Championship.

## DATE FORMULA

Preliminary-round play begins Friday-Saturday prior to the finals.

## FUTURE DATES - 2025

### Preliminary Rounds

<b>Friday, May 9-Saturday, May 10</b>	Men's Preliminary-Round Tournaments (campus sites).
<b>Monday, May 12-Tuesday, May 13</b>	Women's Preliminary-Round Tournaments (campus sites).

### Finals

<b>Tuesday, May 20-Saturday, May 24</b>	NCAA Division II Men's Tennis Championship.
<b>Wednesday, May 21-Sunday, May 25</b>	NCAA Division II Women's Tennis Championship.

## Section 1•7 Equipment

Wilson is the official ball of the NCAA tennis championships and will be used during all rounds of competition. Balls will be shipped directly to the tournament directors at each site immediately after the selection announcement.

During competition, four balls per doubles match and one new can for each set of singles will be provided. Practice balls must be provided by the competing teams or individuals.

## Section 1•8 Rules

*[Reference: Bylaws 17.30 and 31.1.6 in the NCAA Manual.]*

Per Bylaw 17.30, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. For those sports in which the Association follows rules that are developed by other governing bodies and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes that are not played in accordance with NCAA rules, or those rules adopted by an outside organization.

The United States Tennis Association and Intercollegiate Tennis Association rules will be followed, unless superseded by modifications adopted by the NCAA Division II Men's and Women's Tennis Committee. The committee has adopted the following modifications:

1. Changes in the lineup for reasons other than injury or illness must be requested 30 minutes before the scheduled start of the match to the chair of the games committee. The games committee has the right to review and, if necessary, overrule a coach's decision regarding a lineup change, based on the ability of the players and the matches during the season.
2. The ITA carry-over rules will be in effect for the entire championships period (both team and individual). Penalties may be carried over to the institution's next match. The ITA carry-over rule will commence with the preliminary-round tournaments. Penalties may be carried over from preliminary-round sites to the institution's or individual's next match at the finals site.

# Section 2 • Determination of Championship Participation

## Section 2.1 Determination of Championships Participation

### CERTIFICATION OF ELIGIBILITY/AVAILABILITY

[Reference: Certification of Eligibility/Availability in the Division II General Section and Bylaws 31.2.1.7 and 3.2.4 in the NCAA Manual.]

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. In accordance with Bylaw 3.2.4, member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition.

The penalties for using an ineligible student-athlete during the 2023-24 season are as follows:

Spring Sports	DII W/L	DII Avg Opp W/L	DII Avg Opp/Opp W/L	In Region W/L
Men's Tennis	0.054	0.016	0.007	0.059
Women's Tennis	0.039	0.012	0.004	0.042

### CHAMPIONSHIPS FORMAT

The championships shall consist of team-only championships. Tournaments shall be conducted according to the formats approved by the committee. All matches shall be played outdoors, weather permitting, as determined by the head referee and games committee.

The team championships shall comprise a maximum of 48 teams per gender. The teams will play a single-elimination tournament at 16 (men and women) regional sites (two to five teams at each site) and the finals site (16-team bracket) to determine the national champion.

Dual-Match Format:

- Three doubles followed by six singles (3-6 Format). The format is three six-game pro set doubles matches with a seven-point tiebreak at 6-all. Doubles will be followed by six best-of-three-set singles matches.
- Seven team points. The team that wins two of the three doubles matches receives one point. Each singles match is worth one point. Four or more points are required to win the team match.
  - After the doubles point has been decided, any remaining doubles match shall be abandoned.
  - Once the outcome of the team match has been decided, a shortened format shall be played unless both coaches agree otherwise or conference rules supersede. Matches still in the second set shall play a 10-point tiebreak in lieu of the third set. Any match already in the third set shall be played to completion. A match that has not started shall consist of two sets with a 10-point tiebreak played at one set all.
- Scoring. No-ad scoring will be used for both doubles and singles matches.

The championships will use the following schedule of competition:

Monday, May 20	Eight matches (Women)
Tuesday, May 21	Eight Matches (Men) Quarterfinals (Women)
Wednesday, May 22	Quarterfinals (Men)
Thursday, May 23	Semifinals (Women)
Friday, May 24	Semifinals (Men) Final (Women)
Saturday, May 25	Final (Men)

## START TIMES

<b>Women's First Round</b>	Monday, May 20	9 a.m. and 1 p.m. Eastern time.
<b>Men's First Round</b>	Tuesday, May 21	8 a.m. and noon Eastern time.
<b>Women's Quarterfinals</b>	Tuesday, May 21	4 p.m. Eastern time.
<b>Men's Quarterfinals</b>	Wednesday, May 22	Noon Eastern time.
<b>Women's Semifinals</b>	Thursday, May 23	Noon Eastern time.
<b>Men's Semifinals</b>	Friday, May 24	9 a.m. Eastern time.
<b>Women's Final</b>	Friday, May 24	1 p.m. Eastern time.
<b>Men's Final</b>	Saturday, May 25	Noon Eastern time.

**\* In the event of severe inclement weather, the tennis committee reserves the right to alter match formats in order to conduct and complete the championships (i.e., warmups, scoring format, match times, no-ad scoring, third set super tiebreak). Match times will take precedence over practice time.**

## TRAVEL PARTY

*[Reference: Per Diem and Transportation in the Division II General Section and Bylaw 31.1.5 in the NCAA Manual.]*

Transportation reimbursement and per diem will be provided for the official travel party of nine student-athletes and two additional non-athletes for each institution represented.

Please refer to the NCAA Travel policies for all information regarding transportation and per diem expenses. Travel policies are located on the NCAA website at [ncaa.org/championships/travel/championships-travel-information](http://ncaa.org/championships/travel/championships-travel-information).

## LODGING

The tournament director of the host site will provide hotel information to participating teams. All teams must stay at the designated hotel unless you receive a written release from the hotel manager. Otherwise, you will be financially responsible for the rooms.

## RESULTS

The official results of all championships competition, including preliminary-round regional tournaments, are to be filed with Lance Pedersen at the NCAA national office ([lpedersen@ncaa.org](mailto:lpedersen@ncaa.org)). The sports information director of the host institution is responsible for forwarding the above official results of all championships competition immediately after the competition.

## SCORE REPORTING

The NCAA is requiring institutions to enter schedules and results on the NCAA statistics site ([web1.ncaa.org/stats/StatsSrv/login](http://web1.ncaa.org/stats/StatsSrv/login)) for eligibility into the national championships. The NCAA requires only team scores to be entered.

# Section 2•2 Selection Information

## ENTRY/LINEUP PROCEDURES

### Entry/Lineup Form

All institutions interested in entering a team must submit an entry/lineup form via the NCAA website for the respective national championship. This form must be received by noon Eastern time on Tuesday, May 7.

The entry/lineup form will serve as notification of an institution's willingness to participate in preliminary-round competition. Failure to complete the form is subject to an institution penalty of up to \$750.

## LINEUPS/REPLACEMENTS/ALTERNATES

The lineup must consist of at least four players present and physically capable of competing. The lineup shall always be based on order of ability. The committee will review all lineups for consistency and order of strength during the course of the season. Institutions that have modified their lineups to gain a competitive advantage as determined by the committee will be subject to Bylaw 31.1.9 (failure to adhere to policies and procedures).

Lineups for the 48 teams selected to the men's and women's tennis championships will be posted once all lineups are received on May 7. Challenges to the lineups must be made by noon Eastern time on May 8. Anyone submitting a challenge to a lineup must submit an official Challenge Declaration Form, which is available on the [NCAA website](#). All challenges must provide written rationale. An institution whose lineup has been challenged has the opportunity to rebut before the committee makes a final decision regarding the challenge (one doubles team must have a history, as would a singles player; the committee will consider two conference tournament matches or four regular matches as a definition of history; if no match history exists with a doubles team, a direct line substitution will be made).

In the event an institution's lineup is overturned, the committee will impose a fine of up to \$750. The lineup shall be the same for the remainder of the championships, except in case of injury, illness or extenuating circumstances (as determined by the coach, to be approved by the games committee).

If the change in lineup is approved, each player or team shall move up one place in the lineup based on order of ability. Head coaches are required to inform the referee of any changes in the lineups. The games committee has the right to review and, if necessary, overrule a coach's decision regarding a lineup change based on the ability of the players and the matches during the last half of the season.

### Substitution

Once lineups are approved, they shall remain the same for the remainder of the championships. If a player is removed from a lineup for singles competition due to injury, illness or extenuating circumstances, the entire lineup below the affected player shall be moved up one spot while remaining in sequential order. Further, if a player is removed from a doubles lineup due to injury, illness or extenuating circumstances, he or she shall be directly substituted with a reserve player. Doubles pairings shall not be reshuffled after lineups have been submitted for championships play.

## SEEDING

The host site for preliminary-round competition will be determined by the NCAA Division II Men's and Women's Tennis Committee. Priority is given to the two top-seeded teams, provided the minimum site selection criteria is met.

The draw for preliminary rounds will consist of single-elimination intra-regional competition. The two committee-selected sites for each region will host the remaining seeds, which are determined and distributed by the NCAA selection committee. The winner of each regional site will advance to the round of 16.

Following preliminary rounds, the committee will seed all 16 teams advancing to the final site.

In the three- to four-team preliminary-round tournaments, matches will take place over two days: Friday-Saturday, May 10-11, for Women and Monday-Tuesday, May 13-14, for Men. In the two-team tournaments, a single match will be contested to determine the team that will advance to the national championships. The tournament director, in conjunction with the regional chair, shall determine the day and time of the match to take place.

The preliminary-round tournament director must have approval from the regional chair on all match times. The committee reserves the right to set match times, if necessary. (See [Appendix A](#) for tournament brackets.)

## PARTICIPATION PROCEDURES

Teams from institutions that have failed to adhere to the entry/lineup and result-reporting procedures outlined in this handbook may not be considered for selection to the championships.

### Men

A maximum of 48 teams will play a single-elimination tournament at 16 preliminary-round tournaments to determine the 16-team field. There will be 16 conferences that will receive automatic qualification. The remaining 20 teams will be selected on an at-large basis.

## DIVISION II MEN'S AND WOMEN'S TENNIS

For the 2024 championship, bid allocations are as follows:

Atlantic	7	South	8
Central	4	South Central	4
East	5	Southeast	8
Midwest	8	West	4

Two teams will advance to the finals site from each region.

The committee will consider only team results in collegiate play from Sept. 1, 2023 (or the first day of classes at the institution, whichever is earlier), through May 5, 2024. Any results from matches conducted after score-reporting information has been submitted must be reported to the regional chair via telephone or email on or before May 5, 2024.

### Women

A maximum of 48 teams will play a single-elimination tournament at 16 preliminary-round tournaments to determine the 16-team field. There will be 20 conferences that will receive automatic qualification. The remaining 16 teams will be selected on an at-large basis.

For the 2024 championship, bid allocations are as follows:

Atlantic	7	South	8
Central	6	South Central	4
East	5	Southeast	7
Midwest	7	West	4

Two teams will advance to the finals site from each region.

The committee will consider only team results in collegiate play from Sept. 1, 2023 (or the first day of classes at the institution, whichever is earlier), through May 5, 2024. Any results from matches conducted after score-reporting information has been submitted must be reported to the regional chair via telephone or email on or before May 5, 2024.

## AUTOMATIC QUALIFICATION

### Men

Central Atlantic Collegiate Conference  
Conference Carolinas  
Great Lakes Intercollegiate Athletic Conference  
Great Lakes Valley Conference  
Great Midwest Conference  
Gulf South Conference  
Lone Star Conference  
Mid-America Intercollegiate Athletics Association  
Mountain East Conference  
Northeast-10 Conference  
Pacific West Conference  
Peach Belt Conference  
Pennsylvania State Athletic Conference  
South Atlantic Conference  
Southern Intercollegiate Athletic Conference  
Sunshine State Conference

### Women

Central Atlantic Collegiate Conference  
Central Intercollegiate Athletic Association  
Conference Carolinas  
East Coast Conference  
Great American Conference  
Great Lakes Intercollegiate Athletic Conference  
Great Lakes Valley Conference  
Great Midwest Athletic Conference  
Gulf South Conference  
Lone Star Conference  
Mid-America Intercollegiate Athletics Association  
Mountain East Conference  
Northeast-10 Conference  
Northern Sun Intercollegiate Conference  
Pacific West Conference  
Peach Belt Conference  
Pennsylvania State Athletic Conference  
South Atlantic Conference  
Southern Intercollegiate Athletic Conference  
Sunshine State Conference

## Section 2•3 Selection Criteria

[Reference: Bylaws 31.01.2, 31.01.3, 31.02.4 and 31.3 in the NCAA Manual.]

### SELECTION REQUIREMENTS

To be considered during the at-large selection process, a team must play seven Division II contests and have an overall Division II won-lost record of .500 or better and at least four available competing student-athletes.

#### Bylaw 31.3.3.1 – Countable Competition

For NCAA team-championship selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams (see Constitution 3.2.4.4) of four-year, degree-granting institutions located in Canada and the United States, its territories or possessions. Competition against service teams, professional teams, semiprofessional teams, amateur teams, two-year colleges and club teams shall be excluded. The minimum number of contests for selection is 10.

### SELECTION CRITERIA

The following required criteria shall be employed by a governing sports committee in selecting participants for NCAA championships competition [Bylaw 31.3.3; Criteria for Selection of Participants]:

#### Required Criteria

- Availability of student-athletes for NCAA championships.
- Application of nullification.
- Division II In-region winning percentage.
- Division II winning percentage.
- Division II strength of schedule (opponents' average winning percentage and opponents' opponents' average winning percentage). See [Appendix D](#) for an explanation.
- Division II head-to-head competition.
- Results versus Division II common opponents.

In addition to Bylaw 31.3.3, the NCAA Division II Men's and Women's Tennis Committee has received approval from the Division II Championships Committee to consider the following sport-specific criteria in the selection of at-large teams for the NCAA Division II Men's and Women's Tennis Championships (not necessarily in priority order):

#### Sport-Specific Criteria

- Division II record on the road.
- Division II results vs. teams with .500 record or better.
- Division II results vs. teams with a winning record.
- In-region Division II non-conference won-lost record.
- Late season performance.
- Performance indicator.
- In-region strength of schedule (opponents' average winning percentage and opponents' opponents' average winning percentage). See [Appendix D](#) for an explanation.
- In-region rating percentage index.
- Results versus Division II in-region common opponents.
- Results versus ranked Division II opponents.

Additionally, input is provided by regional advisory committees for consideration by the NCAA Division II Men's and Women's Tennis Committee. Division II sports committees are no longer required to conduct a follow-up call with all respective regional advisory committee members in a given region before making a final decision during the selection call. The national committee must notify the respective regional advisory committee members of the changes before public release. Notification may be sent via email. Coaches' polls and/or any other outside polls or rankings are not used by the tennis committee for selection purposes.



### Section 2•4 Site Selection

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Any institution interested in hosting preliminary-round competition of the 2024 championships must submit a proposed budget, respond to sport-specific questions (if applicable) and ensure that the institution's key contacts and facility information are complete and current in the Championships Bid and Profile System. Please note that in order to submit a bid, you must first locate the desired championship in the "Championships Available for Bidding" section and select "Start Bid."

The deadline to submit all materials for hosting preliminary rounds is Friday, May 3.

#### FINAL FINANCIAL REPORT

*[Reference: Bylaw 31.4 in the NCAA Manual.]*

A final financial report from each championship site must be submitted via the online host reporting system to the NCAA not later than 60 days after the competition.

#### CONTACT INFORMATION

If you have any questions regarding the bid process, please contact the NCAA Championships and Alliances staff at [championshipbid@ncaa.org](mailto:championshipbid@ncaa.org).

#### CHAMPIONSHIPS BID AND PROFILE SYSTEM

The Championships Bid and Profile System can be accessed at [championships.ncaa.org](https://championships.ncaa.org). The deadline to submit all bid materials is Friday, May 3.

In addition to projected ticket sales (if applicable) and game expenses, prospective hosts should include the following when completing a proposed budget:

- Game officials' lodging, per diem and fees.
- State and city taxes/fees.
- Ticket and facility fees.

Committees' per diem, mileage and luggage fees will be paid by the NCAA, not the host institution.

# Appendixes

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Appendix A • Brackets



2024 NCAA Division II Tennis Championship

Four Team Preliminary Round - Region #1  
Day One

SEED #1		_____
SEED #4		

Host designated by \*  
All times are Eastern time.  
Information subject to change.

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## 2024 NCAA Division II Tennis Championship

### Four Team Preliminary Round - Region #2 Day One

SEED #2


SEED #3

\_\_\_\_\_

Host designated by \*  
All times are Eastern time.  
Information subject to change.

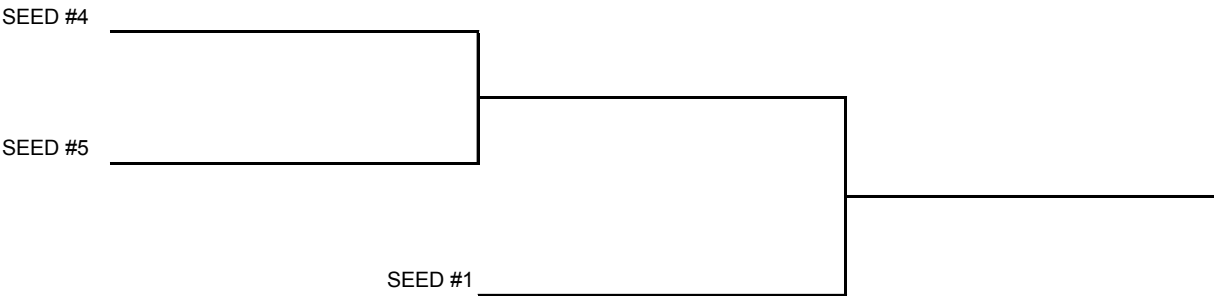
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# 2024 NCAA Division II Tennis Championship

Six Team Preliminary Round - Region #1  
Day One

Day Two



Host designated by \*  
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## 2024 NCAA Division II Tennis Championship

Six Team Preliminary Round - Region #2

Day One

Day Two

SEED #3

SEED #6

SEED #2

Host designated by \*  
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## Day Two

SEED #5

SEED # 1

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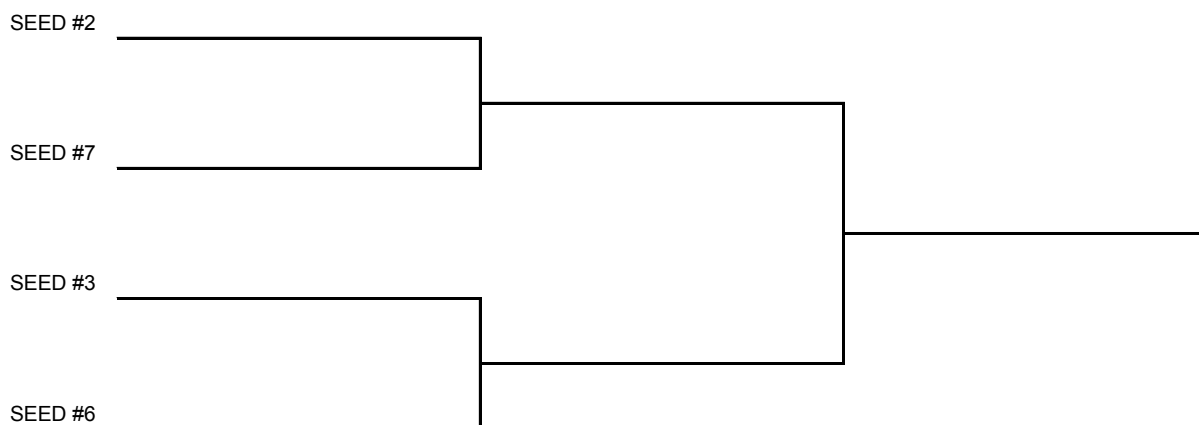


## 2024 NCAA Division II Tennis Championship

### Seven Team Preliminary Round - Region #2

Day One

Day Two



Host designated by \*

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Information subject to change.

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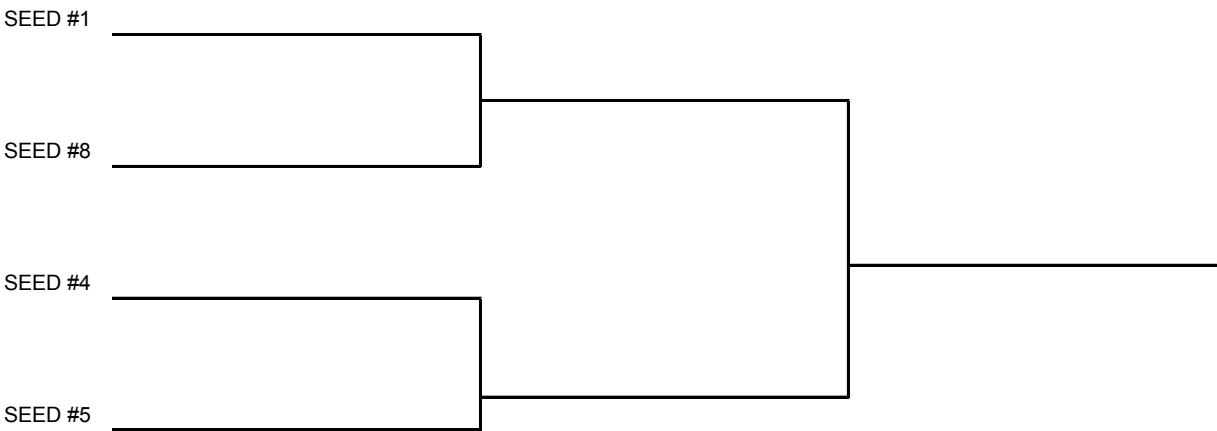


# 2024 NCAA Division II Tennis Championship

Eight Team Preliminary Round - Region #1

Day One

Day Two



Host designated by \*

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Information subject to change.

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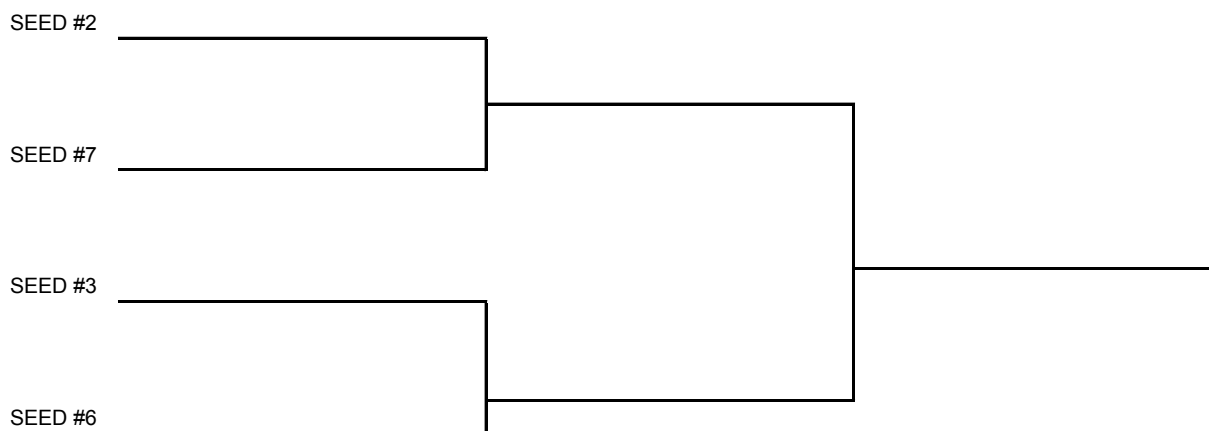


## 2024 NCAA Division II Tennis Championship

**Eight Team Preliminary Round - Region #2**

**Day One**

**Day Two**



Host designated by \*

All times are Eastern time.

Information subject to change.

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2024 NCAA Division II Men's Tennis Championship

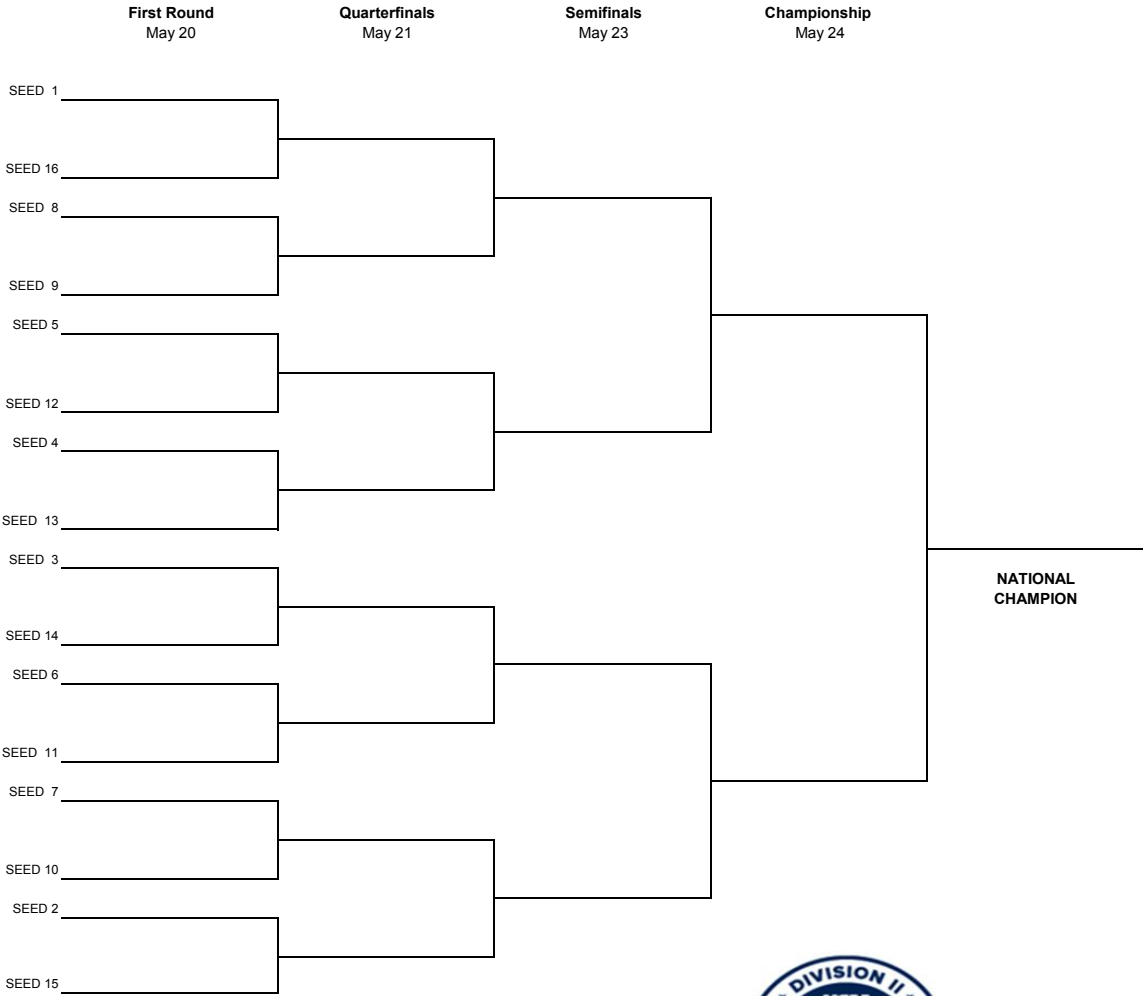


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2024 NCAA Division II Women's Tennis Championship



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## Appendix B • Men's Sport Sponsorship

### ATLANTIC REGION

#### Pennsylvania State Athletic Conference (7)

Bloomsburg University of Pennsylvania  
Kutztown University of Pennsylvania  
Mercyhurst University  
Millersville University of Pennsylvania

Pennsylvania Western University, Edinboro  
Shepherd University  
West Chester University of Pennsylvania

#### Mountain East Conference (7)

University of Charleston (West Virginia)  
Davis & Elkins College  
Fairmont State University  
Frostburg State University

West Liberty University  
West Virginia State University  
West Virginia Wesleyan College

#### Independent (5)

Bluefield State College  
Johnson C. Smith University  
Salem University (West Virginia)

Shaw University  
Virginia State University

### CENTRAL REGION

#### Mid-America Intercollegiate Athletics Association (9)

Augustana University (South Dakota)  
Emporia State University  
Harding University  
Newman University  
Northwest Missouri State University

Ouachita Baptist University  
Southeastern Oklahoma State University  
Southern Arkansas University  
Washburn University

### EAST REGION

#### Central Atlantic Collegiate Conference (8)

Chestnut Hill College  
Daemen College  
University of the District of Columbia  
Dominican College (New York)

Post University  
Queens College (New York)  
St. Thomas Aquinas College  
Thomas Jefferson University

#### Northeast-10 Conference (6)

Adelphi University  
Assumption University  
Bentley University

Franklin Pierce University  
Saint Michael's College  
Southern New Hampshire University

**MIDWEST REGION****Great Lakes Intercollegiate Athletic Conference (7)**

Davenport University  
 Ferris State University  
 Grand Valley State University  
 Lake Superior State University

Michigan Technological University  
 Purdue University Northwest  
 Wayne State University (Michigan)

**Great Lakes Valley Conference (11)**

Drury University  
 Lewis University  
 Maryville University of Saint Louis  
 McKendree University  
 Quincy University  
 Rockhurst University

Southwest Baptist University  
 University of Illinois at Springfield  
 University of Indianapolis  
 University of Missouri - St. Louis  
 William Jewell College

**Great Midwest Athletic Conference (9)**

Ashland University  
 Cedarville University  
 Hillsdale College  
 Kentucky Wesleyan College  
 Northwood University

Thomas More University\*  
 Tiffin University  
 University of Findlay  
 Walsh University

**SOUTH REGION****Gulf South Conference (10)**

Auburn University at Montgomery  
 Christian Brothers University  
 Delta State University  
 Lee University  
 Mississippi College

University of Montevallo  
 Shorter University  
 Valdosta State University  
 University of West Alabama  
 University of West Florida

**Southern Intercollegiate Athletic Conference (7)**

Benedict College  
 Fort Valley State University  
 Lane College  
 LeMoyne-Owen College

Morehouse College  
 Spring Hill College  
 Tuskegee University

**Sunshine State Conference (8)**

Barry University  
 Eckerd College  
 Embry-Riddle Aeronautical University (Florida)  
 Florida Southern College

Lynn University  
 Palm Beach Atlantic University  
 Rollins College  
 Saint Leo University

**Independent (3)**

University of Puerto Rico, Bayamon  
 University of Puerto Rico, Mayaguez

University of Puerto Rico, Rio Piedras

## SOUTH CENTRAL REGION

### Lone Star Conference (9)

Cameron University  
Dallas Baptist University  
Lubbock Christian University  
Midwestern State University  
St. Mary's University (Texas)

The University of Texas at Tyler  
University of Arkansas, Fort Smith  
University of Texas of the Permian Basin  
Western New Mexico University

## SOUTHEAST REGION

### Conference Carolinas (11)

Barton College  
Belmont Abbey College  
Chowan University  
Converse University  
Emmanuel College (Georgia)  
Francis Marion University

King University  
Lees-McRae College  
University of Mount Olive  
North Greenville University  
Young Harris College

### Peach Belt Conference (6)

Augusta University  
Columbus State University  
Flagler College

Georgia College  
Lander University  
University of North Georgia

### South Atlantic Conference (13)

Anderson University (South Carolina)  
Carson-Newman University  
Catawba College  
Coker University  
Emory & Henry College\*  
Lenoir-Rhyne University  
Limestone University

Lincoln Memorial University  
Mars Hill College  
Newberry College  
Tusculum University  
The University of Virginia's College at Wise  
Wingate University

## WEST REGION

### Pacific West Conference (10)

Azusa Pacific University  
Biola University  
Colorado Mesa University  
Concordia University Irvine  
Fresno Pacific University

University of Hawaii at Hilo  
Hawaii Pacific University  
Metropolitan State University of Denver  
Point Loma Nazarene University  
Westmont College\*



## Appendix C • Women's Sport Sponsorship

### ATLANTIC REGION

#### Central Intercollegiate Athletic Association (9)

Bluefield State University  
Bowie State University  
Elizabeth City State University  
Johnson C. Smith University  
Livingstone College

Shaw University  
Virginia State University  
Virginia Union University  
Winston-Salem University

#### Pennsylvania State Athletic Conference (15)

Bloomsburg University of Pennsylvania  
East Stroudsburg University of Pennsylvania  
Indiana University of Pennsylvania  
Kutztown University of Pennsylvania  
Lock Haven University of Pennsylvania  
Mercyhurst University  
Millersville University of Pennsylvania  
Pennsylvania Western University, California

Pennsylvania Western University, Clarion  
Pennsylvania Western University, Edinboro  
Seton Hill University  
Shepherd University  
Shippensburg University of Pennsylvania  
Slippery Rock University of Pennsylvania  
West Chester University of Pennsylvania

#### Mountain East Conference (6)

University of Charleston (West Virginia)  
Davis & Elkins College  
Fairmont State University

Frostburg State University  
West Virginia State University  
West Virginia Wesleyan College

#### Independent (1)

Salem International University

### CENTRAL REGION

#### Northern Sun Intercollegiate Conference (11)

Augustana University (South Dakota)  
Bemidji State University  
University of Mary  
Minnesota State University, Mankato  
Minnesota State University Moorhead  
University of Minnesota, Crookston

University of Minnesota Duluth  
University of Sioux Falls  
Southwest Minnesota State University  
St. Cloud State University  
Winona State University

#### Mid-America Intercollegiate Athletics Association (9)

University of Central Oklahoma  
Emporia State University  
Fort Hays State University  
Missouri Western State University  
University of Nebraska at Kearney

Newman University  
Northeastern State University  
Northwest Missouri State University  
Washburn University

#### Great American Conference (6)

Arkansas Tech University  
Harding University  
Henderson State University

Ouachita Baptist University  
Southeastern Oklahoma State University  
Southern Arkansas University

## EAST REGION

### Central Atlantic Collegiate Conference (6)

Chestnut Hill College  
Dominican College (New York)  
Goldey-Beacom College

Post University  
Thomas Jefferson University  
Wilmington University (Delaware)

### East Coast Conference (6)

D'Youville University  
Daemen College  
University of the District of Columbia

Molloy College  
Queens College (New York)  
St. Thomas Aquinas College

### Northeast-10 Conference (9)

Adelphi University  
American International College  
Assumption University  
Bentley University  
Franklin Pierce University

University of New Haven  
Saint Anselm College  
Saint Michael's College  
Southern New Hampshire University

## MIDWEST REGION

### Great Lakes Intercollegiate Athletic Conference (8)

Davenport University  
Ferris State University  
Grand Valley State University  
Lake Superior State University

Michigan Technological University  
Purdue University Northwest  
Saginaw Valley State University  
Wayne State University (Michigan)

### Great Lakes Valley Conference (12)

Drury University  
University of Illinois at Springfield  
University of Indianapolis  
Lewis University  
Maryville University of Saint Louis  
McKendree University

University of Missouri-St. Louis  
Quincy University  
Rockhurst University  
Southwest Baptist University  
Truman State University  
William Jewell College

### Great Midwest Athletic Conference (10)

Ashland University  
Cedarville University  
University of Findlay  
Hillsdale College  
Kentucky Wesleyan College

Northwood University (Michigan)  
Thomas More University\*  
Tiffin University  
Ursuline College  
Walsh University

**SOUTH REGION****Gulf South Conference (11)**

Auburn University at Montgomery  
 Christian Brothers University  
 Delta State University  
 Lee University  
 Mississippi College  
 University of Montevallo

Shorter University  
 Valdosta State University  
 University of West Alabama  
 University of West Florida  
 University of West Georgia

**Southern Intercollegiate Athletic Conference (10)**

Albany State University (Georgia)  
 Benedict College  
 Clark Atlanta University  
 Edward Waters University\*  
 Fort Valley State University

Lane College  
 LeMoyne-Owen College  
 Savannah State University  
 Spring Hill College  
 Tuskegee University

**Sunshine State Conference (10)**

Barry University  
 Eckerd College  
 Embry-Riddle Aeronautical University (Florida)  
 Florida Southern College  
 Lynn University

Nova Southeastern University  
 Palm Beach Atlantic University  
 Rollins College  
 Saint Leo University  
 University of Tampa

**Independent (3)**

University of Puerto Rico, Bayamon  
 University of Puerto Rico, Mayaguez

University of Puerto Rico, Rio Piedras

**SOUTH CENTRAL REGION****Lone Star Conference (11)**

Angelo State University  
 Cameron University  
 Dallas Baptist University  
 Lubbock Christian University  
 Midwestern State University  
 St. Mary's University (Texas)

Texas A&M University-Kingsville  
 The University of Texas at Tyler  
 University of Arkansas, Fort Smith  
 University of Texas of the Permian Basin  
 Western New Mexico University

**Independent (1)**

Colorado State University-Pueblo

## SOUTHEAST REGION

### Conference Carolinas (12)

Barton College  
Belmont Abbey College  
Chowan University  
Converse College  
Emmanuel College (Georgia)  
Erskine College

Francis Marion University  
King University  
Lees-McRae College  
University of Mount Olive  
North Greenville University  
Young Harris College

### South Atlantic Conference (13)

Anderson University (South Carolina)  
Carson-Newman University  
Catawba College  
Coker University  
Emory & Henry College\*  
Lenoir-Rhyne University  
Limestone University

Lincoln Memorial University  
Mars Hill College  
Newberry College  
Tusculum University  
The University of Virginia's College at Wise  
Wingate University

### Peach Belt Conference (7)

Augusta University  
Columbus State University  
Flagler College  
Georgia College

Georgia Southwestern State University  
Lander University  
University of North Georgia

## WEST REGION

### Pacific West Conference (15)

Academy of Art University  
Azusa Pacific University  
Biola University  
California State University, Los Angeles  
California State University, Stanislaus  
Chaminade University  
Colorado Mesa University  
Concordia University Irvine

Dominican University of California  
Fresno Pacific University  
University of Hawaii at Hilo  
Hawaii Pacific University  
Metropolitan State University of Denver  
Point Loma Nazarene University  
Westmont College\*

## Appendix D • OWP and OOWP Calculation

### Opponents' Average Winning Percentage (OWP) and Opponents' Opponents' Average Winning Percentage (OOWP) Calculation Explanation

**Opponents' Average Winning Percentage (OWP).** Take each opponent's regular won-lost percentage against other Division II teams (excluding the results against the team in question) and average the percentages.

**To Calculate.** Team A Schedule is as follows:

Opponent	Record	vs. Team A	Revised Record	Revised W-L Percentage
Team B	21-7	0-1	21-6	.7778
Team C	11-15	0-1	11-14	.4400
Team D	7-20	0-1	7-19	.2692
Team E	13-13	0-1	13-12	.5200
Team F	23-6	1-0	22-6	.7857
Total			74-57 (.5649)	.5585 (OWP)

**Team A's Opponents' Average Winning Percentage = .5585**

**Opponents' Opponents' Average Winning Percentage (OOWP).** The strength of each opponents' schedule is measured by computing the opponents' winning percentage for each opponent, then averaging the percentages. This recognizes the fact that two opponents with similar won-lost records may have played far different schedules (in terms of strength of opponents).

**To Calculate.** Take Teams B, C, D, E and F schedules and perform the same calculation as above (OWP). It is important to note that the OOWP will support the OWP (i.e., if Teams A and B have the same OWP of .5649, Team A has a OOWP of .6125 and Team B has a OOWP of .4567, it would indicate Team A has the stronger strength of schedule).