



**2021 DIVISION II  
MEN'S AND WOMEN'S  
TENNIS  
CHAMPIONSHIPS**  
*SURPRISE, AZ • Pacific West Conference  
and City of Surprise, Hosts*

# ***PARTICIPANT 2020-21 MANUAL***

*Finals*

May 4, 2021

Dear Participants:

Congratulations on advancing to the 2021 NCAA Division II Men's and Women's Tennis Championships that will be held May 18-21 in Surprise, Arizona, hosted by the PacWest Conference and the City of Surprise. This participant manual should serve as a helpful guide as you prepare for competition. It contains specific information pertaining to hotel arrangements, team travel, a schedule of events, and other aspects of the championships site.

Please feel free to make use of the contact information to reach pertinent NCAA and host personnel who will be available to assist you throughout the championships.

Best wishes,

*Abby Davis*

Abby Davis, chair

NCAA Division II Men's and Women's Tennis Committee

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## HOST PERSONNEL

<b>TOURNAMENT MANAGER:</b>	Name: Title Organization: Street: City St Zip: Email/Phone:	Guillermo Lucero Manager of Tennis Surprise Tennis and Racquet Complex 14469 W. Paradise Lane Surprise, AZ 85374 Guillermo.lucero@surpriseaz.gov
<b>PROMOTIONS/MARKETING DIRECTOR:</b>	Name: Title Organization: Street: City St Zip: Email/Phone:	Tara Combs Manager of Sports Tourism and Special Events Surprise Tennis and Racquet Complex 15960 N. Bullard Ave. Surprise, AZ 85374 tara.combs@surpriseaz.gov / 623-222-2239
<b>SPORTS INFORMATION CONTACT:</b>	Name: Title Organization: Street: City St Zip: Email/Phone:	Trey Reed Sports Information Director Midwestern State University 3410 Taft Boulevard Wichita Falls, TX 76308 <a href="mailto:sid@msutexas.edu">sid@msutexas.edu</a> / 940-397-4818
<b>FACILITY MANAGER:</b>	Name: Title Organization: Street: City St Zip: Email/Phone:	Guillermo Lucero Manager of Tennis Surprise Tennis and Racquet Complex 14469 W. Paradise Lane Surprise, AZ 85374 Guillermo.lucero@surpriseaz.gov
<b>SOUVENIR/ CONCESSIONS MANAGER:</b>	Name: Title Organization: Street: City St Zip: Email/Phone:	Jennifer Wright Recreation Coordinator Surprise Tennis and Racquet Complex 14469 W. Paradise Lane Surprise, AZ 85374 jennifer.wright@surpriseaz.gov / 623-222-2400
<b>FOOD CONCESSIONS COORDINATOR:</b>	Name: Title Organization: Street: City St Zip: Email/Phone:	Jennifer Wright Recreation Coordinator Surprise Tennis and Racquet Complex 14469 W. Paradise Lane Surprise, AZ 85374 jennifer.wright@surpriseaz.gov / 623-222-2400
<b>DRUG-TESTING SITE COORDINATOR:</b>	Name: Title Organization: Street: City St Zip: Email/Phone:	Guillermo Lucero Manager of Tennis Surprise Tennis and Racquet Complex 14469 W. Paradise Lane Surprise, AZ 85374 Guillermo.lucero@surpriseaz.gov

**NCAA DIVISION II MEN'S AND WOMEN'S  
TENNIS COMMITTEE ROSTER – 2020-21**

<p><b>Ms. Jessica Incorminias</b>                      <b>Atlantic Region</b> Assistant Director of Championships &amp; Events Central Intercollegiate Athletic Association 4725 Piedmont Row Drive Charlotte, North Carolina 28210</p> <p>Phone: 757-298-4505 Cell: 757-303-2637 Email: <a href="mailto:jincorminias@theciaa.com">jincorminias@theciaa.com</a> Term Expires: Sept. 2021</p>	<p><b>Ms. Abby Davis, chair</b>                      <b>Central Region</b> Interim Director of Athletics/Head Tennis Coach/SWA Arkansas Tech University 1604 Coliseum Drive Russellville, Arkansas 72801</p> <p>Phone: 479-356-2033 Cell: 479-970-8539 Email: <a href="mailto:adavis@atu.edu">adavis@atu.edu</a> Term Expires: Sept. 2022</p>
<p><b>Mr. Greg Coache</b>                              <b>East Region</b> Head Men's and Women's Tennis Coach Southern New Hampshire University 2500 N. River Road Manchester, New Hampshire 03106</p> <p>Phone: 603-645-9741 Cell: 603-496-2767 Email: <a href="mailto:g.coache@snhu.edu">g.coache@snhu.edu</a> Term Expires: Sept. 2022</p>	<p><b>Ms. Krista Plummer</b>                      <b>Midwest Region</b> Assistant Director of Athletics/SWA Northwood University 4000 Whiting Drive Midland, Michigan 48640-2398</p> <p>Phone: 989-837-4817 Cell: 989-941-5324 Email: <a href="mailto:plummek@northwood.edu">plummek@northwood.edu</a> Term Expires: Sept. 2022</p>
<p><b>Mr. Lee Underwood</b>                      <b>Southeast Region</b> Head Women's Tennis Coach Barton College 400 Atlantic Christian College Drive Wilson, North Carolina 27893</p> <p>Phone: 252-399-6678 Cell: 252-299-1260 Email: <a href="mailto:lunderwood@barton.edu">lunderwood@barton.edu</a> Term Expires: Sept. 2023</p>	<p><b>Mr. Scott Linn</b>                              <b>Southeast Region</b> Head Men's and Women's Tennis Coach Midwestern State University 3410 Taft Blvd. Wichita Falls, Texas 76308</p> <p>Phone: 940-397-4766 Cell: 940-235-0967 Email: <a href="mailto:scott.linn@msutexas.edu">scott.linn@msutexas.edu</a> Term Expires: Sept. 2022</p>
<p><b>Mr. TJ Budd</b>                              <b>South Region</b> Assistant Athletics Director for Athletic Communication Palm Beach Atlantic University 901 S. Flagler Dr. West Palm Beach, Florida 33401</p> <p>Phone: 561-803-2525 Cell: 859-537-7703 Email: <a href="mailto:tj_budd@pba.edu">tj_budd@pba.edu</a> Term Expires: Sept. 2024</p>	<p><b>Mr. William Powers</b>                      <b>West Region</b> Assistant Athletics Director, Strategic Communication Hawaii Pacific University 1166 Fort Street Mall Honolulu, Hawaii 96813</p> <p>Phone: 808-544-0220 Cell: 940-867-8616 Email: <a href="mailto:bpowers@hpu.edu">bpowers@hpu.edu</a> Term Expires: Sept. 2022</p>
<p><b>NCAA Contractor</b> <b>Pam Arpe</b> NCAA, contractor P.O. Box 6222 Indianapolis, Indiana 46206 Cell: 508-360-2232 Email: <a href="mailto:parpe@ncaa.org">parpe@ncaa.org</a></p>	<p><b>NCAA Assistant Coordinator</b> <b>Leslie Havens</b> NCAA P.O. Box 6222 Indianapolis, Indiana 46206</p> <p>Phone: 317-917-6222 Email: <a href="mailto:lhavens@ncaa.org">lhavens@ncaa.org</a></p>

## **ATHLETIC TRAINING**

The athletic training facility for the tournament will be located in a designated area within the Surprise Tennis & Racquet Complex. All athletic training facilities will be available to provide services to student-athletes beginning one (1) hour prior to the day's events through one (1) hour after the last practice/match. The trainers will be fully equipped with heat packs and ice.

### **Nearest Walk-In Clinic**

West Valley Urgent Care  
14811 W. Bell Road, #100  
Surprise, AZ 85374  
Phone: 623/815-9073

### **Nearest Pharmacy**

CVS Pharmacy  
13870 W. Greenway Road  
Surprise, AZ 85374  
Phone: 623/584-1964

## **AWARDS CEREMONY**

Awards will be presented by the NCAA Division II Men's and Women's Tennis Committee following the semifinals and finals next to Court 13.

## **COMMUNITY ENGAGEMENT**

All Division II championships will provide community engagement experiences for participating student-athletes and coaches. As a key part of Division II's strategic position, community engagement emphasizes the relationship of athletics in strengthening communities.

This year's Division II's unique approach to community not only connects athletics with outreach opportunities, but virtually brings communities inside the division's championship experience. Division II is committed to developing student-athletes and communities by actively engaging in shared experiences. The objective of community engagement is to build relationships by bringing communities to experience Division II events.

All of our community engagement events will be virtual. You will receive zoom links to read in classrooms, lead exercises in P.E. classes or possibly join firefighters for virtual pizza parties to thank them for their service as essential workers.

For more information, or if you have any questions, please contact Jill Willson (E-mail: [jwillson@ncaa.org](mailto:jwillson@ncaa.org); Phone: 717-360-3556). We sincerely appreciate your assistance with this NCAA Division II Community Engagement Event.

## **DRIVING DIRECTIONS**

### **Phoenix Sky Harbor International Airport to Hampton Inn & Suites**

14782 W. Grand Avenue, Surprise, AZ 85374 – Approximately 50 minutes

- Begin by going east on E Sky Harbor Blvd and follow the signs to stay on E Sky Harbor Blvd (2.9 mi)
- Merge onto I-10 W via the ramp to Downtown/AZ-51/Phoenix (15 mi)
- Take exit 133B to merge onto AZ-101 Loop N (9.6 mi)
- Take exit 11 for US-60/Grand Ave (0.4 mi)
- Turn left onto US-60 W/NW Grand Ave (8.4 mi)
- Make a U-turn at Santa Fe Ave (0.2 mi)
- The hotel will be on your right.

### **Hampton Inn & Suites to Surprise Tennis & Racquet Complex**

14469 W Paradise LN, Surprise, AZ 85378 – Approximately 7 minutes

- Begin by going southeast on W Grand Ave toward Colonnade Way (0.5 mi)
- Turn right onto N Parkview Pl (1.8 mi)
- Turn left onto W Paradise Ln (0.3 mi)
- The tennis complex will be on your right.

### **Phoenix Sky Harbor International Airport to the Holiday Inn & Suites**

16540 N. North Bullard Avenue, Surprise, AZ 85374 – Approximately 40 minutes.

- Begin by going east on E Sky Harbor Blvd and follow the signs to stay on E Sky Harbor Blvd (2.9 mi)
- Merge onto I-10 W via the ramp to Downtown/AZ-51/Phoenix (15 mi)
- Take exit 133B to merge onto AZ-101 Loop N (9.6 mi)
- Take exit 11 for US-60/Grand Ave (0.4 mi)
- Turn left onto US-60 W/NW Grand Ave (6.2 mi)
- Slight left onto W Bell Rd. (1.6 mi)
- Turn left onto N Bullard Ave (0.3 mi)
- The hotel will be on your right.

### **Holiday Inn & Suites to Surprise Tennis & Racquet Complex**

14469 W Paradise LN, Surprise, AZ 85378 – Approximately 3 minutes

- Head South on N Bullard Ave toward Paradise Ln
- Turn left onto W Paradise Ln
- The tennis complex will be on your right.

## **Hilton Garden Inn**

16601 N. Stadium Way, Surprise, AZ 85374 – Approximately 40 minutes

- Begin by going east on E. Sky Harbor Blvd and follow the signs to stay on E. Sky Harbor Blvd
- Merge onto I-10 W via the ramp to Downtown/AZ-51 Phoenix
- Take exit 124A to merge onto AZ-303 Loop N
- Take exit 115 for Greenway Rd
- Turn right onto W. Greenway Rd
- Turn left onto N. Parkview Pl
- Turn right onto W. Paradise Ln
- Turn left at Residence Inn parking, hotels share parking lot.

## **DRUG TESTING**

NCAA championships committees, following a recommendation from the NCAA drug-testing subcommittee, have discontinued the practice of announcing whether drug testing will be conducted at NCAA championship events.

Although knowing prior to competition whether NCAA drug testing was to occur had value for reasons of convenience, it left open the possibility that student-athletes might be tempted to use banned substances if they knew that NCAA testing was not being conducted at the site of competition.

Therefore, all coaches and student-athletes should presume that NCAA drug testing will occur at this championship event. Please inform your student-athletes that in the event they are notified of their selection for drug testing, the student-athlete must inform an official representative of your institution (e.g., coach, athletic trainer) before proceeding to the drug-testing site. Student-athletes will be reminded by the courier to contact their team representative.

If drug testing is to occur, student-athletes will need to report to the designated men's and women's restrooms, within one hour of completion of competition. A member of the respective institutions' administrative staff will be notified before the student-athlete is taken to drug testing.

## **ELITE 90**

NCAA Academic Recognition Program. The Elite 90 academic recognition program is presented to the student-athlete with the highest cumulative grade-point average competing at the finals site for each of the NCAA's 90 championships.

All documents and nomination forms can be obtained at the following location:  
<http://www.ncaa.org/about/resources/events/awards/elite-90-academic-recognition-award-program>



You must be logged onto the site to access the page. The submission deadline for nomination for the 2021 NCAA Men's and Women's Tennis Championships is Thursday, May 6 at 5 p.m. Eastern time.

For more information regarding this program, please contact Mark Bedics at 317/917-6222.

## **EMERGENCY EVACUATION PLAN**

In case of an emergency or lightning, please gather inside the club house at the Surprise Tennis and Racquet Complex. Additional space is available on the racquetball courts if needed.

## **HOSPITAL**

Banner Del Webb Medical Center  
14502 W. Meeker Boulevard  
Sun City West, AZ 85375

*10 minutes from Complex*  
**Emergency: 623-524-4000**

**Directions from Surprise Tennis & Racquet Complex:** Exit Complex and make a Right onto Bullard Avenue. Make a Right onto Bell Road. Turn Left onto US-60W/Grand Avenue. Take the first right onto Meeker Boulevard. Make a U-turn at Granite Valley Drive and the Medical Center will be on your right.

## **LAUNDRY SERVICE**

The team hotels offer onsite laundry machines. Please check with the front desk for policies, costs, and the availability of laundry service.

## **LODGING**

As part of the 2021 Division II Men's and Women's Tennis Championship, the team hotels are the Hampton Inn & Suites, Holiday Inn & Suites, and the Hilton Garden Inn, all of which are located a short drive from the Surprise Tennis and Racquet Center. Each team can reserve up to five student-athlete rooms and three coaches rooms. When making your reservations, please identify which rooms will be designated for student-athletes and which will be assigned to coaches.

It is mandatory for participating institutions to stay at one of the designated headquarter hotels. Rooms are first-come, first-serve at the hotels. When one hotel fills, teams must book at the next available hotel.

**Hilton Garden Inn**  
16601 N Stadium Way  
Surprise, AZ 85378  
Phone: 623/404-2300  
Contact:

**Hampton Inn & Suites**  
14782 W. Grand Avenue  
Surprise, AZ 85374  
Phone: 623/537-9122 ext. 511  
Contact: Gina Narez

## **Holiday Inn & Suites**

16540 N. Bullard Avenue

Surprise, AZ 85374

Phone: 623/975-5540

Surprise, AZ 85374

Phone: 623/583-3500

If you have questions about your reservations or would like to make a request for additional rooms, please contact Pam Arpe at [parpe@ncaa.org](mailto:parpe@ncaa.org).

### **Please Note**

Reservations cannot be made until after teams have advanced to the championship. Reservation cut-off date is Thursday, May 13.

## **MEDIA INFORMATION**

Upon selection to the NCAA championships, each institution shall provide the Pac West Conference information for media purposes. Please email in PDF form the following:

- Media guide
- Accurate roster (including name, class, hometown, etc.)
- Full results (including scores in order played)
- Individual and team statistics

These materials should be sent to:

[sid@msutexas.edu](mailto:sid@msutexas.edu)

**Media Credentials:** All media interested in covering the 2021 NCAA Division II Men's and Women's Tennis Championships should submit a request to [Trey Reed sid@msutexas.edu](mailto:Trey Reed sid@msutexas.edu) by **Friday, May 14**. Credentials will be issued at the coaches meeting on Monday evening.

### **Daily Results:**

Results may be obtained on the NCAA Website at: [www.ncaa.com](http://www.ncaa.com).

**Post-Tournament Interviews:** There will be a designated interview area for media. Immediately after the awards ceremony, any coaches or student-athletes requested by the media will be available for interviews. Requests by the media for interviews throughout the competition should be directed to the sports information director for the tournament or the participating institution.

**Films and Videotape:** Institutions are permitted to videotape championships competition by their teams for archival, coaching or instructional purposes. Each institution is permitted to use one camera and may videotape **only that portion of the competition in which it participates**. The videotapes may not be used for any commercial purposes.

## **OFFICIALS**

Officials are selected by the NCAA Division II Men's and Women's Tennis Committee and are

supervised throughout the tournament by the chief umpire. The chief umpire will meet with the officials daily and make arrangements accordingly. These will be closed meetings.

## **PARKING**

Free parking is available on the property of Surprise Tennis and Racquet Complex. Drivers are requested to assume only one space per vehicle. Please be courteous to all of the participants by refraining from playing loud music once entering the park.

## **PARTICIPANT MEMENTOS**

Participant mementos will be sent directly to participating institutions after the conclusion of the Championships. Coaches from participating institutions will receive an email from the NCAA Championships Store after the conclusion of the event, at which time they can order mementos for their team.

## **PRACTICE SCHEDULE**

### **CHAMPIONSHIPS SITE:**

Surprise Tennis & Racquet Complex  
14469 W. Paradise Lane  
Surprise, AZ 85374  
623-222-2400

Practice times and courts have been assigned according to the brackets. See attached brackets for schedule time and court.

## **PRE-CHAMPIONSHIPS COACHES MEETING**

The virtual NCAA coaches meeting will be held at 7:00 p.m. Monday, May 17.

## **RACKET STRINGING**

Stringers will be available on site at the Surprise Tennis and Racquet Complex for a set fee of \$20.00 per frame. For more information on racket stringing, contact Guillermo Lucero at 623-222-2400.

## **REGISTRATION**

**Lineups shall remain the same for the remainder of the championships, except in cases of injury, illness or extenuating circumstances (as determined by the coach, to be approved by the games committee).** Therefore, challenges to the lineups at the final site will not be necessary, except in extenuating circumstances. The committee reserves the right to be the final authority regarding lineup decisions. The lineups for all institutions selected to participate in the championships are posted on the NCAA Website on the tennis championship administration page.

**2021 NCAA DIVISION II MEN'S AND WOMEN'S TENNIS  
CHAMPIONSHIPS**

**SCHEDULE OF EVENTS**

Event	Date	Time	Site
NCAA Committee; NCAA Liaison Arrive; Officials	Sunday, May 16	By 3 p.m.	The Wigwam
Testing	Sunday, May 16	TBD	TBD
Host/Committee and Chief Umpire Walk- through	Monday, May 17	3:30 p.m./Meet in lobby	The Wigwam
Testing	Monday, 17	TBD	TBD
Teams Arrive	Sunday/Monday, May 16-17	All Day	Hampton Inn, Holiday Inn and Suites, and Hilton Garden Inn.
Men's Practice <i>(to be assigned)</i>	Monday, May 17	1:00pm - 4:15pm	Surprise Tennis & Racquet Complex
Women's Practice <i>(to be assigned)</i>	Tuesday, May 18	8:00am – 11:15am	Surprise Tennis & Racquet Complex
Men's Quarterfinal Rounds	Tuesday, May 18	2:00pm	Surprise Tennis & Racquet Complex
Women's Quarterfinal Rounds	Wednesday, May 19	9:00am	Surprise Tennis & Racquet Complex
Men's Semifinal Rounds	Wednesday, May 19	2:00pm	Surprise Tennis & Racquet Complex
Women's Semifinal Rounds	Thursday, May 20	9:00am	Surprise Tennis & Racquet Complex
Men's Final Round and Awards Ceremony	Thursday, May 20	2:00pm	Surprise Tennis & Racquet Complex
Women's Final Round and Awards Ceremony	Friday, May 21	9:00am	Surprise Tennis & Racquet Complex

## TRANSPORTATION/TRAVEL INFORMATION

All transportation reservations are the responsibility of each participating team.

**Airfare.** Airline reservations must be made through Short's Travel Management by calling 866-655-9215.

### **Car Rental Companies at Sky Harbor International Airport.**

**Enterprise** (602) 225-0588

Online reservations: <http://www.enterprise.com/car-rental/home.do>

**Advantage** (602) 252-4935

Online reservations: <http://www.advantage.com/>

**Alamo** (602) 244-0897

Online reservations: [https://www.alamo.com/en\\_US/car-rental/home.html](https://www.alamo.com/en_US/car-rental/home.html)

**Avis** (602) 261-5900

Online reservations: <http://www.avis.com/car-rental/html/landing/phx-rental.html>

**Budget** (602) 261-5950

Online reservations: <http://www.budget.com/budgetWeb/home/home.ex>

**Dollar** (602) 275-0011

Online reservations: <http://www.dollar.com/>

**Fox** (800) 225-4369

Online reservations: <http://www.foxrentacar.com/>

**Hertz** (602) 267-8822

Online reservations: <http://www.hertz.com/>

**National** (602) 275-4771

Online reservations: <https://www.nationalcar.com/>

**Payless** (602) 681-9589

Online reservations: <http://www.paylesscar.com/>

**Sixt** (888) 749-8227

Online reservations: <http://www.sixt.com/>

**Thrifty** (602) 244-0311

Online reservations: <http://www.thrifty.com/>

## **UNIFORMS**

All competitors **MUST** wear exclusively the official uniform of their institution during competition, warm-up for competition, warm-up for competition, interviews and the awards ceremonies. All players on each team are expected to wear the same team uniform at the start of the match. If changing apparel during a match, uniform tops and bottoms of each team member shall be of the same color, preferably the same likeness in markings. Apparel bearing professional sports team logos cannot be worn. Refer to pages 5-6 of the 2021 NCAA Division II Men's and Women's Tennis Pre-Championship Manual for additional information.

# SURPRISE TENNIS & RACQUET COMPLEX

