



2020 DIVISION II
TENNIS
CHAMPIONSHIPS

PRE-CHAMPIONSHIPS
2019-20 MANUAL

NCAA General Administrative Guidelines

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THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

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Section 1 • Introduction

During the 2019-20 academic year, the Association will sponsor 90 national championships – 42 for men, 45 for women, and three for both men and women. Of the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 14 are Division III championships. Of the women's championships, six are National Collegiate Championships, 12 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

The Pre-Championship Manual will serve as a resource for institutions to prepare for the championship. This manual is divided into three sections: General Administrative Guidelines, Sport-Specific Information, and Appendixes.

The first section applies to policies applicable to all 90 championships, while the other two sections are sport-specific.

Section 1•1 Definitions

Pre-championship Manual. Resource for institutions to prepare for the championship.

Administrative Meeting. Pre-championship meeting for coaches and/or administrators.

Appendixes. Any supplemental documents to be provided and distributed through the various resources.

Championship Manager. The NCAA staff member(s) responsible for the operational oversight of the championship.

Games Committee. The committee assigned to supervise the conduct of each championship session at a specific site. For finals sites, the games committee is typically the NCAA national committee.

NCAA National Committee. The sport committee with direct oversight responsibilities for the championship.

Non-predetermined Sites. Those sites that are selected to host at the time of the participant/team selections announcement.

Playing Rules. The rules under which the competition will be conducted.

Predetermined Sites. Those sites that are selected to host before the participant/team selections announcement.

Preliminary Rounds. The rounds of the championship before the final or championship round.

Regional Alignment. The geographic location of institutions or regional advisory committees.

Schedule of Events. Official event schedule – includes all required activities (e.g., practices, banquets, etc.).

Selection Criteria. Policies and procedures in place to guide the team selection process.

Site Selection Criteria. Policies and procedures in place to guide the site selection process.

Squad Size. Number of student-athletes per team allowed to dress in uniform and participate at the championship.

Tournament Physician. The physician designated by the host institution/conference to serve as the chief medical advisor for the championship.

Section 2 • Championship Core Statement

The championships and alliances staff strives to administer competition in a fair, safe, equitable and sportsmanlike manner so that the experience of the student-athlete is paramount.

This is attained by:

Ensuring student-athletes' optimal experience.

Executing championship events reflecting appropriate quality and values to/for stakeholders — student-athletes, coaches, administrators, member institutions, sport committees, fans, broadcast partners and corporate champions/partners.

Coordinating all aspects of the championship in an efficient, effective manner through common operating policies and practices, using internal and external resources.

Integrating championships with broadcast and corporate relationships in a manner that maintains the integrity of the championship.

Assuring effective management of the business aspects of the operation.

Enhancing the assets of the NCAA and their value by collaborating with internal and external expertise to achieve heightened exposure (e.g., community programs, fan events, banquets, anniversaries, etc.).

Section 3 • Concussion Management

[Reference: Concussion Management in Constitution 3.2.4.20 in the NCAA Division I Manual, Constitution 3.3.4.17 in the NCAA Division II Manual, and Constitution 3.2.4.17 in the NCAA Division III Manual.]

The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Traveling institutions shall follow their concussion management plan while participating in NCAA championships. If a participating team lacks appropriate medical staff to activate its concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletics activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance. Within the rules of the sport and policies established for the championship, medical staff should have access to the injured student-athlete without interference (e.g., coach).

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an "impulsive" force transmitted to the head. Concussions can occur without loss of consciousness or other obvious signs. A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having more severe and/or long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage and even death.

For further details, please refer to the [NCAA Sports Sport Science Institute website](#) for additional guidance.

Section 4 • Conduct

Section 4•1 Certification of Eligibility/Availability

[Reference: Certification of Eligibility/Availability in Constitution 3.2.4 and Bylaws 12, 13, 14, 15, 16, 31.2.1.7.1, 31.2.1.7.1.2 and 31.2.2 in the NCAA Division I Manual, Constitution 3.3.4 in the NCAA Division II Manual and Bylaws 31.2.2 and 31.2.1.5 in the NCAA Division III Manual.]

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. Member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition.

Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championship competition.

DISCOVERY OF INELIGIBILITY OF A STUDENT-ATHLETE AFTER SELECTION

If an institution fails to report an ineligible student-athlete and the omission is not discovered until after the institution is selected to participate in the championship, necessitating the institution's withdrawal from the championship, that withdrawal shall be considered as one of the years of ineligibility, provided another institution participates in the championship in place of

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the disqualified institution. If the discovery of the ineligible student-athlete occurs so near the beginning of the championship that the governing sport committee does not have a reasonable period of time to replace the disqualified institution in the bracket, that fact shall be taken into consideration in determining the number of years the disqualified institution shall be ineligible to participate.

Section 4•2 Drug Testing

[Reference: Bylaws 18.4.1.4 and 31.2.2 in the NCAA Division I Manual and Bylaws 18.4.1.4 and 31.2.3 in the NCAA Divisions II and III Manuals.]

Student-athletes who compete in NCAA championships may be subjected to drug tests in accordance with Bylaws 18.4.1.4 and 31.2.2 (Division I); 31.2.3 (Divisions II and III), and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for these championships; and thereafter, student-athletes who are tested shall remain eligible only if they test negative.

Section 4•3 Honesty and Sportsmanship

Individuals employed by (or associated with) a member institution to administer, conduct or coach intercollegiate athletics and all participating student-athletes shall act with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

Section 4•4 Misconduct/Failure to Adhere to Policies

MISCONDUCT

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics. Each games committee shall hold an administrative meeting with the representatives of participating institutions to review and explain the policies related to misconduct.

FAILURE TO ADHERE TO POLICIES AND PROCEDURES

A governing sport committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing the administration of the competition. This includes, but is not limited to, failure to comply with the procedures and deadlines for submitting scores, score sheets, schedules, rosters and entry/march-in forms for qualification and other materials necessary for the efficient administration of the competition. [Click here](#) to see the full misconduct/failure to adhere to policies and procedures outline.

Section 4•5 Sports Wagering Policy

Sports wagering includes placing, accepting or soliciting a wager (on a staff member's or student-athlete's own behalf or on the behalf of others) of any type with any individual or organization on any intercollegiate, amateur or professional team or contest. Examples of sports wagering include, but are not limited to, the use of a bookmaker or parlay card; internet sports wagering; mobile betting; auctions in which bids are placed on teams, individuals or contests; and pools or fantasy leagues in which an entry fee is required and there is an opportunity to win a prize.

The current NCAA legislation against sports wagering prohibits NCAA student-athletes, member institutions' athletics staff and non-athletics staff with athletics responsibilities, and conference office staff from participating in sports wagering activities or providing information to individuals involved in or associated with any type of sports wagering activities concerning intercollegiate, amateur or professional athletics practice or competition in a sport in which the NCAA conducts championship competition, in bowl subdivision football and in emerging sports for women.

A wager is any agreement in which an individual or entity agrees to give up an item of value (e.g., cash, shirt, dinner, etc.) in exchange for the possibility of gaining another item of value.

STUDENT-ATHLETES

A student-athlete found in violation of the prohibition against knowingly participating in any sports wagering activities or providing information to individuals involved in or associated with any type of sports wagering activity that involves intercollegiate, amateur or professional athletics competition shall be ineligible for further intercollegiate competition, subject to appeal to the Committee on Student-Athlete Reinstatement for restoration of eligibility.

POSTSEASON

In championships in which a bracket format is used, student-athletes, coaches and administrators may not participate in bracket competitions where there is both a required entry fee and an opportunity to win a prize. Student-athletes and administrators may participate under current NCAA rules in bracket contests where there is no entry fee but a possibility of winning a prize. Some NCAA member schools, however, have chosen to ban student-athletes from participating in these types of bracket contests.

HOSTING OPPORTUNITIES

It is permissible for NCAA championships to be conducted at locations in states that permit sports wagering.

Section 4•6 Student-Athlete Experience Survey

After each championship, institutional administrators, coaches and student-athletes will be asked to participate in a post-event survey intended to capture feedback on their recent championship experience. Institutional administrators and coaches will receive an email containing a link to the survey and will be asked to ensure participation from all student-athletes.

Section 5 • Elite 90™ Award

The Elite 90 award was created to recognize the true essence of student-athletes by honoring individuals who have reached the pinnacle of competition at the national championship level in their sport, while also achieving the highest academic standard among their peers. The award is presented in every sport, every division, and goes to the student-athlete who has the highest cumulative grade-point average of all student-athletes on all teams competing at the finals site. Each institution that has at least one student-athlete qualify for the final round/site is eligible to nominate a student-athlete for the award. One student-athlete per championship will receive the award, and the announcement of the winner will be made at the finals site.

Institutions that wish to nominate a student-athlete must do so through an online nomination process. To receive more information or access the online form and submit a nomination, go to ncaa.org.

Section 6 • Fan Travel

NCAA Travel provides an easy and affordable way for family and fans to follow their favorite student-athlete(s) and team(s) as they participate in NCAA championships competition. Travel arrangements completed through NCAA Travel help support NCAA student-athletes. Please direct your fans to NCAA.com/travel to search and book online hotel, car and air travel, all in one easy transaction.

Section 7 • Logo Policy

[Reference: Bylaws 12.5.4, 31.1.7 and 31.1.8 in the NCAA Division I Manual, Bylaw 12.5.4 in the NCAA Division II Manual and Bylaw 12.5.3 in the NCAA Division III Manual.]

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics equipment or apparel manufacturer or distributor in athletics competition and pre- and postgame activities (e.g., celebrations

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on the court, pre- or postgame press conferences), provided the following criteria are met:

1. Athletics equipment (e.g., shoes, helmets, baseball bats and gloves, batting or golf gloves, hockey and lacrosse sticks, goggles and skis) shall bear only the manufacturer's normal label or trademark, as it is used on all such items for sale to the general public; and
2. The student-athlete's institution's official uniform (including numbered racing bibs and warmups) and all other items of apparel (e.g., socks, head bands, T-shirts, wrist bands, visors or hats, swim caps and towels) shall bear only a single manufacturer's or distributor's normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2-1/4 square inches in area (rectangle, square, parallelogram) including any additional material (e.g., patch) surrounding the normal trademark or logo. The student-athlete's institution's official uniform and all other items of apparel shall not bear a design element similar to the manufacturer's trademark/logo that is in addition to another trademark/logo that is contrary to the size restriction.

Section 8 • Research

It is essential that all research efforts be coordinated by a single entity within the national office structure in order to ensure maximum efficiency and quality, avoid unnecessary duplication of effort on the part of staff and membership, allow the NCAA to prioritize research efforts given the limited time and resources of our members and adhere to federal guidelines on the responsibilities of researchers to properly protect research participants from harm.

For the purpose of this policy, "research" is defined as any systematic collection of data for the purpose of drawing generalized conclusions.

Any proposal to conduct research must be submitted to the NCAA research staff for review at least six weeks before the project begins. Research to be conducted during NCAA championships or related events, and which involves competing student-athletes or attendees, is also subject to review. This includes all research, including that conducted by or under the direction of any employee, contractor or paid consultant of the NCAA. It also includes any research conducted by other persons, but funded totally or in part by the NCAA. Any research that detracts from the student-athlete experience or requires physical activity may not be permitted at the championships (preliminary rounds and finals sites). The NCAA retains sole discretion as to whether to allow such research.

Examples of activities considered research include: Conducting surveys of athletics administrators, college presidents, faculty, coaches and student-athletes; leading an organized focus group; funding an outside study under the auspices of the NCAA; conducting market research at championship events; secondary analysis of data originally collected by the NCAA from people for other purposes; any systematic collection of data from the membership or other entities; etc.

Section 9 • Division II

Section 9•1 Division II Philosophy

In addition to the purposes and fundamental policy of the National Collegiate Athletic Association, as set forth in Constitution 1, members of Division II believe that a well-conducted intercollegiate athletics program, based on sound educational principles and practices, is a proper part of the educational mission of a university or college and that the educational well-being and academic success of the participating student-athlete is of primary concern. *(Revised: 1/14/08 effective 8/1/08)*

Higher education has lasting importance on an individual's future success. For this reason, the positioning statement for the division and the emphasis for the student-athlete experience in Division II is a comprehensive program of learning and development in a personal setting. The Division II approach provides growth opportunities through academic achievement, learning in high-level athletics competition and development of positive societal attitudes in service to community. The balance and integration of these different areas of learning provide Division II student-athletes a path to graduation while cultivating a variety of skills and knowledge for life ahead.

Members support the following attributes in the belief that these attributes assist in defining the division's priorities and emphasize the division's position within the Association: Learning, Service, Passion, Sportsmanship, Resourcefulness and

Balance. The positioning statement and the attributes shall serve as a guide for the preparation of legislation by the division and for planning and implementation of programs, initiatives and policies by member institutions, conferences and the Division II governance structure.

Furthermore, a member of Division II believes in a set of common features, which assist in defining the division. Such features include exceptional teacher-to-student ratios that provide student-athletes with a quality education, a unique model of staffing in which coaches provide additional services such as teaching and mentoring, and the development of community partnerships and student-athlete participation in community engagement activities. A member of Division II also believes in the following principles, which assist in defining the division: *(Revised: 1/14/97)*

- a. Promoting the academic success of its student-athletes, measured in part by an institution's student-athletes graduating at least at the same rate as the institution's student body; *(Revised: 1/12/04 effective 8/1/04)*
- b. That participation in intercollegiate athletics benefits the educational experience of its student-athletes and the entire campus community; *(Revised: 1/12/04 effective 8/1/04)*
- c. Offering opportunities for intercollegiate athletics participation consistent with the institution's mission and philosophy; *(Revised: 1/14/97, 1/12/04 effective 8/1/04)*
- d. That championships are intended to provide national-level competition among eligible student-athletes and teams of member institutions; *(Revised: 1/9/06 effective 8/1/06)*
- e. Preparing student-athletes to be good citizens, leaders and contributors in their communities; *(Revised: 1/12/04 effective 8/1/04)*
- f. Striving for equitable participation and competitive excellence, encouraging sportsmanship and ethical conduct, enhancing diversity and developing positive societal attitudes in all of its athletics endeavors; *(Revised: 1/14/97, 1/12/04 effective 8/1/04)*
- g. That institutional staff members, including presidents and athletics personnel, shall hold prospective and enrolled student-athletes and themselves to the highest standards of personal conduct at all times, including exemplary behavior that reflects respect for the rights and dignity of opponents, teammates, officials, other students and the community at large; *(Adopted: 1/14/12 effective 8/1/12)*
- h. Scheduling the majority of its athletics competition with other members of Division II, insofar as regional qualification, geographical location and traditional or conference scheduling patterns permit; *(Revised: 1/14/97)*
- i. Recognizing the need to "Balance" the role of the athletics program to serve both the institution (e.g., participants, student body, faculty-staff) and the general public (e.g., community, area, state); *(Revised: 1/12/04 effective 8/1/04)*
- j. Offering an opportunity for participation in intercollegiate athletics by awarding athletically related financial aid to its student-athletes; *(Revised: 1/14/97, 1/14/02 effective 8/1/02)*
- k. That institutional control is a fundamental principle that supports the educational mission of a Division II institution and assumes presidential involvement and commitment. All funds supporting athletics should be controlled by the institution. The emphasis for an athletics department should be to operate within an institutionally approved budget, and compliance with and self-enforcement of NCAA regulations is an expectation of membership; and *(Adopted: 1/14/02 effective 8/1/02, Revised: 1/12/04 effective 8/1/04)*
- l. That all members of Division II should commit themselves to this philosophy and to the regulations and programs of Division II. *(Revised: 1/14/97)*

Section 9•2 Division II Code of Conduct

CONDUCT POLICY STATEMENT

The NCAA expects each championship to exhibit an experience that represents the highest level of fair play and good sportsmanship. The NCAA and the NCAA Division II Championships Committee expect that student-athletes, coaches and administrators do their best to ensure participation in intercollegiate athletics promotes character development for all participants, enhances the integrity of higher education and promotes civility; therefore, championship events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values should be manifest not only in athletics participation, but also in the broad spectrum of activities associated with the championship event. Accordingly, the

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Championships Committee will take strong action in response to any form of misconduct by student-athletes, coaches and/or administrators during the entire championship. This includes criticism of officials and a misconduct incident at the competition.

Any institution that fails to submit a complete and accurate Division II Code of Conduct form before the start of the first competition of the championship will be issued a fine of \$500, with a private letter of reprimand to be sent to the conference commissioner, university president, university athletics director, senior woman administrator, sports information director and compliance director.

MISCONDUCT

The NCAA Division II Manual Bylaw 31.02.3 defines misconduct as: “... **any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics.**”

EXPECTATIONS

Each games committee shall hold a pre-championship meeting with the representatives of participating institutions to review and explain the policies related to misconduct (as defined in Bylaw 31.02.3). The Division II Championships Code of Conduct is to be part of the championship packet and delivered to all institutional representatives attending the championship events.

If the act of misconduct occurs during the competition, under normal circumstances, the individual shall be allowed to complete the competition. An administrative hearing shall be held at the conclusion of the day's competition, during a break in the continuity of the championship (e.g., between rounds of a basketball tournament) when no competition is being conducted or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other actions of misconduct shall be dealt with in a timely manner by the governing sport committee.

EXPECTATIONS FOR STUDENT-ATHLETES, COACHES AND ADMINISTRATORS

- Submit an accurate and complete Division II Code of Conduct Form before the start of the first competition of the championship.
- Cooperate and participate in game ceremonies, team meetings, community engagement and championship events.
- Discuss misconduct and possible consequences with all members of the travel party.
- Have an administrator or designee present at all competitions.
- Communicate issues and concerns in an honest and timely manner with NCAA staff.
- Follow team, university and NCAA guidelines throughout all championship-related activities.
- Be respectful of other participants, spectators, coaches, administrators and other individuals at the championship site.
- Abide by state and federal laws and facility requirements throughout the championship event.
- Display acceptable behavior on and off the playing field to ensure a positive experience for all participants.

POSSIBLE PENALTIES FOR MISCONDUCT

In accordance with Bylaw 31.1.8.3, the governing sport committee (or the games committee authorized to act for it) may impose any one or a combination of the following penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en route to, from or at the locale of the competition or practice. The penalties include, but are not limited to:

- a. Public or private reprimand of the individual;
- b. Disqualification of the individual from further participation in the NCAA championship involved;
- c. Banishment of the individual from participation in one or more future championships of the sport involved;
- d. Cancellation of payment to the institution of the Association's travel guarantee for the individual involved;
- e. Banishment of the institution from participation in one or more future championships in which its team in that sport otherwise would be eligible to participate;
- f. Disqualification of an institution for a period of time from serving as host institution for one or more NCAA championships;

- g. Cancellation of all or a portion of the honorarium for hosting an NCAA championship; and
- h. Financial or other penalties different from (a) through (g) above, but only if they have prior approval of the Championships Committee.

All correspondence regarding a violation of the Code of Conduct will be sent to the president/chancellor of the institution, with a copy to the director of athletics and person(s) involved.

Participation in an NCAA championship is an accomplishment and it is expected that individuals and teams are committed to ensuring that the championship is a positive experience for all participants, fans and volunteers. Participation in these championship events is a privilege for the student-athletes, coaches and administrators and should be treated as such.

Section 9•3 On-Site Administrator at Team Championships

All team sports require that a designated individual be identified from each institution participating in the championship as the on-site administrator. This person may be any individual from that school with no on-site responsibilities. The role of the on-site administrator is to be present at the competition site and attend all events that are mandated for the team (e.g., travel from institution to and from the championship site, teleconferences, pre-championship meetings, practices, competition and community engagement, where applicable).

If no one is sent or identified, the site representative is to notify the NCAA championship manager and Division II Championships Committee liaison to administer a fine of \$500, with a private letter of reprimand to be sent to the conference commissioner, university president/chancellor, university director of athletics, senior woman administrator, sports information director and compliance director. The NCAA championship manager will administer the fine and letter of reprimand to the institution(s).

Section 9•4 Religious Conflicts

Institutional Policy. If a participating institution has a written policy against competition on a particular day for religious reasons, it shall inform the NCAA national office prior to Sept. 1 of each academic year in order for it or one of its student-athletes to be excused from competing on that day. The championship schedule shall be adjusted to accommodate that institution. (*Revised: 1/12/99, 1/8/01, 1/9/01*)

Individual Championships. In individual championships, an athlete must compete according to the institution's policy regarding Sunday competition (i.e., if the institution has no policy against Sunday competition, the athlete shall compete on Sunday if required by the schedule).

Division II Men's and Women's Tennis

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Section 1 • General Administration

Section 1•1 NCAA Tournament Operations Staff Contact Information

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Section 1•2 National Committee

Current members of the committee are:

ATLANTIC REGION**Ms. Jessica Incorminias**

Asst. Director of Championships/Events
Central Intercollegiate Athletic Association

EAST REGION**Mr. Greg Coache**

Head Men's and Women's Tennis Coach
Southern New Hampshire University

SOUTH CENTRAL REGION**Mr. Scott Linn**

Head Men's and Women's Tennis Coach
Midwestern State University

SOUTHEAST REGION**Mr. Lee Underwood**

Head Men's and Women's Tennis Coach
Barton College

CENTRAL REGION**Ms. Abby Davis, chair**

Interim Director of Athletics
Arkansas Tech University

MIDWEST REGION**Ms. Krista Plummer**

Assistant Director of Athletics/SWA
Northwood University

SOUTH REGION**Mr. TJ Budd**

Assistant Director of Athletics Communication
Palm Beach Atlantic University

WEST REGION**Mr. William Powers**

Assistant Athletics Director, Strategic Communication
Hawaii Pacific University

For additional information about the Division II Men's and Women's Tennis Championships, contact:

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Abby Davis, chair

Interim Director of Athletics
Arkansas Tech University
479-536-2033 / adavis@atu.edu

Section 1•3 Men's Regional Advisory Committees

NAME	INSTITUTION	CONFERENCE
ATLANTIC REGION		
Chad Fowler	Fairmont State	MEC
Matt Santen	Charleston (West Virginia)	MEC
Katherine Robbins	Edinboro	PSAC
Jerome Simon	Mercyhurst	PSAC
CENTRAL REGION		
Abby Davis	Arkansas Tech	GAC
Lance Lysaught	Washburn	MIAA
EAST REGION		
Doug DeBiase	CACC	CACC
Joe Gravagna	Dominican (New York)	CACC
Jason Imperati	District of Columbia	ECC
Matt Capell	St. Thomas Aquinas	ECC
Ben Stockwell	NE10	NE10
Jeff Lonczak	Le Moyne	NE10
MIDWEST REGION		
Bryan Morrow	Wayne State (Michigan)	GLIAC
Hunter Perry	Lake Superior State	GLIAC
Chris Crawford	Southern Indiana	GLVC
Bob Brubeck	UIndy	GLVC
Bryan Whittaker	Walsh	G-MAC
Phil Conley	Tiffin	G-MAC
SOUTH REGION		
Christi Wade	West Alabama	Gulf South
Paul Thomson	Alabama Huntsville	Gulf South
Anthony Holloman	Fort Valley State	SIAC
John Dotson	Spring Hill	SIAC
TJ Budd	Palm Beach Atlantic	Sunshine State
Ben Maxwell	Eckerd	Sunshine State
SOUTHEAST REGION		
Lee Underwood	Barton	Conference Carolinas
Mark Smith	North Greenville	Conference Carolinas
Matt Green	Flagler	Peach Belt
Evan Isaacs	Columbus State	Peach Belt
Adam Jackson	Tusculum	SAC
Aaron Bessey	Lenoir-Rhyne	SAC
SOUTH CENTRAL REGION		
Scott Linn	Midwestern State	Lone Star
Brandon Tripp	Lone Star	Lone Star
WEST REGION		
Hendrik Bode	Hawaii Pacific	PacWest
Curt Wheeler	Point Loma	PacWest

Section 1•4 Women's Regional Advisory Committees

NAME	INSTITUTION	CONFERENCE
ATLANTIC REGION		
Jacob Mullins	Lincoln (Pennsylvania)	CIAA
Jessica Incorminias	CIAA	CIAA
Amanda Larkin	Davis & Elkins	MEC
Chris Thomas	Fairmont State	MEC
Larry Peterson	Indiana (Pennsylvania)	PSAC
Matt Helsel	Millersville	PSAC
CENTRAL REGION		
David Redding	Harding	GAC
Rachel Jones	Ouachita Baptist	GAC
Rachael Page	Nebraska-Kearney	MIAA
Jaron Maestas	Central Oklahoma	MIAA
Danielle Rasario-Cushion	Upper Iowa	NSIC
Marc Kurtz	Augustana (South Dakota)	NSIC
EAST REGION		
Rob Howard	Post	CACC
Erin Harvey	Wilmington (Delaware)	CACC
Alan Nagel	Queens (New York)	ECC
Kelly Thompson	Molloy	ECC
Jenn Fabian	Le Moyne	NE10
Greg Coache	Southern New Hampshire	NE10
MIDWEST REGION		
Jenn Boehm	Saginaw Valley State	GLIAC
Krista Plummer	Northwood	GLIAC
Mandi Fulton	Southern Indiana	GLVC
Brett Bridel	Lewis	GLVC
Nikki Walbright	Hillsdale	G-MAC
Doug Linden	Findlay	G-MAC
SOUTH REGION		
Jeff Beaman	West Alabama	Gulf South
Brian Henry	West Florida	Gulf South
Jackie Nicholson	Albany State (Georgia)	SIAC
John Dotson	Spring Hill	SIAC
Barbara Wilson	Saint Leo	Sunshine State
Doug Neagle	Nova Southeastern	Sunshine State
SOUTHEAST REGION		
Kevin Coghil	Mount Olive	Conference Carolinas
Zack Epting	North Greenville	Conference Carolinas
Walker McCrary	North Georgia	Peach Belt
Steve Barsby	Georgia College	Peach Belt
Billy Boykin	Queens (North Carolina)	SAC
Randall Stewart	Newberry	SAC

DIVISION II MEN'S AND WOMEN'S TENNIS

NAME	INSTITUTION	CONFERENCE
SOUTH CENTRAL REGION		
Hanna Lantz	Texas A&M-Kingsville	Lone Star
Josh Cobble	Cameron	Lone Star
WEST REGION		
William Powers	Hawaii Pacific	PacWest
Clarissa Baca	Academy of Art	PacWest

National committee members in bold.

Section 1•5 Division II Code of Conduct

The NCAA expects each championship to exhibit an experience that represents the highest level of fair play and good sportsmanship. The NCAA and the NCAA Division II Championships Committee expect that student-athletes, coaches and administrators do their best to ensure participation in intercollegiate athletics promotes character development for all participants, enhances the integrity of higher education and promotes civility; therefore, championship events should adhere to such fundamental values as respect, fairness, civility, honesty and responsibility. These values should manifest not only in athletics participation but also in the broad spectrum of activities associated with the championship events. Accordingly, the Championships Committee will take strong action in response to any form of misconduct by student-athletes, coaches and/or administrators during the entire championship. This includes criticism of officials and misconduct incident to the competition.

Any institution that fails to submit a complete and accurate Division II Code of Conduct form before the start of the first competition of the championships will be issued a fine of \$500, with a private letter of reprimand to be sent to the conference commissioner, university president, university athletics director, senior woman administrator, sports information director and compliance director.

Misconduct

The pre-championships manual and NCAA Division II Manual Bylaw 31.02.3 define misconduct as: "...any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics."

Expectations

Each games committee shall hold an administrative meeting before the start of the championships with the coaches of participating institutions to review and explain the policies related to misconduct (as defined in Bylaw 31.02.3). The Division II Championships Code of Conduct is to be part of the championships packet and delivered to all institutional representatives attending the championships events.

If the act of misconduct occurs during the competition, under normal circumstances, the individual shall be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing shall be held at the conclusion of the day's competition, during a break in the continuity of the championships (e.g., between rounds of a basketball tournament), or when no competition is being conducted or at the conclusion of the championships. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other actions of misconduct shall be dealt with in a timely manner by the governing sports committee.

Expectations for Student-Athletes, Coaches and Administrators

- Submit an accurate and complete Division II Code of Conduct form before the start of the first competition of the championships.
- Cooperate and participate in game ceremonies, team meetings, community engagement and championships events.
- Discuss misconduct and possible consequences with all members of the travel party.
- Have an administrator or designee present at all competitions.
- Communicate issues and concerns in an honest and timely manner with NCAA staff.
- Follow team, university and NCAA guidelines throughout all championships-related activities.
- Be respectful of other participants, spectators, coaches, administrators and other individuals at the championships site.

- Abide by state and federal laws and facility requirements throughout the championships event.
- Display acceptable behavior on and off the playing field to ensure a positive experience for all participants.

Possible Penalties for Misconduct

In accordance with Bylaw 31.1.8.3, the governing sports committee (or the games committee authorized to act for it) may impose any one or a combination of the following penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en route to, from or at the locale of the championships event. The penalties include, but are not limited to:

- Public or private reprimand of the individual.
- Financial penalty.
- Disqualification of the individual from further participation in the NCAA championship involved and/or banishment of the individual from participating in one or more subsequent championships of the sport involved.
- Cancellation of payment of the Association's travel guarantee to the institution for the individuals involved.
- Withholding of all or a portion of the institution's share of revenue distribution.
- Banishment of the institution from participation in one or more subsequent championships in which its team in that sport otherwise would be eligible to participate.
- Disqualification of an institution for a period of time from serving as host institution for one or more NCAA championships.
- Cancellation of all or a portion of the honorarium for hosting an NCAA championship.

All correspondence regarding violation of the Code of Conduct will be sent to the president/chancellor of the institution, with a copy to the director of athletics and person(s) involved.

Participation in an NCAA championship is an accomplishment, and it is expected that individuals and teams are committed to ensuring that the championship is a positive experience for all participants, fans and volunteers. Participation in these championships events is a privilege for the student-athletes, coaches and administrators and should be treated as such. Again, congratulations to you and your team. We hope this year's championships experience is one that you will cherish for years to come.

Section 1•6 Important Dates

Wednesday, April 8	National committee first ranking.
Wednesday, April 15	National committee second ranking.
Wednesday, April 22	National committee third ranking.
Friday, April 24	Deadline to submit preliminary-round host material.
Sunday, April 26	Notifications of AQs due by 5 p.m. Eastern time.
Tuesday, April 28	National committee selections call (11 a.m. Eastern time).
Wednesday, April 29	Lineup forms due by 3 p.m. Eastern time. Once all forms are submitted, they will be available to view online.
Wednesday, April 29	Teleconference call with regional teams (1 and 2 p.m. Eastern time).
Thursday, April 30	Lineup challenge deadline, 3 p.m. Eastern time.
Thursday, April 30	Code of Conduct form deadline, 5 p.m. Eastern time.
Friday, May 1	Rebuttals to lineups must be received by noon Eastern time. National committee teleconference regarding late entry/lineup letters.
Monday, May 4	Women's advancing teams teleconference (2 p.m. Eastern time).
Wednesday, May 6	Men's advancing teams teleconference (2 p.m. Eastern time).

CHAMPIONSHIPS DATES

Saturday, May 2 - Sunday, May 3	Women's Preliminary-Round Tournaments (campus sites).
Monday, May 4 - Tuesday, May 5	Men's Preliminary-Round Tournaments (campus sites).
Tuesday, May 12 - Friday, May 15	NCAA Division II Women's Tennis Championship.
Wednesday, May 13 - Saturday, May 16	NCAA Division II Men's Tennis Championship.

DATE FORMULA

Preliminary-round play begins Saturday-Sunday or Monday-Tuesday prior to the finals (alternates by gender). Finals are the third Tuesday-Friday or Wednesday-Saturday in May (alternates by gender). Please note that Sunday competition may not begin until after noon local time. This formula is different in Festival years.

FUTURE DATES – 2021

Preliminary Rounds

Saturday, May 8 - Sunday, May 9	Men's Preliminary-Round Tournaments (campus sites).
Monday, May 10 - Tuesday, May 11	Women's Preliminary-Round Tournaments (campus sites).

Finals

Tuesday, May 18 - Friday, May 21	NCAA Division II Men's Tennis Championship.
Wednesday, May 19 - Saturday, May 22	NCAA Division II Women's Tennis Championship.

Section 1•7 Equipment

Wilson is the official ball of the NCAA tennis championships and will be used during all rounds of competition. Balls will be shipped directly to the tournament directors at each site immediately after the selection announcement.

During competition, four balls per doubles match and one new can for each set of singles will be provided. Practice balls must be provided by the competing teams or individuals.

Section 1•8 Rules

[Reference: Bylaws 17.30 and 31.1.6 in the NCAA Manual.]

Per Bylaw 17.30, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. For those sports in which the Association follows rules that are developed by other governing bodies and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes that are not played in accordance with NCAA rules, or those rules adopted by an outside organization.

The United States Tennis Association and Intercollegiate Tennis Association rules will be followed, unless superseded by modifications adopted by the NCAA Division II Men's and Women's Tennis Committee. The committee has adopted the following modifications:

1. Changes in the lineup for reasons other than injury or illness must be requested 30 minutes before the scheduled start of the match to the chair of the games committee. The games committee has the right to review and, if necessary, overrule a coach's decision regarding a lineup change, based on the ability of the players and the matches during the season.
2. The ITA carry-over rules will be in effect for the entire championships period (both team and individual). Penalties may be carried over to the institution's next match. The ITA carry-over rule will commence with the preliminary-round tournaments. Penalties may be carried over from preliminary-round sites to the institution's or individual's next match at the finals site.

Section 2 • Determination of Championship Participation

Section 2•1 Determination of Championships Participation

CERTIFICATION OF ELIGIBILITY/AVAILABILITY

[Reference: Certification of Eligibility/Availability in the Division II General Section and Bylaws 31.2.1.7 and 3.2.4 in the NCAA Manual.]

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. In accordance with Bylaw 3.2.4, member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition.

The penalties for using an ineligible student-athlete during the 2019-20 season are as follows:

Spring Sports	DII W/L	DII Avg Opp W/L	DII Avg Opp/Opp W/L	In Region W/L
Men's Tennis	0.051	0.013	0.005	0.054
Women's Tennis	0.034	0.013	0.004	0.036

CHAMPIONSHIPS FORMAT

The championships shall consist of team-only championships. Tournaments shall be conducted according to the formats approved by the committee. All matches shall be played outdoors, weather permitting, as determined by the head referee and games committee.

The team championships shall comprise a maximum of 48 teams per gender. The teams will play a single-elimination tournament at 16 (men and women) regional sites (two to five teams at each site) and the finals site (16-team bracket) to determine the national champion.

Dual-Match Format:

1. Three doubles followed by six singles (3-6 Format). The format is three six-game pro set doubles matches with a seven-point tiebreak at 6-all. Doubles will be followed by six best-of-three-set singles matches.
2. Seven team points. The team that wins two of the three doubles matches receives one point. Each singles match is worth one point. Four or more points are required to win the team match.
 - a. After the doubles point has been decided, any remaining doubles match shall be abandoned.
 - b. Once the outcome of the team match has been decided, a shortened format shall be played unless both coaches agree otherwise or conference rules supersede. Matches still in the second set shall play a 10-point tiebreak in lieu of the third set. Any match already in the third set shall be played to completion. A match that has not started shall consist of two sets with a 10-point tiebreak played at one set all.
3. Scoring. No-ad scoring will be used for both doubles and singles matches.

The championships will use the following schedule of competition:

Tuesday, May 12	Eight matches (Women)
Wednesday, May 13	Eight matches (Men) Quarterfinals (Women)
Thursday, May 14	Quarterfinals (Men) Semifinals (Women)
Friday, May 15	Semifinals (Men) Finals (Women)
Saturday, May 16	Finals (Men)

DIVISION II MEN'S AND WOMEN'S TENNIS

START TIMES

Women's First Round	Tuesday, May 12	Noon and 4 p.m. Eastern time.
Men's First Round	Wednesday, May 13	8 a.m. and noon Eastern time.
Women's Quarterfinals	Wednesday, May 13	4 p.m. Eastern time.
Men's Quarterfinals	Thursday, May 14	9 a.m. Eastern time.
Women's Semifinals	Thursday, May 14	1 p.m. Eastern time.
Men's Semifinals	Friday, May 15	9 a.m. Eastern time.
Women's Final	Friday, May 15	1 p.m. Eastern time.
Men's Final	Saturday, May 16	9 a.m. Eastern time.

***In the event of severe inclement weather, the tennis committee reserves the right to alter match formats in order to conduct and complete the championships (i.e., warm-ups, scoring format, match times, no-ad scoring, third set super tiebreak). Match times will take precedence over practice time.**

TRAVEL PARTY

[Reference: Per Diem and Transportation in the Division II General Section and Bylaw 31.1.5 in the NCAA Manual.]

Transportation reimbursement and per diem will be provided for the official travel party of nine student-athletes and two additional non-athletes for each institution represented.

Please refer to the NCAA Travel policies for all information regarding transportation and per diem expenses. Travel policies are located on the NCAA website at <http://www.ncaa.org/championships/travel/championships-travel-information>.

LODGING

The tournament director of the host site will provide hotel information to participating teams. All teams must stay at the designated hotel unless you receive a written release from the hotel manager. Otherwise, you will be financially responsible for the rooms.

RESULTS

The official results of all championships competition, including preliminary-round regional tournaments, are to be filed with Roberta Page at the NCAA national office (rpage@ncaa.org). The sports information director of the host institution is responsible for forwarding the above official results of all championships competition immediately after the competition.

SCORE REPORTING

The NCAA is requiring institutions to enter schedules and results on the NCAA statistics site (<http://web1.ncaa.org/stats/StatsSrv/login>) for eligibility into the national championships. The NCAA requires only team scores to be entered.

Section 2•2 Selection Information

ENTRY/LINEUP PROCEDURES

Entry/Lineup Form

All institutions interested in entering a team must submit an entry/lineup form via the NCAA website for the respective national championship. This form must be received by 3 p.m. Eastern time on April 29.

The entry/lineup form will serve as notification of an institution's willingness to participate in preliminary-round competition. Failure to complete the form is subject to an institution penalty of up to \$750.

LINEUPS/REPLACEMENTS/ALTERNATES

The lineup must consist of at least four players present and physically capable of competing. The lineup shall always be based on order of ability. The committee will review all lineups for consistency and order of strength during the course of the season. Institutions that have modified their lineups to gain a competitive advantage as determined by the committee will be subject to Bylaw 31.1.9 (failure to adhere to policies and procedures).

Lineups for the 48 teams selected to the men's and women's tennis championships will be posted once all lineups are received on April 29. Challenges to the lineups must be made by 3 p.m. Eastern time April 30. Anyone submitting a challenge to a lineup must submit an official Challenge Declaration Form, which is available on the [NCAA website](#). All challenges must provide written rationale. An institution whose lineup has been challenged has the opportunity to rebut before the committee makes a final decision regarding the challenge (one doubles team must have a history, as would a singles player; the committee will consider two conference tournament matches or four regular matches as a definition of history; if no match history exists with a doubles team, a direct line substitution will be made).

In the event an institution's lineup is overturned, the committee will impose a fine of up to \$750. The lineup shall be the same for the remainder of the championships, except in case of injury, illness or extenuating circumstances (as determined by the coach, to be approved by the games committee).

If the change in lineup is approved, each player or team shall move up one place in the lineup based on order of ability. Head coaches are required to inform the referee of any changes in the lineups. The games committee has the right to review and, if necessary, overrule a coach's decision regarding a lineup change based on the ability of the players and the matches during the last half of the season.

Substitution

Once lineups are approved, they shall remain the same for the remainder of the championships. If a player is removed from a lineup for singles competition due to injury, illness or extenuating circumstances, the entire lineup below the affected player shall be moved up one spot while remaining in sequential order. Further, if a player is removed from a doubles lineup due to injury, illness or extenuating circumstances, he or she shall be directly substituted with a reserve player. Doubles pairings shall not be reshuffled after lineups have been submitted for championships play.

SEEDING

The host site for preliminary-round competition will be determined by the NCAA Division II Men's and Women's Tennis Committee. Priority is given to the two top-seeded teams, provided the minimum site selection criteria is met.

The draw for preliminary rounds will consist of single-elimination intra-regional competition. The two committee-selected sites for each region will host the remaining seeds, which are determined and distributed by the NCAA selection committee. The winner of each regional site will advance to the round of 16.

Following preliminary rounds, the committee will seed all 16 teams advancing to the final site.

In the three- to four-team preliminary-round tournaments, matches will take place over two days: either Saturday-Sunday, May 2-3 (Women); or Monday-Tuesday, May 4-5 (Men). In the two-team tournaments, a single match will be contested to determine the team that will advance to the national championships. The tournament director, in conjunction with the regional chair, shall determine the day and time of the match to take place on May 2 or 3 (Women) and May 4 or 5 (Men).

The preliminary-round tournament director must have approval from the regional chair on all match times. The committee reserves the right to set match times, if necessary. (See [Appendix A](#) for tournament brackets.)

PARTICIPATION PROCEDURES

Teams from institutions that have failed to adhere to the entry/lineup and result-reporting procedures outlined in this handbook may not be considered for selection to the championships.

Men

A maximum of 48 teams will play a single-elimination tournament at 16 preliminary-round tournaments to determine the 16-team field. There will be 16 conferences that will receive automatic qualification. The remaining 32 teams will be selected on an at-large basis.

For the 2020 championship, bid allocations are as follows:

Atlantic	6	South	8
Central	4	South Central	4
East	6	Southeast	8
Midwest	8	West	4

Two teams will advance to the finals site from each region.

DIVISION II MEN'S AND WOMEN'S TENNIS

The committee will consider only team results in collegiate play from Sept. 1, 2019 (or the first day of classes at the institution, whichever is earlier), through April 26, 2020. Any results from matches conducted after score-reporting information has been submitted must be reported to the regional chair via telephone or email on or before April 26, 2020.

Women

A maximum of 48 teams will play a single-elimination tournament at 16 preliminary-round tournaments to determine the 16-team field. There will be 20 conferences that will receive automatic qualification. The remaining 28 teams will be selected on an at-large basis.

For the 2020 championship, bid allocations are as follows:

Atlantic	7	South	7
Central	6	South Central	4
East	6	Southeast	7
Midwest	7	West	4

Two teams will advance to the finals site from each region.

The committee will consider only team results in collegiate play from Sept. 1, 2019 (or the first day of classes at the institution, whichever is earlier), through April 26, 2020. Any results from matches conducted after score-reporting information has been submitted must be reported to the regional chair via telephone or email on or before April 26, 2020.

AUTOMATIC QUALIFICATION

Men

Central Atlantic Collegiate Conference
Conference Carolinas
East Coast Conference
Great Lakes Intercollegiate Athletic Conference
Great Lakes Valley Conference
Gulf South Conference
Lone Star Conference
Mid-America Intercollegiate Athletics Association
Mountain East Conference
Northeast-10 Conference
Pacific West Conference
Peach Belt Conference
Pennsylvania State Athletic Conference
South Atlantic Conference
Southern Intercollegiate Athletic Conference
Sunshine State Conference

Women

Central Atlantic Collegiate Conference
Central Intercollegiate Athletic Association
Conference Carolinas
East Coast Conference
Great American Conference
Great Lakes Intercollegiate Athletic Conference
Great Lakes Valley Conference
Great Midwest Athletic Conference
Gulf South Conference
Lone Star Conference
Mid-America Intercollegiate Athletics Association
Mountain East Conference
Northeast-10 Conference
Northern Sun Intercollegiate Conference
Pacific West Conference
Peach Belt Conference
Pennsylvania State Athletic Conference
South Atlantic Conference
Southern Intercollegiate Athletic Conference
Sunshine State Conference

Section 2•3 Selection Criteria

[Reference: Bylaws 31.01.2, 31.01.3, 31.02.4 and 31.3 in the NCAA Manual.]

SELECTION REQUIREMENTS

To be considered during the at-large selection process, a team must play 10 Division II contests and have an overall Division II won-lost record of .500 or better and at least four available competing student-athletes.

Bylaw 31.3.3.1 – Countable Competition

For NCAA team-championship selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport

against varsity intercollegiate teams (see Constitution 3.2.4.4) of four-year, degree-granting institutions located in Canada and the United States, its territories or possessions. Competition against service teams, professional teams, semiprofessional teams, amateur teams, two-year colleges and club teams shall be excluded. The minimum number of contests for selection: 25 (10 of the permissible 25 contests must be against Division II opponents).

SELECTION CRITERIA

The following required criteria shall be employed by a governing sports committee in selecting participants for NCAA championships competition [Bylaw 31.3.3; Criteria for Selection of Participants]:

Required Criteria

- Availability of student-athletes for NCAA championships.
- Application of nullification.
- In-region winning percentage.
- Division II winning percentage.
- Division II strength of schedule (opponents' average winning percentage and opponents' opponents' average winning percentage). See [Appendix D](#) for an explanation.
- Division II head-to-head competition.
- Results versus Division II common opponents.

In addition to Bylaw 31.3.3, the NCAA Division II Men's and Women's Tennis Committee has received approval from the Division II Championships Committee to consider the following sport-specific criteria in the selection of at-large teams for the NCAA Division II Men's and Women's Tennis Championships (not necessarily in priority order):

Sport-Specific Criteria

- In-region strength of schedule (opponents' average winning percentage and opponents' opponents' average winning percentage). See [Appendix D](#) for an explanation.
- Results versus Division II in-region common opponents.

Additionally, input is provided by regional advisory committees for consideration by the NCAA Division II Men's and Women's Tennis Committee. Division II sports committees are no longer required to conduct a follow-up call with all respective regional advisory committee members in a given region before making a final decision during the selection call. The national committee must notify the respective regional advisory committee members of the changes before public release. Notification may be sent via email. Coaches' polls and/or any other outside polls or rankings are not used by the tennis committee for selection purposes.

Section 2•4 Site Selection

Any institution interested in hosting preliminary-round competition of the 2020 championships must submit a proposed budget, respond to sport-specific questions (if applicable) and ensure that the institution's key contacts and facility information are complete and current in the Championships Bid and Profile System. Please note that in order to submit a bid, you must first locate the desired championship in the "Championships Available for Bidding" section and select "Start Bid."

The deadline to submit all materials for hosting preliminary rounds is Friday, April 24.

FINAL FINANCIAL REPORT

[Reference: Bylaw 31.4 in the NCAA Manual.]

A final financial report from each championship site must be submitted via the online host reporting system to the NCAA not later than 60 days after the competition.

CONTACT INFORMATION

If you have any questions regarding the bid process, please contact the NCAA Championships and Alliances staff at 317-917-6397 or championshipbid@ncaa.org.

CHAMPIONSHIPS BID AND PROFILE SYSTEM

The Championships Bid and Profile System can be accessed at championships.ncaa.org. The deadline to submit all bid materials is Friday, April 24.

In addition to projected ticket sales (if applicable) and game expenses, prospective hosts should include the following when completing a proposed budget:

- Game officials' lodging, per diem and fees.
- State and city taxes/fees.
- Ticket and facility fees.

Committees' per diem, mileage and luggage fees will be paid by the NCAA, not the host institution.

Appendixes

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Appendix A • Brackets



2020 NCAA Division II Tennis Championship

Four Team Preliminary Round - Region #1

Day One or Day Two

SEED #1

--

SEED #4

* Host Institution

All times are Eastern time.

Information subject to change.

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2020 NCAA Division II Tennis Championship

Four Team Preliminary Round - Region #2

Day One or Day Two

SEED #1

--

SEED #4

* Host Institution

All times are Eastern time.

Information subject to change.

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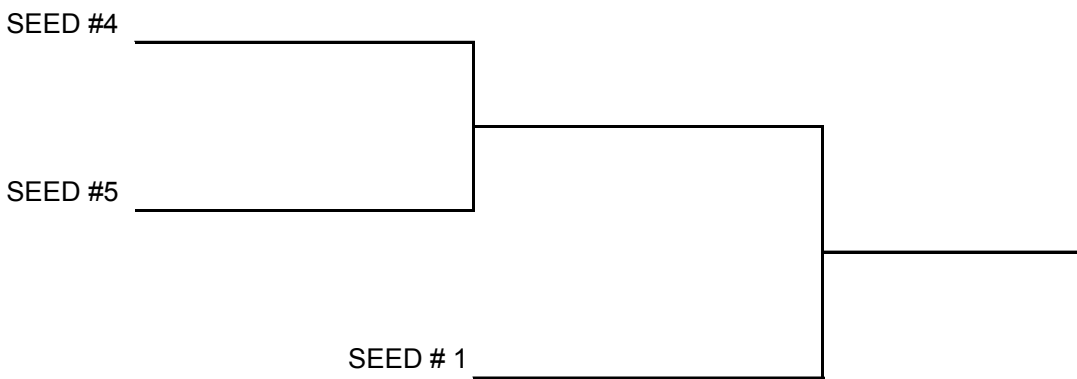


2020 NCAA Division II Tennis Championship

Six Team Preliminary Round - Region #1

Day One

Day Two



* Host Institution

All times are Eastern time.

Information subject to change.

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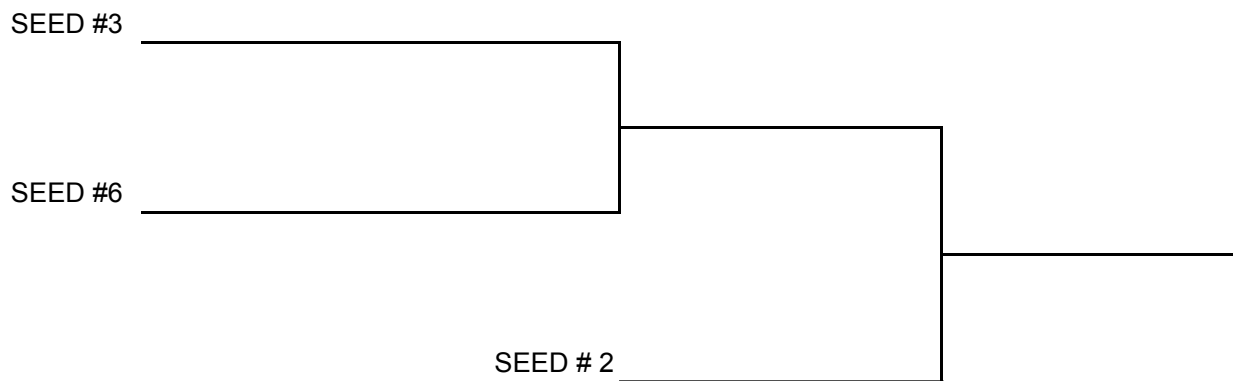


2020 NCAA Division II Tennis Championship

Six Team Preliminary Round - Region #2

Day One

Day Two



* Host Institution

All times are Eastern time.

Information subject to change.

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2020 NCAA Division II Tennis Championship

Seven Team Preliminary Round - Region #1

Day One

Day Two

SEED #4

SEED #5

SEED # 1

* Host Institution

All times are Eastern time.

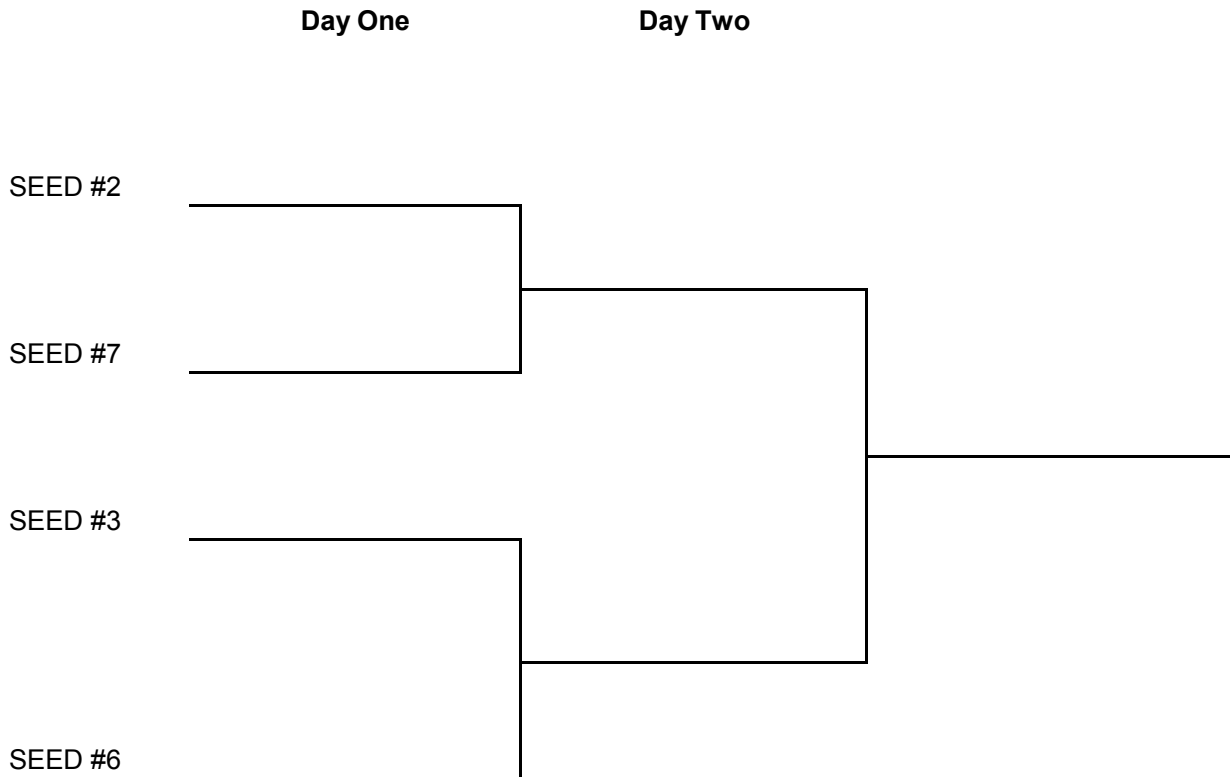
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2020 NCAA Division II Tennis Championship

Seven Team Preliminary Round - Region #2



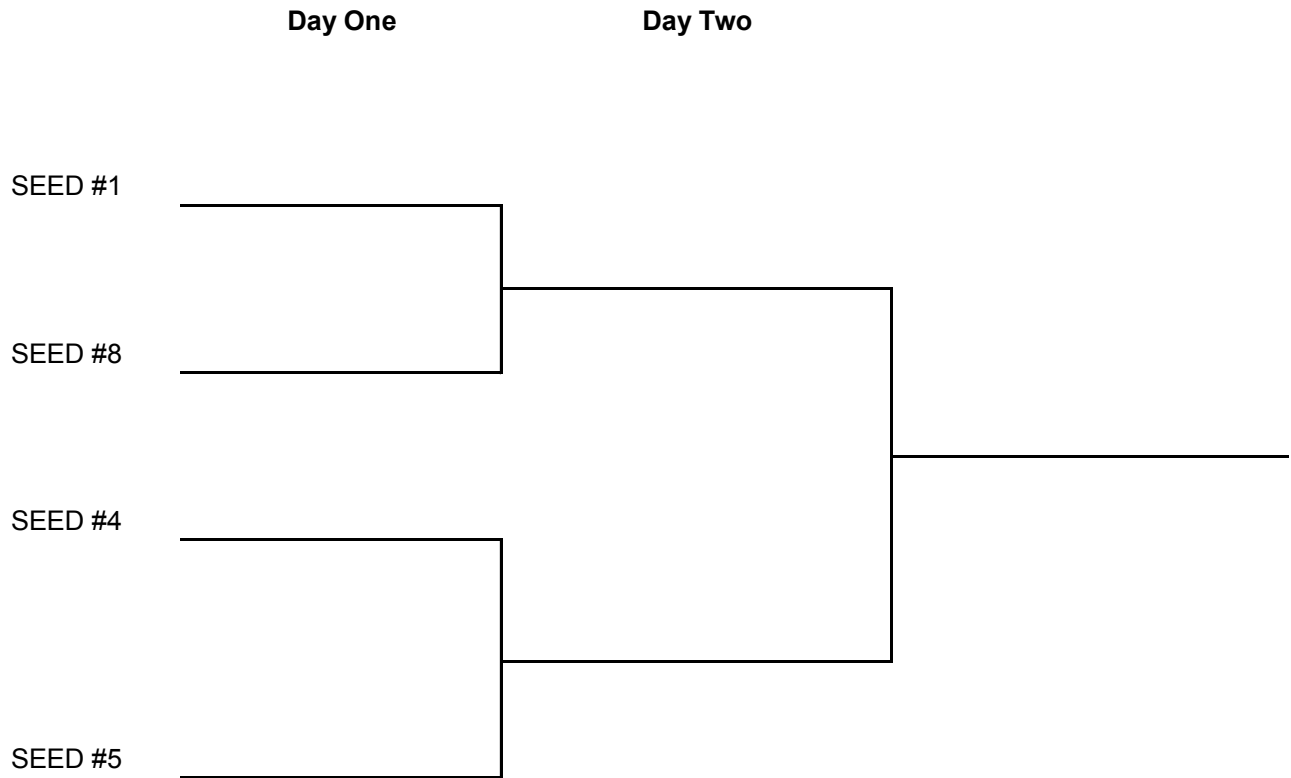
* Host Institution
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2020 NCAA Division II Tennis Championship

Eight Team Preliminary Round - Region #1



* Host Institution

All times are Eastern time.

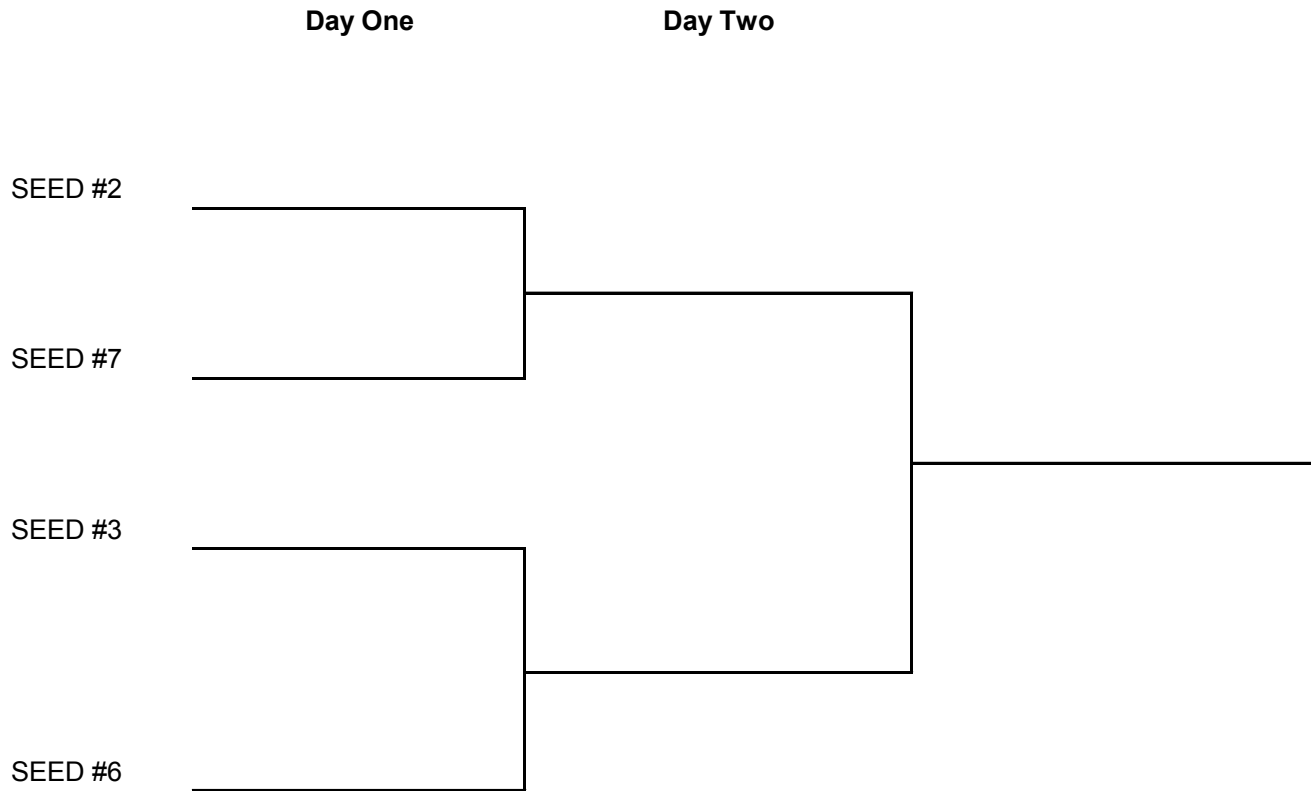
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2020 NCAA Division II Tennis Championship

Eight Team Preliminary Round - Region #2

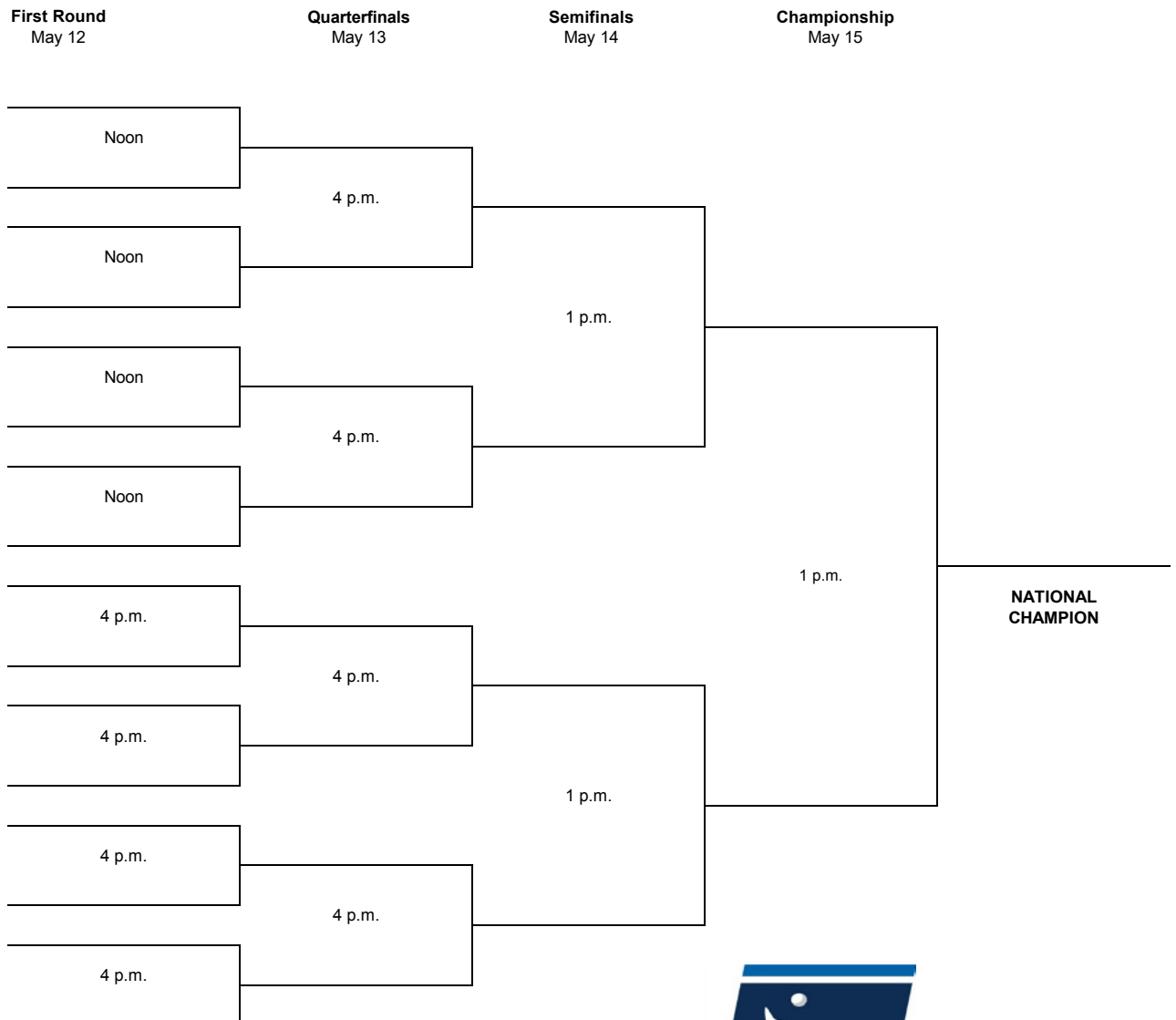


* Host Institution
 All times are Eastern time.
 Information subject to change.

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2020 NCAA Division II Women's Tennis Championship

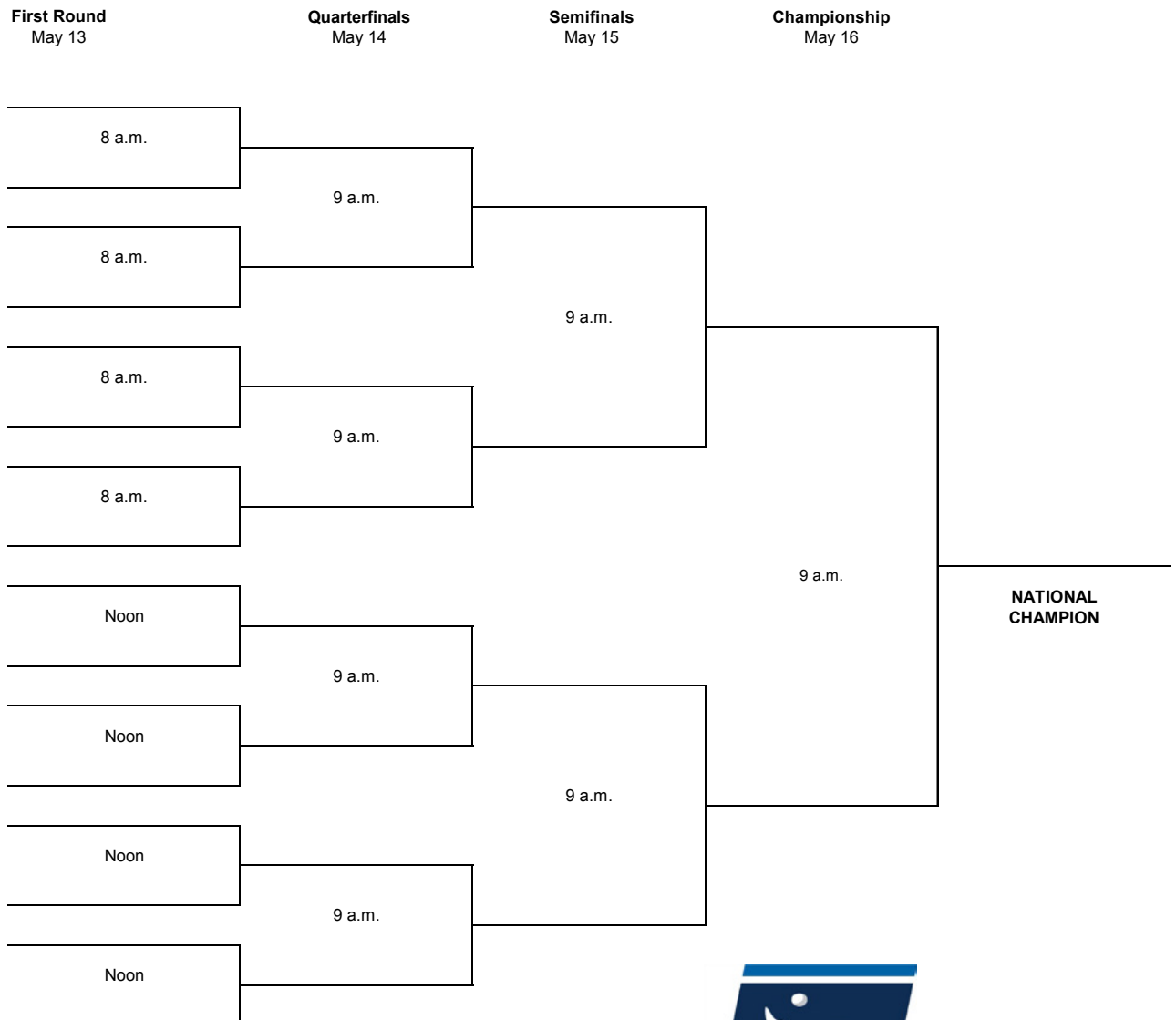


Times listed are Eastern Standard time.
Information subject to change.

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2020 NCAA Division II Men's Tennis Championship



Times listed are Eastern Standard time.
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Appendix B • Men's Sport Sponsorship

ATLANTIC REGION

Pennsylvania State Athletic Conference (7)

Bloomsburg University of Pennsylvania
Edinboro University of Pennsylvania
Kutztown University of Pennsylvania
Mercyhurst University

Millersville University of Pennsylvania
Shepherd University
West Chester University of Pennsylvania

Mountain East Conference (7)

University of Charleston (West Virginia)
Concord University
Davis & Elkins College
Fairmont State University

West Liberty University
West Virginia State University
West Virginia Wesleyan College

Independent (5)

Bluefield State College
Johnson C. Smith University
Salem International University

Shaw University
Virginia State University

CENTRAL REGION

Great American Conference (4)

Harding University
Ouachita Baptist University

Southeastern Oklahoma State University
Southern Arkansas University

Mid-America Intercollegiate Athletics Association (5)

Emporia State University
Newman University
Northwest Missouri State University

Oklahoma Baptist University
Washburn University of Topeka

Independent (1)

Augustana University (South Dakota)

EAST REGION

Central Atlantic Collegiate Conference (6)

Chestnut Hill College
Concordia College (New York)
Dominican College (New York)

Post University
Thomas Jefferson University
University of the Sciences in Philadelphia

East Coast Conference (5)

Daemen College
University of the District of Columbia
Queens College (New York)

Roberts Wesleyan College
St. Thomas Aquinas College

Northeast-10 Conference (8)

Adelphi University
Assumption College
Bentley University
Franklin Pierce University

Le Moyne College
Saint Michael's College
Southern New Hampshire University
Stonehill College

MIDWEST REGION

Great Lakes Intercollegiate Athletic Conference (9)

Ashland University
 Davenport University
 Ferris State University
 Grand Valley State University
 Lake Superior State University

Michigan Technological University
 Northwood University
 Purdue University Northwest
 Wayne State University

Great Lakes Valley Conference (14)

Bellarmino University
 University of Indianapolis
 Lewis University
 Lindenwood University
 Maryville University of Saint Louis University
 of Missouri-St. Louis
 Quincy University

University of Southern Indiana
 Drury University
 Rockhurst University
 Southwest Baptist University
 University of Illinois Springfield
 William Jewell College
 McKendree University

Great Midwest Athletic Conference (6)

Hillsdale College
 Kentucky Wesleyan College
 University of Findlay

Tiffin University
 Cedarville University
 Walsh University

Independent (1)

Oakland City University

SOUTH REGION

Gulf South Conference (11)

University of Alabama in Huntsville
 Auburn University at Montgomery
 Christian Brothers University
 Delta State University
 Lee University
 Mississippi College

University of Montevallo
 Shorter University
 Valdosta State University
 University of West Alabama
 University of West Florida

Southern Intercollegiate Athletic Conference (7)

Benedict College
 Fort Valley State University
 Lane College
 LeMoyne-Owen College

Morehouse College
 Spring Hill College
 Tuskegee University

Sunshine State Conference (7)

Barry University
 Eckerd College
 Embry-Riddle Aeronautical University (Florida)
 Florida Southern College

Lynn University
 Palm Beach Atlantic University
 Rollins College

Independent (4)

University of Puerto Rico, Bayamon
 University of Puerto Rico, Mayaguez

University of Puerto Rico, Rio Piedras
 Saint Leo University

DIVISION II MEN'S AND WOMEN'S TENNIS

SOUTH CENTRAL REGION

Lone Star Conference (9)

Cameron University
Dallas Baptist University
Midwestern State University
St. Edward's University
St. Mary's University (Texas)

University of Arkansas, Fort Smith
University of Texas of the Permian Basin
University of Texas at Tyler
Western New Mexico University

Independent (3)

Colorado Mesa University
Colorado State University-Pueblo

Metropolitan State University of Denver

SOUTHEAST REGION

Conference Carolinas (10)

Barton College
Belmont Abbey College
Chowan University
Emmanuel College (Georgia)
King University

Lees-McRae College
Limestone College
University of Mount Olive
North Greenville University
Southern Wesleyan University

Peach Belt Conference (8)

Augusta University
Columbus State University
Flagler College
Francis Marion University

Georgia College
Lander University
University of North Georgia
Young Harris College

South Atlantic Conference (11)

Anderson University (South Carolina)
Carson-Newman University
Catawba College
Coker University
Lenoir-Rhyne University
Lincoln Memorial University

Mars Hill College
Newberry College
Queens University of Charlotte
Tusculum University
Wingate University

WEST REGION

Pacific West Conference (7)

Azusa Pacific University
Biola University
Concordia University Irvine
Hawaii Pacific University

Holy Names University
Point Loma Nazarene University
University of Hawaii at Hilo

Independent (2)

University of California, San Diego

Sonoma State University

Appendix C • Women's Sport Sponsorship

ATLANTIC REGION

Central Intercollegiate Athletic Association (9)

Bowie State University
Elizabeth City State University
Fayetteville State University
Johnson C. Smith University
Livingstone College

Shaw University
Virginia State University
Virginia Union University
Winston-Salem University

Pennsylvania State Athletic Conference (15)

Bloomsburg University of Pennsylvania
California University of Pennsylvania
Clarion University of Pennsylvania
East Stroudsburg University of Pennsylvania
Edinboro University of Pennsylvania
Indiana University of Pennsylvania
Kutztown University of Pennsylvania
Lock Haven University of Pennsylvania

Mercyhurst University
Millersville University of Pennsylvania
Seton Hill University
Shepherd University
Shippensburg University of Pennsylvania
Slippery Rock University of Pennsylvania
West Chester University of Pennsylvania

Mountain East Conference (8)

University of Charleston (West Virginia)
Concord University
Davis & Elkins College
Fairmont State University

Notre Dame College (Ohio)
West Liberty University
West Virginia State University
West Virginia Wesleyan College

Independent (2)

Bluefield State College

Salem International University

CENTRAL REGION

Northern Sun Intercollegiate Conference (12)

Augustana University (South Dakota)
Bemidji State University
University of Mary
Minnesota State University, Mankato
Minnesota State University Moorhead
University of Minnesota, Crookston

University of Minnesota Duluth
University of Sioux Falls
Southwest Minnesota State University
St. Cloud State University
Upper Iowa University
Winona State University

Mid-America Intercollegiate Athletics Association (9)

University of Central Oklahoma
Emporia State University
Fort Hays State University
Missouri Western State University
University of Nebraska at Kearney

Newman University
Northeastern State University
Northwest Missouri State University
Washburn University of Topeka

Great American Conference (7)

Arkansas Tech University
Harding University
Henderson State University
Oklahoma Baptist University

Ouachita Baptist University
Southeastern Oklahoma State University
Southern Arkansas University

DIVISION II MEN'S AND WOMEN'S TENNIS

EAST REGION

Central Atlantic Collegiate Conference (10)

Caldwell College
Chestnut Hill College
Concordia College (New York)
Dominican College (New York)
Goldey-Beacom College

Holy Family University
Post University
University of the Sciences in Philadelphia
Thomas Jefferson University
Wilmington University (Delaware)

East Coast Conference (6)

Daemen College
University of the District of Columbia
Molloy College

Queens College (New York)
Roberts Wesleyan University
St. Thomas Aquinas College

Northeast-10 Conference (11)

Adelphi University
American International College
Assumption College
Bentley University
Franklin Pierce University
Le Moyne College

University of New Haven
Saint Anselm College
Saint Michael's College
Southern New Hampshire University
Stonehill College

MIDWEST REGION

Great Lakes Intercollegiate Athletic Conference (10)

Ashland University
Davenport University
Ferris State University
Grand Valley State University
Lake Superior State University

Michigan Technological University
Northwood University (Michigan)
Purdue University Northwest
Saginaw Valley State University
Wayne State University (Michigan)

Great Lakes Valley Conference (13)

Bellarmino University
Drury University
University of Illinois at Springfield
University of Indianapolis
Lewis University
Maryville University of Saint Louis
McKendree University

University of Missouri-St. Louis
Quincy University
Rockhurst University
University of Southern Indiana
Truman State University
William Jewell College

Great Midwest Athletic Conference (7)

Cedarville University
University of Findlay
Hillsdale College
Kentucky Wesleyan College

Tiffin University
Ursuline College
Walsh University

Independent (1)

Oakland City University

SOUTH REGION

Gulf South Conference (12)

University of Alabama in Huntsville
 Auburn University at Montgomery
 Christian Brothers University
 Delta State University
 Lee University
 Mississippi College

University of Montevallo
 Shorter University
 Valdosta State University
 University of West Alabama
 University of West Florida
 University of West Georgia

Southern Intercollegiate Athletic Conference (8)

Albany State University (Georgia)
 Benedict College
 Clark Atlanta University
 Fort Valley State University

Lane College
 LeMoyne-Owen College
 Spring Hill College
 Tuskegee University

Sunshine State Conference (10)

Barry University
 Eckerd College
 Embry-Riddle Aeronautical University (Florida)
 Florida Southern College
 Lynn University

Nova Southeastern University
 Palm Beach Atlantic University
 Rollins College
 Saint Leo University
 University of Tampa

Independent (3)

University of Puerto Rico, Bayamon
 University of Puerto Rico, Mayaguez

University of Puerto Rico, Rio Piedras

SOUTH CENTRAL REGION

Lone Star Conference (12)

Angelo State University
 Cameron University
 Dallas Baptist University
 Midwestern State University
 St. Edward's University
 St. Mary's University (Texas)

Tarleton State University
 University of Texas at Tyler
 Texas A&M University-Kingsville
 University of Arkansas, Fort Smith
 University of Texas of the Permian Basin
 Western New Mexico University

Independent (4)

Colorado Mesa University
 Colorado State University-Pueblo

Dixie State University
 Metropolitan State University of Denver

SOUTHEAST REGION

Conference Carolinas (12)

Barton College
Belmont Abbey College
Chowan University
Converse College
Emmanuel College (Georgia)
Erskine College

King University
Lees-McRae College
Limestone College
University of Mount Olive
North Greenville University
Southern Wesleyan University

South Atlantic Conference (12)

Anderson University (South Carolina)
Carson-Newman University
Catawba College
Coker University
Lenoir-Rhyne University
Lincoln Memorial University

Mars Hill College
Newberry College
Queens University of Charlotte
The University of Virginia's College at Wise
Tusculum University
Wingate University

Peach Belt Conference (9)

Augusta University
Columbus State University
Flagler College
Francis Marion University
Georgia College

Georgia Southwestern State University
Lander University
University of North Georgia
Young Harris College

WEST REGION

Pacific West Conference (14)

Academy of Art University
Azusa Pacific University
Biola University
California State University, Los Angeles
California State University, Stanislaus
Chaminade University
Concordia University Irvine

Dominican University of California
Fresno Pacific University
Hawaii Pacific University
Holy Names University
Point Loma Nazarene University
Sonoma State University
University of Hawaii at Hilo

Independent (1)

University of California, San Diego

Appendix D • OWP and OOWP Calculation

Opponents' Average Winning Percentage (OWP) and Opponents' Opponents' Average Winning Percentage (OOWP) Calculation Explanation

Opponents' Average Winning Percentage (OWP). Take each opponent's regular won-lost percentage against other Division II teams (excluding the results against the team in question) and average the percentages.

To Calculate. Team A Schedule is as follows:

Opponent	Record	vs. Team A	Revised Record	Revised W-L Percentage
Team B	21-7	0-1	21-6	.7778
Team C	11-15	0-1	11-14	.4400
Team D	7-20	0-1	7-19	.2692
Team E	13-13	0-1	13-12	.5200
Team F	23-6	1-0	22-6	.7857
Total			74-57 (.5649)	.5585 (OWP)

Team A's Opponents' Average Winning Percentage = .5585

Opponents' Opponents' Average Winning Percentage (OOWP). The strength of each opponents' schedule is measured by computing the opponents' winning percentage for each opponent, then averaging the percentages. This recognizes the fact that two opponents with similar won-lost records may have played far different schedules (in terms of strength of opponents).

To Calculate. Take Teams B, C, D, E and F schedules and perform the same calculation as above (OWP). It is important to note that the OOWP will support the OWP (i.e., if Teams A and B have the same OWP of .5649, Team A has a OOWP of .6125 and Team B has a OOWP of .4567, it would indicate Team A has the stronger strength of schedule).