



## MEMORANDUM

December 11, 2024

### VIA EMAIL

TO: Head Men's and Women's Swimming and Diving Coaches  
of NCAA Institutions that Sponsor Division III Men's  
and/or Women's Swimming and Diving.

FROM: Corey Bray  
Associate Director, Championships and Alliances.

SUBJECT: Diving Qualification and Entry Procedures for the  
2025 NCAA Division III Men's and Women's Swimming  
and Diving Championships.

Please review the following information regarding the diving qualification and entry procedures for the 2025 NCAA Division III Men's and Women's Swimming and Diving Championships. **Please ensure that the head diving coach at your institution receives a copy of this memorandum.**

Divers will qualify for the NCAA Division III Swimming and Diving Championships through one of four NCAA diving regionals.

1. Qualifying Score. To qualify for participation in the regional diving meets, a diver must achieve the qualifying standard at least twice on the same board during the qualification period.
2. Results Submissions. Once a diver achieves two qualifying scores on the same board, the **signed dive sheet(s)** along with the **Division III Men's and Women's Regional Diving Information Form** must be submitted by the diver's coach to Lewis Feller ([divncd@gmail.com](mailto:divncd@gmail.com)) by **8 p.m. Eastern time on Monday, Feb. 24**. The diving coach is no longer required to send in every qualifying score. A list of all qualified divers will be posted on [ncaa.org](http://ncaa.org).
3. Regional Entry. For a diver to be entered into a regional meet, the diver must have met the qualifying criteria and **must submit a dive list via the [divemeets.com](http://divemeets.com) system for the appropriate regional meet**. The deadline to submit the dive list is **8 p.m. Eastern time on Tuesday, Feb. 25**. **Failure to submit the required information by the deadline will result in omission from the regional meet. Additionally, financial penalties will be imposed on any institution whose student-athlete fails to compete after submission of the regional diving form.**
4. Judges. Each participating institution is required to supply one qualified judge (e.g., diving coach) for each event that they have a diver entered. Judging panels will be selected at the coaches meeting, along with the selection of an assistant referee for each panel. Hosts will hire an outside head referee but not a full judging panel.

5. Selection of Divers to NCAA Championships. Each regional diving meet will be given a fixed number of NCAA championship qualifiers to ensure equitable access opportunities. This number will be determined by the number of divers officially entered and eligible to compete in each region who have submitted all necessary information to compete. At the end of the qualification period, all divers eligible to compete in a regional meet will be assigned to their geographic region. The number of eligible divers competing at each region will be divided by the total number of competing divers at all regions then multiplied by 24 for the men and 29 for the women to determine the ratio for assigned qualification spots. Regardless of ratios, no region will have less than two qualifiers. The regional qualification allocation shall be posted on [ncaa.org](https://www.ncaa.org) by Noon, Eastern time on Thursday, February 27.

All ties between two or more divers will be broken in advance of selections using the tiebreaker rules established in 2018. When all results are made final, the allocated spots will be determined as follows:

- a. First place finishers from each board will be selected, using two of the allocated spots. If the same diver finishes first on both boards, only one spot will be used for that diver.
  - b. Next, second place finishers from each board will be selected, using two of the allocated spots. If the same diver finishes second on both boards, or one/both divers were already selected, only one or no allocations will be used.
  - c. This will continue with each finishing spot (i.e., third, fourth, fifth, etc.) until all the allocated spots have been assigned for each region.
  - d. If there is one allocation left and two divers who have not been selected are up for qualification, finishing in the same ranking on each board, the committee will use the diver's combined score made up of their one-meter and three-meter scores. The competitor with the highest score will be invited to the meet, earning the final allocation.
6. Diving Regional Host Sites. The following are the four 2025 regional diving sites:

Central:	Denison University - Trumbull Aquatics Center, Granville, OH
Midwest-South-West:	Grinnell College – Russell K. Osgood Pool, Grinnell, IA
Northeast-North:	Springfield College – Linkletter Natatorium, Springfield, MA
Northeast-South:	Ithaca College – Kelsey Partridge Bird Natatorium, Ithaca, NY

7. Competition Requirements. Dive lists for those divers qualifying for the championships will be rolled over and changes can be made on [divemeets.com](https://divemeets.com). Review the Diving Entry Procedure section in the 2025 Division III Men's and Women's Swimming and Diving Pre-Championships Manual for detailed instructions located [here](#).
8. Diving Regional Order of Events. The order of events at diving regionals will match the order of events at the national championship. Therefore, the order of events at the four diving

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regional sites will be men's three meter and women's one meter on day one, with men's one meter and women's three meter occurring on day two.

More information regarding the diving qualification and entry process, and the diving regional information form is located [here](#).

CB:SR

cc: Lewis Fellingner

Keith Beckett

Michelle Chaffin

Peggy Carl

NCAA Division III Men's and Women's Swimming and Diving Committee