



MEMORANDUM

January 20, 2024

TO: Head Men's and Women's Swimming and Diving Coaches of NCAA Institutions that Sponsor Division III Men's and/or Women's Swimming and Diving.

FROM: Will Hopkins
Associate Director, Championships and Alliances

SUBJECT: Diving Qualification and Entry Procedures for the 2024 NCAA Division III Men's and Women's Swimming and Diving Championships.

Please review the following information regarding the diving qualification and entry procedures for the 2024 NCAA Division III Men's and Women's Swimming and Diving Championships. **Please ensure that the head diving coach at your institution also receives a copy of this memorandum.**

Divers will qualify for the NCAA Division III Swimming and Diving Championships through one of four NCAA sponsored diving regionals.

1. Qualifying Score. To qualify for participation in the regional diving meets, a student-athlete must meet one of the following criteria: (1) achieve the qualifying standard at least twice on the same board during the qualification period; or (2) once at his/her conference championship meet on either board.
2. Results Submissions. Once a diver achieves either two qualifying scores on the same board or one qualifying score at his/her conference championship, the **signed dive sheet(s)** along with the **Regional Diving Information Form** must be submitted by the diver's coach to Lewis Fellingner (divncd@gmail.com or Fax: 888-578-5719) by **8 p.m. Eastern time on Monday, Feb. 26**. The diving coach is no longer required to send in every qualifying score. A list of all qualified divers will be posted on ncaa.org.
3. Regional Entry. In order for a diver to be entered into a regional meet, the diver must have met the qualifying criteria described above and **must submit a dive list via the Divemeets.com system for the appropriate regional meet**. The deadline to submit the dive list is **8 p.m. Eastern time Tuesday, Feb. 27**. **Failure to send in the required forms by the date listed will result in omission from the regional meet. Additionally, financial penalties will be imposed on any institution whose student-athlete fails to compete after submission of the regional diving form.**
4. Judges. Each participating institution is required to supply one qualified judge (e.g., diving coach) for each event that they have a diver entered. Judging panels will be selected at the coaches meeting, along with the selection of an assistant referee for each panel.

Hosts will hire an outside head referee but not a full judging panel.

5. Selection of Divers to NCAA Championships. Each regional diving meet will be given a fixed number of NCAA championship qualifiers to ensure equitable access opportunities. This number will be determined by the number of divers officially entered and eligible to compete in a given region who have submitted all necessary information to compete in regional competition. At the end of the qualification period, all divers eligible to compete in a regional meet, as determined by the criteria listed above, will be assigned to their geographic region. The number of eligible divers competing at each region will be divided by the total number of competing divers at all regions then multiplied by 24 for the men and 29 for the women to determine the ratio for assigned qualification spots. Regardless of ratios, no region will have less than two qualifiers. The regional qualification allocation shall be posted on ncaa.org by **Noon, Eastern Thursday, February 29**.

All ties between two or more divers will be broken in advance of selections using the tiebreaker rules established in 2018. When all results are made final, the allocated spots will be determined as follows:

1. *First place finishers from each board will be selected, using two of the allocated spots. If the same person finishes first on both boards, only one allocation will be used for that athlete.*
 2. *Next, second place finishers from each board will be selected, using two of the allocated spots. If the same person finishes second on both boards, or one/both of the athletes have already been selected, only one or no allocations will be used.*
 3. *This will continue with each finishing spot (third, fourth, fifth, etc.) until all the allocated spots have been assigned for each region.*
 4. *If there is one allocation left and two divers who have not been selected are up for qualification, finishing in the same ranking on each board, the committee will use the divers combined score made up of their one-meter and three-meter scores. The competitor who has the highest score will be invited to the meet, earning the final allocation.*
6. Diving Regional Host Sites. The following are the four 2024 regional diving sites:

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|---------------------|---|
| Central: | Denison University (Granville, Ohio) |
| Midwest-South-West: | Trinity University (Texas) (San Antino, Texas) |
| Northeast-North: | Colby College (Waterville, Maine) |
| Northeast-South: | Rochester Institute of Technology (Rochester, New York) |

7. Competition Requirements. Dive lists for those divers qualifying for the championships will be rolled over and changes can be made on divemeets.com. (Note: Review the “Diving Entry Procedure” section in the 2024 Division III Men’s and Women’s Swimming and Diving Pre-Championships Manual for detailed instructions located [here](#).)

More information regarding the diving qualification and entry process and the diving regional information form is located [here](#).

NCAA MEMORANDUM

January 20, 2024

Page No. 3

Attachment

cc: Mr. Lewis Fellingner

NCAA Division III Men's and Women's Swimming and Diving Committee