



**2024 Division III
Northeast/South Diving
Regional
Participant Manual**

Hosted by the Rochester Institute of Technology

Judson Pool

March 1-2, 2024

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Dear Coach:

I am pleased to welcome you and your team to The Rochester Institute of Technology and the 2024 NCAA Division III Northeast / South Diving Regional. This event annually features some of the most outstanding diving student-athletes in the country.

Our staff has worked hard to prepare for this event and we pledge to do all we can to provide an outstanding competitive experience for you and your student-athletes. If there is anything we can do to make your stay more enjoyable please do not hesitate to contact our event management staff.

Sincerely,

Cliff Devries
Tournament Director

CHAMPIONSHIPS PERSONNEL

<u>NCAA Representative</u>	<u>Office Phone</u>	<u>Cell Phone</u>	<u>E-Mail</u>
Will Hopkins, Associate Director of Championships	317-917-6779	317-363-0843	whopkins@ncaa.org
Mitchell Bailey, Coordinator of Championships	317-917-6087	317-441-4453	mbailey@ncaa.org

<u>NCAA Site Rep</u>		
Chris Sykes	847-899-9867	christopher.sykes@ic.edu
<u>Sport Administrators</u>		
Jackie Nicholson / Executive Director	585-475-2615	jkmatl@rit.edu
Bethany Marren / SWA / Compliance	585-475-5599	blsatl@rit.edu
Jeff Siegel / Associate Director	585-475-6389	jssatl@rit.edu
Rickey Stevens / Assistant Director	585-475-4531	rsatl@rit.edu
<u>Championship Staff</u>		
Cliff Devries / Tournament Director	585-224-5130	cwdatl@rit.edu
Jeff Siegel / Tournament Coordinator	585-475-6389	jssatl@rit.edu
Rickey Stevens / Tournament Coordinator	585-475-4531	rsatl@rit.edu
<u>Coaching Staff</u>		
Phil Baretela / Head Coach Swim & Dive	585-750-0600	pjbatl@rit.edu
Cliff Devries / Head Diving Coach	585-224-5130	cwdatl@rit.edu
<u>Facility Staff</u>		
Brian Cummings	585-475-6290	bpcua@rit.edu
Marcellus Stephens	585-475-2367	mtsua@rit.edu
<u>Athletic Communications</u>		
Tim Volkmann	585-475-5598	tjvmkt@rit.edu
Steve Jaynes	585-475-6154	skjsid@rit.edu
<u>Athletic Training</u>		
Ben Emke	585-475-4513	bweatl@rit.edu
Jackie Crossgrove	585-475-2593	jlcatl@rit.edu
Lee Matthews	585-475-2593	lwmatl@rit.edu
Amanda Krohn	585-475-4188	alpatl@rit.edu
Rob Bauman	585-475-2593	rlbatl1@rit.edu

ORDER OF EVENTS

2024 (Even Years – All Regions)

DAY 1 Men's 3M & Women's 1M

DAY 2 Men's 1M & Women's 3M

Odd Years – All Regions

DAY 1 Women's 3M & Men's 1M

DAY 2 Women's 1M & Men's 3M

SCHEDULE OF EVENTS

(All times are local unless otherwise stated)

Friday, March 1

10:30 a.m.

Boards open for warm up

10 a.m.

Coaches meeting- Gordon Field House Reception Room

2 p.m.

Competition begins

Saturday, March 2

8:30 a.m.

Boards open for warm up

12 p.m.

Competition begins

WARM-UP SCHEDULE

Participants – 21 or more divers

Friday

Saturday

10:00 a.m.

-

Coaches meeting

10:30-11:30 a.m.

8:30-9:30 a.m.

Open warm-up

11:30-Noon

9:30-10:00 a.m.

Flight one warm-up

Noon-12:30 p.m.

10:00-10:30 a.m.

Flight two warm-up

12:30-1:00 p.m.

10:30-11:00 a.m.

Flight three warm-up

1:00-1:45 p.m.

11:00-11:45 a.m.

Open warm-up

1:45-2:00 p.m.

11:45-Noon

Boards closed

2:00 p.m.

Noon

Diving competition starts.

Participants – 20 or fewer divers

Friday

Saturday

10:00 a.m.

-

Coaches meeting

This may be moved to 10:30 a.m.

if notice is given before

Thursday of Regionals week

11:00-Noon

9:00-10:00 a.m.

Open warm-up

Noon-12:30 p.m.

10:00-10:30 a.m.

Flight one warm-up

12:30-1:00 p.m.

10:30-11:00 a.m.

Flight two warm-up

1:00-1:45 p.m.

11:00-11:45 a.m.

Open warm-up

1:45-2:00 p.m.

11:45-Noon

Boards closed

2:00 p.m.

Noon

Diving competition starts.

***Please note: At the conclusion of the first event, the boards will open for one hour to accommodate an event warm up for the second event. The boards will then be cleared after one hour, in preparation for the second event. This event will begin 75 minutes after the conclusion of the first event. Please note that only divers entered in the event will be permitted to participate in this event warm up.**

QUALIFYING PROCEDURES

Divers will qualify for the NCAA championships based on performances at their respective regional meet.

Qualifying Procedures

Each regional diving meet will be given a fixed number of NCAA championship qualifiers to ensure equitable access opportunities. This number will be determined by the number of divers eligible to compete in a given region who have submitted all necessary information to compete in regional competition. At the end of the qualification period, all divers eligible to compete in a regional meet, as determined by the criteria listed, will be assigned to their geographic region. The number of eligible divers at each region will be divided by the total number of eligible divers at all regions then multiplied by 24 for men and 29 for women to determine the ratio for assigned qualification spots. Regardless of ratios, no region will have less than two qualifiers. **The regional qualification allocation shall be posted on naaa.org by Thursday, February 29th, 2024.** Qualifiers for the NCAA Division III Men’s and Women’s Swimming and Diving Championships will be determined through the processes listed on page 18 of this manual.

Number of Qualifying Spots per Regional for 2024

<u>Women</u>		<u>Men</u>	
Region 1	8	Region 1	6
Region 2	8	Region 2	7
Region 3	8	Region 3	6
Region 4	5	Region 4	5

Gordon Field House

The Gordon Field House is home to the Judson Pool, A eight lane competition pool with movable bulkhead, diving well and four team locker room. A recreational pool that includes a current channel, vortex, bubble jets and a hot tub.

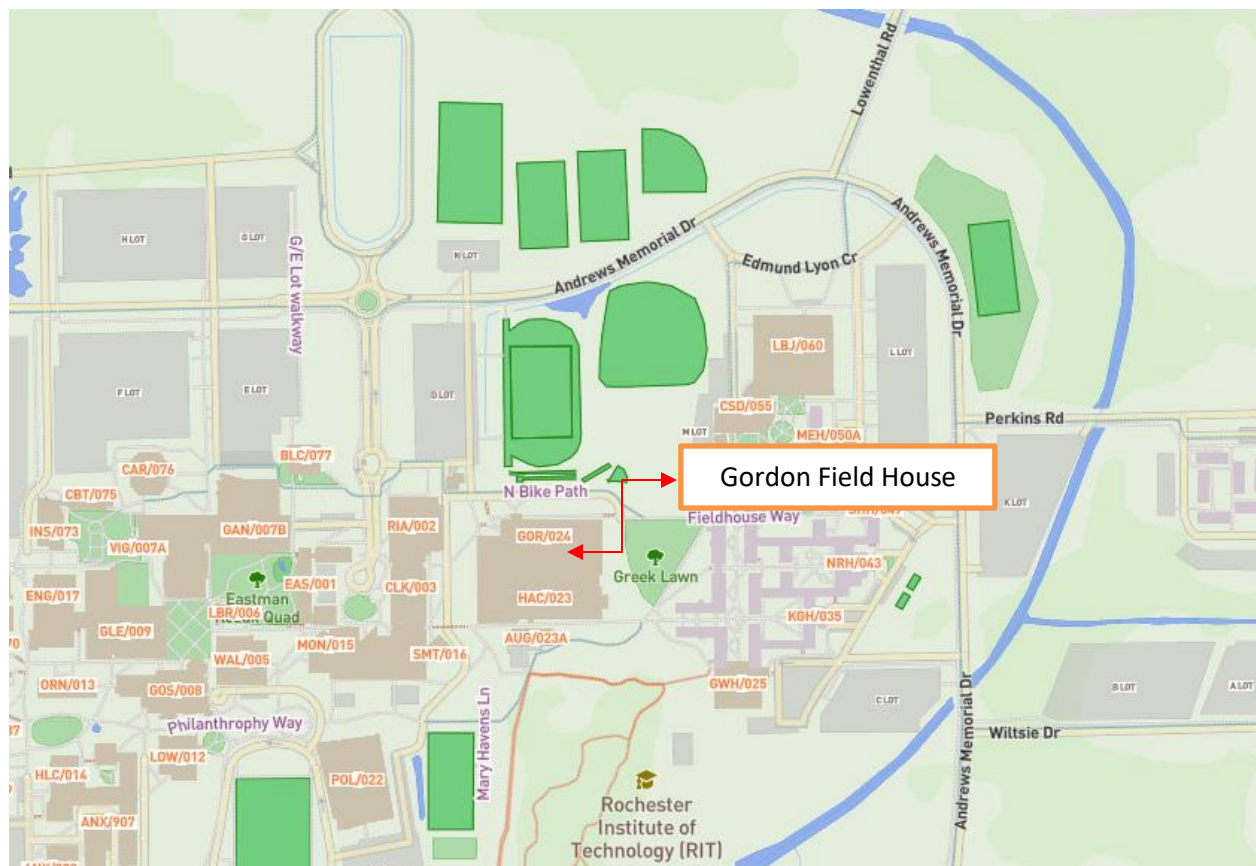
The diving well is 14 feet deep and has two 1-meter springboards, two 3-meter springboards both on cement stands, as well as 1 meter platforms, water surface agitators, and a Sparger System. Also, a 20 person hot tub and two digital tivo video replay systems.

DIRECTIONS TO GORDON FIELD HOUSE

Rochester Institute of Technology One Lomb Memorial Drive Rochester, NY 14623-5603

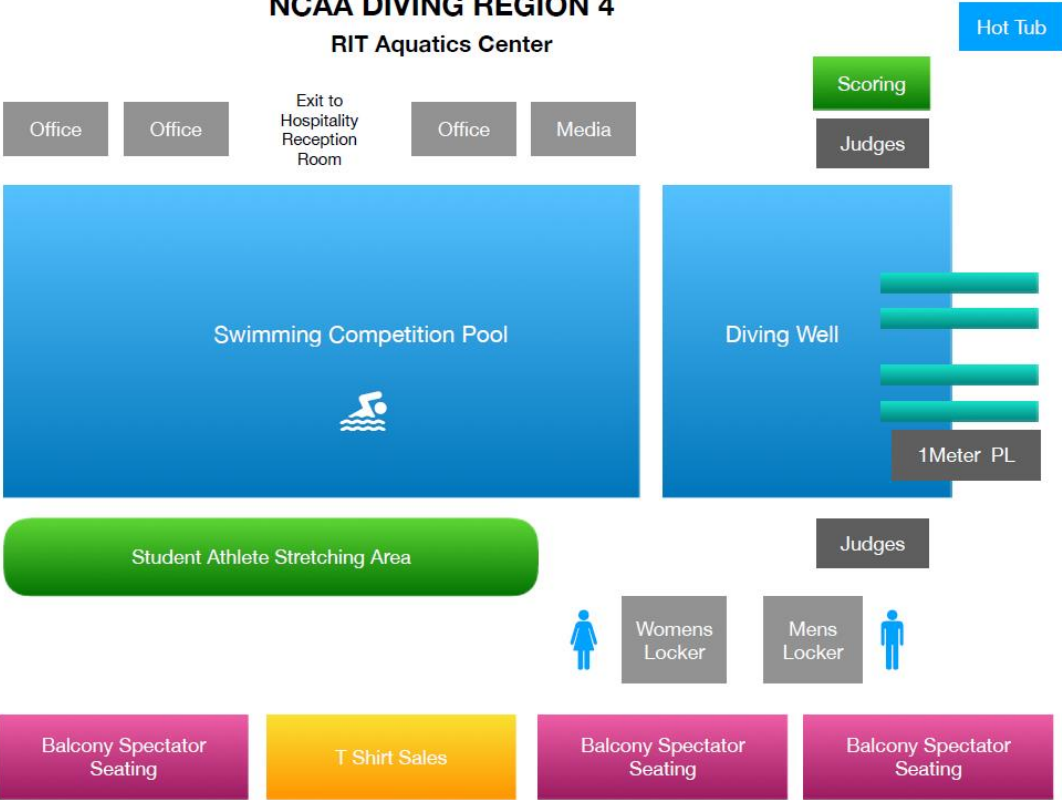
From the NYS Thruway : Take exit 46 and proceed north on I-390 to exit 13 (Hylan Drive). Take a left onto Hylan Drive and continue north to Jefferson Road (Route 252), and take a left at the light. Proceed west a short distance to the campus, RIT's main entrance will be on your left. Once on campus, follow signs to the Gordon Field House

From the Airport : Turn right onto Brooks Avenue, then a quick right onto I- 390 South. From I-390, take the next exit (Scottsville Road) and turn right at the end of the ramp. Drive for approximately three miles, then turn left onto Jefferson Road (Route 252). Proceed east a short distance to the campus, RIT's main entrance will be on your right Once on campus, follow signs to the Gordon Field House & Athletic



NCAA DIVING REGION 4

RIT Aquatics Center



TEAM PARKING/ENTRANCE

Team Entrance

The entrance to the Gordon Field House is off of parking Lot D. Team participants and spectators will enter the venue via the upper main level and enter the Judson Pool through the Balcony. Team participants will use the stairwell to the pool deck and locker room area.

Parking

Information regarding parking for Friday due to being during business hours will be forthcoming. During competition Saturday, parking is available on a first come first serve basis. Available lots are D, N, G, H.

PARKING MAP



CREDENTIALS

Lanyard credentials will be issued to all coaches, athletic trainers and other staff listed in the official travel party. Student-athletes will receive bag-tag credentials in the coaches' packet at the Wednesday afternoon coaches' meeting. Credentials will gain staff and student-athletes access to areas closed to spectators, such as the pool deck. **Credentials must be worn at all times while on-site.**

Please fill out the Team Travel Party Form (Page 22) to ensure we have the proper number of credentials made for your staff upon arrival.

COACHES' MEETING

A mandatory coaches' meeting will be held Friday, March 1 at 10 a.m. at Gordon Field House Reception Room. Each coach will receive their championships packet containing credentials and updated information pertinent to the championships at this meeting. The judges' panel will be determined by random selection in this meeting.

DRUG TESTING

All student-athletes may be subject to NCAA drug testing at all NCAA championships or in conjunction with all postseason certified events. The goal of the drug-testing program is to provide safe, fair and equitable competition as well as to protect the health and safety of all NCAA student-athletes participating in NCAA championships and postseason certified events. Additional information regarding the NCAA's championship drug-testing program is located at www.ncaa.org/drugtesting.

EMERGENCY CONTACTS

Emergency: 911

RIT Campus Security: 585-475-853

Rochester Police Department: 585-428-7033

Monroe County Sheriff's Department: 585-753-4178

HOSPITALITY

Hospitality will be available to coaches and team personnel in the Field House Reception Room. Snacks and drinks will be provided all day. A lunch and dinner will be provided each day of competition.

Student-Athletes

Snacks and drinks will be provided throughout the competition on the pool deck.

***All hospitality areas will require credentials to access.*

LOCKER ROOMS

Team locker rooms are located off of the pool deck. The divers will be using the Home team locker rooms. The entrances will be available through the pool area or from the hallway. Participating teams will not have assigned lockers.

All participants will be responsible for their personal items. Team bags can be placed on or under team benches on the pool deck. The host site is not responsible for lost or stolen items.

Ticketing

The admission price for the Regional will be single day tickets - \$10 for adults, \$5 for students/seniors. All spectators and those not receiving credentials are required to purchase a ticket. A new ticket is needed for each day of the event. Tickets will be sold in the Gordon Field House Box office.

MEDIA INFORMATION

Event Results

Live results will be available at ritathletics.com and www.divemeets.com. Any SIDs in attendance will also be provided with results. Results will be placed at the scorers table.

Credentials

All media members and SIDs interested in covering the championships should submit requests to Joe Venniro, he will individually work with each media personnel to distribute media credentials.

General Information

- The media work area will be located in the lifeguard office.
- Wireless Internet access will be available via RIT Guest Access
- There will be no designated interview area. Please contact Tim Volkmann to make any interview requests.

MEDICAL INFORMATION

All medical care will be coordinated through the RIT athletic training room by the Championships Medical Director, Ben Emke Head Athletic Trainer. The athletic training room is located at the Northeast corner of the Gordon Field House behind the main entrance desk. At least one Certified Athletic Trainer and one athletic training student will be present during all practice and competition times. A team physician and team orthopedic surgeon will be on-call for the competition preliminaries and finals.

Host Emergency Medical Plan

1. Student-athlete injured in the diving well.
 - a. Judson Pool lifeguard staff provides initial care while student-athlete is in water.
 - b. The injured student-athlete's athletic trainer will handle care of their student-athlete once the diver is removed from the pool.
 - c. Assistance will be provided by the championships medical director (host athletic trainer) as required by the level of seriousness of the situation.
 - d. In the event that the injury is a medical emergency, EMS will be called into action.
 - e. In the event EMS personnel are present at the facility, they will be summoned by the following:
 - (1) The aquatics director or assistant aquatics director.
 - (2) Championships medical director or designee.
 - (3) Department of recreational services staff.
 - (4) lifeguard
 - f. In the event EMS personnel are not present at the Natatorium, the EMS system will be activated by using a cellular telephone, a regular telephone located on the pool deck, or a regular telephone located in the athletic training room office.
 - g. The call to the 9-1-1 dispatcher will be made by one of the following individuals:
 - (1) The aquatics director or assistant aquatics director.
 - (2) Championships medical director or designee.
 - (3) Department of recreational services staff.
 - (4) Lifeguard.
 - h. The following information will be provided to the 9-1-1 dispatcher in the event of a medical emergency:
 - (1) Name of individual placing the call.
 - (2) Nature of the emergency ("injured diver during diving competition").
 - (3) Type of injury (head injury, fracture, dislocation, loss of consciousness, collision with diving board).
 - (4) Location – Judson Pool
 - (5) Access point – *(Please note RIT Ambulance is housed in the Gordon Field House)*
 - (7) If the injury is **not** a medical emergency, the respective student-athlete's athletic trainer will manage the situation accordingly. They will be assisted by the Championships Medical Director or designee.
2. Non-student-athlete medical issues (on the pool deck).
 - Will be managed by the championships medical director or designee.
3. Spectator medical issues.
 - a. Spectators in the stands will ask nearest event staff worker or event security worker for assistance.
 - b. A Judson Pool lifeguard will provide first aid to any spectator.

Miscellaneous Information

1. Emergency supplies provided for the championships.
 - a. Judson Pool lifeguard staff.
 - (1) AED.
 - Located on wall by lifegaurds office
 - (2) In-water spine board (4) Adult (1) Child
 - Located in Judson Pool adjacent to diving well.
 - (3) Rescue pole (6).
 - Located on Judson Pool Deck
 - (4) Rescue tube (14).
 - Located on lifeguard stands.
 - (5) BBP control kits.
 - Located on lifeguard stands and guard office.
 - b. Certified athletic trainers.
 - (1) Emergency vacuum immobilizer splints.
 - (2) Knee immobilizer.
 - (3) Crutches.
 - (4) OSHA supplies.
 - (5) Slings.
 - (6) Medical kit.

All located in athletic training room.
 - c. Team physicians.
 - Physician kit (suture kit, etc.).
2. Telephone locations in/around the competition pools.
 - Land-line telephones are found in five (5) locations.
 - a. Coaches Offices
 - b. Lifeguard Offices
 - c. On Wall
3. Medical facilities available for the championships.
 - Student-athlete health care is provided at <<LIST FACILITIES>>. For the most urgent emergency medical issues that arise during the championships, Rochester Regional Health will be the contact hospital. The Rochester Regional Health is located less than 10 miles from RIT.
 - a. Address for Rochester Regional Health
 - i. 81 Lake Ave, Rochester, NY 14608
 - b. Additional Hospitals
 - i. Strong Memorial Hospital
 1. 601 Elmwood Ave, Rochester, NY
 - ii. Highland Hospital
 1. 1000 South Ave, Rochester, NY

MERCHANDISE

Event1 is the official merchandiser for NCAA championships. Merchandise will be available at in the upper bleachers starting 90 minutes prior to the start of the day's events. It will remain open throughout competition, while supplies last.

UNIFORMS

Regulations regarding uniforms for divers are detailed in Rule 3 of the 2018-19 NCAA Swimming and Diving Rules Book. **If a student-athlete competes in an illegal swimsuit, that student-athlete shall be disqualified from that event.**

VIDEOTAPING

Videotaping for personal use is permitted if it does not interfere with spectators or media. Each participating team is permitted to have one person tape competition with a single camera for institutional purposes only. Flash photography is prohibited.

AREA INFORMATION

In conjunction with the Indus Hospitality Group, Blocks of rooms have been reserved throughout the greater Rochester area. Please contact Brett Jones bjones@indushg.com if you are in need of lodging options.

For Dining options please visit our visitors guide

https://ritathletics.com/documents/2023/7/26/RIT_AthleticsVisitorsGuide_2324_2_.pdf

NCAA Regional Judging Panel Selection Form

*Use this form to aid in the selection of judges for each day/event. (Makes copies as necessary.)

1. Fill out the respective Regional form as names are pulled.
2. Identify the number of institutions competing/judges available; this will determine the number of judges need.
3. Draw names by random selection and complete the respective column.
4. Head Referee will be hired by host sites and used as Head Referee and Judge for all Panels.
5. The Head Referee will name an assistant Referee for each panel.
6. If a coach coaches 2 institutions, a representative from both institutions will be in the judging pools. However, both representatives cannot serve on the same panel. The selection process in this instance will be following:
 - a. Both institutions are entered into the selection pool.
 - b. For the 6-12 judge panels, once one institution is selected for Panel A, the other institution is automatically put on Panel B or vice versa. (There is no opportunity for the 2nd institution to be selected for Panel A&B).
 - c. In the 13+ judge panel, once one institution is selected for Panel A, the 2nd institution is taken out of consideration for Panel A. The second institution is then put back out for selection for Panel B.

If neither institution is selected for Panel A, once one is selected for Panel B, the other institution is removed from the pool.

The NCAA Rep on site will manage the Judges Selection process.

	6 Judges	7 Judges	8 Judges	9 Judges	10 Judges	11 Judges	12 Judges
Head Referee	Panel A & B	Panel A & B	Panel A & B	Panel A & B	Panel A & B	Panel A & B	Panel A & B
Selection 1	Panel A & B	Panel A	Panel A	Panel A	Panel A	Panel A	Panel A
Selection 2	Panel A & B	Panel B	Panel A	Panel A	Panel A	Panel A	Panel A
Selection 3	Panel A & B	Panel A & B	Panel B	Panel A	Panel A	Panel A	Panel A
Selection 4	Panel A & B	Panel A & B	Panel B	Panel B	Panel A	Panel A	Panel A
Selection 5	Panel A & B	Panel A & B	Panel A & B	Panel B	Panel B	Panel A	Panel A
Selection 6	Panel A & B	Panel A & B	Panel A & B	Panel B	Panel B	Panel B	Panel A
Selection 7		Panel A & B	Panel A & B	Panel A & B	Panel B	Panel B	Panel B
Selection 8			Panel A & B	Panel A & B	Panel B	Panel B	Panel B
Selection 9				Panel A & B	Panel A & B	Panel B	Panel B
Selection 10					Panel A & B	Panel B	Panel B
Selection 11						Panel A & B	Panel B
Selection 12							Panel B
Selection 13+							

Judging Rounds:

- Panel A (Rounds 1-3)**
- Panel B (Rounds 4-5)**
- Panel A (Rounds 6-8)**
- Panel B (Rounds 9-11)**

TEAM TRAVEL PARTY FORM (Page 1 of 2)

Institution: _____

Contact Prior to Arrival:

Name/Title: _____

Office Phone: _____

Cell Phone: _____

Approx. Practice Time Tuesday: _____

Transportation and Accommodations:

Arrival Date: _____ Time: _____

Hotel: _____

Ground Transportation (on-site):

Vans: _____

** Limited number of reserved spaces available
(one van/car permit will be provided)

Air Travel:

Airline: _____

Flight #: _____

Athletic Training:

Will your team bring a massage table?
_____ Yes _____ No

Coaches' Meeting:

Number attending coaches' meeting: _____

Official Travel Party:

Diving Coach: _____

Cell Phone: _____

Assistant Coach: _____

Athletic Trainer: _____

Cell Phone: _____

Administrator (if traveling): _____

Cell Phone: _____

Media Relations: _____

Cell Phone: _____

Drug Testing: _____

Cell Phone: _____

Other (Please Specify): _____

TEAM TRAVEL PARTY FORM (Page 2 of 2)

Institution: _____

Student-Athletes:

- | | |
|-----------|-----------|
| 1. _____ | 11. _____ |
| 2. _____ | 12. _____ |
| 3. _____ | 13. _____ |
| 4. _____ | 14. _____ |
| 5. _____ | 15. _____ |
| 6. _____ | 16. _____ |
| 7. _____ | 17. _____ |
| 8. _____ | 18. _____ |
| 9. _____ | 19. _____ |
| 10. _____ | 20. _____ |

Due Wednesday, Feb. 28nd by midnight to Jeff Siegel

Email: jssatl@rit.edu

DIVING TIEBREAKER

(Applies to ties on an individual board to identify order of finish)

In the event of a tie between two or more divers from a regional qualifying meet, the tie will be broken by comparing each of the diver's total optional score on the board in which the tie has occurred. The diver with the highest total optional score would have the higher finishing position at their regional event. In the event there is a tie on the total optional score, the tie will be broken by the higher place on the opposite board. If one competitor is not competing on the opposite board, the competitor who is competing on the opposite board automatically will receive the higher selection position. All ties must be broken prior to diving qualifications/allocations being identified.

DIVING QUALIFICATION

(Applies to identification of each allocated spot)

When all results are made final, including any tiebreakers, the allocated spots will be determined as follows (refer to the Diving Selection Criteria for the allocation formula):

1. First place finishers from each board will be selected, using two of the allocated spots. If the same person finishes first on both boards, only one allocation will be used for that athlete.
2. Next, second place finishers from each board will be selected, using two of the allocated spots. If the same person finishes second on both boards, or one/both of the athletes have already been selected, only one or no allocations will be used.
3. This will continue with each finishing spot (third, fourth, fifth, etc.) until all the allocated spots have been assigned for each region.
4. If there is one allocation left and two divers who have not been selected are up for qualification, finishing in the same ranking on each board, the committee will use the divers combined score made up of their one-meter and three-meter scores. The competitor who has the highest score will be invited to the meet, earning the final allocation.

DIVING PROTEST PROCEDURE

- At the coaches' meeting, a meet committee must be designated who will hear and decide all protests.
- The committee shall consist of five coaches to be selected at the coaches' meeting. An alternate coach should also be identified in the case one of the initial coaches' student athletes is involved in the protest. The site representative and head referee will serve as advisors (non-voting).
- If a protest should occur, the protesting coach should find a member of the meet committee to turn in the protest form.
- Protests must be received within 30 minutes of the final diving results of that particular event.
- A member of the meet committee must call Will Hopkins (317-917-6779) to communicate what the protest entails.
- The meet committee will review and vote on the protest; if a protesting coach is involved with the meet committee, they should remove themselves from discussion and voting.
- The meet committee will communicate back to the protesting coach what action they agreed upon. All protests are final once action has been taken.



NCAA DIVING PROTEST FORM

This protest form must be complete in full and submitted to the meet committee not later than 30 minutes after the final diving results of which the protest is applicable. Protests must be acted upon by the appropriate meet committee. The decision of this committee is final. Any protest before, during or immediately after a race should be resolved at the earliest opportunity, but not later than immediately following the current session.

Institution: _____

Coach Name: _____

Coach Cell Phone Number: _____

Student-Athlete Name: _____

Event: _____

Current Date: _____

Current Time: _____

Applicable Rule: _____

Situation Being Appealed:

Justification for Appeal:

Committee Decision – Approved: _____ Denied: _____

Appeal Meet Committee Signature: _____

Date: _____